



AGENDA

Maniototo Community Board Meeting Thursday, 12 May 2022

Date: Thursday, 12 May 2022

Time: 2.00 pm

Location: Ranfurly Service Centre, 15 Pery Street,
Ranfurly

(Due to COVID-19 restrictions and limitations of the physical space, public access will be available through a live stream of the meeting.)

The link to the live stream will be available on the Central Otago District Council's website.)

Sanchia Jacobs
Chief Executive Officer

Notice is hereby given that a meeting of the Maniototo Community Board will be held in Ranfurly Service Centre, 15 Pery Street, Ranfurly and live streamed via Microsoft Teams on Thursday, 12 May 2022 at 2.00 pm. The link to the live stream will be available on the Central Otago District Council's website.

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Members Mr R Hazlett (Chair), Mr M Harris (Deputy Chair), Cr S Duncan, Mr D Helm, Ms S Umbers

In Attendance T Cadogan (Mayor), S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), J Muir (Executive Manager - Infrastructure Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor), W McEnteer (Governance Manager), J Harris (Governance Support Officer)

1 APOLOGIES

2 PUBLIC FORUM

3 CONDOLENCES

4 CONFIRMATION OF MINUTES

Maniototo Community Board meeting - 31 March 2022

**MINUTES OF A MEETING OF THE
MANIOTOTO COMMUNITY BOARD
HELD IN THE MICROSOFT TEAMS AND LIVE STREAMED
ON THURSDAY, 31 MARCH 2022 COMMENCING AT 2.01 PM**

PRESENT: Mr R Hazlett (Chair), Mr M Harris (Deputy Chair), Cr S Duncan, Ms S Umbers

IN ATTENDANCE: T Cadogan (Mayor), S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), J Muir (Executive Manager - Infrastructure Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor), J McCallum (Roading Manager), G Bailey (Parks and Recreation Manager), N Aaron (Parks Officer – Strategy), J Remnant (Property and Facilities Officer – Māniatoto), D McKewen (Accountant) R Williams (Community Development Advisor), W McEnteer (Governance Manager)

1 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION

Moved: Harris
Seconded: Umbers

That the apology received from Mr Helm be accepted.

CARRIED

2 PUBLIC FORUM

There was no public forum.

3 CONDOLENCES

The chair referred to the death of Eleanor A'Court. Members stood for a moment's silence as a mark of respect.

4 CONFIRMATION OF MINUTES

It was noted in the condolences that there was an error in the spelling of Gavin Weir.

COMMITTEE RESOLUTION

Moved: Harris
Seconded: Umbers

That, subject to the amendment above, the public minutes of the Maniototo Community Board Meeting held on 17 February 2022 be confirmed as a true and correct record.

CARRIED

5 DECLARATION OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

6 REPORTS**22.2.2 MANIOTOTO FINANCIAL REPORT FOR THE PERIOD ENDING 31 DECEMBER 2021**

To consider the financial performance overview as at 31 December 2021.

COMMITTEE RESOLUTION

Moved: Duncan
Seconded: Harris

That the report be received.

CARRIED

7 MAYOR'S REPORT**22.2.3 MAYOR'S REPORT**

His Worship the Mayor gave an update of his recent activities in the Maniototo ward. He also gave an update to Members on current issues in the Three Waters space.

COMMITTEE RESOLUTION

Moved: Umbers
Seconded: Duncan

That the Maniototo Community Board receives the report.

CARRIED

8 CHAIR'S REPORT**22.2.4 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting:

- Noted that Eden Hore Central Otago exhibit was now at Wedderburn.
 - Noted the gates at the cemetery were near being installed
 - Received an email Civil Defence regarding the locating of a generator in the Maniototo.
 - Discussed bridges in the Maniototo and which might need to be fixed first.
 - Noted that the dog inspector was coming to Ranfurly to address stray dogs in town.
 - Noted the build up of cars in John Street, Ranfurly.
 - Noted the speed limit consultation that was currently ongoing.
 - Noted the feedback on the transfer station, in particular its opening hours on Saturday.
-

COMMITTEE RESOLUTION

Moved: Hazlett
Seconded: Umbers

That the report be received.

CARRIED

9 MEMBERS' REPORTS**22.2.5 MEMBERS' REPORTS**

Members gave an update on activities and issues since the last meeting.

Ms Umbers reported on the following:

- Enquired about the timeline for refurbishment of the service centre in Ranfurly.
- Mentioned the trees at Welcome Inn Hill at the entrance to Naseby and noted that they currently hang out over the road on the bend. It was noted that staff would investigate.
- Mentioned the public toilets in Naseby, specifically about the frequency that they were cleaned. It was noted that staff would investigate.
- Noted the repair of the dump station for caravans in Ranfurly.

Mr Harris had nothing to report.

