



# **AGENDA**

## **Maniototo Community Board Meeting Thursday, 12 May 2022**

**Date: Thursday, 12 May 2022**

**Time: 2.00 pm**

**Location: Ranfurly Service Centre, 15 Pery Street,  
Ranfurly**

(Due to COVID-19 restrictions and limitations of the physical space, public access will be available through a live stream of the meeting.)

The link to the live stream will be available on the Central Otago District Council's website.)

**Sanchia Jacobs  
Chief Executive Officer**



Notice is hereby given that a meeting of the Maniototo Community Board will be held in Ranfurly Service Centre, 15 Pery Street, Ranfurly and live streamed via Microsoft Teams on Thursday, 12 May 2022 at 2.00 pm. The link to the live stream will be available on the Central Otago District Council's website.

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**Members** Mr R Hazlett (Chair), Mr M Harris (Deputy Chair), Cr S Duncan, Mr D Helm, Ms S Umbers

**In Attendance** T Cadogan (Mayor), S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), J Muir (Executive Manager - Infrastructure Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor), W McEnteer (Governance Manager), J Harris (Governance Support Officer)

**1 APOLOGIES**

**2 PUBLIC FORUM**

**3 CONDOLENCES**

**4 CONFIRMATION OF MINUTES**

Maniototo Community Board meeting - 31 March 2022



**MINUTES OF A MEETING OF THE  
MANIOTOTO COMMUNITY BOARD  
HELD IN THE MICROSOFT TEAMS AND LIVE STREAMED  
ON THURSDAY, 31 MARCH 2022 COMMENCING AT 2.01 PM**

**PRESENT:** Mr R Hazlett (Chair), Mr M Harris (Deputy Chair), Cr S Duncan, Ms S Umbers

**IN ATTENDANCE:** T Cadogan (Mayor), S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), J Muir (Executive Manager - Infrastructure Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor), J McCallum (Roading Manager), G Bailey (Parks and Recreation Manager), N Aaron (Parks Officer – Strategy), J Remnant (Property and Facilities Officer – Mānīatoto), D McKewen (Accountant) R Williams (Community Development Advisor), W McEnteer (Governance Manager)

## **1 APOLOGIES**

### **APOLOGY**

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#### **COMMITTEE RESOLUTION**

**Moved:** Harris  
**Seconded:** Umbers

That the apology received from Mr Helm be accepted.

-----**CARRIED**

## **2 PUBLIC FORUM**

There was no public forum.

## **3 CONDOLENCES**

The chair referred to the death of Eleanor A'Court. Members stood for a moment's silence as a mark of respect.

## **4 CONFIRMATION OF MINUTES**

It was noted in the condolences that there was an error in the spelling of Gavin Weir.

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#### **COMMITTEE RESOLUTION**

**Moved:** Harris  
**Seconded:** Umbers

That, subject to the amendment above, the public minutes of the Maniototo Community Board Meeting held on 17 February 2022 be confirmed as a true and correct record.

-----**CARRIED**

**5 DECLARATION OF INTEREST**

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

**6 REPORTS****22.2.2 MANIOTOTO FINANCIAL REPORT FOR THE PERIOD ENDING 31 DECEMBER 2021**

To consider the financial performance overview as at 31 December 2021.

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**COMMITTEE RESOLUTION**

**Moved:** Duncan

**Seconded:** Harris

That the report be received.

**CARRIED**

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**7 MAYOR'S REPORT****22.2.3 MAYOR'S REPORT**

His Worship the Mayor gave an update of his recent activities in the Maniototo ward. He also gave an update to Members on current issues in the Three Waters space.

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**COMMITTEE RESOLUTION**

**Moved:** Umbers

**Seconded:** Duncan

That the Maniototo Community Board receives the report.

**CARRIED**

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**8 CHAIR'S REPORT****22.2.4 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting:

- Noted that Eden Hore Central Otago exhibit was now at Wedderburn.
  - Noted the gates at the cemetery were near being installed
  - Received an email Civil Defence regarding the locating of a generator in the Maniototo.
  - Discussed bridges in the Maniototo and which might need to be fixed first.
  - Noted that the dog inspector was coming to Ranfurly to address stray dogs in town.
  - Noted the build up of cars in John Street, Ranfurly.
  - Noted the speed limit consultation that was currently ongoing.
  - Noted the feedback on the transfer station, in particular its opening hours on Saturday.
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**COMMITTEE RESOLUTION**

**Moved:** Hazlett  
**Seconded:** Umbers

That the report be received.

**CARRIED**

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**9 MEMBERS' REPORTS****22.2.5 MEMBERS' REPORTS**

Members gave an update on activities and issues since the last meeting.

Ms Umbers reported on the following:

- Enquired about the timeline for refurbishment of the service centre in Ranfurly.
- Mentioned the trees at Welcome Inn Hill at the entrance to Naseby and noted that they currently hang out over the road on the bend. It was noted that staff would investigate.
- Mentioned the public toilets in Naseby, specifically about the frequency that they were cleaned. It was noted that staff would investigate.
- Noted the repair of the dump station for caravans in Ranfurly.

Mr Harris had nothing to report.

Councillor Duncan reported on the following:

- Mentioned a recent meeting regarding the grading of the road between Patearoa and Waipiata.
  - Noted the local fire station had received an award as part of the merger between Fire Emergency New Zealand and Rural Fire.
  - Noted current issues in the Three Waters space.
  - Attended fire training the previous weekend, which was focussed around fire behaviour. Noted Naseby and the dry conditions there.
  - Noted the current struggle of South Otago and Southland farmers with drought.
  - Appeared on the TVNZ Breakfast programme.
  - Mentioned that the Eden Hore Central Otago collection was now at Wedderburn. He congratulated members and staff that had been involved in the project.
  - Noted current issues in the Covid-19 space.
  - Noted the road works and reticulation project after a recent trip to Clyde.
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**COMMITTEE RESOLUTION**

**Moved:** Duncan  
**Seconded:** Umbers

That the report be received.

**CARRIED**

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**10 STATUS REPORTS****22.2.6 MARCH 2022 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

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**COMMITTEE RESOLUTION**

**Moved:** Duncan  
**Seconded:** Harris

That the report be received.

**CARRIED**

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**11 DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 12 May 2022.

**12 RESOLUTION TO EXCLUDE THE PUBLIC****COMMITTEE RESOLUTION**

**Moved:** Umbers  
**Seconded:** Duncan

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>Confidential Minutes of Ordinary Board Meeting</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>22.2.7 - March 2022 Confidential Governance Report</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

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The public were excluded at 2.55 pm the meeting closed at 3.00 pm.

## **5 DECLARATION OF INTEREST**

### **22.3.1 DECLARATIONS OF INTEREST REGISTER**

**Doc ID: 579962**

#### **1. Purpose**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

#### **2. Attachments**

**Appendix 1 - MCB Declarations of Interest** [↓](#)

<b>Name</b>	<b>Member's Declared Interests</b>	<b>Spouse/Partner's Declared Interests</b>	<b>Council Appointments</b>
Stuart Duncan	Penrose Farms - Wedderburn Cottages and Farm at Wedderburn (shareholder) Penrose Investments - Dairy Farm at Patearoa (shareholder) Fire and Emergency New Zealand (member) JD Pat Ltd (Shareholder and Director)	Penrose Farms - Wedderburn Cottages and Farm at Wedderburn (shareholder) Penrose Investments - Dairy Farm at Patearoa (shareholder)	Otago Regional Transport Committee Patearoa Recreation Reserve Committee Design and Location of the Sun for the Interplanetary Cycle Trail Working Group
Mark Harris	Maniototo Lions (member) Ranfurly Curling Club (member)		Patearoa Water Scheme Liaison Committee
Robert Hazlett	D S Hazlett & Sons (Director)		Taieri Lake Recreation Reserve Committee
Duncan Helm	Maniototo Rugby Club (Life member) Sassenachs Rugby Club (member) Garibaldi Curling Club (member) St John Ambulance (Officer and Committee member) Sheep and beef farm (owner) Gimmerburn Cemetery (Committee member)	Nurse Manager at Maniototo Hospital	
Sue Umbers	Maniototo Health Services		Maniototo Community Arts Council

## **6 REPORTS**

### **22.3.2 2022-23 ANNUAL PLAN BUDGET AND FEES AND CHARGES SCHEDULE**

**Doc ID: 577257**

#### **1. Purpose of Report**

To approve the budgets for inclusion in Council's Annual Plan 2022-23 and the 2022-23 fees and charges schedule.

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#### **Recommendations**

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees the final Mānīatoto ward 2022-23 Annual Plan budget and recommend to Council for inclusion in the 2022-23 Annual Plan.
- C. Agrees to accept the Mānīatoto ward 2022-23 fees and charges schedule and recommend to Council for inclusion in the 2022-23 Annual Plan.

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#### **2. Background**

The 2022-23 final budgets for the Mānīatoto ward have been prepared on Council's request to keep the 2021-22 Long-term Plan (year two) budgets relatively unchanged. The draft budget was presented to the Community Board in February 2022.

At the time of presenting the budgets, the overall Council average annual rates increase was projected be 7.7%, down from 7.8% as adopted for year two of the 2021-31 Long-term Plan. The Mānīatoto ward's average rates decrease, excluding district wide rates and metered water, was projected to be around 1.2%.

When presenting the budget in February, a few minor changes were identified. These have since been corrected and has resulted in the average rates decrease for the Mānīatoto ward reduced to 0.4% decrease. This excludes district-wide rates and metered water. The slight change is due to a slight increase in elected member costs and movements in the general reserves in Mānīatoto. Council rates, while still being finalised with Council is also projected to be less than the initially reported 7.7%.

In addition to adopting the annual plan and setting the rates for the new financial year, Council adopts the annual fees and charges. A complete copy of the Fees and Charges 2022-23 Schedule is attached for information. There were minimal changes across the full suites of fees and charges from year one of the Long-term Plan to the proposed 2022-23 Annual Plan.

### 3. Discussion

Council staff presented draft budgets to each community board for consideration at their February meetings. Staff identified a couple changes needed, particularly with reserve balances, depreciation and the calculation of interest costs.

