



# **AGENDA**

## **Teviot Valley Community Board Meeting Thursday, 24 March 2022**

**Date: Thursday, 24 March 2022**

**Time: 2.00 pm**

**Location: Microsoft Teams and Live Streamed**

(Unless there is a move from the current Red Alert level, in which case it may be held in Roxburgh Service Centre, 120 Scotland Street, Roxburgh.)

In both cases, due to COVID-19 restrictions and limitations of the physical space, public access will be available through a live stream of the meeting.

The link to the live stream will be available on the Central Otago District Council's website.)

**Sanchia Jacobs  
Chief Executive Officer**



Notice is hereby given that a meeting of the Teviot Valley Community Board will be held via Microsoft Teams and live streamed on Thursday, 24 March 2022 at 2.00 pm. The link to the live stream will be available on the Central Otago District Council's website.

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**Members** Mr R Gunn (Chair), Ms S Feinerman (Deputy Chair), Ms C Aitchison, Mr N Dalley, Cr S Jeffery

**In Attendance** T Cadogan (Mayor), S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), J Muir (Executive Manager - Infrastructure Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor), R Williams (Community Development Officer), W McEnteer (Governance Manager)

**1 APOLOGIES**

**2 PUBLIC FORUM**

**3 CONFIRMATION OF MINUTES**

Teviot Valley Community Board meeting - 3 February 2022



**MINUTES OF A MEETING OF THE TEVIOT VALLEY COMMUNITY BOARD  
HELD ON MICROSOFT TEAMS AND LIVESTREAMED  
ON THURSDAY, 3 FEBRUARY 2022 COMMENCING AT 2.00 PM**

**PRESENT:** Mr R Gunn (Chair), Ms S Feinerman (Deputy Chair), Mr N Dalley, Cr S Jeffery

**IN ATTENDANCE:** T Cadogan (Mayor), S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor), C Martin (Property Officer – Vincent and Teviot Valley), A McDowall (Finance Manager), K McCulloch (Corporate Accountant), G Bailey (Parks and Recreation Manager), A Mason (Media and Marketing Manager), M De Cort (Communications Coordinator), R Williams (Governance Manager) and W McEnteer (Governance Support Officer)

## **1 APOLOGIES**

### **APOLOGY**

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#### **COMMITTEE RESOLUTION**

**Moved:** Jeffery  
**Seconded:** Feinerman

That the apology received from Ms Aitchison be accepted.

**CARRIED**

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## **2 PUBLIC FORUM**

There was no public forum.

## **3 CONFIRMATION OF MINUTES**

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#### **COMMITTEE RESOLUTION**

**Moved:** Jeffery  
**Seconded:** Feinerman

That the public minutes of the Teviot Valley Community Board Meeting held on 25 November 2021 be confirmed as a true and correct record.

**CARRIED**

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## **4 DECLARATION OF INTEREST**

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

## 5 REPORTS

Note: Mr Dalley declared an interest in item 22.1.2 and did not vote on the matter.

### 22.1.2 ROXBURGH ENTERTAINMENT CENTRE - STAGE UPGRADE PROJECT

To consider the removal of a new auditorium lighting bar from this project.

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#### COMMITTEE RESOLUTION

**Moved:** Feinerman

**Seconded:** Jeffery

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to remove the upgrade to the auditorium lighting bar from the Roxburgh Entertainment Centre Stage Upgrade Project on the condition the existing lighting bar's maximum rating is 30.3kg.
- C. Approves the remaining budget of \$71,306 to be carried forward and then transferred to the earthquake strengthening and fire upgrade project for the Roxburgh Entertainment Centre included in year two of the Long-term Plan 2021/31.

**CARRIED**

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### 22.1.3 2022-23 ANNUAL PLAN BUDGET AND FEES AND CHARGES SCHEDULE

To approve the draft budgets for inclusion in Council's Annual Plan 2022-23 process and the 2022-23 fees and charges schedule.

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#### COMMITTEE RESOLUTION

**Moved:** Feinerman

**Seconded:** Gunn

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to accept the Teviot Valley Ward draft 2022-23 Annual Plan budgets and recommend to Council for inclusion in the 2022-23 Annual Plan.
- C. Agrees to accept the Teviot Valley Ward 2022-23 Fees and Charges schedule and recommend to Council for inclusion in the 2022-23 Annual Plan.

**CARRIED**

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### 22.1.4 APPOINTMENTS TO EXTERNAL BODIES

To consider the Board's appointments to external organisations.

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**COMMITTEE RESOLUTION**

**Moved:** Jeffery  
**Seconded:** Feinerman

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees that appointments to the Roxburgh Entertainment Centre and Improvement Committee, Teviot District Museum Committee, Teviot Prospects and the Roxburgh Swimming Pool Redevelopment Committee are liaison positions.
- C. That a liaison position on the Teviot Valley Rest Home be added to the list of external appointments.

**CARRIED**

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**6 MAYOR'S REPORT****22.1.5 MAYOR'S REPORT**

His Worship the Mayor gave an update on his activities and issues of interest since the last meeting. He noted the current covid-19 environment and noted that the Teviot Valley had surpassed 90% of over 18 year olds being double vaccinated. He also noted the video created by the Medical Services Trust to help recruit a doctor for the practice in Roxburgh. He then responded to questions from members.

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**COMMITTEE RESOLUTION**

**Moved:** Jeffery  
**Seconded:** Gunn

That the Teviot Valley Community Board receives the report.

**CARRIED**

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**7 CHAIR'S REPORT****22.1.6 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting:

- Met with Mr Dalley and members of the Dunedin RSA regarding the plantation land in Roxburgh East and its potential future use.
  - Attended a meeting of the Roxburgh Pool Committee.
  - Attended a stakeholders workshop on the Lake Onslow Project presented by the Department of Conservation. Reflected on the conversation at that meeting.
  - Attended a meeting of the Teviot Valley rest home.
  - Attended a meeting of the Roxburgh medical centre
  - Attended a pop-up vaccine clinic at the Roxburgh medical centre.
  - Attended a meeting of the Roxburgh Medical Services Trust.
  - Site visit to 8 and 8A Tweed Street, Roxburgh to inspect the overgrown verge area. Noted it was the owners responsibility to keep the verge area in good repair.
-

- Site visit to 8 Selkirk Pl, Roxburgh where a traffic island is preventing access to a property. Staff would look at options for the site.
  - Noted a discussion regarding why the Millers Flat pool required a vaccine pass. Staff had provided advice to the Millers Flat Pool committee.
  - Noted a letter received from the golf club discussing their lease conditions and outgoings. Staff responded that the club had been made aware there was a report due to the Board following the current review of the Leasing and Licencing Policy.
- 

## COMMITTEE RESOLUTION

**Moved:** Feinerman  
**Seconded:** Dalley

That the report be received.

**CARRIED**

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## 8 MEMBERS' REPORTS

### 22.1.7 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting:

Councillor Jeffery reported on the following:

- Attended weekly meetings for the Regional RSE Chairs.
- Took Minister of Tourism Stuart Nash for a short cycle on Roxburgh Gorge Trail and discussed issues regarding the completion of the trail.
- Attended a stakeholders workshop on the Lake Onslow Project presented by the Department of Conservation.
- Attended a meeting of the Audit and Risk Committee.
- Attended two meetings of the Hearings Panel.
- Attended a Council meeting in December.
- Attended the Elected Members Christmas lunch.
- Attended a Council workshop session in December.
- Attended the January Council meeting and gave members an update on items discussed.
- Attended a meeting of the Roxburgh Medical Services Trust.
- Noted the recent publication of the Central Otago Labour Survey.

