



AGENDA

Vincent Community Board Meeting Monday, 11 October 2021

Date: Monday, 11 October 2021

Time: 2.00 pm

Location: Ngā Hau e Whā, William Fraser Building,
1 Dunorling Street, Alexandra

Due to COVID-19 restrictions and limitations of the physical space, **public access will be available through the livestream and Microsoft Teams**. The link to the livestream will be available on the Central Otago District Council's website.

Sanchia Jacobs
Chief Executive Officer

Notice is hereby given that a meeting of the Vincent Community Board will be held in Ngā Hau e Whā, William Fraser Building, 1 Dunorling Street, Alexandra on Monday, 11 October 2021 at 2.00 pm

Due to COVID-19 restrictions and limitations of the physical space, **public access will be available through the livestream and Microsoft Teams.**

The link to the livestream will be available on the Central Otago District Council's website.

Order Of Business

1	Apologies	5
2	Public Forum.....	5
3	Confirmation of Minutes	5
	Vincent Community Board meeting Meeting - 31 August 2021	7
4	Declaration of Interest.....	15
	21.8.1 Declarations of Interest Register	15
5	Reports	18
	21.8.2 Alexandra Blossom Festival Request to retain promotion grant	18
	21.8.3 Vincent Community Board Community Grant Applications 2021-24 Financial Year	29
	21.8.4 Proposal to Reclassify Area of Alexandra Town Belt (PRO: 61-2000-00)	284
	21.8.5 2022 Meeting Schedule	292
6	Mayor's Report.....	300
	21.8.6 Mayor's Report	300
7	Chair's Report	301
	21.8.7 Chair's Report	301
8	Members' Reports	302
	21.8.8 Members' Reports	302
9	Status Reports	303
	21.8.9 October 2021 Governance Report	303
10	Date of the Next Meeting.....	322
11	Resolution to Exclude the Public.....	323
	21.8.10 October 2021 Confidential Governance Report	323
	21.8.10 October 2021 Confidential Governance Report	323

Members Cr M McPherson (Chairperson), Mr R Garbutt (Deputy Chair), Dr R Browne, Cr L Claridge, Cr I Cooney, Ms A Robinson, Ms S Stirling-Lindsay

In Attendance T Cadogan (Mayor), S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), J Muir (Executive Manager - Infrastructure Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor), R Williams (Governance Manager), W McEnteer (Governance Support Officer)

1 APOLOGIES

2 PUBLIC FORUM

- Nigel Smellie from Alexandra Blossom Festival will speak in favour of retaining their hardship grant.
- Ray Wright from Alexandra Garden Club will speak in favour of a proposed biodiversity border at Vallance Cottage Reserve.
- Julie Howard and Roy Noble from Transpower will give an update on the Clutha and Upper Waitaki Lines Project.
- Adrian Morgan from Otago County Cricket Association will speak in favour of their funding application.
- Tony Lepper from Earnsclough Irrigation Company will speak in favour of their funding application.
- Marnie Kelly from Historic Clyde Incorporated will speak in favour of their funding application.
- Kylie Nixon from Galloway Hall will speak in favour of their funding application.
- Jimmy Martin from Puna Rangitahi will speak in favour of their funding application.
- Dianne Duncan from Alexandra and Districts Museum Incorporated will speak in favour of their funding application.

3 CONFIRMATION OF MINUTES

Vincent Community Board meeting - 31 August 2021

**MINUTES OF A MEETING OF THE VINCENT COMMUNITY BOARD
HELD REMOTELY ON MICROSOFT TEAMS AND LIVE STREAMED
ON TUESDAY, 31 AUGUST 2021 COMMENCING AT 2.00 PM**

PRESENT: Cr M McPherson (Chairperson), Mr R Garbutt (Deputy Chair), Dr R Browne, Cr L Claridge, Cr I Cooney, Ms A Robinson, Ms S Stirling-Lindsay

IN ATTENDANCE: T Cadogan (Mayor), S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), J Muir (Executive Manager - Infrastructure Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor), L Webster (Regulatory Services Manager), D Rushbrook (General Manager, Tourism Central Otago), A Mason (Media and Marketing Manager), L Stronach (Property Officer – Statutory), F Somerville (Roading Administration Assistant), M De Cort (Communications Coordinator), R Williams (Governance Manager) and W McEnteer (Governance Support Officer)

1 APOLOGIES

There were no apologies

2 PUBLIC FORUM

Karen Jefferson – Ahipara

Ms Jefferson from Ahipara spoke in support of their application for a promotional grant before responding to questions.

Jan Bean – Central Otago District Arts Trust

Ms Bean from Central Otago District Arts Trust spoke in support of their application for a promotional grant before responding to questions.

Nigel Smellie – Alexandra Blossom Festival

Mr Smellie from Alexandra Blossom Festival spoke in support of their application for a promotional grant before responding to questions.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Garbutt
Seconded: Robinson

That the public minutes of the Vincent Community Board Meeting held on 20 July 2021 be confirmed as a true and correct record.

CARRIED

4 DECLARATION OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. Mr Garbutt declared that he is a member of the Vallance Cottage working group. Cr McPherson declared an interest in item 21.7.2, Dr Browne declared an interest in the Central Otago District Arts Trust portion of item 21.7.2, Ms Robinson declared an interest in the Winterstellar portion of item 21.7.2 and Ms Stirling Lindsay declared an interest in the Alexandra Blossom Festival portion of item 21.7.2.

5 REPORTS FOR DECISIONS

Note: Cr McPherson declared an interest in item 21.7.2. He left the live stream and did not take part in the discussion and did not vote on the item. Also note other conflicts for this item where declared as noted below

Note: Mr Garbutt assumed the Chair.

21.7.2 PROMOTION GRANT APPLICATIONS 2021 - 22 FIRST ROUND

To consider promotion grant applications received to the first publicised round for year one of the contestable grants programme for the Long-term Plan 2021 – 2031.

After wide-ranging discussion, staff advised that the total amount of money available for promotional grants was \$31,000 for the current financial year. It was agreed that each application would be considered separately.

COMMITTEE RESOLUTION

Moved: Garbutt
Seconded: Browne

That the Vincent Community Board

A. Receives the report and accepts the level of significance.

CARRIED

COMMITTEE RESOLUTION

Moved: Stirling-Lindsay
Seconded: Claridge

B. Declines a promotions grant application from the Central Otago A & P Show for Children's Entertainment

GRA210733815 Central Otago A & P Show – Children's Entertainment

Year 1 LTP 2021/22 applied \$7,500	\$0 Declined
Year 2 LTP 2022/23 applied \$5,000	\$0 Declined
Year 3 LTP 2023/24 applied \$5,000	\$0 Declined

CARRIED

Note: Ms Robinson declared an interest in the Winterstellar portion of this item. She did not discuss or vote on this portion of the item.

COMMITTEE RESOLUTION

Moved: Browne
Seconded: Claridge

C. Approves a promotions grant for Year 1 and Year 2, but declines a promotions grant for Year 3 for Winterstellar Matariki and Night Sky events and exhibitions.

GRA210740149 Winterstellar Matariki and Night Sky events and exhibitions

Year 1 LTP 2021/22 applied \$20,000	\$4,000 approved subject to establishment of appropriate entity.
Year 2 LTP 2022/23 applied \$25,000	\$10,000 approved subject to satisfactory report back year 1.

 Year 3 LTP 2023/24 applied \$15,000 \$0 Declined

CARRIED

 Note: Dr Browne declared an interest in the Central Otago Arts Trust portion of this item. He did not discuss or vote on this portion of the item.

After discussion it was agreed that the amount should be larger in the first year to make it more likely that the event would go ahead in its first year. Therefore a larger amount of \$2,500 should be granted for the first year and a lesser amount of \$1,000 in year two

COMMITTEE RESOLUTION

Moved: **Robinson**
Seconded: **Stirling-Lindsay**

- D. Approves a promotions grant for Year 1 and Year 2, but declines a promotions grant for Year 3 for the Central Otago District Arts Trust – Cover to Cover event.

GRA210739572 Central Otago District Arts Trust – Cover to Cover events

Year 1 LTP 2021/22 applied \$4,261	\$2,500 Approved
Year 2 LTP 2022/23 applied \$7,218	\$1,000 Approved
Year 3 LTP 2023/24 applied \$9,055	\$0 Declined

CARRIED

COMMITTEE RESOLUTION

Moved: **Claridge**
Seconded: **Browne**

- E. Declines an application for a promotions grant from Ahipara for the Ahi Festival of Light.

GRA210714507 Ahipara – Ahi Festival of Light

Year 1 LTP 2021/22 applied \$25,000	\$0 Declined
Year 2 LTP 2022/23 applied \$10,000	\$0 Declined
Year 3 LTP 2023/24 applied \$5,000	\$0 Declined

CARRIED

 Note: Ms Stirling-Lindsay declared an interest in the Alexandra Blossom Festival portion of this item. She did not discuss or vote on this portion of the item.

After discussion there was majority agreement that the Blossom Festival should receive a grant in year two of its application, but not year one or three. It was noted that the Blossom Festival had been granted money to cover year one via the hardship grant application process already.

COMMITTEE RESOLUTION

Moved: **Garbutt**
Seconded: **Browne**

- F. That given the \$26,000 allocation through the hardship fund process, that no additional allocation is provided for the 2021/22 FY and that \$24,500 is allocated for the 2022/23 FY.

GRA210749634 Alexandra Blossom Festival Inc. Event Infrastructure Costs

Year 1 LTP 2021/22 applied \$24,500	\$0 Declined
Year 2 LTP 2022/23 applied \$24,500	\$24,500 Approved
Year 3 LTP 2023/24 Applied \$24,500	\$0 Declined

CARRIED with Cr Cooney and Ms Robinson recording their vote against

Note: Cr McPherson resumed the Chair.

21.7.3 APPLICATION FOR EASEMENT IN FAVOUR OF AURORA ENERGY LIMITED

To consider granting an easement (in gross) over Section 1 Survey Office Plan 496959 and Section 1 Block XXXVIII Town of Alexandra (Local Purpose (Cemetery) Reserve) to Aurora Energy Limited.

COMMITTEE RESOLUTION

Moved: Garbutt

Seconded: Stirling-Lindsay

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to grant an easement (in gross) to Aurora Energy Limited to convey electricity over Section 1 Block XXXVIII Town of Alexandra and Section 1 Survey Office Plan 496959, being Local Purpose (Cemetery) Reserve, for \$1, subject to:
 - Aurora obtaining all consents, permits, and other rights associated with installing the cable between Dunstan Road through to Letts Gully Road.
 - The easement area having a maximum width of 3 metres and being immediately adjacent to the northern boundary as shown in figure 2.
 - All costs associated with preparing and registering the easement being met by Aurora Energy Limited.
 - Aurora clearing the northern boundary to the satisfaction of the Parks and Recreation Manager.
 - The Minister of Conservation's consent.
- C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

CARRIED

21.7.4 AMENDMENT TO ROAD NAME - DUNSTAN PARK, ALEXANDRA

To consider an amendment to road name from Hewitt Crescent to Williams Crescent.

COMMITTEE RESOLUTION

Moved: Robinson

Seconded: Garbutt

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Approves amendment to road name from Hewitt Crescent to Williams Crescent.

CARRIED

21.7.5 ROAD RENAMING REPORT - PORTION OF FERRAUD STREET

To consider a request to rename a portion of Ferraud Street, Clyde to Seaton Street.

COMMITTEE RESOLUTION

Moved: Claridge

Seconded: Browne

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council that a portion of Ferraud Street be renamed Seaton Street.

CARRIED

6 REPORTS FOR INFORMATION**21.7.6 VINCENT FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2021**

To consider the financial performance overview as at 30 June 2021.

COMMITTEE RESOLUTION

Moved: McPherson

Seconded: Browne

That the report be received.

CARRIED

7 MAYOR'S REPORT**21.7.7 MAYOR'S REPORT**

His Worship the Mayor gave an update on his activities since the last meeting:

- Reflected on his work with the Manukerekia Reference Group. Noted that he had addressed the recent Otago Regional Council meeting to clarify comments that had been mistakenly attributed to him regarding minimum flows in the Manuherekia River.
 - Discussed Aurora Energy's reporting requirements to the Commerce Commission. He noted that reporting requirement were not set in stone and could be updated if it was discovered that they were inadequate. Also commented that Aurora would be obliged to share complaints it received from social media to the Commerce Commission.
 - Discussed the ongoing Three Waters reforms and updated members on current developments.
-

COMMITTEE RESOLUTION

Moved: McPherson

Seconded: Claridge

That the Vincent Community Board receives the report.

CARRIED

8 CHAIR'S REPORT

21.7.8 CHAIR'S REPORT

The Chair gave an update on activities and issues since the last meeting:

- Attended the Three Waters workshops. He noted that there was a lot of information missing about central government's plan and that it was difficult to inform the public when that was the case.
 - Noted that the information for the Vincent Spatial Plan has gone out for public consultation.
 - Lamented that there were uncertainties for the ability to hold events at the moment and that this was an extra stress for organisers.
-

COMMITTEE RESOLUTION

Moved: Garbutt

Seconded: Browne

That the report be received.

CARRIED

9 MEMBERS' REPORTS

21.7.9 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting:

Ms Stirling-Lindsay reported on the following:

- Attended the Youth Expo in Alexandra and noted that it was very well received.
- Attended meetings for the upcoming Blossom Festival.

Ms Robinson reported on the following:

- Attended several workshops on the Three Waters reforms.
- Attended a Vallance Cottage working group meeting by Zoom.
- Attended the Jesus Christ Superstar performance in Clyde.
- Noted a recent visit to Stewart Island.

Councillor Cooney reported on the following:

- Sat in on the August Hearings Panel meeting.
 - Attended a Vincent Spatial Plan workshop.
 - Attended the recent Three Waters workshops.
 - Noted the additional work for residential care workers during lockdown.
-

Councillor Claridge reported on the following:

- Attended a Council meeting.
- Attended the recent Three Waters workshops.
- Noted her attendance at the Wool On festival.
- Noted that from tomorrow funeral services would return to a maximum of ten people under Level 3 restrictions.

Dr Browne reported on the following:

- Attended the recent Three Waters workshops.
- Attended an ADMI Board meeting. Mentioned a discussion with Andy Dvay from Winterstellar around possible ideas for future events.
- Attended a session of the Creative Writers Circle.
- Planning for U3A sessions, noted the Mayor's recent session on Three Waters reform
- Noted that he was to play at Dunedin Town Hall, but it was cancelled due to the lockdown.

Mr Garbutt reported on the following:

- Attended a meeting of the Vallance Cottage working group.
- Attended a gathering of the Alexandra Musical Society.
- Attended the LGNZ meeting on Three Waters reform.
- Has been working with the Heritage Trust to put a case together for the district museum function.
- Attended the Three Waters workshops.

COMMITTEE RESOLUTION

Moved: McPherson
Seconded: Stirling-Lindsay

That the report be received.

CARRIED

10 STATUS REPORTS

21.7.10 AUGUST 2021 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

COMMITTEE RESOLUTION

Moved: McPherson
Seconded: Claridge

That the report be received.

CARRIED

11 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 11 October 2021.

12 RESOLUTION TO EXCLUDE THE PUBLIC**-----**
COMMITTEE RESOLUTION

Moved: McPherson
Seconded: Robinson

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
Confidential Minutes of Ordinary Board Meeting	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
21.7.11 - August 2021 Confidential Governance Report	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

The public were excluded at 4.17 pm and the meeting closed at 4.19 pm.

.....
CHAIR / /

4 DECLARATION OF INTEREST

21.8.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 554355

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - VCB Declarations of Interest [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Roger Browne	Central Otago REAP (Chair) Creative Writers Circle (Chair) Dunstan Friendship Club (member) University of the Third Age (U3A) (member) Central Cinema Incorporated Central Otago Regional Orchestra (member) Last Chance Irrigation Co (shareholder) Alexandra Clyde and Districts Business Group (member)	Dunstan Friendship Club (member) University of the Third Age (U3A) (member) Central Cinema Incorporated Central Otago Regional Orchestra (member) Last Chance Irrigation Co (shareholder)	Manorburn Recreation Reserve Committee Alexandra District Museum Inc. (Central Stories) Keep Alexandra Clyde Beautiful Society
Lynley Claridge	Affinity Funerals (Director) Central Otago Chamber of Commerce (Advisory Panel)	Affinity Funerals (Shareholder)	Alexandra Council for Social Services
Ian Cooney	Castlewood Nursing Home (Employee)		Omakau Recreation Reserve Committee Promote Alexandra
Russell Garbutt	Garbutt family Trust (Trustee) Dunstan Golf Club (member) Dunstan Golf Club (committee member) Central Lakes Districts Heating Trust (Trustee) Vallance Cottage (Co-Chair)		Clyde Community Centre Committee Clyde Community Plan Group Clyde Historical Museum Committee
Martin McPherson	Alexandra Blossom Festival	CODC (employee) CODC (employee) (Daughter)	

Anna Robinson	<p>Mountain Bikers of Alexandra – member</p> <p>Central Otago REAP – Employee</p> <p>Enviroschools – facilitator</p> <p>Thyme Festival – committee member</p> <p>Last Chance Irrigation Scheme – shareholder</p> <p>Clyde Primary School – family member attends</p> <p>Making a Difference for Central Otago (MAD4CO) – committee member</p> <p>Alexandra United Football Club – member</p> <p>Central Otago Football Association - member</p> <p>Vallance Cottage Working Group</p> <p>Otago Catchment Community Inc (contractor)</p>	<p>Dunstan High School – employee</p> <p>Central Rock-climbing Club – treasurer</p> <p>LANDSAR – member</p> <p>Mountain Bikers of Alexandra – member</p>	<p>Alexandra Community House</p> <p>TrustKeep Alexandra Clyde Beautiful Society</p> <p>St Bathans Area Community Association Inc.</p>
Sharleen Stirling-Lindsay	<p>Project Adapt (member)</p> <p>Alexandra Newcomers Network</p> <p>Blossom Festival Committee Inc (Chair)</p> <p>Alexandra and District Youth Trust (Puna Rangatahi) (staff)</p> <p>Woolon Committee Member</p> <p>Alexandra Community Arts Council</p> <p>Alexandra Community House Board</p> <p>Community Plan Group</p>	<p>Alexandra BMX Club (board member)</p> <p>Alexandra BMX Souths Committee</p>	<p>Alexandra and Districts Youth Trust</p> <p>Blossom Festival - Chair</p> <p>St Bathans Area Community Association Inc</p> <p>Ophir Welfare Association Committee</p>

5 REPORTS

21.8.2 ALEXANDRA BLOSSOM FESTIVAL REQUEST TO RETAIN PROMOTION GRANT

Doc ID: 554165

1. Purpose of Report

To consider a request from Alexandra Blossom Festival Inc. to retain the \$26,000 hardship grant for the 2021 Blossom festival event infrastructure to reduce the loss incurred from the 2021 event cancellation.

Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Declines the request from Alexandra Blossom Festival Inc. to retain the \$26,000 grant previously approved to Blossom Festival 2021 event infrastructure – ref: VCB resolution 21.5.9.
- C. Directs Alexandra Blossom Festival Inc. reimburse the uplifted grant in full to Central Otago District Council within one month of the Board decision, and that the reimbursed grant is made available to the next publicised contestable promotions grant funding round.

2. Background

At its meeting of 9 June 2021, the Vincent Community Board, (the Board) received and considered an application for a grant of \$26,000 through the hardship grant application process. (Appendix 2)

That application outlined that the Board funding would be applied to infrastructure costs for the 2021 event – being cleanup / waste, electrical, fencing, manpower, security, sounds / screens / technical and staging. The Board approved the requested grant of \$26,000 reference: Resolution 21.5.9.

The Blossom Festival event for 2021 was cancelled on September 8th due to the restrictions, guidelines and rules of COVID alert level two.

All grant recipients are required to adhere to Council's grant policy which states:

*All grants will need to be spent within one year of being awarded. Where funds remain unspent following project completion, these must be returned to council. **If the project does not proceed funding must be returned to Council.***

Subsequent to the event cancellation staff wrote to the Alexandra Blossom Festival committee requesting they confirm plans with regards to reimbursement of the grant as per the grants policy rules and consistent with the decision already made by the Board when they awarded the grant.

In response the committee has provided a letter (Appendix 1) requesting that the grant is retained to lessen the forecast financial loss, estimated to be \$63,500. Whilst the reimbursement of the grant is part of the decision the Board has already made and therefore

could be pursued at an operational level, staff consider that the Board interest in this event warranted it being presented to the Board for consideration. It should be noted that the community board has a responsibility to ensure that its actions and decisions are always within the policy guidelines adopted by the Council, otherwise the Board's decision will be by way of a recommendation to the Council.

3. Discussion

The committee's last financial statement confirmed an accumulated surplus of \$176,798, which in their hardship application, and their application for future years, they stated they wished to retain as a 'buffer' against a *non-forecast impact on the event*.

The hardship grant application was specific to infrastructure costs, which have not been incurred by the committee as the event was cancelled with sufficient lead time.

The applicant signed documentation confirming that they have '*read and acknowledged the terms and conditions of grant funding*' when making their application.

Taking into account the information supplied by the Blossom Festival stating that the \$176,798 accumulated surplus was being retained as a buffer for an impacted event, the costs the grant was applied for were not incurred, and CODC's grant policy rules, it is required that the \$26,000 grant is paid back in full to remain consistent with Council's grant policy.

Additionally, the Board pre-approved a grant of \$24,500 to the 2022 event at its 2 September meeting – reference Resolution 21.7.2. and the committee may make an application to future funding rounds should they wish for future events / activities.

4. Financial Considerations

The reimbursement of \$26,000 grant from Alexandra Blossom Festival Inc. would be credited to cost centre 2033 and made available to grant applications in future publicised contestable funding rounds.

5. Options

Option 1 – (Recommended)

The Board declines the request from Alexandra Blossom Festival Inc. to retain the previously approved and uplifted grant of \$26,000.

That Alexandra Blossom Festival Inc. reimburses \$26,000 within one month of the Board's decision, and that the reimbursed funds be made available to applicants in the future publicised contestable funding rounds.

Advantages:

- This is consistent with the CODC Grant Policy terms and conditions of funding
- The event did not proceed and the costs to which the approved grant was to be applied to were not incurred.
- The returned grant will be made available to grant applicants through the next publicised contestable funding rounds.

- Alexandra Blossom Festival Inc. has sufficient accumulated funds which they have previously identified will be used when the event was impacted by an unforeseen adverse event / situation.

Disadvantages:

- The retained accumulated funds for Alexandra Blossom Festival Inc. will be less.
- There is a risk of negative community sentiment as the event has strong community support.

Option 2

That the Board agree that the previously approved and uplifted promotion grant of \$26,000 is retained by Alexandra Blossom Festival Inc. and that the retained grant be applied to the costs incurred for the 2021 event to reduce the amount of loss incurred.

Advantages:

- Alexandra Blossom Festival Inc. retains a greater level of accumulated funds and incurs a lesser loss than predicted.

Disadvantages:

- The event did not proceed, and the infrastructure costs to which the grant was to be applied to were not incurred.
- This is not consistent with Councils Grants Policy.
- The committee has sufficient funds to cover the loss and has previously advised that the purpose for obtaining a grant was to protect the accumulated funds allowing for the financial impact of an adverse event.
- There is no clarity as to where the event losses were incurred and therefore what the retained grant would be applied to. This is inconsistent with policy as applicants are requested to provide financial statements in support of requesting a grant.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities by awarding grants primarily for 'local community infrastructure and local services as these are interpreted in the Central Otago context, that deliver on social, cultural, economic and environmental priorities in the community.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes – the recommendation aligns with the terms and conditions of Councils Grants Policy.
Considerations as to sustainability, the environment and climate change impacts	No implications
Risks Analysis	There is a risk of negative community sentiment due to the inability to run the popular event due to

	COVID alert level rules at the time, and the subsequent predicted loss.
Significance, Consultation and Engagement (internal and external)	The decision does not meet or exceed any of the criteria thresholds in the policy requiring public consultation. Therefore, it is not considered significant.

7. Next Steps

- The Alexandra Blossom Festival Committee will be advised of the Boards decision.
- Reimbursement of the \$26,000 grant will be requested within one month of the decision, with the refunded grant being credited to the Vincent Promotions cost centre 2033 and made available at the next contestable funding round.

8. Attachments

Appendix 1 - Blossom Festival Request to retain grant [↓](#)

Appendix 2 - Blossom Festival Hardship Grant Report and Application [↓](#)

Report author:

Reviewed and authorised by:



Alison Mason
Media and Marketing Manager
28/09/2021



Sanchia Jacobs
Chief Executive Officer
29/09/2021



24 September 2021

PRIVATE & CONFIDENTIAL

Central Otago District Council
PO Box 122
Alexandra, 9340

Email: alison.mason@codc.govt.nz

Dear Ali and Vincent Community Board

ALEXANDRA BLOSSOM FESTIVAL COMMITTEE INC – PROMOTION GRANT

We refer to your letter dated 23 September 2021 requesting our intention in regard to refunding the uplifted \$26,000 grant.

Firstly however, we wish to thank the Vincent Community Board for their continued support of the Alexandra Blossom Festival and confirmation of the funding of the \$24,500 for the 2022 Blossom Festival.

As you are aware, unfortunately due to COVID-19 Alert Levels the Committee was forced to cancel the 65th Blossom Festival. At the time, this was a very difficult decision for the Committee to make as there was still a possibility that the Alert Levels may have changed and we would be able to proceed. As we will still be at Alert Level 2 for the Blossom Festival weekend and are unable to proceed the Committee's decision was prudent and the correct decision.

The cancellation of the event has however meant that without the promotions grant the organisation is facing an estimated loss for the year of approximately \$63,500. This includes \$10,000 budgeted for a scaled down community event later in the year. The details of this event are yet to be finalised.

Although the festival is held over one weekend and the costs associated with the weekend obviously will not be incurred, there are other significant event management and administration costs which the organisation incurs during the year which are required to be paid.

We acknowledge the Grant Policy in relation to the cancellation of the event, however to assist in minimising the loss to the organisation we are therefore making the request to retain the grant.

As a Committee we thank you for considering this request.

If you have any questions please let me know.

Yours faithfully

A handwritten signature in black ink, appearing to read "N Smellie".

Nigel Smellie

Treasurer

On behalf of the Alexandra Blossom Festival Committee Inc

nigel.smellie@findex.co.nz

9 June 2021

**21.5.9 HARDSHIP GRANT APPLICATION ALEXANDRA BLOSSOM FESTIVAL****Doc ID: 530806****1. Purpose of Report**

To consider an application from Alexandra Blossom Festival Incorporated for a 'hardship' grant to fund activities and operational expenses for the period of 1 July to 30 September 2021.

Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
 - B. Declines a hardship grant of \$26,000 to Alexandra Blossom Festival Incorporated for the 2021 Blossom Festival event.
-

2. Background

A new grant policy was adopted by Central Otago District Council (Council) in August 2019 resulting in all Community Board and Council promotion and community grants becoming fully contestable. Grant budgets were subsequently reviewed by Council and boards for inclusion in the 2021 – 2031 Long Term Plan (LTP) which closed for public consultation on 25 April 2021. It is through the LTP process that Council will confirm the total budgets for funding grants. This means that grant applications may not be received until consultation submissions have been heard and the LTP budgets have been approved and adopted in June 2021.

It was recognised by community boards and Council that this change in procedure could mean a gap in funding and potentially result in financial hardship for groups who had been receiving a grant from Council on an annual basis that was used to cover staffing or other critical costs. Should organisations not have sufficient reserves to cover essential costs this could subsequently result in the need to lay off skilled staff and or cancel key projects.

A hardship grant application process was established for costs a group expects to incur in the first quarter of the 2021 – 2022 financial year (1 July 2021 – 30 September 2021) as a one off for this year of transition. It was agreed that groups would need to demonstrate financial need and show clearly that the gap in funding will severely threaten the applicant's ability to operate.

Grants approved through this process are to be funded by approved LTP grant budgets in the 2021-2022 financial year and will result in less funding being available when the contestable round is opened.

Historically Alexandra Blossom Festival has received an annual grant of \$26,000 + GST plus council covers the costs for advertising for road closures. Their grant would normally be released once the Committee had completed a satisfactory report back to the Board on the previous year's event.

The Board agreed that in future all grants would be managed through the contestable process and that a separate budget for the Alexandra Blossom Festival would no longer exist. The proposed 2021-2022 Vincent Promotions Budget is now set at a total of \$31,000, subject to confirmation through the LTP process.

Applicants are unable to make application to the contestable 2021 – 2022 year grant funding until July, with decisions likely to be made at the Board meeting in October 2021. This change has resulted in the Committee being unable to make an application through the contestable process prior to the 2021 Blossom Festival event being held in September. They have therefore made an application for a hardship grant to be applied to infrastructure costs associated with the 2021 festival. (Appendix 1)

The Committee has requested a grant of \$26,000. The end of financial year report dated 31 December 2020 and a draft event budget is supplied with the application. The group's current financial statement confirms it has an accumulated surplus of \$176,798. However in the application they state that they wish to retain those reserves as a 'buffer' against non-forecasted impacts on their events and activities – such as COVID-19 had in 2020, and in addition, to make a donation towards a community project to meet their principal sponsor and festival rules.

3. Discussion

The Alexandra Blossom Festival is the longest running community festival of its kind in New Zealand, celebrating its 65th year in September 2021. It has received a grant from the Vincent Community Board for many years through a separate budget item included in Long Term Plan Budgets for the event. The Blossom Festival faced insolvency in 2009/2010 when a loss of approximately \$73,000 was incurred, requiring Council support to navigate the event back to a viable state with a new committee and under new event management.

Since then, the event has remained profitable and accrued an accumulated surplus of \$176,798 as recorded in the annual report for year ending December 2020. Despite the impacts from COVID-19 on the 2020 event a small retained profit was achieved. The Committee is well underway with planning for the 2021 event which will be a bigger celebration to mark the 65th year the festival has run. The Committee made a successful application to the Southern Lakes Regional Events fund and has applied this to securing additional entertainment to add to the event offering.

The application states that despite a healthy cash reserves balance, the Committee wishes to retain these for the future of the Festival in case of an unavoidable event causing a significant loss, and to allow it to fulfil its commitment to support a project for the benefit of the Alexandra Community.

The Committee has stated in its application that the risk of a last-minute cancellation would incur a financial loss in the region of \$100,000 for the event. Staff note that there may be options to insure against loss for some adverse events and that this should be investigated as a way of potentially mitigating the risk.

The committee also states that under its rules, and the requirements of its principle sponsor it has an objective of applying surpluses for the benefit of the Alexandra Community. Whilst indicated that there is a project they are looking to grant \$50,000 to, there are no details as to what that might be. Applying event profits to community projects is laudable, however it is considered that whilst the event continues to seek and receive ratepayer funding the gifting of grants is in conflict with the purpose of the grants programme.

The Committee has a strong record of facilitating a much-loved community event, however the Board should also be mindful of being seen as the ongoing funder and in particular when the event has sufficient reserves it could utilise instead of ratepayer funds.

In assessing the requested grant, staff took into consideration the value of the Blossom Festival event to the community and the impact on potential further applications once the first full round of funding becomes available for application in July 2021. With a reduced promotions budget

pool totalling \$31,000 in the LTP, it would leave \$5,000 only for its advertised contestable funding round in July 2021 should the Board agree to grant the amount requested.

It is safe to assume multiple applications are likely to be made to the advertised funding round in July 2021, resulting in an oversubscribed application round. This is evidence of a very healthy contestable grants environment. In assessing the request for a hardship grant at this time staff remained cognisant of the importance for the Board to fairly consider the value of all applications to ensure the strongest possible promotional outcomes are achieved from its grant's programme.

Staff reviewed the draft event budgets and financial statements supplied and additionally considered the amounts the Board has previously agreed to fund for operational event infrastructure costs. This was then cross checked in context, whereby this grant request needs to demonstrate financial hardship. With the committee having built up some significant financial reserves, it is considered that declining the requested grant is the preferred option.

A draft event budget is supplied with the hardship application which indicates an estimated shortfall of \$28,000 should they not receive a grant from the Board. A contingency is included in the draft budget of \$10,000. If removed that would leave an estimated shortfall of \$18,000 unless adjustments are made to reduce costs in some areas or additional sponsorship, income or grants are sourced.

The event has ongoing community support and the committee should continue its efforts to obtain sponsorship, in kind support and / or investigate other options for increasing income or reducing costs of the event. The committee would be able to apply for grant funding for future events through the normal advertised funding rounds.

If declined as recommended the committee would need to cover any shortfall from its reserves, obtain other grants or sponsorship and/or adjust activities to fit within its budget.

4. Options

Option 1 (Recommended)

The Board considers the application and declines to grant any funds to Alexandra Blossom Festival Incorporated on the basis that it can operate within its existing reserves until such time as the first contestable round after approval of the 2021-22 LTP budgets.

Advantages:

- The Board is making the decision based on the most current financial report indicating the Committee has sufficient unallocated reserves to cover all its costs outlined in the draft event budget supplied.
- The Board will have the full amount approved in the 2021 – 2031 LTP budget for allocation in the first publicised round of contestable grant applications. The Blossom Festival Committee may apply to that grant round for the 2022 event.
- This aligns with the grant policy principles whereby Council and community boards agreed to make all grants contestable. A contestable process allows the assessment of grant applications to be made in tandem and ensures that promotional grants are applied to the most appropriate projects to achieve the best possible community promotional outcomes.

Disadvantages:

- A lack of funds may result in the scaling back or cancellation of an event the community has shown its ongoing support for.

Vincent Community Board meeting Agenda

9 June 2021

- The community perceives the decision to not provide a grant as being unfair and therefore there is a greater risk of negative publicity.

Option 2

The Board considers the application and approves a partial grant to a lesser amount than that requested by Alexandra Blossom Festival Incorporated for the September 2021 event infrastructure costs.

Advantages:

- A reduced amount of grant funding is awarded to enable the event to go ahead.
- The Board acknowledges the Committee has sufficient unallocated reserves to cover a proportion of the costs outlined in the draft budget supplied.
- The Board is ensuring ratepayers money is allocated as intended, whilst still showing strong support to the committee for this event.
- The Board retains as much of the planned LTP budget as is possible to ensure that the first publicised contestable grant round has sufficient funds for a fair and equitable round of applications to be considered.

Disadvantages:

- The Committee may need to break investment deposits and incur financial penalties for doing so.
- The Committee may be unable to secure additional sponsorship, in kind support or grants to allow the 65th Alexandra Blossom Festival event to be held as intended.
- The Committee's long term financial stability may be at increased risk should adverse events impact on activities.
- The Committee may perceive the Board no longer supports its activities and it may lose community support, sponsorship or contractors as a result.

Option 3

That the Board considers the application from Alexandra Blossom Festival Incorporated and approves a grant to the requested amount of \$26,000 to support the Alexandra Blossom Festival 2021 event infrastructure costs.

Advantages:

- The 65th annual Alexandra Blossom Festival event will be held as planned.
- The Committee will have more certainty to retain and be able to pay contracted suppliers with the knowledge and experience to deliver a successful event.
- The Committee can continue to pursue funding options – including making further applications to other community funding organisations.
- The Board is continuing to show support for an organisation it has provided grant funding to over many years.

Disadvantages:

- There will be a significantly reduced amount of funding available for applicants to the first contestable grant funding round scheduled to open 1 July 2021. If funded in full this would leave a balance of \$5,000 only which may result in the Board being unable to fund new opportunities within the balance of approved budgets.

- The organisation holds reserve funds built up from previous years which should be utilised for some or all of the costs for this quarter in recognition that this is the time to apply 'rainy day' funding if available.

5. Compliance

Local Government Act 2002 Purpose Provisions	<p>This decision enables democratic local decision making and action by, and on behalf of communities by:</p> <p>Awarding grants primarily for 'local community infrastructure and local services as these are interpreted in the Central Otago context, that deliver on social, cultural, economic and environmental priorities in the community.</p>
Financial implications – Is this decision consistent with proposed activities and budgets in long term plan/annual plan?	<p>Yes.</p> <p>It has been agreed by community boards and Council that they will consider applications from groups facing financial hardship as a result of changes in policy and procedures to cover a period of transition.</p> <p>Any funds granted will be funded from the appropriate grant budget as approved through the 2021 – 2031 Long Term Plan and only be available for uplift after 1 July 2021. The grant budgets remaining unallocated funds will be made available through the normal contestable process which will open on 1 July 2021.</p>
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	<p>Yes.</p> <p>The application is consistent with the principles and objectives of the Central Otago District Council Grants Policy 2019.</p> <p>The project supports the Economic Development Strategy, Central Otago Tourism Strategy (events) Central Otago A World of Difference Regional Identity values.</p>
Considerations as to sustainability, the environment and climate change impacts	<p>Recipients of Council grant funding are required to adhere to the principles within Council's policies including its sustainability policy, waste minimisation, smokefree etc.</p>
Risks Analysis	<p>Public events carry a level of risk as they bring together in one place a number of people to participate in the activities associated with the particular event.</p> <p>Community groups and organisations are required to meet the necessary legislative Health and Safety requirements for their activities. The</p>

Vincent Community Board meeting Agenda

9 June 2021

	<p>group develops a comprehensive plan for all events and employs expertise where required.</p> <p>Central Otago District Council's Health, Safety and Wellbeing advisor will seek a copy of and review the event Health & Safety plan should they deem it necessary.</p>
Significance, Consultation and Engagement (internal and external)	The project and activities do not meet or exceed any of the criteria thresholds in the policy requiring public consultation. Therefore it is not considered significant.

6. Next Steps

The Alexandra Blossom Festival Committee will be advised of the Boards decision regarding the request for a hardship grant. If approved, the Committee will be advised of the process to obtain the funds.

7. Attachments**Appendix 1 - Alexandra Blossom Festival Hardship Grant Application**

Report author:

Reviewed and authorised by:




Alison Mason
Media and Marketing Manager
11/05/2021

Sanchia Jacobs
Chief Executive Officer
11/05/2021

21.8.3 VINCENT COMMUNITY BOARD COMMUNITY GRANT APPLICATIONS 2021-24 FINANCIAL YEAR

Doc ID: 550623

1. Purpose of Report

To consider round one of applications to the 2021-22, 2022-23 and 2023-24 Vincent Community Board General Grants fund and to determine the grant allocation of each applicant.

Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
 - B. Agrees to withhold any grant funding for years beyond year one until the conclusion of the Grant Policy Review in November 2021.
 - C. Considers the following applications:
 - i. Alexandra Community Advice Network to cover administration costs

2021/22 Requested: \$5,000	Recommend Approve: \$2,000
2022/23 Requested: \$5,000	Recommend Decline: \$0
2023/24 Requested: \$5,000	Recommend Decline: \$0
 - ii. Alexandra District Museum Inc to cover operational costs

2021/22 Requested: \$125,000	Recommend Approve: \$40,000
2022/23 Requested: \$125,000	Recommend Decline: \$0
2023/24 Requested: \$125,000	Recommend Decline: \$0
 - iii. Alexandra and Districts Youth Trust to cover operational costs

2021/22 Requested: \$6,000	Recommend Approve: \$6,000
2022/23 Requested: \$6,000	Recommend Decline \$0
2023/24 Requested: \$6,000	Recommend Decline: \$0
 - iv. Bolder Inn to cover CCTV, uniforms and equipment

2021/22 Requested: \$10,003	Recommend decline: \$0*
-----------------------------	-------------------------

*Undertake a rent review through the Community Leasing and Licensing Policy
 - v. Earnsclough Community Society Inc for operational costs

2021/22 Requested: \$1,500	Recommend Approve: \$1,500
2022/23 Requested: \$1,500	Recommend Decline: \$0
-

 2023/24 Requested: \$1,500

Recommend Decline: \$0

vi. Earnsclough Irrigation Company for Fraser River / Otewhata Riparian Enhancement Plan

2021/22 Requested: \$24,375

Recommend Approve: \$5,000

2021/22 Requested: \$24,375

Recommend Decline: \$0

vii. Galloway Hall for operational costs and hall maintenance

2021/22 Requested: \$10,000

Recommend Approve: \$5,000

2022/23 Requested: \$5,000

Recommend Decline: \$0

2023/24 Requested: \$3,000

Recommend Decline: \$0

viii. Haehaeata Natural Heritage Trust to expand the nursery

2021/22 Requested: \$5,450

Recommended Approve: \$5,450

ix. Historical Clyde Inc for a public art sculpture

2021/222 Requested: \$28,500

Recommend Decline: \$0

x. Keep Alexandra Clyde Beautiful for beautification projects

2021/22 Requested: \$8,475

Recommend Approve: \$3,475*

*Include provision that an MOU will be signed between Council and Keep Alexandra Clyde Beautiful for any works carried out on Council land.

xi. Ophir Welfare Committee for Ophir pool operational costs

2021/22 Requested: \$1,500

Recommend Decline: \$0

2022/23 Requested: \$1,500

Recommend Decline: \$0

2023/24 Requested: \$1,500

Recommend Decline: \$0

xii. Otago Country Cricket for an electronic scoreboard at Molyneux Park

2021/22 Requested: \$25,000

Recommend Approve: \$10,000

xiii. Salvation Army for Council resource consent costs

2021/22 Requested: \$297

Recommend Approve: \$297

xiv. Shaky Bridge Reserve Group for the Shaky Bridge Planting Project

2021/22 Requested: \$9,393

Recommend Approve: \$9,393*

*To be included in the KACB and CODC MOU

2. Background

The Council adopted a new grant policy in 2019, and all grant applicants now go through a contestable and transparent application process. As included in the Register of Delegations, the Community Board has a responsibility to ensure that its actions and decisions are always within the policy guidelines adopted by the Council, otherwise the Board's decision will be by way of a recommendation to the Council. Through the 2021-2023 Long-term Plan, Vincent Community Board approved a budget of \$120,000 per annum for community grants.

The new grant process did not align with previous funding arrangements, and a hardship grant was introduced for groups who historically received money from the community board. This grant ensured that groups did not experience financial hardship as a result of the delayed timing of the first funding round in the new grants process. The community board received and approved a hardship grant request from Alexandra District Museum Inc (ADMI). ADMI was granted \$18,242 to keep them going until the September round of funding. Therefore, the total amount of funding available for 2021-22 is \$101,758. The 2022-23 and 2023-24 financial years both have \$120,000 available. This is the first funding round for 2021-22, with a second funding round expected to take place in the third quarter of the financial year.

To accommodate the new grant policy, all applicants who have historically received grants from the Council and community boards through the Long-term Plan were contacted. Applicants received correspondence in February 2021 advising them of the new process and when applications would be open. This correspondence included an initial email, followed by a phone call and final email, to ensure that the information was understood. Applications to grants, via the Council website, opened on 1 July 2021 and closed on 1 August 2021. According to the Grant Policy, applicants can submit for up to three years of funding during year 1 of the Long-term Plan, and Council and community boards are able to allocate funding on a recurring basis for up to three financial years.

Fourteen applications have been submitted to the community board for community grants, as detailed below. A matrix evaluation has been completed to assist the community board in assessing applications against the Grant Policy and criteria for funding. Staff have completed a matrix for each financial year, assessing the applicant against the policy. This includes consideration of the availability of funds in future years, should new applicants wish to apply, as well as consideration for the second funding round in the third quarter of the financial year (Appendix 1). A total of \$260,493 has been requested for this first 2021/22 funding round; 2022/23 has received \$168,375 in requests and 2023/24 has received \$142,000 in requests.

3. Discussion

Community grants support community-driven initiatives which enhance the well-being of residents. They fund projects which fall outside of the promotions grant criteria and demonstrate a clear connection to one or more aspects of community well-being (social, economic, environmental and cultural). These grants are funded through ward and Council rates.

Any grants approved for future years cannot be uplifted until the applicants have reported back on their previous year's grant, including how the funds were used and outcomes that were delivered. If applicants are approved multi-year grants, they are still eligible to put in a second application for something else if they wish.

The total amount of funds requested in this first funding round for the 2021/22 financial year is higher than the entire year's grant budget, as are the requested funds for 2022/23 and 2023/24. If the community board chooses to fully allocate the community grants budget for all

three years of the Long-term Plan, it will not be possible to facilitate any further contestable community grant funding rounds.

The assessment matrices for 2022/23 and 2023/24 demonstrate a match with the current purpose and eligibility criteria for some applicants, and multi-year grants would provide greater financial security for projects that run over multiple years. However, staff advice is to be circumspect at committing grant funds from future years' budgets:

- The majority of the contestable grant budgets will be used in this first round, leaving little opportunity for future applicants.
- Applicants receiving annual grants may not be incentivised to seek out alternative funding sources.
- Council's grant policy is to be reviewed in November 2021 with the intent of providing clearer direction for applicants and decision-makers; this review may alter future eligibility criteria. It is therefore recommended to mirror Council's decision and wait for its conclusion before committing future funds.
- Fully committing grant budgets in advance will mean there is less flexibility to respond to adverse financial situations. For example, the community board agreed to reduce contestable grant budgets to zero for 2020/21 to reduce the impact of a rates rise during the COVID-19 pandemic.
- Multi-year funding may impact decision-making abilities for elected members voted into office at the next local authority elections, in 2022.

