

**Audit and Risk  
Forward Work Programme 2021 - 2022**

Area of work and Lead Department	Reason for work	Committee's role (decision and/or direction)	Expected timeframes Highlight the month(s) this is expected to come to Audit and Risk in 2021/22											
			Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>Long-term Plan 2021/31</b>														
<b>Long-term Plan</b> Chief Advisor/Executive Manager - Corporate Services	Oversight of the preparation of the Long-term Plan.	<b>Direction required:</b> Direction on timeline and progress. To make recommendations to Council on matters and proposals relevant to risk management and internal review practices.	Not applicable until 2024/34 LTP is being prepared											
<b>Annual Report</b>														
<b>Annual Report</b> Executive Manager - Corporate Services	Oversight of the preparation of the Annual Report.	<b>Direction required:</b> For the Committee to recommend to Council that they adopt the 2020-2021 Annual Report subject to any changes the Committee may identify.				R								
<b>Governance Reports</b>														
<b>Management Reports</b> Executive Manager - Corporate Services	Oversight of management reports post external audits	<b>Direction required:</b> Overseeing the progress of key recommendations arising from the audits.				R		R		R				R
<b>Internal Audits</b>														
<b>Internal Audits</b> Executive Managers / Business Risk and Procurement Manager	Reviewing the internal audit programme of work (3 yearly) and the actions arising from those audits.	<b>Direction required:</b> Direction on timeline and progress. Identifying the key risks and actions arising from the audits.				R		R		R				R
<b>Policy Reviews</b>														
<b>Policy Reviews</b> Senior Strategy Advisor	Oversight of Council's policy renewal schedule and reviewing relevant updated and new policies.	<b>Direction required:</b> Provide feedback on policies and recommend for approval and implementation. Review policy schedule to ensure timelines are being achieved.				R		R		R				R
<b>2022 Annual Plan</b>														
<b>2022 Annual Plan</b> Executive Manager - Corporate Services	Oversight of the preparation of the Annual Plan.	<b>Direction required:</b> Direction on timeline and progress. To make recommendations to Council on matters and proposals relevant to risk management and internal review practices.								R		R		

Key – R = recommendation , U = update