Ms Feinerman reported on the following:

- Attended a meeting of the Roxburgh Swimming Pool committee. Gave an update to members on grants and current activities.
- Attended Business breakfast meeting in December.
- Attended the Elected Members Christmas lunch.
- Attended a Welcoming Communities meeting and ceremony In Alexandra.
- Has spoken to Contact Energy regarding the Commissioners Track. Noted that there would be further conversations about maintenance on the track.
- Attended a MPI community hub grant meeting.

Mr Dalley reported on the following:

- Attended a meeting with Mr Gunn and members of the Dunedin RSA about the plantation land in Roxburgh East.
  - Attended several meetings of the Teviot Valley Rest Home.
  - Attended a meeting with the McPhail Trust trustees to review the investment plan.
-

- Met with representatives from Ngāi Tahu regarding a part of the former Stand property. Noted the idea of building a new retirement village there and that the idea was currently going through a feasibility study.
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**COMMITTEE RESOLUTION**

**Moved:** Dalley  
**Seconded:** Jeffery

That the report be received.

**CARRIED**

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**9 STATUS REPORTS****22.1.8 FEBRUARY 2022 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

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**COMMITTEE RESOLUTION**

**Moved:** Gunn  
**Seconded:** Dalley

That the report be received.

**CARRIED**

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**10 DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 24 March 2022.

The Meeting closed at 3.10 pm.

.....  
**CHAIR** / /

## **4 DECLARATION OF INTEREST**

### **22.2.1 DECLARATIONS OF INTEREST REGISTER**

**Doc ID: 573760**

#### **1. Purpose**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

#### **2. Attachments**

**Appendix 1 - TVCB Declarations of Interest** [↓](#)

<b>Name</b>	<b>Member's Declared Interests</b>	<b>Spouse/Partner's Declared Interests</b>	<b>Council Appointments</b>
Cushla Aitchison	Roxburgh and District Lions Club (member)	Roxburgh and District Lions Club (member)	I and H McPhail Charitable Trust Roxburgh Entertainment Centre Improvement and Promotions Inc. Teviot District Museum Committee
Norman Dalley	Martel International Limited (Sole Director/Shareholder) Gilmour Development Limited (Sole Director/Shareholder) North Hill Limited (Sole Director/Shareholder) Teviot Valley Rest Home Incorporated (Chair) Roxburgh Entertainment Centre Improvement and Promotions Incorporated (Treasurer/Committee member) Dalley Family Trust (trustee) Teviot Prospects (member) Teviot Valley Rest Home Ltd (Director)	217 Scotland Street, Roxburgh (Property Owner) Gilchrist Town Orchard Limited (Shareholder/Director) Roxburgh and Districts Medical Services Trust (trustee) Roxburgh Entertainment Centre Improvement and Promotions Incorporated (committee member)	I and H McPhail Charitable Trust Roxburgh Cemetery Trustee Committee
Sally Feinerman	Feinerman's Ltd, 109 Scotland Street (Owner / Director) New Zealand Motor Caravan Association (NZMCA) Member Roxburgh Pool Committee (Chair)	Breen Construction (employee / builder) NZMCA (member)	Teviot Valley Walkways Committee Ida MacDonald Charitable Trust Tuapeka County Bursary Fund Committee Teviot Prospects

Raymond Gunn	Stonehaven Limited (Director) Stonehaven Trust (Trustee) Roxburgh Gun Club (Secretary) Central Otago Wilding Conifer Control Group (member) Roxburgh Trotting Club (member) Roxburgh A&P Society (member) Coal Creek Cycleway Trust (Trustee) Teviot Valley Resthome Inc (Medical Services Trust delegate) Teviot Valley Water Care Group (Committee Member) NZ Battery Project Technical Reference Group (TRG) (member)	Stonehaven Trust (Trustee)	Ida MacDonald Charitable Trust Roxburgh and District Medical Services Trust Roxburgh Swimming Pool Redevelopment Committee
Stephen Jeffery	G & S Smith family Trust (Trustee) K & EM Bennett's family Trust (Trustee) Roxburgh Gorge Trail Charitable Trust (Chair) Roxburgh and District Medical Services Trust (Trustee) Central Otago Clutha Trails Ltd (Director) Teviot Prospects (Trustee) Teviot Valley Community Development Scheme Governance Group Central Otago Queenstown Network Trust		

## 5 REPORTS

### 22.2.2 APPLICATION TO LEASE LOCAL PURPOSE RESERVE LAND (PRO: 65-7027-00)

Doc ID: 571234

#### 1. Purpose of Report

To consider an application to lease part of Part Section 142 Block I Teviot Survey District being the Roxburgh Local Purpose (Public Utility) Reserve.

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#### Recommendations

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Approves the granting of a lease over approximately 2 hectares of Part Section 142 Block I Teviot Survey District (as shown in figure 1), being Local Purpose (Public Utility) Reserve, to Roxburgh Excavation, on the following terms and conditions:
- Term: Five (5) Years
  - Rights of Renewal: Two (2) of Five (5) Years
  - Commencement Date: 01 April 2022
  - Rental: \$2,000 per annum plus GST plus outgoings
  - Rent Review Methodology: Market Rental
  - Final Expiry: 31 March 2037
  - Permitted Use: Industrial/Agricultural Storage Yard

Subject to:

- The Applicant deer fencing the perimeter of the demised area.
- Ownership of the fencing (and any gates) transferring to Council on cancellation, expiry, or determination.
- The provisions of the Reserves Act 1977.

- C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.
- 

#### 2. Background

Roxburgh Excavation (the Applicant) have applied to lease a site on the Roxburgh Local Purpose (Public Utility) Reserve (the Reserve). The site identified is situated to the north west of the Roxburgh Transfer Station. It has an area of approximately two hectares.

The Reserve is described as Part Section 142 Block I Teviot Survey District (Part Section 142). It has an area of 32.4109 hectares. The Reserve is a Crown-derived reserve, originally vested in Council as plantation reserve. The Reserve was later reclassified to a Local Purpose (Public Utility) Reserve to enable expansion of the disposal field for the Roxburgh sewerage ponds.

The Applicant is a construction and excavation contractor based in Roxburgh. The Applicant proposes to clear and level the site, then fence it for security purposes. The yard will be used as an industrial storage facility for machinery and equipment associated with the operation of the Applicant's business.



An overview of the Reserve with an outline of the proposed lease site is shown below in figure 1.

