



AGENDA

Maniototo Community Board Meeting Thursday, 31 March 2022

Date: Thursday, 31 March 2022

Time: 2.00 pm

Location: Microsoft Teams and Live Streamed

(Unless there is a move from the current Red Alert level, in which case it may be held in Ranfurly Service Centre, 15 Pery Street, Ranfurly.)

In both cases, due to COVID-19 restrictions and limitations of the physical space, public access will be available through a live stream of the meeting.

The link to the live stream will be available on the Central Otago District Council's website.)

Sanchia Jacobs
Chief Executive Officer

Notice is hereby given that a meeting of the Maniototo Community Board will be held via Microsoft Teams and live streamed on Thursday, 31 March 2022 at 2.00 pm. The link to the live stream will be available on the Central Otago District Council's website.

Order Of Business

1	Apologies	5
2	Public Forum.....	5
3	Condolences	5
4	Confirmation of Minutes	5
	Maniototo Community Board meeting Meeting - 17 February 2022	7
5	Declaration of Interest.....	12
	22.2.1 Declarations of Interest Register	12
6	Reports	14
	22.2.2 Maniototo Financial Report for the Period Ending 31 December 2021	14
7	Mayor's Report.....	18
	22.2.3 Mayor's Report	18
8	Chair's Report	19
	22.2.4 Chair's Report	19
9	Members' Reports	20
	22.2.5 Members' Reports	20
10	Status Reports	21
	22.2.6 March 2022 Governance Report.....	21
11	Date of the Next Meeting.....	37
12	Resolution to Exclude the Public.....	38
	22.2.7 March 2022 Confidential Governance Report	38
	22.2.7 March 2022 Confidential Governance Report.....	38

Members Mr R Hazlett (Chair), Mr M Harris (Deputy Chair), Cr S Duncan, Mr D Helm, Ms S Umbers

In Attendance T Cadogan (Mayor), S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), J Muir (Executive Manager - Infrastructure Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor), R Williams (Community Development Officer), W McEnteer (Governance Manager)

1 APOLOGIES

2 PUBLIC FORUM

3 CONDOLENCES

4 CONFIRMATION OF MINUTES

Maniototo Community Board meeting - 17 February 2022

**MINUTES OF A MEETING OF THE MANIOTOTO COMMUNITY BOARD
HELD VIA MICROSOFT TEAMS AND LIVE STREAMED
ON THURSDAY, 17 FEBRUARY 2022 COMMENCING AT 2.00 PM**

PRESENT: Mr R Hazlett (Chair), Mr M Harris (Deputy Chair), Cr S Duncan, Mr D Helm, Ms S Umbers

IN ATTENDANCE: T Cadogan (Mayor), S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), J Muir (Executive Manager - Infrastructure Services), G Bailey (Parks and Recreation Manager), A McDowall (Finance Manager), K McCulloch (Corporate Accountant), J Remnant (Property and Facilities Officer – Ranfurly), M De Cort (Communications Coordinator), R Williams (Governance Manager) and W McEnteer (Governance Support Officer)

1 APOLOGIES

There were no apologies.

2 PUBLIC FORUM

Roy Noble (Project Manager) – Transpower

Mr Noble gave an update on the Clutha and Upper Waitaki Lines Project before responding to questions.

3 CONDOLENCES

The Chair referred to the deaths of Geoff Foster, Barry Burrows, Gavin Wier, Beryl Reid, Bruce Wheeler, Betty Foley, Murray Brasell and Beverly Flamank. Members stood and observed a moments silence as a mark of respect.

4 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Umbers

Seconded: Harris

That the public minutes of the Maniototo Community Board Meeting held on 18 November 2021 be confirmed as a true and correct record.

CARRIED

5 DECLARATION OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

6 REPORTS**22.1.2 APPOINTMENTS TO EXTERNAL BODIES**

To consider the Board's appointments to external organisations.

COMMITTEE RESOLUTION

Moved: Harris
Seconded: Duncan

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees that all appointments to external organisations are liaison roles.
- C. Agrees that the Board's role on the Patearoa Water Scheme Liaison Committee be investigated, with a view to removing it from the list, if possible.
- D. Agrees that the Design and Location of the Sun for the Interplanetary Cycle Trail Working Group and the Maniototo Promotions Group be removed from the list of external organisations.
- E. That the Board's role on the Maniototo Community Arts Council and the Maniototo Ice Rink Committee be liaison positions.