Councillor Duncan reported on the following:

- Mentioned a recent meeting regarding the grading of the road between Patearoa and Waipiata.
 - Noted the local fire station had received an award as part of the merger between Fire Emergency New Zealand and Rural Fire.
 - Noted current issues in the Three Waters space.
 - Attended fire training the previous weekend, which was focussed around fire behaviour. Noted Naseby and the dry conditions there.
 - Noted the current struggle of South Otago and Southland farmers with drought.
 - Appeared on the TVNZ Breakfast programme.
 - Mentioned that the Eden Hore Central Otago collection was now at Wedderburn. He congratulated members and staff that had been involved in the project.
 - Noted current issues in the Covid-19 space.
 - Noted the road works and reticulation project after a recent trip to Clyde.
-

COMMITTEE RESOLUTION

Moved: Duncan
Seconded: Umbers

That the report be received.

CARRIED

10 STATUS REPORTS**22.2.6 MARCH 2022 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

COMMITTEE RESOLUTION

Moved: Duncan
Seconded: Harris

That the report be received.

CARRIED

11 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 12 May 2022.

12 RESOLUTION TO EXCLUDE THE PUBLIC**COMMITTEE RESOLUTION**

Moved: Umbers
Seconded: Duncan

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
Confidential Minutes of Ordinary Board Meeting	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
22.2.7 - March 2022 Confidential Governance Report	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

The public were excluded at 2.55 pm the meeting closed at 3.00 pm.

5 DECLARATION OF INTEREST

22.3.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 579962

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - MCB Declarations of Interest [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Stuart Duncan	Penrose Farms - Wedderburn Cottages and Farm at Wedderburn (shareholder) Penrose Investments - Dairy Farm at Patearoa (shareholder) Fire and Emergency New Zealand (member) JD Pat Ltd (Shareholder and Director)	Penrose Farms - Wedderburn Cottages and Farm at Wedderburn (shareholder) Penrose Investments - Dairy Farm at Patearoa (shareholder)	Otago Regional Transport Committee Patearoa Recreation Reserve Committee Design and Location of the Sun for the Interplanetary Cycle Trail Working Group
Mark Harris	Maniototo Lions (member) Ranfurlly Curling Club (member)		Patearoa Water Scheme Liaison Committee
Robert Hazlett	D S Hazlett & Sons (Director)		Taieri Lake Recreation Reserve Committee
Duncan Helm	Maniototo Rugby Club (Life member) Sassenachs Rugby Club (member) Garibaldi Curling Club (member) St John Ambulance (Officer and Committee member) Sheep and beef farm (owner) Gimmerburn Cemetery (Committee member)	Nurse Manager at Maniototo Hospital	
Sue Umbers	Maniototo Health Services		Maniototo Community Arts Council

6 REPORTS

22.3.2 2022-23 ANNUAL PLAN BUDGET AND FEES AND CHARGES SCHEDULE

Doc ID: 577257

1. Purpose of Report

To approve the budgets for inclusion in Council's Annual Plan 2022-23 and the 2022-23 fees and charges schedule.

Recommendations

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees the final Māniatoto ward 2022-23 Annual Plan budget and recommend to Council for inclusion in the 2022-23 Annual Plan.
- C. Agrees to accept the Māniatoto ward 2022-23 fees and charges schedule and recommend to Council for inclusion in the 2022-23 Annual Plan.

2. Background

The 2022-23 final budgets for the Māniatoto ward have been prepared on Council's request to keep the 2021-22 Long-term Plan (year two) budgets relatively unchanged. The draft budget was presented to the Community Board in February 2022.

At the time of presenting the budgets, the overall Council average annual rates increase was projected be 7.7%, down from 7.8% as adopted for year two of the 2021-31 Long-term Plan. The Māniatoto ward's average rates decrease, excluding district wide rates and metered water, was projected to be around 1.2%.

When presenting the budget in February, a few minor changes were identified. These have since been corrected and has resulted in the average rates decrease for the Māniatoto ward reduced to 0.4% decrease. This excludes district-wide rates and metered water. The slight change is due to a slight increase in elected member costs and movements in the general reserves in Māniatoto. Council rates, while still being finalised with Council is also projected to be less than the initially reported 7.7%.

In addition to adopting the annual plan and setting the rates for the new financial year, Council adopts the annual fees and charges. A complete copy of the Fees and Charges 2022-23 Schedule is attached for information. There were minimal changes across the full suites of fees and charges from year one of the Long-term Plan to the proposed 2022-23 Annual Plan.

3. Discussion

Council staff presented draft budgets to each community board for consideration at their February meetings. Staff identified a couple changes needed, particularly with reserve balances, depreciation and the calculation of interest costs.

This final version of the Māniatoto ward annual budget now needs to be incorporated into the all-of-Council annual budget as part of the 2022-23 Annual Plan, scheduled to be adopted 01 June 2022.

Appendix 1 shows the cost centres that are funded by Māniatoto Community Ward Rates and outlines the changes made between the current year and 2022-23. The ward rate is specific to rateable units in the ward and is not the district wide rate, or metered water.