This final version of the Mānīatoto ward annual budget now needs to be incorporated into the all-of-Council annual budget as part of the 2022-23 Annual Plan, scheduled to be adopted 01 June 2022.

Appendix 1 shows the cost centres that are funded by Mānīatoto Community Ward Rates and outlines the changes made between the current year and 2022-23. The ward rate is specific to rateable units in the ward and is not the district wide rate, or metered water.

### 4. Financial Considerations

Targeted rating decrease of \$4.1k, equating to 0.4%% decrease, compared to the 2021-31 Long-term Plan (Year 1)

### 5. Options

#### Option 1 - (recommended)

To accept the final 2022-23 budget and 2022-23 Fees and Charges Schedule for recommendation to Council for inclusion in the 2022-23 Annual Plan.

Advantages:

- Meets statutory requirements
- Provides transparent expenditure management
- The Mānīatoto budget will feed into Council's Annual Plan budget for 2022-23
- Meets the ratepayers' expectations
- Allows changes to reflect prior Council and Community Board decisions
- Allows for Fees and Charges to be updated to reflect the most accurate charges.

Disadvantages:

- Some members of the community may feel disadvantaged paying increased rates.

#### Option 2

Decline the final 2022-23 budget and 2022-23 Fees and Charges Schedule for recommendation to Council for inclusion in the 2022-23 Annual Plan and do not recommend it to Council for inclusion in the 2022-23 Annual Plan process

Advantages:

- Status quo remains and ratepayers do not incur increased rates.

## Disadvantages:

- Delay in the annual plan process or the 2022-23 Annual Plan may not accurately reflect the Community Board's prior decisions.
- Run the risk of delaying the annual plan process and therefore potentially miss the legislative deadlines
- May not reflect a fair distribution of costs to the rate payer
- Does not reflect the intention of the 2021-31 Long-term Plan (year two)
- Reliance on financial reserves through not reflecting the true cost of activities, and therefore not rating accurately.

## 6. Compliance

<b>Local Government Act 2002 Purpose Provisions</b>	This decision enables democratic local decision making and action by, and on behalf of the community by involving community board members in robust and transparent financial decision making.
<b>Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.</b>	Yes, consistent with all council plans and policies, and the 2022-23 Annual Plan is closely aligned to year two of the 2021-31 Long-term Plan.
<b>Considerations as to sustainability, the environment and climate change impacts</b>	No implications, as this has been factored in the 2021-31 Long-term Plan and there have been no changes to these considerations and assumptions used to prepare the 2021-31 Long-term Plan.
<b>Risks Analysis</b>	The risk of not accepting this report is that Council will lose the ability to adopt the 2022-23 Annual Plan and set the rates for the income required to meet the activities Council is required to carry out. Council will not meet legislative requirements and may be exposed to legal challenges.
<b>Significance, Consultation and Engagement (internal and external)</b>	This is a significant step in the annual plan process, as it ensures the Community Board is across its ward-specific budget, and feedback to Council's overall 2022-23 Annual Plan.

## 7. Next Steps

Once this report is accepted and changes made where necessary, it will be submitted to Council for recommendation to be included in the final 2022-23 Annual Plan scheduled to be adopted 1 June 2022.

A complete schedule of the fees and charges has been submitted to each of the relevant community boards for approval. Once approved, the total suite of fees and charges will also be presented to Council with the recommendation that Council adopt the proposed fees and charges as part of the adoption process when adopting the 2022-23 Annual Plan.



**8. Attachments**

**Appendix 1 - Mānīatoto Rates Summary** [↓](#)

**Appendix 2 - Fees and Charges 2022-23** [↓](#)

Report author:

Reviewed and authorised by:



Kim McCulloch  
Management Accountant  
18/01/2022

Leanne Macdonald  
Executive Manager - Corporate Services  
18/01/2022

Sundry		AP 2022/23	LTP Year 1 2021/22	LTP Year 1 vs AP22/23 \$ Change	LTP Year 1 vs AP 22/23 % Change	LTP Year 2 2022/23	LTP Year 2 vs AP 2022/23 \$ Change
5033	Mānīatoto Promotion	5,000	5,000	0	0.0%	5,000	0
5111	General Revenues Mānīatoto	11,723	14,482	2,759	23.5%	13,830	2,107
5211	Elected Members Mānīatoto	95,860	91,987	(3,873)	(4.0%)	93,983	(1,877)
5132	Mānīatoto Trust Fund	(6,750)	(9,000)	(2,250)	33.3%	(6,750)	0
5431	Mānīatoto grants	15,500	15,500	0	0.0%	15,500	0
5441	Mānīatoto Hospital Grant	80,950	80,950	(0)	(0.0%)	80,950	0
		<b>202,283</b>	<b>198,919</b>	<b>(3,364)</b>	<b>-1.7%</b>	<b>202,513</b>	<b>230</b>

Property and Facilities		AP 2022/23	LTP Year 1 2021/22	LTP Year 1 vs AP22/23 \$ Change	LTP Year 1 vs AP 22/23 % Change	LTP Year 2 2022/23	LTP Year 2 vs AP 2022/23 \$ Change
5039	Centennial Milkbar	19,757	18,046	(1,712)	(8.7%)	19,538	(219)
5341	Forestry Mānīatoto			0			0
5352	Farms Hall Wilson Rd Mānīatoto	4,248	3,959	(289)	(6.8%)	4,204	(44)
5353	Farms Park Farm Mānīatoto	0	0	0		0	0
5355	Property general Mānīatoto	20,848	21,247	398	1.9%	20,631	(217)
5356	Endowment Land Income Naseby	(13,000)	(15,000)	(2,000)	15.4%	(13,000)	0
5358	Pioneer Store Naseby	7,194	11,496	4,302	59.8%	6,899	(295)
5412	Mānīatoto Stadium	52,335	72,117	19,782	37.8%	52,632	297
5414	Mānīatoto Arts Centre	34,859	2,192	(32,668)	(93.7%)	34,986	126
5415	Ranfurly Public Hall	8,294	5,348	(2,946)	(35.5%)	8,555	261
5417	Community Halls Mānīatoto	8,815	8,667	(148)	(1.7%)	8,907	92
5421	Naseby Public Hall	10,630	29,108	18,478	173.8%	10,507	(123)
		<b>153,981</b>	<b>157,178</b>	<b>3,197</b>	<b>2.1%</b>	<b>153,860</b>	<b>(121)</b>

Parks and Reserves		AP 2022/23	LTP Year 1 2021/22	LTP Year 1 vs AP22/23 \$ Change	LTP Year 1 vs AP 22/23 % Change	LTP Year 2 2022/23	LTP Year 2 vs AP 2022/23 \$ Change
5413	Oturehua Domain	12,787	7,385	(5,402)	(42.2%)	12,817	30
5462	Other Reserves Mānīatoto	332,161	338,916	6,755	2.0%	332,189	28
5491	Ranfurly Pool	155,637	154,970	(667)	(0.4%)	155,367	(270)
5492	Naseby Dam Reserve	39,905	34,758	(5,147)	(12.9%)	40,073	168
5831	Ranfurly Cemetery	12,381	13,035	654	5.3%	12,591	210
5832	Naseby Cemetery	(807)	(847)	(40)	5.0%	(807)	(0)
		<b>552,064</b>	<b>548,216</b>	<b>(3,848)</b>	<b>(0.7%)</b>	<b>552,230</b>	<b>166</b>

	AP 2022/23	LTP Year 1 2021/22	AP 22/23 vs LTP 21/22 \$ Change	AP 22/23 vs LTP 21/22 % Change
<b>Total Rates</b>	<b>933,680</b>	<b>937,875</b>	<b>4,195</b>	<b>0.4%</b>

NB: This excludes District wide rates and water meter rates collected with the District ward and excludes growth in ratepayer base.

## FEES AND CHARGES 2022-23

THREE WATERS		2022/23 Includes GST	2021/22 Includes GST
Where a service connection for water and/or wastewater, or a wheelie bin is provided to a rating unit in the course of a rating year, the rating unit will be charged a proportion of the full year cost the service as scheduled in the rating section of the 10 year Plan, based on the number of complete months remaining in the financial year.	<b>DESIGNATED WASTEWATER TREATMENT PLANT</b>		
	Disposal of septage tank load less than 3,000 litres	130	130
	Every additional 1,000 litres discharges (or part thereof)	40	40
	Designated Septage station disposal cost/litre	0.04	0.04
	<b>TRADE WASTE</b>		
	Application fee deposit (invoiced at actual cost)	240	240
	Application to transfer trade waste discharge consent	80	80
	Annual fee	160	160
	<b>THREE WATERS - PER APPLICATION</b>		
	Approved contractors (per application)	80	80
	Non-approved contractors (per application)	160	160
	Non-approved contractors (per application)	At cost	At cost
	<b>BULK TANKER WATER FROM FIRE HYDRANTS</b>		
	Bulk water application fee	No charge	No charge
	Tanker / Standpipe Inspection (at least annual)	100	100
	Hydrant Standpipe Hire / month (excluding water usage)	30	30
	Water Usage Per m <sup>3</sup>	1.80	1.80
	<b>BULK WATER SUPPLY</b>		
	Network connected bulk water rate (per m <sup>3</sup> )	0.86	0.86
	<b>REMOVAL OF WATER RESTRICTOR</b>		
	Temporary restrictor removal fee	At cost	At cost
	<b>WATER METER ACCURACY TESTS</b>		
	House visit and assessment	55	55
	Meter removal and calibration	525	525
	Meter validated as accurate	80	80
	Meter validated as inaccurate	No charge	No charge
	Final meter read	40	40
	<b>OTHER</b>		
	Unauthorised and other activities	At cost	At cost
	<b>CAPITAL CONTRIBUTIONS – NEW CONNECTIONS (SEE DISTRICT PLAN ALSO)</b>		
	<b>Financial Contributions - Reserves</b>		
	Urban	2380	2380
	Rural	1190	1190
	<b>Note:</b> Financial Contributions are inflated annually based on Statistics NZ Construction Index. They are indexed from the December 2019 quarter in the table above.		
	<b>DEVELOPMENT CONTRIBUTIONS - NEW CONNECTIONS</b>		
	<b>Water Supply</b>		
	Lake Dunstan Water Supply (Alexandra / Clyde)	7131	7131
	Cromwell	3877	3877
	Naseby	4044	4044
	Omakau / Ophir	10917	10917
	Patearoa	3267	3267
	Ranfurly	2492	2492
	Roxburgh	3321	3321
	<b>Wastewater</b>		
	Alexandra / Clyde	7536	7536
	Cromwell	3139	3139
	Naseby	3399	3399
	Omakau / Ophir	4992	4992
	Ranfurly	796	796
	Roxburgh	4670	4670
	<b>THREE WATERS AND WASTE MANAGEMENT PART CHARGES IN LIEU OF RATES</b>		
	The Local Government (Rating) Act 2002 requires that properties be rated based on their status as at 1 <sup>st</sup> July each year. Certain rates are based on level of service provided. These are Water Supply rates, Wastewater rates and Waste Management rates. To enable these services to be provided part way through the rating year Council will invoice the rate payer upon provision of the laterals for Water Supply and Wastewater and upon commencement of service in the case of Waste Management collections. The following charges will be invoiced for each complete month of the rating year remaining.		
	<b>Water Supply – per month</b>		
	If already rated as serviceable	23.12	23.12
	If not rated as serviceable before	37.91	37.91
	<b>Wastewater – per month</b>		
	If already rated as serviceable	27.20	27.20
	If not rated as serviceable before	54.40	54.40
	<b>Waste Management – per month</b>		
	Additional household rubbish bin	23.57	22.24
	Additional mixed recycling bin	4.95	4.67
	Additional glass recycling bin	4.95	4.67

