

**MINUTES OF A MEETING OF THE CROMWELL COMMUNITY BOARD
HELD VIA MICROSOFT TEAMS AND LIVE STREAMED
ON TUESDAY, 15 FEBRUARY 2022 COMMENCING AT 2.02 PM**

PRESENT: Ms A Harrison (Chair), Mr W Murray (Deputy Chair), Cr N Gillespie, Cr C Laws, Cr N McKinlay, Mr B Scott

IN ATTENDANCE: T Cadogan (Mayor), S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), J Muir (Executive Manager - Infrastructure Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor), G Robinson (Property and Facilities Manager), G Bailey (Parks and Recreation Manager), M Gordon (Parks Officer – Projects), A McDowall (Finance Manager), K McCulloch (Corporate Accountant), F Somerville (Roading Administration Assistant), M De Cort (Communications Coordinator), R Williams (Governance Manager) and W McEnteer (Governance Support Officer)

1 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION

Moved: Laws
Seconded: McKinlay

That the apology received from Mr Buchanan be accepted.

CARRIED

2 PUBLIC FORUM

There was no public forum.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Murray
Seconded: McKinlay

That the public minutes of the Cromwell Community Board Meeting held on 23 November 2021 be confirmed as a true and correct record.

CARRIED

4 DECLARATION OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

5 REPORTS

22.1.2 CROMWELL CEMETERY DEVELOPMENT PLAN

To approve the proposed Cromwell Cemetery Development Plan 2021 and set aside land for future Cemetery purposes.

After discussion it was agreed to amend part B of the resolution to account for any land that was currently under contract to be sold.

Note: Councillor Gillespie left the meeting at 2.22 pm and returned at 2.25 pm.

COMMITTEE RESOLUTION

Moved: Gillespie
Seconded: McKinlay

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Subject to any land currently under contract for disposal, classify the remainder of Lot 3 Deposit Plan 505292 as Local Purpose – (Cemetery) Reserve under the provisions of the Reserves Act 1977.
Subject to
 - Public consultation in accordance with the Reserves Act 1977.
 - The consent of the Minister of Conservation
- C. Extend designation 200 (subject to the process under the Resource Management Act 1991) to include the newly classified area above.
- D. Approves the proposed Cromwell Cemetery Development Plan 2021.
- E. That funding be included in future long-term plans to provide for implementation of the plan.
- F. Authorises the Chief Executive Officer to do all that is necessary to give effect to the resolution.

CARRIED with Mr Murray recording his vote against

22.1.3 ROAD NAME APPROVAL REPORT - HIGHLANDS PARK, CROMWELL

To consider a request to name seven private roads in the second stage of the Highlands Park development.

COMMITTEE RESOLUTION

Moved: Scott
Seconded: Gillespie

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to approve seven road names. Roads to be named Quinns Way, Harrys Place, Heather Lane, Spillane Grove, Wee Close, Leitch Lane and Highlands Avenue.

CARRIED

22.1.4 APPOINTMENTS TO EXTERNAL BODIES

To consider the Board's appointments to external organisations.

During discussion it was noted that Cromwell Resource Centre Trust had recently changed its name to Cromwell Community House.

COMMITTEE RESOLUTION

Moved: Laws
Seconded: Murray

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees that the delegations register is updated to:
 - (i) reflect that the Cromwell Resource Centre Trust is known as Cromwell Community House,
 - (ii) reflect the increase in the number of liaison positions to the Cromwell District Museum from one to two,
 - (iii) reflect the role of the Board in the facilitation of the appointment of representatives to the Central Otago Sports Trust and the Cromwell Resource Centre Trust.
- C. That a liaison position to the Cromwell and Districts Promotions Group is added to the list of external appointments.
- D. That the Board work with the committee of Old Cromwell Inc to change its representative role to a liaison position.

CARRIED

22.1.5 2022-23 ANNUAL PLAN BUDGET AND FEES AND CHARGES SCHEDULE

For the Cromwell Community Board to approve the draft budgets for inclusion in Council's Annual Plan 2022-23 process along with the 2022-23 fees and charges schedule.

COMMITTEE RESOLUTION

Moved: McKinlay
Seconded: Laws

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees the draft Cromwell Ward 2022-23 Annual Plan budgets and recommend to Council for inclusion in the 2022-23 Annual Plan.
- C. Agrees to accept the Cromwell Ward 2022-23 Fees and Charges schedule and recommend to Council for inclusion in the 2022-23 Annual Plan.

CARRIED

6 MAYOR'S REPORT**22.1.6 MAYOR'S REPORT**

His Worship the Mayor gave an overview of his recent activities in the Cromwell ward before responding to questions.

COMMITTEE RESOLUTION

Moved: Gillespie
Seconded: Murray

That the Cromwell Community Board receives the report.