4. Financial Considerations

Targeted rating decrease of \$4.1k, equating to 0.4%% decrease, compared to the 2021-31 Long-term Plan (Year 1)

5. Options

Option 1 - (recommended)

To accept the final 2022-23 budget and 2022-23 Fees and Charges Schedule for recommendation to Council for inclusion in the 2022-23 Annual Plan.

Advantages:

- Meets statutory requirements
- Provides transparent expenditure management
- The Māniatoto budget will feed into Council's Annual Plan budget for 2022-23
- Meets the ratepayers' expectations
- Allows changes to reflect prior Council and Community Board decisions
- Allows for Fees and Charges to be updated to reflect the most accurate charges.

Disadvantages:

- Some members of the community may feel disadvantaged paying increased rates.

Option 2

Decline the final 2022-23 budget and 2022-23 Fees and Charges Schedule for recommendation to Council for inclusion in the 2022-23 Annual Plan and do not recommend it to Council for inclusion in the 2022-23 Annual Plan process

Advantages:

- Status quo remains and ratepayers do not incur increased rates.

Disadvantages:

- Delay in the annual plan process or the 2022-23 Annual Plan may not accurately reflect the Community Board's prior decisions.
- Run the risk of delaying the annual plan process and therefore potentially miss the legislative deadlines
- May not reflect a fair distribution of costs to the rate payer
- Does not reflect the intention of the 2021-31 Long-term Plan (year two)
- Reliance on financial reserves through not reflecting the true cost of activities, and therefore not rating accurately.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of the community by involving community board members in robust and transparent financial decision making.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes, consistent with all council plans and policies, and the 2022-23 Annual Plan is closely aligned to year two of the 2021-31 Long-term Plan.
Considerations as to sustainability, the environment and climate change impacts	No implications, as this has been factored in the 2021-31 Long-term Plan and there have been no changes to these considerations and assumptions used to prepare the 2021-31 Long-term Plan.
Risks Analysis	The risk of not accepting this report is that Council will lose the ability to adopt the 2022-23 Annual Plan and set the rates for the income required to meet the activities Council is required to carry out. Council will not meet legislative requirements and may be exposed to legal challenges.
Significance, Consultation and Engagement (internal and external)	This is a significant step in the annual plan process, as it ensures the Community Board is across its ward-specific budget, and feedback to Council's overall 2022-23 Annual Plan.

7. Next Steps

Once this report is accepted and changes made where necessary, it will be submitted to Council for recommendation to be included in the final 2022-23 Annual Plan scheduled to be adopted 1 June 2022.

A complete schedule of the fees and charges has been submitted to each of the relevant community boards for approval. Once approved, the total suite of fees and charges will also be presented to Council with the recommendation that Council adopt the proposed fees and charges as part of the adoption process when adopting the 2022-23 Annual Plan.

8. Attachments

Appendix 1 - Māniatoto Rates Summary [↓](#)

Appendix 2 - Fees and Charges 2022-23 [↓](#)

Report author:

Reviewed and authorised by:



Kim McCulloch
Management Accountant
18/01/2022

Leanne Macdonald
Executive Manager - Corporate Services
18/01/2022

Sundry		AP 2022/23	LTP Year 1 2021/22	LTP Year 1 vs AP22/23 \$ Change	LTP Year 1 vs AP 22/23 % Change	LTP Year 2 2022/23	LTP Year 2 vs AP 2022/23 \$ Change
5033	Māniatoto Promotion	5,000	5,000	0	0.0%	5,000	0
5111	General Revenues Māniatoto	11,723	14,482	2,759	23.5%	13,830	2,107
5211	Elected Members Māniatoto	95,860	91,987	(3,873)	(4.0%)	93,983	(1,877)
5132	Māniatoto Trust Fund	(6,750)	(9,000)	(2,250)	33.3%	(6,750)	0
5431	Māniatoto grants	15,500	15,500	0	0.0%	15,500	0
5441	Māniatoto Hospital Grant	80,950	80,950	(0)	(0.0%)	80,950	0
		202,283	198,919	(3,364)	-1.7%	202,513	230

Property and Facilities		AP 2022/23	LTP Year 1 2021/22	LTP Year 1 vs AP22/23 \$ Change	LTP Year 1 vs AP 22/23 % Change	LTP Year 2 2022/23	LTP Year 2 vs AP 2022/23 \$ Change
5039	Centennial Milkbar	19,757	18,046	(1,712)	(8.7%)	19,538	(219)
5341	Forestry Māniatoto			0			0
5352	Farms Hall Wilson Rd Māniatoto	4,248	3,959	(289)	(6.8%)	4,204	(44)
5353	Farms Park Farm Māniatoto	0	0	0		0	0
5355	Property general Māniatoto	20,848	21,247	398	1.9%	20,631	(217)
5356	Endowment Land Income Naseby	(13,000)	(15,000)	(2,000)	15.4%	(13,000)	0
5358	Pioneer Store Naseby	7,194	11,496	4,302	59.8%	6,899	(295)
5412	Māniatoto Stadium	52,335	72,117	19,782	37.8%	52,632	297
5414	Māniatoto Arts Centre	34,859	2,192	(32,668)	(93.7%)	34,986	127
5415	Ranfurlly Public Hall	8,294	5,348	(2,946)	(35.5%)	8,555	261
5417	Community Halls Māniatoto	8,815	8,667	(148)	(1.7%)	8,907	92
5421	Naseby Public Hall	10,630	29,108	18,478	173.8%	10,507	(123)
		153,981	157,178	3,197	2.1%	153,860	(121)