## FEES AND CHARGES 2022-23

ENVIRONMENTAL SERVICES		2022/23	2021/22
		Includes GST	Includes GST
<p>Where weighing facilities are available Council reserves the right to charge by weight, where no weighing facilities are available Council reserves the right to charge by volume as assessed by the operator. All fees are user pays (ie waste producer pays) and include a waste minimisation charge to help fund recycling and other waste reduction initiatives. Fees also include charges associated with the Emissions Trading Scheme.</p>	<b>TRANSFER STATION CHARGES</b>		
	Standard size refuse bag (60 litres)	8	8
	Prepaid Council approved 60 litre refuse bag (for Tarras and Patearoa use only)	8	8
	Child car seat recycling (Alexandra and Cromwell only)	10	10
	Car body (all tanks pierced and drained)	20	20
	Whiteware and separated metal (excl fridges)	No charge	No charge
	Fridges (degassing charge)	16.5	-
	Gas bottle disposal (any size)	11	-
	<b>Transfer Station with Weigh Facility</b>		
	General waste charge by weight per tonne	345	334.61
	Tyres by weight by tonne	455	444.72
	<b>Transfer Station without Weigh Facility</b>		
	General waste charge by volume per cubic metre (assessed by operator)	70	67
	Car tyres	5	5
	Truck tyres	22	21
	Tractor / Loader tyres	89	86
	<b>GREENWASTE DEPOSITED IN GREENWASTE AREA</b>		
	Car load	No charge	No charge
	Trailer or ute load	5	5
	Trailer-load charge by volume per cubic metre	5	5
	<b>CLEANFILL DEPOSITED IN CLEANFILL AREA</b>		
	Charge by volume per cubic metre	15	15
	<b>HAZARDOUS WASTE</b>		
	Up to 20kg or 20 litres	10	10
	Greater than 20kg or 20 litres (charge per kg over 20kg or 20 litres up to a maximum of 100kg or 100 litre).	10	10
	<b>WHEELIE BIN CHARGES</b>		
	Replacement of bin due to damage (not wear and tear)	50	50
	Initial change of bin size	No charge	No charge
	All subsequent changes to bin size	N/A	N/A
	Additional mixed recycling bin (per annum)	59.41	56.06
	Additional glass recycling bin (per annum)	59.41	56.06
	Additional rubbish (red) bin (per annum)	282.80	266.85
	Administration fee	50	50

## FEES AND CHARGES 2022-23

ROADING	2022/23 Includes GST	2021/22 Includes GST
<b>LICENCE TO OCCUPY</b>		
Single owner	180	180
Multiple owner	At cost	At cost
<b>TRAFFIC MANAGEMENT PLAN APPROVAL</b>		
Commercial organisations and events	90	90
Non-profit community events	No charge	No charge
<b>TEMPORARY ROAD CLOSURE</b>		
Commercial organisations and events	280	280
Non-profit community events	No charge	No charge
<b>CORRIDOR ACCESS REQUEST</b> <i>(as defined in the National Code of Practice for Utility Operators' Access to Transport corridors)</i>		
Minor Works	No charge	No charge
Major Works (trenches exceeding 20m in length)	80	80
Project Works	At cost	At cost
<b>ROAD STOPPING</b>		
Time and disbursements plus legal and survey costs	At cost	At cost
Miscellaneous fees (other consents, certificates, authorities, services or inspections not specifically provided for to be charged at the cost of time and disbursement)	At cost	At cost
<b>RAPID NUMBER</b>		
New	70	70
Replacement	50	50
<b>DUST SUPPRESSION</b>		
Residential house with 100m of road to Council programmed timetable	No charge	No charge
Residential house with 100m of road outside programme works	At cost	At cost
Commercial and other applications to Council programmed timetable	At cost	At cost
<b>OTHER</b>		
Commercial fingerboard signs	At cost	At cost
<b>DEVELOPMENT CONTRIBUTIONS</b>		
<b>Roading</b>		
Residential	1719	1719
Business	NIL*	NIL*
* Fixed business contributions are non-longer applicable. All contributions are calculated on the basis of a household unit equivalent (HUE).		

## FEES AND CHARGES 2022-23

	PLANNING AND REGULATORY	
	2022/23 Includes GST	2021/22 Includes GST
<i>Estimated value of work, includes Project Check Fee. The cost of any peer review of professional documents is at the applicant's cost. All Building Control Fees are based on the average time taken to complete administration, processing and inspections based on the value of the building consent or other building work. Work in excess of this time may be charged for at time and disbursements. Any other charge for information, certification or inspection, or recording of safe and sanitary certificates not specifically provided for to be charged at time and disbursements (\$140 minimum).</i>	<b>BUILDING CONTROL CHARGES</b>	
	<b>Residential alterations and new</b>	
	Up to and including \$5,000	450
	Over \$5,000 and not exceeding \$10,000	691
	Over \$10,000 and not exceeding \$20,000	1141
	Over \$20,000 and not exceeding \$40,000	1671
	Over \$40,000 and not exceeding \$80,000	1971
	Over \$80,000 and not exceeding \$200,000	2651
	Over \$200,000 and not exceeding \$350,000	3556
	Over \$350,000 and not exceeding \$500,000	3712
	Over \$500,000 and not exceeding \$750,000	4017
	Over \$750,000 and not exceeding \$1,000,000	4467
	Exceeding \$1 million (minimum deposit plus additional time if necessary)	4852
	Rural farm shed with engineers PS1, conservatories, new swimming pools, other consents with <3 inspections (no amenities)	953
	<b>Commercial alterations and new</b>	
	Up to \$10,000	841
	\$10,000 - \$20,000	1441
	\$20,000 - \$40,000	1971
	\$40,000 - \$80,000	2121
	\$80,000 - \$200,000	3251
	\$200,000 - \$350,000	3406
	\$350,000 - \$500,000	3636
	\$500,000 - \$750,000	4167
	Exceeding \$750,000 (minimum deposit plus additional time if necessary)	4242
	BRANZ Levy - (exempt from GST) (projects under \$20,000 are exempt)	\$1 for every \$1000.00 or part thereof
	MBIE Levy - (projects under \$20,444 are exempt)	\$1.75 for every \$1000.00
	<b>OTHER BUILDING CONSENT CHARGES</b>	
	Multi-proof building consents actual cost of work to be recovered (value of work less processing apportionment)	As required
	Amendments to Building Consents actual cost of work to be recovered at time and disbursements	\$150.00 deposit + \$150.00 / hour
	Erection of marquee	316
	Heating / fire appliances - free standing	241
	Heating / fire appliances - inbuilt and second-hand	391
	Wetback fire / diesel boilers	391
	Wind machines (horticultural)	N/A
	Inspection cancellation (same day) no fee if cancelled the previous day	150
	<b>Other building charges</b>	
	<b>Certificate of Acceptance</b>	
	Minor work up to \$5,000	1103
	Residential \$5,000 to \$20,000	1478
	Residential \$20,000+	2453
	Commercial – \$615 deposit plus hourly rate	\$675.00 + hourly rate
	Change of Use (initial fee)	252
	Relocation report within the district	\$150 (report) plus \$150 per hour of inspection
	New compliance schedule	\$150.00 / hour
	Amended compliance schedule	110
	WOF monitoring features and renewal	\$150.00 / hour
	Certificate for Public Use	504
	Notice to Fix	225
	Fire Service assessment of building consents (plus costs)	150
	Demolition	300
	Inspection of unsatisfactory work (per visit or inspections not already provided for)	150
	Swimming pool exemption (referred to Council)	N/A
	Swimming pool inspection barriers and compliance (each inspection)	\$150.00 / hour
	Swimming pool registration	55
	Water test fee (fee plus actual test cost)	120
	Assessment of building consent exemption application (deposit) + \$150.00 / hour processing or inspection	\$150.00 / hour
	Title search	27
	Minor variations (to building consents)	\$150.00 / hour
	Building Consent Report (annual fee)	69