To assist the community board with their decision-making, staff have reviewed each of the applications and provided comment below.

Application: Alexandra Community Advice Network GRA210716104 (App. 2)

Project: Operational costs

Amount Requested:	2021/22 \$5,000	Recommended: \$2,000
	2022/23 \$5,000	Recommended: \$0
	2023/24 \$5,000	Recommended: \$0

- Alexandra Community Advice Network (ACAN) has received an annual grant from VCB since 1996, which has been \$4,000 since 2009.
- The organisation maintains a database of social services, clubs, community services and trade services; administers the Meals on Wheels roster and deliveries in the Alexandra area (80 volunteer drivers); co-ordinates a Volunteer Driver Scheme with 30 clients and 12 drivers; and arranges free legal advice and availability of JPs.
- Not a strong alignment with Grants Criteria; may be more suited to a specific project, e.g. supporting the expansion of the Volunteer Driver Scheme.

Application: Alexandra District Museum Inc. GRA210662030 (App. 3)

Project: Operational Costs

Amount Requested:	2021/22 \$125,000	Recommended: \$40,000
	2022/23 \$125,000	Recommended: \$0
	2023/24 \$125,000	Recommended: \$0

- Alexandra District Museum Inc (ADMI) manages Central Stories Museum and Art Gallery. The application describes the functions of this community-run facility as being a museum that houses and displays artifacts, art works and historical information relating to Central Otago district; and as a community art gallery, which hosts regular exhibitions.
- ADMI provides educational opportunities for schools, the community and visitors, and considers itself the hub of culture and heritage in Central Otago.
- ADMI has received a grant from Vincent Community Board since 1996, increasing over time to \$73,452 plus GST per annum. Until 2021/22 ADMI also received a grant from Council of \$48,968 plus GST per annum. Council has now redirected this

funding to be used in the museum sector under a different model, and ADMI is subsequently seeking these funds from the community board.

- Of the \$122,420 plus GST per annum received by ADMI from Council and the Board, \$117,600 went towards staff wages (2.06 FTE). ADMI did not apply to the Council for any funding and this loss of funds will have a significant impact on business as usual operations.
- This request exceeds the available budget and is inconsistent with similar activities across the district.
- As a comparison, organisations doing similar work have received the following grant contributions from the Council and community boards:

Cromwell Museum (CCB)	Until 20/21 \$35,000	21/22 \$40,000 (approved)
CO Heritage Trust (Council)	Until 20/21 \$40,000	21/22 \$40,000 (approved)
CO District Arts Trust (Council)	Until 20/21 \$35,000	21/22 \$40,000 (approved)
Sport Otago (Council)	Until 20/21 \$41,549	21/22 \$41,549 (approved)
Alexandra District Museum (VCB)	Until 20/21 \$73,452	21/22 \$40,000 (+ \$18,242 allocated hardship grant) (recommended)

- The service that ADMI provides aligns similarly with the arts, heritage and sport sectors across the district when assessed against the grant policy and criteria.
- Reduced funding may require the applicant to re-structure the way they operate (e.g. museum opening hours and paid employees). ADMI would need to consider a revised operating model and provide some detail to staff to ensure that any allocated funds will be used for the operational purposes which they applied for.
- The application specifies that if the full funding request is not granted, the following alternatives will be considered:
 - Try and run the operation with volunteers which has become more difficult in recent years.
 - Reduce opening hours.
 - Charge members of the public an entry fee.
 - Commencement of commercial activity (noting that this option has not found favour with CODC in the past due to the nature of the ADMI Lease).
- Maintaining the community board component of ADMI's grant will provide the group with a level of consistency, but it would use up a significant portion of the contestable grant budget.
- The application includes letters of support from Central Otago Heritage Trust and Otago Museum.

Application: Alexandra and Districts Youth Trust GRA210739853 (App. 4)

Project: Operational Costs – rent contribution

Amount Requested:	2021/22 \$6,000	Recommended: \$6,000
	2022/23 \$6,000	Recommended: \$6,000
	2023/24 \$6,000	Recommended: \$6,000

- The Trust has received a grant of \$6,000 per annum from the community board since 2012. This funding is specifically a rental contribution towards a commercial lease.
- The Trust provides regular programmes which run through the school terms, holiday programmes, one-on-one coaching and multiple events through the year (including blossom festival support, youth expo and youth week events).
- In 2020 the Trust expanded its services to Roxburgh, where it now has regular engagement with young people.
- The Trust also facilitates a Youth Council, who run a survey every two years to determine the work programme of the Trust.

Application: Bolder Inn GRA210749349 (App.5)

Project: Costs towards CCTV, staff uniforms, equipment

Amount Requested: 2021/22 \$10,003 Recommended: \$0

- Bolder Inn is an indoor rock climbing facility in The Molyneux Stadium squash courts. Bolder Inn has charitable status.
- The newly opened space runs as a membership model, with the goal of keeping costs affordable and making the space accessible.
- As this is a new charitable trust, outcomes are unknown making it difficult to assess benefits to the community at this stage.
- \$3,000 of the funding request is for CCTV cameras in Molyneux Stadium so that people can access the facility when it is not staffed. Due to privacy and safety concerns this is not recommended. Council staff are currently investigating the development of a CCTV policy for Council-owned premises.
- The remaining funding request is for staff uniforms and equipment. These are one-off costs for the project, and it is not expected that the applicant will return for further funding requests.
- As Bolder Inn is in a Council-owned facility and the lease was signed before it achieved charitable status, it is recommended that the community board approve a lease review now instead of in 2025. The lease is currently set for commercial rates, but Bolder Inn's charitable status may reduce the rental costs, in line with Council's Community Leasing and Licensing Policy.

Application: Earnsclough Community Society Inc GRA2107455966 (App. 6)

Project: Maintaining and restoring the community hall

Amount Requested: 2021/22 \$1,500 Recommended: \$1,500

2022/23 \$1,500 Recommended: \$0

2023/24 \$1,500 Recommended: \$0

- The hall committee has received a grant of \$1,250 from the community board to assist with running costs of the hall since 2007.
- Funding from the community board will assist the committee to cover hall running costs and apply any available excess funds into restoring the community-owned building.
- The hall provides a venue for gatherings of all age groups and cultures, to create a sense of community and improve the well-being of individuals.
- The committee receives some income from hall hire and holds two fundraising events each year to assist with running costs.
- Some funds can also be accessed through the Earnsclough Amenity Trust, but this funding is for everyone in the Earnsclough community, not just the hall. Previous projects that have received funding through the Trust include a kitchen upgrade and heating installation.

Application: Earnsclough Irrigation Company GRA2107455966 (App. 7)

Project: Fraser River / Otewhata Riparian Enhancement Plan

Amount Requested: 2021/22 \$24,375 Recommended: \$5,000

2022/23 \$24,375 Recommended: \$0

- Earnsclough Irrigation Company (EIC), wish to lead the restoration of public land along the Fraser River/Otewhata to create a public amenity space.
- The first stage of the project will focus on a 1.2 km-long stretch from Earnsclough Road, but the company has ambitions to continue this up to Laing Road and beyond. This project is not on Council owned land.
- Implementation of the plan includes extensive weed clearance, construction of an access/walking/cycling track, site preparation, planting over 5,000 plants (including rare/threatened species), plant maintenance, and installation of signage providing information about the plants, Kai Tahu waahi taoka values and the history of the area.

- EIC has been providing a residual flow of 1 m³/s in the Fraser River/Ōtewhata at all times since the late 1990s and this has resulted in the enhancement of instream values in this river, particularly for juvenile trout. As part of a recent consenting process, EIC volunteered to enhance the riparian habitat further.
- Funding from the community board will be used to cover the cost of the plants (to be purchased from Haehaeata Natural Heritage Trust), as well as plant protectors, weed mats and canes.
- The applicant has included four letters of support, from Fish and Game, Department of Conservation, Aukaha Ltd and Haehaeata Natural Heritage Trust.

Application: Galloway Hall GRA210723656 (App. 8)

Project: Upkeep of the Galloway Hall

Amount Requested:	2021/22 \$10,000	Recommended: \$5,000
	2022/23 \$5,000	Recommended: \$0
	2023/23 \$3,000	Recommended: \$0

- The hall committee has received a grant from the community board since 2006 to support running costs, this increased to \$2,500 in 2018.
- The committee also raises funds through voluntary membership fees and donations, as well as charging for the hire of the hall.
- This increased request in funding over the next three years is to assist with some critical maintenance work that needs to be carried out, along with some future proofing projects.
- 50% of the roof needs to be replaced due to a leak; the bore pump needs to be replaced and insulated. The toilets need to be insulated to avoid freezing in the winter.
- The hall committee plans to contribute some funds towards these upgrades, but any funding from the community board will assist the project to happen faster and avoid any further problems.
- The hall is used for community gatherings, weddings, birthdays, meetings lunches, etc, and dates back to 1890, when the building was first used as a school.
- The hall holds the history of the local area and the committee see themselves as custodians of this history for future generations.

Application: Haehaeata Natural Heritage Trust GRA210723656 (App. 9)

Project: Clyde Railhead Community Eco Nursery Improvements

Amount Requested:	2021/22 \$5,450	Recommended: \$5,450
-------------------	-----------------	----------------------

- A largely volunteer run organisation with two part-time employees; propagates native plants to supply to the community with the vision "to create corridors rich in habitats of indigenous flora and fauna".
- Currently cannot meet community demand for native plants due to lack of infrastructure.
- Seeking funds to assist with expanding the nursery set up to increase propagation, with a 1-2 year goal to be self-sustaining.
- After four years of operation, budgets show that the group is becoming less reliant on grants as propagation increases.
- The group sells plants to make an income and gifts plants to community groups.
- This is a one-off cost and it is not anticipated that the group will return for further funding. As evidenced through other applications from Earnsclough Irrigation Company and Shaky Reserve Group, there is high community demand to purchase plants from the Trust.

Application: Historic Clyde Inc GRA210740872 (App. 10)

Project: Karearea Sculpture

Amount Requested:	2021/22 \$28,500	Recommended: \$0
-------------------	------------------	------------------

- Seeking funding to erect a sculpture of a Karearea alongside State Highway 8 at the western entrance to Clyde Township.

- The chosen sculptor is Dan Kelly from Glenorchy and the sculpture will be made from recycled materials, with a wingspan of 5 metres. The wing feathers will be made from flat iron waratahs from the Maniototo and would require very little maintenance.
- No funds have been secured for the project, but two fundraising events are planned to assist with raising money for the project.
- A letter of support from the Central Otago District Arts Trust confirms that the project aligns with the Central Otago Arts Strategy. No clear community consultation has otherwise been carried out.
- It is the group's intention to expand on the concept in the medium term by developing a sculpture walkway from the site of the Karearea down through the township to the new Miner's Lane car park.
- It is recommended that the group do some more work on a project plan to determine details such as location of sculpture, landowner consent, and details on the sculpture walkway, including location and approval by the landowner.

Application: Keep Alexandra Clyde Beautiful GRA210745591 (App. 11)

Project: Beautification Projects

Amount Requested: 2021/22 \$8,000 Recommended: \$3,475

- Keep Alexandra Clyde Beautiful (KACB) has received an annual grant from the community board since 1996, which has amounted to \$4,500 per annum since 2014.
- An increased funding request for the 2021/22 financial year includes \$5,000 for a seat, which is in addition to the funding required to maintain ongoing projects.
- The group of volunteers maintains several beautification projects around Alexandra and Clyde, many on Council land.
- According to the budget supplied, the community board is the only funder for the group. If funding is approved, a Memorandum of Understanding should be put in place between the group and Council for any works carried out on Council land.
- A \$5,000 request for a seat at Clyde Bridge is included in the application, but details such as intended location, landowner authorisation and proposed design have not been provided.

Application: Ophir Welfare Committee GRA210802902 (App. 12)

Project: Ophir Swimming Pool

Amount Requested: 2021/22 \$1,500 Recommended: \$0
 2022/23 \$1,500 Recommended: \$0
 2023/24 \$1,500 Recommended: \$0

- The committee has received a \$1,000 grant from the community board for pool operations since 2017/18.
- This is a Council-owned facility, and Council contributes \$3,000 annually outside of the grants round to the pool for operational costs. This funding has previously sat with Property but now sits in Parks and Reserves.
- In 2020/21 Ophir pool received \$60,000 through the Provincial Growth Fund to upgrade the changing area and reticulation pipes. This work is now complete.
- According to the application, the requested grant from the community board will provide 50% of the funding required to keep the pool running without a loss. However, this budget does not include the \$3,000 contribution from Council.
- A group of volunteers also give time to ensure that the pool can operate, and members pay an annual subscription fee. An honesty box is set up for non-members wishing to use the pool.

Application: Otago Country Cricket GRA210749227 (App. 13)

Project: Electronic Scoreboard for Molyneux Park

Amount Requested: 2021/22 \$25,000 Recommended: \$10,000

- The electronic scoreboard is required to keep the Cricket warrant of fitness (WOF) for the ground – if they lose the WOF they are unlikely to have first class cricket at the ground.

- The Park is the premier sports facility in the Central Otago District and regularly attracts high quality events to the area. Some recent highlights include:
 - • Super Rugby preseason – Highlanders v Waratahs, January 2019
 - • Super Rugby preseason – Highlanders v Hurricanes, January 2021
 - • Plunket Shield cricket matches
 - • T20 Cricket - Super Smash double headers, December since 2018
 - • The Pioneer Mountain Bike Stage Race
 - • Otago v Southland representative rugby fixtures
 - • Hawke Cup cricket matches
 - • Central Otago athletics championships
 - • Central Otago Premier Rugby finals.
- The group currently hires an electronic scoreboard when required (at an estimated cost of \$10,000-\$13,000 per season).
- This request is a partial contribution to the total cost. The cost of the scoreboard is a one-off cost and it is not expected that the group will return for further funding.
- The screen can be hired by other groups for public events, such as movie screenings.
- Letters of support from New Zealand Cricket and Otago Cricket are included in the application.

Application: Salvation Army (App. 14)

Project: Resource Consent for tunnel house relocation

Amount Requested: 2021/22 \$297 Recommended: \$297

- The Salvation Army community garden produces fresh vegetables for the Foodbank.
- It is located on Council owned land, and recently the designation of the land was changed, requiring the garden and all “fixtures” to be relocated.
- Relocation of the tunnel house incurred a resource consent fee of \$297.
- This is a retrospective request to cover the cost of a consent fee.
- Due to the urgency of needing to relocate the tunnel house and pay the fee, the applicant could not wait until the funding round.
- This is an exceptional circumstance and it is recommended that the fee is reimbursed by way of a grant.

Application: Shaky Reserve Group GRA210720923 (App. 15)

Project: Shaky Reserve Planting Project

Amount Requested: 2021/22 \$9,393 Recommended: \$9,393

- This is a group of volunteers who have formed a sub-group within Keep Alexandra Clyde Beautiful.
- The group is seeking funding to establish a new native planting area at Shaky Bridge Reserve.
- Plants will be purchased from the Haehaeata Natural Heritage Trust.
- The grant being sought is specifically to establish a water connection and 3 solenoid irrigation system. This will ensure the planting plan is successful.
- The asset will sit with CODC and after three years all maintenance will revert to CODC.
- This is a one-off cost which will have long-term benefits and if funding is granted, the project will need to be included in the proposed Memorandum of Understanding between KACB and CODC.
- The application includes letters of support, from Haehaeata Natural Heritage Trust and Mountain Bikers of Alexandra.

4. Options

Option 1 – (Recommended)

That the community board consider the applications received and review the recommended grant amounts as specified in the assessment matrix for each of the three years of the 2021-31 Long-term Plan.

That the Vincent Community Board allocates grants for the following applicants:

Financial Year	2021/22	2022/23	2023/24
Opening Balance	\$120,000	\$120,000	\$120,000
Less hardship grant (ADMI)	\$18,242		
Name of Applicant			
Alexandra Community Advice Network	\$2,000	-	-
Alexandra District Museum Inc	\$40,000	-	-
Alexandra and Districts Youth Trust	\$6,000	-	-
Earnsclough Community Society Inc	\$1,500	-	-
Earnsclough Irrigation Company	\$5,000	-	-
Galloway Hall	\$5,000	-	-
Haehaeata Natural Heritage Trust	\$5,450	-	-
Keep Alexandra Clyde Beautiful	\$3,475	-	-
Otago Country Cricket	\$10,000	-	-
Salvation Army	\$297	-	-
Shaky Reserve Planting	\$9,393	-	-
Total amount allocated this round:	\$88,115	-	-
Total budget remaining:	\$13,643	\$120,000	\$120,000

That the Vincent Community Board declines grants for the following applicants:

Name of Applicant	2021/22	2022/23	2023/24
Alexandra Community Advice Network	-	\$5,000	\$5,000
Alexandra District Museum Inc	-	\$125,000	\$125,000
Alexandra and Districts Youth Trust	-	\$6,000	\$6,000
Bolder Inn*	\$10,003	-	-
Earnsclough Community Society Inc	-	\$1,500	\$1,500
Earnsclough Irrigation Company	-	\$24,375	-
Galloway Hall	-	\$5,000	\$3,000
Historic Clyde Inc	\$25,000		
Ophir Welfare Committee	\$1,500	\$1,500	\$1,500
Total applied for but not allocated:	\$36,503	\$168,375	\$142,000

*Recommend rent review now that Bolder Inn is a registered charity.

Advantages:

- The recommended allocation is within the budgets for all three years of the 2021-2031 Long-term Plan. \$13,643 remains in the 2021/22 budget; \$120,000 remains in the 2022/23 budget; \$120,000 remains in the 2023/24 budget.
- The community board is showing support for most applicants.
- Funding recommendations are promoting equitable allocations to sports, arts and heritage, reflective of the similar value that they contribute to the community.
- The community board is declining applicants whose projects do not clearly align with the Grant Policy.
- Remaining funds are available for further funding rounds over all three years of the Long-term Plan.

Disadvantages:

- Most applicants are not receiving the full amount requested.
- Some applicants may not be able to carry out their projects due to reduced or declined funding; ADMI in particular is receiving significantly less than requested, which will have an impact on the current operational model of the museum. ADMI would need to consider a revised operating model and provide some detail to staff to ensure that any allocated funds will be used for the operational purposes which they applied for.
- Many applicants continue to receive an annual grant from the board, despite not indicating a goal to become less reliant on community board funding.

Option 2

The community board considers allocating different amounts of funding to applicants, in line with the grants criteria and available budget, considering the following:

- Alignment with the grants criteria.
- Total budget and available funds.
- Ongoing functionality of well-performing community organisations.
- A second funding round to be advertised in the third quarter of the 2021/22 financial year, and two funding rounds per year in the 2022/23 and 2023/24 financial years.

Advantages:

- The community board has the discrepancy to allocate grants of a lesser or greater amount, in line with the 2019 Grant Policy and assessment matrix, and within the set budgets.

Disadvantages:

- Recommendations have been made considering the available budgets, and the 2019 Grant Policy and assessment matrix.

5. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the (social/cultural/economic/environmental) wellbeing of communities, in the present and for the future by providing financial support for community-led projects and initiatives.
Financial implications – Is this decision consistent with proposed activities and budgets in long term plan/annual plan?	Yes
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes, consistent with the Grant Policy.
Considerations as to sustainability, the environment and climate change impacts	None
Risks Analysis	

	There is a risk that some applicants may not be able to carry out their projects as outlined due to insufficient funding.
Significance, Consultation and Engagement (internal and external)	None required

6. Next Steps

The community board agrees on and resolves the grant amount for each applicant.

The applicants are advised in writing of the community board's decision, with information about any conditions applied to the approved grant, and the process for uplifting the grant if relevant.

If approved, payment of the approved grant is made once an accountability form has been submitted for any previous grants, and an invoice is received.

7. Attachments

- Appendix 1 - VCB Assessment Matrix 2021-24 [↓](#)
- Appendix 2 - Alexandra Community Advice Network Application.pdf [↓](#)
- Appendix 3 - Alexandra District Museum Inc Application.pdf [↓](#)
- Appendix 4 - Alexandra and Districts Youth Trust Application.pdf [↓](#)
- Appendix 5 - Bolder Inn grant application.pdf [↓](#)
- Appendix 6 - Earnscleugh Community Society Inc Application.pdf [↓](#)
- Appendix 7 - Earnscleugh Irrigation Company Application.pdf [↓](#)
- Appendix 8 - Galloway Hall Grant Application.pdf [↓](#)
- Appendix 9 - Haehaeata Natural Heritage Trust Application.pdf [↓](#)
- Appendix 10 - Historic Clyde Grant Application.pdf [↓](#)
- Appendix 11 - Keep Alexandra Clyde Beautiful Application.pdf [↓](#)
- Appendix 12 - Ophir Welfare Committee Grant Application.pdf [↓](#)
- Appendix 13 - Otago Country Cricket Application.pdf [↓](#)
- Appendix 14 - Salvation Army Grant Application.pdf [↓](#)
- Appendix 15 - Shaky Reserve Grant Application.pdf [↓](#)

Report author:

Reviewed and authorised by:



Nikki Aaron
Community Development Officer
21/09/2021



Sanchia Jacobs
Chief Executive Officer
29/09/2021

VCB Funding Applications Evaluation Matrix 2021/22 FY

VCB Grant Cost Centre 2431 2435					Balance Budget 2021-22	\$ 120,000	Granted	\$18,241.92	Surplus / Deficit		\$101,758.08				
Applicant/Project		Purpose				Criteria					\$ Funded Previously	\$ Cost	\$ Applied	\$ Recommended to Grant	Comments
	Ref	Empowers local communities	Community-driven, enhances well-being of residents	Supports approved strategies plans	Delivers community-outcomes	Project well planned defined	Benefits clearly demonstrated	Costs clear reasonable	Broad community gain not individual	Demonstrates ability to become self-sustaining					
Alexandra Community Advice Network	GRA21 0716104	Some	Yes	No	Yes	Yes	Yes	Yes	Yes	No	\$4,000.00	\$20,950.00	\$5,000.00	\$2,000	The project does not have strong alignment with Council's plans and strategies, but does provide good opportunities for connecting residents. Recommend applicant consider an application that is more project focussed, e.g. volunteer driver scheme.
Alexandra District Museum Inc	GRA21 0662030	Yes	Yes	Yes	Yes	More	Yes	No	Yes	No	\$78,000.00	\$169,901.00	\$125,000.00	\$40,000	Recommend \$40,000 to bring in line with district wide arts, heritage and sport funding (approx \$40,000pa for each recommended to Council), as well as with the Cromwell Museum (\$40,000 per annum approved by CCB). \$21,758 is the pro-rata amount for nine months, reflecting the hardship grant of \$18,2412 that was approved in June 2021. Suggest applicant consider changing hours to reflect Cromwell Museum (7 days 11am-3pm). This 33% reduction in opening hours will significantly reduce the cost of wages required to run the museum (wages are \$117,600 of the total budget). Suggest applicant liaise with Cromwell Museum, who have a strong volunteer base who are heavily involved with the museum.
Alexandra and Districts Youth Trust	GRA21 0739853	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	\$6,000.00	\$187,529.00	\$6,000.00	\$6,000	This is a contribution towards rent costs to reflect no Council owned facilities being available for the Trust.
Bolder Inn	GRA21 0749349	Some	Yes	No	Some	Some	Some	Some	Some	Yes	\$0.00	\$60,426.00	\$10,003.00	\$0	Suggest decline with review of lease agreement now that charitable status is in place; offering to Bolder Inn (and the Alexandra Rugby Club who share the same building) an option for a rent review under the terms and conditions of the new Community Leasing and Licencing Policy. This could potentially (subject to providing financial statements – if any) reduce their rental of the area from \$2Kpa down to \$351pa for the remaining time before their next rent review and lease renewal due 2025.
Earnsclough Community Society Inc	GRA21 07455966	Yes	Yes	Yes	Yes	Some	Some	Yes	Yes	Some	\$1,250.00	\$5,000.00	\$1,500.00	\$1,500	Increased grant request to assist with some maintenance requirements that go above the normal budget. The committee can draw on the Earnsclough Amenity Trust fund, and have done so in the past for larger upgrades (kitchen and heating), but this fund is for the entire Earnsclough community, not just the hall.
Earnsclough Irrigation Company	GRA21 0734413	Some	Some	Yes	Yes	More	Yes	Yes	Yes	No	\$0.00	\$69,645.00	\$24,375.00	\$5,000	A project with wide community benefit that aligns with the grants policy. Recommend \$5,000 as a contribution to show support with the project, which is not on Council land. Encourage the group to seek additional funding from other funders such as the ORC ECO Fund and DOC Community Fund.
Galloway Hall	GRA21 0723656	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Some	\$2,500.00	\$12,551.00	\$10,000.00	\$5,000	Seeking additional financial support towards urgent maintenance cost for this historical building from the 1890's. Recommend a partial contribution to help fund the urgent need to replace 50% of the roof.

Haehaeata Natural Heritage Trust	GRA21 075554 0	Yes	Yes	Yes	More	Yes	Yes	Yes	Yes	More	\$0.00	\$5,450.00	\$5,450.00	\$5,450	Has a plan to become a self-sustainable community-run nursery over the next 1-2 years. Recommend this one-off funding to support the group to expand the nursery in order to become self-sustainable. The applicants financials show a shift to becoming less reliant on grants and more reliant on plant sales.
Historical Clyde Inc	GRA21 074087 2	No	Yes	Yes	Some	Some	Yes	No	Yes	No	\$7,000.00	\$65,000.00	\$28,500.00	\$0	Aligns somewhat with community grants criteria. Budget is incomplete and additional costs such as resource consents and lighting are not included. Suggest considering a contribution towards resource consents for the project, up to \$1,500.
Keep Alexandra Clyde Beautiful	GRA21 074559 1	Yes	Yes	Yes	Yes	Some	Yes	Some	Yes	No	\$4,500.00	\$8,475.00	\$8,475.00	\$3,475	Has received an annual grant from the community board since 1996. Recommend funding for ongoing initiatives. More detail needed for the \$5,000 request for seating. Suggest group return to next funding round with more of a project plan and budget for this. Any funding approved should include an MOU between KACB and Council.
Ophir Welfare Committee	GRA21 080290 2	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Some	\$1,000.00	\$3,050.00	\$1,500.00	\$1,000	The committee has received a \$1,000 grant from VCB for pool operations since 2017/18. Council also contributes \$3,000 annually outside of the grants round to the pool for operational costs. This has previously sat with Property but now sits in Parks and Reserves. The pool also received \$60,000 through the Provincial Growth Fund last year to upgrade the changing area and reticulation pipes.
Otago Country Cricket	GRA21 074922 7	Some	Yes	Some	Yes	More	Yes	Yes	Yes	Yes	\$0.00	\$95,000.00	\$25,000.00	\$10,000	The electronic scoreboard is required to keep the Cricket WOF for the ground – if they lose it they are unlikely to have first class cricket at the ground. Currently hire an electronic scoreboard when required (\$10,000-\$13,000 per season is the estimated cost). This cost of the scoreboard is a one-off cost and it is not expected that the group would return for further funding. The screen can be hired by other groups for public events, such as movie screenings.
Salvation Army	N/A	Yes	More	Yes	Yes	Yes	Yes	Yes	Yes	More	\$0.00	\$297.00	\$297.00	\$297	This is a retrospective request to cover the cost of a consent fee. Council asked Salvation Army to relocate one of its tunnel houses for the community garden, which required payment of a consent fee of \$297. Due to the urgency of needing to relocate the tunnel house and pay the fee, the applicant could not wait until the funding round. This is an exceptional circumstance and it is recommended that the fee is reimbursed by way of a grant.
Shaky Bridge Reserve Group	GRA21 072092 3	Yes	Yes	Yes	Yes	More	Yes	Yes	Yes	More	\$0.00	\$40,480.00	\$9,393.00	\$9,393	Funding is for a water connection to ensure that the planting plan is successful. The asset will sit with CODC and after 3 years all maintenance will revert to CODC. This will need to be included in the MOU between KACB and CODC. This is a one-off cost which will have long-term benefits.
											\$104,250.00	\$ 743,754.00	\$260,493.00	\$89,115.00	
TOTAL											\$ 104,250.00	\$ 743,754.00	\$ 260,493.00	\$ 89,115.00	

No - does not align with criteria

Some - aligns somewhat with criteria

More - goes above expectations for criteria alignment

Yes - aligns with criteria

VCB Funding Applications Evaluation Matrix 2022/23 FY

VCB Grant Cost Centre 2431 2435						Balance Budget 2021-22	\$ 120,000	Granted	\$0.00	Surplus / Deficit				\$120,000.00	
Applicant/Project		Purpose				Criteria					\$ Funded Previously	\$ Cost	\$ Applied	\$ Recommended to Grant	Comments
	Ref	Empowers local communities	Community-driven, enhances well-being of residents	Supports approved strategies plans	Delivers community-outcomes	Project well planned defined	Benefits clearly demonstrated	Costs clear reasonable	Broad community gain not individual	Demonstrates ability to become self-sustaining					
Alexandra Community Advice Network	GRA21 0716104	Some	Yes	No	Yes	Yes	Yes	Yes	Yes	No	\$4,000.00	\$20,950.00	\$5,000.00	\$0	The project does not have strong alignment with Council's plans and strategies, suggest ACAN can apply next year if a specific project needs financial support.
Alexandra District Museum Inc	GRA21 0662030	Some	Yes	Some	Yes	Yes	Yes	No	Yes	No	\$78,000.00	\$169,901.00	\$125,000.00	\$0	The requested amount covers 100% of the wages of museum staff (2.06 FTE) and reflects the combined funding historically received from Council and VCB. The museum is eligible to reapply in the applicable financial year.
Alexandra and Districts Youth Trust	GRA21 0739853	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	\$6,000.00	\$187,529.00	\$6,000.00	\$0	This is a contribution towards rent costs to reflect no Council owned facilities being available for the Trust.
Earnsclough Community Society Inc	GRA21 07455966	Yes	Yes	Yes	Yes	Some	Some	Yes	Yes	Some	\$1,250.00	\$5,000.00	\$1,500.00	\$0	The hall committee has received a grant of \$1,250 from VCB to assist with running costs of the hall since 2007. They have increased their grant request to assist with some maintenance requirements that go above the normal budget. The committee can draw on the Earnsclough Amenity Trust fund, and have done so in the past for larger upgrades (kitchen and heating), but this fund is for the entire Earnsclough community, not just the hall.
Earnsclough Irrigation Company	GRA21 0734413	Some	Some	Yes	Yes	More	Yes	Yes	Yes	No	\$0.00	\$69,645.00	\$24,375.00	\$0	Encourage the group to seek funding from other funders such as the ORC ECO Fund and DOC Community Fund with option to reapply to VCB.
Galloway Hall	GRA21 0723656	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Some	\$2,500.00	\$5,500.00	\$5,000.00	\$0	Seeking additional financial support towards urgent maintenance cost for this historical building from the 1890's. Recommend applicant reapply next year with update on progress of upgrades.
Ophir Welfare Committee	GRA21 0802902	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Some	\$1,000.00	\$3,050.00	\$1,500.00	\$0	The committee has received a \$1,000 grant from VCB for pool operations since 2017/18. Council also contributes \$3,000 annually outside of the grants round to the pool for operational costs. This has previously sat with Property but now sits in Parks and Reserves. The pool also received \$60,000 through the Provincial Growth Fund last year to upgrade the changing area and reticulation pipes.
											\$92,750.00	\$461,575.00	\$168,375.00	\$0.00	
TOTAL											\$92,750.00	\$461,575.00	\$168,375.00	\$-	

No - does not align with criteria

Some - aligns somewhat with criteria

More - goes above expectations for criteria alignment

Yes - aligns with criteria

VCB Funding Applications Evaluation Matrix 2023/24 FY

VCB Grant Cost Centre 2431 2435		Balance Budget 2021-22				\$ 120,000		Granted		\$0.00		Surplus / Deficit		\$120,000.00	
Applicant/Project		Purpose				Criteria					\$ Funded Previously	\$ Cost	\$ Applied	\$ Recommen ded to Grant	Comments
	Ref	Empowe rs local communi ties	Communi ty-driven, enhance s well-being of residents	Supports approved strategies plans	Delivers community-outcomes	Project well planned defined	Benefits clearly demonstra ted	Costs clear reasonabl e	Broad community gain not individual	Demon strates ability to becom e self-sustaini ng					
Alexandra Community Advice Network	GRA21 071610 4	Some	Yes	No	Yes	Yes	Yes	Yes	Yes	No	\$4,000.00	\$20,950.00	\$5,000.00	\$0	The project does not have strong alignment with Council's plans and strategies, suggest ACAN can apply next year if a specific project needs financial support.
Alexandra District Museum Inc	GRA21 066203 0	Some	Yes	Some	Yes	Yes	Yes	No	Yes	No	\$78,000.00	\$169,901.00	\$125,000.00	\$0	The requested amount covers 100% of the wages of museum staff (2.06 FTE) and reflects the combined funding historically received from Council and VCB. The museum is eligible to reapply in the applicable financial year.
Alexandra and Districts Youth Trust	GRA21 073985 3	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	\$6,000.00	\$187,529.00	\$6,000.00	\$0	This is a contribution towards rent costs to reflect no Council owned facilities being available for the Trust.
Earnsclough Community Society Inc	GRA21 074559 66	Yes	Yes	Yes	Yes	Some	Some	Yes	Yes	Some	\$1,250.00	\$5,000.00	\$1,500.00	\$0	The hall committee has received a grant of \$1,250 from VCB to assist with running costs of the hall since 2007. They have increased their grant request to assist with some maintenance requirements that go above the normal budget. The committee can draw on the Earnsclough Amenity Trust fund, and have done so in the past for larger upgrades (kitchen and heating), but this fund is for the entire Earnsclough community, not just the hall.
Galloway Hall	GRA21 072365 6	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Some	\$2,500.00	\$3,680.00	\$3,000.00	\$0	Seeking additional financial support towards urgent maintenance cost for this historical building from the 1890's. Recommend applicant reapply next year with update on progress of upgrades.
Ophir Welfare Committee	GRA21 080290 2	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Some	\$1,000.00	\$3,050.00	\$1,500.00	\$0	The committee has received a \$1,000 grant from VCB for pool operations since 2017/18. Council also contributes \$3,000 annually outside of the grants round to the pool for operational costs. This has previously sat with Property but now sits in Parks and Reserves. The pool also received \$60,000 through the Provincial Growth Fund in 2020 to upgrade the changing area and reticulation pipes.
											\$92,750.00	\$ 390,110.00	\$142,000.00	\$0.00	
TOTAL											\$ 92,750.00	\$ 390,110.00	\$ 142,000.00	\$ -	

No - does not align with criteria

Some - aligns somewhat with criteria

More - goes above expectations for criteria alignment

Yes - aligns with criteria

Community Development - Grants

GRA210716104



1 Dunorling Street
PO Box 122, Alexandra 9340
New Zealand
03 440 0056
Info@codc.govt.nz
www.codc.govt.nz



Application For
Which Grant
Grant Application

Vincent Community Board
Community
GRA210716104

The Applicant:

Organisaton Name
Contact
Phone
Email
Address
Organisaton Type

Alexandra Community Network Advice Incorporated
Anne Dougherty
0272356687
adeeclyde@gmail.com
14 Centennial Avenue, Alexandra 9320
Charitable Trust

The Project:

Project Name
Description

Community Funds
Our project is the continuation of our service for another year.
Our organisation has an office at Alexandra Community House. The office is manned by two volunteers per shift, is open from 9am to 3pm Monday to Friday, and provides a welcoming and non-threatening environment. Those seeking our services can phone or email us at this office but more importantly, they can call in, without an appointment, to discuss their issues face to face with one of our empathetic volunteers. We have an answer phone for those calling outside opening hours. We have a website and a Facebook page.
We maintain a database of social services, clubs and community services and trade services available in our region and have a large amount of information in electronic and written forms. Much of the information on our database is not readily available to the general public by other means. eg. the internet.
We administer the Meals on Wheels roster and deliveries in the Alexandra area. The deliveries are undertaken by 80 volunteer drivers.
We now co-ordinate a Volunteer Driver Scheme for local residents who do not have access to a vehicle or to public transport. We have approximately 30 clients and 12 drivers per month.

	<p>In conjunction with local legal firms, we arrange the provision of a free legal advice service at our office at lunchtime on Mondays.</p> <p>We coordinate a weekly service whereby local JPs are available at Community House to witness documents and for general consultation.</p>
Start Date	01/07/2021
End Date	30/06/2022
The 4 well beings	
Social	<p>The services we provide have a community and social service focus, help connect communities and improve well-being and the quality of people's lives.</p> <p>We are the co-ordinator of the Volunteer Meals on Wheels Service in Alexandra on a Monday to Friday basis. These recipients need to be approved by a medical professional.</p> <p>We also co-ordinate a Volunteer Driver Scheme where drivers are available throughout each weekday for taking clients to medical, hospital and other appointments as there is no adequate public transport or taxi service in the area. This also includes trips to and from Dunstan Hospital in Clyde.</p> <p>Our project aims to ensure that those who seek our services do not suffer through ignorance of their rights and responsibilities, or of the services available, or through an inability to express their needs effectively. Our volunteers benefit from the satisfaction of serving the people in our community.</p>
Economic	<p>Our organisation has very little economic impact in the community, however we do have 30 volunteers who give freely of their time.</p> <ul style="list-style-type: none"> • Local lawyers who volunteer their time for our weekly free legal appointments. • Local JPs volunteer their time to assist our clients when called upon and provide a weekly service at the rooms. • The Meals on Wheels drivers (80) and Volunteer Driver Service (20) also contribute their time on a voluntary basis
Environmental	<p>This project has relatively little impact on the environment</p>
Cultural	<p>We have been providing this service for almost 40 years and our client numbers generally increase each year.</p> <ul style="list-style-type: none"> • We have a very comprehensive database of every local club, social service group and organisation. Te Ao Huri and Uruuruwhenua Health Inc are included in our database and are consulted when updating our data. At our monthly training meetings representatives of various organisations speak to our members about the services they offer. Local hapu and iwi are invited to take part in these training meetings.
Measures	<p>We keep a daily log of all enquiries and activities from which monthly statistics are developed. This validates that the service is frequently used and appreciated by the community.</p> <p>Administration of our organisation is provided by a</p>

Management Committee (volunteers) who meet monthly to review the current operational performance. Our paid co-ordinator (40 hours a month) also ensures that services we are providing are in line with community needs.

Demand for our services has been consistent for over 39 years. A large majority of enquires comes from people who do not have internet access and therefore contact us for assistance with their questions.

Our volunteers are on duty, 2 on each shift, 5 days a week - about 2,800 hours a year. They also volunteer extra time to attend training meetings and undertake administration tasks.

Meet at least three of the strategic priorities:

The Budget:

Year 1 - 2021/22:	5000.00
Year 2 - 2022/23:	5000.00
Year 3 - 2023/24:	5000.00
Total Requested \$	15000.00

Cost Breakdown

We need these funds to facilitate the costs of operating this service each year. From our Budget which is attached you will see where our costs are directed. If you wish to know any specific amounts please contact us for further details.

Previously received funding?

Yes

Amount Received

4000.00

Backup Plan

We have a Term Deposit that can be used for backup funds if we are not successful with this grant

The End:

Attachments Ticked

- Financial accounts (for applications of \$10,000 or more)

All information provided is complete and correct

True

Have read and acknowledge the standard Central Otago Terms and Conditions of Grant Funding

Yes

Acknowledge that your application will be assessed in accordance with the principles and objective contained in the Grants Policy and that Council's representative funding committee is the final decision-making

Yes

authority

Information about your application (including the applicant's name, project title, and a summary of the proposal) and any approved funding may be made publicly available by Council

Yes

If successful, the grantee will be required to report on the success or otherwise of the event following completion of the project or at a time to be agreed

Yes

Name:

Anne Dougherty

Date

26/07/2021

Signature (8 kb)

**Alexandra Community Advice Network
Budget for Year ending 30 June 2022**

Income

Donations, Grants & Fundraising Income

Grants - United Way	3,000
Grants - Central Lakes Trust	10,000
Grants - Otago Community Trust	2,000
Other grants & donations	6,000
Fundraising Income	400

Investment Income

Interest Received	200
-------------------	-----

21,400

200

Total Income

21,600

Expenses

Volunteer and Employee related costs

Wages & Salaries	11,000
Employer Kiwisaver	330
A.C.C. Expenses	30
Coordinator Travel Allowance	240
Coordinator Supervision	250
Training Expenses	300

12,150

Costs relating to provision of services

Advertising	100
Office Expenses	200
Computer Expenses	500
Electricity	700
Insurance Expenses	650
XERO Subscription	140
Office Maint. & Improvements	400
Photocopying Expenses	400
Publications	200
Publicity	400
Rent	2,400
Rent Related Outgoings	750
Stationery	100
Subscriptions	200
Telephone & Internet	750
Website Maintenance	250

8,140

Other expenses

Auditing	100
Honorarium	200
Bank Charges	10
Charities Register	50
Sundries	300

660

Total Expenses

20,950

Net Cash Surplus/Deficit

650

Alexandra Community Advice Network Incorporated**Performance Report****For the year ended:
30 June 2020****Contents**

	Page
Non-Financial Information:	
Entity Information	2
Statement of Service Performance	3
Financial Information:	
Statement of Receipts and Payments	4
Statement of Resources and Commitments	5
Notes to the Performance Report	6, 7, 8
Independent Review Report	9

Alexandra Community Advice Network Incorporated

Entity Information

"Who are we?", "Why do we exist?"

**For the year ended:
30 June 2020**

Legal Name of Entity:* Alexandra Community Advice Network Inc.

Type of Entity and Legal Basis (if any):* Incorporated Society

Registration Number: CC20857

Entity's Purpose or Mission: *

To ensure that individuals do not suffer through ignorance of their rights and responsibilities, or of the services available, or through an inability to express their needs effectively.

Entity Structure: *

ACAN has a Management Committee, elected annually, consisting of a Chairperson, Vice-Chairperson (opt), Secretary, Treasurer and additional elected members up to a total of eleven. The paid ACAN coordinator is an ex-officio member of the Management Committee without voting rights.

Operational Structure

Our operation is run from an office at Alexandra Community House. It is open Monday to Friday 9am to 3pm. Two volunteers are on duty during these hours. The operation is managed by the coordinator who attends the office five days a week for a minimum of two hours daily. All out of hours activities are run by ACAN volunteers.

Main Sources of the Entity's Cash and Resources:*

The entity's activities are funded by grants from local government and other philanthropic organisations and by fundraising.

Main Methods Used by the Entity to Raise Funds:*

Fundraising methods include the sale of second hand books, magazines and other goods, and social events for members and associates.

Entity's Reliance on Volunteers and Donated Goods or Services: *

Except for the work of the part time coordinator, the entity relies on gifts of volunteer time to provide the service, management committee work and fundraising. The second hand goods sold for fundraising are all donated.

Additional Information*

Contact details

Physical Address: Alexandra Community House, 14-20 Centennial Avenue, Alexandra.

Postal Address: Alexandra Community House, 14-20 Centennial Avenue, Alexandra 9320

Phone/Fax: 03 448 7771

Email/Website: alexcan@ach.org.nz



Alexandra community advice network

Alexandra Community Advice Network Incorporated

Statement of Service Performance

"What did we do?"

For the year ended
30 June 2020

Description of the Entity's Outcomes:

Providing access to information and services for national and local organisations.
Providing impartial and confidential guidance and support to all individuals seeking information and help.
To encourage community development in order to enhance the wellbeing of the area.

Description and Quantification (to the extent practicable) of the Entity's Outputs:*	Actual*	Budget	Actual*
	This Year	This Year	Last Year
Total of enquiries received for the year.	2271		2658

Additional Output Measures:

Additional Information:

Alexandra Community Advice Network Incorporated

Statement of Receipts and Payments

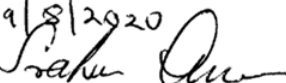
"How was it funded?" and "What did it cost?"


For the year ended:

30 June 2020

Notes	Actual* This Year \$	Budget This Year \$	Actual* Last Year \$
Operating Receipts			
Donations, fundraising and other similar receipts*	17,703		22,939
Fees, subscriptions and other receipts from members*	-		-
Receipts from providing goods or services*	11		38
Interest, dividends and other investment income receipts*	662		800
Other operating receipts			
Total Operating Receipts	18,376	-	23,777
Operating Payments			
Payments related to public fundraising*	-		-
Volunteer and employee related payments*	10,629		11,197
Payments related to providing goods or services*	7,370		6,735
Grants and donations paid*	-		50
Other operating payments	580		341
Total Operating Payments	18,579	-	18,323
Operating Surplus or (Deficit)	(203)	-	5,454
Capital Receipts			
Receipts from the sale of resources*	-		-
Receipts from borrowings*	-		-
Capital Payments			
Purchase of resources*	1,230		1,034
Repayments of borrowings*	-		-
Increase/(Decrease) in Bank Accounts and Cash*	(1,433)	-	4,420
Bank accounts and cash at the beginning of the financial year*	34,209		29,789
Bank Accounts and Cash at the End of the Financial Year*	32,776	-	34,209
Represented by:*			
Cheque account(s)	1,179		2,232
Savings account(s)	14,260		14,607
Term Deposit account(s)	17,316		17,316
Petty Cash	21		54
Total Bank Accounts and Cash at the End of the Financial Year*	32,776	-	34,209

This performance report has been approved by the Committee, for and on behalf of
Alexandra Community Advice Network Incorporated.