Parks and Reserves		AP 2022/23	LTP Year 1 2021/22	LTP Year 1 vs AP22/23 \$ Change	LTP Year 1 vs AP 22/23 % Change	LTP Year 2 2022/23	LTP Year 2 vs AP 2022/23 \$ Change
5413	Oturehua Domain	12,787	7,385	(5,402)	(42.2%)	12,817	30
5462	Other Reserves Māniatoto	332,161	338,916	6,755	2.0%	332,189	28
5491	Ranfurlly Pool	155,637	154,970	(667)	(0.4%)	155,367	(270)
5492	Naseby Dam Reserve	39,905	34,758	(5,147)	(12.9%)	40,073	168
5831	Ranfurlly Cemetery	12,381	13,035	654	5.3%	12,591	210
5832	Naseby Cemetery	(807)	(847)	(40)	5.0%	(807)	(0)
		552,064	548,216	(3,848)	(0.7%)	552,230	166

	AP 2022/23	LTP Year 1 2021/22	AP 22/23 vs LTP 21/22 \$ Change	AP 22/23 vs LTP 21/22 % Change
Total Rates	933,680	937,875	4,195	0.4%

NB: This excludes District wide rates and water meter rates collected with the District ward and excludes growth in ratepayer base.

FEES AND CHARGES 2022-23

THREE WATERS		2022/23	2021/22
		Includes GST	Includes GST
DESIGNATED WASTEWATER TREATMENT PLANT			
Disposal of septage tank load less than 3,000 litres		130	130
Every additional 1,000 litres discharges (or part thereof)		40	40
Designated Septage station disposal cost/litre		0.04	0.04
TRADE WASTE			
Application fee deposit (invoiced at actual cost)		240	240
Application to transfer trade waste discharge consent		80	80
Annual fee		160	160
THREE WATERS - PER APPLICATION			
Approved contractors (per application)		80	80
Non-approved contractors (per application)		160	160
Non-approved contractors (per application)		At cost	At cost
BULK TANKER WATER FROM FIRE HYDRANTS			
Bulk water application fee		No charge	No charge
Tanker / Standpipe Inspection (at least annual)		100	100
Hydrant Standpipe Hire / month (excluding water usage)		30	30
Water Usage Per m ³		1.80	1.80
BULK WATER SUPPLY			
Network connected bulk water rate (per m ³)		0.86	0.86
REMOVAL OF WATER RESTRICTOR			
Temporary restrictor removal fee		At cost	At cost
WATER METER ACCURACY TESTS			
House visit and assessment		55	55
Meter removal and calibration		525	525
Meter validated as accurate		80	80
Meter validated as inaccurate		No charge	No charge
Final meter read		40	40
OTHER			
Unauthorised and other activities		At cost	At cost
CAPITAL CONTRIBUTIONS – NEW CONNECTIONS (SEE DISTRICT PLAN ALSO)			
Financial Contributions - Reserves			
Urban		2380	2380
Rural		1190	1190
Note: Financial Contributions are inflated annually based on Statistics NZ Construction Index. They are indexed from the December 2019 quarter in the table above.			
DEVELOPMENT CONTRIBUTIONS - NEW CONNECTIONS			
Water Supply			
Lake Dunstan Water Supply (Alexandra / Clyde)		7131	7131
Cromwell		3877	3877
Naseby		4044	4044
Omakau / Ophir		10917	10917
Patearoa		3267	3267
Ranfurly		2492	2492
Roxburgh		3321	3321
Wastewater			
Alexandra / Clyde		7536	7536
Cromwell		3139	3139
Naseby		3399	3399
Omakau / Ophir		4992	4992
Ranfurly		796	796
Roxburgh		4670	4670
THREE WATERS AND WASTE MANAGEMENT PART CHARGES IN LIEU OF RATES			
The Local Government (Rating) Act 2002 requires that properties be rated based on their status as at 1 st July each year. Certain rates are based on level of service provided. These are Water Supply rates, Wastewater rates and Waste Management rates. To enable these services to be provided part way through the rating year Council will invoice the rate payer upon provision of the laterals for Water Supply and Wastewater and upon commencement of service in the case of Waste Management collections. The following charges will be invoiced for each complete month of the rating year remaining.			
Water Supply – per month			
If already rated as serviceable		23.12	23.12
If not rated as serviceable before		37.91	37.91
Wastewater – per month			
If already rated as serviceable		27.20	27.20
If not rated as serviceable before		54.40	54.40
Waste Management – per month			
Additional household rubbish bin		23.57	22.24
Additional mixed recycling bin		4.95	4.67
Additional glass recycling bin		4.95	4.67

Where a service connection for water and/or wastewater, or a wheelie bin is provided to a rating unit in the course of a rating year, the rating unit will be charged a proportion of the full year cost the service as scheduled in the rating section of the 10 year Plan, based on the number of complete months remaining in the financial year.