## FEES AND CHARGES 2022-23

	PLANNING AND REGULATORY	
	2022/23 Includes GST	2021/22 Includes GST
Project Information Memorandum – Residential	412	412
Project information memorandum – Commercial	525	525
Time and disbursements		
Hourly rates for processing all applications	150	150
Mileage (dollar(s) per km)	1	1
Hourly rates for processing all applications	105	105
ENVIRONMENTAL HEALTH		
Annual inspection		
Camping grounds	336	336
Hairdresser shops	225	168
Offensive trades	225	168
Funeral directors	225	168
Follow up inspection fee (hourly rate)	150	168
Change of ownership	150	168
ANNUAL REGISTRATION		
Camping grounds	168	168
Hairdresser shops	168	168
Offensive trades	168	168
Funeral directors	168	168
Miscellaneous Bylaw and general licence fees	N/A	N/A
Late payment fee	N/A	N/A
FOOD CONTROL PLANS / NATIONAL PROGRAMMES		
Initial registration	403	403
Annual registration	201	201
Audit fee		
Food control plan (single-site)	504	504
Food control plan (multi-site)	804	804
National Programme 1	336	336
National Programme 2	420	420
National Programme 3	504	504
Subsequent verifications and enforcement (hourly rate)	168	168
Site rental fee	N/A	N/A
BYLAW AND POLICY		
Trading in Public Place General Bylaw		
Application fee		
Fee per annum	420	420
Class 4 Gambling and Board Venue application fee (deposit)	336	336
Hourly rates for processing all applications	168	168
Additional sandwich board	N/A	N/A
ALCOHOL LICENSING		
Local Authority Compliance Certificate		
Building	150	150
Planning	150	150
Public notification fee	125	125
ANIMAL CONTROL		
Dog Registration Fees		
Non-working dogs	55	55
Working dogs	12	12
Late penalty fee (percentage of base fee)	150% of annual registration fee	150% of annual registration fee
Dog Impounding Charges		
First impounding (for each 12 months)	100	100
Second impounding (for each 12 months)	150	150
Third and subsequent impounding (for each 12 months)	200	200
Sustenance	22	22
Destruction of dog	At cost	At cost
Notification	N/A	N/A
Microchipping	32	32
Licence to keep more than 3 dogs		
Application	75	75
Inspection fee	\$150.00 / hour	\$150.00 / hour
Annual permit fee	150	150

Any dog classified as dangerous under the Dog Control Act shall pay 150% of the registration fee prescribed in this.

## FEES AND CHARGES 2022-23

	PLANNING AND REGULATORY	
	2022/23 Includes GST	2021/22 Includes GST
	<b>REFUNDS</b>	
	Refund administration fee	Refer to Governance and Corporate Services section
	<b>NOISE CONTROL</b>	
	<b>Return of Seized Equipment</b>	
	Administration charge	84
	Storage fee	5 (per day)
	Non-compliance with Excessive Noise Direction	500
	Non-compliance with Abatement Notice regarding unreasonable noise	750
	<b>Contractor charge (add to administration charge)</b>	
	Alexandra / Clyde	60
	Cromwell	70
	Ranfurly	100
	Roxburgh / Naseby	80
	<b>ENFORCEMENT</b>	
	Monitoring and enforcement - hourly rate	150
	<b>PLANNING (all deposits non-refundable)</b>	
	<b>Subdivision Charges</b>	
	<b>Land Subdivision Consent</b>	
	Consent application deposit (notified to formal hearing)	2000
	Consent application deposit (non-notified to formal hearing)	1500
	Consent application deposit (under delegated authority)	900
	Minor boundary adjustment	430
	Plan Certification - 223	150
	Plan Certification - 224(c) (deposit)	260
	Minor amendment to cross lease / unit title plan (deposit)	510
	<b>Other Charges</b>	
	Completion certificates	80
	Overseas Investment Regulations Certificates (deposit)	150
	Compliance certificates / Certificate of Compliance (S139) (deposit)	550
	Certified copy of Council resolution	80
	Registered bond	At cost
	Release from registered bond	At cost
	Right of way consents (deposit) (Section 348 LGA)	225
	Certificate of approval of survey plans (s.226(1)(e)(ii))	150
	Change or cancellation of amalgamation condition (deposit) (Section 241)	160
	Cancellation of easement (Section 243)	160
	Cancellation or amendment of consent notice (Section 221)	180
	<b>Land Use Consent</b>	
	Consent application deposit (notified to formal hearing)	2000
	Consent application deposit (non-notified to formal hearing)	1500
	Consent application deposit (under delegated authority)	600
	Non-compliance with bulk and location requirements - deposit (under delegated authority)	N/A
	Minor breach of standards (deposit)	350
	Application for extension of lapse date (deposit (section 125))	300
	Minor Change or Cancellation of Consent Condition (delegated section 127) (deposit)	400
	Complex Change or Cancellation of Consent Condition (delegated section 127) (deposit)	600
	Change or Cancellation of Consent Condition to Formal Hearing (section 127) (deposit)	1000
	Monitoring Consent Holders (per hour + mileage)	\$150 / hour + mileage
	Hearing of Objection to Resource Consent (deposit)	800
	Resource consent exemption (section 87BB) (fixed fee)	225
	Boundary activity (section 87BA) (fixed fee)	300
	<b>Application for Heritage Orders and Designations (deposit)</b>	
	Outline plan approval (deposit)	390
	Minor, no research (plus public notification)	1000
	Moderate, standard research requirements (plus public notification)	5000
	Major, affects large area of district (plus public notification)	10500



## FEES AND CHARGES 2022-23

	PLANNING AND REGULATORY	2022/23 Includes GST	2021/22 Includes GST
<i>Because such procedures are lengthy and involved, it is appropriate that provision be made for ongoing fee charging, for the processing, report preparation, briefing of Chairperson, attendance of planning consultant and / or staff at hearing or in preparation of application to the Chief Executive Officer in the event of an application under delegated authority and for the preparation and drafting of the decision and release to all parties. DBH and BRANZ levies apply to work over \$20,000.</i>	<b>APPLICATION FOR DISTRICT PLAN CHANGE (DEPOSIT)</b>		
	Minor effect – not requiring research (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors' fees. Applicant to provide all documentation to Council's satisfaction).	2500	2500
	Moderate effect – requiring limited research (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors' fees. Applicant to provide all documentation to Council's satisfaction).	7500	7500
	Major effect – affects significant part of District Plan / major land use effects (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors' fees. Applicant to provide all documentation to Council's satisfaction).	15000	15000
	<b>Information Charges</b>		
	Resource Management Act information	At cost	At cost
	All other information requested in writing (time charge + disbursements basis min)	80	80
	NES record search	150	150
	<b>LAND INFORMATION MEMORANDUM (LIM)</b>		
	<b>Residential Search</b>		
	Provided in 10 working days (electronic)	185 (non-refundable)	185 (non-refundable)
	Provided in 5 working days (electronic)	263 (non-refundable)	263 (non-refundable)
	Provided in 10 working days (paper)	315 (non-refundable)	315 (non-refundable)
	Provided in 5 working days (paper)	420 (non-refundable)	420 (non-refundable)
	<b>Commercial Search</b>		
	Provided in 10 working days (electronic)	263 (non-refundable)	263 (non-refundable)
	Provided in 5 working days (electronic)	368 (non-refundable)	368 (non-refundable)
	Provided in 10 working days (paper)	368 (non-refundable)	368 (non-refundable)
	Provided in 5 working days (paper)	420 (non-refundable)	420 (non-refundable)
	Other charges (engineering, technical consultancy and valuation fees) – to be in addition to all fees where additional information may be required or a report commissioned, or where attendance at a meeting is requested and for administration, inspection and / or supervision.	At cost	At cost

## FEES AND CHARGES 2022-23

	POOLS, PARKS AND CEMETERIES	
	2022/23 Includes GST	2021/22 Includes GST
Cricket rates are variable depending on level of pitch preparation; seasonal rates available on application and by negotiation.	<b>DISTRICT CEMETERIES</b>	
	<b>Plot Charge (Standard) - all cemeteries in the District</b>	
	Standard plot fees - including memorial structures plot, Cromwell Cemetery	900
	Memorial Structures Plot - Cromwell Cemetery	N/A
	Ashes plot	400
	Memorial wall (plinth which allows for 32 plaques) - Alexandra Cemetery	100
	Memorial wall (which allows for 88 plaques double-sided) - Cromwell Cemetery	100
	RSA Plot - Cromwell Cemetery	No charge
	Stillborn babies	No charge
	<b>Burial Fees District</b>	
	Monday to Friday and Saturday mornings only and excluding Saturday afternoon's. No burials Sundays, statutory public holidays.	
	Standard re-opening and burial - Double Depth Standard	950
	Casket larger than standard (213cm x 76.2cm x 50.8cm) – additional to above fee	120
	Burial of ashes	400
	Out of District Fee (6 months or more)	95
	Burial of infants (up to 10 years / re-opening)	300
	Disinterment costs / re-interment	At Cost
	Breaking concrete	At Cost
	Memorial Permit processing fee	10
	<b>NASEBY CEMETERY</b>	
	<b>Plot Fees</b>	
	Standard plot fees	300
	Ashes plot	156
	Burial fees invoiced directly by Sexton	N/A
	<b>RANFURLY CEMETERY</b>	
	<b>Plot Fees</b>	
	Standard plot fees	300
	Ashes plot	156
	Burial fees invoiced directly by Sexton	
	<b>PARKS</b>	
	<b>Sports Grounds (Alexandra and Clyde)</b>	
	First class cricket wicket per ground (per day - wickets 1 & 2)	250
	Casual (per ground per day)	123
	Cricket wickets (per day - wickets 3 & 4) per wicket	135
	Changing rooms (per room) including showers	15
	Athletics (per day)	135
	Litter collection (per litter bin per day) - Additional fee	30
	Schools and school aged children exempt from charges	No charge
	<b>Club Seasonal Rates (Including club training, regular season fixtures)</b>	
	Rugby - Senior teams only	850
	Football - Senior teams only	1500
	Softball - Senior teams only	500
	Athletics - Senior teams only	500
	Club Cricket only (excludes first class cricket) - Senior teams only	1600
	Touch Rugby – per season	500
	Use of showers per day	5
	End of season cleaning fee	200
	<b>Other Parks and Reserves Alexandra and Clyde – including Pioneer Park – per day</b>	
	Commercial activity or event including circus, gypsy fair, Blossom Festival	400
	Non-Profit Community Groups	No charge
	Commercial market days	\$55.00 including power
	Commercial – car displays, advertising, vendors	146
	Basic space hire – no preparation / services required	No charge
	Non Commercial – community group activity includes rubbish and area preparation, e.g. school fairs	No charge
	Amusement devices (activity or device)	\$11.50 application fee for one device and \$2.30 per extra device. For longer periods \$1.15per week per device. Engineering fee at cost
	Council power box (power already connected per hour)	5
	Electricity boxes (if available) (power and connection)	At cost
	Bond to cover potential damage - refundable upon inspection grounds are in good condition	400
	<b>CROMWELL SPORTS PAVILIONS</b>	
	<b>Alpha Street Pavilion</b>	
	Football Club per annum	573
	Casual day hire	58
	<b>Anderson Park Pavilion</b>	
	Club per season	574
	Casual day hire	58