CARRIED

22.1.3 2022-23 ANNUAL PLAN BUDGET AND FEES AND CHARGES SCHEDULE

For the Maniototo Community Board to approve the draft budgets for inclusion in Council's Annual Plan 2022-23 process and the 2022-23 fees and charges schedule.

COMMITTEE RESOLUTION

Moved: Duncan
Seconded: Harris

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees the draft Maniototo ward 2022-23 Annual Plan budget and recommend to Council for inclusion in the 2022-23 Annual Plan.
- C. Agrees to accept the Maniototo ward 2022-23 fees and charges schedule and recommend to Council for inclusion in the 2022-23 Annual Plan.

CARRIED

7 MAYOR'S REPORT**22.1.4 MAYOR'S REPORT**

His Worship the Mayor gave an overview of his recent activities in the Maniototo before responding to questions.

COMMITTEE RESOLUTION

Moved: Helm
Seconded: Duncan

That the Maniototo Community Board receives the report.

CARRIED

8 CHAIR'S REPORT**22.1.5 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting:

- Attended two meetings of the Otuehua Community Group meetings. Updated members of the group's activities.
- Noted a recent drive through Danseys Pass regarding the need to regravell the road and to look at damaged culverts on the road.
- Noted the recent Otago Daily Times article regarding the Ranfurly Pool and its limited hours.
- Noted a recent discussion with Councillor Duncan regarding a damaged culvert.
- Noted a visit to Naseby to look at the new water clarifier there.
- Queried the timelines for reinstating roads after they had been resealed. Staff responded that it depended on the road, but there was a shift to leave the seal as long as could be allowed.
- Noted the current discussions around Three Waters. His Worship gave an update to members on recent developments in this space.
- Noted a recent incident at the Ranfurly library where a man was trespassed from the building.

COMMITTEE RESOLUTION

Moved: Duncan
Seconded: Helm

That the report be received.

CARRIED

9 MEMBERS' REPORTS**22.1.6 MEMBERS' REPORTS**

Members gave an update on activities and issues since the last meeting:

Ms Umbers reported on the following:

- Discussed recent issues at the Ranfurly pool

- Raised the issue of roaming dogs in Ranfurly and mentioned that a number had been seen on the streets recently.
- Made enquiries about the status of the upgrade of the John Street playground. Staff responded that there will be community feedback in late March

Mr Helm reported on the following:

- Lamented the cancellation of the A&P Show.
- Spoke of the issue of roaming dogs around Ranfurly. Staff would follow up.

Mr Harris reported on the following:

- Queried whether a speed sign could be placed at the sharp bend on Bypass Road, Ranfurly. Staff would follow up with Roothing Team.

Councillor Duncan reported on the following:

- Attended the Ranfurly business breakfast and updated members on topics discussed.
- Attended a Road to Zero Zoom meeting with Waka Kotahi.
- Noted that he had received several complaints directed at Council on a range of issues.
- Noted the Roothing pre-agenda meeting that was approaching next week.
- Noted current issues raised regarding the Ranfurly Pool.
- Noted that the Eden Hore Central Otago exhibition was moving to Wedderburn at the beginning of April.
- Noted current issues in farming and reflected on the current vulnerable state of the tourism sector.

COMMITTEE RESOLUTION

Moved: Harris
Seconded: Umbers

That the report be received.

CARRIED

10 STATUS REPORTS

22.1.7 FEBRUARY 2022 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

COMMITTEE RESOLUTION

Moved: Helm
Seconded: Harris

That the report be received.

CARRIED

11 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 31 March 2022.

12 RESOLUTION TO EXCLUDE THE PUBLIC**COMMITTEE RESOLUTION**

Moved: Harris
Seconded: Umbers

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
Confidential Minutes of Ordinary Board Meeting	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
22.1.8 - February 2022 Confidential Governance Report	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

The public were excluded at 3.08 pm and the meeting closed at 3.13 pm.