FEES AND CHARGES 2022-23

ENVIRONMENTAL SERVICES		2022/23	2021/22
		Includes GST	Includes GST
TRANSFER STATION CHARGES			
Standard size refuse bag (60 litres)		8	8
Prepaid Council approved 60 litre refuse bag (for Tarras and Patearoa use only)		8	8
Child car seat recycling (Alexandra and Cromwell only)		10	10
Car body (all tanks pierced and drained)		20	20
Whiteware and separated metal (excl fridges)		No charge	No charge
Fridges (degassing charge)		16.5	-
Gas bottle disposal (any size)		11	-
Transfer Station with Weigh Facility			
General waste charge by weight per tonne		345	334.61
Tyres by weight by tonne		455	444.72
Transfer Station without Weigh Facility			
General waste charge by volume per cubic metre (assessed by operator)		70	67
Car tyres		5	5
Truck tyres		22	21
Tractor / Loader tyres		89	86
GREENWASTE DEPOSITED IN GREENWASTE AREA			
Car load		No charge	No charge
Trailer or ute load		5	5
Trailer-load charge by volume per cubic metre		5	5
CLEANFILL DEPOSITED IN CLEANFILL AREA			
Charge by volume per cubic metre		15	15
HAZARDOUS WASTE			
Up to 20kg or 20 litres		10	10
Greater than 20kg or 20 litres (charge per kg over 20kg or 20 litres up to a maximum of 100kg or 100 litre).		10	10
WHEELIE BIN CHARGES			
Replacement of bin due to damage (not wear and tear)		50	50
Initial change of bin size		No charge	No charge
All subsequent changes to bin size		N/A	N/A
Additional mixed recycling bin (per annum)		59.41	56.06
Additional glass recycling bin (per annum)		59.41	56.06
Additional rubbish (red) bin (per annum)		282.80	266.85
Administration fee		50	50

Where weighing facilities are available Council reserves the right to charge by weight, where no weighing facilities are available Council reserves the right to charge by volume as assessed by the operator. All fees are user pays (ie waste producer pays) and include a waste minimisation charge to help fund recycling and other waste reduction initiatives. Fees also include charges associated with the Emissions Trading Scheme.

FEES AND CHARGES 2022-23

ROADING	2022/23	2021/22
	Includes GST	Includes GST
LICENCE TO OCCUPY		
Single owner	180	180
Multiple owner	At cost	At cost
TRAFFIC MANAGEMENT PLAN APPROVAL		
Commercial organisations and events	90	90
Non-profit community events	No charge	No charge
TEMPORARY ROAD CLOSURE		
Commercial organisations and events	280	280
Non-profit community events	No charge	No charge
CORRIDOR ACCESS REQUEST		
<i>(as defined in the National Code of Practice for Utility Operators' Access to Transport corridors)</i>		
Minor Works	No charge	No charge
Major Works (trenches exceeding 20m in length)	80	80
Project Works	At cost	At cost
ROAD STOPPING		
Time and disbursements plus legal and survey costs	At cost	At cost
Miscellaneous fees (other consents, certificates, authorities, services or inspections not specifically provided for to be charged at the cost of time and disbursement)	At cost	At cost
RAPID NUMBER		
New	70	70
Replacement	50	50
DUST SUPPRESSION		
Residential house with 100m of road to Council programmed timetable	No charge	No charge
Residential house with 100m of road outside programme works	At cost	At cost
Commercial and other applications to Council programmed timetable	At cost	At cost
OTHER		
Commercial fingerboard signs	At cost	At cost
DEVELOPMENT CONTRIBUTIONS		
Roading		
Residential	1719	1719
Business	NIL*	NIL*
* Fixed business contributions are non-longer applicable. All contributions are calculated on the basis of a household unit equivalent (HUE).		