CARRIED

7 CHAIR'S REPORT**22.1.7 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting:

- Gave a radio interview on Radio Central.
 - Spoke at the Central Otago Vintage Car Club Veterans rally.
 - Volunteered at the Goldfields Duathlon.
 - Attended a presentation of potential architects for the Memorial Hall contract.
 - Attended a Cromwell Museum Trust meeting.
 - Spoke to residents at Goldenview Lifestyle village and updated them on recent CCB activities.
 - Attended a Cromwell Youth Trust meeting.
 - Had an interview with Tim Brown from Radio New Zealand regarding growth in Cromwell and housing.
 - Attended an Advisory Group meeting with Jasmax about the Hall project.
 - Noted that she had written her fortnightly column in the Cromwell and Districts News.
 - Attended a recent Kāhui Ako meeting.
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COMMITTEE RESOLUTION

Moved: Harrison
Seconded: Laws

That the report be received.

CARRIED

8 MEMBERS' REPORTS**22.1.8 MEMBERS' REPORTS**

Members gave an update on activities and issues since the last meeting:

Mr Scott reported on the following:

- Noted that a number of meetings and activities had been cancelled due to covid-19.
- Attended the Cherry Festival in Cromwell
- Attended the recent BMX championships and noted the approximately 370 competitors at the event.
- Attended a meeting of the Cromwell Golf Club committee. Noted that they were looking to hold a seniors championship in May at the Cromwell and Alexandra golf courses.
- Attended a meeting of Cromwell and Districts Promotions Group. Noted that the Light Up Cromwell festival was still planned for July and that the group were in the process of ensuring compliance with the red traffic light settings.

Councillor Laws reported on the following:

- Attended the December Council meeting and updated Members on issues discussed at that meeting.
- Noted that she had been an apology for a few things recently.
- Attended the January Council meeting and updated Members on issues discussed at that meeting.
- Attended a visit to the Alpha Street pumpstation where new infrastructure was being installed.
- Attended a Cromwell Community House meeting. Noted recent refurbishment of their facilities. Also noted the recent resignation of Dave Crosson as treasurer.

Councillor Gillespie reported on the following:

- Attended the end of year function for the Cromwell Fire Brigade.
- Attended the unveiling of the pest free Pisa sign.
- Noted that a new police officer was set to start in Cromwell as a result of an internal promotion.
- Attended a meeting of the Hearings Panel. Updated Members on the issues discussed there.
- Attended the December Council meeting
- Attended the Elected Members Christmas lunch.
- Attended the Lions senior citizens lunch.
- Attended the December meeting of the Hearings Panel.
- Attended an induction day in Queenstown for licencing committee members.
- Attended the recent funeral of Tom Landreth.
- Attended a Project Governance Group meeting.
- Attended the February Hearings Panel meeting.
- Attended a Local Advisory Committee meeting for Fire New Zealand.

Councillor McKinlay reported on the following:

- Advised that he had been contact with community members regarding culverts in Queensberry and the Cromwell Transfer Station. Noted that he had passed the complaint regarding culverts on to staff for action.
- Attended the December Audit and Risk meeting.
- Attended the January Council meeting. Updated Members on the Alexandra Airport Masterplan item that was discussed at that meeting
- Updated Members on the Clyde waste water project and noted that contractors were now installing lateral connections.
- Attended a visit to the Alpha Street pumpstation where new infrastructure was being installed
Attended an Advisory Group meeting with Jasmax about the Hall project.

Mr Murray reported on the following:

- Noted that a number of events had been cancelled recently.

- Noted that the Cromwell Community Trust meeting was tonight.
- Attended the Christmas in the Park celebrations.
- Attended a Connect Cromwell meeting. He noted that a number of activities had been cancelled. He also noted that the disc golf course was due to be installed starting next week.
- Attended the Cherry Festival in Cromwell.
- Attended a meeting of the Lake Dunstan Charitable Trust. Noted that the group was about to start public consultation on their lake plan. The plan had been developed in conjunction with LINZ.

COMMITTEE RESOLUTION

Moved: Scott
Seconded: Laws

That the report be received.

CARRIED

9 STATUS REPORTS

22.1.9 FEBRUARY 2022 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

During discussion it was noted that the tender was currently out for interest in painting the Big Fruit. Mr Scott also updated Members that the fireworks event scheduled for March would not go ahead due to covid-19 restrictions.

COMMITTEE RESOLUTION

Moved: McKinlay
Seconded: Gillespie

That the report be received.

CARRIED

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 29 March 2022.

11 RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION

Moved: McKinlay
Seconded: Gillespie

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of

 the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
Confidential Minutes of Ordinary Board Meeting	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
22.1.10 - Trustee Position for Cromwell College Charitable Trust	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
22.1.11 - February 2022 Confidential Governance Report	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

The public were excluded at 3.45 pm and the meeting closed at 4.03 pm.