5 DECLARATION OF INTEREST

22.2.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 575072

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - MCB Declarations of Interest [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Stuart Duncan	Penrose Farms - Wedderburn Cottages and Farm at Wedderburn (shareholder) Penrose Investments - Dairy Farm at Patearoa (shareholder) Fire and Emergency New Zealand (member) JD Pat Ltd (Shareholder and Director)	Penrose Farms - Wedderburn Cottages and Farm at Wedderburn (shareholder) Penrose Investments - Dairy Farm at Patearoa (shareholder)	Otago Regional Transport Committee Patearoa Recreation Reserve Committee Design and Location of the Sun for the Interplanetary Cycle Trail Working Group
Mark Harris	Maniototo Lions (member) Ranfurlly Curling Club (member)		Patearoa Water Scheme Liaison Committee
Robert Hazlett	D S Hazlett & Sons (Director)		Taieri Lake Recreation Reserve Committee
Duncan Helm	Maniototo Rugby Club (Life member) Sassenachs Rugby Club (member) Garibaldi Curling Club (member) St John Ambulance (Officer and Committee member) Sheep and beef farm (owner) Gimmerburn Cemetery (Committee member)	Nurse Manager at Maniototo Hospital	
Sue Umbers	Maniototo Health Services		Maniototo Community Arts Council

6 REPORTS

22.2.2 MANIOTOTO FINANCIAL REPORT FOR THE PERIOD ENDING 31 DECEMBER 2021

Doc ID: 568280

1. Purpose

To consider the financial performance overview as at 31 December 2021.

Recommendations

That the report be received.

2. Discussion

The operating statement for the three months ending 31 December 2021 shows a favourable variance of \$83k against the revised budget.

2021/22 Full Year Annual Plan \$000	6 MONTHS ENDING 31 DECEMBER 2021				2021/22 Full Year Revised Budget \$000
	YTD Actual \$000	YTD Revised Budget \$000	YTD Variance \$000		
	Income:				
189	User Fees and Other Income	93	94	(1)	186
28	Internal Interest Revenue	8	14	(6)	28
938	Rates	414	433	(19)	938
-	Reserves Contributions	7	-	7	-
-	External Interest & Dividends	1	-	1	-
2	Other capital contributions	-	2	(2)	2
1,157	Total Income	523	543	(20)	1,154
	Expenditure				
39	Rates Expense	41	39	(2)	39
57	Other Costs	14	26	12	57
75	Staff	37	19	(18)	75
258	Contracts	78	120	42	258
24	Grants	16	13	(3)	24
51	Fuel and Energy	24	26	2	51
24	Building Repairs and Mtce	20	13	(7)	27
198	Cost Allocations	103	103	-	198
15	Internal Interest Expense	4	8	4	15
94	Professional fees	-	31	31	94
249	Depreciation	82	124	42	249
18	Members Remuneration	9	9	-	18
1,102	Total Expenses	428	531	103	1,105
55	Operating Surplus / (Deficit)	95	12	83	49

Income for period ending 31 December 2021:

Operating income reflects an insignificant unfavourable variance to the revised budget of (\$20k).

- Internal interest revenue is trending lower than budget due to low market interest rates.
- Rates variance is being driven by timing of the end-of-year processes, which include the use of reserves adjustment.
- Reserves contributions have a favourable variance of \$7k. These are not budgeted for as it is hard to gauge the contributions year to year.

Expenditure for period ending 31 December 2021:

Expenditure has a favourable variance of \$103k compared to the revised budget. The revised budget variances are detailed below.

- Staff has an unfavourable variance of (\$18k). This is due to the budget lagging behind the actuals. Seasonal pool staffing costs are the main factor for this.
- Other costs at \$12k, contracts at \$42k and professional fees at \$31k have favourable variances. These expenses are more needs-based and will vary against budget from time to time.
- Depreciation has a favourable variance of \$42k. Parks and reserves depreciation is lower than expected by \$56k. This is offset by the Ranfurly pool's depreciation of (\$11k). The districts pools were revalued as at 30 June 2020 in the parks and reserves valuation. After the pool values increased significantly, Council elected to phase the increased depreciation over the next three years to reduce the impact of rates.

Capital Expenditure:

Capital expenditure for the period ending 31 December 2021 reflects that CAPEX spending is \$147k behind the revised budget. The actual capital spent ended at 10% of the total revised budget.

2021/22 Full Year Annual Plan \$000	6 MONTHS ENDING 31 DECEMBER 2021				2021/22 Full Year Revised Budget \$000
	YTD Actual \$000	YTD Revised Budget \$000	YTD Variance \$000		
	Parks & Reserves:				
143	-	70	70	●	151
-	-	3	3	●	3
12	10	12	2	●	12
7	6	7	1	●	7
19	2	19	17	●	19
9	-	7	7	●	19
190	18	118	100		211
	Total Parks & Reserves:				
	Property:			●	
10	5	5	-	●	10
12	7	12	5	●	12
40	2	14	12	●	50
4	-	6	6	●	6
6	-	6	6	●	6
7	-	7	7	●	7
18	-	11	11	●	21
97	14	61	47		112
	Total Property:				
287	32	179	147		323
	Total Capital Expenditure				

The significant variances are:

Parks and Reserves have an overall favourable variance of \$100k.