Date 19/8/2020
Signature 
Name Graham Quinn
Position Chairperson

Date 19/8/20
Signature 
Name Pat Braddick
Position SECRETARY

Alexandra Community Advice Network Incorporated

Statement of Resources and Commitments

"what the entity owns?" and "what the entity owes?"

As at

30 June 2020

SCHEDULE OF RESOURCES		This Year	Last Year
		\$	\$
Bank Accounts and Cash (from Statement of Receipts and Payments)*		32,776	34,209
Money Held on Behalf of Others*			
Description*	Amount*	Amount*	
	-	-	
Money Owed to the Entity*			
Description*	Amount*	Amount*	
	-	-	
Other Resources*			
Description and Source of Value* (cost or current value required if practicable to obtain)	Cost or Current Value*	Cost or Current Value*	
Office Desk & drawers	364	447	
Website	257	774	
Laptop Computer	902	-	

SCHEDULE OF COMMITMENTS		This Year	Last Year
		\$	\$
Money Payable by the Entity*			
Description*	Amount*	Amount*	
Unpaid invoices	95	200	
Wages and salaries	-	207	
Other Commitments*			
Nil			
Guarantees*			
Nil			

SCHEDULE OF OTHER INFORMATION		This Year	Last Year
		\$	\$
Grants or Donations with Conditions Attached (where conditions not fully met at balance date)*		Amount*	Amount*
		-	-
Resources Used as Security for Borrowings*		-	-

Alexandra Community Advice Network Incorporated**Notes to the Performance Report**

**For the year ended
30 June 2020**

Note 1: Accounting Policies "How did we do our accounting"**Basis of Preparation***

Alexandra Community Advice Network Incorporated is permitted by law to apply PBE SFR-C (NFP) Public Benefit Entity Simple Format Reporting - Cash (Not-For-Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis.

Goods and Services Tax (GST)*

Alexandra Community Advice Network Incorporated is not registered for GST. Therefore amounts recorded in the Performance Report are inclusive of GST (if any).

Change of Accounting Policy

No changes in accounting policy.

Note 4: Correction of Errors***Note 5: Related Party Transactions**

There were no transactions involving related parties during the financial year. (Last Year - Nil)

Note 6: Events After the Balance Date

There were no events that have occurred after the balance date that would have a significant impact on the Performance Report. (Last Year - Nil)

Note 7: Additional Notes

Alexandra Community Advice Network Incorporated

Notes to the Performance Report

For the year ended
30 June 2020

Note 2 : Analysis of Receipts "How was it funded?"

Receipt Item	Analysis	This Year \$	Last Year \$
Fundraising receipts	Raffles	-	-
	Books & Magazines	203	267
	Total	203	267
Receipt Item	Analysis	This Year \$	Last Year \$
Grants and donations	Donations	-	172
	Grants - Central Lakes Trust	8,500	7,000
	Grants - CODC Community Boards	4,000	4,000
	Grants - Otago Community Trust	2,000	1,500
	Grants - NZ Lottery Grants	2,000	4,000
	Grants - COGS	1,000	3,000
	Grants - United Way	-	3,000
	Total	17,500	22,672
Receipt Item	Analysis	This Year \$	Last Year \$
	Fees, subscriptions and other receipts from members	-	-
	Total	-	-
Receipt Item	Analysis	This Year \$	Last Year \$
	Receipts from providing goods or services	11	38
	Total	11	38
Receipt Item	Analysis	This Year \$	Last Year \$
	Interest, dividends and other investment income receipts	153	221
	Term Deposit Interest	509	579
	Total	662	800
Receipt Item	Analysis	This Year \$	Last Year \$
	Other receipts	-	-
	Total	-	-
Receipt Item	Analysis	This Year \$	Last Year \$
	Capital receipts	-	-
	Total	-	-

Alexandra Community Advice Network Incorporated

Notes to the Performance Report

For the year ended
30 June 2020

Note 3 : Analysis of Payments "What did it cost?"

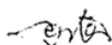
Payment Item	Analysis	This Year \$	Last Year \$
Payments related to public fundraising		-	-
	Total	-	-
Payment Item	Analysis	This Year \$	Last Year \$
Volunteer and employee related payments	Wages & Salaries	9,828	10,217
	Employer Kiwisaver	157	288
	A.C.C. Expenses	30	30
	Coordinator Travel Allowance	220	260
	Coordinator Supervision	295	350
	Training Expenses	99	52
	Total	10,629	11,197
Payment Item	Analysis	This Year \$	Last Year \$
Payments related to providing goods or services	Advertising	59	59
	Office Expenses	146	193
	Computer Expenses	597	149
	Electricity	629	630
	Insurance Expenses	618	591
	Office Maint. & Improvements	338	299
	Photocopying Expenses	408	509
	Publications	110	251
	Publicity	290	314
	Rent	2,354	2,098
	Rent Related Outgoings	623	682
	Stationery	227	30
	Subscriptions	135	215
	Telephone & Internet	651	715
	Website Maintenance	185	-
	Total	7,370	6,735
Payment Item	Analysis	This Year \$	Last Year \$
Grants and donations paid	Alexandra Community House	-	50
	Total	-	50
Payment Item	Analysis	This Year \$	Last Year \$
Other operating payments	Auditing	100	100
	Bank Charges	-	1
	Charities Register	51	51
	Sundry Expenses	429	189
	Total	580	341
Payment Item	Analysis	This Year \$	Last Year \$
Capital payments	Laptop Computer	1,230	-
	Website	-	1,034
	Total	1,230	1,034

Re Alexandra Community Advice Network Incorporated

Performance report for year ended 30/6/2020

I have reviewed the accounts for the year ended 30th June 2020
and advise the figures represent a true and accurate record of
all transactions detailed in this period.

Reviewed By Ralph Sutton Porter of 29 Orchard Drive Alexandra



21/7/2020

Community Development - Grants

GRA210662030



1 Dunorling Street
PO Box 122, Alexandra 9340
New Zealand

03 440 0056

Info@codc.govt.nz
www.codc.govt.nz



Application For
Which Grant
Grant Application

Vincent Community Board
Community
GRA210662030

The Applicant:

Organisaton Name

Alexandra District Museum Inc t/a Central Stories
Museum and Art Gallery

Contact

Brian Budd

Phone

+10276769546

Email

manager@centralstories.com

Address

21 Centennial Avenue, Alexandra, Alexandra 9340

Organisaton Type

Incorporated Society with Charitable Status

The Project:

Project Name

Central Stories Museum and Art Gallery Annual
Operating Costs

Description

Central Stories Museum and Art Gallery runs a community museum which houses and displays artifacts, art works and historical information relating to the Central Otago District. It also runs the Central Otago District Community Art Gallery, the only community art gallery in Central Otago, and curates exhibitions of the works of Central Otago Artists and Artists from beyond Central Otago. Exhibitions change every six to eight weeks. CS also provides educational opportunities for schools, the community and visitors. Present events and services that benefit the Central Otago District and Vincent Ward.

Central Stories Museum and Art gallery is the hub of culture and heritage in Central Otago.

Start Date

01/09/2021

End Date

30/06/2024

The 4 well beings

Social

Arts and Culture enhances quality of life
Manage and make available a Community Museum and Art Gallery.

Economic

Collection and care/management of the Districts historical artifacts.
 Make available to the community and visitors information on the history of the District.
 Supports the arts community with exhibition opportunities.
 Presents educational opportunities for residents, visitors and schools.
 Offers a wide range of research material related to Central Otago.
 Offers information to visitors to the area.
 Present concerts for residents and visitors.
 Museum open to the public 10am to 4pm seven days a week.

Provides employment. \$117,000 of salaries and wages paid out annually.
 Supports local businesses.
 Support local artists with the opportunity to sell art works through exhibitions in the Gallery and through the Good Art Shop and Central Stories website.
 Outlet for the sale of art, poetry and history books written by Central Otago residents.
 Attracts funding and sponsorship for a variety of events held in the Henderson, Grant and Heafey Galleries and in the Museum Foyer.

Environmental

Activities at Central Stories has no impact on the environment.

However, the collection of historical artifacts and information creates an environment for the preservation of the Districts history.

Art Gallery enhances the artistic environment and the environment in which artists can create and thrive.

Cultural

Tells the stories of the Districts History

Managers a large collection of artifacts

Curate art exhibitions of work by local Artists and Artists from further afield

Presents concerts for the enjoyment of the local; community

Research room holds historical information available to residents and visitors.

Link activity at Central Stories with major events such as Blossom Festival.

Storage of the Eden Hore Collection on behalf of CODC.

Measures

Number of visitors to Central Stories.

Financial results.

Variety of exhibitions and concerts presented.

Number of school groups visiting Central Stories.

Art works sold through exhibitions and the Good Art Shop.

Meet at least three of the strategic priorities:

The Budget:

Year 1 - 2021/22:	125000.00
Year 2 - 2022/23:	125000.00
Year 3 - 2023/24:	125000.00
Total Requested \$	375000.00

Cost Breakdown

Wages and salaries
Other annual operating costs

Previously received funding?

Yes

Amount Received

1278253.00

Backup Plan

REFER ATTACHED DOCUMENT TITLED ADMI FUNDING APPLICATION SUPPORTING DOCUMENT
Reduction of operating costs which currently run at a total of \$169,901 per annum. The only costs that can be cut out of the budget are salaries and wages currently \$117,600 annually.
Try and run the operation with volunteers which has become more difficult in recent years.
Reduce opening hours.
Charge members of the public an entry fee.
Other action would be to consider commercial activity which in the past has not found favour with CODC due to the nature of the ADMI Lease.

The End:

Attachments Ticked

- Financial accounts (for applications of \$10,000 or more)
- Supporting documentation such as letters of support, quotes and estimates (if applicable)

All information provided is complete and correct True

Have read and acknowledge the standard Central Otago Terms and Conditions of Grant Funding Yes

Acknowledge that your application will be assessed in accordance with the principles and objective contained in the Grants Policy and that Council's representative funding committee is the final decision-making authority Yes

Information about your application (including the applicant's name, project title, and a summary of the proposal) and any approved funding may be made publicly available by Council Yes

If successful, the grantee will be required to report on the success or otherwise of the event following completion of the project or at a time to be agreed Yes

Name: Brian Budd

Date: 14/07/2021

Signature (11 kb)

A handwritten signature in black ink, appearing to be 'K. B. Smith', is positioned to the right of the text 'Signature (11 kb)'. The signature is written in a cursive style.



Alexandra District Museum Inc Trading as Central Stories Museum and Art Gallery

Background

Alexandra District Museum Incorporated (ADMI) is a not-for-profit incorporated trust and registered charity that trades as *Central Stories Museum and Art Gallery*. ADMI manages a purpose-built cultural facility, which opened in December 2005. It includes a museum, temporary gallery spaces, a research room, gift/art shop and collection storage spaces. A key purpose of Central Stories Museum and Art Gallery is to act as the hub for cultural and heritage in Central Otago, administering collections, undertaking research and fielding public enquiries. It also presents an annual calendar of art exhibitions and in the past 12 months has organised and promoted a number of concerts in the museum building foyer.

The research room is used constantly by Central Otago residents and visitors for a variety of research and education purposes.

A number of schools visit the Museum and Art Gallery and the facility has become a hub for education activity.

The Board, responsible for the strategic direction of ADMI, continues to be volunteer based.

The Central Stories Museum and Art Gallery is currently run by a full-time Manager, Part time front of house/administrator position, part-time Collections Manager with the assistance of volunteers at various times during the week.

The facility is open to the public 7 days a week from 10am to 4pm Monday to Saturday and 11am to 2pm on Sunday.

The Vincent Community Board has provided financial assistance to ADMI since 1993 and the Central Otago District Council provided funding from 2005 until 30 June 2021 at which point CODC grant funding of \$49,000 was withdrawn.

What ADMI will undertake with the Grant

The total grant will be utilised to cover operational expenses and in particular salaries and wages to ensure that Central Stories still has a dedicated team of employees to manage the day to day affairs of the Museum and Art gallery and to organise a programme of exhibitions and other events.

- Provide public information on the people, landscape and lifestyle of past and present Alexandra and surrounding communities;
- Preserve, research and curate collections which are held in trust for the Vincent Community, and make these collections accessible in actual or virtual environments;

- Provide educational experiences for schools, community groups and visitors throughout the Ward and Central Otago District;
- Highlight the Ward and surrounding environment as a living place with its own stories;
- Educate and inform the Ward of significant landmark events and cultural activities, and assist with the celebration of significant local festivities;
- Provide expert museology advice to the local community;
- Provide an engaging facility that contributes to the long-term value and cultural well-being of the residents of and visitors to the Ward;
- Uphold obligations as per the *Museums Aotearoa of Ethical Practice* and the Treaty of Waitangi.

Deliverables

1. Funding
 - a. Secure additional funding as required, through grants and sponsorship, to develop resources and initiatives/exhibitions/events that benefit the greater Central Otago district.
2. Service Delivery
 - a. Ensure the facility is open to the public seven days per week between 10.00am and 4.00pm, other than when work-related issues require short-term closures, or for Christmas day (closed all day) or ANZAC Day (closed until 12 noon).
 - b. Provide supervision and customer support during opening hours (maybe paid or unpaid).
3. Public Displays
 - a. Provide permanent displays in the Sir William Bodkin Memorial Gallery on the history of the Alexandra area – including the natural environment (e.g. Skinks, landscape etc), gold discovery and dredging, local personalities, and significant local festivals and celebrations (e.g. Alexandra Blossom Festival).
 - b. Co-ordinate at least two art exhibitions per annum in the Russell Henderson and/or Gillian Grant Galleries. *(Currently there are exhibitions in both spaces that turnover every four to eight weeks – approx. six a year).*
 - c. Hold at least one artistic competition every two years (e.g. Arts Gold Awards).
4. Collections
 - a. Provide space for the *Eden Hore Fashion Collection* (owned by CODC) to be kept and allow access at the discretion of CODC until such time that a decision is made on the permanent storage site for the collection.
 - b. Manage the Central Stories Art and Artifact collection as per the Collection Policy.
 - c. Implement and update the Collection Plan.
 - d. Provide a research facility that enables the access and utility of records such as genealogy, local families, photo collections etc.
5. Educational Delivery
 - a. Work with, and host, Vincent Ward and Central Otago District Schools to deliver learning experiences that meet the schools' needs.
 - b. Promote activities that profile *Central Stories Museum and Art Gallery* exhibits and/or programmes to the Vincent ward and greater Central Otago District.

6. Community Involvement
 - a. Run at least one public-participation activity in line with major festivals and events e.g. Alexandra Blossom Festival, Matariki.
 - b. Endeavour to run a public programme alongside a featured exhibition (e.g. a workshop, presentation, floor talk) as appropriate and where it is available.
 - c. Provide expert museology advice for the local community.
 - d. Promote activities that profile Central Stories Museum and Art Gallery exhibits and/or programmes to the Vincent community. This to include concerts and/or interesting events.
 - e. Promote the available volunteer opportunities to the Ward and aim to increase participation throughout the year.

Please Note: ADMI will, funding permitting, be carrying out a review and refresh of the museum displays in the Bodkin Gallery. A proposal for this to be completed by way of a two stage approach has already been submitted by Otago Museum and ADMI is currently waiting more detail on each of the stages.

Funding Applied for

ADMI has applied for a total of **\$125,000 per annum** which it had previously been receiving from a combined CODC and VCB grant for the running of Central Stories Museum and Art Gallery.

As mentioned earlier in this document \$49,000 of CODC funding ceased as at 30 June 2021. This grant covered 83% of the Manager's salary. It is important that ADMI is in a position where it can continue to employ a Manager to oversee the running of the Museum and Art Gallery. Unless ADMI can replace the CODC funding or uses its capital, ADMI will face the following consequences/impacts:

- Need to review its staffing structure, paring back the level of paid staff. For example, it is unlikely ADMI will be able to employ a professional manager for more than 7 hours per week, even if it could find such a person.
- Greater reliance on volunteers who quite frankly are not there, this being a problem for a lot of organisations that rely on volunteers.
- The loss of staff and the shortage of volunteers will result in drastically reduced opening hours.
- Impact on major art events in the District, for example the National Arts Gold Awards.
- No ability to present a full programmes of exhibitions in the Art Gallery.
- No ability to present exhibitions such as Indigo and support of Central Otago Artists.
- No staffing resource to hang and install exhibitions.
- No ability to carry out any of the cultural functions outlined earlier in this document.

The ADMI Board is now faced with making hard decisions in relation to whether it continues to operate Central Stories Museum and Art Gallery to the current operational standards due to reduced funding. This would still be the case if ongoing funding from VCB was delivered at the same level as has been the case previously.

The Board has at its disposal minimal cash reserves for operational use. It has the Heafey bequest which currently stands at \$180,000 which was ringfenced by the Alexandra Historical Society in 2001 for the purchase of art works and artifacts for the Central Stories Collection. The ADMI Board is

reluctant to utilise these funds for operational purposes. It feels strongly that funds donated or bequeathed should be done so on the basis that they will be used for the purpose that they are given. ADMI does not believe these funds should be used for administration purposes, but very soon it could be in a position of reducing the hours and activities of Central Stories to such short hours and with such limited operation it is effectively **CLOSED**. Should that happen, how long will it be before CODC is saying the Central Stories building is not being efficiently utilised and that it could be better used for another purpose?

Strategic Plan ADMI 2020/2022 Focussing on the Future

Vision (Previous, taken from our rules) To protect the heritage and art culture of this region, making use of contemporary technology present and maintain artefacts and artworks to our community.

Strategic Planning Committee of the ADMI Board:

Ross Naylor - Committee Chair, Board Chair. Dianne Duncan - Vice Chair, Nola Hambleton - Secretary, Teresa Fogarty - Acting Manager. Financial aspects approved by Barry Hambleton - Finance Committee Chair.

Strategy/Year	Resource	Action Steps	Finance 2020	Evaluation2020
1. Museum Updates 2020/2022 <i>It has been several years since the Museum underwent future planning or development. Some areas have been identified as needing maintenance, others need major attention. These include:</i> <ul style="list-style-type: none"> – Addition of a children's area – Completion of the 'bugs' display – Development of a climate display 	<ul style="list-style-type: none"> o Staff Time/Salary o Budget and timeframe o Working resources o Development, design, fabrication and delivery assistance (both paid and unpaid) 	<ul style="list-style-type: none"> o Research ideas o Plan changes - some permanent some temporary displays o Inform ADMI Board o Seek Funding o Select /inform Volunteers o Update technology as needed o Celebrate openings o Involve schools and the public 	\$2,000 - \$4,000 required per display area \$4,000 requested for the 2020/21 year	Assessment against planned outcomes, budget and timeline. Visitor feedback
2. Art/Museum Exhibitions 2020 <i>It has been decided there will be 4 major art exhibitions per year.</i> <i>The gallery will be used to display Art and/or artefacts from our collections between exhibitions.</i> <i>Staff to be available to set up and plan exhibitions, and to work with artists/organisers as needed</i>	<ul style="list-style-type: none"> o Staff time/salary o Budget for exhibitions o Project ideas that combine Gallery and Museum themes and collections o Clear policy parameters including charging for spaces and openings o Help with liaison, planning and hanging o Openings and events to be hosted by staff and volunteers 	<ul style="list-style-type: none"> o Gain understanding of collection themes and objects o Share ideas between staff and board for exhibitions o Select /inform Volunteers 	\$200 - \$500 per exhibition \$2,400 budgeted for the 2020/21 year (Exhibition Expenses)	Debrief feedback and assessment against planned outcomes, budget and timeline. Visitor feedback. Sales of works
3. Developing Working Relationships. 2020/22 <i>The work of the Manager must assist development of good relationships with and between staff, Board, and all groups and individuals aligned with Central Stories.</i> <i>Efforts to be made to grow membership of the supporters group. Regular communication and clear expectations will be key.</i>	<ul style="list-style-type: none"> o Staff time/salary o Open, clear communication at all levels o Budget for membership activity o Clear delegation for key relationships and 9 projects o Board committees available to work with staff as required o Volunteers to be part of the Central Stories team 	<ul style="list-style-type: none"> o Develop communication schedule including social networking and regular newsletters o Board reports delivered at regular meetings with additional discussion as appropriate o Plan member's activities and events o Develop opportunities with other museums, galleries and community organisations o Volunteers use established, welcomed. Training, meetings and events scheduled 	\$20 - \$100 per session \$1,200 budgeted for the 2020/21 year (Staff Training and Recruitment)	Smooth working relationships exist between staff, volunteers, board and stakeholders Central Stories is involved with groups and individuals in a range of capacities and projects CS has an engaged and growing membership base
4. Staff 2020/2021 <i>Staffing at Central Stories is restricted and dependent on financial assistance.</i> <i>Staff and volunteers are answerable to the Manager who sets the frame work and work schedules. Accountability of the Manager will be by contract and appraisals annually organised by the Chair.</i>	<ul style="list-style-type: none"> o Staff 2020; <ul style="list-style-type: none"> – Manager: full time 40 hrs p/week – FOH Officer: part time 20 hrs p/week – FOH Assistant: part time 6 hrs p/week – Collection Manager: part time 16.5hrs p/week o Volunteers to assist with the work of Central Stories o Budget for appropriate training o Maintenance officers from Landlord COCD ensure safety and security of staff, visitors and buildings 	<ul style="list-style-type: none"> o Set Budget annually o Staffing organised by the Manager in consultation with the Board o Staff to have signed contracts, time sheets and timetabled evaluations o Work harmoniously with CODC and VCB for maintenance and Public relations matters especially for security, safety, heating and environmental controls 	\$112,000 budgeted for the 2020/21 year (Wages) See 'Confidential' file for salary breakdowns and proposed increases.	Appropriately trained and experienced staff in place, engaged in meaning work schedules and motivated towards the best outcomes for Central Stories. Project outcomes. Staff feedback
5. IT Upgrade <i>IT Hardware was upgraded in 2019/2020. The next step to streamline the systems and applications used.</i> <i>IT has been managed in an ad-hoc way by a variety of individuals and organisations. Bringing systems together coherently will facilitate understanding, avoid double-ups, ensure security, usefulness and ability for in-house updates.</i>	<ul style="list-style-type: none"> o Budget for IT provider o Staff training o Consolidation of current IT systems, and/or institution of new systems 	<ul style="list-style-type: none"> o Engage a single IT provider to audit and manage systems o Review of in-house and external systems and applications o Consolidation of current IT systems, and/or institution of new systems o Engage website designer to create a site that can be managed and updated by staff o Staff training 	\$1,550 is budgeted for general computer expenses and software for the year.	Staff can manage, update and trouble-shoot IT systems and applications IT works and issues can be quickly rectified Information is secure and accessible to staff

Strategy/Year	Resource	Action Steps	Finance 2020	Evaluation2020
5. Collection Management 2020/2022 <i>Collection Management has been lacking in the Museum for many years. Staff and volunteers to be engaged in identifying, researching, recording and properly housing collection items. Collection care, management and records to be planned and implemented across current collections, new donations and research room materials.</i>	<ul style="list-style-type: none"> Staff Time/Salary for Collection Manager Work stations and appropriate resources including technology, equipment, materials, training and support Appropriately trained volunteers 	<ul style="list-style-type: none"> Develop and implement policies and systems Set priority lists for activities Select /inform Volunteers Training and work plans put in place for volunteers 	\$1,400 budgeted for the 2020/21 year (Collection Expenses)	Progress made in collection documentation and housing Appropriate donations encouraged Appropriately trained volunteers engaged in meaning work schedules
6. Fundraising and revenue generation <i>Funding at Central Stories is restricted. Revenue generation through retail and commission, and fundraising will be key to the ability to maintain staffing and progress planned activities.</i>	<ul style="list-style-type: none"> Staff Time Help with identifying and bidding for appropriate fundraising sources Retail budget Appropriate furniture, equipment and technology Appropriately trained volunteers 	<ul style="list-style-type: none"> Plan retail activities and stock management Regular reviews of retail movements and margins On-line retail activities to be enhanced Identify appropriate projects and sources of funds. Plan fundraising activities Fundraising reports given at board meetings 		<i>Retail margins managed</i> <i>Appropriate stock and stock levels managed</i> <i>Sources of funding established and pursued</i>

Overall Budget
Alexandra District Museum Incorporated
Annual Budgets 1 July 2021 to 30 June 2024 Aligned with ADMI Financial Year

Account	2020/21 Actual	2021/22 Budget	2022/23 Budget	2023/24 Budget
Income				
Arts Gold Entry fees (209)	\$0.00	\$0.00	\$5,000.00	\$0.00
Movie/Bus tickets (216)	\$0.00	\$0.00	\$0.00	\$0.00
Central Cinema Inc. Partnership (204)	\$0.00	\$0.00	\$0.00	\$0.00
Commissions on Good Art Shop Sales (206)	\$3,553.95	\$4,000.00	\$4,000.00	\$4,000.00
Commissions on sale of Exhibition Artworks (207)	\$4,448.70	\$4,500.00	\$4,500.00	\$4,500.00
Commission Arts Gold Artworks Sold	\$0.00	\$0.00	\$2,000.00	\$0.00
Commissions on ticket sales (215)	\$708.58	\$500.00	\$500.00	\$500.00
Concert Ticket Sales	\$0.00	\$6,000.00	\$6,000.00	\$6,000.00
Counter & Book Sales (200)	\$15,207.38	\$16,000.00	\$16,000.00	\$16,000.00
Exhibition & Programmes Income (202)	\$4,415.26	\$2,000.00	\$2,000.00	\$2,000.00
Photograph & Research Room income (201)	\$361.13	\$400.00	\$400.00	\$400.00
TradeMe Sales (208)	\$1,335.10	\$800.00	\$800.00	\$800.00
Total Income	\$30,030.10	\$34,200.00	\$41,200.00	\$34,200.00
Less Cost of Sales				
Opening Stock (250)	\$0.00	\$0.00	\$0.00	\$0.00
Cost of Photos (211)	\$0.00	\$0.00	\$0.00	\$0.00
Purchases - Stock (210)	\$14,992.32	\$7,000.00	\$7,000.00	\$7,000.00
TradeMe Costs (432)	\$106.14	\$160.00	\$160.00	\$160.00
Closing Stock (260)	\$0.00	\$0.00	\$0.00	\$0.00
Total Cost of Sales	\$15,098.46	\$7,160.00	\$7,160.00	\$7,160.00
Gross Profit	\$14,931.64	\$27,040.00	\$34,040.00	\$27,040.00
Other Income				
Annual Memberships (273)	\$1,970.00	\$2,500.00	\$2,500.00	\$2,500.00
Arts Gold Grants/Sponsors - (223)	\$0.00	\$0.00	\$24,000.00	\$0.00
Arts Gold Prize Money Donations (212)	\$0.00	\$0.00	\$25,000.00	\$0.00
Arts Gold Ticket Income (222)	\$25.23	\$0.00	\$2,200.00	\$0.00
Arts Gold Exhibition Opening	\$0.00	\$0.00	\$1,000.00	\$0.00
CODC Grant (276)	\$48,967.80	\$0.00	\$0.00	\$0.00
Donations (Boxes & Other) (265)	\$6,430.00	\$5,400.00	\$5,400.00	\$5,400.00
Donations from Members (261)	\$747.00	\$400.00	\$400.00	\$400.00
Donations to Research Room (262)	\$30.00	\$80.00	\$80.00	\$80.00
Fundraising Activities (266)	\$0.00	\$0.00	\$0.00	\$0.00
Gallery Fees (267)	\$0.00	\$1,800.00	\$1,800.00	\$1,800.00
Grants Received (264)	\$29,000.00	\$0.00	\$0.00	\$0.00
Insurance Claims (281)	\$0.00	\$0.00	\$0.00	\$0.00
Interest Received - Bank (274)	\$76.48	\$120.00	\$120.00	\$120.00
Interest Received - Investments (283)	\$766.49	\$1,200.00	\$1,200.00	\$1,200.00
ODT Theatre Income	\$613.07	\$0.00	\$0.00	\$0.00
Room Hire	\$2,539.13	\$2,500.00	\$2,500.00	\$2,500.00
Sponsorship Received (284)	\$0.00	\$0.00	\$0.00	\$0.00
Sundry Income (271)	\$0.00	\$0.00	\$0.00	\$0.00
Vincent Community Board (280)	\$73,451.52	\$125,000.00	\$125,000.00	\$125,000.00
Total Other Income	\$164,616.72	\$139,000.00	\$191,200.00	\$139,000.00
TOTAL INCOME	\$179,548.36	\$166,040.00	\$225,240.00	\$166,040.00

Account	2020/21 Actual	2021/22 Budget	2022/23 Budget	2023/24 Budget
Less Operating Expenses				
ACC Levies (285)	\$212.98	\$500.00	\$500.00	\$500.00
Accountancy Fees & Software (287)	\$4,977.32	\$5,000.00	\$5,000.00	\$5,000.00
Activity Programmes (275)	\$0.00	\$0.00	\$0.00	\$0.00
Advertising (Generic) (289)	\$770.30	\$450.00	\$450.00	\$450.00
Arts Gold Expenses (214)	\$369.57	\$0.00	\$30,000.00	\$0.00
Arts Gold Prizes (213)	\$0.00	\$0.00	\$25,000.00	\$0.00
Asset Repairs & Replacement (286)	\$271.00	\$1,200.00	\$1,200.00	\$1,200.00
Bank Fees & Charges (302)	\$758.19	\$1,450.00	\$1,450.00	\$1,450.00
Cleaning (308)	\$3,060.63	\$2,760.00	\$2,760.00	\$2,760.00
Collection Expenses (312)	\$4,036.31	\$1,400.00	\$1,400.00	\$1,400.00
Collection Purchases & Acquisitions costs (309)	\$55.64	\$0.00	\$0.00	\$0.00
Computer Expenses (313)	\$14,951.62	\$4,200.00	\$4,200.00	\$4,200.00
Concert Costs	\$0.00	\$5,500.00	\$5,500.00	\$5,500.00
Consultants Fees (246)	\$11,543.77	\$0.00	\$0.00	\$0.00
Contract Work (311)	\$326.09	\$0.00	\$0.00	\$0.00
Depreciation (477/10)	\$0.00	\$0.00	\$0.00	\$0.00
EFTPOS Charges (365)	\$162.18	\$0.00	\$0.00	\$0.00
Energy use (384)	\$8,168.42	\$5,400.00	\$5,400.00	\$5,400.00
Entertainment & Promotion Expenses (327)	\$2,036.40	\$0.00	\$0.00	\$0.00
Exhibition Expenses (290)	\$2,212.31	\$1,920.00	\$1,920.00	\$1,920.00
Expenses Related to Public Fundraising (292)	\$0.00	\$0.00	\$0.00	\$0.00
Freight & Cartage (329)	\$35.84	\$0.00	\$0.00	\$0.00
Fundraising expenses (291)	\$0.00	\$0.00	\$0.00	\$0.00
General Expenses & Supplies (335)	\$9,871.43	\$2,400.00	\$2,400.00	\$2,400.00
Insurance (340)	\$4,102.91	\$4,500.00	\$4,500.00	\$4,500.00
Legal expenses (376/01)	\$44.44	\$0.00	\$0.00	\$0.00
Loss/Gain on Sale (478/10)	\$0.00	\$0.00	\$0.00	\$0.00
Photographic Collection costs (429)	\$0.00	\$1,200.00	\$1,200.00	\$1,200.00
Plant & Equipment Hire (428)	\$2,568.16	\$2,556.00	\$2,556.00	\$2,556.00
Portfolio Investment Management Fees (400)	\$0.00	\$0.00	\$0.00	\$0.00
Postage (430)	\$310.78	\$335.00	\$335.00	\$335.00
Printing & Stationery - not exhibition or Pub' Programme related (431)	\$1,111.64	\$1,000.00	\$1,000.00	\$1,000.00
Public Programmes (268)	\$0.00	\$600.00	\$600.00	\$600.00
ODT Operating Expenses	\$165.27	\$0.00	\$0.00	\$0.00
Rent (441)	\$0.00	\$0.00	\$0.00	\$0.00
Repairs & Maintenance (446)	\$764.55	\$1,000.00	\$1,000.00	\$1,000.00
Review Fees (288)	\$0.00	\$0.00	\$0.00	\$0.00
Security Expenses (456)	\$446.20	\$480.00	\$480.00	\$480.00
Share of Building Outgoings (390)	\$0.00	\$0.00	\$0.00	\$0.00
Staff Training & Recruitment (458)	\$1,184.48	\$1,500.00	\$1,500.00	\$1,500.00
Subscriptions & Levies (462)	\$380.00	\$600.00	\$600.00	\$600.00
Sundry Expense (448)	\$0.00	\$350.00	\$350.00	\$350.00
Sundry Plant & Equipment (447)	\$311.78	\$500.00	\$500.00	\$500.00
Tax Penalties (463/99)	\$0.00	\$0.00	\$0.00	\$0.00
Technical Support (418)	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00
Telephone, Tolls & Internet Charges (464)	\$1,851.34	\$3,000.00	\$3,000.00	\$3,000.00
Travelling Expenses (469)	\$185.22	\$0.00	\$0.00	\$0.00
Unrealised Investment Losses/(Gains) (339)	\$0.00	\$0.00	\$0.00	\$0.00
Wages (248)	\$112,124.80	\$117,600.00	\$117,600.00	\$117,600.00
TOTAL EXPENSES	\$189,371.57	\$169,901.00	\$224,901.00	\$169,901.00
Net Profit/Loss	-\$9,823.21	-\$3,861.00	\$339.00	-\$3,861.00

Profit and Loss

Alexandra District Museum Incorporated For the year ended 30 June 2021

2021

Trading Income

bus tickets	0.01
Commissions on Good Art Shop Sales	3,553.94
Commissions on sale of Exhibition Artworks	4,448.70
Commissions on ticket sales	708.58
Counter & Book Sales	15,207.38
Exhibition & Programmes Income	4,415.26
Photograph & Research Room income	361.13
TradeMe Sales	1,335.10
Total Trading Income	30,030.10

Cost of Sales

Purchases - Stock	14,992.32
TradeMe Costs	106.14
Total Cost of Sales	15,098.46

Gross Profit

14,931.64

Other Income

Arts Gold Ticket Income	25.23
CODC Grant	48,967.80
Donations (Boxes & Other)	6,430.00
Donations from Members	747.00
Donations to Research Room	30.00
Grants Received	29,000.00
Interest Received - Bank	76.48
Interest Received - Investments	766.49
Membership Subscriptions	1,970.00
ODT Theatre income	613.07
Room Hire	2,539.13
Vincent Community Board	73,451.52
Total Other Income	164,616.72

Operating Expenses

ACC Levies	212.98
Accountancy Fees & Software	4,977.32
Advertising (Generic)	770.30
Arts Gold Expenses	369.57
Asset Repairs & Replacement	271.00
Bank Fees & Charges	758.19
Cleaning	3,060.63
Collection Expenses	4,036.31
Collection Purchases & Acquisitions costs	55.64

Profit and Loss

	2021
Computer Expenses	14,951.62
Consultants Fees	11,543.77
Contract Work	326.09
EFTPOS Charges	162.18
Energy use	8,168.42
Entertainment & Promotion Expenses	2,036.40
Exhibition Expenses	2,212.31
Freight & Cartage	35.84
General Expenses & Supplies	9,871.43
Insurance	4,102.91
Legal expenses	44.44
ODT Theatre operating expenses	165.27
Plant & Equipment Hire	2,568.16
Postage	310.78
Printing & Stationery - not exhibition or Pub' Programme related	1,111.64
Repairs & Maintenance	764.55
Security Expenses	446.20
Staff Training & Recruitment	1,184.48
Subscriptions & Levies	380.00
Sundry Plant & Equipment	311.78
Telephone, Tolls & Internet Charges	1,851.34
Travelling Expenses	185.22
Wages	112,124.80
Total Operating Expenses	189,371.57
Net Profit	(9,823.21)

Balance Sheet

Alexandra District Museum Incorporated

As at 30 June 2021

30 JUN 2021

Assets

Bank

Kiwibank Business Banking	7,758.86
Kiwibank Online Call Account	327.99
SBS	2,012.55
Westpac 00	158,791.02
Westpac 025	320.57
Total Bank	169,210.99

Current Assets

Accounts Receivable	65.00
ARTS GOLD Pre paid expenses	540.51
Cash on Hand	271.60
Stock on Hand	11,580.99
Total Current Assets	12,458.10

Fixed Assets

Accumulated Depreciation	(72,498.65)
Asset Additions over \$500	105,378.52
Plant & Equipment	114,075.72
Total Fixed Assets	146,955.59

Non-current Assets

Westpac term deposit	51,000.00
Total Non-current Assets	51,000.00

Total Assets 379,624.68

Liabilities

Current Liabilities

Accounts Payable	5,638.57
Artists funds clearing account	232.99
GST Due	7,872.27
Income received in advance	11,897.00
Total Current Liabilities	25,640.83

Total Liabilities 25,640.83

Net Assets 353,983.85

Equity

Accumulated Funds Available	183,807.06
Current Year Earnings	(9,823.21)
Elizabeth Heafey Reserve	180,000.00
Total Equity	353,983.85

CENTRAL OTAGO HERITAGE TRUST

34 Sunderland Street
Clyde 9330



16 July 2021

To: Central Otago District Council

Kia ora

Letter of Support for Central Stories Museum and Art Gallery

The Central Otago Heritage Trust (COHT) would like to take this opportunity to acknowledge the considerable value Central Stories Museum and Art Gallery brings to both residents and visitors to our district.

The collection at this museum showcases our unique and diverse heritage. It also provides a first-class venue for established and developing local artists to showcase their works.

The John McGraw research room has been a valuable resource for COHT and the wider community.

COHT appreciates the support we have received from Central Stories over the last two-years with the Oral History Pilot Project. The museum has provided a venue for weekly volunteer drop-in sessions as well as providing assistance with office and administrative support.

This community-inspired venue provides a place where the community can gather, learn, reflect on our past and imagine our future.

We strongly recommend that Central Stories Museum and Art Gallery be provided with sufficient funding to support the museum's ongoing operational costs.

Kind regards

A handwritten signature in black ink, appearing to read 'D. Ritchie'.

David Ritchie
Chair: Central Otago Heritage Trust



419 Great King Street
PO Box 6202
Dunedin 9059
New Zealand

21st July 2021

RE: Central Stories Museum and Art Gallery application to the Vincent Community Board

Dear Sir/Madam,

I am writing in support of Central Stories Museum and Art Gallery's application for \$375,000 in funding over 3 years. The funds which are being requested will be used to cover salary and other operating costs, which are rarely available from other funders, but are essential for Central Stories to continue operating.

Central Stories provides an important cultural and arts space for the people of Alexandra and Central Otago. Central stories combines permanent collections and exhibitions, with a very active arts exhibition program, learning opportunities for all ages and a much-used reading room. The recently appointed General Manager alongside other of Central Stories staff, have since their appointment made significant improvements to the operation of the organisation, including but not limited to significant work around the management of the museum's collections, plans for a refresh of the permanent of galleries and applying for small targeted funds, such as from the Museum Hardship Fund.

Should Central Stories be unsuccessful in its application to the Vincent Community Board, we agree with the General Manager and Board, that very significant changes would have to be made to the operation of the organisation that would greatly reduce its ability to serve the community of Central Otago. Based on the experience of other volunteer run museums across Otago, who have found that post COVID-19 the availability of volunteers and the amount of volunteer time available has decreased. We are not confident that the currently staffed roles could be adequately be filled from the local volunteer base and the prospect of the organisation having to wind-up may have to be discussed by the Board. As a result, the Otago Museum strongly supports the application to fund salary and operating costs to allow Central Stories time and space over the next three years to continue the work already being undertaken to deliver and develop services and experiences that benefit the residents of Central Otago as a whole.

Yours Sincerely

A handwritten signature in blue ink, appearing to read "Ian Griffin".

Ian Griffin Ph.D CRSNZ

Director, Otago Museum

artifacts,
it amazing

and stunning

even and
water

of a
amazing

are
helpful.

GUESTS

Saphine Dean	28.01.2021	Wonderful.
Sig & Manon	31.01.2021	Fantastic.
Solenne (France)	31.01.2021	Really interesting Museum & exhibition. Amazing!! Thank you !!
Blay macdonald	31.01.2021.	lovely museum.
Sera Family	31-01-2021	Very informative
Lionora + Peter de Vries.	5.2.2021.	Well presented & giving us a "window" into life here.
Lynne Trail	6-1-2021	Grand Displays
Murray + Brenda Pedersen	6-2-21	Great, fab place

GUESTS

			<u>Date.</u>
			<u>Den</u>
Liz + Jim	CAIRNS	Well done !!	<u>Sharyn</u>
Sally	Pierce.	Awesome !!	<u>Sail Ph</u>
Sarah Hill + Seymour	Knockes-Barley	Wellington. Lovely day in Alex !!	<u>Adelle</u>
John + Wendy	Invercargill	wonderful.	<u>Cliff</u>
Nigel Adams	New Plymouth	Excellent	<u>Pamela</u>
Lay + Sharyn	Powers	HAIKARAE. Excellent.	<u>Rob.</u>
Beverley	Kirby	Master-ton	<u>Dorothy</u>
		Awesome	

GUESTS

Anita Duthie - What a wonderful museum in a wonderful town.

Deb, J.

Magic, Fond memories. Problem being I remember most when

Cool Sk.

they were new. 24-2-21. R Davey Lancashire England.

6/3/21 Craig

maureen Gavin. Fantastic Family from Area Masterton N.Z.

6/3/21 Peter & C

Donna Ross. Absolutely wonderful. Auckland

6/3/21 Luke No

Bruce & Jo CRAWFORD Really Interesting KANERAU B.O.P

14/3/21 Viv & C

Mary Creall Following Ancestry Nelson

14/3/21 Mc
ne

Val Butcher

16.3.21 Jim

GUESTS

ul town.

Deb, Jim, Pip . Loved the Museum - Fantastic.

when

Carl Howard Great museum, disappointed though as information of
Tangata when from the people

England.

6/3/21 Craig & Hayley - Great displays demonstrating the history of
Central Otago.

tertia N.Z.

6/3/21 Peter & Catherine Lyner Tauranga Wonderful museum - very interesting

land

6/3/21 Luke Newham & Margot Harkness Nelson Lovely displays, very
informative

ERAU B.O.P

14/3/21 Viv & Joe Armstrong Hamilton

son

14/3/21 Marie and Neil Groot, Papamoa Great to see
ne (Dorey) modernisation.

16.3.21

Jenny & Steve Moss Luggate

Love all the local history including Upper Clutha
Matukituki. Please include our Maori
history - there is so much. We will be back!

GUESTS

Viki LeQue'sre - Napier Hawkes Bay - Wonderful

Don & Rose Wint's Beach Carrot

Candice Owen Very Professional

Alan & Dab Stark - Ruby Bay NZ. Wonderful - better than Yelapa

Judy & Barry Dreyer Thoroughly enjoyable

Nigel & Detlev - Auckland - Fabulous! we loved & enjoyed the

and Di Gittos Auckland NZ.

Silla. Marlborough - interesting rock stories

HEIS GALLOWAY GREAT DISPLAYS!

in Reed Whāngarei thanks - your rocks rock!

I, NGAIO TE WHANGANUI-A-TARA — LOVELY!

and NOLA FLOYD AUCKLAND GREAT DISPLAY

of the must do things in Alex, — Jayesh Menon
simi Jayesh
Abhinav, Ivelhik.

GUESTS

Alison Cleary Nth Canterbury 26/4 well
exh

VIRGINIA WOODFORD AUCKLAND THANK you! 27/

Mike Scannell Wellington

Liliane Martinez Roxburgh Beautiful museum!! 16/

Leonel Diaz Roxburgh Amazing!! (J) 16/5

Lyn & Richard Tozer Dunedin. Alexandra is a VERY special
1/ Simon Jones 23/5

GUESTS

10/10	CAROL COSGRAVE	Auckland	29/5/21
1/4	Jacqueline Tawton	Auckland	Great oasis of information & creativity ^{29/5/21}
	Malcolm James	Dunedin	Excellent, beautiful.
1/4	SHANEIG NICHOLSON	SYDNEY	BEAUTIFUL. ^{30/5/2021}
	Kay Morgan	CLYDE	Very Informative ^{30/05/2021}
16/05 place.	Tom McLean	Dunedin	A wonderful place Thank you ^{25/6/21}
family history m Exhibition	Grace Singh	TOWNSVILLE	great information ^{27/6/21}
	Meredith Smart	Auckland	What an amazing place, so ^{5/7/21} the best part of Alexandria.

Community Development - Grants

GRA210739853



1 Dunorling Street
PO Box 122, Alexandra 9340
New Zealand

03 440 0056

Info@codc.govt.nz
www.codc.govt.nz



Application For
Which Grant
Grant Application

Vincent Community Board
Community
GRA210739853

The Applicant:

Organisation Name
Contact
Phone
Email
Address
Organisation Type

Alexandra & Districts Youth Trust
Carole Gillions
0212036324
carole@ach.org.nz
42 Tarbert Street, Alexandra 9320
A Charitable Trust

The Project:

Project Name
Description

Funding towards rent for Alexandra Youth Hub.

