

**MINUTES OF A COUNCIL MEETING OF THE CENTRAL OTAGO DISTRICT COUNCIL  
HELD AT NGĀ HAU E WHĀ, WILLIAM FRASER BUILDING, 1 DUNORLING STREET,  
ALEXANDRA AND LIVESTREAMED ON MICROSOFT TEAMS ON WEDNESDAY,  
26 JANUARY 2022 COMMENCING AT 10.30 AM**

**PRESENT:** His Worship the Mayor T Cadogan (Chairperson), Cr N Gillespie, Cr T Alley, Cr S Calvert (via Microsoft Teams), Cr L Claridge, Cr S Duncan, Cr S Jeffery, Cr C Laws, Cr N McKinlay, Cr M McPherson, Cr T Paterson

**IN ATTENDANCE:** S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), J Muir (Executive Manager - Infrastructure Services, via Microsoft Teams), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor), Q Penniall (Environmental Engineering Manager), A McDowall (Finance Manager), A Rodgers (Principal Policy Planner), T Bates (Property Officer), A Crosbie (Senior Policy Advisor), M De Cort (Communications Coordinator) and R Williams (Governance Manager)

## 1 APOLOGIES

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### RESOLUTION

**Moved:** Alley  
**Seconded:** Jeffery

That the apology from Cr I Cooney be received and accepted.

**CARRIED**

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## 2 PUBLIC FORUM

**Bess Carbine** (Salvation Army), **Pam Hughes** (Central Otago Budgeting Services) and **Sandra Schouten** (Combined Churches Foodbank) spoke to the meeting about the services they provided and the issues being faced by the community before responding to questions.

**Wayne Dixon** (Central Lakes Equestrian Club) spoke to the meeting about the proposed conditions and changes to the licence to occupy the organisation had. He tabled and spoke to a document which outlined the background to the issue before responding to questions.

## 3 CONFIRMATION OF MINUTES

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### RESOLUTION

**Moved:** Alley  
**Seconded:** McKinlay

That the public minutes of the Ordinary Council Meeting held on 8 December 2021 be confirmed as a true and correct record.

**CARRIED**

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#### 4 DECLARATION OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

#### 5 REPORTS

Note: Cr Gillespie assumed the Chair as the Planning and Regulatory Portfolio Lead.

Note: Tim Church and Stephanie Griffiths from Boffa Miskell and Edward Guy from Rationale joined the meeting for item 22.1.2.

Note: The Mayor left the room at 11.53 am and returned at 11.55 am

#### 22.1.2 APPROVAL OF VINCENT SPATIAL PLAN

To consider approval of Vincent Spatial Plan.

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##### RESOLUTION

**Moved:** McPherson

**Seconded:** Alley

That the Council

A. Receives the report and accepts the level of significance.

**CARRIED**

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##### RESOLUTION

**Moved:** Claridge

**Seconded:** McPherson

That the Council

B. Adopts the Vincent Spatial Plan.

**CARRIED**

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#### 22.1.3 ALEXANDRA AIRPORT MASTERPLAN

To consider adopting the Alexandra Airport Masterplan. During discussion it was suggested that a business and financial strategy be developed to support the Masterplan and an additional resolution was included to give effect to this.

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##### RESOLUTION

**Moved:** McPherson

**Seconded:** Duncan

That the Council

A. Receives the report and accepts the level of significance

**CARRIED**

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**RESOLUTION**

**Moved:**           **McKinlay**  
**Seconded:**       **Jeffery**

That the Council

- B.   Adopts the proposed Alexandra Airport Masterplan.
- C.   That a business and financial strategy be developed to support the implementation of the Airport Masterplan.

**CARRIED**

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**22.1.4       EASTER SUNDAY LOCAL SHOP TRADING POLICY**

To renew the Easter Sunday Local Shop Trading Policy that allows shops to trade on Easter Sunday.

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**RESOLUTION**

**Moved:**           **McPherson**  
**Seconded:**       **Laws**

That the Council

- A.   Receives the report and accepts the level of significance.
- B.   Approves the updated Easter Sunday Local Shop Trading Policy for public consultation.
- C.   Appoints a panel of Crs Cooney, Alley and Paterson to hear submissions, if necessary.

**CARRIED**

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Note:       The meeting adjourned at 12.46 pm and resumed at 1.15 pm.

Note:       Cr Jeffery assumed the Chair as the Economic Development and Community Facilities Portfolio Lead.