- Other reserves have a favourable variance of \$70k. The installation of irrigation at Maniototo Park is due to commence in March. The Naseby flying fox equipment has arrived in New Zealand, with installation due to commence in May. The John Street playground timber fort renewal project is still in the planning stages with the procurement plan being drafted.
- The Oturehua Domain has a favourable variance of \$17k. This is due to a technical error of \$12.8k in the budget being incorrectly allocated to the Oturehua Domain. This budget relates to sliding door replacements at the Ranfurly Pool and will be amended in the revised budget when the forecast is complete.

Property has an overall favourable variance of \$47k.

- The Maniototo Stadium entrance and Naseby Hall ceiling fan and pathway projects are due for completion in February.
- The Arts Centre window replacements project is waiting for all quotes to be received and with manufacturing dates means project is likely to carry forward into 2022/23.

Reserve Funds table for Maniototo Ward

- As of 30 June 2021, the Maniototo Ward had an audited closing balance in the Reserve Funds of \$813k. This is the ward-specific reserves and does not factor in the district-wide reserves which are in deficit at (\$16.7M). Refer to Appendix 1.
- Taking the 2020-21 audited Annual Report closing balance and adding 2021-22 income and expenditure, carry forwards and resolutions, the Maniototo Ward is projected to end the 2021-22 financial year with a closing balance of \$914k.

3. Attachments**Appendix 1 - 202112 Maniototo Reserves 2021-22.pdf** [↓](#)

Report author:



Donna McKewen
Accountant
3/03/2022

Reviewed and authorised by:



Leanne Macdonald
Executive Manager - Corporate Services
3/03/2022

AUDITED - 2020/21 Annual Report

2021/22 AP

2021/22 AP Closing

Forecast Approved By Council

MANIOTOTO RESERVES	Opening Balance	Transfers In	Transfers Out	Closing Balance	Net Transfers In and Out	AP Closing Balance	2021/22 Forecast	2021/22 Revised Closing Balance
	A	B	C	D = A + B - C	E	F = D + E	G	H = F + G
Maniototo Recreation and Culture Charge								
5039 - Centennial Milkbar	126,592	1,880	(3,897)	124,574	(7,721)	116,853	0	116,853
5132 - Maniototo Trust Fund	272,412	4,066	-	276,478	(7,079)	269,399	-	269,399
5412 - Maniototo Stadium	201,769	5,061	-	206,830	(19,311)	187,519	(10,000)	177,519
5413 - Oturehua Domain	33,552	8,632	-	42,184	(14,375)	27,809	-	27,809
5414 - Maniototo Arts Centre	-	-	-	-	(4,630)	(4,630)	(3,500)	(8,130)
5415 - Ranfurly Public Hall	-	-	-	-	(15,938)	(15,938)	(2)	(15,940)
5416 - Ranfurly Railway Station	(2,741)	3,058	-	317	10,094	10,411	-	10,411
5417 - Community Halls Maniototo	-	-	-	-	(9,656)	(9,656)	(3,540)	(13,196)
5421 - Naseby Public Hall	-	-	-	-	11,699	11,699	(1,500)	10,199
5441 - Maniototo Hospital Grant	(1,913,383)	1,853,216	-	(60,167)	81,969	21,802	-	21,802
5462 - Other Reserves Maniototo	78,270	1,097	(44,352)	35,014	(55,111)	(20,097)	(8,000)	(28,097)
5491 - Ranfurly Pool	183,941	5,930	-	189,871	14,437	204,308	(2)	204,306
5492 - Naseby Dam Reserve	23,608	445	-	24,053	27,095	51,149	(0)	51,149
	(995,980)	1,883,384	(48,250)	839,154	11,474	850,629	(26,544)	824,085
Maniototo Ward Services Rate								
5111 - General Revenues Maniototo	1,174,489	133,571	(1,876,824)	(568,764)	49,219	(519,545)	-	(519,545)
5341 - Forestry Maniototo	-	-	-	-	-	-	-	-
5352 - Farms Hall Wilson Rd Maniototo	55,218	11,113	-	66,330	98,336	164,666	-	164,666
5353 - Farms Park Farm Maniototo	-	-	-	-	-	-	-	-
5355 - Property General Maniototo	23,610	33,501	-	57,110	(8,904)	48,207	-	48,207
5356 - Endowment Land Income Naseby	72,113	8,769	-	80,881	(6,190)	74,691	-	74,691
5358 - Pioneer Store Naseby	-	-	-	-	-	-	0	0
5451 - Pateaora Recreation Reserve Committee	93,337	1,387	(4,074)	90,650	717	91,367	(3,100)	88,267
5431 - Maniototo Grants	-	-	-	-	-	-	-	-
	1,418,766	188,340	(1,880,899)	(273,793)	133,178	(140,615)	(3,100)	(143,715)
Maniototo Promotion Charge								
5033 - Maniototo Promotions	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Maniototo Ward Services Charge								
5211 - Elected Members Maniototo	-	-	-	-	-	-	-	-
5831 - Ranfurly Cemetery	(1,883)	3,350	-	1,467	(4,699)	(3,232)	(10,000)	(13,232)
5832 - Naseby Cemetery	4,987	4,909	-	9,896	(3,760)	6,137	-	6,137
	3,104	8,260	-	11,363	(8,459)	2,904	(10,000)	(7,096)
Maniototo Ward Specific Reserves								
5125 - Maniototo Land SD Fund	212,789	23,274	-	236,063	4,246	240,309	-	240,309
	212,789	23,274	-	236,063	4,246	240,309	-	240,309
Grand Total	638,679	2,103,258	(1,929,149)	812,788	140,439	953,227	(39,644)	913,584