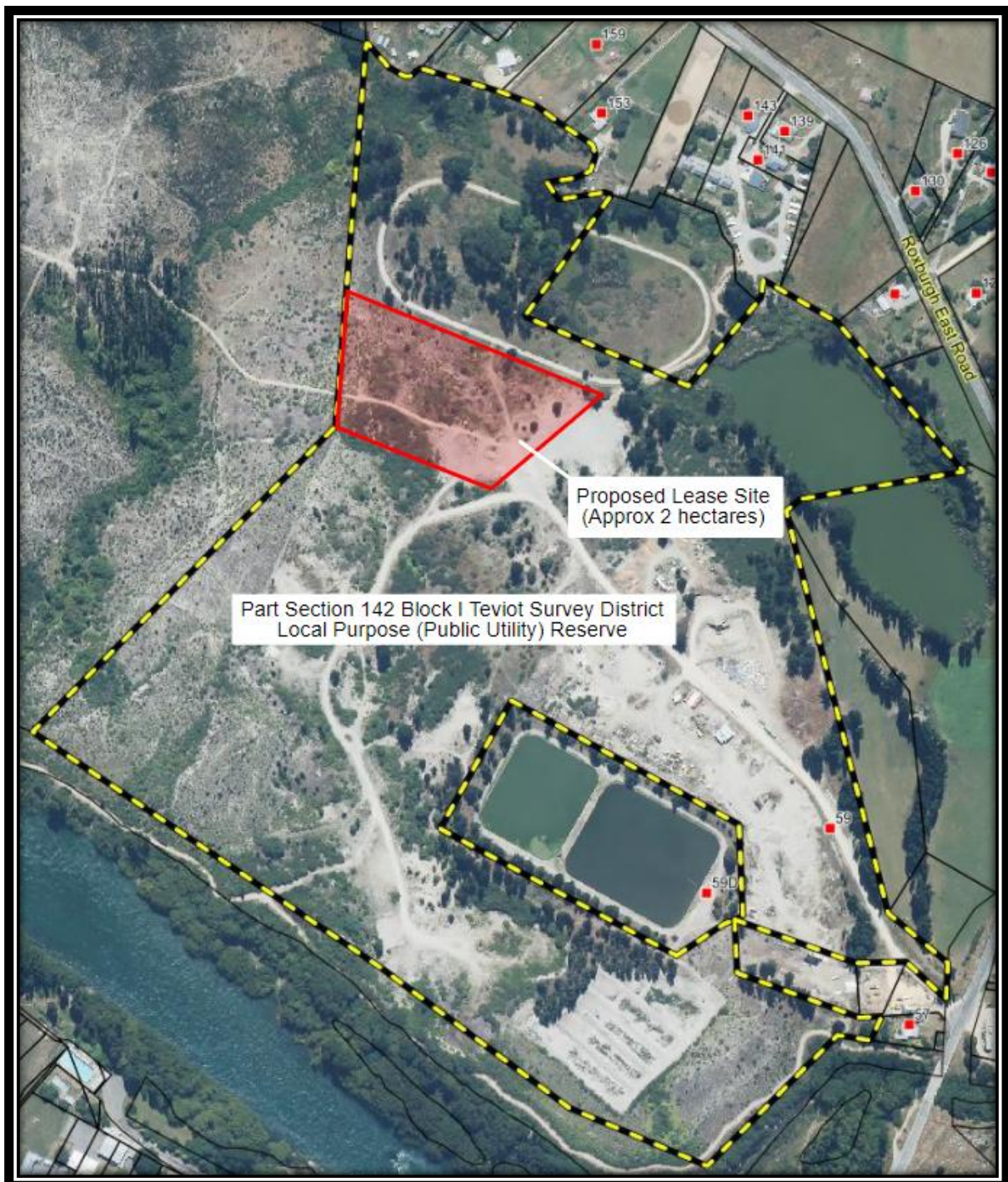


Figure 1 – Proposed Lease Site on Roxburgh (Local Purpose) Reserve

### 3. Discussion

#### Existing Occupations

There are four existing leases in place on the Reserve. They include an earthmoving contractor, a firewood merchant, a transport operator, and an agricultural contractor.

The Applicant's proposed usage of the land is consistent with the existing leases.



### Other Activities

Other activities on the Reserve include the Roxburgh Transfer Station, an informal track between the Clutha Gold Cycle Trail and Clutha Gold Holiday Park, and occasional temporary storage.

Granting a lease over the site identified in figure 1 will not have any effect on these activities.

An overview of the existing occupations and other activities is shown below in figure 2.

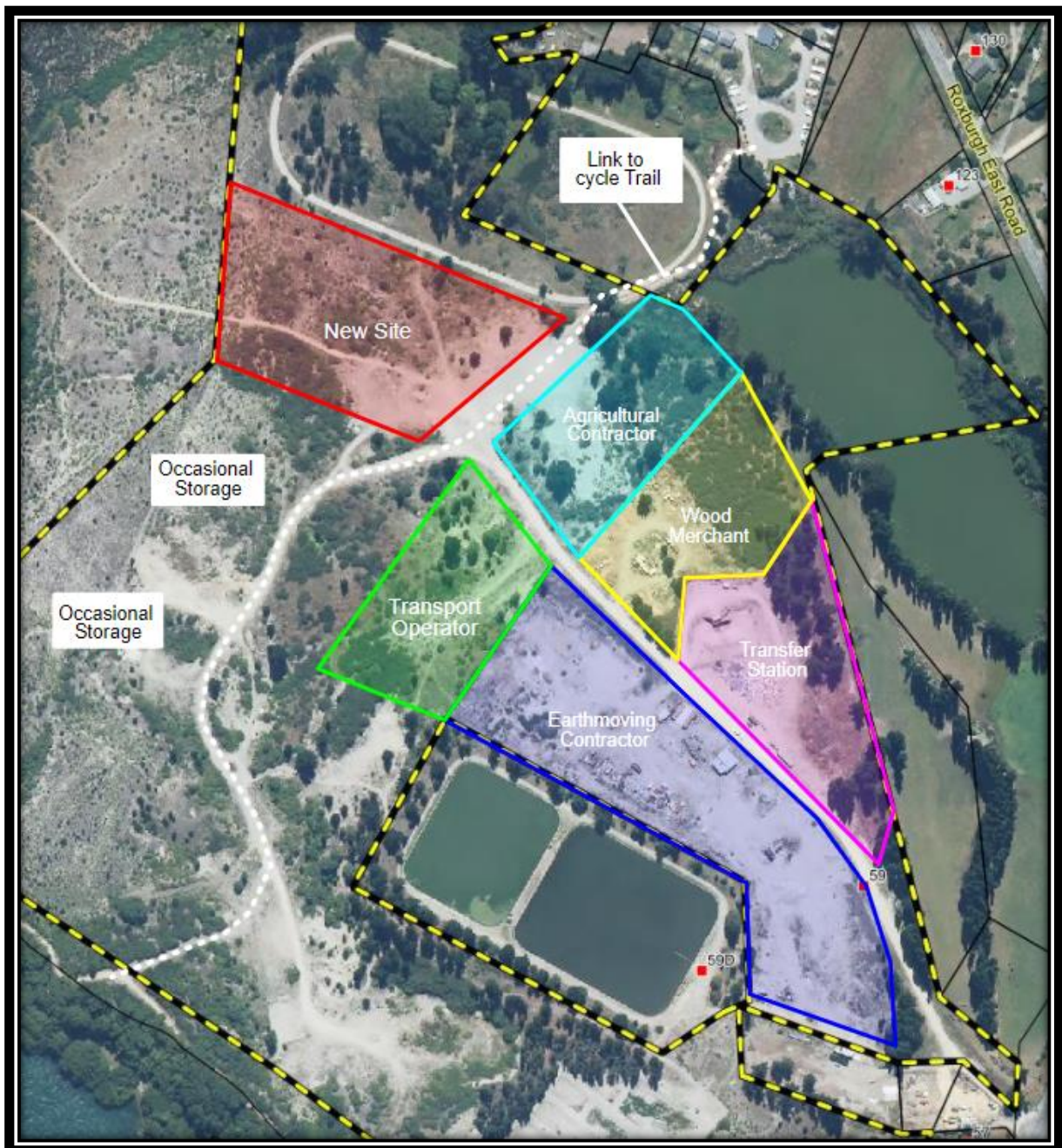


Figure 2 – Overview of New Site Adjacent to the Existing Occupations & Activities

### Fencing

The existing lease sites are all deer fenced for safety and security purposes. It is also a requirement of each lease agreement.

The Applicant has been advised that they will also be required to deer fence the perimeter and has agreed to do so.

### Statutory

As a Local Purpose (Public Utility) Reserve the land is subject to the Reserves Act 1977 (the Act). Section 61(2A) of the Act outlines the rights of Council as the administering body:

*“in the case of a local purpose reserve vested in the administering body, the administering body may lease all or part of the reserve to any person, body, voluntary organisation, or society, whether incorporated or not, for any of the following purposes:*

- (a) Community building, play centre, kindergarten, plunket room, or other like purposes:*
- (b) Farming, grazing, cultivation, cropping, or other like purposes.*

The proposed lease aligns with the existing occupations which are all loosely consistent with the provisions of section 61(2A)(b).

