

**MINUTES OF A MEETING OF THE CROMWELL COMMUNITY BOARD
HELD IN THE CROMWELL SERVICE CENTRE, 42 THE MALL, CROMWELL AND LIVE
STREAMED ON MICROSOFT TEAMS
ON MONDAY, 9 MAY 2022 COMMENCING AT 2.03 PM**

PRESENT: Ms A Harrison (Chair), Mr W Murray (Deputy Chair) (via Microsoft Teams), Cr N Gillespie (via Microsoft Teams), Cr C Laws, Cr N McKinlay (via Microsoft Teams), Mr B Scott

IN ATTENDANCE: S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor) (via Microsoft Teams), G Robinson (Property and Facilities Manager), G Bailey (Parks and Recreation Manager), N Aaron (Parks Officer – Strategy), A McDowall (Finance Manager) (via Microsoft Teams), K McCulloch (Corporate Accountant), A Mason (Media Marketing Manager), R Williams (Community Development Advisor), M Potter (TCO Marketing and Event Support), F Somerville (Roading Administration Assistant), W McEnteer (Governance Manager), J Harris (Governance Support Officer) (via Microsoft Teams)

1 APOLOGIES

There were no apologies.

2 PUBLIC FORUM

Carolyn Murray and Marion Low – Cromwell and Districts Promotions Group

Ms Murray and Ms Low spoke to the Cromwell and Districts Promotions Group's grant application before responding to questions.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Laws
Seconded: Scott

That the public minutes of the Cromwell Community Board Meeting held on 29 March 2022 be confirmed as a true and correct record with the following amendment: The mover of the previous minutes was Councillor Gillespie.

CARRIED

4 DECLARATION OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. Mr Murray declared an interest in items 22.3.2 and 22.3.3 and Councillor Laws declared an interest in item 22.3.6. They did not participate in the discussion and did not vote on those respective items.

5 REPORTS

Note: Mr Murray declared an interest in item 22.3.2. He did not take part in the discussion and did not vote on the item.

22.3.2 CROMWELL AND DISTRICTS PROMOTIONS GROUP REPORT BACK

To consider a report back from Cromwell and Districts Promotions Group for a grant received to fund the Light Up Winter event in July 2021 and a grant to fund various promotional activities during 2020-2021.

COMMITTEE RESOLUTION

Moved: Scott
Seconded: Laws

That the report be received.

CARRIED

Note: Mr Murray declared an interest in item 22.3.3. He did not take part in the discussion and did not vote on the item.

22.3.3 MARCH 2022 PROMOTIONS GRANTS APPLICATIONS

To consider the March 2022 community and promotions grant applications to the Cromwell Community Board.

COMMITTEE RESOLUTION

Moved: Laws
Seconded: Scott

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Allocates the grants as follows:

	Applicant	Grant Amount
2	Cromwell and Districts Promotions Group for contractors, advertising and operating costs	\$21,373
3	Cromwell and Districts Community Arts Trust for advertising, promotions and sound and light for four chamber music concerts during 2022.	\$2,240

CARRIED

22.3.4 APPROVAL OF THE DRAFT BANNOCKBURN DOMAIN RESERVE MANAGEMENT PLAN 2022

To consider the approval of the draft Bannockburn Domain Reserve Management Plan 2022 so that it can be notified for public consultation as required under the Reserves Act 1977.

It was noted that there were some typographical errors in the draft plan. Staff would remove those errors prior to releasing the plan for consultation.

COMMITTEE RESOLUTION

Moved: Gillespie
Seconded: McKinlay

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to approve the draft Bannockburn Domain Reserve Management Plan 2022 and notify the plan for public submission.
- C. Agree that the Cromwell Community Board hear submissions received on the draft plan.

CARRIED

22.3.5 2022-23 ANNUAL PLAN BUDGET AND FEES AND CHARGES SCHEDULE

To approve the final budgets for inclusion in Council's Annual Plan 2022-23 process along with the 2022-23 fees and charges schedule.