## FEES AND CHARGES 2022-23

	POOLS, PARKS AND CEMETERIES	
	2022/23 Includes GST	2021/22 Includes GST
<p>A \$400 bond is required for circuses and fairs, amusement device operators are also required to pay the appropriate inspection licensing fees to operate devices in the district.</p>	<b>ANDERSON PARK (junior sport free) - school and school age children exempt</b>	
	<b>Sports Club Rentals (per player per season)</b>	
	Anderson Park grounds	51
	Netball / tennis courts	20
	<b>Club Seasonal Rates (Including club training, regular season fixtures)</b>	
	Rugby - Senior teams only	1500
	Football - Senior teams only	1500
	Softball - Senior teams only	500
	Athletics - Senior teams only	500
	Club Cricket only (excludes first class cricket) - Senior teams only	1200
	Touch Rugby – per season	500
	<b>Casual Users (per day)</b>	
	Non-sporting activities (per ground plus electricity)	75
	Touch (per field)	45
	Rugby (per field)	69
	<b>ALPHA STREET RESERVE (per day) - school and school age children exempt</b>	
	Commercial activity or event including circus and gypsy fair, circus	400
	<b>Club Seasonal Rates (Including club training, regular season fixtures)</b>	
	Football - Senior teams only	1500
	Touch Rugby – per season	500
	<b>Sports Club Rentals (per player per season) (junior sports free)</b>	
	Alpha Street grounds	51
	Alpha Street ground lights - per hour	N/A
	<b>Other Parks and Reserves – Cromwell per day</b>	
	Basic space hire – space only no preparation required	No charge
	Non-Profit – community group activity including rubbish and area preparation eg. school fairs	No charge
	Commercial – Market days	55
	Commercial – Car displays / advertising, vendors	145
	Amusement devices (activity or device)	\$11.50 application fee for one device and \$2.30 per extra device. For longer periods \$1.15per week per device.
	Engineering fee at cost	Engineering fee at cost
	<b>MĀNIATOTO PARK</b>	
	Sports clubs (per annum)	907
	Sports ground (per day)	117
	Outdoor netball / tennis courts	150
	Basic space hire – no preparation required	No charge
	Non-Profit Community activity (general use including rubbish and ground preparation)	No charge
	Commercial activity	122
	Athletics (per day) - Schools	No charge
	Athletics (per half day)	No charge
	<b>Other Parks and Reserves – Māniatoto per day</b>	
	Basic space hire – space only no preparation required	No charge
	Non-commercial – community group activity including rubbish and area preparation e.g.; school fairs	38
	Junior Cricket – Naseby	No charge
	Commercial – Market days, Vendors	55
	Commercial – Car displays / advertising	145
	<b>Rugby Clubrooms</b>	
	Rugby clubrooms (per day)	86
	<b>TEVIOT VALLEY</b>	
	King George Park - Community activity	No charge
	King George Park - Commercial activity	80
	Basic space hire – no preparation required	No charge
	Commercial Market, Vendor	55
<p>A whole day is more than 6 hours, half day is less than 6 hours. The stadium has a wooden gymnasium floor and is therefore not suitable for events requiring seating or furniture unless provision is made to protect the floor.</p>	<b>MOLYNEUX PARK - this is property not parks</b>	
	<b>Stadium</b>	
	Commercial hourly rate	35
	Non-commercial hourly rate	25
	Gas heating token (20 mins)	2
	Electric heating token (15 mins)	0.5
	Commercial - whole day	305
	Commercial - half day	205
	Commercial - whole day	170
	Commercial - half day	125
	Kitchen - whole day (includes foyer toilets)	55
	Kitchen - half day (includes foyer toilets)	30
	Changing rooms (per room)	15

## FEES AND CHARGES 2022-23

POOLS, PARKS AND CEMETERIES		2022/23	2021/22
		Includes GST	Includes GST
<b>ALEXANDRA POOL AND CROMWELL POOL</b>			
<b>Single Admission</b>			
Adult (18 years old)		6.5	6.5
Child (School Age)		3.5	3.5
Preschooler (with maximum of 2 per 1 paying parent / caregiver)		No charge	No charge
Gold Card and tertiary student 17% off entry		5.5	5.5
Community Services Card holder 17% off entry		5.5	5.5
Shower		5	5
Family - maximum 2 adults and 4 children		17	17
Family - 1 Adult and 4 children		16.4	16.4
Replacement swim card if lost		2	2
BBQ Hire - per event		N/A	N/A
Gym/Swim Pass 30% off adult entry only			
<b>Membership Card and Yearly Pass</b>			
Adult - 10 swims		58.5	58.5
Adult - 25 swims		138	138
Adult - 50 Swims		260	260
Adult yearly pass (includes Aqua Fit classes)		480	480
Child - 10 swims		30	30
Child - 25 swims		74.5	74.5
Child - 50 Swims		140	140
Child yearly pass		240	240
<b>Prepaid Swim Membership Prices</b>			
Family - 6 Months		429	429
Family - 12 Months		709	709
<b>Direct Debit Swim Membership Prices</b>			
Child - 6 Months		5.00 / week	5.00 / week
Child - 12 Months		4.00 / week	4.00 / week
Adult - 6 Months		12.00 / week	12.00 / week
Adult - 12 Months		10.00 / week	10.00 / week
Family - 6 Months		19.00 / week	19.00 / week
Family - 12 Months		16.00 / week	16.00 / week
<b>Gold Card, Community Services Card and Tertiary Students Card Holders</b>		17% off the above adult prices	17% off the above adult prices
10 swims		17% off the above adult prices	17% off the above adult prices
25 swims		17% off the above adult prices	17% off the above adult prices
Yearly pass		17% off the above adult prices	17% off the above adult prices
<b>Aquarobics and Aqua Fit</b>			
Casual Adult entry and class		11	11
Adult - 11 class membership concession (includes pool entry)		110	110
Aqua class only when used with 10/25/50 swim concession card		4.5	4.5
Gold Card, Community Services Card, tertiary student entry and class		17% off the above adult prices	17% off the above adult prices
Gold Card, Community Services Card, tertiary student - 11 class membership concession (includes pool entry)		17% off the above adult prices	17% off the above adult prices
Aqua Fit Class only excluding pool entry		No charge	No charge
<b>School Hire</b>			
District primary schools per lane / block per hour – min charge 1 hour (excludes pool entry)		9	9
District high schools per lane / block per hour – min charge 1 hour (excludes pool entry)		9	9
Non-district schools – Min charge 1 hour (excludes pool entry)		13	13
Therapeutic pool per hour		36	36
<b>Central Otago Swimming Clubs / Non-Commercial (as per definition)</b>			
Tues, Thurs non-competitive club nights per lane, excludes entry (does not include development or squad coaching sessions)		9	9
Lane hire per lane per hour excludes pool entry minimum 1 hour (including development or squad coaching sessions)		9	9
Swim meets / competition nights full 25 metre pool hire includes pool entry min 1 hour (or by agreement with Aquatics Manager), includes staff time		150	150
Kayak Polo		Pool entry plus staff time	Pool entry plus staff time
<b>Commercial Operators</b>			
Lane hire per lane per hour excludes pool entry min 1 hour (or by agreement with Aquatics Manager)		30	30
Students - 10 swim pool entry concession card		10	10
<b>Additional Charges</b>			
Additional staff after hours		\$50 per hour per staff member	\$50 per hour per staff member
<b>Meeting Room Charges (where available)</b>			
Kitchen surcharge per half day		45	45
Kitchen surcharge per hour		15	15
Meeting room hire per half day		45	45
Meeting room hire per hour		15	15

## FEES AND CHARGES 2022-23

POOLS, PARKS AND CEMETERIES		2022/23	2021/22
		Includes GST	Includes GST
<b>SWIMMING LESSONS – CENTRAL SWIM SCHOOL (includes pool entry)</b>			
<b>Payment in advance or by direct debit</b>			
10 x toddler / preschool lesson - Starfish, Turtles, Seals, Dolphin, Goldfish, Clownfish, Pufferfish and Rainbowfish		111	111
- 10 swim pool entry concession card		10	10
<b>TOTAL</b>		<b>121</b>	<b>121</b>
10 x school age lessons - Seahorse, Otter, Snapper, Crocodile, Barracuda, Piranha, Stingray, Marlin		111	111
- 10 swim pool entry concession card		10	10
<b>TOTAL</b>		<b>121</b>	<b>121</b>
10 x 45 minute stroke development - Sharks Squad		118	118
- 10 swim pool entry concession card		10	10
<b>TOTAL</b>		<b>128</b>	<b>128</b>
<b>Weekday private lesson</b>			
15 minutes		19	19
30 minutes		39	39
5 day block holiday classes		55	55
- 5 swim pool entry concession card		5	5
<b>Family Discount:</b>			
<i>If you have 3 or more members of your family learning to swim, only the first two members will pay standard price, then all additional children will receive 30% off</i>			
<b>Multi-Lesson Discount:</b>			
<i>Students attending more than one lesson per week are eligible for a 20% discount off their second lesson that week.</i>			
<b>Direct Debit fees for payment of lessons above will incur these additional charges</b>		0.6	0.6
Direct Debit Transaction Fee - successful transaction from bank account, credit union or building society		2.35%	2.35%
Direct Debit Transaction Fee - successful transaction from Visa / Mastercard		4.22%	4.22%
Direct Debit Transaction Fee - successful transaction from Amex / Diners Card		0.6	0.6
Failed Transaction Fee		11.5	11.5
Dishonour Fee by customer		44	44
Investigation Fee - charged back to customer			
<b>RANFURLY SWIM CENTRE</b>			
<b>Admission</b>			
Child		2.5	2.5
Adult		5	5
Child - 11 x swims (swim card)		25	25
Adult - 11 x swims (swim card)		50	50
Season pass (single)		95	95
Season pass (family) plus \$10 per child		118	118
Māniatoto Area School		522	522
St John's School		154	154
Aquabelles (per season)		412	412
Other groups (per season)		412	412
Professional coaching per hour		27	27