Section 61(2B) of the Act outlines the provisions on which a lease may be granted. They are:

- (a) the lease shall be for a term not exceeding 33 years, with or without a right of renewal, perpetual or otherwise, for the same or any shorter term, but with no right of acquiring the fee simple, and, subject to paragraph (b), shall be on such other conditions as the administering body determines:*
- (b) the lease shall include a condition that the land leased shall be used solely for such purposes as are specified in the lease, and that upon breach of that condition the administering body may terminate the lease in such manner as is prescribed or implied in the lease, whereupon the land, together with all improvements, shall revert to the lessor without compensation being payable to the lessee for improvements or otherwise.*

The proposed lease will be granted subject to the provisions of section 61(2B).

Leases of local purpose reserves do not require public consultation or notification.

### Policy

Part Section 142 is identified on maps 34 and 35 of the District Plan. It is zoned Industrial Resource Area.

The Applicant's proposed usage of the land is consistent with the zoning.

Parts of the Roxburgh local purpose reserve land have been used for waste disposal in the past. The District Plan and the landfill closure maps indicate that the site of the new lease was not part of the former landfill.

#### 4. Financial Considerations

As noted previously, historic rentals have been set at what could be best described as a site fee. This is because the demand for land was low and there was no valuation data.

During recent years, a move has been made to bring the rentals into line with valuation advice. As such, it is proposed that the new lease be granted at \$2,000 per annum plus GST being a rate of \$1,000 per hectare in accordance with valuation advice.

In addition to the rent, the Applicant will also be responsible for any rates, utilities, and other outgoings associated with their area of occupation.

#### 5. Options

##### Option 1 – (Recommended)

To approve the granting of a lease over approximately 2 hectares of Part Section 142 Block I Teviot Survey District (as shown in figure 1), being Local Purpose (Public Utility) Reserve, to Roxburgh Excavation, on the following terms and conditions:

- |                            |   |
|----------------------------|---|
| – Term:                    | Five (5) Years                            |
| – Rights of Renewal:       | Two (2) of Five (5) Years                 |
| – Commencement Date:       | 01 April 2022                             |
| – Rental:                  | \$2,000 per annum plus GST plus outgoings |
| – Rent Review Methodology: | Market Rental                             |
| – Final Expiry:            | 31 March 2037                             |
| – Permitted Use:           | Industrial/Agricultural Storage Yard      |

Subject to:

- The Applicant deer fencing the perimeter of the demised area.
- Ownership of the fencing and any gates transferring to Council on cancellation, expiry, or determination.
- The provisions of the Reserves Act 1977.

Advantages:

- The land, which is not currently being used, will be cleared, and fenced
- The proposed terms and rental are consistent with existing leases on the reserve
- The income from the Reserve will be increased
- The permitted use is consistent with the underlying zoning and complimentary to the existing leases and activities
- The proposal is consistent with the provisions of the Reserves Act 1977

Disadvantages:

- None

##### Option 2

To not approve the granting of a lease over part of Part Section 142 Block I Teviot Survey District being Local Purpose (Public Utility) Reserve.

## Advantages:

- None

## Disadvantages:

- The land, which is not currently being used, will not be cleared, or fenced
- The proposed terms and rental are consistent with existing leases on the reserve
- The income from the Reserve will be increased
- Does not recognise the provisions of the Reserves Act 1977

**6. Compliance**

<b>Local Government Act 2002 Purpose Provisions</b>	This decision promotes the economic wellbeing of communities, in the present and for the future, by enabling industrial growth within the Teviot Valley, and by generating income from unused reserve land.
<b>Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.</b>	The recommended option is consistent with: <ul style="list-style-type: none"> <li>– Council's Leasing and Licencing Policy.</li> <li>– The Operative District Plan.</li> <li>– The Reserves Act 1977.</li> </ul>
<b>Considerations as to sustainability, the environment and climate change impacts</b>	No sustainability, environmental or climate change impacts are related to the recommendation.
<b>Risks Analysis</b>	There are no risks associated with the recommended option.
<b>Significance, Consultation and Engagement (internal and external)</b>	<p>The Significance and Engagement Policy has been considered, with none of the criteria being met or exceeded.</p> <p>Public consultation is not required when a lease is granted under section 61 of the Reserves Act.</p>

**7. Next Steps**

- Lease drafted and executed
- Occupation to commence

Late March 2022  
01 April 2022

**8. Attachments**

Nil

Report author:



Linda Stronach  
Team Leader – Statutory Property  
10/03/2022

Reviewed and authorised by:



Louise Van der Voort  
Executive Manager - Planning and Environment  
10/03/2022

## **22.2.3 APPLICATION FOR EASEMENT OVER LOCAL PURPOSE (PUBLIC UTILITY) RESERVE**

**Doc ID: 567675**

### **1. Purpose of Report**

To consider granting an easement in gross over Part Section 142 Block I Teviot Survey District being Local Purpose (Public Utility) Reserve.

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### **Recommendations**

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
  - B. Agrees to grant an easement (in gross) to Aurora Energy Limited containing the right to convey electricity over Part Section 142 Block I Teviot Survey District for \$1, subject to:
    - Aurora Energy Limited (or their agents) obtaining all consents, permits, and other rights associated with installing the cable between the existing transformer and the new Point of Supply.
    - The final easement plan being approved by the Chief Executive Officer.
    - The Minister of Conservation's consent.
  - C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.
- 

### **2. Background**

The Roxburgh Wastewater Treatment Plant is located on Section 175 Block I Teviot Survey District (Section 175). Section 175 is held by Council in a fee simple title.

Section 175 is contained within Part Section 142 Block I Teviot Survey District (Part Section 142). Part Section 142 is a Local Purpose (Public Utility) Reserve. It is held by Council subject to the provisions of the Reserves Act 1977.

The dispersal field for the Wastewater Treatment Plant is located on Part Section 142.

An overview of the Wastewater Treatment Plant on Section 175 and the dispersal field on Part Section 142 are shown below in figure 1.