To contribute to rent of building for Youth activities. Over the past years the CODC has shown commitment to the Youth of this district by assisting our organisation with rental - as no council building was available for operation in Alexandra (as there is in Cromwell). There is ongoing need for a physical space where our youth can meet and where our programme base works from. Since our move to the centre of town, the numbers of people we have supported have increased dramatically (results report for 2020 attached).

Start Date
End Date

01/08/2021
31/07/2022

The 4 well beings

Social

By running two hubs through the one organisation (Roxburgh and Alexandra) we supply a safe and supportive environments for our Rangatahi of the district and their Whanau. We provide regular programmes which run through the school terms, holiday programmes, 1 on 1 coaching and multiple events through the year (including blossom festival support, youth expo and youth week events)

Economic

Some of our work with Rangatahi is around building life

Environmental

skills and confidence - with a focus on helping grow the skills required to move on to further education or to the workforce. We run a Youth Expo every second year and a number of the exhibitors we have attended are local businesses. Our aim of the expo is to provide exposure to opportunities for our you and to provide potential candidates for jobs with those who have exhibited.

Cultural

Our youth council members have undertaken clean up projects across our district - along with being part of a number of different community groups (as a youth voice).

Measures

We aim to be inclusive of all. As a trust we have been part of a Multi Cultural focus group running events and gatherings for our community. We have supported a number of families who have come to the area and whilst awaiting visa status and residency have support their children - some in and some out of school.

We measure all of our programmes throughout the year - from a numbers reached through to a satisfaction level for those who attended. We will continue this through the year

Our broader measurement for this specific application is that we continue to be able to cover the fixed costs of a facility to undertake all of the hard mahi for our Rangatahi - meeting the planned activity (as shown in attachment).

Meet at least three of the strategic priorities:

The Budget:

Year 1 - 2021/22:	6000.00
Year 2 - 2022/23:	6000.00
Year 3 - 2023/24:	6000.00
Total Requested \$	18000.00

Cost Breakdown

The CODC funding would be used to pay for a portion of the rent for our building in Alexandra. The rent for this building is just under \$13,500.

Previously received funding?

Yes

Amount Received

6000.00

Backup Plan

We will need to increase our self generated fundraising or obtain another grant elsewhere

The End:

Attachments Ticked

- Your project plan
- Financial statement (for applications under \$10,000)

All information provided is complete and correct True

Have read and acknowledge the standard Central Otago Terms and Conditions of Grant Funding Yes

Acknowledge that your application will be assessed in accordance with the principles and objective contained in the Grants Policy and that Council's representative funding committee is the final decision-making authority Yes

Information about your application (including the applicant's name, project title, and a summary of the proposal) and any approved funding may be made publicly available by Council Yes

If successful, the grantee will be required to report on the success or otherwise of the event following completion of the project or at a time to be agreed Yes

Name: Carole Gillions

Date 26/07/2021

Signature (5 kb)





ONE YOUTH TRUST

Two Locations

Alexandra & Roxburgh

Puna Rangatahi supports young people aged 10-24 years through a wide range of initiatives, engagements, and social service provisions.

Background

The past year has seen the Alexandra & Districts Youth Trust go through an intensive time of growth and change, we were given a new name from local iwi "Puna Rangatahi" meaning the gathering place for young people, moved premises and took over the management and running of the Roxburgh Youth Trust. The board and staff worked tirelessly to establish up to date resources that would be of benefit to our youth community and their families.

Who we are

Puna Rangatahi is a place where diversity and social justice are valued and actioned through our services and programs. We provide a safe and responsive environment for young people who live in the Alexandra and Teviot Valley district.

We aim to provide young people with opportunities to socialise, gain & develop knowledge & skills that will help them reach their full potential.

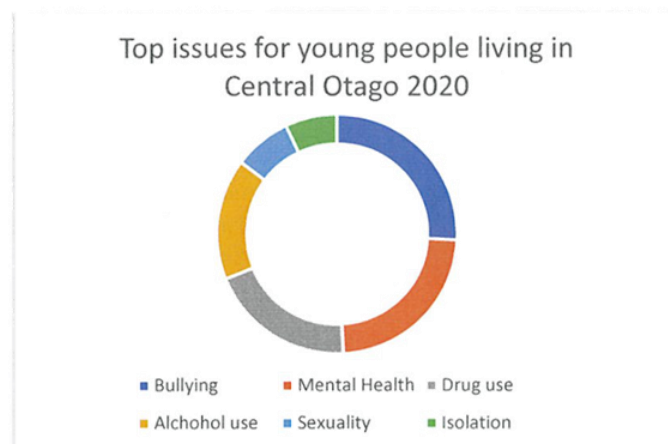
Programme Planning

Every two years one of the groups that we run - The Central Otago Youth Council conduct a youth survey to look at what the young people reflect as areas of need.

Results from that survey give us direction for the planning of our programs for the following two years. In the 2020 survey young people told us that they wanted Puna Rangatahi to deliver the following



The top issues that were identified are highlighted in the graph below.



Regular Programs we currently deliver.

Elevate Girls & Boys program

In school programs

Siblings group (supporting young people who have a sibling with a disability)

Fitness programs

Holiday Program

Drop in after school program

Project Adapt (support group for parents who have children with disabilities)

DNA (Rainbow youth group)

Over the first 5 months we have had the following numbers in these regular programs.

Feb-June	Number of young people supported in Roxburgh in our weekly programs	55
Feb-June	Number of young people supported in Alexandra in our weekly programs	271
April	School Holiday program	68

Our Key Events/ Projects

Puna Rangatahi have worked hard over the last few years to establish 2 main events one being the Central Otago Youth Expo and the other is Adulting 101 with these two events we have been able to reach over 800 young people. We aim to continue with these events while also looking for other ways to meet the needs we have recorded in our survey.

This year we have also taken on three new projects:

- Helmet campaign working collaboratively with other groups to bring about an awareness to always wear your Helmet if you get on a bike
- The Atawhai project bringing kindness to dark places in our wider community
- The Plan- a joint project with Health promotion agency & Central Otago Drug and Advisory group delivering education to parents about the impact on teen drinking.



1-1 Support/ Case work

Our case work is Rangatahi focused & family /Whānau friendly centered, flexible and free. We have an open referral system for Rangatahi aged 10-24 years of age. We use coaching to develop a plan to address the needs. Where appropriate, Rangatahi are matched with one of our youth coaches for mentoring. Our case work service is based on building relationships to support Rangatahi. It focuses on strengthening what is currently working well and supporting change where needed.

Referrals come from

- Parents
- Schools
- In house from our programs
- Other agencies

What we have noticed is there has been an increased need for one-to-one support for the Rangatahi in our community and how we can meet this need is to invest in our youth coaches with training and support to be able to develop the right skills to mentor. This is where our mentoring program plans come in to being. Over the next 6 months we aim to establish a mentoring program that will help reach more of the young people in need in our community. This will put pressure on the team as they are already at capacity with the program deliveries and if we were able to obtain more funding, we would look at employing more youth coaches for the mentoring program.

Mentoring and Programs

We know that positive relationships are important for Rangatahi as they journey to adulthood our mentoring & programs have many positive benefits for our young people such as

- Modelling Values
- Building healthy relationships
- Developing life skills
- Connecting with the wider community
- Having Fun!

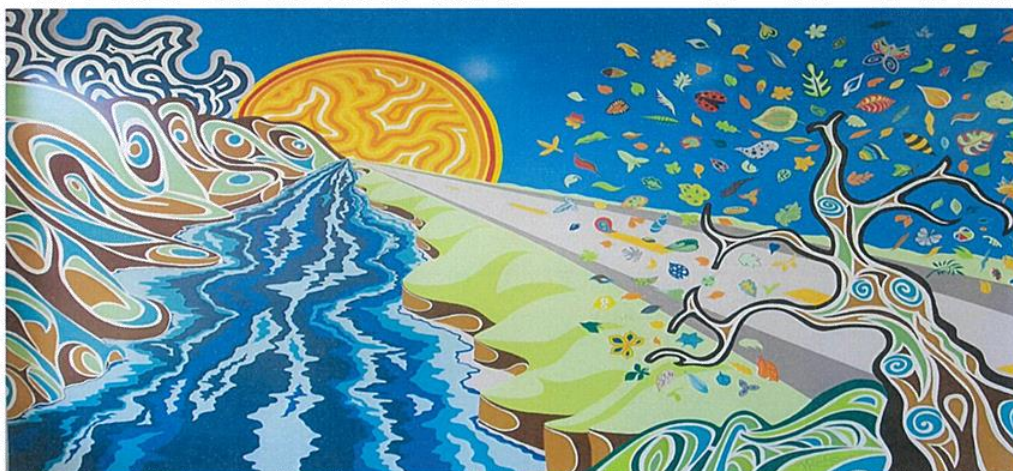
Where to from here (growing our strengths)

- Grow the Mentoring project.
- Grow the Team.
- Grow the service to support the Maniototo young people.
- Complete the 2022 youth survey to give us the plan for the coming years.

Our aim is to keep building on our strengths with a well-qualified team. All of our youth coaches are either already qualified or are currently undertaking Level 4 Youth Worker training. This has seen us be able to grow our internal skill set enabling us to be ready to take on the future.

Alexandra & Districts Youth Trust - Puna Rangatahi

Alexandra & District Youth Trust Puna Rangatahi 2020 Report



Mural on the wall of our Alexandra Youth Centre, By Tracy Richan



<https://www.punarangatahi.nz/>
<https://www.facebook.com/punarangatahi>
punarangatahi.co@gmail.com



Alexandra & Districts Youth Trust - Puna Rangatahi

ONE YOUTH TRUST

Two Locations

Alexandra & Roxburgh

Puna Rangatahi supports young people aged 10-24 years through a wide range of initiatives, engagements and social service provisions.

The past year has seen the Alexandra & Districts Youth Trust go through an intensive time of growth and change, we were given a new name from local iwi "Puna Rangatahi" meaning the gathering place for young people, moved premises and took over the management and running of the Roxburgh Youth Trust. The board and staff worked tirelessly to establish up to date resources that would be of benefit to our youth community and their families.



Puna Rangatahi is a place where diversity and social justice are valued and actioned through our services and programs. We provide a safe and responsive environment for young people who live in the Alexandra and Teviot Valley district.

We aim to provide young people with opportunities to socialise, gain & develop knowledge & skills that will help them reach their full potential.



1-1 Support/ Case work

Over the past year we have seen our case work numbers grow and this has encouraged us to look at adding a mentoring program to work that we deliver. Our case work is rangatahi focused & family /Whānau friendly centred, flexible and free. We have an open referral system for rangatahi aged 10-24 years of age. We use coaching to develop a plan to address the needs. Where appropriate, rangatahi are matched with one of our youth coaches for mentoring. Our case work service is

Alexandra & Districts Youth Trust - Puna Rangatahi

based on building relationships to support rangatahi. It focuses on strengthening what is currently working well and supporting change where needed.

Referrals come from

- Parents
- Schools
- In house from our programs
- Other agencies

Mentoring and Programs

We know that positive relationships are important for rangatahi as they journey to adulthood our mentoring & programs have many positive benefits for our young people such as

- Modelling Values
- Building healthy relationships
- Developing life skills
- Connecting with the wider community
- Having Fun!



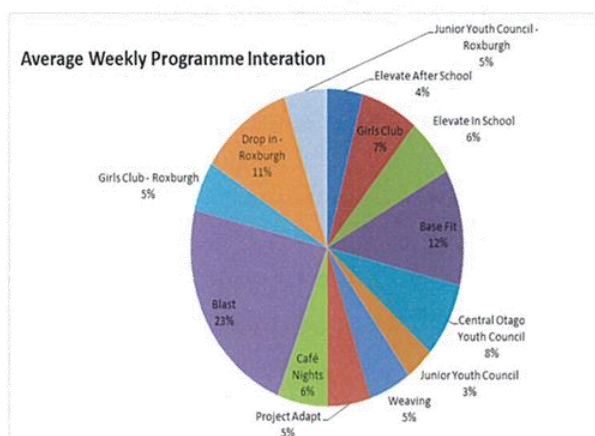
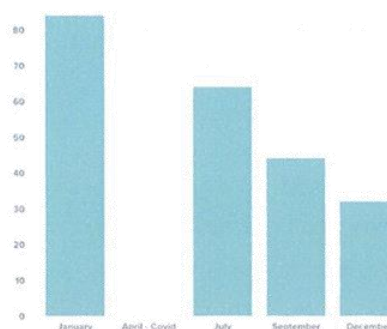
With the development of our one to one mentoring program we will see our youth coaches use activity based coaching to support the young people in our community.

Programs we deliver

- Holiday programs
- Kōhine development programs
- After school clubs
- Youth councils

- Programs to support our families with young people with disabilities
- Fitness programmes

The below graph shows the average weekly split of interactions - by program. On average we reached a total of 118 rangatahi / week

**Holiday Programs engagement 2020**

Alexandra & Districts Youth Trust - Puna Rangatahi

COVID

With the government announcement on COVID Lockdown resulting in us having to stay home to get on top of the pandemic, the Puna Rangatahi team quickly developed a new way of working and connecting with young people. Weekly online programs were developed, messages of support were regularly posted on our social media and engaging activities were developed.

Covid Activities to keep connected with our young people

- Gumboot Friday - Online
- ANZAC DAY - At home creations
- Shop Local Campaign
- Shared Craft/ Activity ideas
- Recommendations of books, baking tips, books and movies from our groups.
- Covid updates/ messages Mothers Day presentation to all the mothers and mother figures
- Photo competition
- Chalk art - brighten up your neighbourhood
- Connected online with google hangouts each week with our groups, focusing on wellbeing and mental health of our groups.
- Spread kindness messages on our social media

- Attended online Meetings and Trainings
- Wrote programmes ready for return
- Parent education around cyber safety while young people are on devices and while learning from home.



NOTE on the future - 2021 is showing a dramatic increase in our 1-1 support service

Professional Development

Involved Conference online
 First Aid
 Addiction 101
 Mental Health101
 Careerforce Community Facilitation level 4 specialising in Youth
 Family Harm Training
 Child Matters Oranga Tamariki
 Nigel Latta - Teenage Brain
 Child Protection Training
 Headache clinic training

Alexandra & Districts Youth Trust - Puna Rangatahi

Key engagements within our community

- Police
- Local primary and secondary school
- CODA
- Ministry of Education
- Arts Trust
- CODC
- Oranga Tamariki
- CCS
- REAP
- ACOSS



Being part of the blossom festival was an amazing experience. Thank you for thinking of me and letting me have this opportunity, I feel I have grown in so many areas.

*-Puna Rangatahi Blossom festival Princess
Youth 16yr*

Adulthood 101:

This day is made up of a series of workshops & keynote speakers that offer the young person the opportunity to develop skills and learning for when our rangatahi are ready to leave home.

Our first Adulthood 101 was offered in 2020. We delivered this program to 223 year 12-13 students from across the district. Students took part in the following workshops :

Goal setting , Budgeting, Keeping Fit, Basic cooking, Banking & Insurance, Car maintenance , Self defence.

Our guest speakers were two local young people who had left school and were sharing their experience of their first year away from home. One had taken the path of tertiary education the other entered the workforce on leaving school. The day concluded with a panel of experts who answered questions on life put to them by the young people.

Thank you for letting me be part of the Adulthood 101 day I was impressed with the young people and how they were so engaged with the workshop, I look forward to being part of this fantastic event in the coming years. - Workshop presenter Adulthood 101



Other events of 2020

- Signing of Pride Pledge
- Blast programme - Longest day postponed until July
- July School Holiday Programme
- Elections info night
- Roxburgh Youth Council - Disco Fundraiser for the new community Pool

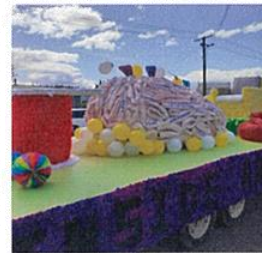
Alexandra & Districts Youth Trust - Puna Rangatahi

- Self Defence workshops for Roxburgh and Alexandra Girls who attended Elevate programme
- Keep NZ Beautiful week - Clean up our village Roxburgh and Alexandra
- Netsafe Campaign
- 2020-2021 Youth survey
- Mardi Gras
- Blossom Festival Float - Winning section
- Sep - Oct School Holiday programme
- Birthday and end of year celebrations
- New Mural addition to Centre
- Pink Shirt day - cupcake giveaways
- Painting benches Junior Youth Council with KAACB group
- Tree planting Junior Youth Council with KAACB Group
- Suicide Awareness Movie night
- Christmas Twilight Community Market

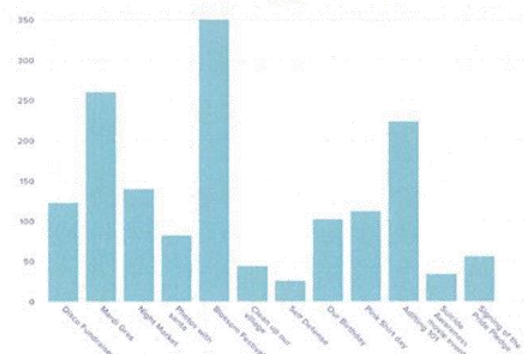
Total Number of engagements through events in 2020 was 1552

We had a great time at the Disco, and what a fantastic way to help fundraise for our local pool. -Parent/ Roxburgh

Bowling in Queenstown was awesome, and I loved beating Ben down the luge! Can't wait for the next holiday program! -Holiday programme Youth 12yrs



Event Engagement 2020



I have learnt so much by being on the Central Otago Youth Council, I have developed leadership skills that will help me as I go on to further my study. -COYC member youth 17

2021 BUDGET - to deliver Alexandra and Teviot Programmes

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Income													
Operational Income													
Central Lakes Trust	123,000												123,000
Lotteries									25,000				25,000
Vincent Community Board				6,000									6,000
Otago Community Trust						15,000							15,000
NZ Community Trust									3,000				3,000
Self Generated			1,500			1,500			1,500			1,500	6,000
Operational Total	123,000	0	1,500	6,000	0	16,500	0	0	29,500	0	0	1,500	178,000
Programme Income													
COGS							3,000						3,000
Youth Week					500								500
Coffee Tin		550	550	550	550	550	550	550	550	550	550		5,500
Other Miscellaneous												1,000	1,000
Programme Total	0	550	550	550	1,050	550	3,550	550	550	550	550	1,000	10,000
TOTAL Income	123,000	550	2,050	6,550	1,050	17,050	3,550	550	30,050	550	550	2,500	188,000
Expenses													
Staff Costs	10,138	10,138	10,138	10,138	10,138	10,138	10,138	10,138	10,138	10,138	10,138	10,138	121,654
FTE - Youth Work	2.25	2.25	2.25	2.25	2.25	2.25	2.25	2.25	2.25	2.25	2.25	2.25	
FTE - Administration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
FTE - Total	2.25	2.25	2.25	2.25	2.25	2.25	2.25	2.25	2.25	2.25	2.25	2.25	
Fixed Costs													
Alexandra	1590	1590	1965	1665	4179	2090	1715	1665	2096	1646	1646	2021	23868
Building Rent	1125	1125	1125	1125	1125	1125	1125	1125	1,181	1,181	1,181	1,181	13724
Building Opex (Landlord)			375				375		375			375	1500
Building Insurance					2,514								2514
Insurance Contents	40	40	40	40	40	40	40	40	40	40	40	40	480
Electricity	275	275	275	350	350	400	400	350	350	275	275	275	3850
Cleaning (1/4 share)	35	35	35	35	35	35	35	35	35	35	35	35	420
Wi-fi Costs	115	115	115	115	115	115	115	115	115	115	115	115	1380
Roxburgh	510	510	510	560	560	585	585	560	560	510	510	514	6474
Building Rent	0	0	0	0	0	0	0	0	0	0	0	0	0
Building Opex	208	208	208	208	208	208	208	208	208	208	208	212	2500
Insurance Contents	37	37	37	37	37	37	37	37	37	37	37	37	444
Electricity	100	100	100	150	150	175	175	150	150	100	100	100	1550
Cleaning	50	50	50	50	50	50	50	50	50	50	50	50	600
Wi-fi Costs	115	115	115	115	115	115	115	115	115	115	115	115	1380
General Fixed Costs	2,310	810	810	1,000	810	810	810	810	4,060	810	810	810	14,660
Cell Phones Staff	135	135	135	135	135	135	135	135	135	135	135	135	1,620
Insurance - Mini Van	70	70	70	70	70	70	70	70	70	70	70	70	840
Insurance - General Liability									3,250				3,250
WOF / Rego / Road User Vehicle / Fuel	250	250	250	250	250	250	250	250	250	250	250	250	3,000
Repairs and Mtncce Vehicle	150	150	150	150	150	150	150	150	150	150	150	150	1,800
PO Box annual cost				190									190
Annual Audit / Review	1,500												1,500
Travel	50	50	50	50	50	50	50	50	50	50	50	50	600
Training	100	100	100	100	100	100	100	100	100	100	100	100	1,200
Finance Package (MYCB)	55	55	55	55	55	55	55	55	55	55	55	55	660
TOTAL FIXED COSTS	4,410	2,910	3,285	3,225	5,549	3,485	3,110	3,035	6,716	2,966	2,966	3,345	45,002
TOTAL FIXED + STAFF COSTS	14,548	13,048	13,423	13,363	15,687	13,623	13,248	13,173	16,854	13,104	13,104	13,483	166,656
Programme Outgoings													
New World	100	100	125	100	100	125	100	100	125	100	100	125	1,300
Ara Tahoi Membership				190									190
Coffee Tin		400	400	400	400	400	400	400	400	400	400		4,000
Youth Council	200	200	200	200	200	200	200	200	200	200	200	200	2,400
Youth Week					500								500
Junior Youth Council	150	150	150	150	150	150	150	150	150	150	150	150	1,800
Girls Group	150	150	150	150	150	150	150	150	150	150	150	150	1,800
School Holiday Programme			1,500			1,500			1,500			1,500	6,000
Insurance Coffee - Tin	140	140	140	140	140	140	140	140	140	140	140	140	1,682
Misc	100	100	100	100	100	100	100	100	100	100	100	100	1,200
Total Other Outgoings	840	1,240	2,765	1,430	1,740	2,765	1,240	1,240	2,765	1,240	1,240	2,365	20,872
TOTAL Expenses	15,388	14,288	16,188	14,793	17,427	16,388	14,488	14,413	19,619	14,344	14,344	15,848	187,529
Profit / (Loss)	107,612	(13,738)	(14,138)	(8,243)	(16,377)	662	(10,938)	(13,863)	10,431	(13,794)	(13,794)	(13,348)	471

Operational

ALEXANDRA AND DISTRICTS YOUTH TRUST**Performance Report**

For the year ended
31st December 2020

Contents

	Page
Non-Financial Information:	
Entity Information	1
Approval of Performance Report	2
Statement of Service Performance	3
Financial Information:	
Statement of Financial Performance	4
Statement of Financial Position	5
Statement of Cash Flows	6
Statement of Accounting Policies	7
Notes to the Performance Report	8 - 14

ALEXANDRA AND DISTRICTS YOUTH TRUST

Entity Information

"Who are we?", "Why do we exist?"

For the year ended
31st December 2020

Legal Name of Entity: *	Alexandra and Districts Youth Trust
Type of Entity and Legal Basis (if any): *	Charitable Trust
Registration Number:	CC47521
Entity's Purpose or Mission: *	
To improve and maintain the social and emotional intelligence, confidence, self-efficacy and well-being of youth.	
Entity Structure: *	
A Charitable Trust consisting of up to eight Trustees with a Chairperson appointed by Trustees, a Secretary and Treasurer.	
Main Sources of the Entity's Cash and Resources: *	
The Trust's main source of income is grants, with a small income derived from fund-raising activities, and it's social enterprise Coffee Tin operation.	
Main Methods Used by the Entity to Raise Funds: *	
To raise own "self generated funds" we have enter in local Blossom Festival, sold coffee and food, held xmas market and sold santa photos and charged for some programmes.	
Entity's Reliance on Volunteers and Donated Goods or Services: *	
Our governing body is made up of Volunteers, and volunteers assist with delivery of some activities for Youth	
Contact details	
Physical Address:	42b Tarbert Street, Alexandra
Postal Address:	PO Box 221, Alexandra
Email/Website:	punarangatahi.co@gmail.com


Approval of Performance Report

Alexandra and Districts Youth Trust

For the New Financial YE 31 December 2020

The Trustees are pleased to present the approved performance report including the historical financial statements of Alexandra and Districts Youth Trust for the 9 month period, of the new year ended 31 December 2020. The previous period is a 12 month period. This is a result of changing Year End date to line up with major funding applications.

Name: Jayden Cramb
Position: CHAIR 
Date 14/07/2021

Name: Carole Gillians
Position: TRUSTEE
Date 

ALEXANDRA AND DISTRICTS YOUTH TRUST

Statement of Service Performance

"What did we do?", When did we do it?"

For the year ended
31st December 2020

Description of the Entity's Outcomes*:

To improve and maintain the social and emotional intelligence, confidence, self-efficacy and well-being of youth in our community.

Description and Quantification (to the extent practicable) of the Entity's Outputs:*	Actual*	Actual*
	9mth 31/12/2020	YE 31/03/2020
Drop in group - weekly conversation starter group	12-15 weekly	3-10 weekly
Biennial event for the region, attended by Youth and parents - Adulthood 101 or Youth Expo	223 (A101)	500+ youth
Educational activities - Girls Group, Suicide Prevention, Self Defence)	67 attendees	30 attendees
November Study space - 4 week programme	2-10 attendees	2-10 attendees
Leadership - Junior Youth Forum - years 7&8	16 meetings - 8 attendees	23 meetings - 8 attendees
Central Otago Youth Council	33 meetings - 10/12 attendees	12 meetings - 10/12 attendees
School holiday program - July / Sep / Dec for 9 month 31/12/20	142 attendees	100 attendees
One on One Work	3-5 / week	7-10 attendees
Blast Programme - 1x 10 Week programmes	0	28 attendees
Base Fit	23 / week	
Project Adapt (prior year including Young Mums not ran in the current year)	6-15 attendees per week	7-13 attendees per week

ALEXANDRA AND DISTRICTS YOUTH TRUST

Statement of Financial Performance

"How was it funded?" and "What did it cost?"

For the year ended

31st December 2020

	Note	Actual* 4/20 to 12/20 \$	Actual* 4/19 to 3/20 \$
Revenue			
Donations, fundraising and other similar revenue*	1	124,138	118,788
Fees, subscriptions and other revenue from members*	1	104	104
Revenue from providing goods or services*	1	9,239	21,444
Interest, dividends and other investment revenue*	1	25	32
Other revenue	1	-	22,000
Total Revenue*		133,506	162,368
Expenses			
Expenses related to public fundraising*		1,009	-
Volunteer and employee related costs*		87,986	95,743
Costs related to providing goods or services*		42,166	43,925
Grants and donations made*			
Other expenses			
Total Expenses*		131,162	139,668
Surplus/(Deficit) for the Year*		2,345	22,700

ALEXANDRA AND DISTRICTS YOUTH TRUST

Statement of Financial Position

"What the entity owns?" and "What the entity owes?"

As at

31st December 2020

	Note	Actual* This Year \$	Actual* Last Year \$
Assets			
Current Assets			
Bank accounts and cash*		44,930	67,483
Debtors and prepayments*		2,311	4,010
Inventory*			
Other current assets			
Total Current Assets		47,241	71,493
Non-Current Assets			
Property, plant and equipment*		31,818	33,971
Investments*			
Other non-current assets			
Total Non-Current Assets		31,818	33,971
Total Assets*		79,059	105,464
Liabilities			
Current Liabilities			
Bank overdraft*		-	
Creditors and accrued expenses*		1,427	250
Employee costs payable*		12,027	12,254
Unused donations and grants with conditions*		10,000	39,700
Other current liabilities			
Total Current Liabilities		23,454	52,204
Non-Current Liabilities			
Loans*			
Other non-current liabilities			
Total Non-Current liabilities		-	-
Total Liabilities*		23,454	52,204
Total Assets less Total Liabilities (Net Assets)*		55,605	53,260
Accumulated Funds			
Capital contributed by owners or members*		10	10
Accumulated surpluses or (deficits)*		55,595	53,250
Reserves*		-	-
Total Accumulated Funds*		55,605	53,260

0

ALEXANDRA AND DISTRICTS YOUTH TRUST

Statement of Cash Flows

"How the entity has received and used cash"

For the year ended
31st December 2020

	Actual* This Year \$	Actual* Last Year \$
Cash Flows from Operating Activities*		
Cash was received from:		
Donations, fundraising and other similar receipts*	94,877	146,140
Fees, subscriptions and other receipts from members*	104	104
Receipts from providing goods or services*	8,704	19,930
Interest, dividends and other investment receipts*	25	32
Net GST		
Cash was applied to:		
Payments to suppliers and employees*	120,579	125,455
Donations or grants paid*		
Building Rent deposit		
Net GST		851
Net Cash Flows from Operating Activities*	(16,868)	39,900
Cash flows from Investing and Financing Activities*		
Cash was received from:		
Receipts from the sale of property, plant and equipment*		
Receipts from the sale of investments*		
Proceeds from loans borrowed from other parties*		
Capital contributed from owners or members*		
Cash was applied to:		
Payments to acquire property, plant and equipment*	5,686	8,430
Payments to purchase investments*		
Repayments of loans borrowed from other parties*		
Capital repaid to owners or members*		
Net Cash Flows from Investing and Financing Activities*	(5,686)	(8,430)
Net Increase / (Decrease) in Cash*	(22,554)	31,470
Opening Cash*	67,483	36,013
Closing Cash*	44,929	67,483
This is represented by:		
Bank Accounts and Cash*	44,930	67,483

ALEXANDRA AND DISTRICTS YOUTH TRUST**Statement of Accounting Policies****"How did we do our accounting?"****For the year ended
31st December 2020****Basis of Preparation***

ALEXANDRA AND DISTRICTS YOUTH TRUST has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)*

All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

Income Tax

ALEXANDRA AND DISTRICTS YOUTH TRUST is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Depreciation

Fixed Assets are included in the asset register. Each asset is reviewed and the estimated life has been determined based on the expected use of each asset. Depreciation is calculated on this basis using straight line depreciation.

Changes in Accounting Policies*

A new Year End date has been adopted to be in line with major funder. It is now 31st Dec and as such this YE period only reflects a period of 9 months. Revenue has been reclassified in line with Charties reporting guidelines, prior year balaces have also been amended to allow for comparison.

Reporting of Grants Received in Advance as been amended in this year accounts. The adjustment made shows the grant or donation reduced against the name of the donor in Profit and Loss. The adjustments made are detailed in Note 3 - detail of unused grants. The impacts of these adjustments have not changed the financial result and are for presentation purposes only. Last year balances have also been adjusted for this change(last year - nil)

ALEXANDRA AND DISTRICTS YOUTH TRUST

Notes to the Performance Report

For the year ended
31st December 2020

Note 1 : Analysis of Revenue

Revenue Item	Analysis	This Year \$	Last Year \$
Fundraising revenue	Fundraising	981	609
	Total	981	609
Revenue Item	Analysis	This Year \$	Last Year \$
Donations and other similar revenue	CLASS Funding for Mural	2,000	
	Blossom Festival	777	
	Central Lakes Trust	89,100	79,075
	MSD - Wage Subsidy	18,259	
	COGS	3,000	3,000
	Lottery Grants Board	10,000	15,000
	Otago Community Trust		3,125
	Synod of Otago & Southland		4,225
	NZ Community Trust		3,000
	United Way		3,081
	Z Good in the Hood		1,000
	Various donations	22	1,673
	Teviot Valley Youth Trust		5,000
	Total	123,157	118,179
Revenue Item	Analysis	This Year \$	Last Year \$
Fees, subscriptions and other revenue from members	Membership subscriptions	104	104
	Total	104	104
Revenue Item	Analysis	This Year \$	Last Year \$
Revenue from providing goods or services	Vincent Community Board	6,000	7,500
	Kingston Sedgfield - Youth Activities		2,500
	Ministry of Social Development - Youth Café		5,000
	Holiday Program	2,226	
	Coffee Tin Sales	517	920
	Paintball Fees		478
	Christmas Market & Santa Photos		665
	Ara Taiohi		500
	Repay Unused Grants		(883)
	Pub Charity - Circus School		2,600
	Circus School Attendance Fees		557
	Blast		1,287
	Internal Affairs - Youth Training		320
	Room Hire	496	
	Total	9,239	21,444
Revenue Item	Analysis	This Year \$	Last Year \$
Interest, dividends and other investment revenue	Interest Received	25	32
	Total	25	32
Revenue Item	Analysis	This Year \$	Last Year \$
Other revenue	Motor Vehicle donated by Teviot Valley Youth Trust		22,000
	Total		22,000

ALEXANDRA AND DISTRICTS YOUTH TRUST

Notes to the Performance Report

For the year ended
31st December 2020

Note 2 : Analysis of Expenses

Expense Item	Analysis	This Year \$	Last Year \$
Volunteer and employee related costs	Wages & Salaries	83,971	91,642
	Kiwisaver	2,527	2,388
	ACC Levies	423	82
	Professional Development	677	974
	Travelling Expenses	389	657
	Recruitment		
	Total	87,986	95,743

Expense Item	Analysis	This Year \$	Last Year \$
Costs related to providing goods or services	Youth Activities	3,005	10,451
	Rent	10,125	14,452
	Motor Vehicle Costs	1,519	
	Rates	1,044	749
	General operating costs	1,715	542
	Telecommunications	1,903	2,796
	Depreciation / Impairment	7,840	4,855
	Insurance	3,920	3,012
	Software	2,340	497
	Accounting Review Fee	1,972	1,000
	Repairs / Maintenance / Cleaning	755	1,168
	Electricity and Gas	3,103	1,507
	Memberships		190
	Office Supplies	982	2,379
	Postage and Courier	170	160
	Mural Expenses	1,739	
	Printing and Stationery	35	167
	Total	42,166	43,925

ALEXANDRA AND DISTRICTS YOUTH TRUST

Notes to the Performance Report

For the year ended
31st December 2020

Note 3 : Analysis of Assets and Liabilities

Asset Item	Analysis	This Year \$	Last Year \$
Bank accounts and cash	Cheque account	44,928	67,482
	On-Call account	1	1
	Total	44,930	67,483
Asset Item	Analysis	This Year \$	Last Year \$
Debtors and prepayments	Deposit Tarbert Street property	1,125	1,125
	Accounts Receivable	110	
	Insurance Prepaid		188
	GST refund due	1,076	2,697
	Total	2,311	4,010
Liability Item	Analysis	This Year \$	Last Year \$
Employee costs payable	Inland Revenue PAYE/Kiwisaver	1,996	1,363
	Accrued Wages		4,308
	Debit Card Liability	(271)	
	Annual Leave	10,302	6,583
	Total	12,027	12,254
Liability Item	Analysis	This Year \$	Last Year \$
Unused donations and grants with conditions	Central Lakes Trust (in advance payment)		29,700
	Synod of Otago		
	Vincent Community Board		
	Otago Community Trust		
	Lotteries Grant	10,000	10,000
	Total	10,000	39,700

ALEXANDRA AND DISTRICTS YOUTH TRUST

Notes to the Performance Report

For the year ended
31st December 2020

Note 4 : Property, Plant and Equipment

This Year						PPE7 - PPE8	
Asset Class*	Opening Carrying Amount*	Purchases	Sales/Disposals	Current Year Depreciation and Impairment*	Closing Carrying Amount*	Current Valuation*	Source and Date of Valuation*
Land*	-			-	-		
Buildings*	-			-	-		
Motor Vehicles*	20,625	706		4,211	17,120		
Furniture and fixtures*	-			-	-		
Office equipment*	-			-	-		
Computers (including software)*	2,507	1,205		1,395	2,317		
Coffee Tin (and Fitout)*	10,839			2,045	8,794		
Plant and equipment	-	3,775		188	3,587		
Total	33,971	5,686	-	7,839	31,818		

Last Year						PPE7 - PPE8	
Asset Class*	Opening Carrying Amount*	Purchases	Sales/Disposals	Current Year Depreciation and Impairment*	Closing Carrying Amount*	Current Valuation*	Source and Date of Valuation*
Land*	-			-	-		
Buildings*	-			-	-		
Motor Vehicles*	-	22,000		1,375	20,625		
Furniture and fixtures*	-			-	-		
Office equipment*	-			-	-		
Computers (including software)*	2,880	940		1,313	2,507		
Coffee Tin (and Fitout)*	5,516	7,490		2,167	10,839		
Heritage assets	-			-	-		
Total	8,396	30,430	-	4,855	33,971		

In the year a Motor Van was donated to the trust by Teviot Valley Community Church Trust - this has been added to the fixed assets at the estimated value at the date the van was received in January 2020.

ALEXANDRA AND DISTRICTS YOUTH TRUST

Notes to the Performance Report

For the year ended
31st December 2020

Note 5: Accumulated Funds

This Year				
Description*	Capital Contributed by Owners or Members*	Accumulated Surpluses or Deficits*	Reserves*	Total*
Opening Balance	10	53,250	-	53,260
Capital contributed by owners or members*	-			-
Capital returned to owners or members*	-			-
Surplus/(Deficit)*		2,345		2,345
Distributions paid to owners or members*		-		-
Transfer to Reserves*		-	-	
Transfer from Reserves*		-	-	
Closing Balance	10	55,595	-	55,605

Last Year				
Description*	Capital Contributed by Owners or Members*	Accumulated Surpluses or Deficits*	Reserves*	Total*
Opening Balance	10	30,550	-	30,560
Capital contributed by owners or members*				-
Capital returned to owners or members*				-
Surplus/(Deficit)*		22,700		22,700
Distributions paid to owners or members*		-		-
Transfer to Reserves*		-	-	
Transfer from Reserves*		-	-	
Closing Balance	10	53,250	-	53,260

For the year ended
31st December 2020

Note 6 : Commitments and Contingencies

Commitment*	Explanation and Timing*	At balance date	At balance date
		This Year*	Last Year*
		\$	\$

Commitments

The trust entered into a property lease that was for a period of two years, commencing September 2019. (Last Year - nil)

Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at balance date (Last Year - nil)

ALEXANDRA AND DISTRICTS YOUTH TRUST**Notes to the Performance Report**

For the year ended
31st December 2020

Notes 7-12**Note 7: Other****Related Party Disclosures:**

There were no transactions involving related parties during the financial year. (Last Year - Nil)

Events After the Balance Date:

Community Development - Grants

GRA210749349



1 Dunorling Street
PO Box 122, Alexandra 9340
New Zealand
03 440 0056
Info@codc.govt.nz
www.codc.govt.nz



Application For
Which Grant
Grant Application

Vincent Community Board
Community
GRA210749349

The Applicant:

Organisation Name
Contact
Phone
Email
Address
Organisation Type

Bolder Inn
Bradley Slater
0275659214
bolderinn@gmail.com
36 Bantry Street, Alexandra 9320
Bolder Inn is a Business, also have set up Be Bold Charitable Trust

The Project:

Project Name
Description

Bolder Inn Opening
Bolder Inn is an Indoor Rock Climbing facility in The Molynux Stadium squash courts, council funding that i am applying for will add to the diversity of climbing options and allow the space to be accessed by members at any time.
The space will also be used by school groups through consultation with Craig Gilchrist at DHS, also will be offering use of the space to other community groups. The opening date is the 18/8/21 and i hope to offer a range of options to accommodate all levels of climbing. Bolder Inn will be a great addition to Alexandra offering options for community members to increase physical and mental well being.

Start Date
End Date

18/08/2021
18/07/2022

The 4 well beings

Social

Offering a space where people can connect with others, challenge themselves, build resilience and confidence as well as strength and flexibility.

Economic

My intention is to make the costs involved very low to encourage use, everyone's first visit which must include

Environmental

an induction is free

By increasing knowledge of climbing techniques, strength and ability, Bolder Inn will encourage competent climbers to explore outdoor climbing pursuits in Central Otago

Cultural

Bolder Inn will be an all inclusive community, where participants will have the opportunity to interact with different cultural groups and therefore build tolerance and understanding among the community

Measures

The uptake of new climbers and the development of experienced climbers.

Meet at least three of the strategic priorities:

The Budget:

Year 1 - 2021/22:	10002.78
Year 2 - 2022/23:	
Year 3 - 2023/24:	
Total Requested \$	10002.78

Cost Breakdown

as per quotes, \$2910 for cctv, \$4931.87 holds and hardware, \$2160.91 Uniforms/Merch

Previously received funding?

No

Backup Plan

I will continue to self fund this as and when i am able. I have already heavily invested into this and will continue to do so, the mats which were funded by the givealittle and Tu Manawa are set to arrive in the next few weeks so the space can be opened without these things but having the cctv means that once inducted, members can use the facilities without me needing to be there so in the short term i can continue working my other job to fund this. The holds and hardware/ uniforms and merch are not essential but will provide the ability to provide a more professional experience to participants.

The End:

Attachments Ticked

- Information about other funding you have applied for
- Financial statement (for applications under \$10,000)
- Supporting documentation such as letters of support, quotes and estimates (if applicable)

All information provided is complete and correct

True

Have read and acknowledge the standard Central Otago Terms and Conditions of Grant Funding Yes

Acknowledge that your application will be assessed in accordance with the principles and objective contained in the Grants Policy and that Council's representative funding committee is the final decision-making authority Yes

Information about your application (including the applicant's name, project title, and a summary of the proposal) and any approved funding may be made publicly available by Council Yes

If successful, the grantee will be required to report on the success or otherwise of the event following completion of the project or at a time to be agreed Yes

Name: Bradley Slater

Date 28/07/2021

Signature (7 kb)



Nikki Aaron

From: Nikki Aaron
Sent: Monday, 23 August 2021 8:50 am
To: grants
Subject: FW: CODC Grant application
Attachments: Slater.pdf; BOLDER INN timetable.pdf; BoulderInn-Logo (1) (2).pdf

Categories: Orange Category

From: Bradley Slater <bolderinn@gmail.com>
Sent: Saturday, 21 August 2021 11:38 am
To: Nikki Aaron <Nikki.Aaron@codc.govt.nz>
Subject: Re: CODC Grant application

Hi Nikki,
Hope you and your loved ones are safe and well.

Thanks for getting back to me with this,

I have attached a copy of the Bolder Inn Account transactions, hope it works and is sufficient, as the business is not open yet/in its early stages the incomes have only come from myself, a givealittle page and a grant from Tu Manawa (Sport NZ)

I was hoping to open today (21/8/21) which is Global Climbing Day, the extension of lockdown has obviously postponed that.

I am looking to keep costs to a minimum with or without the support of the CODC in this, so the main difference will be added asset security and access control.

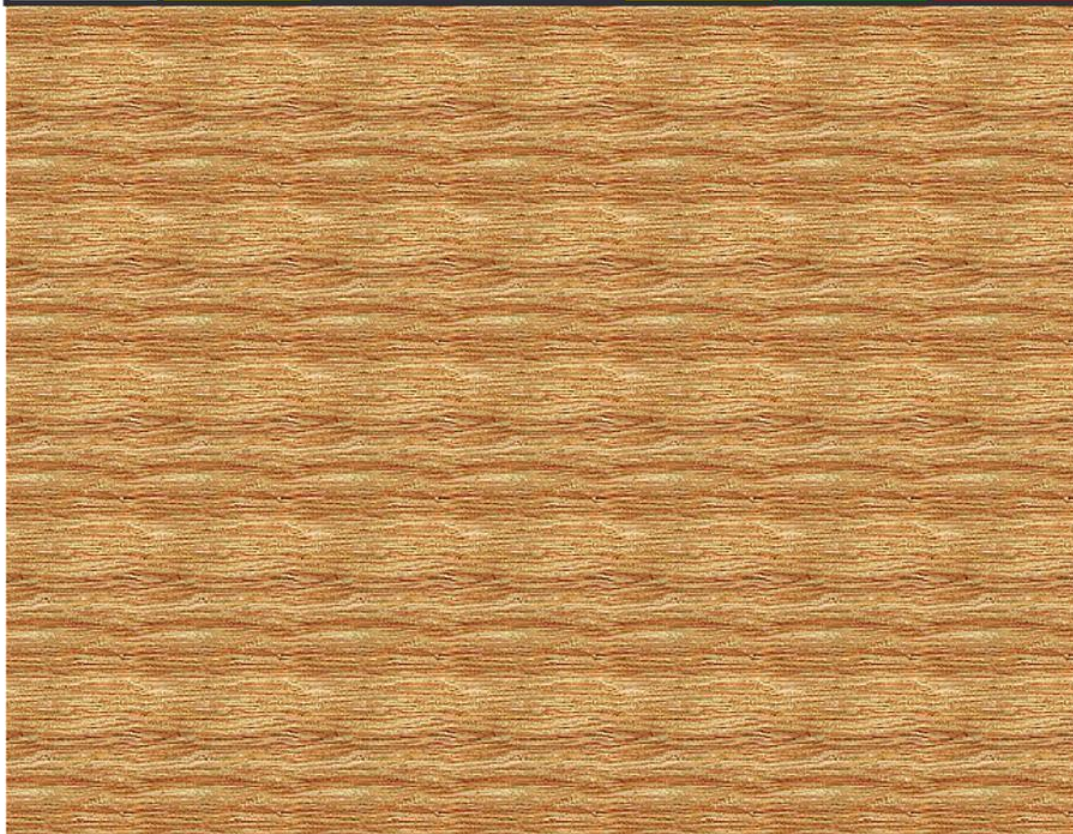
Foundation yearly memberships will be \$290 for a family 2 adults 3 kids,
after the 1st of october family memberships will rise to \$350/year.
Single yearly foundation memberships will be \$230pp,
after 01/10 yearly membership will be \$290 pp
Monthly family memberships will start at \$60
Single monthly memberships will start at \$40

The space will also be available at certain times for groups/schools,
will be hired out at an hourly rate to be determined with the available budgets of the groups.