## FEES AND CHARGES 2022-23

PROPERTY AND COMMUNITY FACILITIES		2022/23	2021/22
		Includes GST	Includes GST
A \$25 booking fee is applicable for non-payment on landing	<b>AIRPORT LANDING FEES (PER LANDING)</b>		
	Private aircraft	10	10
	Commercial light aircraft / twin engine	20	20
	Passenger planes < 18 passenger capacity	30	30
	Passenger planes >18 passenger capacity	60	60
	Emergency services (Police, Rural Fire, Air Ambulance)	No charge	No charge
	New Zealand Armed Forces	No charge	No charge
	<b>APPLICATION FOR EASEMENT OR LEASE FOR ACCESS OR INFRASTRUCTURE PURPOSES (ROADING, SERVICES, TELECOMMUNICATIONS, POWER ETC)</b>		
	Time plus legal, survey and advertisement costs	At cost	At cost
A \$200 bond is required for social functions; a whole day is more than 6 hours, half day is less than 6 hours. Bookings for the Jordan Lounge are made with the Senior Citizens on (03) 448 7007.	Deposit - no reserve status	500	500
	Deposit - reserve land	1000	1000
	<b>COMMUNITY FACILITIES</b>		
	<b>ALEXANDRA COMMUNITY CENTRE</b>		
	<b>Hall and Bar</b>		
	Commercial whole day	275	275
	Commercial half day	170	170
	Commercial hourly rate	35	35
	Non-commercial whole day	160	160
	Non-commercial half day	100	100
	Non-commercial hourly rate	20	20
	<b>Hall, Kitchen and Bar</b>		
	Commercial whole day	300	300
	Commercial half day	200	200
	Non-commercial whole day	180	180
	Non-commercial half day	125	125
	<b>Hall, Reading Room, Kitchen and Bar</b>		
	Commercial whole day	345	345
	Commercial half day	225	225
	Non-commercial whole day	225	225
	Non-commercial half day	135	135
	<b>Whole Complex</b>		
	Commercial whole day	455	455
	Commercial half day	300	300
	Non-commercial whole day	280	280
	Non-commercial half day	170	170
	<b>Hire of equipment (away from hall, daily rate)</b>		
	Trestles (each)	5	5
	Chairs (each)	2	2
	Portable stage pieces (each)	5	5
	<b>ALEXANDRA MEMORIAL THEATRE</b>		
	<b>Commercial / non-local or by agreement with Chief Executive Officer</b>		
	Evening performance	670	670
	Matinee performance (afternoon)	505	505
	Rehearsal (includes heating)	225	225
	Hourly rate (includes heating)	105	105
	Hourly rate (no heating)	50	50
	<b>Amateur local non-profit making incorporated societies and educational institutes</b>		
	Evening performance	235	235
	Matinee performance (afternoon)	180	180
	Rehearsal (no heating)	60	60
	Rehearsal (with heating)	125	125
	Hourly rate (includes heating)	60	60
	Hourly rate (no heating)	30	30
	<b>CENTRAL STORIES BUILDING</b>		
	<b>Meeting room and theatre</b>		
	Commercial hire	\$40 / hour	\$40 / hour
	Non-commercial hire	\$20 / hour	\$20 / hour
	<b>CROMWELL MEMORIAL HALL</b>		
	<b>Whole complex (auditorium, supper room, west wing, kitchen)</b>		
	Commercial whole day	470	470
A \$200 bond is required for social functions; a whole day is more than 6 hours, half day is less than 6 hours.	Commercial half day	315	315
	Non-commercial whole day	190	190
	Non-commercial half day	140	140

## FEES AND CHARGES 2022-23

PROPERTY AND COMMUNITY FACILITIES		2022/23 Includes GST	2021/22 Includes GST
	Sporting events - tournaments whole day	145	145
	Sporting events - club nights / half day tournaments	115	115
	Sporting events - schools	115	115
	Hourly rate (only available on application to the Cromwell Community Board)	25	25
	After 1am charge per hour	25	25
	<b>Auditorium (not including kitchen)</b>		
	Commercial whole day	300	300
	Commercial half day	185	185
	Non-commercial whole day	160	160
	Non-commercial half day	105	105
	Sporting events - tournaments whole day	115	115
	Sporting events - club nights / half day tournaments	85	85
	Sporting events - schools	85	85
	Sporting events - tournaments whole day	115	115
	Hourly rate (only available on application to the Cromwell Community Board)	20	20
	After 1am charge per hour	20	20
	<b>Supper Room or West Wing (not including kitchen)</b>		
	Commercial whole-day	155	155
	Commercial half day	115	115
	Non-commercial whole day	90	90
	Non-commercial half day	75	75
	<b>Supper Room and Kitchen</b>		
	Commercial whole day	180	180
	Commercial half day	125	125
	Non-commercial whole day	115	115
	Non-commercial half day	90	90
	Commercial whole day	180	180
	Hourly rate (only available on application to the Cromwell Community Board)	90	90
	After 1am charge per hour	25	25
	Kitchen per hour	25	25
	Stage per hour	25	25
	<b>Hire of trestles and chairs (away from hall)</b>		
	Trestles (each)	5	5
	Chairs (each)	5	5
	Refundable deposit for 1-20 chairs	85	85
	Refundable deposit for more than 20 chairs	115	115
	Crockery breakages (at hall)	At cost	At cost
	<b>NASEBY HALL</b>		
	Whole day hire (not exceeding 24 hours)	105	105
	Half day hire (not exceeding 4 hours)	40	40
	Hourly rate if less than half day	20	20
	<b>NASEBY PAVILION</b>		
	Whole day hire (not exceeding 24 hours)	35	35
	Half day hire (not exceeding 4 hours)	20	20
	<b>WAIPIATA HALL</b>		
	24 hour period	105	105
	Hourly rate	8	8
	Waipiata Darts Club per annum	405	405
	<b>WALLACE MEMORIAL HALL</b>		
	Whole day hire (not exceeding 24 hours)	35	35
	Half day hire (not exceeding 4 hours)	20	20
	<b>RANFURLY HALL</b>		
	Meetings	55	55
	Meetings in supper room (hourly rate)	20	20
	Furniture auctions	55	55
	Local concerts	90	90
	Visiting artists and concerts	120	120
	Weddings and cabarets etc	180	180
	Local schools: sports day / events (subject to conditions)	No charge	No charge

A \$200 bond is required  
for social functions.

## FEES AND CHARGES 2022-23

PROPERTY AND COMMUNITY FACILITIES		2022/23 Includes GST	2021/22 Includes GST
	<b>PATEAROA HALL</b>		
	Whole day hire and funerals	105	105
	Half day hire	35	35
	Meeting room (locals)	20	20
	Meeting room (non-locals)	30	30
	Discretionary bond	260	260
	<b>Hire of tables and chairs (away from hall)</b>		
	Tables	10	10
	Padded chairs	2	2
	Plastic chairs	1	1
<i>This hall is now under Council management. Fees last set by community hall committee in 2007. Fees in line with other provincial halls but with a discount as hall is in poor condition.</i>	<b>OMAKAU HALL</b>		
	Whole day hire (not exceeding 24 hours)	60	60
	Half day hire (not exceeding 6 hours)	25	25
	Hourly rate	7	7
	<b>Hire of trestles and chairs (away from hall)</b>		
	Trestles (each)	5	5
<i>A \$200 bond is required for social functions.</i>	<b>ROXBURGH ENTERTAINMENT CENTRE</b>		
	<b>Theatre</b>		
	Evenings	310	310
	Conferences	310	310
	Matinees, meetings and rehearsals	150	150
	Hourly rate for non-profits groups only	20	20
	<b>Dance Hall</b>		
	Commercial whole day (social functions, weddings, funerals)	310	310
	Commercial half day (social functions, weddings, funerals)	150	150
	Hourly rate for non-profit groups only	20	20
	Track lighting (per day) room (per day)	55	55
	Track lighting - supper	30	30
<i>Track lighting is additional to all other fees.</i>	Track lighting - dance hall (per day)	30	30
	<b>Kitchen</b>		
	Commercial hire whole day (social functions, weddings, funerals)	150	150
	Commercial half day (social functions, weddings, funerals)	105	105
	Hourly rate for non-profit groups only	20	20
	Whole complex (non-discountable)	570	570
	<b>ROXBURGH MEMORIAL HALL</b>		
	<b>Whole Hall</b>		
	Whole day hire (not exceeding 24 hours)	105	105
	Half day hire (not exceeding 6 hours)	40	40
	Hourly rate	20	20
<i>A \$200 bond is required for social functions in the Stadium</i>	<b>MĀNIATOTO STADIUM</b>		
	Stadium sports session (not exceeding 2 hours)	20	20
	Stadium sports session (not exceeding 4 hours)	35	35
	Stadium only (day rate – not exceeding 24 hours)	115	115
	Stadium / kitchen / bar (day rate) weddings, cabarets	170	170
	Stadium frost cloth canopy	300	300
	Local schools sports day / events (subject to conditions)	No charge	No charge
	<b>Rugby Clubrooms</b>		
	Rugby clubrooms (day rate – not exceeding 8 hours)	85	85
	Rugby clubrooms (half day rate – not exceeding 4 hours)	45	45
	Rugby clubroom / kitchen / bar (day rate not exceeding 24 hours)	145	145
	Rugby clubroom / kitchen / bar (half day rate not exceeding 4 hours)	70	70
	Local schools sports day / events (subject to conditions)	No charge	No charge
	<b>Kitchen</b>		
	Kitchen whole day (not exceeding 24 hours)	55	55
	Kitchen half day (not exceeding 4 hours)	27	27
	<b>Hire of trestles away from the Stadium</b>		
	Hire of trestles away from the stadium (per trestle)	3	3
	Hire of chairs away from the stadium (per chair)	1	1
	<b>Charges per annum</b>		
	Māniatoto Squash Club	1550	1550
	A&P Association (per show)	825	825