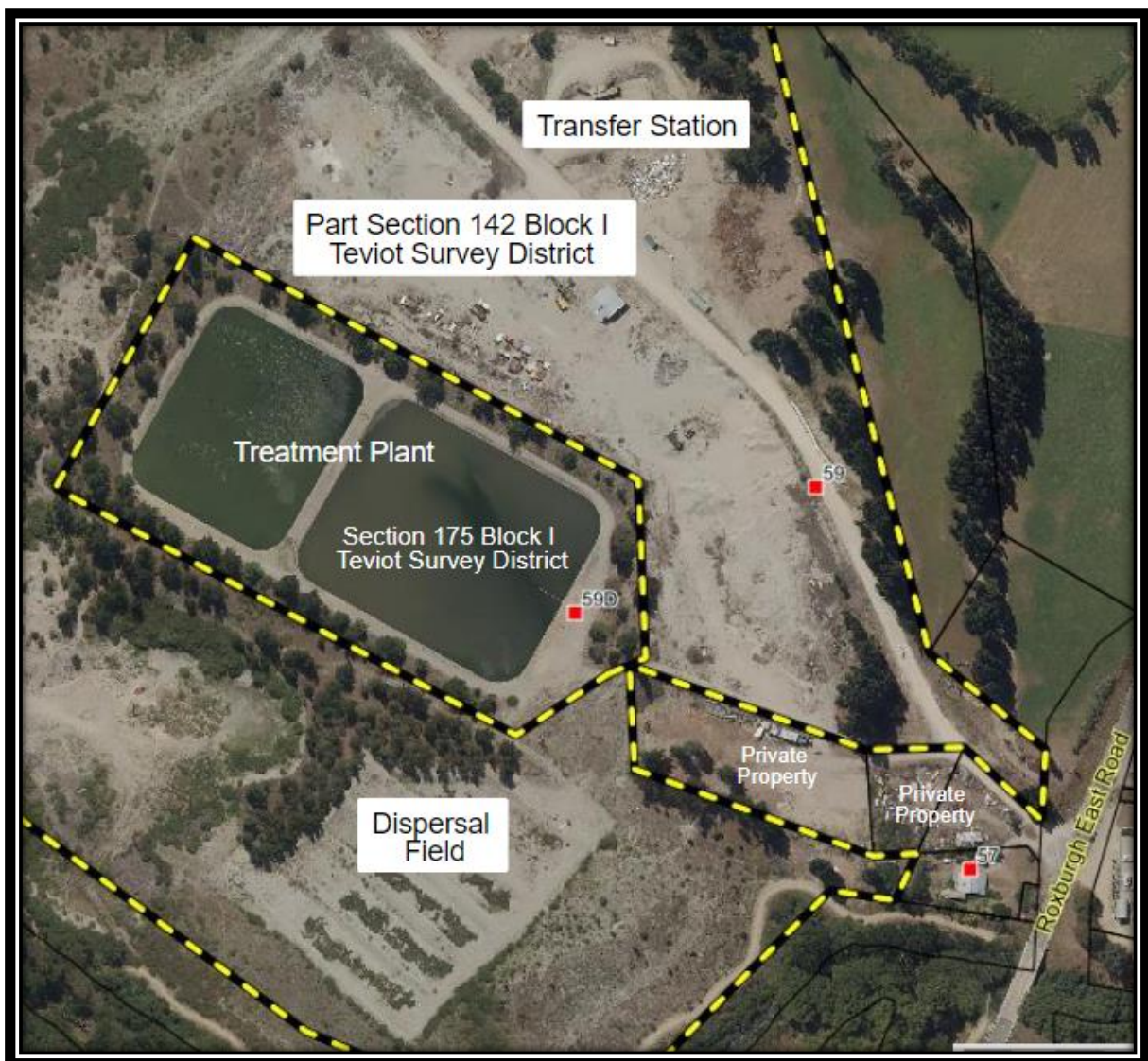


Figure 1 – Overview of Oxidation Ponds on Section 175 and Dispersal Field on Part Section 142.

The Wastewater Treatment Plant on Section 175 is going to be upgraded. The upgrade was consulted on then adopted as part of the 2018 – 2028 Long-term Plan process.

Among other benefits, upgrading the treatment plant will improve the quality of the treated wastewater that is disposed of via the dispersal field on Part Section 142.

To enable the planned upgrade to take place, power needs to be connected to Section 175. Aurora Energy Limited (Aurora) have contracted Delta Utilities Limited (Delta) to install a new cable connecting Section 175 to an existing transformer on Roxburgh East Road. The new cable will have an overall length of about 265 metres.

A plan of the proposed cable, the existing transformer, the new point of supply, and the existing wastewater infrastructure is shown below in figure 2.





Figure 2 – Proposed cable, existing transformer, new point of supply, and the existing wastewater infrastructure

Approximately 200 metres of the proposed cable is to be installed in Part Section 142.

Because the proposed cable is a new asset, its installation is not covered by the Electricity Act 1992. This means Aurora will require an easement to install the span of cable in Part Section 142.

A plan of the proposed easement area is shown highlighted in orange below in figure 3.

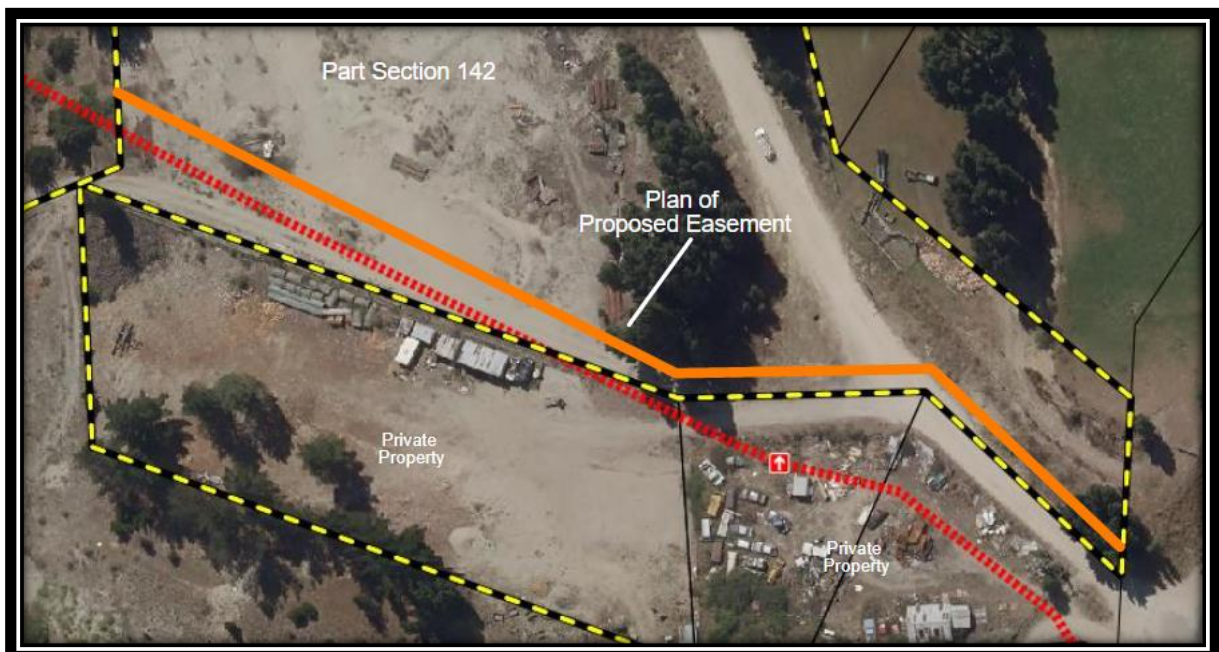


Figure 3 – Plan of the proposed easement over Part Section 142 (shown in orange).



### 3. Discussion

#### Existing Occupations and Activities

Several external parties hold leases over Part Section 142. The granting of the proposed easement and the associated works will not affect those parties as no party holds rights of the area outlined in figure 4.

#### Council Policy

Section 175 and Part Section 142 are identified on District Plan Maps 34 and 35 of Council's Operative District Plan. All of Section 175 and part of Part Section 142 are designated as being for "Sewage Treatment and Disposal Purposes". The underlying zoning is Industrial Resource Area.

The proposed works are permitted under rule 13.7.7 of the Operational District Plan as shown below:

#### ***13.7.7 Operation, maintenance, repair, upgrading and removal of network utilities***

*(i) The operation, maintenance, repair, replacement, reconstruction and upgrading of network utilities including the transmission network (including existing network utilities and earthworks to maintain the utility's function) is a permitted activity.*

Delta, as contractors to Aurora, will be responsible for obtaining, and complying with, all consents and permits associated with the installation of the proposed cable.

#### Legal

Section 48 of the Reserves Act 1977 states that in the case of reserves vested in an administering body, the administering body may, with the consent of the Minister (of Conservation) and on such conditions as the Minister thinks fit, grant easements over any part of a reserve for an electrical installation or work, as defined in section 2 of the Electricity Act 1992.

Section 2(a)(ii) of the Electricity Act 1992 defines an electrical installation as "*all fittings that form part of a system that is used to convey electricity to a point of consumption, or used to generate or store electricity*".

In this instance the point of consumption will be located at the boundary of Section 175.

The purpose of the Reserves Act 1977 is to provide for and to protect reserves for the benefit of the community. Therefore, the issuing of rights over a reserve is generally accepted as being a last resort in the absence of other practical alternatives, particularly where there is likely to be a material effect on the reserve.