1

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
06:00 Open for Members	06:00 Open for Members	06:00 Open for Members	06:00 Open for Members	06:00 Open for Members	06:00 Open for Members	06:00 Open for Members
07:00 Open for Members	07:00 Open for Members	07:00 Open for Members	07:00 Open for Members	07:00 Open for Members	07:00 Open for Members	07:00 Open for Members
08:00 Open for Members	08:00 Open for Members	08:00 Open for Members	08:00 Open for Members	08:00 Open for Members	08:00 Open for Members	08:00 Open for Members
09:00 Open for Schools/Groups	09:00 Open for Schools/Groups	09:00 Open For ALL	09:00 Open for Schools/Groups	09:00 Open for Schools/Groups	09:00 Open For ALL	09:00 Open For ALL
10:00 Open for Schools/Groups	10:00 Open for Schools/Groups	10:00 INDUCTIONS HOURLY	10:00 Open for Schools/Groups	10:00 Open for Schools/Groups	10:00 INDUCTIONS HOURLY	10:00 INDUCTIONS HOURLY
11:00 Open for Schools/Groups	11:00 Open for Schools/Groups	11:00 Open For ALL	11:00 Open for Schools/Groups	11:00 Open for Schools/Groups	11:00 Open For ALL	11:00 Open For ALL
12:00 Open for Members	12:00 Open for Schools/Groups	12:00 INDUCTIONS HOURLY	12:00 Open for Schools/Groups	12:00 Open for Members	12:00 INDUCTIONS HOURLY	12:00 INDUCTIONS HOURLY
13:00 Open for Members	13:00 Open for Schools/Groups	13:00 Open For ALL	13:00 Open for Schools/Groups	13:00 Open for Members	13:00 Open For ALL	13:00 Open For ALL
14:00 Open for Members	14:00 Open for Schools/Groups	14:00 INDUCTIONS HOURLY	14:00 Open for Schools/Groups	14:00 Open for Members	14:00 INDUCTIONS HOURLY	14:00 INDUCTIONS HOURLY
15:00 Open for Members	15:00 Open for Members	15:00 Open For ALL	15:00 Open for Members	15:00 Open for Members	15:00 Open For ALL	15:00 OPEN FOR MEMBERS
16:00 Open for Members	16:00 Open for Members	16:00 INDUCTIONS HOURLY	16:00 Open for Members	16:00 Open for Members	16:00 INDUCTIONS HOURLY	16:00 OPEN FOR MEMBERS

17:00 Open for Members	17:00 Open for Members	17:00 GO CLIMBING (GIRLS)	17:00 Open for Members	17:00 Open for Members	17:00 OPEN FOR MEMBERS	17:00 OPEN FOR MEMBERS
18:00 ALEX CLIMBING CLUB	18:00 SOCIAL CLIMBING	18:00 GO CLIMBING (GIRLS)	18:00 Open for Members	18:00 SOCIAL CLIMBING	18:00 OPEN FOR MEMBERS	18:00 OPEN FOR MEMBERS
19:00 ALEX CLIMBING CLUB	19:00 SOCIAL CLIMBING	19:00 GO CLIMBING (GUYS)	19:00 ADULT TRAINING	19:00 SOCIAL CLIMBING	19:00 OPEN FOR MEMBERS	19:00 ROUTE SETTING SUNDAY
20:00 ALEX CLIMBING CLUB	20:00 SOCIAL CLIMBING	20:00 GO CLIMBING (GUYS)	20:00 ADULT TRAINING	20:00 SOCIAL CLIMBING	20:00 OPEN FOR MEMBERS	20:00 ROUTE SETTING SUNDAY
21:00 ALEX CLIMBING CLUB	21:00 SOCIAL CLIMBING	21:00 ADULT TRAINING	21:00 ADULT TRAINING	21:00 SOCIAL CLIMBING	21:00 OPEN FOR MEMBERS	21:00 ROUTE SETTING SUNDAY
22:00 ALEX CLIMBING CLUB	22:00 SOCIAL CLIMBING	22:00 ADULT TRAINING	22:00 ADULT TRAINING	22:00 SOCIAL CLIMBING	22:00 OPEN FOR MEMBERS	22:00 ROUTE SETTING SUNDAY



Sheet1

Bolder Inn Opening Budget

Revenue

	Applied	Actual
Bradley Slater personal		20986.89
Givealittle		5451.5
Tu Manawa		20000
Southern Trust	17416.87 declined	
other Funders	no other applications at this time	
codc		10002.71
	17416.87	46438.39
Total		56441.1

Expenses

	Quote	Actual
Floor Mats system	24380	24380 Tu Manawa F
Initial Timber/ply fixings/holds		20958.39 Payed
Fall Prevention Nets (supply and install)	1235	1100 Payed
18 sheets of ply+hardware(supply and install)	1485	
CCTV and FOB door (supply and install)	2910	
Climbing holds and hardware	4931.87	
Staff uniforms and Merchandise	2160.91	
Signs/advertising	2500	
	13987.78	46438.39
Total		60426.17
		3985.07 signs/advertisi

Page 1

Sheet1



unding/givealittle

ng and ply+hardware will be payed for by Bradley Slater

Page 2

Invoice #4726 - Bolder Inn - Uniform and merch 2021 Thank you for your business!



Queenstown Screen Printing
 141 Glenda Drive
 Unit C
 Queenstown, Otago 9371
 +64211275428
<https://queenstownscreenprinting.co.nz>
matt@queenstownscreenprinting.co.nz

Delivery Method	Pick-up
Created	13 July, 2021
Customer Due Date	07 August, 2021
Invoice Date	13 July, 2021
Terms	Net 30
Payment Due Date	12 August, 2021
Total	\$2,160.91
Outstanding	\$2,160.91

Customer Billing

Bolder Inn
 Bradley Slater
 027569214
bolderinn@gmail.com

Customer Shipping

Bolder Inn
 Bradley Slater

Category	Item #	Color	Description	XS	S	M	L	XL	2XL	3XL	4XL	5XL	6XL	Qty	Items	Price	Taxed	Total
Supacolour	5402-NAVY-H-M	NAVY	As Colour - 5402 CHAD POLO											2	2	\$20.15	X	\$40.30
Supacolour	5404-BLACK-H-M	BLACK	As Colour - 5404 CHAD LONG SLEEVE POLO											2	2	\$21.55	X	\$43.10
Supacolour	5025G-BLACK	BLACK	As Colour - 5025G BARNARD ORGANIC TANK	1	2	2	2	2						9		\$14.20	X	\$127.80
Supacolour	4001G-BLACK-H-M	BLACK	As Colour - 4001G MAPLE ORGANIC TEE	2	2	2	2	1						9		\$14.55	X	\$130.95
Supacolour	3032-BLACK-S	BLACK	As Colour - 3032 KIDS SUPPLY HOOD 2x2 2x4 2x6											6	6	\$22.18	X	\$133.08
Supacolour	3033-BLACK	BLACK	As Colour - 3033 YOUTH SUPPLY HOOD 2x8 2x10 2x12											6	6	\$23.58	X	\$141.48

IMPRINT 1

Supacolour WE • WE_100

Pocket SupaColour

Category	Item #	Color	Description	XS	S	M	L	XL	2XL	3XL	4XL	5XL	6XL	Qty	Items	Price	Taxed	Total
Supacolour	5102-BLACK	BLACK	As Colour - 5102 STENCIL HOOD		2	2		2	2	1				9		\$46.10	X	\$414.90
Supacolour	4120-WHI_M-H-M	WHITE MARLE	As Colour - 4120 WOMENS PREMIUM HOOD	2	2	2	2							8		\$45.33	X	\$362.64

IMPRINT 1

Supacolour WE • WE_A4

Supacolour front print

Category	Item #	Color	Description	XS	S	M	L	XL	2XL	3XL	4XL	5XL	6XL	Qty	Items	Price	Taxed	Total
Screen Printing			Be bold Shoulder print Adults											39	39	\$4.50	X	\$175.50

Category	Item #	Color	Description	XS	S	M	L	XL	2XL	3XL	4XL	5XL	6XL	Qty	Items	Price	Taxed	Total
IMPRINT 1																		
Screen Printing • 1 color																		
Shoulder "Be Bold" print																		

Category	Item #	Color	Description	XS	S	M	L	XL	2XL	3XL	4XL	5XL	6XL	Qty	Items	Price	Taxed	Total
Screen Printing			Be Bold Shoulder prints Kids											12	12	\$5.95	X	\$71.40

IMPRINT 1																		
Screen Printing • 1 color																		
Kids Shoulder print																		

Category	Item #	Color	Description	XS	S	M	L	XL	2XL	3XL	4XL	5XL	6XL	Qty	Items	Price	Taxed	Total
Supacolor	5914-KHAKI-32	KHAKI	As Colour - 5914 REGULAR PANT											2	2	\$28.95	X	\$57.90
Category	Item #	Color	Description	XS	S	M	L	XL	2XL	3XL	4XL	5XL	6XL	Qty	Items	Price	Taxed	Total
Setup Fee	SS-Screen		Screen Setup - Screen Printing											2	2	\$45.00	X	\$90.00
Setup Fee	SS-Supacolor		Setup - Supacolor											2	2	\$40.00	X	\$80.00
Setup Fee			colour change											1	1	\$10.00	X	\$10.00

Total Quantity	109
Sub Total	\$1,879.05
Tax	\$281.86 (15%)
Total Due	\$2,160.91
Paid	\$0.00
Outstanding	\$2,160.91

Fill out your terms & conditions here: https://www.printavo.com/accounts/invoice_information



QUOTE

Bolder Inn
43 Bantry St
Alexandra 9320
OT
NZ

Date
14 Jun 2021

Expiry
30 Jun 2021

Quote Number
UCWQ-1101

GST Number
121-856-441

Uprising Climbing Walls
Limited
Attention: Sefton Priestley
89 Reserve Terrace
Lyttelton
Lyttelton 8082
NEW ZEALAND

Description	Quantity	Unit Price	Discount	Amount NZD
Leviathan Pack One - Grey, Red, Orange, Yellow	1.00	2,173.04		2,173.04
50mm Cap-Head Bolts	400.00	0.90	50.00%	180.00
M10 4-Prong Tee Nut Heavy ZP	1250.00	0.60	50.00%	375.00
Holds Assorted Extras and Seconds (kg)	30.00	60.00	20.00%	1,440.00
Freight within New Zealand	1.00	120.54		120.54
Subtotal (includes a discount of 915.00)				4,288.58
TOTAL GST 15%				643.29
TOTAL NZD				4,931.87



P.O Box 6, Queenstown
Phone 0800 226 2851
Fax 03 409 2142 Cell 021 2262851

09th July 2021

Bradley Slater
Bouldering Gym
147a Centennial Ave
Alexandra
New Zealand
Cell: 027 5659214
bolderinn@gmail.com

Re: CCTV & Access Control Quote – Bouldering Gym

Hi Bradley,

In regards to your recent inquiry regarding a 4x camera CCTV system and access control for your new site in Alexandra, I have put together the following quote for your consideration, we would look at installing 4x 6mp turret cameras feeding back to a 4x channel NVR recorder unit, the recorder will have a 3tb hard drive which will give you a month's worth of recordings onboard at any given time, if the unit can be connected to an onsite broadband router this will also allow for remote access into the system from any offsite location.

The above 6mp cameras will give near television quality pictures and clear crisp pictures in near dark situations.

The access control system that I would recommend would be an ICT WX Access Control System, these systems have a very good client interface software package which is easy to navigate and load new tags etc. We would include 50x tags with the system to get you up and running.

The cost to supply and install the above systems inclusive of all cabling labour and commissioning of the systems along with training would be as follows:

CCTV system: \$2910.00

Access Control System (Single Door) \$2410.00

The above system hardware comes with a three-year manufacturer warranty period with the exception of the CCTV recorders Hard drive which comes with a 12-month warranty period.

If you would like any further information, or to discuss the above please do not hesitate to contact me on the numbers listed.

Please note the above is gst exclusive.



MOBILE SECURITY PATROL - CCTV CAMERA SURVEILLANCE SYSTEMS
ALARM INSTALLATION AND MONITORING – EVENT SECURITY – GATE AUTOMATION
ACCESS CONTROL - STATIC GUARDING – VIP SECURITY – PROPERTY CHECKING

Kind Regards

Ricky Campbell
Director / Security Specialist
Cougar Group Ltd, T/a Cougar Security NZ Ltd
1 Industrial Place
Queenstown 9300
E-Mail: ricky@cougargroup.co.nz
Ph: 0800 2262851 – 24/7
Cell: 021 226 2851



MOBILE SECURITY PATROL - CCTV CAMERA SURVEILLANCE SYSTEMS
ALARM INSTALLATION AND MONITORING – EVENT SECURITY – GATE AUTOMATION
ACCESS CONTROL - STATIC GUARDING – VIP SECURITY – PROPERTY CHECKING



The Co-operative Bank
305 George Street. (Limited cash services available)
PO Box 5746
Dunedin
(03) 470 3100
dunedin@co-operativebank.co.nz

11 May 2021

Dear Mr Bradley Slater

INTERBANK NUMBER

Your transacting accounts can have two numbers associated with them: an account number for all dealings and transactions with The Co-operative Bank and an Interbank number for transactions between The Co-operative Bank and other financial institutions.

Situations where the Interbank number will be required are:

- To give to your employer or other organisations who make deposits into your account
- To arrange for Direct Debits from your account
- To arrange for Automatic Payments and Direct Credits into your account

When filling out a Direct Debit or Direct Credit Authority, enter the Interbank number on your form in the bank-branch-account number-suffix section. If you have a cheque book, your Interbank number is printed on the bottom of each cheque. Please note that Direct Debits and personal cheques can only be drawn from a Smile on Call or Current Account.

Interbank number(s) linked to your existing account(s):

Account name	Account type	Account number	Interbank number
Bolder Inn	Business Current	9727040-0200	02-1245-0360703-002

The Co-operative Bank Ltd
Dunedin

Page 1 of 1



The Co-operative Bank
127 Victoria Avenue. (Limited cash services available)
PO Box 4060
Whanganui
(06) 349 2950
wanganui@co-operativebank.co.nz

21 August 2021

Mr Bradley Slater
36 BANTRY STREET
ALEXANDRA, 9320

Active filter — date from: 25/04/2021; date to: 21/08/2021; transaction type: All

Account number	9727040-0200	Account balance	\$1,648.38
Account name	Bolder Inn	Credit limit	\$0.00
Branch	DUNEDIN	Available balance	\$1,648.38
Interbank number	0212450360703002	Uncleared funds	\$0.00

Reference	Date	Details	Credit	Debit	Type	Balance
****1299	17/08/2021	POS ALEXANDRA PAPER PLUS		-\$40.99	DPP	\$1,648.38
****1299	17/08/2021	POS ALEXANDRA PAPER PLUS		-\$42.98	DPP	\$1,689.37
****1299	17/08/2021	POS The Warehouse 177		-\$13.39	DPP	\$1,732.35
****1299	14/08/2021	POS Mitre 10 Alexandra		-\$19.99	DPP	\$1,745.74
****1299	07/08/2021	POS CODC - ALEX WASTE		-\$70.30	DPP	\$1,765.73
051HO	09/08/2021	Central Otago Dist. DUE 090821		-\$191.67	APE	\$1,836.03
****1299	31/07/2021	POS Placemakers Alexandra		-\$127.75	DPP	\$2,027.70
325HO	26/07/2021	ACCOUNT FEE		-\$10.00	BAF	\$2,155.45
045HO	23/07/2021	To 02-1245-0360703-001		-\$500.00	JNL	\$2,165.45
045HO	16/07/2021	Uprising Climbi 38-9018-0871964-000		-\$8,533.00	APE	\$2,665.45
****1299	12/07/2021	POS Alexandra Resene Col		-\$130.77	DPP	\$11,198.45
045HO	11/07/2021	A J Shaw 03-1727-0069118-000		-\$80.50	APE	\$11,329.22
051HO	09/07/2021	Central Otago Dist. DUE 090721		-\$191.67	APE	\$11,409.72
045HO	06/07/2021	Sharpey Ltd 12-3053-0513698-000		-\$290.00	APE	\$11,601.39
045HO	06/07/2021	Peter 12-3019-0635851-000		-\$128.66	APE	\$11,891.39
325HO	26/06/2021	ACCOUNT FEE		-\$10.00	BAF	\$12,020.05
****1299	12/06/2021	POS Mitre 10 Alexandra		-\$73.00	DPP	\$12,030.05
****1299	09/06/2021	POS Mitre 10 Alexandra		-\$97.87	DPP	\$12,103.05
****1299	07/06/2021	POS Mitre 10 Alexandra		-\$14.86	DPP	\$12,200.92
051HO	09/06/2021	Central Otago Dist. DUE 090621		-\$191.67	APE	\$12,215.78
325HO	26/05/2021	ACCOUNT FEE		-\$10.00	BAF	\$12,407.45
045HO	21/05/2021	Givealittle 02-1245-0360703-001	\$871.00		JNL	\$12,417.45
****1299	19/05/2021	POS Placemakers Alexandra		-\$67.99	DPP	\$11,546.45
****1299	15/05/2021	POS Mitre 10 Alexandra		-\$10.16	DPP	\$11,614.44
****1299	15/05/2021	POS Alexandra Resene Col		-\$10.35	DPP	\$11,624.60
****1299	12/05/2021	POS Alexandra Resene Col		-\$10.35	DPP	\$11,634.95
045HO	12/05/2021	Uprising Climbi 38-9018-0871964-000		-\$2,190.00	APE	\$11,645.30
045HO	11/05/2021	Uprising Climbi 38-9018-0871964-000		-\$10,000.00	APE	\$13,835.30
798HO	11/05/2021	DC- SPORT OTAGO Sport Otago Tu	\$20,000.00		BNK	\$23,835.30
045HO	03/05/2021	L R TUKI 06-0493-0492989-004		-\$24.50	APE	\$3,835.30
045HO	01/05/2021	L R TUKI 06-0493-0492989-004		-\$644.00	APE	\$3,859.80
325HO	26/04/2021	ACCOUNT FEE		-\$10.00	BAF	\$4,503.80
		Total	\$20,871.00	-\$23,736.42		

Community Development - Grants

GRA210755966



1 Dunorling Street
PO Box 122, Alexandra 9340
New Zealand

03 440 0056

Info@codc.govt.nz
www.codc.govt.nz



Application For
Which Grant
Grant Application

Council - Community Grants only
Community
GRA210755966

The Applicant:

Organisation Name
Contact
Phone
Email
Address
Organisation Type

EARNSCLEUGH COMMUNITY SOCIETY INCORPORATED
ANGELA MCNAUGHTON
0274418519
mcnaughton@xtra.co.nz
180 Blackman Road, RD 1, Alexandra 9391
An Incorporated Society

The Project:

Project Name
Description

MAINTAINING AND RESTORING OUR COMMUNITY HALL
Any council funding will assist the committee to cover our hall running costs and apply any available excess of funds into restoring our community owned hall.

Start Date
End Date

01/11/2021
30/06/2022

The 4 well beings

Social

Our local community hall provides a venue for gatherings of all age groups and cultures, to create a sense of community and improve the well-being of individuals.

Economic

Our local community hall provides a venue within a rural environment at low cost to host concerts, weddings, significant birthday celebrations, funerals, family gatherings, education opportunities, dancing, badminton, craft groups, community fairs and fundraising events, all of which enrich the lives of local people.

Environmental

All works that upgrade our amenity have a positive effect on the environment.

Cultural

Our local community hall is widely used by many groups in the community, without distinction and therefore enhances the well-being of all.

Measures

Our project to improve the facilities at Earnscleugh Hall

will be measured by how the hall is used and enjoyed in the future.

Meet at least three of the strategic priorities:

The Budget:

Year 1 - 2021/22:	1500.00
Year 2 - 2022/23:	1500.00
Year 3 - 2023/24:	1500.00
Total Requested \$	4500.00

Cost Breakdown

Previous council grants of \$1250 per year have assisted our committee to cover basic costs for running the hall, as income from hall hire and 2 x fundraising fairs each year barely covers running costs. During Covid 19 lockdown, no fundraising or hall hire could take place so income was reduced, but basic running costs continued.

Previously received funding?

Yes

Amount Received

1250.00

Backup Plan

We will continue with our current fundraising activities as we need to keep up with repairing and maintaining our old hall. We can drawdown Earnscleugh Amenity Trust funding to continue keeping our hall fit for purpose, but prefer to keep this for larger projects. We previously drew some of this fund in 2018/2019 to upgrade our kitchen facilities and install efficient heating in the hall. This Amenity Fund is for the total Earnscleugh community not just the Hall.

The End:

Attachments Ticked

- Financial statement (for applications under \$10,000)

All information provided is complete and correct True

Have read and acknowledge the standard Central Otago Terms and Conditions of Grant Funding Yes

Acknowledge that your application will be assessed in accordance with the principles and objective contained in the Grants Policy and that Council's representative funding committee is the final decision-making authority Yes

Information about your application (including the applicant's name, project title, and a summary of the Yes

proposal) and any approved funding may be made publicly available by Council

If successful, the grantee will be required to report on the success or otherwise of the event following completion of the project or at a time to be agreed

Yes

Name:

ANGELA MCNAUGHTON - PRESIDENT

Date

30/07/2021

Signature (8 kb)



EARNSCLEUGH COMMUNITY SOCIETY INCORPORATED - ANNUAL BUDGET 1 07 2021 TO 30 06 2022

INCOME

Hall hire	3000
600	
Fundraising	2000
1300	
Bank Interest	10
350	

TOTAL	5010
1000	

300	
Council Grant	????

EXPENSES

Rates CODC & ORC	
Insurance	
Compliance-Fire protection	
Power	1500

R & M -Essential	
------------------	--

Cleaning supplies	
-------------------	--

TOTAL	5000
-------	------

CURRENT FUNDS FOR PROJECT
production company earlier this year.

\$7000 from hall hire by a TV

3-YEAR MAINTENANCE PLAN

"1. Timber floor in main hall requires sanding and refinishing, last done 2014 cost \$2900."

Estimate \$3200 +

"2. Supper room Pinex ceiling has several holes, intend to remove Pinex, insulate and reline with gib board, then paint."

Estimate \$4000 +

"3. Painting - the exterior of the Hall needs painting, we have some of the paint needed. Contractor to paint hall exterior."

Estimate \$4000 +

4000 +

Income & Expenditure Report

Year Ended 30 June 2020

INCOME	2020	2019
Donations	\$-	\$20.00
Fundraising	" \$1,030.00 "	" \$1,720.00 "
Grants	" \$1,250.00 "	" \$36,250.00 "
Hire	" \$2,523.00 "	" \$3,325.00 "
Interest	\$11.97	\$19.28
Total Income	" \$4,814.97 "	" \$41,334.28 "
EXPENDITURE		
Advertising	\$59.22	\$59.22
Compliance	\$-	\$125.38
Electricity	" \$1,481.57 "	" \$1,414.78 "
Insurance	" \$1,233.65 "	" \$1,138.45 "
R & M	\$419.70	" \$20,206.65 "
Rates	\$575.80	\$537.94
Stores	\$78.82	\$252.88
Tax	\$4.24	\$6.34
Total Expenses	" \$3,853.00 "	" \$23,741.64 "
Surplus (Loss)	\$961.97	" \$17,592.64 "

Balance Sheet

Year Ended 30 June 2020

LIABILITIES	2020	2019
Accumulated funds-Prev yrs assets + surplus(loss)	" \$255,162.40 "	"
\$268,000.00 "	Prev yrs assets plus surplus(loss)	

Add surplus (subtract loss)	\$961.97	" \$17,592.64 "
Total Liabilities and Equity	" \$256,124.37 "	" \$285,592.64 "
Current Assets		
Westpac Current Account	" \$21,055.37 "	" \$20,093.40 "
CODC Amenity Grant	" \$60,069.00 "	" \$58,000.00 "
Total Current Assets	" \$81,124.37 "	" \$78,093.40 "
Fixed Assets		
Land -506 Earnscleugh Road	" \$120,000.00 "	" \$120,000.00 "
Improvements -506 Earnscleugh Road	" \$55,000.00 "	" \$55,000.00 "
Total Fixed Assets	" \$175,000.00 "	" \$175,000.00 "
Total Assets	" \$256,124.37 "	" \$253,093.40 "

I certify that this financial statement has been submitted to and approved by the members of the Earnscleugh Community Hall Incorporated at the Annual General Meeting held on the ____/____/____:

Treasurer

Community Development - Grants

GRA210734413



1 Dunorling Street
PO Box 122, Alexandra 9340
New Zealand
03 440 0056
Info@codc.govt.nz
www.codc.govt.nz



Application For
Which Grant
Grant Application

Vincent Community Board
Community
GRA210734413

The Applicant:

Organisaton Name
Contact
Phone
Email
Address
Organisaton Type

Earnsclough Irrigation Company Ltd
Tony Lepper
0272206831
tony@earnsic.co.nz
PO Box 164, Alexandra 9340
Company

The Project:

Project Name
Description

Fraser River / Otewhata Riparian Enhancement Plan
Earnsclough Irrigation Company (EIC), wish to lead the restoration of public land along the Fraser River/Otewhata to create a public amenity space. The banks of the river are currently largely inaccessible to the general public due to the presence of farming activities and absence of formed tracks. The first stage of the project will focus on a 1.2 km-long stretch from Earnsclough Road, but the company has ambitions to continue this up to Laing Road and beyond. A riparian enhancement plan has been prepared in close consultation with DOC, F&G and iwi. The plan identifies opportunities to enhance river channel and riparian habitat at identified priority locations to benefit freshwater species, promote the propagation of rare and threatened flora, improve biodiversity, and open up public land for recreation. Implementation of the plan will includes extensive weed clearance, construction of an access/walking/cycling track, site preparation, planting over 5,000 plants (including rare/threatened species), plant maintenance, and installation of signage providing information about the plants, Kai Tahu waahi taoka values and the history of the area. EIC has been providing a residual flow of 1 m3/s in the Fraser River/Otewhata at all times since the late 1990s

Start Date

and this has resulted in the enhancement of instream values in this river, particularly for juvenile trout. As part of a recent consenting process, EIC volunteered to enhance the riparian habitat further. This was not a requirement to offset any adverse effects, rather a completely voluntary offering from EIC. ORC didn't want to include this as a condition as consent because it wasn't mitigating any adverse effects, however, EIC insisted that it be included to show that they were going to stand by their promise.

End Date

Funding is sought from CODC to cover the cost of the plants (which will be provided by Haehaeata Natural Heritage Trust) plus plant protectors, weeds mats and canes.

01/09/2021

01/07/2024

The 4 well beings

Social

EIC propose to coordinate volunteer planting days to raise awareness of the initiative and the newly-formed public amenity, and to provide an opportunity for individuals, their families, whanau, iwi and a range of community groups to contribute towards a common goal.

For some, this may help to strengthen a sense of connection to their place, the physical environment and their community. Others may experience some of the numerous mental and physical health benefits from working with plants, and some may enjoy the rewards afforded by being part of a community initiative. Either way, upon completion everyone involved should feel a sense of achievement and be proud of what they've contributed towards.

Economic

The completed amenity will provide an opportunity for recreational pursuits, which will have limitless benefits to the wellbeing of those who use it.

Plants will be supplied by Haehaeata Natural Heritage Trust, a local, community-led nursery. At an average price of \$8/plant, and plants supplied over two years, this will inject \$20,000/yr into Haehaeata's revenue. This will help the trust to realise its vision of, "communities thriving with landscapes and corridors rich in habitats of indigenous flora and fauna".

EIC will receive no economic benefit from the project. In fact, EIC will be expending its own resources to implement the project. The Riparian Enhancement Plan cost \$6,600 to produce and EIC staff time will be spent on site preparation, track building and plant maintenance. EIC are also engaging Ahikā Consulting Ltd to oversee the project, which is an additional cost.

Some additional contractors may be engaged for specific tasks, such as fencing, operation of heavy machinery,

Environmental

provision of information for signage, and creation of signs. Funding may be sought for some of these costs.

EIC has been providing a residual flow in the river since the 1990s, and this has resulted in the enhancement of instream values. However, vegetation on the river banks is primarily rank pasture grass, weeds, and some large exotic trees. Enhancement of river channel and riparian habitat will benefit freshwater species, promote the propagation of rare and threatened flora, and improve biodiversity. The project will restore indigenous plant species to the riparian margins of the waterway. This will improve stability of the banks and provide cover for fish.

Other benefits include:

- Enhanced instream and riparian habitat for the benefit of instream and terrestrial fauna and flora.
- Improved biodiversity through weed control and propagation of rare/threatened species.
- Improved water quality through reduced sediment and nutrient inputs.
- Raised awareness of environmental issues.

Cultural

Information displayed on signage will focus on how/why the site has been planted, details about the flora and fauna within the site (particularly threatened species), and information on the Māori and European history of the area.

The Otago Regional Council's Regional Plan: Water RPW identifies that waahi taoka (treasured resources) values are ascribed to the Fraser River/Ōtewhata. These include values, sites and resources that are valued and reinforce the special relationship Kai Tahu have with Otago's water resources. It is the applicant's intention to work with Aukaha Ltd and Te Ao Marama Inc to obtain information regarding these values and to raise awareness through the creation of information signs.

Measures

The project will be deemed to have been successful if the planting, fencing and track construction has been completed within the proposed timeframes, and if a broad spectrum of the general public are reaping the benefits of being able to enjoy this newly-created amenity.

Meet at least three of the strategic priorities:

The Budget:

Year 1 - 2021/22:	24375.00
Year 2 - 2022/23:	24375.00
Year 3 - 2023/24:	0.00

Total Requested \$	48750.00

Cost Breakdown

The funding will be used to cover the cost of 5,000 plants from Haehaeata Natural Heritage Trust, plus coir plant protectors, wool weed mats and canes.

Previously received funding?

No

Backup Plan

Applying for funding from other funders, extending the timeframes and undertaking the project more gradually.

The End:

Attachments Ticked

- Your project plan
- Information about other funding you have applied for
- Financial accounts (for applications of \$10,000 or more)
- Supporting documentation such as letters of support, quotes and estimates (if applicable)

All information provided is complete and correct True

Have read and acknowledge the standard Central Otago Terms and Conditions of Grant Funding Yes

Acknowledge that your application will be assessed in accordance with the principles and objective contained in the Grants Policy and that Council's representative funding committee is the final decision-making authority Yes

Information about your application (including the applicant's name, project title, and a summary of the proposal) and any approved funding may be made publicly available by Council Yes

If successful, the grantee will be required to report on the success or otherwise of the event following completion of the project or at a time to be agreed Yes

Name: Hilary Lennox (on behalf of Tony Lepper)

Date: 30/07/2021

Signature (19 kb)



FRASER RIVER / OTEWHATA RIPARIAN ENHANCEMENT PROJECT

Orange shading indicates costs for which funding is sought from CODC's Community Fund

Costs to be covered by EIC	Yr 1	Yr 2	Yr 3
Consultant Project Manager @ \$120/hr, 96 hrs/yr (average 2hrs/wk, 48 wks/yr)	\$ 11,520	\$ 11,520	\$ -
Consultant fees for Riparian Enhancement Plan (already paid by EIC)	\$ 6,600	\$ -	\$ -
EIC staff x1 @ \$40/hr site prep (10 days/yr)	\$ 3,200	\$ 3,200	\$ -
EIC staff x2 @ \$40/hr planting days (5 days/yr)	\$ 3,200	\$ 3,200	\$ -
EIC staff x1 @ \$40/hr plant maintenance (10 days/yr)	\$ -	\$ 3,200	\$ 3,200
Use of EIC vehicles @ \$50/day equivalent for hire	\$ 750	\$ 1,250	\$ 500
Totals	\$ 25,270	\$ 22,370	\$ 3,700

Funding co-ordination, reporting, H&S, volunteer coordination

10 days/yr of site prep (e.g. weed removal)

Two staff at each planting day incl. getting plants on site (5 planting days per year)

10 days maintenance per year (5 days spring, 5 days autumn)

Costs for which funding will be sought	Yr 1	Yr 2	Yr 3
5,000 Plants	\$ 20,000	\$ 20,000	\$ -
Coir plant protectors, wool weed mats and canes (\$1.75 each)	\$ 4,375	\$ 4,375	\$ -
Heavy machinery hire and operator for track construction	\$ 10,000	\$ -	\$ -
Fencing (50% of total costs)	\$ 10,000	\$ -	\$ -
Consulting advice - information for signs, plus sign manufacture	\$ -	\$ 5,000	\$ 2,000
Totals	\$ 44,375	\$ 29,375	\$ 2,000

\$8.00 per plant for planting on public land (Haehaeata rate)

Digger hire plus operator and base course

About 1 km of fencing on TRS for stock exclusion (\$20/m)

In-kind support from others	Yr 1	Yr 2	Yr 3
Landowner contribution to fencing (50% of total costs)	\$ 10,000		
Volunteer planting days @ \$30/hr per volunteer	\$ 21,000	\$ 21,000	\$ -
Totals	\$ 31,000	\$ 21,000	\$ -

About 1 km of fencing on TRS for stock exclusion (\$20/m)

35 volunteers @ 4hrs/day @ \$30/hr = \$4,200/day. 35 volunteers @ 15 plants per person per day = 525 plants per day.

Other funding applied for	Yr 1	Yr 2	Yr 3
Fish & Game - contribution towards fencing - granted	\$ 2,000		
Totals	\$ 2,000	\$ -	\$ -



Ahika Consulting
Rm. 2, Third Floor,
2 Dowling St, Dunedin
PO Box 1320, 9054

03 477 9242
info@ahika.co.nz
www.ahika.co.nz

Earnscleugh Irrigation Company Ltd

Fraser River / Ōtewhata Riparian Enhancement Plan

October 2020



ENERGY
RESILIENCE



BIODIVERSITY &
CONSERVATION



FOOD, FARMS,
FORESTS &
FRESHWATER



CARBON &
CLIMATE



COMMUNITY
ENGAGEMENT

Report prepared for client by James Tweed and Hilary Lennox

Thank you to Trudy Anderson (Department of Conservation), Cliff Halford (Fish & Game) and Tony Lepper (Earnsclough Irrigation Company) for providing their initial thoughts on the project during the site visit on the 5th of March 2020.

Date: 02/10/2020

© Ahika Consulting Limited

2 Dowling Street

Dunedin 9016

New Zealand

Reliance and Disclaimer

The professional analysis and advice in this report has been prepared by Ahika Consulting Ltd for the use of the party or parties to whom it is addressed (the addressee) and for the purposes specified in it. This report is supplied in good faith and reflects the knowledge, expertise and experience of the consultants involved. Ahika Consulting Ltd accepts no responsibility whatsoever for any loss occasioned by any person acting or refraining from action as a result of reliance on the report, other than the addressee.

In preparing this report Ahika Consulting Ltd has endeavoured to use what it considers as the best information available at the date of publication, including information supplied by the addressee. Unless stated otherwise, Ahika Consulting Ltd does not guarantee the accuracy of any forecast or prediction in this report.

Ahika Consulting Ltd guarantees its work as free of political bias and as grounded in sound ecological principles based on quality knowledge.

Document Version History

Version	Date	Author	Reviewer	Change Status
V1	05/06/20	James Tweed	Hilary Lennox	Draft
V2	02/10/20	Hilary Lennox		Final
V3	21/07/21	Hilary Lennox		Final

Contents

Contents.....	3
1 Background.....	4
2 Site overview.....	4
3 Vision for the site	4
4 Planting plan	5
4.1 Access track construction	5
4.2 Riparian plantings.....	6
4.2.1 Site preparation and planting	8
4.2.2 Flax	8
4.2.3 Short shrubs.....	9
4.2.4 Tall shrubs/trees.....	9
4.2.5 Indicative cost of plants.....	10
4.2.6 Maintenance of plantings	11
4.3 Control of other weeds.....	11
4.4 Interpretive signage	12
4.5 Partnerships.....	13
4.6 Funding.....	13
4.7 Future steps.....	13
5 References.....	14

1 Background

The Earnsclough Irrigation Company (EIC) scheme has been providing a residual flow of 1 m³/s in the Fraser River/Ōtewhata at all times since the late 1990s and this has resulted in the enhancement of instream values in this river, particularly for juvenile trout. As part of a recent consenting process, EIC volunteered to enhance the riparian habitat further. This was not a requirement to offset any adverse effects, rather a completely voluntary offering from EIC.

EIC requested that the following be included as a condition of consent:

Within one year of the first exercise of this consent, the consent holder must provide the Consent Authority with a planting plan that has been developed with guidance from a suitably qualified professional and in consultation with the Department of Conservation (DOC) Otago Fish & Game (F&G) and Aukaha, with the purpose of enhancing riparian habitat at select sites along the Fraser River. The plan will be enacted by the consent holder within the term of this consent.

This Riparian Enhancement Plan has been prepared in close consultation with the Department of Conservation (DOC), Otago Fish & Game (F&G) and Aukaha Ltd.

2 Vision for the site

The purpose of the Fraser River/Ōtewhata Riparian Enhancement Plan is to identify opportunities to enhance river channel and riparian habitat at identified priority locations to benefit freshwater species, promote the propagation of rare and threatened flora, improve biodiversity and open up public land for recreation.

During a site visit on 5 March 2020 attended by EIC, DOC and F&G, further opportunities to enhance public recreation opportunities were also identified. This plan has, therefore, been designed keeping this vision in mind and it is hoped that it provides an integrated yet practical approach to achieving riparian enhancement.

3 Site overview

The Māori name for Fraser River is Ōtewhata. The subject site on the Fraser River/Ōtewhata is located approximately 2.5 km upstream of the confluence with the Clutha River (Figure 1). The site includes the much of the true left and right banks of the Fraser River/Ōtewhata from the Earnsclough Rd bridge up towards the Laing Road bridge and encompasses the Omeo Creek confluence (Figure 1). This stretch of the Fraser River/Ōtewhata primarily flows from north to south (though turns east 250 m above the Earnsclough Rd bridge) and is relatively straight with only gentle meanders present. As such, the instream habitat/structure is dominated by long runs interspersed by some deeper pools and shallow riffles.

Developed pastureland and newly established orchards are the primary land uses on either side of the river. Most of the site is fenced from the adjoining agricultural and horticultural land except for the lower 200-300 m of the true right riverbank. The vegetation within the site is primarily rank pasture grass apart from some large exotic trees planted along the lower stretches of the true right bank (and to a lesser extent the true left).

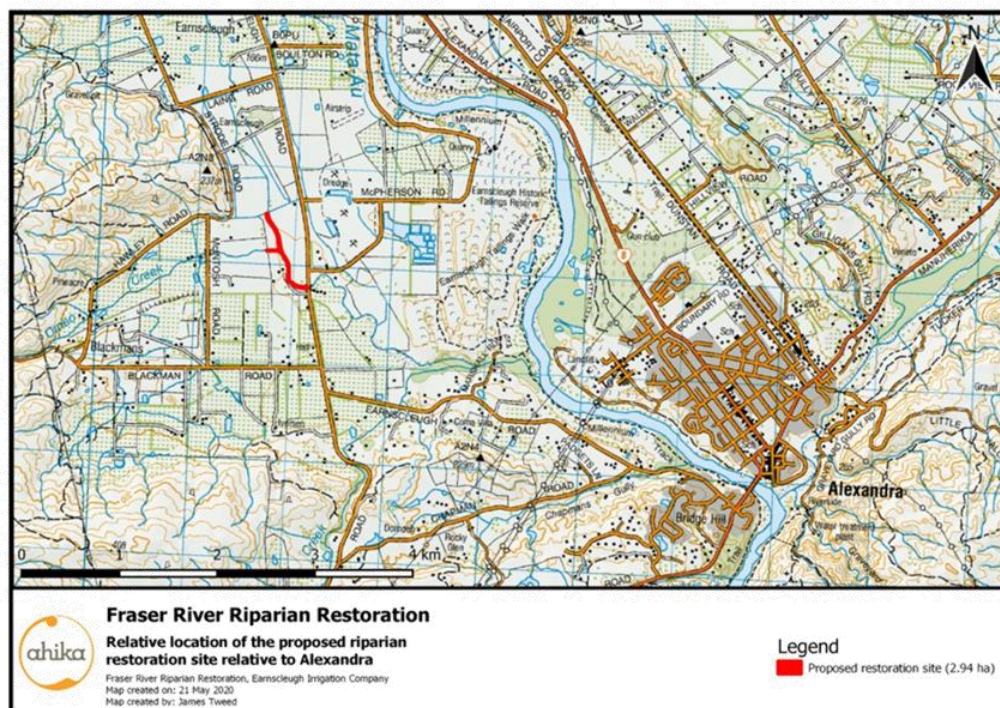


Figure 1: Location of the site relative to the township of Alexandra

4 Planting plan

4.1 Access track construction

Prior to any planting occurring within the site, an access track should be constructed. This track will serve two primary purposes: (1) it will allow recreational users to easily access and enjoy the site without damaging planted seedlings; and (2) it will allow staff and/or contractors tasked with maintaining the site/plantings to easily access the site. The greater size of the riparian margin on the true left bank means it is the most suitable location for the track (Figure 2).

The proposed track runs along the deer fence on the true left boundary for the entire length of the site (Figure 2). The track should be designed to permit public access from its junction with Earnsclough Rd. It may be necessary to install a locked gate that allows pedestrians and cyclists to access the site but prevents unwanted vehicles entering and causing damage. However, the

track should be wide enough to accommodate a vehicle if required (e.g. a vehicle mounted with spot-spray system), and so the proposed track has a width of 3 m (Figure 2).

Some minor earthworks may be required but this is likely to be relatively minor as the site is already relatively flat. The track does not need to be lined with any specific material and instead could be kept as grass, which will likely require regular mowing.

4.2 Riparian plantings

The site has been broken into 15 sections with each of these sections assigned one of three planting categories: flax, short shrubs, and tall shrubs/trees (Table 1; Figure 2). The category assigned to each section has been selected based on the characteristics of the site. Three primary factors were considered: (1) the access of the river to recreational users (e.g. fisherman), (2) bank stability and (3) instream shading.

In addition to the practicality of the planting design, species have been selected to recreate the riparian ecosystems likely to have been found along the Fraser River/Ōtewhata prior to the arrival of humans. As such, the conservation of nationally or locally rare/threatened plants is a key outcome of the planting plan.

Table 1: Summary of the three planting categories for the proposed Fraser/Ōtewhata River Riparian Enhancement Project. Abbreviations as follows: TL=true left, TR=true right, OC=Omeo Creek

Planting category	River stretches	Total area (ha)	Estimated number of plants
Flax	TL-04	0.07 ha	229
Short shrubs	OC-02, TL-01, TL-03, TL-05, TL-06, TR-02, TR-04	0.76 ha	2,482
Tall shrubs/trees	OC-01, TL-02, TL-07, TR-01, TR-03, TR-05, TR-06	0.73 ha	2,384



Figure 2: Map of the site detailing the planting category applied to each zone

4.2.1 Site preparation and planting

To prepare the site for planting, planting spots should be created within the rank grass that lines the river either using herbicide or a scrubcutter. If herbicide is used, spots should be sprayed at least one month prior to planting to ensure the site is safe for the planted seedlings. Spots should measure approximately 60-80 cm in diameter and should be spaced at roughly 1.5-2 m apart. This relatively high density should increase the rate of canopy closure and will in turn reduce the period for which maintenance (i.e. releasing of plants from rank grass) is required.

Planting should occur in winter when soil moisture is at its highest. The Fraser Dam in the upper reaches of the catchment means that flows in the Fraser River/Ōtewhata are relatively consistent, although the river can be subject to spring floods (ORC, 2007). As such, the risk of plants being washed away in flood events is low. However, to further reduce the risk of this occurring, relatively large plants (i.e. PB3 or bigger) should be planted to ensure they establish quickly.

Plantings within each section will need to be structured to mimic natural zonation encountered within riparian environments. This will involve planting naturally moisture tolerant species such as *Austroderia richardii* (toetoe), *Phormium tenax* (flax) and *Coprosma propinqua* (mingimingi) near to the river edge and planting other trees and shrubs behind them. Flax especially is also particularly good at stabilising river banks and reducing erosion, as well as hanging its leaves into the water, which in turn provides shelter and food for aquatic fauna.