**FEES AND CHARGES 2022-23**

<b>PROPERTY AND COMMUNITY FACILITIES</b>		<b>2022/23</b>	<b>2021/22</b>
		<b>Includes GST</b>	<b>Includes GST</b>
	<b>Māniatoto seasonal toilets</b>		
	Māniatoto Summer seasonal toilets (Nov-May) - open toilets outside of the season	30	30
	Service toilets outside of season - daily fixed charge	15	15
	<b>COUNCIL OFFICE HIRE</b>		
	<b>William Fraser Building</b>		
	Council Chambers whole day	115	115
	Council Chambers half day	55	55
	Tea making facilities (per person per tea break)	2	2
	<b>Cromwell Service Centre</b>		
	Council Chambers whole day	115	115
	Council Chambers half day	55	55
	Tea making facilities (per person per tea break)	2	2
	<b>Ranfurly Service Centre</b>		
	Council Chambers whole day	55	55
	Council Chambers half day	35	35
	Meeting room whole day	35	35
	Meeting room half day	25	25
	<b>Roxburgh Service Centre</b>		
	Council Chambers whole day	55	55
	Council Chambers half day	35	35

## FEES AND CHARGES 2022-23

	SERVICE CENTRES, i-SITES AND LIBRARIES	2022/23 Includes GST	2021/22 Includes GST
Located at Alexandra, Cromwell, Ranfurly and Roxburgh	<b>VISITOR INFORMATION CENTRES</b>		
	Booking commission (on operator bookings)	10-20%	10-20%
	Cancellation fee (payable by customer)	10-20%	10-20%
	Event tickets	Up to 20%	Up to 20%
	Booking fee	6	6
	<b>DISPLAY</b>		
	Wall / poster (6 months) A1	310	310
	Wall / poster (full year) A1	520	520
	Local operators (per brochure per centre per annum)	115	115
	Outside region operators (per brochure per centre per annum)	200	200
	Commercial series publications per centre	562	562
	Commercial series publications all four centres	1405	1405
	Commercial individual publications (per centre per annum)	172	172
	<b>BIG FRUIT EVENT SIGNS (Includes install / removal costs)</b>		
	6 signs available (maximum 2 signs per event booking)		
	Commercial event per event, per sign frame	350	350
	Non-commercial event per event, per sign frame	50	50
	<b>EVENT BANNERS</b>		
	Banner install / removal and fixings per sign - Big Fruit Reserve	50	50
	Banner install / removal and fixings per sign on FlagTrax system	10	10
	<b>PLASMA TV OPERATOR ADVERTISING</b>		
	Per month	42	42
	Per 6 months (summer / winter)	187	187
	Per year	338	338
	One-off projects carried out during the year where operators who participate contribute to the costs on a case-by-case basis	As Required	As Required
	<b>SCANNING</b>		
	A4 per sheet up to 20 sheets	N/A	0.2
	A4 per sheet more than 20 sheets	N/A	0.2
	A3 per sheet up to 20 sheets	N/A	0.5
	A3 per sheet more than 20 sheets	N/A	0.5
	A2, A1 & A0	N/A	1
	<b>FAX CHARGES</b>		
	All locations up to 3 pages (per fax)	3	3
	Additional pages per page	N/A	N/A
	<b>WORD PROCESSING</b>		
	Per hour	N/A	46
	<b>LIBRARIES</b>		
	Interloan books from outside district (plus and externally imposed charges per	Up to \$15	Up to \$15
	Replacement cards	5	5
	<b>OVERDUE BOOKS (per book per day)</b>		
	Adults	0.2	0.2
	DVDs (per week)	3	3
	Lost / Damaged books	Replacement cost & \$10.00 processing fee	Replacement cost & \$10.00 processing fee
	<b>COMPUTER USE</b>		
	Half-hour	2	2
	<b>PHOTOCOPYING AND PRINTING</b>		
	A4 per sheet up to 20 sheets (black and white)	0.2	0.2
	A4 per sheet up to 20 sheets (colour)	1.3	1.3
	A4 per sheet more than 20 sheets (black and white)	0.1	0.1
	A4 per sheet more than 20 sheets (colour)	0.6	0.6
	A3 per sheet up to 20 sheets (black and white)	0.4	0.4
	A3 per sheet up to 20 sheets (colour)	2	2
	A3 per sheet more than 20 sheets (black and white)	0.2	0.2
	A3 per sheet more than 20 sheets (colour)	1	1
	A4 double sided (black and white)	0.3	0.4
	A4 double sided (colour)	2	2
	A3 double sided (black and white)	0.8	0.8
	A3 double sided (colour)	4	4

**FEES AND CHARGES 2022-23**

<b>SERVICE CENTRES, i-SITES AND LIBRARIES</b>		<b>2022/23 Includes GST</b>	<b>2021/22 Includes GST</b>
A2, A1 & A0 per sheet (black & white)		N/A	N/A
A2, A1 & A0 per sheet (colour)		N/A	N/A
Own paper per sheet (black and white)		0.10	0.10
Own paper per sheet (colour)		0.60	0.60
Own paper double sided per sheet (black and white)		0.10	0.20
Own paper double sided per sheet (colour)		0.60	1.00
Providing of regular meeting agenda (per agenda)		36	36
<b>SCANNING</b>			
A4 per sheet		0.20	0.20
A4 per sheet more than 20 sheets		N/A	0.20
A3 per sheet		0.50	0.50
A3 per sheet more than 20 sheets		N/A	0.45
A2, A1 & A0		N/A	N/A

**FEES AND CHARGES 2022-23**

<b>COMMUNITY, ECONOMIC AND STRATEGIC DEVELOPMENT</b>	<b>2022/23 Includes GST</b>	<b>2021/22 Includes GST</b>
<b>TOURISM CENTRAL OTAGO</b>		
Booking commission on operator bookings via website booking engine	N/A	N/A
Central Otago related products / operators registration fee (outside region operators as approved by Tourism Central Otago)	up to \$1000.00	up to \$1000.00
There may be one-off projects carried out during the year where operators who participate contribute to the costs on a case-by-case basis	As required	As required

## FEES AND CHARGES 2022-23

GOVERNANCE AND CORPORATE SERVICES		
	2022/23 Includes GST	2021/22 Includes GST
<b>PHOTOCOPYING AND PRINTING</b>		
A4 per sheet up to 20 sheets (black and white)	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
A4 per sheet up to 20 sheets (colour)	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
A4 per sheet more than 20 sheets (black and white)	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
A4 per sheet more than 20 sheets (colour)	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
Additional pages per page	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
<b>WORD PROCESSING</b>		
Per hour	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
<b>REFUNDS</b>		
Administration fee	25	25
<b>RATING SERVICES</b>		
Water rates final read	40	40
Water rates final self-read	No charge	No charge
Printed copy of complete Rating Information Database	460	460
<b>MAPS / AERIAL PHOTOGRAPHY</b>		
<i>Printing as per the above photocopying charges</i>		
Custom maps (per hour cost)	102	102
Electronic copies of aerials	POA	POA
<b>PROJECTOR</b>		
Projector hire (per day)	51	51
<b>RECORDS, ARCHIVES AND LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT</b>		
Records, archives and official information request time spent by staff searching for relevant material, abstracting and collating, copying, transcribing and supervising access where the total time involved is in excess of one hour should be charged out as follows, after the first hour. This is at the discretion of Council and will be discussed at time of engagement.		
First 1 hour	No charge	No charge
Every half hour <b>after</b> the first 1 hour	38	38
For additional half hour or part thereof	N/A	N/A
<i>Council's preferred method for delivery of the requested information is digitally for sustainability purposes. If you require the information to be printed or posted, please refer to Service Centres and Libraries section.</i>		

### 22.3.3 MARCH 2022 PROMOTIONS GRANTS APPLICATIONS

Doc ID: 577899

#### 1. Purpose of Report

To consider the March 2022 community and promotions grant applications to the Maniototo Community Board.

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#### Recommendations

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
  - B. Decides the grants to be allocated to the applicants of the Promotions Grants.
- 

#### 2. Background

The Central Otago District Council contributes to the social, economic, environmental and cultural well-being of the local community through the contestable grants process.

The objectives of the grants process are:

- Enhance well-being in the district (social, economic, environmental and cultural)
- Empower local communities
- Facilitate the delivery of community outcomes
- Promote our regional identity: Central Otago A World of Difference.

There are two types of grants that can be applied for, community grants and promotions grants. Each are funded using different targeted rates, which means that one pool cannot subsidise the other. Each application must be considered on its own merit and its fit with the relevant grant criteria and available budget.

The Board considers grant applications in two rounds annually. Applications for the first round closed at the end of August 2021 for a decision in September, with the second round closing at the end of March 2022 for a decision in May 2022.

A comprehensive review of the grants policy took place in August 2019 with further reviews undertaken in June 2021 and January 2022. These reviews were to streamline the process and improve the community experience in using the policy.

The Maniototo Community Board is delegated the authority to consider applications for activities and projects within its boundaries.

Annually, there is \$15,000 to distribute in the Maniototo community grants scheme and \$5,000 to distribute in the promotions grants scheme. The following table illustrates the commitments already made and the amounts left to distribute.