The granting of an easement (in gross) to lay an underground cable through Part Section 142 to the boundary of Section 175 will not materially alter the land, nor compromise its use. In fact, as the quality of the treated wastewater will be improved the reserve will benefit from the proposal.

### 4. Financial Considerations

Historically, easements of this nature are exchanged for a nominal rate of \$1, with all costs associated with preparing and registering the easement being payable by the grantee.

As installing the cable will facilitate a planned upgrade of a Council asset it is proposed the nominal rate of \$1 be applied.

While there may be some cost to Council associate with the drafting and registration of the easement agreement, these costs will form part of the overall budget associated with the upgrade project.

## 5. Options

### Option 1 – (Recommended)

To agree to grant an easement (in gross) to Aurora Energy Limited containing the right to convey electricity over Part Section 142 Block I Teviot Survey District for \$1, subject to:

- Aurora Energy Limited (or their agents) obtaining all consents, permits, and other rights associated with installing the cable between the existing transformer and the new Point of Supply
- The final easement plan being approved by the Chief Executive Officer
- The Minister of Conservation's consent

Advantages:

- Will facilitate a planned upgrade of the Roxburgh Wastewater Treatment Plant
- Will improve the quality of the treated wastewater that is dispersed of via the disposal field on Part Section 142
- An easement for electrical installations is permitted under the Reserves Act 1977
- The granting of the easement is consistent with the provisions of the Reserves Act 1977

Disadvantages:

- None.

### Option 2

To not grant Aurora Energy Limited an easement over Part Section 142.

Advantages:

- None

Disadvantages:

- Council will not be able to implement the planned upgrade of the Roxburgh Wastewater Treatment Plant
- The quality of the treated wastewater being dispersed of via the disposal field on Part Section 142 will not be improved
- Does not recognise the provisions of the provisions of the Reserves Act 1977

**6. Compliance**

<b>Local Government Act 2002 Purpose Provisions</b>	This decision promotes the wellbeing of the community by facilitating an upgrade of the Roxburgh Wastewater Treatment Plant. Upgrading the Treatment Plant will have a positive effect on both the reserve and the greater environment.
<b>Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.</b>	The electrical works are a permitted activity under rule 13.7.7 of Council's Operative District Plan, with the recommended option also being consistent with the Electricity Act 1992.
<b>Considerations as to sustainability, the environment and climate change impacts</b>	There are no sustainability, environmental, or climate change impacts related to the recommendation as the associated works will have no material effect on the land, however.  As the upgrade will improve the quality of the treated wastewater this will have a positive environmental effect on the disposal field which is located on the reserve (Part Section 142).
<b>Risks Analysis</b>	There are no risks to Council associated with the recommended option, however.  Should the easement not be granted, the Wastewater Treatment Station would not be able to be upgraded as outlined in the 2018 – 2028 Long-term Plan.
<b>Significance, Consultation and Engagement (internal and external)</b>	The Significance and Engagement Policy has been considered, with none of the criteria being met or exceeded.

**7. Next Steps**

The following steps will be undertaken in association with having the easement registered:

- |  |                 |
|--|-----------------|
| 1. Community Board Approval                | 24 March 2022   |
| 2. Consent of the Minister of Conservation | 20 April 2022   |
| 3. Applicant advised works approved        | Late April 2022 |

**8. Attachments**

Nil

Report author:

Reviewed and authorised by:



Linda Stronach  
Team Leader – Statutory Property  
8/02/2022

Louise van der Voort  
Executive Manager - Planning and Environment  
14/03/2022

## 22.2.4 TEVIOT VALLEY FINANCIAL REPORT FOR THE PERIOD ENDING 31 DECEMBER 2021

Doc ID: 568281

### 1. Purpose

To consider the financial performance overview as at 31 December 2021.

### Recommendations

That the report be received.

### 2. Discussion

The operating statement for the three months ending 31 December 2021 shows a favourable variance of \$21k against the revised budget.

2021/22 Full Year Annual Plan \$000	6 MONTHS ENDING 31 DECEMBER 2021	YTD Actual \$000	YTD Revised Budget \$000	YTD Variance \$000		2021/22 Full Year Revised Budget \$000
	<b>Income:</b>					
23	Internal Interest Revenue	6	12	(6)	●	23
18	User Fees & Other	9	9	-	●	18
503	Rates	255	256	(1)	●	503
<b>544</b>	<b>Total Income</b>	<b>270</b>	<b>277</b>	<b>(7)</b>	●	<b>544</b>
	<b>Expenditure</b>					
11	Rates Expense	13	11	(2)	●	11
142	Cost Allocations	73	73	-	●	142
82	Other Costs	7	44	37	●	82
10	Staff	9	5	(4)	●	10
14	Fuel & Energy	7	8	1	●	14
167	Contracts	109	81	(28)	●	167
24	Building Repairs and Mtce	15	17	2	●	24
22	Grants	5	18	13	●	22
18	Members Remuneration	9	9	-	●	18
98	Depreciation	40	49	9	●	98
<b>586</b>	<b>Total Expenses</b>	<b>287</b>	<b>315</b>	<b>28</b>	●	<b>586</b>
<b>(42)</b>	<b>Operating Surplus / (Deficit)</b>	<b>(17)</b>	<b>(38)</b>	<b>21</b>		<b>(42)</b>

*This table has rounding (=/-1)*

### Income for period ending 31 December 2021:

Operating income reflects no significant variances from revised budget. Internal interest revenue is trending lower than budget due to low market interest rates.

**Expenditure for period ending 31 December 2021:**

Expenditure has a favourable variance of \$28k to revised budget.

- Other costs show a favourable variance of \$37k against budget. Main contributors to the underspend are maintenance, professional fees and compliance schedule expenditure. These expenses are more needs based and will vary against budget from time to time, both in timing and actual costs.
- Contracts has an unfavourable variance of (\$28k). Driving the variance is the timing of expenditure in planned maintenance for the Roxburgh Entertainment Centre (\$15k) and Roxburgh reserves (\$12k). These costs can fluctuate from the budget from time to time and should re-align by the end of the financial year.
- Grants has a favourable variance of \$13k. The Roxburgh Pool grant has not been uplifted this year.

**Capital Expenditure:**

Capital expenditure for the period ending 31 December 2021 reflects that CAPEX spending is \$84k behind the revised budget. The actual capital spent for the quarter ended at 2% of the total revised budget.

2021/22 Full Year Annual Plan \$000	6 MONTHS ENDING 31 DECEMBER 2021				2021/22 Full Year Revised Budget \$000
		YTD Actual \$000	YTD Revised Budget \$000	YTD Variance \$000	
	<b>Parks &amp; Reserves:</b>				
7	Roxburgh Reserves - Landscaping & Planting	7	6	(1)	7
12	Roxburgh Reserves - Bins, Signs, Structures	3	13	10	27
3	Millers Flat Recreation Reserve – Tennis Courts	2	6	4	6
500	Roxburgh Pool	-	-	-	500
521	<b>Total Parks &amp; Reserves:</b>	12	25	13	539
	<b>Property:</b>				
-	Roxburgh Town Hall	1	72	71	72
-	<b>Total Property:</b>	1	72	71	72
<b>521</b>	<b>Total Capital Expenditure</b>	<b>13</b>	<b>97</b>	<b>84</b>	<b>611</b>

*This table has rounding (≠/-1)*

**Parks and reserves** – show an overall favourable variance of \$13k. The signage project at Grovers Hill has been stalled until tree felling has been completed. The Walkway project is waiting for the outcome of a trail fund application before deciding the work programme.

**Property** - The Roxburgh Entertainment Centre stage upgrade project has been carried forward from 2020/21. As per resolution 22.1.2 in February 2022, this project is now being carried forward to 2022/23. The budget will be transferred to the earthquake strengthening and fire upgrade project.