Given the abundance of rabbits and hares within Central Otago, plants should be fitted with guards to prevent animal browse from damaging them. It is also advised that some form of weed control be placed around the base of the plants (e.g. 100% wool carpet, sheep dags, hessian sacking, etc.).

4.2.2 Flax

Only a single stretch of the site has been assigned this planting category (Figure 2). This stretch was selected as the area between the proposed access track and the river is narrow and so offers only limited planting options. Planting a combination of toetoe, flax and *Sophora microphylla* (kowhai) provides the most suitable means of stabilising this area of the bank while still providing shade for the river. Table 2 contains details on the species suitable for planting in this stretch and their recommended relative abundance.

Table 2: Species suitable for planting in zones assigned to the 'Flax' planting category, as well as their threat statuses and recommended planting abundance.

Species	Common name(s)	Threat status	Planting abundance
<i>Austroderia richardii</i>	Toetoe	Not Threatened	High
<i>Phormium tenax</i>	Harakeke, flax	Not threatened	High
<i>Sophora microphylla</i>	Kōwhai	Not threatened	Low

4.2.3 Short shrubs

Grey scrub, or shrubland, is a characteristic habitat type associated with Central Otago. The relatively harsh environmental conditions of the region (i.e. hot, dry summers and cold winters) mean that hardy, small leaved shrub species are well adapted to survive. As such, the diversity of shrub species is relatively high within the region. Planting shrub species along the river margins will therefore recreate ecosystems currently or historically found within Central Otago.

Table 3: Species suitable for planting in zones assigned to the 'Short shrubs' planting category, as well as their threat statuses and recommended planting abundance.

Species	Common name(s)	Threat status	Planting abundance
<i>Austroderia richardii</i>	Toetoe	Not Threatened	High
<i>Carmichaelia petriei</i>	Desert broom, mākaka	At Risk – Declining	Low
<i>Coprosma crassifolia</i>	Mikimiki	Not Threatened	Moderate
<i>Coprosma intertexta</i>		At Risk – Declining	Low
<i>Coprosma linariifolia</i>	Mikimiki, yellow wood	Not Threatened	Low
<i>Coprosma propinqua</i>	Mingimingi	Not Threatened	High
<i>Coprosma virescens</i>		At Risk – Declining	Moderate
<i>Cordyline australis</i>	Cabbage tree, ti kōuka	Not Threatened	Low
<i>Corokia cotoneaster</i>	Korokio, wire-netting bush	Not Threatened	Moderate
<i>Melicope simplex</i>	Poataniwha	Not Threatened	Low
<i>Myrsine divaricata</i>	Weeping matipo	Not Threatened	Low
<i>Olearia bullata</i>		Not Threatened	Moderate
<i>Olearia fimbriata</i>	Small-leaved tree daisy	Threatened – Nationally Vulnerable	Moderate
<i>Olearia lineata</i>		At Risk – Declining	Moderate
<i>Olearia odorata</i>	Scented tree daisy	Not Threatened	Moderate
<i>Phormium tenax</i>	Harakeke, flax	Not Threatened	Moderate

There are numerous threatened shrub species found within Central Otago several of which have been deemed suitable for planting within this category, including *Carmichaelia petriei* (desert broom), *Coprosma virescens*, *Olearia fimbriata* (small-leaved tree daisy) and *Olearia lineata*. Recommended species and their relative abundance within the plantings are listed in Table 3.

4.2.4 Tall shrubs/trees

Tall shrubs/trees have been assigned to the outside of river bends to improve bank stability in the long term and to create shading over the deeper water, improving habitat for species such as trout and eels. Additionally, recreational users are far more likely to access the river from the inside of river bends, particularly fisherman. As such, having taller shrubs/trees growing on the

outside of the bend is unlikely to impede their use of the river (e.g. make access/casting difficult) in the same way they would if they were planted on the inside bend of the river. Recommended species and their relative abundance within the plantings are listed in Table 4.

Table 4: Species suitable for planting in zones assigned to the 'Tall shrubs/trees' planting category, as well as their threat statuses and recommended planting abundance.

Species	Common name(s)	Threat status	Planting abundance
<i>Cordyline australis</i>	Cabbage tree, ti kōuka	Not Threatened	Low
<i>Griselinia littoralis</i>	Broadleaf, kapuka, papauma	Not Threatened	Low
<i>Hoheria angustifolia</i>	Narrow-leaved lacebark, houhi puruhi	Not Threatened	High
<i>Kunzea serotina</i>	Kanuka	Threatened – Nationally Vulnerable	Moderate
<i>Leptospermum scoparium</i>	Manuka	At Risk – Declining	Low
<i>Olearia fimbriata</i>	Small-leaved tree daisy	Threatened – Nationally Vulnerable	Low
<i>Phormium tenax</i>	Harakeke, flax	Not Threatened	Moderate
<i>Plagianthus regius</i>	Ribbonwood, mānātu	Not Threatened	High
<i>Podocarpus laetus</i>	Tōtara, Hall's totara	Not Threatened	Low
<i>Sophora microphylla</i>	Kōwhai	Not Threatened	High

A selection of species have been identified as being suitable for planting in these zones that comprise a mixture of species currently known from Central Otago, and species that have been locally extirpated as a result of human activities (Table 4). In this way, the plantings are designed to recreate the riparian forest ecosystems that would likely have been found along the Fraser River/Ōtewhata at the time humans first arrived in Central Otago. Species such as *Hoheria angustifolia* (narrow-leaved lacebark) and *Plagianthus regius* (ribbonwood) are either very rare or locally extinct within Central Otago (Walker *et al.*, 2004a), however, pollen records suggests both species were historically relatively abundant along river valleys (Clark *et al.*, 1996; Walker *et al.*, 2004b). Nationally threatened species include small-leaved tree daisy, *Kunzea serotina* (kanuka) and *Leptospermum scoparium* (manuka; Table 4).

4.2.5 Indicative cost of plants

It is hoped that plants will be grown by, and purchased from, Clyde Railhead Community Eco-nursery, administered by Haehaeata Natural Heritage Trust (HNHT). Based on prices for plants obtained from other similar community-driven nurseries, it can be assumed PB3 plants will cost approximately \$5.50 (+GST). Assuming an average spacing of 1.5 - 2 m between plants, a total of 5,094 plants will be required to plant the total area (1.56 ha). As such, the total estimated cost of plants is \$28,017 (+GST). Labour costs associated with planting and maintenance could be covered by both EIC and community groups/volunteers.

4.2.6 Maintenance of plantings

To ensure planted seedlings survive and establish, regular maintenance will be required for the two- or three-years following planting. The greatest threat facing the survival of planted seedlings along the Fraser River/Ōtewhata is likely to be smothering by rank pasture grasses (see Figure 3 for an example). The plants will need to be released from grasses at least twice per year for the first two years following planting. This can be done with a scrubcutter to mechanically remove the grass from around the plant or using herbicide to kill the grass. If herbicide is used, extreme care should be taken to ensure seedlings are not sprayed during the application, which may require the use of a protective cone. Care should also be taken to ensure herbicide is not being directly sprayed into the river. If a vehicle mounted spraying system is used, the proposed access track on the true left of the river will allow the contractors undertaking the maintenance of the plantings to easily access seedlings on this bank. However, permission will need to be sought from adjoining landowners if this method is to be used on the true right bank. Planted seedlings will require maintenance until the reach approximately 1 m in height, at which point they will no longer be susceptible to smothering by rank grass.

4.3 Control of other weeds

Few other significant weeds were observed within the site. The primary weeds of concern are introduced trees, particularly willows (*Salix spp.*). Some large willow trees can be found on the true right bank, particularly around the bend just upstream of Earnsclough Rd (Figure 3). Although these trees do assist with bank stability in the absence of native riparian species, they also tend to dominate the river margins, preventing the establishment of native plants. Willows also reduce the quality of instream habitat, subsequently affecting populations of aquatic invertebrates (Lester *et al.*, 1994; Lester *et al.*, 1996) and native fish such as eels and bullies (Broad *et al.*, 2001). The relationship between trout and willows is more complex with some studies indicating trout are larger and more abundant in the vicinity of willows (Glova and Sagar, 1994). However, this relationship is primarily due to the increased cover that willow trees provide for trout as opposed to an increased abundance of food (Glova and Sagar, 1994). As such, replacing the introduced willows with indigenous riparian vegetation is likely to be similarly beneficial for trout.



Figure 3: Photo taken just above the Earnscliffe Rd bridge looking upstream towards the mature willows established on the true right bank. Note the dominance of rank pasture grass on the riparian margins but the relative lack of other weed species.

Ideally, willows should be removed prior to planting to prevent them from shading seedlings. This would likely involve felling the trees and then immediately treating the stumps with herbicide. Alternatively, the trees could be left standing and killed by drilling regular holes around the trunk and immediately filling them with herbicide (i.e. the drill and fill method). It is likely that willows will continue to sprout within the site, both from the felled trees and from branches washed into the site from willows upstream. Other woody weeds such as gorse, broom and blackberry may also appear within the site. As such, regular inspections of the site (e.g. once per year) should be made to ensure any weed incursions are dealt with promptly, preventing them from firmly establishing and outcompeting planted seedlings.

4.4 Interpretive signage

Given public access to the site is a key part of the vision for the site, it would be beneficial to develop signage that provides relevant information. Information displayed on this signage should focus on how/why the site has been planted, details about the flora and fauna within the site (particularly threatened species), and information on the Māori and European history of the area. Given a key strength of this project is the collaboration between several organisations, the names and/or logos of all partners should be displayed on the signs.

4.5 Partnerships

EIC, DOC, F&G and Aukaha have all been involved in the initial discussions of the project and will continue to be involved throughout. It is hoped all organisations will continue to provide input to, and feedback on, the project. DOC's role may extend further as the site is on public conservation land. As such, a management agreement will need to be developed that allows the proposed works to occur on this land.

Other potential partners in the project include Haehaeata Natural Heritage Trust (HNHT) and Central Otago Rural Education Activities Programme (COREAP). HNHT administer Clyde Railhead Community Eco-nursery which specialises in eco-sourcing seed from Central Otago and propagating plants to be used in revegetation/stewardship projects. Working with HNHT could therefore provide an excellent way to source and grow the seedlings required for the project, utilising local knowledge, expertise, and resources. COREAP or other education/training organisations (e.g. high schools) may be interested in working with the project as participants would have the opportunity to learn valuable conservation/revegetation related skills (i.e. site preparation, planting, plant maintenance, etc.).

Consideration should be given to other potential, mutually beneficial, partnerships such as the local Lions or Rotary Clubs.

4.6 Funding

Funding to assist with this project could be sought from several sources. Funding could be sought from the Central Otago District Council's Promotions or Community grants, and the Otago Regional Council's ECOFund, particularly if the project involves several community groups. The Fish and Game Habitat Enhancement Fund also provides another option as the proposed riparian plantings will improve the habitat for important game fish such as brown and rainbow trout, but also provide suitable nesting habitat for game birds such as mallards, pukeko and quail. Trees That Count (TTC) is a highly suitable funding option and discussions should be held with the Otago representative once the planting plan has been finalised. It is also possible funding could be sought under the governments One Billion Trees programme (1BT), however, this is likely to be more complicated due to the eligibility criteria that must be met.

4.7 Future steps

This plan has detailed the proposed enhancement of a single stretch of the Fraser River/Ōtewhata. It is hoped that following the completion of the project described in this plan, revegetation actions will be continued upstream, eventually providing a connection between Earnsclough Rd and Laing Rd. This would result in a total of approximately 2.4 km of enhanced riparian margin that could be enjoyed by recreational users.

5 References

- Broad, T.L., Townsend, C.R., Closs, G.P. and Jellyman, D.J. (2001) Microhabitat use by longfin eels in New Zealand streams with contrasting riparian vegetation. *Journal of Fish Biology*, 59, 1385-1400.
- Clark, G.R., Petchey, P., McGlone, M.S. and Bristow, P. (1996) Faunal and floral remains from Earnsclough Cave, Central Otago, New Zealand. *Journal of the Royal Society of New Zealand*, 26:3, 363-380.
- Glova, G.J. and Sagar, P.M. (1994) Comparison of fish and macroinvertebrate standing stocks in relation to riparian willows (*Salix* spp.) in three New Zealand streams. *New Zealand Journal of Marine and Freshwater Research*, 28(3), 255-266.
- Lester, P.J., Mitchell, S.F. and Scott, D. (1994) Effects of riparian willow trees (*Salix fragilis*) on macroinvertebrate densities in two small Central Otago, New Zealand, streams. *New Zealand Journal of Marine and Freshwater Research*, 28(3), 267-276.
- Lester, P.J., Mitchell, S.F. and Scott, D. (1996) Substrate and shade: mechanisms of willow tree influence on the macroinvertebrate community of Heeney Creek, South Island, New Zealand. *Archiv Fur Hydrobiologie*, 136, 145-158.
- ORC (2007) Didymo in Otago: a summary. Otago Regional Council, Report 1-877265-53-5.
- Walker, S., Lee, W.G. and Rogers, G.M. (2004a) The woody vegetation of Central Otago, New Zealand. *New Zealand Journal of Botany*, 42(4), 589-612.
- Walker, S., Lee, W.G. and Rogers, G.M. (2004b) Pre-settlement woody vegetation of Central Otago, New Zealand. *New Zealand Journal of Botany*, 42(4), 613-646.



HAEHAEATA NATURAL HERITAGE TRUST

Clyde Railhead Community Eco-Nursery is an initiative of the Haehaeata Natural Heritage Trust.

A part-time nursery manager supervises volunteers to propagate Central Otago native plants from eco-sourced seeds for planting on public and private land.

The Trust also employs a part time Project Coordinator/admin person to liaise with stakeholders.

Fraser River / Otewhata Riparian Enhancement Plan

- The Fraser River/ Otewhata Riparian Enhancement Project requires 5000 plants of PB3 size over 2+ years.
- The planting site is on public land and public access will be enhanced and information signage about local plants will be provided.
- It is an ideal opportunity to plant rare and threatened flora, improve biodiversity and open up public land for recreation.
- This project sits well within the HNHT vision to create corridors of native flora and fauna.
- We would be happy to supply plants to this project as long as availability of nursery stock allows.

3 Zones of planting with plant requirements and predicted availability from CRCEN

1. Flax

Species	Threat Status	Available	Planting abundance in plan
<i>Austroderia richardii</i>	Not threatened	2021-2	high
<i>Carex secta</i> *	Not threatened	2021-2	high
<i>Phormium tenax</i>	Not threatened	2022	high
<i>Sophora microphylla</i>	Not threatened	2022-3	low

2. Short shrubs

Species	Threat Status	Available	Planting abundance in plan
<i>Aristotelia fruticosa</i>	Not threatened	2021	low
<i>Austroderia richardii</i>	Not threatened	2021	high
<i>Carmichaelia petriei</i>	At Risk-Declining	2022	low

<i>Clematis marata</i> *	Not threatened	2022	low
<i>Coprosma crassifolia</i>	Not threatened	Not sure of suitability in area? area?	moderate
<i>Coprosma intertexta</i>	At Risk- Declining	2022-3	low
<i>Coprosma linariifolia</i>	Not threatened	Not sure of suitability in area?	low
<i>Coprosma propinqua</i>	Not threatened	2021	high
<i>Coprosma rugosa</i> *	Not threatened	2022	moderate
<i>Coprosma virescens</i>	At Risk- Declining	2022-3	moderate
<i>Cordyline australis</i>	Not threatened	2021-2	low
<i>Discaria toumatou</i> *	At Risk- Declining	2022	low
<i>Melicope simplex</i>	Not threatened	2022-3	low
<i>Muehlenbeckia complexa</i> *	Not threatened	2021	low
<i>Myrsine divaricata</i>	Not threatened	2022-3	low
<i>Olearia bullata</i>	Not threatened	2022	moderate
<i>Olearia lineata</i>	At Risk- Declining	2022	moderate
<i>Olearia odorata</i>	Not threatened	2021	moderate
<i>Phormium tenax</i>	Not threatened	2022	moderate
<i>Veronica rakaiensis</i>	Not threatened	2022	low
<i>Veronica salicifolia</i> *	Not threatened	2021-2	moderate

3.Tall shrubs/Trees

Species	Threat Status	Available	Planting abundance in plan
<i>Cordyline australis</i>	Not threatened	2021-2	low
<i>Griselinia littoralis</i>	Not threatened	Not sure of suitability in area?	low
<i>Hoheria angustifolia</i>	Not threatened	Not sure of suitability in area?	high
<i>Hoheria lyallii</i> *	Not threatened	2021	high
<i>Kunzea serotina</i>	Threatened- Nationally vulnerable	2022-3	moderate

<i>Leptospermum scoparium</i>	At Risk-Declining	2021	low
<i>Olearia fimbriata</i>	Threatened-Nationally vulnerable	2022-3	low
<i>Phormium tenax</i>	Not threatened	2022	moderate
<i>Plagianthus regius</i>	Not threatened	2021	high
<i>Podocarpus laetus</i>	Not threatened	2024	low
<i>Sophora microphylla</i>	Not threatened	2022-3	high

*additional species suggestions

Other possible species for dry areas

Species	Threat Status	Available	Planting abundance in plan
<i>Festuca novae-zelandiae</i>	Not threatened	2021	low
<i>Poa cita</i>	Not threatened	2021	low
<i>Poa colensoi</i>	Not threatened	2021	low
<i>Melicytus alpinus</i>	Not threatened	2021	low
<i>Ozothamnus vauvilliersii</i>	Not threatened	2021	low

Haeahaeata Natural Heritage Trust: Plant Pricing Policy 2020 (All prices include GST)

Grasses and Sedges \$6/PB3 and \$3/7cm

All other species: \$10/PB3 and \$5/7cm

Not for profit entities, charities and schools planting on public land are eligible for a 20% discount.



29 July 2021

Earnsclough Irrigation Company (EIC)
Email: hilarylennox@ahika.co.nz

Kia ora

Aukaha writes this letter on behalf of Te Rūnanga o Ōtākou in support for the Fraser River/Ōtewhata Riparian Enhancement Project. It is understood that the first stage of the project will focus on a 1.2 km-long stretch from Earnsclough Road, but there are ambitions to continue this up to Laing Road and beyond.

Despite there being lengths of marginal strip along the Fraser River/Ōtewhata, the river banks are currently largely inaccessible to the general public due to the presence of farming activities and absence of formed tracks.

The Riparian Enhancement Plan identifies opportunities to enhance river channel and riparian habitat at identified priority locations to benefit freshwater species, promote the propagation of rare and threatened flora, improve biodiversity, and open up public land for recreation.

Earnsclough Irrigation Company (EIC) has been providing a residual flow of 1 m³/s in the Fraser River/Ōtewhata at all times since the late 1990s and this has resulted in the enhancement of instream values in this river, particularly for juvenile trout. As part of a recent consenting process, EIC volunteered to enhance the riparian habitat further. This was not a requirement to offset any adverse effects, rather a completely voluntary offering from EIC. This gesture is well above and beyond what it usually offered by an irrigation company when renewing their water permits.

Herein lies an opportunity to create a public amenity for the community's benefit whilst preserving and enhancing the biodiversity of both the river and its margins.

It is also recognised that the additional value in using some rare and threatened flora for the planting programme rather than selecting only cheaper, more readily available species, and the importance of raising awareness about the importance of conservation through appropriate information signage. It is understood that the information boards will also seek to describe Kāi Tahu wāhi taoka values and the history of the area, giving users of the amenity a greater sense of connection to their place.

Nāku noa, nā

Tania Richardson
Consents Officer – Mana Taiao

cc Te Rūnanga o Ōtākou

Aukaha
Level 1, 258 Stuart Street, P O Box 446, Dunedin 9054, New Zealand
Phone - 03 477 0071
info@aukaha.co.nz www.aukaha.co.nz



Date: 29th July 2021

To whom it may concern

The Central Otago environment is one of the hottest, coldest and driest places in New Zealand. Its dryland natural flora and fauna is distinctive and unique, but this heritage has largely been displaced by the combined effects of fire, clearance for early pastoral farming, gold mining and rabbits. Many introduced plants have become weeds, able to outcompete native species for moisture and nutrients. Lowland native plant communities, especially, are now reduced to scattered individuals or small remnants restricted to the fringes of development or persist in sheltered refuges. Some species have become uncommon, rare or completely absent. The Hae Haeata Natural Heritage Trust is a community response to this situation. The Trust works towards re-establishing viable and resilient ecosystems and habitats by drawing together expertise and fostering community interest.

The Trust operates the Clyde Railhead Community Eco Nursery to propagate locally sourced seed for community projects. We are a not for profit registered charity and have been working in the community for the last four years.

We are pleased to show our support for the Fraser River/Ōtewhata Riparian Enhancement Project. We understand that the first stage of the project will focus on a 1.2 km-long stretch from Earnscleugh Road, but there are ambitions to continue this up to Laing Road and beyond.

Despite there being lengths of marginal strip along the Fraser River/Ōtewhata, the riverbanks are currently largely inaccessible to the general public due to the presence of farming activities and absence of formed tracks through rank grass and other weeds.

The Riparian Enhancement Plan identifies opportunities to enhance the river channel and riparian habitat at identified priority locations to benefit freshwater species, open up public land for recreation and promote the propagation of rare and threatened flora to improve biodiversity.

This is an excellent opportunity to create a public amenity for the community's benefit whilst preserving and enhancing the biodiversity of both the river and its margins. The addition of using some locally rare and threatened flora in the planting plan shows thought for locally underrepresented species instead of selecting only cheaper, more readily-available species. These species can be hard to find and by using them raises awareness of the importance of these species and their conservation. Additional signage will also further understanding. We

understand that the information boards will also seek to describe Kai Tahu waahi taoka values and the history of the area, giving users of the amenity a greater sense of connection to their place.

Our organisation's vision is 'to see our communities thriving with landscapes and corridors rich in habitats of indigenous flora and fauna.' We hope to enable the vision through our mission statement one of which is to 'foster communities and partnerships to share in our vision.' The above project is an excellent example of our mission in action, and we are very pleased to endorse it.

Kindest Regards



Claire Becker-Gledhill
Trust Chair

Mō tātou a mō ka uri a muri ake nei
For us and our children after us.

Haehaeata Natural Heritage Charitable Trust
110 Springvale Road, RD1 Alexandra 9391
haehaeata@haehaeata.org.nz



30 July 2021

Hilary Lennox
C/O Earnsclough Irrigation Company Ltd
PO Box 164
Alexandra 9340

Dear Hilary

We are pleased to show our support for the Fraser River/Ōtewhata Riparian Enhancement Project. We understand that the first stage of the project will focus on a 1.2 km-long stretch from Earnsclough Road, but there are ambitions to continue this up to Laing Road and beyond.

The Riparian Enhancement Plan identifies opportunities to enhance river channel and riparian habitat at identified priority locations to benefit freshwater species, promote the propagation of rare and threatened flora, improve biodiversity, and open up public land for recreation.

We are supportive of this project in principle, as we are part way through authorising this activity via a Community Agreement, on Fraser River Marginal Strip and Fraser River Esplanade Reserve.

We wish you every success for your application.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Nicole Sutton".

Nicole Sutton
Senior Ranger Community
Central Otago District
Department of Conservation | Te Papa Atawhai
M: +64 27 539 6766

Department of Conservation Te Papa Atawhai
Kā Moana Haele / Alexandra Office
43 Dunstan Rd | PO Box 76, Alexandra 9340
New Zealand
www.doc.govt.nz



30 July 2021

Ahikā
Rm 2, third floor
2 Dowling Street
Dunedin

Letter of Support – Earnsclough Irrigation Company Ltd Riparian Enhancement Plan

Attention: Hilary Lennox

Dear Hilary,

I am writing on behalf of the Otago Fish and Game Council (Fish and Game) to express support for your riparian planting project along the Fraser River.

I understand this letter will be accompany an application for funding to assist the project. As such, I would like to highlight that that Fish and Game last week accepted your proposal to do the same. I would be pleased for others to contribute to the Earnsclough Irrigation Company's efforts.

Fish and Game sees public and environmental benefit in installing access to this reach of the Fraser River and planting the banks.

Fish and Game is appreciative that the planting on the track side of the river is intended to be a matrix of tall and short species. Once mature, it is important that people still have access to the river to cast. I trust you will carefully manage this as aspect of the project.

Regarding your successfully application to the Otago Fish and Game Council Habitat Enhancement Fund, please contact Paul van Klink to progress the matter.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'N. Paragreen'.

Nigel Paragreen
Environmental Officer

Statutory managers of freshwater sports fish, game birds and their habitat

Otago Fish & Game Council

Cnr Harrow & Hanover Sts, PO Box 76, Dunedin, New Zealand. P: (03) 477 9076 E: otago@fishandgame.org.nz

www.fishandgame.org.nz

Earnsclough Irrigation Company limited

PO Box 164

Alexandra

tony@earnsic.co.nz

27th July 2021

To whom it may concern:

Please find attached the latest statement of financial performance for the Earnsclough Irrigation Company for the year ending 30th September 2020.

There are several matters of note for anyone reading these statements.

The Earnsclough Irrigation Company is a co-operative company owned by the shareholders who are all landowners within the irrigation command area of Earnsclough. The company was formed when it purchased the Crown's interest in the Earnsclough Irrigation scheme. As part of that purchase a sum of money was set aside in Trust to complete the upgrade of the scheme promised by the government as part of the building of the Clyde Dam.

That sum has been used for that purpose and the balance has been invested (listed as term investments) and acts as a depreciation fund for the replacements of those assets as they reach the end of their economic life. The other major non-current asset is linked to the Clutha pipeline company which owns the pipe line from Lake Dunstan to the irrigation scheme and ensures the environmental flow in the Fraser River. Earnsclough Irrigation is now the sole owner of that pipeline and there will be a considerable cost in replacing this asset at some stage in the future.

Earnsclough Irrigation has a current operating loss of around \$100,000 which it intends to address by raising irrigation rates over the next four years. Earnsclough does not have the cash available to invest in the Fraser River riparian planting without eating into the capital set aside to fund the major assets required to run the scheme.

What we do have, on an annual basis, is the labour, skills and expertise to complete the physical work required. The winter period is a relatively quiet time for our two part time staff and summer maintenance is just business as usual for them.

Tony Lepper ONZM

Manager EIC Ltd

A handwritten signature in black ink, appearing to be 'Tony Lepper', written over a light blue circular stamp.

Earnsclough Irrigation Company Limited

Summary Statement of Financial Performance

For the Year Ended 30 September 2020

Note	2020	2019
	\$	\$
Operating Revenue		
Water Rates		
Rental - Fraser Power	74,622	73,661
	31,978	57,153
Gross Surplus from Trading		
	106,600	130,814
Less Direct Costs		
Electricity		
Subcontractors	13,596	25,209
	-	1,826
Total Direct Costs	13,596	27,035
Total Gross Surplus	93,004	103,779
Less Expenses		
Administration Expenses		
Accountancy Fees		
ACC Levies	4,036	4,680
Bank Fees & Charges	-	1,527
Computer Expenses	175	159
General Expenses	156	157
Legal Fees - Deductible	2,115	1,166
Managed Funds Expenses	927	2,237
Printing & Stationery	36,090	36,055
Rates	677	811
Subscriptions & Licences	943	933
Telephone & Tolls	5,089	2,106
	3,030	3,040
	53,238	52,871
Overhead Expenses		
Insurance		
Share Fraser Dam Insurance	11,561	7,181
Motor Vehicle Expenses	-	2,225
Rent Clutha Pipeline	9,243	8,966
Repairs & Maintenance	52,808	52,808
Repairs & Maintenance Race	1,576	975
McIntosh Road Pump Repairs	18,086	16,463
Water Measuring Expenses	1,963	-
Spraying	14,812	11,230
Wages	2,558	1,904
	86,936	80,742
	199,543	182,494
Non Cash Expenses		
Depreciation	48,950	33,884
Total Expenses	301,731	269,249
Operating Deficit before Other Revenue	(208,727)	(165,470)
Other Revenue		
Investment Portfolio Income		
Non-Taxable Dividend from Clutha Pipeline Co	134,793	252,217
Other Income	52,808	-
	(1,084)	12,187
Total Other Revenue	186,517	264,404
Deficit Surplus before Income Tax	(22,210)	98,934
Income Tax Expense	4,476	5,201
Deficit Surplus	(26,686)	93,733

These statements have been prepared for summary purposes only and have been compiled without undertaking an audit or review engagement

Earnsclough Irrigation Company Limited**Summary Statement of Financial Position****As at 30 September 2020**

	2020	2019
	\$	\$
Current Assets		
Cash & Bank Balance	103,702	98,594
Other Receivables	-	3,071
Income Tax Receivable	10,394	12,799
GST Receivable	5,593	17,926
Prepayments	10,674	-
Total Current Assets	130,363	132,390
Non-Current Assets		
Property, Plant & Equipment	653,835	662,459
Term Investments	6,690,496	6,575,387
Van der Voort Share Resource Consent Costs	24,442	-
Advance - Clutha Pipeline Co Ltd	2,207,428	2,322,367
Advance - Earnsclough Domestic Water Co Ltd	12,000	15,000
Fraser Power Assets	193,130	193,130
Total Non-Current Assets	9,781,331	9,768,343
Total Assets	9,911,694	9,900,733
Current Liabilities		
Sundry Creditors	27,006	69,738
Non-Current Liabilities		
Clutha Pipeline Co Lease Inducement Liability	2,252,613	2,305,421
Total Liabilities	2,279,619	2,375,159
Net Assets	7,632,075	7,525,574
Total Equity	7,632,075	7,525,574

These statements have been prepared for summary purposes only and have been compiled without undertaking an audit or review engagement.

Community Development - Grants

GRA210723656



1 Dunorling Street
PO Box 122, Alexandra 9340
New Zealand

03 440 0056

Info@codc.govt.nz
www.codc.govt.nz



Application For
Which Grant
Grant Application

Council - Community Grants only
Community
GRA210723656

The Applicant:

Organisation Name
Contact
Phone
Email
Address
Organisation Type

Galloway & Springvale Hall Society Incorporated
Tracey Lawson
0272778961
tandcl@msn.com
265 Fisher Lane, RD 3, Alexandra 9393
Incorporated Society

The Project:

Project Name
Description

Upkeep of the Galloway Hall

The Galloway Hall is a piece of local history and the community is committed to its upkeep but we find ourselves in the position of having some critical work that needs to be carried out along with some future proofing projects. Following the discovery of a significant leak it was determined that the back 50% of the roof will need to be replaced as soon as weather allows. The bore pump also needs to be replaced and an insulated pump box built to protect it. The third major project is to strip out the area of the 2 toilets so that they can be insulated to avoid them freezing in the Central Otago winters. We have some funds available from the generosity of our community but the Council funding will enable us to carry out this work in a timely manner and reduce the risk of the hall falling into disrepair. We feel it is an important community asset.

Start Date
End Date

01/08/2021
17/07/2024

The 4 well beings

Social

The Hall provides us with community connection. Residents are able to use it for gatherings such as weddings and birthdays. Local community groups are

Economic

invited to hire it for meetings or lunches and it provides a link back to Galloway for generations who might not live in the district any longer.

Many of the Galloway residents pay a voluntary sub to the hall each year and we do some local fundraising as well. We have managed to build up a surplus from the last couple of years in preparation for work we knew would be needed. Our extended committee keeps the costs of routine care & maintenance of the hall down by volunteering their time.

Environmental

It was agreed in 2019 that the grounds of the hall were to be our focus. We have completed the first phase of a project whereby we are trying to establish a more natural landscape with careful native planting. We see this as a 3 to 4 phase project as we also have some dying & unsafe trees to remove, more plants to acquire, rabbit fencing & irrigation to install. This will all result in a softer effect along the boundary and will enhance any outdoor gatherings along with the creation of a natural habits to encourage the return of native fauna and flora.

Cultural

The Galloway Hall represents the history of the area dating back to 1890 when it was first the school and then later the community hall. We have a wall of photographs that act as a history lesson. We are the custodians of the hall for future generations. The Galloway Hall is still being looked after by the local community. It also serves as a monument to those Galloway service personnel who served in the world wars. It also stands as a Civil Defense post in the event of a major flooding event for example.

Measures

The hall needs to be watertight, safe and secure. The annex will provide much needed secure storage space for hall assets, such as chairs/tables, fridges, washing machine etc. Ultimately we want to see the hall being used for years to come!

Meet at least three of the strategic priorities:

The Budget:

Year 1 - 2021/22:	10000.00
Year 2 - 2022/23:	5000.00
Year 3 - 2023/24:	3000.00
Total Requested \$	18000.00

Cost Breakdown

Immediate remedial work required on the roof & during Year 1 the refurbishment of the annex = \$12,551 In Year 2

Previously received funding?

the replacement of pump & pump shed, the improvement in security by replacing the entrance doors & the insulating of the 2 toilet areas = \$5,500 In Year 3 the continuation of the grounds improvement project = \$3,680

Yes

Amount Received

2500

Backup Plan

The hall costs the community in excess of \$3500 each year just covering insurance, rates & power. We manage the upkeep of the hall very carefully with small projects being covered by the generosity of the residents. We have been actively building up a surplus of funds, with some of the projects described in our application in mind, but the leaking roof has now taken priority to ensure it does not fall into a state of disrepair. The bank balance stands at \$12,473 on 29 July 2021. We will do what is necessary to keep this important asset alive.

The End:

Attachments Ticked

- Your project plan
- Financial accounts (for applications of \$10,000 or more)
- Supporting documentation such as letters of support, quotes and estimates (if applicable)

All information provided is complete and correct

True

Have read and acknowledge the standard Central Otago Terms and Conditions of Grant Funding

Yes

Acknowledge that your application will be assessed in accordance with the principles and objective contained in the Grants Policy and that Council's representative funding committee is the final decision-making authority

Yes

Information about your application (including the applicant's name, project title, and a summary of the proposal) and any approved funding may be made publicly available by Council

Yes

If successful, the grantee will be required to report on the success or otherwise of the event following completion of the project or at a time to be agreed

Yes

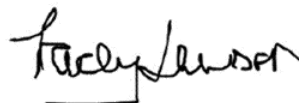
Name:

Tracey Lawson

Date

29/07/2021

Signature (9 kb)



Galloway Hall - 3 Year Maintenance Plan

Timing	Name	Description	Cost Estimates	Notes
2021/22	CRITICAL REPAIRS NECESSARY TO LEAKING ROOF			
	South West			
	Roof replacement	Diamond Roofing have provided quote for roofing materials	\$2,851.24	Quote attached
		Scaffolding	\$2,300.00	Verbal quote
		Bargeboard maintenance & painting	\$2,000.00	
		Labour - we have secured sponsorship of labour excluding expenses	\$500.00	Total value \$2560 approx
	Storage Shed Refurbishment & Fit Out	Timber framing replacement and/or maintenance; wall linings & shelving	\$2,900.00	Quote for materials supplied by contractor
		Insulation	\$0.00	Donated by community resident
		Electrical plugs, switches, wiring	\$500.00	
		Plumbing drainage from washing machine	\$1,000.00	
		Laundry tub & stand	\$500.00	
		Washing machine	\$0.00	Donated by community resident
		Labour - we have secured sponsorship of labour from registered tradespeople linked to the Galloway community	\$0.00	value \$3,200
		Total Estimate	\$12,551.24	

2022/23	Water Supply Maintenance	Pump replacement	\$2,000.00 verbal quote from local plumber for
		Labour - we have secured sponsorship of labour from registered tradespeople linked to the Galloway community	\$0.00 value \$640 approx
	Security	Replacement of Entrance doors & painting	\$1,500.00 Approx using current prices
		Labour - we have secured sponsorship of labour from registered tradespeople linked to the Galloway community	\$0.00
	Toilet Area	Strip wall linings, insulate, re line & decorate	
		Materials	\$2,000.00 Approx using current prices
		Labour - we have secured sponsorship of labour from registered tradespeople linked to the Galloway community	\$0.00
	Total Estimate		\$5,500.00
2023/24	Grounds Work	Removal of rotten trees & next phase of native planting project	
		Clearance of trees	\$1,000.00

New plants 150 x \$15	\$2,000.00 Flax, Kanuka etc
Site Prep	\$400.00
Rabbit Netting 2 x 50m	\$280.00
Labour	\$0.00 Provided by community
Total Estimate	\$3,680.00



PHONE:

ESTIMATE FOR COLORCOTE MATERIALS IN DIMOND ROOFING'S NON-STANDARD MATERIALS RANGE

APPLICATION: Roofing

1. Should you accept this quote, you agree that the Supplier will not liable for any breach of our agreement, nor any breach of tortious, statutory or other legal duty directly or indirectly arising from or caused or contributed to by any epidemic or pandemic or any law, restriction, direction or action by a government or regulatory body in response to any epidemic or pandemic, including any loss or damage directly or indirectly arising from any:
 - (a) any delay in the delivery of the [Products/Goods];
 - (b) reduction in the quantity of [Products/Goods] supplied;
 - (c) inability to supply the [Products/Goods];
 - (d) business interruption, loss of revenue, loss of income, loss of production, loss of use, loss of product, loss of business, loss of profits, loss of opportunity, loss of contracts, loss of investment or any indirect or consequential loss arising in connection with, or as a result of, the delay or non-supply of the [Products/Goods] in accordance with these terms;
 - (e) statement, representation or recommendation made or advice, or assistance given by the Supplier, its employees, agents, transport contractors or representatives in relation to the availability or timing of supply of the [Products/Goods], whether oral or written;
 - (f) claim, action or proceeding by a third party against the Customer (or any loss, damages or liability incurred or suffered by the Customer as a result of any such claim, action or proceeding).
2. Should any epidemic or pandemic, or any law, restriction, direction or action by a government or regulatory body in response to the epidemic or pandemic, increase the costs of supplying or delivering the [Products/Goods], the Supplier is entitled to increase the price quoted and agreed between the parties.

Colour Required:

GALLOWAY HALL SOCIETY INCORPORATED
STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 APRIL 2021

	This Year 2021	Last Year 2020
<u>INCOME</u>		
Interest	\$ 6.34	\$ 7.14
Subscriptions & Donations	\$ 1,530.00	\$ 1,879.00
Hall Hire Donations	\$ 2,000.00	\$ 2,645.00
Grants	\$ 2,500.00	\$ 2,500.00
Total Income	<u>\$ 6,036.34</u>	<u>\$ 7,031.14</u>
<u>LESS EXPENSES</u>		
Function Expenses	\$ -	\$ -
Power	\$ 929.62	\$ 1,096.30
Rates	\$ 573.65	\$ 566.19
Insurance	\$ 2,289.31	\$ 2,512.81
Hall Upgrade R and M	\$ 150.00	\$ 905.26
Printing & Stationery	\$ -	\$ -
Miscellaneous	\$ 410.24	\$ 25.99
Total Expenses	<u>\$ 4,352.82</u>	<u>\$ 5,106.55</u>
Net Profit or (Loss)	<u><u>\$ 1,683.52</u></u>	<u><u>\$ 1,924.59</u></u>

GALLOWAY HALL SOCIETY INCORPORATED
FINANCIAL ACCOUNTS
FOR YEAR ENDED 30 APRIL 2021

Contents

Reviewers Report

Statement of Financial Performance

Statement of Financial Position

Schedule of Fixed Assets

Notes to the Financial Statements

Directory

I R D Number 55-518-475 Charity/Donee Status

Charities Commission Registration No CC46391

Bankers Westpac Alexandra

Incorporation Number 226869


Incorporation Date 20 March 1945

REVIEWERS REPORT

I have examined the books and records of The Galloway Hall Society Incorporated for the year ended 30 April 2021 and have received all the explanations that I have required.

Control over income prior to it being recorded is limited and there is no practical audit procedure to determine the effect of this limited control.

Subject to the possible effect of the limited control over income as referred to earlier, in my opinion, according to the best of my information and explanations given to me as shown by the said records, the Statements of Financial Performance and Financial Position attached are properly drawn up so as to give a true and fair view of the state of the Committee's affairs as at 30 April 2021 and the results of the Committee's activities for the year ended on that date.



Selwyn Tomkins
Hon. Reviewer

May 2021

GALLOWAY HALL SOCIETY INCORPORATED
STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 APRIL 2021

	This Year 2021	Last Year 2020
<u>INCOME</u>		
Interest	\$ 6.34	\$ 7.14
Subscriptions & Donations	\$ 1,530.00	\$ 1,879.00
Hall Hire Donations	\$ 2,000.00	\$ 2,645.00
Grants	\$ 2,500.00	\$ 2,500.00
Total Income	\$ 6,036.34	\$ 7,031.14
<u>LESS EXPENSES</u>		
Function Expenses	\$ -	\$ -
Power	\$ 929.62	\$ 1,096.30
Rates	\$ 573.65	\$ 566.19
Insurance	\$ 2,289.31	\$ 2,512.81
Hall Upgrade R and M	\$ 150.00	\$ 905.26
Printing & Stationery	\$ -	\$ -
Miscellaneous	\$ 410.24	\$ 25.99
Total Expenses	\$ 4,352.82	\$ 5,106.55
Net Profit or (Loss)	\$ 1,683.52	\$ 1,924.59

**GALLOWAY HALL SOCIETY INCORPORATED
STATEMENT OF FINANCIAL POSITION
AS AT 30 APRIL 2021**

ACCUMULATED FUNDS	This Year	Last Year
Balance as at 1 May	\$198,704.83 [↗]	\$196,780.24
Net Profit (Loss)	\$ 1,683.52 [↗]	\$ 1,924.59
CODC Land Revaluation	\$0.00	
Closing balance 30 April	<u>\$ 200,388.35 [↗]</u>	<u>\$ 198,704.83 [↗]</u>
Represented by		
<u>Current Assets</u>		
WestpacTrust Account	\$11,685.20 [↗]	\$10,001.68 [↗]
Term Deposit		
<u>Total Current Assets</u>	<u>\$11,685.20 [↗]</u>	<u>\$10,001.68 [↗]</u>
<u>Fixed Assets</u>		
As per schedule	\$ 188,703.15 [↗]	\$ 188,703.15 [↗]
<u>Total Fixed Assets</u>	<u></u>	<u></u>
<u>Total Assets</u>	<u>\$ 200,388.35</u>	<u>\$ 198,704.83</u>

Galloway Hall Society Schedule of Assets 2021

Item	1/05/2020 Opening Value	Additions	Transfers	30/05/2021 Closing Value
Land	\$ 119,000.00			\$ 119,000.00
Hall	\$ 49,000.00			\$ 49,000.00
Sundry Kitchen Ware	\$ 1,344.15			\$ 1,344.15
Tables 9	\$ 607.00			\$ 607.00
Oven No 1	\$ 1,000.00			\$ 1,000.00
Oven No 2	\$ 1,000.00			\$ 1,000.00
70 Chairs	\$ 10,948.00			\$ 10,948.00
Dishwasher	\$ 5,804.00			\$ 5,804.00
Total	<u>\$ 188,703.15</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 188,703.15</u>

**GALLOWAY HALL SOCIETY INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 APRIL 2021**

NOTE 1

STATEMENT OF ACCOUNTING POLICIES

GENERAL ACCOUNTING PRINCIPALS

The following general accounting principals have been adopted in the preparation of these Financial Statements.

The measurement basis adopted is that of historical cost. Reliance is placed on the fact that the Committee is a going concern.

The Society is not registered for GST purposes.

PARTICULAR ACCOUNTING POLICIES

VALUATION OF ASSETS

Investments have been valued at cash value.

Taxation. No provision is made for taxation as the Committee is exempt from Income Tax under Section CB4 (1) (C) and section KC5 Income Tax act 1994

CHANGES IN ACCOUNTING POLICIES

There has been no significant change in accounting policy. All accounting policies have been applied on a basis consistent with those used in previous years.

NOTE 2

NATURE OF BUSINESS

The principal business activity of The Galloway Hall Society Incorporated is that of operating and maintaining the Galloway Hall for the local community benefit.

NOTE 3DIFFERENTIAL REPORTING

The Galloway Hall Society Incorporated is a qualifying entity as defined by the New Zealand Society of Accountants differential reporting framework. The criteria establishing the Galloway Hall Society Incorporated as qualifying for differential reporting exemptions are:

The entity does not have public accountability; and

Is not large as defined by the differential reporting framework.

The entity has elected to take full advantage of all differential reporting exemption.