COMMITTEE RESOLUTION

Moved: Scott
Seconded: Laws

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to accept the final Cromwell ward 2022-23 Annual Plan budgets and recommend to Council for inclusion in the 2022-23 Annual Plan.
- C. Agrees to accept the Cromwell ward 2022-23 Fees and Charges schedule and recommend to Council for inclusion in the 2022-23 Annual Plan.

CARRIED

Note: With the agreement of the meeting, items 22.3.7 to 22.3.9 were moved earlier in the meeting.

6 MAYOR'S REPORT

22.3.7 MAYOR'S REPORT

His Worship the Mayor was not present at this meeting.

7 CHAIR'S REPORT

22.3.8 CHAIR'S REPORT

The Chair will give an update on activities and issues since the last meeting.

- Noted that she has not been attending many meetings as a result of COVID-19.
- Laid a wreath on ANZAC Day in Cromwell.
- Had recently visited Australia to see family.

COMMITTEE RESOLUTION

Moved: Harrison

Seconded: Laws

That the report be received.

CARRIED

8 MEMBERS' REPORTS

Note: Mr Murray left the meeting at 3.03 pm.

22.3.9 MEMBERS' REPORTS

Members will give an update on activities and issues since the last meeting.

Councillor Laws reported on the following:

- Attended a pre-agenda meeting for council. Noted discussion on water fluoridation and noted there had not been a central government mandate yet.
- Attendance a Project Governance Group meeting.
- Attended a workshop with Jasmax on the Cromwell. Doesn't think the board on the same page with what to do.
- Attended a meeting Old Cromwell Incorporated and noted several items discussed at the meeting.
- Attended a meeting of the Cromwell Resource Centre and updated members on issues discussed at the meeting.
- Attended the April Council meeting and gave members an update on topics discussed at the meeting.

Mr Scott reported on the following:

- Attended a Cromwell and Districts Promotions Group meeting and updated members on issues discussed.
- Attended the ANZAC Day ceremony in Cromwell.
- Attended Cromwell business group breakfast meeting.

Councillor Gillespie reported on the following:

- Attended a Project Governance Group meeting.
 - Attended a council pre-agenda meeting.
 - Attended a workshop with Jasmax regarding the Cromwell Memorial Hall.
 - Attended a meeting of the Hearings Panel.
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- Noted the number of stalls and the generosity of the public at this year's Poppy Day.
- Laid a wreath on ANZAC Day in Cromwell.
- Attended a Fire Emergency Advisory Committee meeting.
- Noted the upcoming internment of the miner that was found during the building of Clyde Dam.
- Attended the April Council meeting and updated members on some of the topics discussed.

Councillor McKinlay reported on the following:

- Attended the April Council meeting and updated members on some of the topics discussed.

COMMITTEE RESOLUTION

Moved: Laws

Seconded: Scott

That the report be received.

CARRIED

Note: Cr Laws declared an interest in item 22.3.6. She did not take part in the discussion and did not vote on the item.

22.3.6 ROAD NAME APPROVAL REPORT - WOONG TREE DEVELOPMENT

To consider a request to name ten roads in the second stage of the Woong Tree Development in Cromwell.

After discussion it was agreed to leave the item to lie on the table to give the developer the opportunity to consider other road names from the approved Cromwell or Aukaha lists.

COMMITTEE RESOLUTION

Moved: Gillespie

Seconded: Scott

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to leave the item to lie on the table to give the developer the opportunity to choose more appropriate road names from the Cromwell area from the Cromwell or Aukaha list of road names or to provide a case for the current choices.

CARRIED

9 STATUS REPORTS

22.3.10 MAY 2022 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider current status report updates.

COMMITTEE RESOLUTION

Moved: **Laws**
Seconded: **Scott**

That the report be received.

CARRIED

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 21 June 2022.

11 RESOLUTION TO EXCLUDE THE PUBLIC**COMMITTEE RESOLUTION**

Moved: **Laws**
Seconded: **Scott**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
Confidential Minutes of Ordinary Board Meeting	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
22.3.11 - May 2022 Confidential Governance Report	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

The public were excluded at 3.15 and the meeting closed at 3.19 pm.