**Reserve Funds table for Teviot Valley Ward**

- As at 30 June 2021 the Teviot Valley Ward has an audited closing reserve funds balance of \$1.3M. This is the ward specific reserves and does not factor in the district-wide reserves which are in deficit at (\$16.7M). Refer to Appendix 1.

- Taking the 2020-21 audited Annual Report closing balance and adding 2021-22 income and expenditure, carry forwards and resolutions, the Teviot Valley Ward is projected to end the 2021-22 financial year with a closing balance of \$1.0M.

### 3. Attachments

#### Appendix 1 - 202112 Teviot Valley Reserves 2021-22.pdf [↓](#)

Report author:



Donna McKewen  
Accountant  
3/03/2022

Reviewed and authorised by:



Leanne Macdonald  
Executive Manager - Corporate Services  
3/03/2022

AUDITED - 2020/21 Annual Report					2021/22 AP	2021/22 AP Closing	Forecast Approved By Council	
TEVIOT VALLEY RESERVES	Opening Balance	Transfers In	Transfers Out	Closing Balance	Net Transfers In and Out	AP Closing Balance	2021/22 Forecast	2021/22 Revised Closing Balance
	A	B	C	D = A + B - C	E	F = D + E	G	H = F + G
<b>Teviot Valley Promotion</b>								
7033 - Roxburgh Promotions	14,683	213	-	14,897	234	15,130	-	15,130
	<b>14,683</b>	<b>213</b>	<b>-</b>	<b>14,897</b>	<b>234</b>	<b>15,130</b>	<b>-</b>	<b>15,130</b>
<b>Teviot Valley Recreation and Culture</b>								
7411 - Community Halls Teviot	3,924	5,772	-	9,697	(6,000)	3,697	-	3,697
7413 - Roxburgh Memorial Hall	-	-	-	-	-	-	-	-
7414 - Roxburgh Entertainment Centre	207,240	5,719	-	212,959	17,360	230,319	(72,052)	158,267
7461 - Reserves Roxburgh (all)	-	-	-	-	71	71	(5,000)	(4,929)
7463 - Teviot Valley Walkway Committee	11,780	175	(1,447)	10,509	1,955	12,463	(10,000)	2,463
7491 - Roxburgh Pool	45,846	4,813	-	50,659	(249,141)	(198,481)	-	(198,481)
7492 - Millers Flat Pool	16,444	3,371	-	19,815	3,167	22,981	-	22,981
	<b>285,234</b>	<b>19,851</b>	<b>(1,447)</b>	<b>303,639</b>	<b>(232,588)</b>	<b>71,051</b>	<b>(87,052)</b>	<b>(16,001)</b>
<b>Teviot Ward Services Rate</b>								
7111 - General Revenues & Development Roxburgh	689,170	34,307	-	723,477	42,610	766,087	-	766,087
7341 - Forestry Roxburgh	-	-	-	-	-	-	-	-
7351 - Endowment Land Roxburgh	171,117	2,558	(7,537)	166,137	(4,656)	161,482	-	161,482
7353 - Other Property Roxburgh	-	-	-	-	-	-	-	-
7431 - Roxburgh Grants	28,566	407	(13,595)	15,378	290	15,668	-	15,668
7451 - Millers Flat Recreation Reserve Committee	11,768	174	(8,324)	3,618	(2,981)	637	(3,326)	(2,689)
	<b>900,620</b>	<b>37,447</b>	<b>(29,457)</b>	<b>908,610</b>	<b>35,264</b>	<b>943,874</b>	<b>(3,326)</b>	<b>940,548</b>
<b>Teviot Ward Services Charge</b>								
7211 - Elected Members Teviot Valley	-	-	-	-	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Teviot Ward Specific Reserves</b>								
7130 - CE Horseshoe Bend Fund	1,720	116	(1,836)	0	13	13	-	13
7131 - Roxburgh Hydro Village Upgrade Fund	(163)	-	(2)	(165)	-	(165)	-	(165)
	<b>1,557</b>	<b>116</b>	<b>(1,838)</b>	<b>(165)</b>	<b>13</b>	<b>(152)</b>	<b>-</b>	<b>(152)</b>
<b>Teviot Ward Development Fund</b>								
7122 - Teviot Valley Reserves Contribution	77,962	12,667	(903)	89,726	1,554	91,280	-	91,280
	<b>77,962</b>	<b>12,667</b>	<b>(903)</b>	<b>89,726</b>	<b>1,554</b>	<b>91,280</b>	<b>-</b>	<b>91,280</b>
<b>Grand Total</b>	<b>1,280,057</b>	<b>70,293</b>	<b>(33,644)</b>	<b>1,316,706</b>	<b>(195,523)</b>	<b>1,121,183</b>	<b>(90,378)</b>	<b>1,030,805</b>
*2021/22 Revised Closing Balance does not factor in the district-wide reserves of \$16.7M								



## **6 MAYOR'S REPORT**

### **22.2.5 MAYOR'S REPORT**

**Doc ID: 573440**

#### **1. Purpose**

To consider an update from His Worship the Mayor.

-----

#### **Recommendations**

That the Teviot Valley Community Board receives the report.

-----

His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

#### **2. Attachments**

**Nil**

## **7 CHAIR'S REPORT**

### **22.2.6 CHAIR'S REPORT**

**Doc ID: 573439**

#### **1. Purpose**

The Chair will give an update on activities and issues since the last meeting.

-----

#### **Recommendations**

That the report be received.

-----

#### **2. Attachments**

**Nil**

## **8 MEMBERS' REPORTS**

### **22.2.7 MEMBERS' REPORTS**

**Doc ID: 573410**

#### **1. Purpose**

Members will give an update on activities and issues since the last meeting.

-----

#### **Recommendations**

That the report be received.

-----

#### **2. Attachments**

**Nil**

## 9 STATUS REPORTS

### 22.2.8 MARCH 2022 GOVERNANCE REPORT

Doc ID: 573411

#### 1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

-----

#### Recommendations

That the report be received.

-----

#### 2. Discussion

##### Status Report

The status reports have been updated with any actions since the previous meeting (see appendix 1).

##### Legacy Status Report

The legacy status reports have been updated with any actions since the previous meeting (see appendix 2).

##### Teviot Valley Community Board Forward Work Programme

The TVCB Forward Work Programme has been updated (see appendix 3).

#### 3. Attachments

**Appendix 1 - TVCB Status Report** [↓](#)

**Appendix 2 - TVCB Legacy Status Reports** [↓](#)

**Appendix 3 - TVCB Forward Work Programme** [↓](#)

Report author:

Reviewed and authorised by:



Wayne McEnteer  
Governance Support Officer  
11/03/2022



Sanchia Jacobs  
Chief Executive Officer  
15/03/2022

Status Updates		Committee: Teviot Valley Community Board			
Meeting	Report Title	Resolution No	Resolution	Officer	Status
17/06/2021	Allocation of Teviot Valley Walkways Reserve Fund	21.5.2	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves the proposed work programme and expenditure to come from the Teviot Valley Walkways Reserve.</p> <p>C. Agrees to retain the Teviot Valley Walkways Reserve account.</p> <p>D. Recommend to Council that the delegation from the Teviot Valley Community Board to the Teviot Valley Walkways Committee be reviewed as part of the next delegation manual update.</p>	Parks Officer - Projects	<p><b>21 Jun 2021</b> Action memo sent to Parks Officer - Projects and Finance</p> <p><b>19 Jul 2021</b> Signage design being completed on a site-by-site basis, starting with the River Track. Improvements on Grovers Hill will wait until the wind-blown forestry damage is removed.</p> <p><b>24 Aug 2021</b> Staff working with Walkways Committee to implement signage and track improvements</p> <p><b>08 Oct 2021</b> Staff continue to work with Walkways Committee to implement signage and track improvements</p> <p><b>10 Nov 2021</b> Staff are working with the Walkways Committee to implement signage and track improvements.</p> <p><b>10 Jan 2022</b> Teviot Walkways Committee have applied to Council for additional funding to contribute to the project cost to upgrade the Roxburgh River Track. Awaiting tree removal on Grovers Hill before completing signage install.</p> <p><b>14 Mar 2022</b> Waiting for trees to be removed on the Grovers Hill reserve. Work is now focussed on the Roxburgh River Track. The river track work due to be completed in June.</p>
21/10/2021	Promotion Grant Applications 2021 - 22 First Round	21.8.2	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Declines a promotions grant for the Central Otago District Arts Trust.</p> <p><b>GRA210750614 Central Otago District Arts Trust – Cover to Cover events – graphic</b></p>	Media and Marketing Manager	<p><b>28 Oct 2021</b> Action memo sent to the Media and Marketing Manager and to Finance.</p> <p><b>08 Nov 2021</b> Applicants advised of Board decision with details on when and how to draw down approved grants</p> <p><b>19 Jan 2022</b> Cavalcade grant was uplifted in December.</p>