*2021/22 Revised Closing Balance does not factor in the district-wide reserves of \$16.7M

7 MAYOR'S REPORT

22.2.3 MAYOR'S REPORT

Doc ID: 575053

1. Purpose

To consider an update from His Worship the Mayor.

Recommendations

That the Maniototo Community Board receives the report.

His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil

31 March 2022

8 CHAIR'S REPORT

22.2.4 CHAIR'S REPORT

Doc ID: 575052

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

31 March 2022

9 MEMBERS' REPORTS

22.2.5 MEMBERS' REPORTS

Doc ID: 575055

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

10 STATUS REPORTS

22.2.6 MARCH 2022 GOVERNANCE REPORT

Doc ID: 573781

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

Recommendations

That the report be received.

2. Discussion

Status Reports

The status reports have been updated with any actions since the previous meeting (appendix 1).

Legacy Status Reports

The legacy status reports have been updated with any actions since the previous meeting (appendix 2).

Statistics from the Ranfurly Pool

A statistics package on admissions at the Ranfurly Pool was circulated to Members (appendix 3).

Article from Community Trust of Maniototo

An article from Community Trust of Maniototo was circulated to Members before it was published in Positively Maniototo (appendix 4).

3. Attachments

Appendix 1 - MCB Status Report [↓](#)

Appendix 2 - MCB Legacy Status Report [↓](#)

Appendix 3 - Ranfurly Pool Statistics [↓](#)

Appendix 4 - Article from Community Trust of Maniototo [↓](#)

Report author:



Wayne McEnteer
Governance Support Officer
16/03/2022

Reviewed and authorised by:



Sanchia Jacobs
Chief Executive Officer
18/03/2022

Status Updates		Committee: Maniototo Community Board			
Meeting	Report Title	Resolution No	Resolution	Officer	Status
17/02/2022	Appointments to External Bodies	22.1.2	<p>That the Maniototo Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees that all appointments to external organisations are liaison roles.</p> <p>C. Agrees that the Board's role on the Patearoa Water Scheme Liaison Committee be investigated, with a view to removing it from the list, if possible.</p> <p>D. Agrees that the Design and Location of the Sun for the Interplanetary Cycle Trail Working Group and the Maniototo Promotions Group be removed from the list of external organisations.</p> <p>E. That the Board's role on the Maniototo Community Arts Council and the Maniototo Ice Rink Committee be liaison positions.</p>	Community Development Officer	<p>16 Mar 2022</p> <p>Currently working with external groups to make the necessary changes</p>
17/02/2022	2022-23 Annual Plan Budget and Fees and Charges Schedule	22.1.3	<p>That the Maniototo Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees the draft Maniototo ward 2022-23 Annual Plan budget and recommend to Council for inclusion in the 2022-23 Annual Plan.</p> <p>C. Agrees to accept the Maniototo ward 2022-23 fees and charges schedule and recommend to Council for inclusion in the 2022-23 Annual Plan.</p>	Finance Manager	<p>24 Feb 2022</p> <p>Maniototo ward 2022-23 Annual Plan budget and fees and charges will be submitted to Council for inclusion in the 2022-23 Annual Plan, planned for adopted on 1 June 2022. CLOSED.</p>