FEES AND CHARGES 2022-23

	PLANNING AND REGULATORY	
	2022/23 Includes GST	2021/22 Includes GST
	BUILDING CONTROL CHARGES	
	Residential alterations and new	
	Up to and including \$5,000	316
	Over \$5,000 and not exceeding \$10,000	691
	Over \$10,000 and not exceeding \$20,000	1141
	Over \$20,000 and not exceeding \$40,000	1671
	Over \$40,000 and not exceeding \$80,000	1971
	Over \$80,000 and not exceeding \$200,000	2651
	Over \$200,000 and not exceeding \$350,000	3556
	Over \$350,000 and not exceeding \$500,000	3712
	Over \$500,000 and not exceeding \$750,000	4017
	Over \$750,000 and not exceeding \$1,000,000	4467
	Exceeding \$1 million (minimum deposit plus additional time if necessary)	4852
	Rural farm shed with engineers PS1, conservatories, new swimming pools, other consents with <3 inspections (no amenities)	953
	Commercial alterations and new	
	Up to \$10,000	841
	\$10,000 - \$20,000	1441
	\$20,000 - \$40,000	1971
	\$40,000 - \$80,000	2121
	\$80,000 - \$200,000	3251
	\$200,000 - \$350,000	3406
	\$350,000 - \$500,000	3636
	\$500,000 - \$750,000	4167
	Exceeding \$750,000 (minimum deposit plus additional time if necessary)	4242
	BRANZ Levy - (exempt from GST) (projects under \$20,000 are exempt)	\$1 for every \$1000.00 or part thereof
	MBIE Levy - (projects under \$20,444 are exempt)	\$1.75 for every \$1000.00
	OTHER BUILDING CONSENT CHARGES	
	Multi-proof building consents actual cost of work to be recovered (value of work less processing apportionment)	As required
	Amendments to Building Consents actual cost of work to be recovered at time and disbursements	\$150.00 deposit + \$150.00 / hour
	Erection of marquee	316
	Heating / fire appliances - free standing	241
	Heating / fire appliances - inbuilt and second-hand	391
	Wetback fire / diesel boilers	391
	Wind machines (horticultural)	N/A
	Inspection cancellation (same day) no fee if cancelled the previous day	150
	Other building charges	
	Certificate of Acceptance	
	Minor work up to \$5,000	1103
	Residential \$5,000 to \$20,000	1478
	Residential \$20,000+	2453
	Commercial – \$615 deposit plus hourly rate	\$675.00 + hourly rate
	Change of Use (initial fee)	252
	Relocation report within the district	\$150 (report) plus \$150 per hour of inspection
	New compliance schedule	\$150.00 / hour
	Amended compliance schedule	110
	WOF monitoring features and renewal	\$150.00 / hour
	Certificate for Public Use	504
	Notice to Fix	225
	Fire Service assessment of building consents (plus costs)	150
	Demolition	300
	Inspection of unsatisfactory work (per visit or inspections not already provided for)	150
	Swimming pool exemption (referred to Council)	N/A
	Swimming pool inspection barriers and compliance (each inspection)	\$150.00 / hour
	Swimming pool registration	55
	Water test fee (fee plus actual test cost)	120
	Assessment of building consent exemption application (deposit) + \$150.00 / hour processing or inspection	\$150.00 / hour
	Title search	27
	Minor variations (to building consents)	\$150.00 / hour
	Building Consent Report (annual fee)	69

FEES AND CHARGES 2022-23

	2022/23 Includes GST	2021/22 Includes GST
PLANNING AND REGULATORY		
Project Information Memorandum – Residential	412	412
Project information memorandum – Commercial	525	525
Time and disbursements		
Hourly rates for processing all applications	150	150
Mileage (dollar(s) per km)	1	1
Hourly rates for processing all applications	105	105
ENVIRONMENTAL HEALTH		
Annual inspection		
Camping grounds	336	336
Hairdresser shops	225	168
Offensive trades	225	168
Funeral directors	225	168
Follow up inspection fee (hourly rate)	150	168
Change of ownership	150	168
ANNUAL REGISTRATION		
Camping grounds	168	168
Hairdresser shops	168	168
Offensive trades	168	168
Funeral directors	168	168
Miscellaneous Bylaw and general licence fees	N/A	N/A
Late payment fee	N/A	N/A
FOOD CONTROL PLANS / NATIONAL PROGRAMMES		
Initial registration	403	403
Annual registration	201	201
Audit fee		
Food control plan (single-site)	504	504
Food control plan (multi-site)	804	804
National Programme 1	336	336
National Programme 2	420	420
National Programme 3	504	504
Subsequent verifications and enforcement (hourly rate)	168	168
Site rental fee	N/A	N/A
BYLAW AND POLICY		
Trading in Public Place General Bylaw		
Application fee		
Fee per annum	420	420
Class 4 Gambling and Board Venue application fee (deposit)	336	336
Hourly rates for processing all applications	168	168
Additional sandwich board	N/A	N/A
ALCOHOL LICENSING		
Local Authority Compliance Certificate		
Building	150	150
Planning	150	150
Public notification fee	125	125
ANIMAL CONTROL		
Dog Registration Fees		
Non-working dogs	55	55
Working dogs	12	12
Late penalty fee (percentage of base fee)	150% of annual registration fee	150% of annual registration fee
Dog Impounding Charges		
First impounding (for each 12 months)	100	100
Second impounding (for each 12 months)	150	150
Third and subsequent impounding (for each 12 months)	200	200
Sustenance	22	22
Destruction of dog	At cost	At cost
Notification	N/A	N/A
Microchipping	32	32
Licence to keep more than 3 dogs		
Application	75	75
Inspection fee	\$150.00 / hour	\$150.00 / hour
Annual permit fee	150	150

Any dog classified as dangerous under the Dog Control Act shall pay 150% of the registration fee prescribed in this.