Type of grant	2021/22 FY	2022/23 FY
<b>Community Grants Budget</b>	15,000	15,000
Less distributed 1 <sup>st</sup> Round	14,832	
Plus returned grants	0	
Less committed from previous rounds	0	
<b>Balance left to distribute</b>	<b>168</b>	
<b>Promotions Grants Budget</b>	5,000	5,000
Less distributed 1 <sup>st</sup> Round	0	
Plus returned grants	0	
Less committed from previous rounds	0	
<b>Balance left to distribute</b>	<b>5,000</b>	

### 3. Discussion

#### Community Grants

There are no applications to Community Grants received in this round.

#### Promotion Grants

One promotion grant application was received in the current round requesting a total of \$711.57 from the 2021-2022 financial year. No applications were received for funding in the 2022-2023 year.

There is \$5,000 to distribute in the 2021/2022 financial year.

No	Name of Organisation	Name of project / service	Purpose of funding	When does the project start	Total costs	Amount requested
2	Rural Art Deco Maniototo	Brochure Ranfurly Art Deco Museum and Town Walk	Print 5,000 brochures	23/03/2022	\$711.57	\$711.57

Copies of the applications, supporting documentation and staff assessments are provided to Board members under separate cover.

### 4. Financial Considerations

As detailed above, the Board has \$5,000 to distribute for the 2021/22 Promotion Grants. Boards have the delegated authority to spend within this budget. Any recommendations

above these amounts would fall outside of that delegation and would need to be by way of a recommendation to Council.

For this funding round, organisations were able to apply for the remainder of the 2021/22 financial year grants budgets, or for the 2022/23 financial year, for projects that take place in that financial year. No applications are being considered for the 2022/23 year.

## 5. Options

The Board is asked to consider each application and determine the appropriate level of funding. There are no other options as the Board has the delegation to allocate grants from the contestable funds.

## 6. Compliance

<b>Local Government Act 2002 Purpose Provisions</b>	This decision promotes the social, cultural, economic and environmental wellbeing of communities, in the present and for the future by providing a contestable funding pool that enables projects to be delivered in the community that enhance wellbeing.
<b>Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.</b>	Yes, this decision is consistent with the Grants Policy, and other plans and policies that may be impacted by any of the individual grant applications.
<b>Considerations as to sustainability, the environment and climate change impacts</b>	There is no direct impact, some applications may have a positive environmental impact from time to time.
<b>Risks Analysis</b>	No risks have been identified in the funding applications.
<b>Significance, Consultation and Engagement (internal and external)</b>	The funding rounds were advertised in the local newspaper, Council's website and Facebook page, and through combined agency community funding clinics. Discussions with departments of Council have taken place where there impacts arising from the application.

## 7. Next Steps

Once the Board has made a decision on the level of funding for each organisation, this will be communicated to each applicant and payments made.

## 8. Attachments

**Appendix 1 - Rural Art Deco Maniototo Inc Staff Assessment (under separate cover) ➡**  
**Appendix 2 - Rural Art Deco Maniototo Inc Grant Application (under separate cover) ➡**  
**Appendix 3 - Rural Art Deco Maniototo Inc Supporting Documentation (under separate cover) ➡**



Report authors:

Reviewed and authorised by:



Alison Mason  
Media and Marketing Manager  
14/04/2022



Sanchia Jacobs  
Chief Executive Officer  
20/04/2022

## **7 MAYOR'S REPORT**

### **22.3.4 MAYOR'S REPORT**

**Doc ID: 579771**

#### **1. Purpose**

To consider an update from His Worship the Mayor.

-----

#### **Recommendations**

That the Maniototo Community Board receives the report.

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His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

#### **2. Attachments**

**Nil**

## **8 CHAIR'S REPORT**

### **22.3.5 CHAIR'S REPORT**

**Doc ID: 579773**

#### **1. Purpose**

The Chair will give an update on activities and issues since the last meeting.

-----

#### **Recommendations**

That the report be received.

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#### **2. Attachments**

**Nil**

## **9 MEMBERS' REPORTS**

### **22.3.6 MEMBERS' REPORTS**

**Doc ID: 579772**

#### **1. Purpose**

Members will give an update on activities and issues since the last meeting.

-----

#### **Recommendations**

That the report be received.

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#### **2. Attachments**

**Nil**

## 10 STATUS REPORTS

### 22.3.7 MARCH 2022 GOVERNANCE REPORT

Doc ID: 579223

#### 1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

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#### Recommendations

That the report be received.

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#### 2. Discussion

##### Status Reports

The status reports have been updated with any actions since the previous meeting (appendix 1).

#### 3. Attachments

##### Appendix 1 - MCB Status Report [↓](#)

Report author:

Reviewed and authorised by:



Wayne McEnteer  
Governance Manager  
2/05/2022



Sanchia Jacobs  
Chief Executive Officer  
2/05/2022

Status Updates		Committee: Maniototo Community Board			
Meeting	Report Title	Resolution No	Resolution	Officer	Status
12/09/2019	Ex Patearoa School Building - Consent to Sublease (PRO 64-5111-L1)	19.5.9	<p>A. <u>RESOLVED</u> that the report be received and the level of significance accepted.</p> <p>B. <u>RESOLVED</u> that the Board consent to the Patearoa Community Trust Incorporated subleasing the school building to Dairy Farm Partnership for a term expiring 31 December 2021, subject to the Chief Executive Officer being satisfied with the sublease agreement.</p> <p>C. <u>RESOLVED</u> that the Board consent to a variation of the lease between the Patearoa Community Trust Incorporated and Council by amending clause 3.2 to refer specifically to any future income from "a camping ground", when the Trust income from the reserve is greater than operating costs.</p>	Property and Facilities Officer (Māniatoto)	<p>October 2019 – Action memo sent to the Property and Facilities Officer – Maniototo.</p> <p>November 2019 – Council's Property and Facilities Officer – Maniototo has followed up with the Patearoa Community Trust and is waiting to view the agreement between the Trust and Dairy Farm Partnership.</p> <p>January 2020 - Patearoa Community Trust have advised that they are on hold with the proposed sub-lease with Dairy Farm Partnership.</p> <p>March 2020 – As per the below. Resolution to be placed on hold until the agreement has been received.</p> <p>May – July 2020 – No further progress to date.</p> <p>September 2020 – Updates to resume once matter no longer on hold.</p> <p>June 2021 - Letter sent to Patearoa Community Trust chairman (Hunter Stevenson), requesting a copy of the sub lease given it is understood Dairy Farm Partnership continue to occupy the school building on an exclusive, permanent basis for which the Trust is receiving payment. Letter copied to Max Paterson.</p> <p>July 2021 – Formally emailed the Chair of the Patearoa Community Trust to progress matters, but have not yet received a reply.</p> <p>August 2021 – No response from Chairman of the Patearoa Community Trust, the lease is up for review in 2022 with the process commencing in January 2022. On hold until lease is reviewed in 2022.</p>

					<p>February 2022 – The Patearoa Community Trust have informally contacted staff regarding the lease. Discussions continue with the Trust. The January 2022 review is a rent review.</p> <p>March 2022 – No further update at this time. ON HOLD</p> <p><b>29 Apr 2022</b> No further update at this stage.</p>
25/06/2020	Lease of Kyeburn Reserve	20.3.6	<p>A. <b>Receives</b> the report and accepts the level of significance.</p> <p>B. <b>Agrees</b> to formally acknowledge that the Kyeburn Hall is owned by the Kyeburn Hall Committee.</p> <p>C. <b>Agrees</b> to recommend that Council grants the Committee a lease pursuant to Section 61 (2A) of the Reserves Act 1977, on the following terms:</p> <ol style="list-style-type: none"> <li>1. Permitted use: Community Hall</li> <li>2. Term: 33 years</li> <li>3. Rights of Renewal: None</li> <li>4. Land Description: Sec 20 Blk VII Maniototo SD</li> <li>5. Area: 0.4837 hectares</li> <li>6. Rent: \$1.00 per annum if requested</li> </ol> <p>Subject to the Kyeburn Hall Committee:</p> <ol style="list-style-type: none"> <li>1. Becoming an Incorporated Society</li> <li>2. Being responsible for all outgoings, including utilities, electricity telephone, rubbish collection, rates and ground maintenance.</li> </ol>	Property and Facilities Officer (Māniatoto)	<p>June 2020 – Action memo sent to Property and Facilities Officer - Ranfurly.</p> <p>June 2020 – Kyeburn Hall Committee advised of Board's resolution. Report for ratification of Lease going to Council on 15 July 2020.</p> <p>July 2020 – Council ratified the lease. Waiting for confirmation from the Hall Committee of their Incorporated status to issue the lease.</p> <p>February - April 2021 – Property and Facilities Officer - Ranfurly to meet Committee in May 2021 and discuss next steps.</p> <p>May 2021 – due to delays, Property and Facilities Officer – Ranfurly to discuss next steps with Committee in June.</p> <p>July 2021 – The Committee requested that the meeting be delayed until July, due to an illness.</p> <p>August – On hold until meeting able to take place. ON HOLD</p> <p><b>29 Apr 2022</b> No further update at this stage.</p>
17/02/2022	Appointments to External Bodies	22.1.2	<p>That the Maniototo Community Board</p> <p>A. Receives the report and accepts the level of</p>	Community Development Advisor	<p><b>16 Mar 2022</b> Currently working with external groups to</p>

			<p>significance.</p> <p>B. Agrees that all appointments to external organisations are liaison roles.</p> <p>C. Agrees that the Board's role on the Patearoa Water Scheme Liaison Committee be investigated, with a view to removing it from the list, if possible.</p> <p>D. Agrees that the Design and Location of the Sun for the Interplanetary Cycle Trail Working Group and the Maniototo Promotions Group be removed from the list of external organisations.</p> <p>E. That the Board's role on the Maniototo Community Arts Council and the Maniototo Ice Rink Committee be liaison positions.</p>		<p>make the necessary changes</p> <p><b>02 May 2022</b></p> <p>Work continues.</p>
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**11            DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 23 June 2022.

## 12 RESOLUTION TO EXCLUDE THE PUBLIC

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### Recommendations

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>Confidential Minutes of Ordinary Board Meeting</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>22.3.8 - Appointment of Trustees to Community Trust of Maniototo</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>22.3.9 - March 2022 Confidential Governance Report</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

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