Galloway Hall Society Inc 1st May 2020 to 30th April 2021

Item	Date	Amount	Hall Hire Donations	Subs & Donations	Interest	Grants	Power	Rates	Hall Upgrade Repair & Main	Misc	Insurance	Postage Printing & Stationery	Function Expenses	Advertising
R & M Robinson	1/05/2020	\$ 60.00		\$ 60.00										
Trustpower	20/05/2020	\$ 82.04						\$ 82.04						
CODC rates	20/05/2020	\$ 133.44						\$ 133.44						
Credit Interest	29/05/2020	\$ 0.39			\$ 0.39									
M & B Harvey	8/06/2020	\$ 20.00		\$ 20.00										
M & B Williams	8/06/2020	\$ 30.00		\$ 30.00										
C & P Kitto	8/06/2020	\$ 30.00		\$ 30.00										
R Kean	8/06/2020	\$ 30.00		\$ 30.00										
P & F McKnight	8/06/2020	\$ 30.00		\$ 30.00										
D & C McNally	8/06/2020	\$ 30.00		\$ 30.00										
L & B Currie	8/06/2020	\$ 30.00		\$ 30.00										
L Bain	8/06/2020	\$ 30.00		\$ 30.00										
K Breen	8/06/2020	\$ 30.00		\$ 30.00										
K Nixon	8/06/2020	\$ 30.00		\$ 30.00										
T & C Lawson	8/06/2020	\$ 30.00		\$ 30.00										
B Harvey	8/06/2020	\$ 50.00		\$ 50.00										
S & T Gregory	8/06/2020	\$ 60.00		\$ 60.00										
A Preston & J Belt	9/06/2020	\$ 30.00		\$ 30.00										
G & C Wright	10/06/2020	\$ 30.00		\$ 30.00										
D & M MacKenzie	10/06/2020	\$ 30.00		\$ 30.00										
B Carroll & Wykes	10/06/2020	\$ 30.00		\$ 30.00										
McDonald & Cairns	10/06/2020	\$ 30.00		\$ 30.00										
Gillaly Family - chair rental	10/06/2020	\$ 100.00	\$ 100.00											
R Wright - water tank	10/06/2020	\$ 110.00	\$ 110.00											
A Flett	11/06/2020	\$ 60.00		\$ 60.00										
Chq 402 - wine for S Tompkins	11/06/2020	\$ 24.99												
M & G Ruddenklau	16/06/2020	\$ 30.00		\$ 30.00						\$ 24.99				
Chq 403 - Firewatch extinguisher t	16/06/2020	\$ 334.65												
N Loughnan & F Gray	18/06/2020	\$ 30.00		\$ 30.00						\$ 334.65				
K & B Smithies	18/06/2020	\$ 30.00		\$ 30.00										
S McPherson	18/06/2020	\$ 30.00		\$ 30.00										
R Stephens	19/06/2020	\$ 30.00		\$ 30.00										
Gillaly Family	19/06/2020	\$ 100.00		\$ 100.00										
N & M Hore	19/06/2020	\$ 100.00		\$ 100.00										
B Paterson	22/06/2020	\$ 30.00		\$ 30.00										
P Snell	22/06/2020	\$ 30.00		\$ 30.00										
P & D Harrex	22/06/2020	\$ 30.00		\$ 30.00										
T & D Small	22/06/2020	\$ 30.00		\$ 30.00										
V & R Keen	22/06/2020	\$ 50.00		\$ 50.00										
Trustpower	22/06/2020	\$ 55.06						\$ 55.06						
A & K Warren	23/06/2020	\$ 30.00		\$ 30.00										
Credit Interest	30/06/2020	\$ 0.46			\$ 0.46									
J Symons	6/07/2020	\$ 100.00		\$ 100.00										
G & H Smith	8/07/2020	\$ 30.00		\$ 30.00										
CODC Grant	10/07/2020	\$ 2,500.00				\$ 2,500.00								

Income		\$	6,036.34
Expense		\$	4,352.82
Surplus			<u>\$ 1,683.52</u>
Open	1/05/2020	\$	10,001.68
Surplus		\$	<u>1,683.52</u>
Close		\$	<u>11,685.20</u>

Community Development - Grants

GRA210755540



1 Dunorling Street
PO Box 122, Alexandra 9340
New Zealand

03 440 0056

Info@codc.govt.nz
www.codc.govt.nz



Application For
Which Grant
Grant Application

Council - Community Grants only
Community
GRA210755540

The Applicant:

Organisaton Name
Contact
Phone
Email
Address
Organisaton Type

Haehaeata Natural Heritage Trust
Rachael Baxter
034488370
haehaeata@haehaeata.org.nz
110 Springvale Road, RD 1, Alexandra 9391
Charitable trust

The Project:

Project Name
Description

Clyde Railhead Community Eco Nursery Improvements
Our community nursery is largely a volunteer organisation that propagates natives to supply to the community with the vision 'to create corridors rich in habitats of indigenous flora and fauna'. The demand from the community for local eco sourced native plants is growing all the time and we are hampered in meeting the demand by the current infrastructure we have. We wish to enlarge our growing area which requires erecting a rabbit proof barrier, weed suppression and extending our irrigation infrastructure. There is also an aged tunnel house critical to plant propagation that needs the plastic skin replaced. The work itself will be carried out by our volunteers and prices have been sourced from the most cost-effective suppliers. By enlarging our growing area we are future proofing ourselves and ensuring that we are meeting the need to provide the hard to source native plant species which will thrive in our tough growing environment. We have been operating now for four years and our work has been funded to date through the generosity of others. As well as covering operational costs it enables us to give plants to community groups. This is important as community groups face a number of costs in getting a native planting underway and if we are able to provide free plants this helps them no end.

	<p>We are looking at changing our funding model a bit this year to become more sustainable finance wise (the community gifting aspect will remain) but this may take a year or two to show on the books and it relies upon us increasing our growing area. So, unfortunately in the meantime, help to fund these necessary works is critical to us moving forward with our important environmental work.</p>
Start Date	01/09/2021
End Date	01/12/2021
The 4 well beings	
Social	<p>This project will ensure the nursery's viability and our ability to continue our work. Our mahi includes;</p> <ul style="list-style-type: none"> • Weekly volunteer nursery sessions which are very inclusive. There are tasks achievable for people of all abilities this variety allows people with diverse skills to make a valuable contribution to our work. • We welcome schools, community groups and organisations to our nursery to learn from us. • We hold field trips taking people to special places to experience our natural environment. We are undertaking a long-term revegetation project. This project at Flat Top Hill brings the community together to restore the 'lost cloak' of Central Otago and gives huge satisfaction to those that take part. It is well proven now that getting people out in nature has huge benefits for their wellbeing. <p>To be able to bring all these aspects of our work together has great social benefit to our community.</p>
Economic	<p>This project will ensure the nursery's viability and for us to be able to continue our work. The extension of the growing area will increase our productivity by reducing the amount of double handling and giving us easier access. Haehaeata Natural Heritage Trust employs two part time workers whose expertise is necessary to carry out our activities. It would mean more certainty for future contract renewals along with the possibility of extending their hours as our organisation grows. It would also give us the ability to spend additional money in the community as we purchase the materials to undertake the nursery extension.</p>
Environmental	<p>Our Central Otago environment is one of the hottest, coldest and driest places in New Zealand. Its dry land natural flora and fauna is distinctive and unique, but this heritage has largely been lost by the combined effects of fire, clearance for pastoral farming, gold mining and rabbits. Many introduced plants have become weeds, able to outcompete native species for moisture and nutrients. Lowland native plant communities, are now reduced to scattered individuals or small remnants restricted to the fringes of development or persist in sheltered refuges. Some species have become uncommon, rare or completely absent.</p> <p>Our ability to produce more of these uncommon plants through the nursery extension will help boost our unique and struggling biodiversity. They are also a key part of</p>

Cultural

‘Toitū te whenua’ and moving forward to a sustainable environment. Once established the need for additional irrigation to ensure plant survival is unnecessary.

Our dry land natural flora and fauna is distinctive and unique, but this historic and ongoing loss means no one sees them. You can’t understand what you can’t see, so it is the trust’s job to increase the profile and understanding of our local identities like *Carmichaelia compacta* (Cromwell Broom).

Our ability to produce more of these uncommon plants through the nursery extension will help boost our unique and struggling biodiversity and boost their profile. It will also help cement the CODC’s ‘World of difference’ vision as some of these plants occur nowhere else in the world. They deserve more of the spotlight and should be featuring more when we think of local identity.

Measures

We would expect to see increased numbers in both the production and distribution of plants. It would enable us to potentially double our production to around 5000 plants a year.

More enjoyment of our workspace as it will be easier to use which will also increase productivity as it will lessen the amount of double handling.

Meet at least three of the strategic priorities:

The Budget:

Year 1 - 2021/22:	5450.00
Year 2 - 2022/23:	
Year 3 - 2023/24:	
Total Requested \$	5450.00

Cost Breakdown

Tunnel house re covering \$500

Nursery extension \$4,950

Previously received funding?

No

Backup Plan

Delay the project.

The End:

Attachments Ticked

- Information about other funding you have applied for
- Financial statement (for applications under \$10,000)

All information provided is complete and correct True

Have read and acknowledge the standard Central Otago Terms and Conditions of Grant Funding Yes

Acknowledge that your application will be assessed in accordance with the principles and objective contained in the Grants Policy and that Council's representative funding committee is the final decision-making authority Yes

Information about your application (including the applicant's name, project title, and a summary of the proposal) and any approved funding may be made publicly available by Council Yes

If successful, the grantee will be required to report on the success or otherwise of the event following completion of the project or at a time to be agreed Yes

Name: Rachael Baxter

Date 30/07/2021

Signature (11 kb)



Nursery Improvement Projects - Draft estimate of Costs

Project	Details	Supplier ref	Price	Total
1 Stand Out Area 90m2				
Weedmat 100m2	381cm x 50m = 190m2	Permathene	\$ 300.00	
Pins	250	Permathene	\$ 22.00	
Site Preperation	Digger for holes and leveling	est	\$ 300.00	
sand	Delivered?	est	\$ 200.00	
Posts	4 x 2.7m @32	goldpine	\$ 128.00	
	10x 1.8 @11.32	goldpine	\$ 240.00	
Iron	30m second hand coloursteel	free?	\$ -	
Capping Rail	Deck Timber 30m of 100x25 @5		\$ 150.00	
Gates	2x 2m steel framed gates @250	Build	\$ 500.00	
Irrigation	Hunter Solinoid \$100		\$ 100.00	
	Sprinkler heads 8 x Hunter MP2000	Irrigation Express	\$ 160.00	
	MP rotor riser stake assembly x 8	Irrigation Express	\$ 200.00	
	Alk pipe 20mm x 25m		\$ 75.00	
	Hanson fittings	est	\$ 400.00	
Contingency	galvanised pipe stands?		\$ 225.00	
Haehaeata volunteers to complete				\$ 3,000.00
2 Timber frames for planters/PBs				
Timber	100x50 H4 treated@ \$5.27/m (40x4.8)	goldpine	\$ 1,000.00	
Haehaeata volunteers to complete				\$ 1,000.00
3 New Plastic on existing tunnel house				
Plastic from maker	5m x 7.5m	Polythene and PVC	\$ 420.00	
Repairs/ contingencies			\$ 80.00	
Haehaeata volunteers to complete				\$ 500.00
4 Cover part propogation area				
Shade cloth	Have already			
Timber structure	12 lengths 100x50 x3.2m (need 4.8 lenghts)	Goldpine	\$ 300.00	
Hardware	Screws/fittings,wire		\$ 150.00	
Haehaeata volunteers to complete				\$ 450.00
5 Weedmat under shade sail				
Weedmat	8mx12m=100m	Use from project 1	\$ -	
Site Prep	From project 1		\$ -	
Haehaeata volunteers to complete				\$ 500.00
Total				\$ 5,450.00

All costs include GST and suppliers named have been given the most competitive prices

No other funders have been sourced for this project as yet as material prices have only just been obtained

Statement of Income & Expenditure for year ending 30th May 2021

Income	2021	2020
Donations	\$ 1,000.00	\$ 1,250.00
Grants	\$ 23,600.00	\$ 28,877.54
Fees & subs	\$ -	\$ -
Plant sales	\$ 16,312.40	\$ 4,792.45
Interest		\$ -
TOTAL Income	\$ 40,912.40	\$ 35,635.10
Expenses		
Payments relating to public fundraising		\$ -
Volunteer & employee related payments	\$ 33,739.85	\$ 13,989.84
Payments relating to providing goods & services	\$ 5,823.67	\$ 11,667.45
- Admin/trust	\$ 1,684.27	\$ 1,401.89
- Advertising	\$ 284.28	\$ 426.42
- Nursery	\$ 2,184.07	\$ 2,894.31
- OPSP project	\$ 615.00	\$ 6,847.10
- QEII trust project	\$ -	\$ 97.73
- Flat Top Hill project	\$ 1,056.05	\$ -
	\$ 5,823.67	\$ 11,667.45
Grants & Donations paid	\$ 29.73	\$ 27.50
TOTAL Expenses	\$ 39,593.25	\$ 25,657.29
Operating Surplus/Deficit	\$ 1,319.15	\$ 9,977.81

Balance sheet as of the 30th May 2021

Assets		
Cash	\$ 43,411.37	\$ 43,092.22
Funds held on behalf of (by Te Kakano Aotearoa Trust)	\$ 1,586.00	\$ 1,586.00
Outstanding invoices		\$ -
Equipment	\$ 1,500.00	\$ 1,500.00
TOTAL Assets	\$ 46,497.37	\$ 46,178.22
Liabilities		
Money owed to creditors	\$ -	\$ -
Funds held on others behalf (Enviroschools PG funds)	\$ 2,440.00	\$ 496.00
Unspent but allocated grant funds	\$ 24,796.00	unknown
TOTAL Liabilities	\$ 27,236.00	\$ 496.00

Note to financial statement - End of year is 30th of June so it is almost completed but not ready to publish at the time of this application
Items in red need to be finalised but shouldn't be materially different

Community Development - Grants

GRA210740872



1 Dunorling Street
PO Box 122, Alexandra 9340
New Zealand
03 440 0056
Info@codc.govt.nz
www.codc.govt.nz



Application For
Which Grant
Grant Application

Council - Community Grants only
Community
GRA210740872

The Applicant:

Organisation Name
Contact
Phone
Email
Address
Organisation Type

Historic Clyde Incorporated
John Cockroft
0274-318-605
john@scjholefield.co.nz
PO Box 71, Alexandra 9340
an incorporated society with charitable status

The Project:

Project Name
Description

Karearea Sculpture
We wish to erect a sculpture of a Karearea alongside State Highway 8 at the western entrance to Clyde Township (see letter submitted separately).

Start Date
End Date

14/07/2021
30/06/2022

The 4 well beings

Social

The proposal has the support of the townspeople of Clyde by providing an iconic sculpture which we anticipate will have a similar impact to the "Big Fruit" at Cromwell. We expect the sculpture will be a source of pride for the townspeople and would be a topic of conversation with visitors and study in the local school.

Economic

Because State Highway 8 does not pass through Clyde many potential tourists are unaware of the heritage interests and associated activities in the town. It is our intention that the sculpture will alert travellers and the wider public to Clyde's attractions. The Karearea has also been used recently in Marlborough to deter birds from damaging vineyards and has been considered for the Alexandra basin. vineyards

Environmental

The Karearea is NZs only native falcon (Falco novaeseelandiae) and is a threatened species. It is

mainly found in the high country of the central South Island, and therefore linked to the area. It is our society's intention to expand on the concept in the medium term by developing a sculpture walkway from the site of the Karearea down through the township to the new Miner's Lane car park.

Cultural

The Karearea features on the \$NZ20 and the RNZAF aerobatic squad is known as the "Black Falcons". There is a Maori saying "Me te kopae karearea" (like the nest of the Karearea) - used when something is seldom seen.

Measures

It is proposed to survey locals, including accommodation providers and businesses, at a yet to be determined date after the sculpture has been erected (and from time to time after that as we add the planned walkway sculptures) to obtain feedback on the impact on both the tourists and the townsfolk

Meet at least three of the strategic priorities:

The Budget:

Year 1 - 2021/22:	28500.00
Year 2 - 2022/23:	0.00
Year 3 - 2023/24:	0.00
Total Requested \$	28500.00

Cost Breakdown

The creation and installation of the sculpture with necessary consents and freight costs

Previously received funding?

Yes

Amount Received

7000.00

Backup Plan

We have 2 major events planned - see covering letter referred to previously. In addition we will be approaching other funding providers and holding smaller fundraising activities..

The End:

Attachments Ticked

- Your project plan
- Financial accounts (for applications of \$10,000 or more)
- Supporting documentation such as letters of support, quotes and estimates (if applicable)

All information provided is complete and correct

True

Have read and acknowledge the standard Central Otago

Yes

Terms and Conditions of Grant Funding

Acknowledge that your application will be assessed in accordance with the principles and objective contained in the Grants Policy and that Council's representative funding committee is the final decision-making authority

Yes

Information about your application (including the applicant's name, project title, and a summary of the proposal) and any approved funding may be made publicly available by Council

Yes

If successful, the grantee will be required to report on the success or otherwise of the event following completion of the project or at a time to be agreed

Yes

Name:

John Cockroft

Date

30/07/2021

Signature (1 kb)

.

Project Karearea Clyde (Native Falcon)

14th July 2021

Dear Nikki,

Re Historic Clyde Incorporated Charitable Society: CC50655

Application for contestable funding Community Grant

For more than 10 years our group has talked about having an impressive public art piece on the highway that Clyde residents would be proud to show off to both passers by and visitors to Clyde.

Last year one of our group came up with Project Karearea as a fresh direction after our difficult Covid 19 year, 2020.

The Sculptor: We have chosen Dan Kelly from Glenorchy . Dan's work can be viewed on his web site and seen at Glen Tui Estate on the Queenstown / Glenorchy Road . You will see his image of our proposed sculpture and it's position attached

The Sculpture: The Karearea will be made from recycled materials with a wingspan of 5 metres- the wing feathers being made from flat iron waratahs sourced from the Maniototo and would require very little maintenance because of the nature of the materials .

It could be lighted by solar power.

The cost for production, transport and installation is \$65,000.00 inclusive of GST plus Resource/ roading consents needed, and lighting.

We will need to raise all of the funds.

We have planned a themed 1920's cocktail evening on Dec 11th as one of our fundraisers. We also have a house and garden tour in the early stages of planning for 2022.

Until now we have been concerned about having events because of the possibility of having a cancelation due to Covid 19 restrictions.

We have approval from Central Otago Arts Trust as it fits with their Arts strategy for the region .

The Karearea sculpture also fits well with the CODC "World of Difference " signage throughout Central Otago.

Our Karearea could be the start of a future development of a sculpture walkway .

We are very excited about the project and would like to see it come to fruition .

Regards with thanks

Marnie Kelly

for Historic Clyde Inc.



Marnie Kelly
Historic Clyde Inc. Society

Project Karearea, Clyde

Dear Marnie

Further to our meeting this afternoon, I confirm that the Central Otago District Arts Trust is fully supportive of the above project to be installed in Clyde.

It is fitting that within our Arts Strategy (2013 revised 2021), Public Art and Sculpture should be of high priority within our communities and region. Your project will enhance the landscape within the region, and will sit well alongside some future plans we are working on, to place some public art works along the Lake Dunstan Trail.

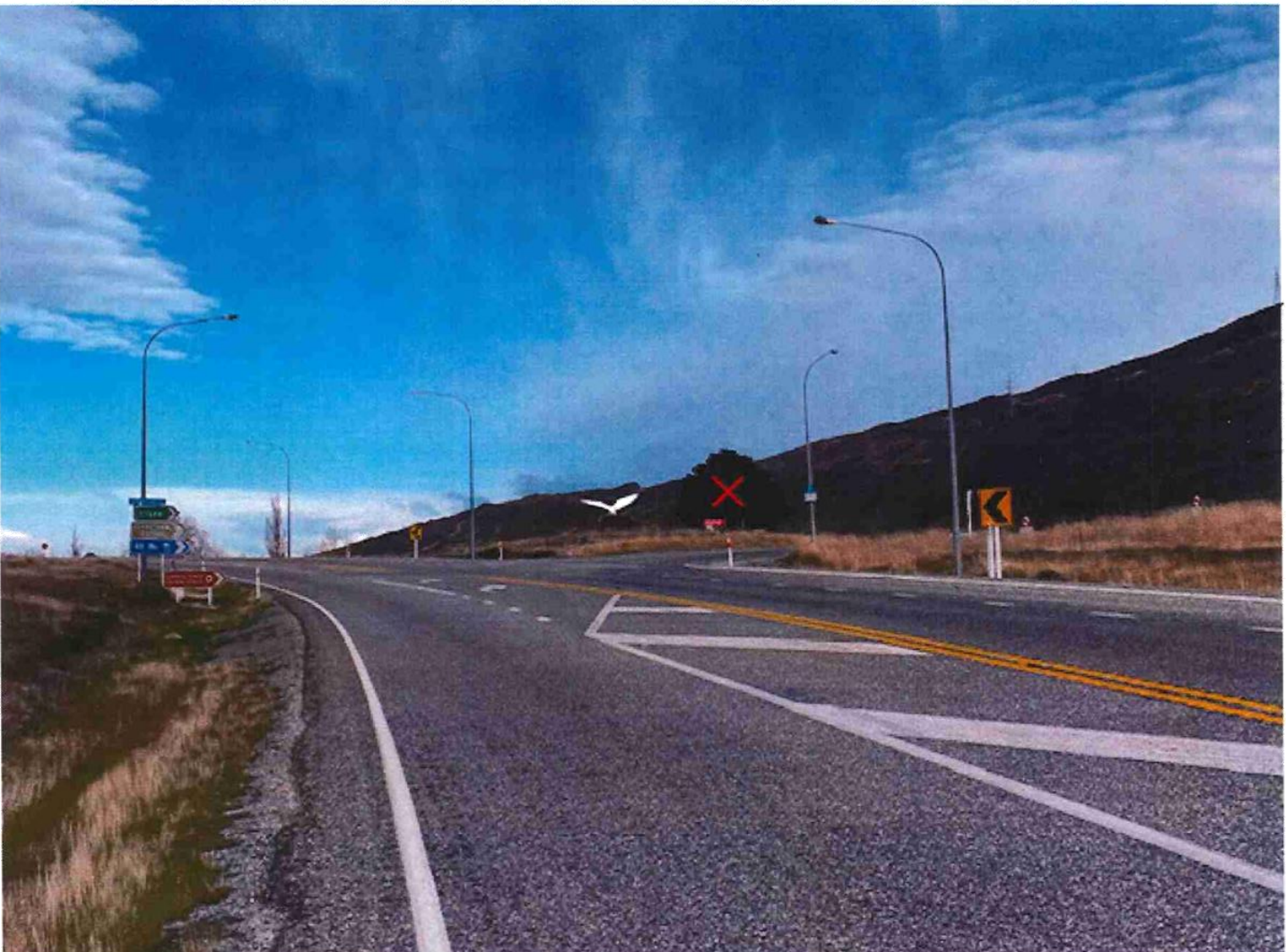
We wish you every success in your exciting venture.

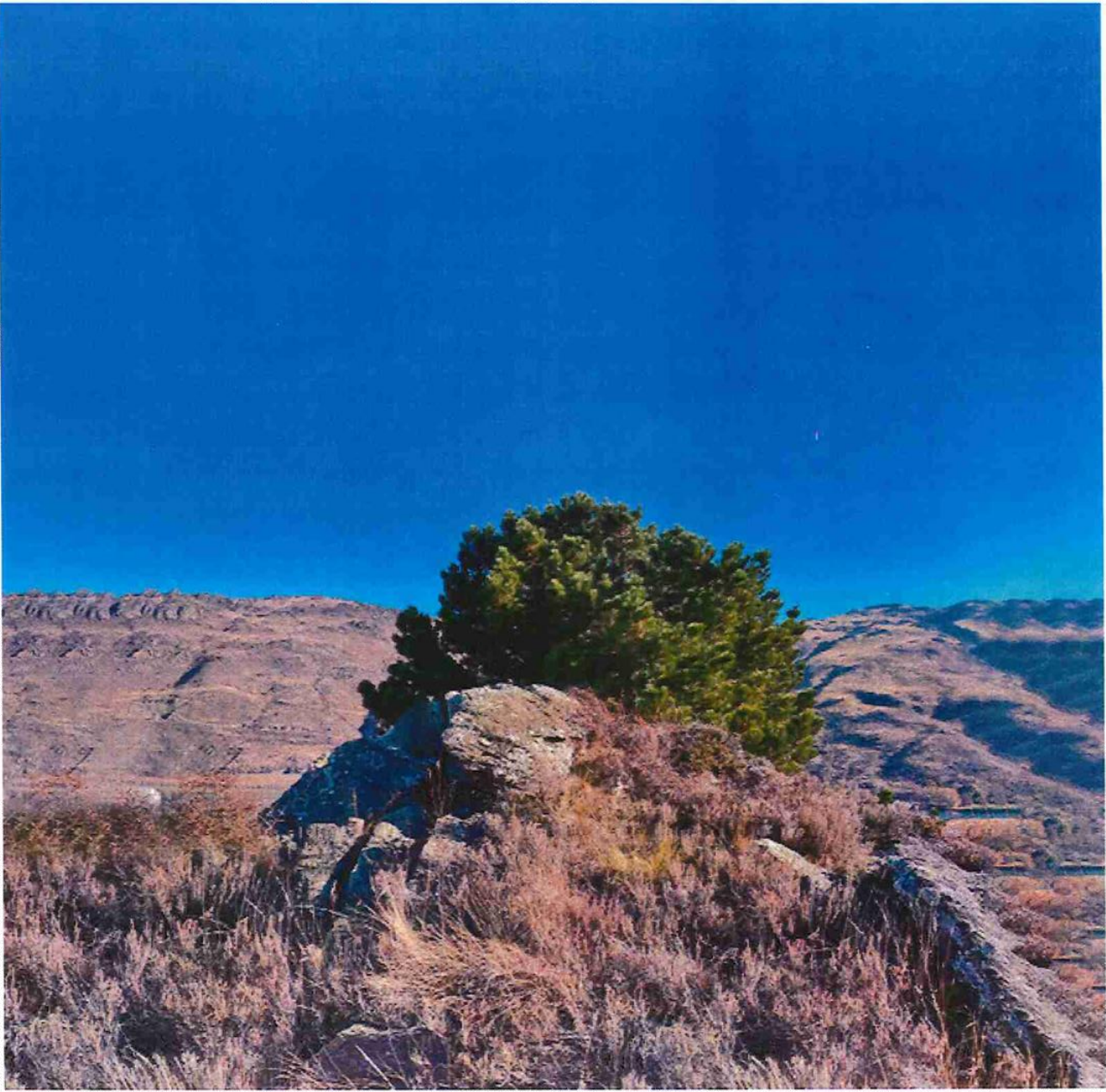
Kind regards

Jan Bean
Chair, Central Otago District Arts Trust
Community House
Alexandra

0274773458







From: janeicey13@gmail.com
Subject: Fwd: Clyde NZ Falcon price
Date: 24 June 2021 at 3:18 PM
To: marnie marniekelly@xtra.co.nz, Clyde Village Vineyard clydevillage@xtra.co.nz, daritchie@xtra.co.nz, Heidi - Birgel heidi.birgel@gmail.com, Melanie Eade melanie.eade@xtra.co.nz, Shirley Howard pearls@xtra.co.nz

Hi guys

Please find detailed below the price for the NZ Eagle sculpture from Dan. As we had anticipated.

Kind regards Janeice

Hi Janice & team ,

Price
\$65000 for the NZ Eagle sculpture
(Production & installation)

Dan Kelly
0274427035
dankellysculpture.nz
mountainhut.nz

On 24/06/2021, at 1:47 PM, Janeice Young <janeicey13@gmail.com> wrote:

Afternoon Dan

I hope you are well and enjoying the joys of winter in Glenorchy and keeping warm.

A follow up for my earlier email and wondering if you could please email a price for your sculpture, for the group to understand the fundraising budget.

Kind regards, Janeice

Also, is the agreement binding to timeframe or indeed at all if we don't get all of the consents?

Regards
Marnie

Sent from my iPhone

Begin forwarded message:

From: Dan Kelly <dankelly@runbox.com>
Date: 12 July 2021 at 2:22:12 PM NZST
To: marnie <marniekelly@xtra.co.nz>
Subject: Re: Project Karearea / Clyde Sculpture

The main installation cost is the hi ab truck hire to lift bird into position for welding .

As the talons are made on the rock etc , I have in the production costs travel to the site from my workshop .
On the day of installation, there is also finishing production going on associated with the tail brace and talon / ankle / leg uniting .

On 12/07/2021, at 1:40 PM, Dan Kelly
<dankelly@runbox.com> wrote:

Production Cost
\$64000 inc GST

Installation cost
\$1000 inc GST

TOTAL
\$65000 inc GST

Dan Kelly
0274427035
dankellysculpture.nz
mountainhut.nz



Society Cheque account

Historic Clyde Incorporated
69 Tarbert Street
Alexandra 9340

Account no 12-3455-0044003-00

Opening date 10 May 21

Statement no 67

Page no 1 of 1

Balance summary

Opening balance	\$1,626.68
Total withdrawals	-\$46.00
Total deposits	\$12.00
Closing balance	\$1,592.68

Transaction details

Date	Transaction	Debit/Withdrawal \$	Deposit \$	Balance \$
10 May	Opening Balance			1,626.68
04 Jun	FC12-3107-0064649-00 Internet Clic Inv 6665	46.00		1,580.68
09 Jun	I.R.D. 112-272-2 31/05/2021 D1475796928#GST		12.00	1,592.68
21 Jun	Closing Balance	-\$46.00	\$12.00	1,592.68

HISTORIC CLYDE INCORPORATED
FINANCIAL ACCOUNTS
31 MARCH 2021

	<u>CREDIT</u>		<u>DEBIT</u>	
	<u>TOTAL</u>	<u>GST</u>	<u>TOTAL</u>	<u>GST</u>
Clyde Tours	150.00	19.57		
Clyde Tours	100.00	13.04		
Clyde Tours	50.00	6.52		
Clyde Tours	25.00	3.26		
Clyde Tours	220.00	28.70		
Clyde Tours	330.00	43.04		
TOTAL REVENUE	875.00	114.13		
Clyde Brochure			- 8.28	- 1.08
Clyde Brochure			- 396.70	- 51.74
Clyde Brochure			- 405.03	- 52.83
Clyde Brochure			- 489.67	- 63.87
Clyde Brochure			- 485.53	- 63.33
Clyde Brochure			- 523.55	- 68.29
Brochure Display			- 2,308.76	- 301.14
Clyde Brochure			- 45.00	- 5.87
Clyde Brochure			- 14.79	- 1.93
Brochure Courier osts			- 59.79	- 7.80
Clyde Tours			- 246.49	- 32.15
Gift			- 246.49	- 32.15
Clyde WiFi			- 46.00	- 6.00
Clyde WiFi			- 46.00	- 6.00
Clyde WiFi			- 46.00	- 6.00
Clyde WiFi			- 46.00	- 6.00
Clyde WiFi			- 46.00	- 6.00
Clyde WiFi			- 36.80	- 4.80
Clyde WiFi			- 46.00	- 6.00
Clyde WiFi			- 46.00	- 6.00
Clyde WiFi			- 46.00	- 6.00
Clyde WiFi			- 46.00	- 6.00
Clyde WiFi			- 46.00	- 6.00
Clyde WiFi			- 46.00	- 6.00
Data Expense			- 542.80	- 70.80
TOTAL EXPENSES			- 3,157.84	- 411.89

HISTORIC CLYDE INCORPORATED
FINANCIAL ACCOUNTS
31 MARCH 2021

	CREDIT		DEBIT	
	TOTAL	GST	TOTAL	GST
Clyde Tours	150.00	19.57		
Clyde Tours	100.00	13.04		
Clyde Tours	50.00	6.52		
Clyde Tours	25.00	3.26		
Clyde Tours	220.00	28.70		
Clyde Tours	330.00	43.04		
TOTAL REVENUE	875.00	114.13		
Clyde Brochure			- 8.28	- 1.08
Clyde Brochure			- 396.70	- 51.74
Clyde Brochure			- 405.03	- 52.83
Clyde Brochure			- 489.67	- 63.87
Clyde Brochure			- 485.53	- 63.33
Clyde Brochure			- 523.55	- 68.29
Brochure Display			- 2,308.76	- 301.14
Clyde Brochure			- 45.00	- 5.87
Clyde Brochure			- 14.79	- 1.93
Brochure Courier osts			- 59.79	- 7.80
Clyde Tours			- 246.49	- 32.15
Gift			- 246.49	- 32.15
Clyde WiFi			- 46.00	- 6.00
Clyde WiFi			- 46.00	- 6.00
Clyde WiFi			- 46.00	- 6.00
Clyde WiFi			- 46.00	- 6.00
Clyde WiFi			- 46.00	- 6.00
Clyde WiFi			- 36.80	- 4.80
Clyde WiFi			- 46.00	- 6.00
Clyde WiFi			- 46.00	- 6.00
Clyde WiFi			- 46.00	- 6.00
Clyde WiFi			- 46.00	- 6.00
Clyde WiFi			- 46.00	- 6.00
Clyde WiFi			- 46.00	- 6.00
Data Expense			- 542.80	- 70.80
TOTAL EXPENSES			- 3,157.84	- 411.89

Community Development - Grants

GRA210745591



1 Dunorling Street
PO Box 122, Alexandra 9340
New Zealand

03 440 0056

Info@codc.govt.nz
www.codc.govt.nz



Application For
Which Grant
Grant Application

Council - Community Grants only
Community
GRA210745591

The Applicant:

Organisation Name
Contact
Phone
Email
Address
Organisation Type

Keep Alexandra and Clyde Beautiful
David Beer
021 024 09163
d.beer1308@gmail.com
130A McArthur Road, RD 1, Alexandra 9391
Unincorporated membership group affiliated to Keep
New Zealand Beautiful

The Project:

Project Name

Keep Alexandra & Clyde Beautiful Community
Beautification Projects.

Description

For over 30 years members of KACB have initiated and maintains community projects in Alexandra and Clyde. These include:
Otago Central Rail Trail plantings from Molyneux Park to the Manuheurika River
Kamaka Walkway
Alexandra Garden (by Unichem Chemist)
Hanging Baskets in Centennial Av
Heritage Orchard
Best Street Competition
Linger and Die (Kowhai Corner)
Lookout Estate development (in conjunction with residents group)
Shaky Bridge Reserve
Provide and maintain seating along river tracks
Maintain plantings around Alexandra town signs
Cherry tree plantings in Sunderland St, Clyde
Volunteers work on projects about 800 hours annually. At the living wage this amounts to about \$18000 of voluntary labour.

Start Date

01/08/2021

End Date

31/07/2022

The 4 well beings

Social

KACB provides facilities for residents to enjoy the Alexandra / Clyde area. These include seating along the river tracks, plantings along the rail trail, assisting with the Trees for Babies project. KACB members also work with the Enviroschools project and use student volunteers to help with maintaining the rail trail plantings. KACB has also recently reintroduced the Best Street and Cul-de-sac competition to encourage residents to take pride in our town.

KACB has provided information panels at various sites including Linger & Die and Kamaka walkway.

KACB regularly receives positive feedback from residents and visitors who make use of the facilities provided by the group.

Economic

By making the town environment more attractive, visitors will be more likely to spend more time and purchase more goods and services from local businesses. The summer hanging baskets are planted by local nurseryman Barrie Mackie and all plant purchases are done locally. KACB supports the proposed Riverside development

Environmental

KACB has planted and continues to maintain the Kamaka walkway which is now a special "green oasis". The emphasis has been on planting native species to attract native wildlife to this area. Rhododendrons have been planted under existing to make use of the particular environment in that area. Users give very positive reviews of this delightful walkway.

The kowhai plantings at Linger and Die also attract native fauna.

In conjunction with the Lookout Reserve neighbourhood group, KACB has assisted with the planting of hundreds of native plants.

The plantings along the rail trail and station carpark area enhance the experience of users of the rail trail.

The hanging baskets along Centennial Avenue are an attractive feature of this shopping area. Pla

For several years KACB has organised projects in conjunction with the KNZB Cleanup week involving local residents, schools and other community groups.

Cultural

KACB has provided information panels explaining the historical and natural heritage of each area.

A walk brochure for Kamaka Walkway has been produced and further walking brochures are planned around the Lookout Reserve and Shaky Bridge projects.

Measures

Fulfil the 2021 KACB Objectives as stated in the attached document.

An increase the number of volunteers involved in maintaining and developing our community projects.

Meet at least three of the strategic priorities:

The Budget:

Year 1 - 2021/22:	8475.00
Year 2 - 2022/23:	
Year 3 - 2023/24:	
Total Requested \$	8475.00

Cost Breakdown

Maintenance of existing KACB projects
Purchase and installation of a new seat on the cycleway
upstream of the Clyde Bridge

Previously received funding?

Yes

Amount Received

4500.00

Backup Plan

KACB has funds in reserve which can be used to maintain
current projects to a limited extent.

The End:

Attachments Ticked

- Your project plan
- Information about other funding you have applied for
- Financial statement (for applications under \$10,000)

All information provided is complete and correct True

Have read and acknowledge the standard Central Otago
Terms and Conditions of Grant Funding Yes

Acknowledge that your application will be assessed in
accordance with the principles and objective contained
in the Grants Policy and that Council's representative
funding committee is the final decision-making
authority Yes

Information about your application (including the
applicant's name, project title, and a summary of the
proposal) and any approved funding may be made
publicly available by Council Yes

If successful, the grantee will be required to report on
the success or otherwise of the event following
completion of the project or at a time to be agreed Yes

Name: David Beer

Date: 30/07/2021

Signature (6 kb)

D L Beer

Keep Alexandra & Clyde Beautiful Budget 2021 - 2022

	Objective	Convenor(s)	Budget	Supported by
1	Rail Trail - Maintain areas: 1 (Car park); 2a (Heritage Trees), 2b (Trees for Babies), 3 (Dunstan Rd)	Karin Bowen David Beer	Tree replacement 2021 \$600 Tree stakes \$200 Irrigation maintenance \$100 Compost/fertiliser \$100 Total \$1000	DOC CODC Fulton Hogan
2	Kamaka Walkway – Monitor and maintain as required	Sue Mort Ann Wills	Potting mix \$100 Paint for seats \$100 Irrigation maintenance \$100 Total \$300	KACB members / supporters
3	Hanging Baskets – Ordering, arranging payment and liaising with Delta	Karin Bowen Alan Johnston David Beer	Hanging baskets planting \$650 Irrigation maintenance \$50 Total \$700	Delta
4	Best Street & Cul de Sac – Review competition in association with Econursery to possibly extend the format beyond streets, with more emphasis on 'taking pride in your town'	Alan Johnson	Advertising \$200 Total \$200	Bill Townsend
5	Linger and Die – Monitor and maintain area, especially Kowhai plantings adjacent to Rivers St	Karin Bowen		Daniel Druce (Contact Energy)
6	Vincent Community Board – liaise via meetings	Anna Robinson Roger Browne		CODC
7	World Environment Day - liaise via meetings and review. required	Bev Thomson		

8	Lookout Estate - Monitor and maintain as required. Form an associateship with the Clyde Railhead Community Econsurery for plants and advice, and with Enviroschools to encourage their participation in the project Shaky Reserve - review opportunities, set up group	Bev Thomson Sue Mort	Plants \$500 Rabbit protection \$300 Irrigation maintenance \$100 Fertiliser \$25 Total \$925	Enviroschools Fulton Hogan Locals CODC
9	Art/Seating in the Community - Investigate artistic ideas, viability, and/or adding seating to existing areas of community interest and use	Ann Wills Barrie Wills Anna Robinson	Supply and instal seat at Clyde Bridge \$5000 Total \$5000	Rebecca De Jong Central Otago Arts Trust
10	The Alexandra Garden - Monitor and maintain as required	Karin Bowen Sue Mort Bev Thomson	New plants \$250 Irrigation maintenance \$50 Total \$300	Service Clubs
11	Jolendale and Aronui Dam Area - Liaise with Aronui Dam volunteer group contributing skills and ideas	Anna Robinson Roger Browne Barrie Wills Sue Mort		Jolenedale Trust
12	Alexandra Entrance signs - Maintain planting/ replenish	David Beer Sue Mort	Replenish plants \$60 Spray \$40 Total \$100	
13	Marketing KACB. An annual Marketing Plan highlighting events, projects work accomplished over the year in the press and in the Central App	David Beer Bev Thompson	Advertising / communications \$200 Total \$200	
14	Delegate to KNZB Conference	Any member		
15	Maintain KACB Resources	Ann Wills David Beer	Maintain tools \$200 Total \$200	
	Total Budget 2021-2022		\$8475	

Keep Alexandra Clyde Beautiful Society**Financial Statements For The Year Ended 31 December 2020****Statement Of Financial Performance**

<u>Income</u>	<u>This Year</u>	<u>Last Year</u>
Central Otago District Council	4500	4500
Department of Conservation - Rail Trail	0	165
Interest	251	420
Grants & Donations - Note 2	100	0
<u>Total Income</u>	<u>4,851</u>	<u>5,085</u>
<u>Less Expenses</u>		
Hanging Baskets	817	1417
Printing & Stamps	0	0
General	430	440
Brochures	0	924
Alexandra Garden	0	547
Best Street Award	0	0
Kamaka Walk Way	295	917
Rail Trail	489	103
Alexandra Sign	0	0
Lookout Reserve	385	1072
River Walk	31	520
Road Sign	0	0
<u>Total Expenses</u>	<u>2,447</u>	<u>5,940</u>
<u>Net Surplus/(Deficit) For The Year</u>	<u>\$ 2,404</u>	<u>-\$ 855</u>

Statement Of Movements In Equity (Accumulated Fund)

Balance 1 January 2020	19,041	19,896
Net Surplus (Deficit) For Year	\$ 2,404	-\$ 855
Accumulated Funds At 31 December 2020	<u>\$ 21,445</u>	<u>\$ 19,041</u>

Statement Of Financial Position

Westpac Bank Cheque	7939	2992
ANZ Serious Saver	7271	6964
Term Deposit Westpac Bank	9341	9138
	<u>24,551</u>	<u>19,094</u>
<u>Less</u>		
Accounts Payable	1106	53
Community Arts Funds Received - Note 3	2000	0
	<u>3106</u>	<u>53</u>
	<u>\$ 21,445</u>	<u>\$ 19,041</u>

Keep Alexandra Clyde Beautiful Society

Notes To Financial Statements For The Year Ended 31 December 2020

Statement of Accounting Policies

Note 1

Reporting Entity

The reporting entity is a group representing town beautification in the Alexandra and Clyde areas. The Financial Statements of the entity have been prepared in accordance with generally accepted accounting practice.

Measurement Base

The measurement base adopted is that of historical cost. The Financial Statements have been prepared using cash basis of accounting.

Nature of Business

The entity conducts the business of supporting and funding beautification of the Alexandra and Clyde areas.

Particular Accounting Policies

Interest received - accounted for on cash basis.

Goods and Services Tax

As the Society is not required to be registered for GST the Financial Statements are prepared on a GST inclusive basis of accounting.

Capital Expenditure

There are no commitments for capital expenditure at balance date.

Contingent Liabilities

There are no known contingent liabilities at balance date.

Differential Reporting

The entity qualifies for differential reporting as it is not publicly accountable and is not large. The entity has taken advantage of all available differential reporting exemptions.

Note 2

Grants & Donations Received	This Year	Last Year
Grants	0	0
Supporter Donation	100	0
	\$ 100	\$0

Note 3

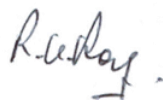
Funds were received from the Alexandra Community Arts Fund in November 2020 for the painting of a mural on a building adjacent to the Rail Trail. This project is still to be undertaken.

Accountant's Report to Members of Keep Alexandra Clyde Beautiful Society

I have reviewed the Financial Statements of Keep Alexandra Clyde Beautiful Society for the year ended 31 December 2020, in accordance with Review Engagement Standards issued previously by the Institute of Chartered Accountants of New Zealand.

A review is limited to an analytical review procedure applied to financial data, and thus, provides less assurance than an audit. I have not performed an audit and accordingly, I do not express an audit opinion. Based on my review, nothing has come to my attention that causes me to believe that the accompanying Financial Statements do not give a true and fair view.

R A Roy B.Com
Alexandra
7 April 2021



Community Development - Grants

GRA210802902



1 Dunorling Street
PO Box 122, Alexandra 9340
New Zealand

03 440 0056

Info@codc.govt.nz
www.codc.govt.nz



Application For
Which Grant
Grant Application

Vincent Community Board
Community
GRA210802902

The Applicant:

Organisation Name
Contact
Phone
Email
Address
Organisation Type

Ophir Welfare Committee
Malcolm Topliss
0274758790
christine.malcolm@xtra.co.nz
2 Swindon St, Ophir, Central Otago 9338
Incorporated Society

The Project:

Project Name
Description

Annual Ophir Swimming Pool Grant

The CODC Grant applied for is approximately 50% of the necessary revenue required to ensure a breakeven result each swimming pool season. This does not take into account the hours of Community volunteers time involved in preparing the pool for use each season , eg high pressure cleaning of the pool, sealing cracks, painting the pool as well as the daily hours maintaining the pool operation throughout the season along with the pool surrounds, changing sheds and the pool toilet. NB The \$30 annual subscription per household paid by residents (permanent & cabbies) totaling \$1620 last financial year is approximately 60% (\$1000) for the pool operational costs and approximately 40% (\$600) is for contract mowing/weedeating around the village.

Start Date
End Date

10/12/2021
28/03/2022

The 4 well beings

Social

The outdoor Ophir Swimming Pool alongside the Ophir Domain on Swindon St provides a wonderful facility for adults and children alike during the warm and often hot summer temperatures we get in Central Otago and

Economic

particularly here in Ophir. This facility benefits (a) the people of Ophir (both permanents and cabbies), (b) people throughout the wider Manuherikia /Ida Valley's and (c) people riding the rail trail with many overnighing in Omakau and/or Ophir.