**22.1.5       GRANTS POLICY REVIEW**

To consider updates to the Grants Policy ahead of the next funding round. During discussion minor typographical corrections were noted and it was agreed that the words “within Council’s allocated budgets” would be added to appendix four of the report.

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**RESOLUTION**

**Moved:**           **Alley**  
**Seconded:**       **McKinlay**

That the Council

- A.   Receives the report and accepts the level of significance.
- B.   Approves the updated Grants Policy.

**CARRIED**

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Note:       The Mayor assumed the Chair.

**22.1.6 ASSET MANAGEMENT POLICY**

To consider adoption of the 2021 Asset Management Policy.

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**RESOLUTION**

**Moved:** Alley  
**Seconded:** Jeffery

That the Council

- A. Receives the report and accepts the level of significance.
- B. Approves the 2021 Asset Management Policy.

**CARRIED**

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**22.1.7 FRAUD, BRIBERY AND CORRUPTION POLICY**

To consider an update to the Fraud, Bribery and Corruption Policy.

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**RESOLUTION**

**Moved:** Gillespie  
**Seconded:** McPherson

That the Council

- A. Receives the report and accepts the level of significance.
- B. Recommends that Council adopt the Fraud, Bribery and Corruption Policy.

**CARRIED**

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**22.1.8 FINANCIAL REPORT FOR THE PERIOD ENDING 30 NOVEMBER 2021**

To consider the financial performance for the period ending 30 November 2021.

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**RESOLUTION**

**Moved:** Jeffery  
**Seconded:** Claridge

That the report be received.

**CARRIED**

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## 22.1.9 COUNCILMARK PROGRAMME

To provide further information on the CouncilMARK programme. It was noted that Mr Hugh McIntyre and Mr Don Sparks had provided a written submission and further comments on this item.

There was discussion about when the item should be considered by Council following the election and the recommendation was updated from what was in the report.

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### RESOLUTION

**Moved:** Cadogan  
**Seconded:** Gillespie

That the Council

- A. Receives the report and accepts the level of significance.
- B. Notes the Mayor's report containing the feedback received from a selection of mayors on their involvement in the programme.
- C. Notes the November 2021 advice from staff remains unchanged regarding timing of participation in CouncilMARK insofar as it relates to the demand the wider reform programme is placing on the organisation.
- D. Directs the Chief Executive Officer to have a discussion on participation in this programme with the 2022-25 Council at the first meeting of 2023.

**CARRIED** with Crs Alley, Calvert, Claridge and Paterson voting against

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## 6 MAYOR'S REPORT

### 22.1.10 MAYOR'S REPORT

The Mayor spoke to his report, noting the impact of Covid-19. He also noted that applications for the 2022 Tuia programme were open.

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### RESOLUTION

**Moved:** Cadogan  
**Seconded:** Paterson

That the Council receives the report.

**CARRIED**

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## 7 STATUS REPORTS

### 22.1.11 JANUARY 2022 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations, consider Council's forward work programme and the legacy and current status report updates.

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**RESOLUTION**

**Moved:** McKinlay  
**Seconded:** Alley

That the Council

- A. Receives the report.
- B. Ratifies Central Otago District Council's support for the Territorial Authorities' Officers Forum's submission on "Te kawe i haepapa para: Taking responsibility for our waste" consultation document.
- C. Ratifies the Central Otago District Council's submission to the Discussion Paper – Economic Regulation and Consumer Protection for Three Waters Services in New Zealand.
- D. Ratifies the Central Otago District Council's submission to the Productivity Commission on the Immigration Enquiry.

**CARRIED**

**8 COMMITTEE MINUTES****22.1.12 MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING HELD ON 3 DECEMBER 2021****RESOLUTION**

**Moved:** Cadogan  
**Seconded:** Gillespie

That the unconfirmed Minutes of the Audit and Risk Committee Meeting held on 3 December 2021 be noted.

**CARRIED**

**9 DATE OF NEXT MEETING**

The date of the next scheduled meeting is 9 March 2022.

**10 RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION**

**Moved:** Cadogan  
**Seconded:** Jeffery

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
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<p><b>Confidential Minutes of Ordinary Council Meeting</b></p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p><b>22.1.13 - January 2022 Confidential Governance Report</b></p>	<p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p><b>22.1.14 - Confidential Minutes of the Audit and Risk Committee Meeting held on 3 December 2021</b></p>	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(d) - the withholding of the information is necessary to avoid prejudice to measures protecting the health or safety of members of the public</p> <p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

**CARRIED**

The public were excluded at 2.28pm and the meeting closed at 2.30pm.