FEES AND CHARGES 2022-23

	PLANNING AND REGULATORY	
	2022/23 Includes GST	2021/22 Includes GST
REFUNDS		
Refund administration fee	Refer to Governance and Corporate Services section	Refer to Governance and Corporate Services section
NOISE CONTROL		
Return of Seized Equipment		
Administration charge	84	84
Storage fee	5 (per day)	5 (per day)
Non-compliance with Excessive Noise Direction	500	-
Non-compliance with Abatement Notice regarding unreasonable noise	750	-
Contractor charge (add to administration charge)		
Alexandra / Clyde	60	60
Cromwell	70	70
Ranfurlly	100	100
Roxburgh / Naseby	80	80
ENFORCEMENT		
Monitoring and enforcement - hourly rate	150	150
PLANNING (all deposits non-refundable)		
Subdivision Charges		
Land Subdivision Consent		
Consent application deposit (notified to formal hearing)	2000	2000
Consent application deposit (non-notified to formal hearing)	1500	1500
Consent application deposit (under delegated authority)	900	900
Minor boundary adjustment	430	430
Plan Certification - 223	150	150
Plan Certification - 224(c) (deposit)	260	260
Minor amendment to cross lease / unit title plan (deposit)	510	510
Other Charges		
Completion certificates	80	80
Overseas Investment Regulations Certificates (deposit)	150	150
Compliance certificates / Certificate of Compliance (S139) (deposit)	550	550
Certified copy of Council resolution	80	80
Registered bond	At cost	At cost
Release from registered bond	At cost	At cost
Right of way consents (deposit) (Section 348 LGA)	225	225
Certificate of approval of survey plans (s.226(1)(e)(ii))	150	150
Change or cancellation of amalgamation condition (deposit) (Section 241)	160	160
Cancellation of easement (Section 243)	160	160
Cancellation or amendment of consent notice (Section 221)	180	180
Land Use Consent		
Consent application deposit (notified to formal hearing)	2000	2000
Consent application deposit (non-notified to formal hearing)	1500	1500
Consent application deposit (under delegated authority)	600	600
Non-compliance with bulk and location requirements - deposit (under delegated authority)	N/A	N/A
Minor breach of standards (deposit)	350	350
Application for extension of lapse date (deposit (section 125))	300	300
Minor Change or Cancellation of Consent Condition (delegated section 127) (deposit)	400	400
Complex Change or Cancellation of Consent Condition (delegated section 127) (deposit)	600	600
Change or Cancellation of Consent Condition to Formal Hearing (section 127) (deposit)	1000	1000
Monitoring Consent Holders (per hour + mileage)	\$150 / hour + mileage	\$150 / hour + mileage
Hearing of Objection to Resource Consent (deposit)	800	800
Resource consent exemption (section 87BB) (fixed fee)	225	225
Boundary activity (section 87BA) (fixed fee)	300	300
Application for Heritage Orders and Designations (deposit)		
Outline plan approval (deposit)	390	390
Minor, no research (plus public notification)	1000	1000
Moderate, standard research requirements (plus public notification)	5000	5000
Major, affects large area of district (plus public notification)	10500	10500

All applications for resource and subdivision consent and changes to the District Plan will be charged on a time charge, plus disbursements basis although a minimum payment is required as set out below.

Applications will not be processed unless accompanied by the appropriate application or deposit fee. In accordance with Section 36 of the Resource Management Act where a charge is payable, the Council will not perform the action to which the charge relates until the charge has been paid in full. Note: This applies to all fees and charges in relation to Resource Management functions. Applications which are incomplete or require the applicant to undergo remedial works will incur further costs on a time and disbursement basis.

22.3.3 MARCH 2022 PROMOTIONS GRANTS APPLICATIONS

Doc ID: 577899

1. Purpose of Report

To consider the March 2022 community and promotions grant applications to the Maniototo Community Board.

Recommendations

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
 - B. Decides the grants to be allocated to the applicants of the Promotions Grants.
-

2. Background

The Central Otago District Council contributes to the social, economic, environmental and cultural well-being of the local community through the contestable grants process.

The objectives of the grants process are:

- Enhance well-being in the district (social, economic, environmental and cultural)
- Empower local communities
- Facilitate the delivery of community outcomes
- Promote our regional identity: Central Otago A World of Difference.

There are two types of grants that can be applied for, community grants and promotions grants. Each are funded using different targeted rates, which means that one pool cannot subsidise the other. Each application must be considered on its own merit and its fit with the relevant grant criteria and available budget.