			<p><b>design</b></p> <p>Year 1 LTP 2021/22 applied \$700 Decline: \$0</p> <p>C. Approves a promotions grant for Cavalcade Host Town Committee of \$2,500 to be funded from the Roxburgh Promotions Reserve (7033) for marquee hire.</p> <p><b>GRA210925282 The Cavalcade Host Town Committee Inc. - Millers Flat Cavalcade 2022</b></p> <p>Year 1 LTP 2021/2022 applied \$10,304 Approve: \$2,500</p> <p>D. Approves a promotions grant of \$500 to be funded from the Teviot Valley Promotions budget for marketing and promotions costs.</p> <p><b>GRA210804641 Teviot Prospects Cherry Chaos Event Management and Marketing</b></p> <p>Year 1 LTP 2021/22 applied \$2,000 Approve: \$500</p> <p>Year 2 LTP 2022/23 applied \$2,000 Decline: \$0</p> <p>Year 3 LTP 2023/24 applied \$2,000 Decline: \$0</p>		<p>The Cherry Chaos event has been cancelled so the grant has not be uplifted.</p> <p><b>02 Feb 2022</b> Email received from Cherry Chaos Event Manager confirming that the approved grant will not be uplifted due to the event not proceeding. Grant will therefore remain available for applications in next funding round.</p> <p><b>14 Mar 2022</b> Cavalcade to retrain their promotion grant for their postponed event, now to be held March 2023. Discussed and agreed by Board at February 2022 meeting. On hold until the report back post-event in 2023. ON HOLD</p>
25/11/2021	Roxburgh Cemetery Trustees	21.9.3	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to accept the administration, management and operation of the Roxburgh Cemetery from the Roxburgh Cemetery Trustees to the Central Otago District Council, subject to the land encroachment of the Cemetery being resolved.</p>	Parks and Recreation Manager	<p><b>30 Nov 2021</b> Action memo sent to the Parks and Recreation Manager and to Finance.</p> <p><b>14 Jan 2022</b> The Department of Conservation and the Ministry of Health have been advised of the Board's decision. We are now waiting for DOC to complete the survey and land transfer requirements for the cemetery.</p> <p><b>14 Mar 2022</b> Still waiting for DOC to complete the survey and land transfer requirements for the cemetery.</p>

3/02/2022	Appointments to External Bodies	22.1.4	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees that appointments to the Roxburgh Entertainment Centre and Improvement Committee, Teviot District Museum Committee, Teviot Prospects and the Roxburgh Swimming Pool Redevelopment Committee are liaison positions.</p> <p>C. That a liaison position on the Teviot Valley Rest Home be added to the list of external appointments.</p>	Governance Manager	<p><b>09 Feb 2022</b> Action memo was sent to the Governance Manager.</p> <p><b>11 Mar 2022</b> Currently working with the various organisations to make the necessary changes.</p>
3/02/2022	2022-23 Annual Plan Budget and Fees and Charges Schedule	22.1.3	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to accept the Teviot Valley Ward draft 2022-23 Annual Plan budgets and recommend to Council for inclusion in the 2022-23 Annual Plan.</p> <p>C. Agrees to accept the Teviot Valley Ward 2022-23 Fees and Charges schedule and recommend to Council for inclusion in the 2022-23 Annual Plan.</p>	Finance Manager	<p><b>09 Feb 2022</b> Action memo was sent to Finance.</p> <p><b>24 Feb 2022</b> Teviot Valley ward 2022-23 Annual Plan budget and fees and charges will be submitted to Council for inclusion in the 2022-23 Annual Plan, planned for adopted on 1 June 2022. CLOSED.</p>
3/02/2022	Roxburgh Entertainment Centre - Stage Upgrade Project	22.1.2	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to remove the upgrade to the auditorium lighting bar from the Roxburgh Entertainment Centre Stage Upgrade Project on the condition the existing lighting bar's maximum rating is 30.3kg.</p> <p>C. Approves the remaining budget of \$71,306 to be carried forward and then transferred to the earthquake strengthening and fire upgrade project for the Roxburgh Entertainment Centre included in year two of the Long-term Plan 2021/31.</p>	Property and Facilities Officer (Vincent and Teviot Valley)	<p><b>09 Feb 2022</b> Action memo sent to the Property and Facilities Officer (Vincent and Teviot Valley) and to Finance.</p> <p><b>04 Mar 2022</b> CODC project completed. MATTER CLOSED.</p>



## Teviot Valley Community Board Legacy Status Report on Resolutions

### Planning and Environment

#### Resolution 19.9.6 – November 2019

#### Otago Fish and Game Council Proposal to Construct a Jetty and Walking Track at Pinders Pond, Roxburgh. (COM 07-65-006)

That the Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Agrees** in principle to the proposal to construct a floating pontoon and associated walking track on Pinders Pond Reserve, and to initiate community engagement on the proposal.
- C. **Notes** that a further report will be presented that conveys the findings from the community engagement process and informs a final decision.

#### STATUS

#### ON HOLD

*August 2021 – Further correspondence sent attempting to progress project. Project unable to progress until able to engage with Contact Energy.*

*February – July 2021 – Contact was made with Contact Energy Ltd. prior to Christmas requesting a status update. Awaiting detail design material.*

*December 2020 – Awaiting detail design material.*

*November 2020 – Awaiting detail design material. The planned consultation process is likely to be rescheduled into 2021.*

*September 2020 – Design detail work is progressing.*

*July 2020 – Design detail has not yet been received.*

*June 2020 – Initial scoping of the site and advice on the track detail has been completed by Contact Energy Ltd. Awaiting design detail from Otago Fish and Game Council and Contact Energy so that public consultation can be carried out.*

*April 2020 – Plans have not yet been made available to plan the community engagement process.*

*January 2020 – Otago Fish and Game Council and Contact Energy are to provide Council with design drawings for the community engagement process.*

*December 2019 – Action memo sent to the Parks Officer Projects*



## Teviot Valley Community Board Forward Work Programme 2022

[illegible]

Other Council and external priorities:

Area of work and Lead Department	Reason for work	Expected timeframes											
		Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22
Lake Onslow Proposal													
Lake Onslow Proposal Chair of TVCB/Economic Development Manager	Key central government legislative priority	Stage 1: Feasibility study; Board meeting Feb 2022											
Sustainability Strategy Action Plan													
Sustainability Strategy Environmental Services Manager/Executive Manager Infrastructure	Key Council priority					Council update						Council update	
Roxburgh Pool													
Roxburgh Pool Chair of Roxburgh Swimming Pool Committee/Executive Manager Planning and Environment	Key community priority	Outcome from lotteries application known; building consent complete	Construction										

**10            DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 5 May 2022.