Maniototo Community Board Status Report on Resolutions

Planning and Environment

Resolution 20.3.6

Lease of Kyeburn Reserve (Doc ID 446033)

That the Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Agrees** to formally acknowledge that the Kyeburn Hall is owned by the Kyeburn Hall Committee.
- C. **Agrees** to recommend that Council grants the Committee a lease pursuant to Section 61 (2A) of the Reserves Act 1977, on the following terms:
 1. Permitted use: Community Hall
 2. Term: 33 years
 3. Rights of Renewal: None
 4. Land Description: Sec 20 Blk VII Maniototo SD
 5. Area: 0.4837 hectares
 6. Rent: \$1.00 per annum if requested

Subject to the Kyeburn Hall Committee:

1. Becoming an Incorporated Society
2. Being responsible for all outgoings, including utilities, electricity telephone, rubbish collection, rates and ground maintenance.

STATUS

ON HOLD

August – On hold until meeting able to take place.

July 2021 – The Committee requested that the meeting be delayed until July, due to an illness.

May 2021 – due to delays, Property and Facilities Officer – Ranfurly to discuss next steps with Committee in June.

February - April 2021 – Property and Facilities Officer - Ranfurly to meet Committee in May 2021 and discuss next steps.

September – December 2020 – Hall Committee are still working on getting their Incorporated status.

24 July 2020 – Council ratified the lease. Waiting for confirmation from the Hall Committee of their Incorporated status to issue the lease.

25 June 2020 – Kyeburn Hall Committee advised of Board's resolution. Report for ratification of Lease going to Council on 15 July 2020.

June 2020 – Action memo sent to Property and Facilities Officer - Ranfurly

Resolution 19.5.9 – September 2019

Ex Patearoa School Building – Consent to Sublease (PRO 64-5111-L1)

- A. RESOLVED that the report be received and the level of significance accepted.
- B. RESOLVED that the Board consent to the Patearoa Community Trust Incorporated subleasing the school building to Dairy Farm Partnership for a term expiring 31 December 2021, subject to the Chief Executive Officer being satisfied with the sublease agreement.
- C. RESOLVED that the Board consent to a variation of the lease between the Patearoa Community Trust Incorporated and Council by amending clause 3.2 to refer specifically to any future income from “a camping ground”, when the Trust income from the reserve is greater than operating costs.

STATUS

ON HOLD

March 2022 – No further update at this time.

February 2022 – The Patearoa Community Trust have informally contacted staff regarding the lease. Discussions continue with the Trust. The January 2022 review is a rent review.

August 2021 – No response from Chairman of the Patearoa Community Trust, the lease is up for review in 2022 with the process commencing in January 2022. On hold until lease is reviewed in 2022.

July 2021 – Formally emailed the Chair of the Patearoa Community Trust to progress matters, but have not yet received a reply.

June 2021 - Letter sent to Patearoa Community Trust chairman (Hunter Stevenson), requesting a copy of the sub lease given it is understood Dairy Farm Partnership continue to occupy the school building on an exclusive, permanent basis for which the Trust is receiving payment. Letter copied to Max Paterson.

September 2020 – Updates to resume once matter no longer on hold.

May – July 2020 – No further progress to date

March 2020 – As per the below. Resolution to be placed on hold until the agreement has been received.

January 2020 - Patearoa Community Trust have advised that they are on hold with the proposed sub-lease with Dairy Farm Partnership.

November 2019 – Council’s Property and Facilities Officer – Maniototo has followed up with the Patearoa Community Trust and is waiting to view the agreement between the Trust and Dairy Farm Partnership.

October 2019 – Action memo sent to the Property and Facilities Officer – Maniototo.

11 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 12 May 2022.

12 RESOLUTION TO EXCLUDE THE PUBLIC

Recommendations

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
Confidential Minutes of Ordinary Board Meeting	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
22.2.7 - March 2022 Confidential Governance Report	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