The Board considers grant applications in two rounds annually. Applications for the first round closed at the end of August 2021 for a decision in September, with the second round closing at the end of March 2022 for a decision in May 2022.

A comprehensive review of the grants policy took place in August 2019 with further reviews undertaken in June 2021 and January 2022. These reviews were to streamline the process and improve the community experience in using the policy.

The Maniototo Community Board is delegated the authority to consider applications for activities and projects within its boundaries.

Annually, there is \$15,000 to distribute in the Maniototo community grants scheme and \$5,000 to distribute in the promotions grants scheme. The following table illustrates the commitments already made and the amounts left to distribute.

Type of grant	2021/22 FY	2022/23 FY
Community Grants Budget	15,000	15,000
Less distributed 1 st Round	14,832	
Plus returned grants	0	
Less committed from previous rounds	0	
Balance left to distribute	168	
Promotions Grants Budget	5,000	5,000
Less distributed 1 st Round	0	
Plus returned grants	0	
Less committed from previous rounds	0	
Balance left to distribute	5,000	

3. Discussion

Community Grants

There are no applications to Community Grants received in this round.

Promotion Grants

One promotion grant application was received in the current round requesting a total of \$711.57 from the 2021-2022 financial year. No applications were received for funding in the 2022-2023 year.

There is \$5,000 to distribute in the 2021/2022 financial year.

No	Name of Organisation	Name of project / service	Purpose of funding	When does the project start	Total costs	Amount requested
2	Rural Art Deco Maniototo	Brochure Ranfurly Art Deco Museum and Town Walk	Print 5,000 brochures	23/03/2022	\$711.57	\$711.57

Copies of the applications, supporting documentation and staff assessments are provided to Board members under separate cover.

4. Financial Considerations

As detailed above, the Board has \$5,000 to distribute for the 2021/22 Promotion Grants. Boards have the delegated authority to spend within this budget. Any recommendations

above these amounts would fall outside of that delegation and would need to be by way of a recommendation to Council.

For this funding round, organisations were able to apply for the remainder of the 2021/22 financial year grants budgets, or for the 2022/23 financial year, for projects that take place in that financial year. No applications are being considered for the 2022/23 year.

5. Options

The Board is asked to consider each application and determine the appropriate level of funding. There are no other options as the Board has the delegation to allocate grants from the contestable funds.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social, cultural, economic and environmental wellbeing of communities, in the present and for the future by providing a contestable funding pool that enables projects to be delivered in the community that enhance wellbeing.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes, this decision is consistent with the Grants Policy, and other plans and policies that may be impacted by any of the individual grant applications.
Considerations as to sustainability, the environment and climate change impacts	There is no direct impact, some applications may have a positive environmental impact from time to time.
Risks Analysis	No risks have been identified in the funding applications.
Significance, Consultation and Engagement (internal and external)	The funding rounds were advertised in the local newspaper, Council's website and Facebook page, and through combined agency community funding clinics. Discussions with departments of Council have taken place where there impacts arising from the application.

7. Next Steps

Once the Board has made a decision on the level of funding for each organisation, this will be communicated to each applicant and payments made.

8. Attachments

Appendix 1 - Rural Art Deco Maniototo Inc Staff Assessment (under separate cover) ⇨
Appendix 2 - Rural Art Deco Maniototo Inc Grant Application (under separate cover) ⇨
Appendix 3 - Rural Art Deco Maniototo Inc Supporting Documentation (under separate cover) ⇨

Report authors:

Reviewed and authorised by:



Alison Mason
Media and Marketing Manager
14/04/2022

Sanchia Jacobs
Chief Executive Officer
20/04/2022

7 MAYOR'S REPORT

22.3.4 MAYOR'S REPORT

Doc ID: 579771

1. Purpose

To consider an update from His Worship the Mayor.

Recommendations

That the Maniototo Community Board receives the report.

His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil

12 May 2022

8 CHAIR'S REPORT

22.3.5 CHAIR'S REPORT

Doc ID: 579773

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

9 MEMBERS' REPORTS

22.3.6 MEMBERS' REPORTS

Doc ID: 579772

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

10 STATUS REPORTS

22.3.7 MARCH 2022 GOVERNANCE REPORT

Doc ID: 579223

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

Recommendations

That the report be received.

2. Discussion

Status Reports

The status reports have been updated with any actions since the previous meeting (appendix 1).

3. Attachments

Appendix 1 - MCB Status Report [↓](#)

Report author:

Reviewed and authorised by:



Wayne McEnteer
Governance Manager
2/05/2022

Sanchia Jacobs
Chief Executive Officer
2/05/2022

11 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 23 June 2022.

12 RESOLUTION TO EXCLUDE THE PUBLIC

Recommendations

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
Confidential Minutes of Ordinary Board Meeting	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
22.3.8 - Appointment of Trustees to Community Trust of Maniototo	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
22.3.9 - March 2022 Confidential Governance Report	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