The Grant will supplement money raised by the Community of Ophir for projects of which the pool is one of the most significant Community activities along with the Ophir Hall. This grant money goes towards ensuring the pool is maintained to an appropriate standard by funding the necessary costs of water use, electricity associated with continuous pool water circulation, water testing materials , cost of the addition of chemicals (primarily liquid chlorine), electricity used in vacuuming the pool , cleaning & consumable materials associated with the toilet use etc and costs associated with the maintaining of the surrounding enclosure. NB Please see the budget for further cost breakdown.

The Provincial Growth Fund Grant of \$60,000 gained by the Ophir Welfare Committee last year (2020) enabled the building of new changing sheds along with a storage shed and repairs to the leaking water reticulation pipes between the pool and the pumphouse.

Environmental

The purchase of a robotic pool cleaner early last year (2020) together with the repairs to the leaking water pipeline referred to above enabled a significant reduction in potable water useage in the past 20/21 pool season`compared to the 19/20 pool season.

Pool water useage in 20/21 was 155,000 litres, Pool water useage in 19/20 was 535,000 litres , a reduction of 71%.

Cultural

The Community of Ophir actively respects and embraces the historical value of the Ophir Pool. With the Provincial Growth Fund Grant for \$60,000 gained by the Ophir Welfare Committee last year that enabled us to upgrade the changing sheds and also repair the leaking water reticulation pipes thus ensuring the preservation of the historical footprint and profile of the shed along with some of the historic timber wall linings, doors and benches which we feel is an integral part of our village.

Measures

- 1 Operating at a surplus or at least breakeven
- 2 Maintaining throughout the the summer/early autumn season a clean, healthy, sparkling pool.
- 3 Ensuring no safety related incidents occur
- 4 The level of positive verbal and/or written feed back
- 5 The level of returning users from outside the Ophir Community.
- 6 The overall numbers using the pool. This will be measured by the annual level of (a) Ophir Community subscription revenue received and (b) the level of "honest box" revenue received each year.

Meet at least three of the strategic priorities:

The Budget:

Year 1 - 2021/22:	1500.00
Year 2 - 2022/23:	1500.00
Year 3 - 2023/24:	1500.00
Total Requested \$	4500.00

Cost Breakdown

The \$1500 grant funding will be used to assist in the funding of the annual expenditure, as set out in the budget, covering the operating costs of the pool operation. Please refer to the attached budgeted income and expenditure account.

NB Based on written and verbal information approximately 15 - 20 people from within the Community of Ophir spend approximately 130 hours over the approximate 100 days that the pool operates (early December - late March) preparing, and maintaining the pool and its surrounds on a daily basis.

Previously received funding?

Yes

Amount Received

1000.00

Backup Plan

The Ophir Welfare Committee would have to meet and discuss the implications of that.

We don't see this as a "project" as such. We have received a payment of \$500 per annum for many years up until 18/19 which was offset against, i believe, Ophir rates.

The payment was increased to a more balanced position of \$1000 in 19/20, which I understand is funded from VCB rates.

We have always seen this payment as a joint partnership between the VCB and the Ophir Community

The End:

Attachments Ticked

- Financial statement (for applications under \$10,000)

All information provided is complete and correct True

Have read and acknowledge the standard Central Otago Terms and Conditions of Grant Funding Yes

Acknowledge that your application will be assessed in accordance with the principles and objective contained in the Grants Policy and that Council's representative funding committee is the final decision-making authority Yes

Information about your application (including the applicant's name, project title, and a summary of the proposal) and any approved funding may be made Yes

publicly available by Council

If successful, the grantee will be required to report on
the success or otherwise of the event following
completion of the project or at a time to be agreed

Yes

Name:

Malcolm Topliss

Date

03/08/2021

Signature (9 kb)

A handwritten signature in black ink, appearing to read 'm. c. Topliss', written over a faint circular stamp.

Annual Budget - Ophir Swimming Pool

Income

Pool related resident subscription	\$1000
Revenue Pool Honesty Box	600
CODC/VCB Annual Grant	1500
	<u>\$3100</u>

Expenditure

Pool Chemical Costs	\$1700
Pool compound mowing/weed-eating	200
Pool plant repairs and maintenance	200
Shade sails (put up/take down)	150
Pool toilet holding tank emptying	150
Pool electricity costs	500
Pool water usage cost	100
Miscellaneous costs	50
	<u>\$3050</u>

Surplus	<u>50</u>
---------	-----------

OPHIR WELFARE INCOME & EXPENDITURE ACCOUNT Full Year: 1 April 2019 - 31 March 2020

2018-19	INCOME	2019-20	2018-19	EXPENDITURE	2019-20
1947.88	ANZ Current Account 1/4/19	909.70			
8512.28	Serious Saver Account 1/4/19	8938.88			
10460.16	Sub-Total Bank Balance	9848.58			
4.63	Current Account Interest	2.23	0.00	Postage	13.00
186.60	Serious Saver Interest	139.72	95.21	Hall Kitchen Consumables	118.94
			0.00	Ophir 2020 Phone Book Printing	414.00
191.23	Sub-Total Interest	141.95	84.97	Christmas Function	68.96
			0.00	Paper Bags for 2020 Potato Dig	43.30
1230.00	Residents Subscriptions \$30/Household	1560.00	200.00	Lawn Mowing Costs 17/18	0.00
1137.80	Blacks Hotel Weekly Meat Raffle	1305.50	800.00	Lawn Mowing Costs 18/19	0.00
800.50	Donations (Various) Received	750.50	0.00	Lawn Mowing Costs 19/20	400.00
171.00	Seed Potato Sales Labour Wknd 2019	155.00	63.92	Cost of Seed Potatoes for 2020	65.96
644.00	Easter Spud Auction April 2019	964.00	0.00	Cost of Easter Auction Prizes/Raffles 2019	144.84
234.30	Easter Raffles April 2019	392.00	0.00	Cost of Easter Auction Prizes 2020	276.93
75.00	Float Re-banked	100.00	28.45	Pool Toilet Lock	0.00
1000.00	CODC Annual Pool Grant	1000.00	0.00	Pool Painting Volunteers Lunch	105.00
807.00	Pool Honesty Box	428.20	1471.21	Pool Chemical Costs	1652.75
1700.00	Quiz Nights and Raffle	0.00	0.00	Pool Power Costs 2018/2019	399.76
0.00	2020 Phone Book Sales	10.00	888.72	Pool Plant & Equipment Maintenance	145.92
0.00	2020 Phone Book Advertisements	260.00	0.00	Pool Water Cost	328.80
351.72	CODC 17/18 Reimbursement	0.00	488.75	Pool Chemical Training (Richard Querrel)	0.00
185.00	Sale of Teapots	0.00	190.90	Pool Toilet - Empty Tank	0.00
4000.00	Bob Turnbull Charitable Trust Grant Hall Heating	0.00	138.00	Shade Sail Up and Down	143.75
0.00	Bob Turnbull Charitable Trust Grant Pool Robot	2200.00			
			8500.00	Hall Heating Contribution from OWC	0.00
			0.00	Easter Cash Float - 2019	100.00
			0.00	Pool Robot Cleaner	2587.50
12336.32	Sub Total Other Income	9125.20	0.00	Power Supply for Pool Robot	829.28
			189.00	Gaol Expenses (Manequin)	0.00
			0.00	Donation to Ophir Play Centre	250.00
			0.00	Farewell Gift (Christies)	105.95
			0.00	Lilliput Library Box	120.00
12527.55	Total Income for Year	9267.15	13139.13	Total Expenditure for Year	8314.64
			909.70	ANZ Current Account 31/3/20	1482.49
			8938.88	Serious Saver Account 31/3/20	9318.60
			9848.58	Sub Total Bank Balance	10801.09
22987.71		19115.73	22987.71		19115.73
Bank Account Details					
	ANZ Current Acc Balance 31/3/20	1482.49		Donation Details for Year	
	Less Unpresented Cheques	0.00		David and Colleen Hurd (Pitches Store)	40.00
	Plus Late Lodgement	0.00		William and Susie Cockerill	310.00
	Cash Book Balance 31/3/20	1482.49		Leon & Lyn Wright	120.00
				David and Wendy Clarke	20.00
	Serious Saver Account Movements 2019/20			Yanich Servole and Melanie Chua	100.00
	Serious Saver Account Balance 1/4/19	8938.88		Peter and Tash Robinson	30.00
	Mnthly trans from Current A/C \$20/mnth	240.00		Lou and Sandra Robinson	20.00
	Int earned on funds in Serious Saver A/C	139.72		Lee and Charlotte Terewi	20.00
				Mark and Phillipa Tyrell	35.00
	Serious Saver Account Balance 31/3/20	9318.60		Other/Various	55.50
				Total	750.50
Pool and Mowing Related Income and Costs					
			2018-19	Income:	2019-20
			1230.00	Residents Subscription	1560.00
			1000.00	CODC Annual Grant	1000.00
			807.00	Pool Honesty Box	428.20
			3037.00	Total Income	2988.20
				Costs:	
			1000.00	Mowing	400.00
			1471.00	Pool Chemicals	1652.75
			889.00	Pool Plant R & M	145.92
			489.00	Pool Chemical Training	0.00
			138.00	Shade Sail put Up and Down	143.75
			191.00	Empty Toilet Tank	0.00
			28.00	Pool Toilet Lock	0.00
			0.00	Pool Water Cost 18/19	328.80
			0.00	Pool Power Cost 18/19	399.76
			0.00	Pool Painting Lunch	105.00
			4206.00	Total Cost	3175.98
			1169.00	Deficit (funded from other income streams)	-187.78

M C Topliss

Paula Anstey

Treasurer OWC

Auditor

Date:

Date:

Signature:

Signature:

Community Development - Grants

GRA210749227



1 Dunorling Street
PO Box 122, Alexandra 9340
New Zealand

03 440 0056

Info@codc.govt.nz
www.codc.govt.nz



Application For
Which Grant
Grant Application

Council - Community Grants only
Community
GRA210749227

The Applicant:

Organisaton Name
Contact
Phone
Email
Address
Organisaton Type

Otago Country Cricket
Adrian Morgan
0277333895
adrian@otagocountrycricket.co.nz
69 Hanning Road, RD 1, Alexandra 9391
Incorporated Society and Registered Charity

The Project:

Project Name
Description

Molyneux Park Electronic Scoreboard

This project plans to secure funding for procuring an electronic scoreboard that can display the information required to deliver on the minimum requirements specified in the NZC Warrant of Fitness manual for hosting first class cricket as well as potential future requirements such as showing video replays, decision reviews, motion graphics and advertising. The key driver is to ensure that we are able to attract first class and List A cricket matches to the Central Otago district by fulfilling our warrant of fitness requirements. A secondary driver is to assist with developing Molyneux Park into a sporting venue that delivers a high-quality experience for participants and spectators across multiple sports. CODC Funding will assist with securing enough funding to be able to purchase and install an electronic screen that will significantly benefit the wider community.

The scoreboard will be located at Molyneux Park to service cricket, rugby, athletics and special events (e.g. multisport events similar to the Pioneer MTB race).

Start Date
End Date

01/08/2021
20/12/2021

The 4 well beings

Social	Research has shown that communities that participate in sport and recreation develop strong social bonds, are safer places and the people who live in them are generally healthier and happier. An addition of an electronic screen at Molyneux Park has the potential to enhance the experience of park users, inspire younger participant by seen their sporting heroes in action and indirectly encourage greater participation.
Economic	Cricket attracts a significant number of visitors to our region each year. These visitors spend money on accommodation, food, beverages and tourism activities in the district. This bring direct and indirect benefits to businesses in our district. The most high profile games, SuperSmash, attract crowds of approx. 1,800 per day during December. Other tournaments bring an addition 200-300 visitors to the district to play cricket at Molyneux Park.
Environmental	An electronic screen will have a neutral impact on the environment. The existing manual scoreboard requires plastic labels with player names to be printed and attached to metal panels. Most of the labels are removed and replaced after each game. An electronic screen will remove this requirement and associated waste.
Cultural	Top level cricket has been played at Molyneux Park since the 1960s and attracts crowds to the ground every summer. Installing an electronic screen at Molyneux Park will assist with retaining cricket at the ground. It will also enhance the entertainment and experience of spectators. Sport enhances social and cultural life by bringing together individuals and communities.
Measures	<ol style="list-style-type: none"> 1. Molyneux Park continues to achieve NZC Warrant of Fitness standards 2. The electronic screen is utilised by multiple users (i.e. not just cricket) 3. Revenue derived from the screen meets or exceeds budget estimates

Meet at least three of the strategic priorities:

The Budget:

Year 1 - 2021/22:	25000.00
Year 2 - 2022/23:	0.00
Year 3 - 2023/24:	0.00
Total Requested \$	25000.00

Cost Breakdown

CODC Funding will be put toward the purchase of the LED Panels from Monstavision.

Previously received funding?

No

Backup Plan

For any funding shortfall we would approach the Council about securing a loan that can be paid back using the funds obtain by renting out the screen and sponsorship.

The End:

Attachments Ticked

- Your project plan
- Information about other funding you have applied for
- Financial statement (for applications under \$10,000)
- Financial accounts (for applications of \$10,000 or more)
- Supporting documentation such as letters of support, quotes and estimates (if applicable)

All information provided is complete and correct True

Have read and acknowledge the standard Central Otago Terms and Conditions of Grant Funding Yes

Acknowledge that your application will be assessed in accordance with the principles and objective contained in the Grants Policy and that Council's representative funding committee is the final decision-making authority Yes

Information about your application (including the applicant's name, project title, and a summary of the proposal) and any approved funding may be made publicly available by Council Yes

If successful, the grantee will be required to report on the success or otherwise of the event following completion of the project or at a time to be agreed Yes

Name:

Adrian Morgan

Date

28/07/2021

Signature (10 kb)



FUNDING APPLICATIONS

Funding Applied for as at 28/7/2021

1. Transpower: \$40,000 (submitted July 2021)
2. Central Lakes Trust: \$20,000 (submitted July 2021)
3. Central Otago District Council: \$25,000 (submitted July 2021)

Additional funders to be approached in August:

4. Otago Community Trust (\$10,000)
5. Southern Trust (\$5,000)
6. Lotteries (DIA) (\$20,000)

Otago Country Cricket Association

Project Plan: Molyneux Park Electronic Screen/Scoreboard

Background

Molyneux Park is a multi-purpose sports ground which is increasingly being recognised as a high-quality cricket and rugby venue. The main oval and back grounds support a range of sporting activities including cricket, rugby, athletics, football and softball. The Park is the premier sports facility in the Central Otago District and regularly attracts high quality events to the area. Some recent highlights include:

- Super Rugby preseason – Highlanders v Waratahs, January 2019
- Super Rugby preseason – Highlanders v Hurricanes, January 2021
- Plunket Shield cricket matches
- T20 Cricket - Super Smash double headers, December since 2018
- The Pioneer Mountain Bike Stage Race
- Otago v Southland representative rugby fixtures
- Hawke Cup cricket matches
- Central Otago athletics championships
- Central Otago Premier Rugby finals.

Cricket has been a key feature at Molyneux Park for over thirty years. The ground hosted its first first-class match during the 1978/79 Shell Cup and has been a regular feature on the fixture list ever since.

To ensure that first class cricket continues to feature at Molyneux Park, New Zealand Cricket (NZC) have outlined minimum standards that the venue is required to meet in order to maintain its 'warrant of fitness'. Keeping up with these standards has seen the Otago Country Cricket Association (OCCA), Otago Cricket Association (OCA), volunteers and the Central Otago District Council (CODC) work together toward improving the changing room facilities and embarked on a cricket pitch renovation program that was completed in 2020.

A further requirement is the location of an electronic scoreboard at the ground. A transportable scoreboard hired by the OCCA was used for 4-day Plunket Shield fixture and SuperSmash games during 2020/21. However, hiring screens is not a viable financially for the OCCA due to high rental costs.

The following is the NZC **minimum** amount of information required on the scoreboard:

- total runs
- wickets fallen
- overs bowled
- previous innings
- current batsmen and runs for each
- current bowlers with brief analysis
- overs left in the day (4 day) and D/L Par score (1 day and T20)
- The minimum size of lettering is determined by the fact that it can be read from the most distant playing surface point on the ground.

This project plan outlines the costs, timing and key benefits associated with procuring an electronic scoreboard that can display the information required to deliver on the minimum requirements specified in the NZC Warrant of Fitness manual as well as potential future requirements such as showing video replays, decision reviews, motion graphics and advertising.

The scoreboard will be located at Molyneux Park to service cricket, rugby, athletics and special events (e.g. multisport events similar to the Pioneer MTB race). A further option is the purchase of a transportable scoreboard which is also outlined in this document. A transportable scoreboard would provide a screen for other community sports and events at other venues located in Central Otago.

Concept

Key Driver

The key driver is to ensure that we are able to attract first class and List A cricket matches to the Central Otago district by fulfilling our warrant of fitness requirements. A secondary driver is to assist with developing Molyneux Park into a sporting venue that delivers a high-quality experience for participants and spectators across multiple sports.

We have been in discussion with Otago Cricket about procuring an electronic scoreboard for some time. Otago Cricket have indicated that they will no longer fund facilities to ensure that they meet minimum standards. To host matches with an electronic screen the OCCA would be required to outlay between \$10,000 and \$13,000 each season to hire an electronic screen. This is not a sustainable proposition for our Association.

Additionally, the move to faster paced T20 cricket and match days with double header games (i.e. two x T20 games featuring 4 teams) has made the manual scoreboard redundant due to the large amount of work required to keep a manual scoreboard up to date and dealing with an increase in the cost involved with preparing additional player names and sticking them to scoreboard panels.

Project Purpose

The key purpose is to provide an enhanced experience for spectators and players by allowing real time results and action to be shown at the ground. The screen will be available to be used by all park users for displaying sports results/scores as well as live action and replays. Some example uses include:

- SuperSmash cricket scores and replays, a roving camera and fan interaction
- Athletics competition results, placings
- SuperRugby scores, live action, replays, crowd and player interviews or other interaction
- Multi-sport events – live finish line action, interviews, leader boards, stage results.
- Al fresco summer movie nights, film festivals.

Needs

Market Analysis / Community Consultation

The wider Central Otago and Southern Lakes communities and visitors to the area would benefit from a scoreboard at Molyneux Park. For the last three seasons SuperSmash games at Molyneux Park have attracted between 1,500 and 1,800 spectators at each game (based on Spectator counters and ticket data). Many of these spectators are drawn from holiday makers visiting the area or traveling to the game from other areas within Otago and Southland.

We have held regular discussions with representatives from New Zealand Cricket, Otago Cricket and the Central Otago District Council over the past three seasons.

Additionally, Board members and staff from OCCA have held informal discussion with office bearers from the Molyneux & Alexandra Athletics Clubs, Alexandra Rugby Club and Otago Rugby union and the Highlanders Super Rugby Franchise.

NZC and Otago Cricket are very keen for us to procure an electronic screen. It is becoming a minimum requirement for most venues. NZC have asked us to keep them in the loop with our project since other venues have similar projects and they will assist with seeking a bulk discount is possible. Both organisations have provided letters of support (attached).

Local and regional sporting are also very positive toward the project as they can see the potential for enhancing the spectator and participant experience by having an electronic screen.

We plan to work all local stakeholders including Molyneux Cricket Club, Alexandra Rugby Club, Otago Country Rugby, Otago RFU, Highlanders, Athletics, Central Otago Arts, Central Cinemas to ensure the asset is well utilised.

The supplier, Monstavisision, is available to discuss specific case studies where similar screens have been installed at other sports venues.

Project Activator – how your organisation is best placed to deliver the project.

The Otago Country Cricket Association is responsible for the growth and development of cricket in the Otago Country District. Our district includes the Clutha, Central Otago and Queenstown Lakes territorial local authority jurisdictions. Molyneux Park is regarded as the 'hub' for cricket in the district with the majority of OCCA representative games and tournaments hosted at the ground. Molyneux Park is regarded as our home base and the facilities at the Alexandra Rugby Club are regularly used as an office space and meeting area during the season.

The Association is run by a ten-member Board that is elected to represent the major sub-associations in our district, three directors are independent directors. The Association contracts a District Manager who is responsible for implementing the strategies and plans determined by the Board. Additionally, the OCCA has a Development Officer who is responsible for growing awareness of cricket and implementing programs in schools and at clubs. We also employ a summer staff member where required.

Apart from running cricket competitions and growing participation in cricket, the Association is also responsible for developing cricket facilities in the district.

Design

Design Options

An electronic screen was leased by the OCCA last season. It was used for a 4-day Plunket Shield game and for SuperSmash T20 games held over the holiday period. The cost to hire the screen was \$10,000 and there were additional costs such as generator hire and fuel and accommodation for Monstavisision staff (\$1,200) that pushed the total cost to almost \$13,000. For an organisation the size of OCCA this is clearly not a viable long-term approach.

Since late 2018 we have examined the potential for purchasing a transportable scoreboard – an electronic LED screen on a trailer but concluded that the higher cost of a mobile screen as well as associated risks and ongoing management and maintenance costs meant that the transportable screen was not a viable option. A summary of the mobile screen and static screen options are detailed below:

Supplier	Screen Size	Estimate*
Spectrum (2021)	Mobile LED Screen 3.5m x 2m (7 m ²) excl. Trailer	\$82,474.39 (ex GST)
Spectrum (2021)	Mobile LED Screen 5.5m x 2m (11 m ²) excl. Trailer	\$136,790.63 (ex GST)
Monstavisision (2019)	Mobile LED Screen 20 m ² excl. Trailer	\$122,000.00 (ex GST)
Monstavisision (2021)	LED Screen 5.0m x 4m (20 m²)	\$65,000.00 (ex GST)
Monstavisision (2021)	LED Screen 8.0m x 4m (32 m ²)	\$100,290.00 (ex GST)

*Note that the costs detailed above are LED Screen costs and exclude any installation or trailer costs. Details quotes are attached.

Based on our assessment we have concluded that the best fit is to purchase a 5.0m by 4.0m (20 m²) electronic screen that will be attached to the existing manual scoreboard structure at Molyneux Park. The best-fit specifications are detailed below:

Scoreboard Specifications

The Plan

Lightweight, thin profile LED panels would be attached to the existing scoreboard structure at Molyneux Park.

There are two size options – 20 sq metres or 32 square metres.

The panels can be fitted with minimal alterations to the existing structure thus saving the extra costs if the older conventional panels were to be used.



Scoreboard Specifications

Product:

The LED panels we are recommending are the Candelic brand. They are lightweight, have a thin profile and extremely power efficient.

Screen Specifications:

Pixel Pitch – 10mm.

Brightness – 8000 Nits

Individual Panel Size - .500 (h) x .500 (w) x .58 (d).

Max Power usage(at 8000 nits full white) - 440w/m2.

Operating temp. - minus 20 to plus 50 degrees Celsius.

IP Rating – IP67 front and rear.(Including Power Supplies).

Control Equipment;

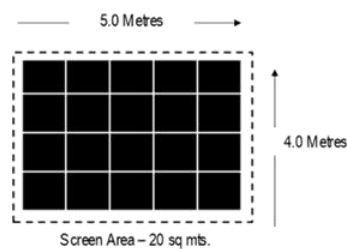
Media Player

WiFi Access Point

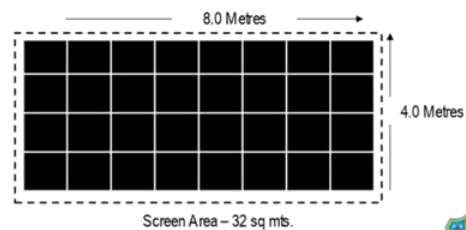
4G Router

Basic Software for messaging/advertising/scoring Rugby/Cricket HQ.

Option 1:



Option 2:



Screen Size Option (1).

- Screen Size – 5 mts (w) x 4 mts (h).
- Screen Area – 20 sq mts.

Price – NZ\$65,000.

- Price includes Control equipment plus a 2 x Year Parts warranty.

Screen Size Option (2).

- Screen Size – 8 mts (w) x 4 mts (h).
- Screen Area – 32 sq mts.

Price – NZ\$100,290.

Pricing includes :

- Screen
- Vertical alloy extrusions
- Control Equipment
- Spare Modules.

Pricing Exclusions:

- Structure modifications.
- Installation
- Power and Data connections
- GST.

**Installation**

- The system only requires two structurally suitable rails to span the width of the screen. These to be built and fitted by the OCCA/Contractor. The supplied vertical alloy extrusion will pick these up and allow the modules to be installed.
- Monstavisision have estimated the installation costings on the basis that they will be sending three people, including a Senior technician from Auckland, plus costed in hiring access equipment.
- Our Installation Estimation - \$13,000 + gst. (Includes freight to site.)
- Option – Monstavisision just design the installation in conjunction a local engineer and just supply our Senior Tech for the installation supervision and commissioning the screen. OCCA maybe able to supply local labour and access equipment.

Power

- Power draw is calculated on max brightness on white which is 8000cdm2 and dependant on size of the screen.
- Option 1 is 20m2 so we will need 2 x 10amp feeds, and Option 2 at 32m2 we will need 7 x 10amp feeds or 1 x 25amp 3 phase.

**Best-Fit Model**

The best-fit model is an electronic screen attached to the existing manual scoreboard at Molyneux Park – **Option 1** above. We believe a 20 square metre screen is the most cost-effective option and has the lowest potential risk and ongoing resourcing requirements compared with any transportable screen. The 20 sq metre electronic screen will exceed NZC warrant of fitness requirements and offers significant future potential.

Location	Molyneux Park – Attached to Existing Manual Scoreboard (refer image above)
Land Lease or Ownership arrangements	Ownership
Scope, Scale and Size	20 square metres (5 metres wide x 4 metres high). Option 1 outlined above is the preferred model as information/graphics/video on this size screen will be able to be viewed easily from the southern end of the ground (80-100 metres away) and can potentially be extended with additional panels.
Usage (single or multi purpose)	Multipurpose Electronic Screen/Scoreboard
Ownership of the Facility	Otago Country Cricket Association
Disability Access	No applicable

Budget

Expenses incurred on the project to date

We have recently obtained a quote for an engineer (refer attached) to assess the existing Scoreboard structure but have not commissioned the work as at 26 July 2021.

The funds will contribute toward the purchase of LED panels which are the most significant project cost (refer below).

Budget and Fundraising Plan

Screen Size – 5 mts (w) x 4 mts (h).	\$65,000	Transpower	\$20,000
Engineers Report	\$5,000	Central Lakes Trust	\$20,000
Installation	\$13,000	Sponsorship	\$3,000
Weather proof cover	\$2,000	OCCA	\$5,000
Contingency	\$10,000	Molyneux Cricket Club	\$2,000
		Lotteries	\$20,000
		Gaming Trusts	\$5,000
		Centra Otago District Council	\$25,000
Total Expenses:	\$95,000	Total Estimated Income:	\$100,000

Note: Cost estimates exclude GST.

Estimated volunteer labour contribution to the project set-up (hours)

We estimate approximately 20 hours of volunteer time from OCCA, and local cricket club members will be required to ensure the project is completed.

Implementation

Construction

- **Design**
 - Monstavisation have developed a design for the electronic screen. The only additional work required is to add two structurally suitable rails to the existing scoreboard structure that span the width of the screen. These will be built and fitted by local engineer and volunteers from OCCA.
 - We have recently obtained a quote for an Meyer Cruden Engineering (refer attached) to assess the existing Scoreboard structure but have not commissioned the work as at 26 July 2021.
- **Project Management**
 - Construction will be overseen by the District Manager in consultation with Board representative who are experienced in the construction industry.
 -
- **Resource, Building and Environment Court Consent Process (if relevant)**
 - We are consulting with the Central Otago District Council to determine if any additional consent is required.

Risk Management

Risk	Plan to mitigate risk
Structural issue with the existing scoreboard structure	Obtain an engineering report assessing the suitability of the existing structure.
Water Damage to electronics	We have budgeted for a waterproof cover to protect the screen when it is not in use. Additionally, insurance is included in the budget.
Vandalism	We have provided for a protective cover to protect the screen against vandalism. Additionally, a security camera will be installed as a deterrent and insurance against vandalism will be included in the insurance cover.

Promotion:

We plan to hold an opening event in conjunction with other sports, funders and sponsors to showcase the new electronic screen. The event will include exhibition matches for cricket, rugby, athletics races etc with results shown on screen and a live roving camera,

We will also engage a local media company to video the installation of the scoreboard and develop a short promotional video and associated content for distribution via social media and ongoing marketing. This video along with related posts will be distributed via multiple channels to promote the new screen. These include:

- Otago Cricket / OCCA Social media channels (e.g. Facebook, Instagram, Twitter).
- Press releases to local media (Otago Daily Times, NZME, The News, Crux)
- Tagging local stakeholders and encouraging them to further distribute content about the screen and sponsors via their social media channels.

A video will also be hosted on the OCCA website which showcases the screen and can be used for ongoing marketing to potential users.

Operations

Governance

The screen and panels will be owned and managed by the Otago Country Cricket Association (OCCA). The OCCA is governed by an elected board (10) representing specific areas within the Otago Country District. Information about the OCCA Board and constitution can be found on the Association website <http://www.otagocountrycricket.co.nz/occa-board.html>

Management

- **Facility Management**

The Electronic screen will be managed by the OCCA District Manager. Hire charges will be quoted for each user and will vary depending on time used and audience size. This will allow us to charge according to **value** as an advertising medium – larger events (e.g. Highlanders game) will be charged more than a weekend club rugby match. As a guide, we anticipate that the minimum charge for using the screen will be \$300 for the 1st hour and \$100 per subsequent hour. We expect that users will be able to cover usage costs via advertising/sponsorship on the screen.

- **Usage Scheduling**

The screen will be available for hire at all events scheduled at Molyneux Park. The key will be making users aware of the asset and highlighted potential uses. We will request that the Central Otago District Council include screen rental on the Molyneux Park booking form and provide links to information about the electronic screen on the Otago Country Cricket website.

- **Usage Reporting**

Booking will be completed using an online form which record user information which is linked to an online report.

Operational Budget - Ongoing

Expected Income Sources	Estimate	Expected Expenses	Estimate
Advertising (Static)	\$3,000	Advertising support	\$2,000
Cricket Advertising (on screen)	\$2,000	Insurance	\$1,500
Screen Hire	\$3,000	Misc maintenance costs	\$750
	\$0		\$0
	\$0		\$0
	\$0		\$0
Total Estimated Income:	\$8,000	Total Expenses:	\$4,250

Estimated volunteer labour contribution (hours)

Volunteer time required will be minimal once the screen is installed. The main ongoing work will be completed by OCCA Staff or contractors.

Conclusion

We are excited by the prospect of securing an electronic screen at Molyneux Park. The screen will go a long way toward securing our cricket warrant of fitness but will also make the venue a more attractive option for NZC, Otago Cricket and other sporting codes and events held in Central Otago. We think that there is significant potential to use the screen for other purposes which will increase the overall utilisation of Molyneux Park.



Adrian Morgan

From: Murray Wright <murray@monstavision.com>
Sent: Monday, 10 May 2021 12:52 PM
To: Adrian Morgan
Cc: 'Ross Moreton'
Subject: RE: Visit to Alexandra - Screen price

Hi Adrian,

Thank you for your email, and apologies for the delay in responding.

We have been waiting for final pricing for an updated version of the lightweight, thin profile LED panels that we discussed during our visit.

Because you have an existing structure in place these panels can be fitted with minimal alterations, thus saving the extra costs if the older conventional panels were to be used.

Installation details and approximate costings are listed below.

We are offering two size options for your consideration.

Product;

The LED panels we are recommending are the Candelic brand.

They are lightweight, have a thin profile and extremely power efficient.

Screen Specifications;

- Pixel Pitch – 10mm.
- LED – SMD
- Brightness – 8000 Nits
- Panel Size- .500 (h) x .500 (w) x .58 (d).
- Maintenance – Front and Rear access
- Max Power usage(at 8000 nits full white) - 440w/m2.
- Operating temp.- minus 20 to plus 50 degrees Celsius.
- IP Rating – IP67 front and rear.(Including Power Supplies).

Control Equipment;

- Media Player
- WiFi Access Point
- 4G Router
- Basic Software for messaging/advertising/scoring Rugby/Cricket HQ.

Screen Size Option (1).

- Screen Size – 5 mts (w) x 4 mts (h).
- Screen Area – 20 sq mts.

Price – NZ\$65,000.

Price includes Control equipment plus a 2 x Year Parts warranty.

Screen Size Option (2).

- Screen Size – 8 mts (w) x 4 mts (h).
- Screen Area – 32 sq mts.

Price – NZ\$100,290.

Pricing includes;

- Screen
- Vertical alloy extrusions
- Control Equipment
- Spare Modules.

Pricing Exclusions;

- Structure modifications.
- Installation

- Power and Data connections
- GST.

Extended Warranty Option;

Monstavision can provide a 5 year Parts Warranty if required.

With this extended 5 year option the screen prices would be;

Option (1) - 20 sq mt - NZ\$85,250.

Option (2) – 32 sq mt – NZ\$124,250.

Installation;

Because you have an existing structure in place, and the screen product we are recommending is unique, the installation is relatively simple and straightforward.

The system only requires two structurally suitable rails to span the width of the screen. These to be built and fitted by the client. The supplied vertical alloy extrusion will pick these up and allow the modules to be installed.

We have estimated the installation costings on the basis that we will be sending three people, including a Senior technician from Auckland, plus costed in hiring access equipment.

Our Installation Estimation - \$13,000 + gst. (Includes freight to site.)

As an option to save you money, we are happy to just design the installation in conjunction your own local engineer and just supply our Senior Tech for the installation supervision and commissioning the screen. You may be able to supply local labour and access equipment ?

Once you advise what you are prepared to provide, we can firm-up installation.

Thank you for the opportunity to provide this quotation and we are happy to discuss any details at your convenience.

We look forward to your response.

Cheers

Murray



Murray Wright | Head of Commercial Sales

t +64 9 830 2011 | **m** +64 21 881 864

e murray@monstavision.com | **a** 8 Kingsford Smith Place, Mangle

If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.

From: Adrian Morgan [mailto:Adrian@otagocountrycricket.co.nz]

Sent: Tuesday, 27 April 2021 5:42 a.m.

To: Murray Wright <murray@monstavision.com>

Subject: RE: Visit to Alexandra

Hi Murray,

Thanks for visiting Molyneux Park last month to look at scoreboard options for an electronic scoreboard at Molyneux Park.

Have you had a chance to put together any pricing options?

There are some funding expressions of interest coming up that I'd like to have information about costs to include in our application.

Please get in touch if you need any further information.

Regards

Adrian

Adrian Morgan

Otago Country Cricket Association

Email: adrian@otagocountrycricket.co.nz

Mob: 0277333895

Web: <http://www.otagocountrycricket.co.nz/>



From: Murray Wright <murray@monstavision.com>
Sent: Thursday, 11 March 2021 7:44 AM
To: Adrian Morgan <Adrian@otagocountrycricket.co.nz>
Subject: Re: Visit to Alexandra

Hi Adrian

Looking forward to catching up today.

We are currently in Queestown and have had a meeting changed from 9am to 10am . Can our meeting be closer to 12.30 today ? We will try to get there ASAP following our 10 am meeting .

Many thanks

Murray

Get [Outlook for iOS](#)

From: Adrian Morgan <Adrian@otagocountrycricket.co.nz>
Sent: Friday, February 26, 2021 12:28:45 PM
To: Murray Wright <murray@monstavision.com>
Subject: RE: Visit to Alexandra

Hi Murray,

Thursday 11th from 12pm to 1pm is fine for me.

Seen you at the Alex Rugby Clubrooms at Molyneux Park.

Adrian

From: Murray Wright <murray@monstavision.com>
Sent: Wednesday, 24 February 2021 1:03 PM
To: Adrian Morgan <Adrian@otagocountrycricket.co.nz>
Subject: Visit to Alexandra

Hi Adrian,

Trust all is well.

Myself and my colleague Ross Moreton, will be visiting the Otago/ Southland and Central Otago in early March and would really appreciate the chance to meet with you and visit the Park to see the current structure.

We are meeting with Otago Cricket, Queenstown Lakes Council and want to come through to Alexandra.

Would you be available around 12pm/1pm on Thursday 11th March to meet ? Perhaps someone from the Council may be beneficial as well ?

There are new screen products available that would really suit your situation.

Look forward to your thoughts and a catch=up.

Many thanks

Cheers

Murray



Murray Wright | Head of Commercial Sales

t +64 9 830 2011 | **m** +64 21 881 864

e murray@monstavision.com | **a** 8 Kingsford Smith Place, Mangle

If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this message from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.



address | Unit 2 / 76 Thackeray Street, Waltham, Christchurch 8023
 postal | PO Box 10380, Phillipstown, Christchurch 8145
 ph | 03 377 0070 fax | 03 377 0071 email | info@spectrumlighting.co.nz
www.spectrumlighting.co.nz

Estimate/Quote

25th May 2021

To: Otago Country Cricket Association
 Attn: Adrian Morgan

Dear Adrian

Thank-you for the opportunity to put forward a quotation Estimate for the supply and installation of the new Led screen, please see below our system summary and outline of costings.

System summary

Led screen

The Led screen system we have designed for you is using the 6.4mm pixel pitch led screen, this product comes in a modular format and has a very good picture contrast ratio. This led screen works very well in natural light applications where there is lots of light flooding into the area in which the screen would be placed.

The system would be controlled by one main central processing computer allowing ultimate control over the screen, images such as PowerPoint, video, static images, sky, spark sport will be able to be displayed.

The screen/ score board can also be used as a display billboard with sponsors or supplier's logos, or ads displayed on it.

The system I have priced this on 7square meters of screen (3.5mwidex 2m high) complete with spares, this screen is in a 16:9 configuration. The screen would be attached to the building on a steel frame subject to an engineer's report and design. Or on a trailer similar to the ones, we have supplied in the past. We have allowed Pc sums for the engineer's report and design and the frame construction. The client will need to provide evidence that the screen is able to be installed on the building via consents and legal requirements this is not included.

The product we intend to use is from china and is similar to the product we have in our rental stock it is also used by canterbury cricket for their score board at Hagley oval. We Have had very good results from these screens and the screen comes with spare modules.

Option 1 Costing 3.5x2m on trailer

Description	Cost
led screen and components	\$82,474.39
Led screen trailer	\$7,000.00
Total	\$89,474.39
GST at 15%	\$13,421.16
Total Inc GST	\$102,895.55

sound | lighting | staging | av | electrical | security



address | Unit 2 / 76 Thackeray Street, Waltham, Christchurch 8023
 postal | PO Box 10380, Phillipstown, Christchurch 8145
 ph | 03 377 0070 fax | 03 377 0071 email | info@spectrumlighting.co.nz
www.spectrumlighting.co.nz

Option 2 Costing 5.5mx 2m on a trailer

Description	Cost
led screen and components	\$ 136,790.63
Led screen trailer	\$20,000.00
Total	\$156,790.63
GST at 15%	\$23,518.59
Total Inc GST	\$180,309.22

Note: Quote valid for 30 Days. Spectrum Standard Terms of Sale Apply.

If you have any queries or questions, please get in touch. I look forward to hearing back from you and moving the proposal forward into the next stages.

Regards

Paul Cruickshank
 Managing director

sound | lighting | staging | av | electrical | security



19 February 2019

To Whom It May Concern

Dear Sir/Madam

Re: Electronic Scoreboard, Molyneux Park

New Zealand Cricket (NZC) fully supports Otago Country Cricket Association (OCCA), in its pursuit of an electronic scoreboard at Molyneux Park, Alexandra.

Domestic cricket is important to NZC for (1) the development of international cricketers and the quality of its BLACKCAPS and WHITE FERNS and (2) to provide excitement, interest and quality of cricket to the many fans around New Zealand.

NZC will only schedule fixtures at venues that meet minimum facility standards. In professional sport, venues are required to have modern electronic scoreboards, and even more so for fan-based formats such as Burger King Super Smash (T20 cricket).

NZC requests its Major Associations to ensure venues are allocated for various competition that meet such minimum standards. NZC is aware of the importance of Molyneux Park to both OCCA and Otago Cricket. To ensure fixtures continue to be scheduled for Alexandra, it is important that the ground does have an electronic scoreboard.

NZC wish OCCA all the best in its endeavours to raise the necessary funding to support a new scoreboard at this beautiful multi-purpose venue.

Yours sincerely

A handwritten signature in black ink, appearing to read 'D White', is written over a light blue horizontal line.

David White
Chief Executive Officer
NZC

New Zealand Cricket
+64 9 393 9700
info@nzc.nz
nzc.nz

Level 4, 8 Nugent Street
Grafton
Auckland 1023
New Zealand

PO Box 8353
Symonds Street
Auckland 1150
New Zealand



19 February 2019

To Whom It May Concern

Electronic Scoreboard, Molyneux Park

Otago Cricket supports Otago Country Cricket Association (OCCA) in its pursuit of fundraising to purchase a mobile electronic scoreboard for Molyneux Park.

Molyneux Park is a multipurpose venue that attracts regular top level (domestic), regional and local cricket along with other sports including regular club rugby and recently a preseason Highlander's Super Rugby match).

Such are the facility demands on venues across NZ, that all associations that aspire to host domestic level cricket are required to operate venues at a minimum benchmark standard and this amongst other requirements ensures the need for an electronic scoreboard.

Otago Cricket sees Molyneux Park as an important venue for its domestic programme delivery each year and a modern technology scoreboard (to replace the current outdated manual Board) is going to be an important acquisition to ensure future matches can be hosted in Alexandra.

Molyneux Park attracts some of the biggest domestic crowds in New Zealand over the holiday period, and a scoreboard would certainly create added value and ensure the venue is fit for purpose to be offered hosting rights and to host other sporting events.

Otago Cricket endorse any OCCA funding application that seeks to secure funding towards an electronic scoreboard.

Yours faithfully

Otago Cricket

A handwritten signature in black ink, appearing to be "Mike Coggan", written over a white background.

Mike Coggan
Chief Executive

Otago Country Cricket Association (Inc)

Performance Report

For the Year ended 31 July 2020

Otago Country Cricket Association (Inc)**Contents of Performance Report****For the Year Ended 31 July 2020**

Entity Information	2
Statement of Service Performance	3
Statement of Financial Performance	4
Statement of Financial Position	5
Statement of Cash Flows	6
Depreciation Schedule	7
Notes to and forming part of the Performance Report	8 - 10

Otago Country Cricket Association (Inc)**Entity Information****As at 31 July 2020**

Otago Country Cricket Association (Inc) is a Discretionary Trust registered under the Charities Act 2005.

Entity's Purpose or Mission To administer and promote cricket for all players from primary school to senior level.

Entity Structure Incorporated Society and a Registered Charity

Main Sources of Cash and Resources Cash funding from Otago Cricket. Grants from various Community Trusts. Income from cricket coaching. Income from fundraising activities. Investment income.

Entity's Reliance on Volunteers and Donated Goods or Services The Association is dependent upon volunteers for all facets of administration and coaching of representative teams.

Physical Address: Molyneux Park
Alexandra

Postal Address: PO Box 2349
Wakatipu
Queenstown

Website: www.otagocountrycricket.co.nz

Facebook: Otago Country Cricket Association

Accountants McCulloch & Partners Queenstown
Chartered Accountants
Level 2, 11-17 Church Street,
Queenstown 9300

Registered Charity Number CC39785

Otago Country Cricket Association (Inc)**Statement of Service Performance****For the Year Ended 31 July 2020****Description of the Entity's Outcomes:**

To increase participation in cricket at all levels, particularly junior cricket.

Description and Quantification of the Entity's Outputs:

	Actual 2020	Actual 2019
Total Participation	2,443	2,211
Adult Cricket Teams (traditional)	17	17
Youth Teams (traditional)	8	10
Junior Modified Teams	45	45
Superstar Cricket Academy	97	97
Coaching Course Participants	25	35

The attached notes and compilation report form an integral part of these financial statements. The information set out on this page has been compiled without review or audit.

Otago Country Cricket Association (Inc)

Statement of Financial Performance

For the Year Ended 31 July 2020

	Note	Actual 2020 \$	Actual 2019 \$
Revenue			
Donations, fundraising and other similar revenue			
Donations & Fundraising		7,961	600
Community Trusts Grants		15,320	12,403
		23,281	13,003
Fees, subscriptions and other revenue from members			
Affiliation Fees & Levies		4,923	4,868
Sponsorship & Membership Income		1,750	2,650
		6,673	7,518
Revenue from providing goods or services			
NZ Cricket & OCA and other Grants		43,039	40,682
Match Fee Income - Otago		2,300	4,033
Kiwisport Grant - Sport Otago		14,972	15,217
Coaching Income		35	2,639
		60,346	62,572
Interest, dividends and other investment revenue			
Interest & Dividends Received		796	968
		91,096	84,060
Less Expenses			
Volunteer and employee related costs			
CDC Costs - Vehicle		10,105	8,933
CDC Costs - Phone		722	955
CDC Costs - Office Rent		4,090	-
Summer Coaching Wages		4,842	5,032
		19,758	14,920
Costs related to providing goods or services			
Administration Costs		20,848	22,799
Equipment, uniforms & balls		14,055	15,021
Insurance		725	627
Interest		2	208
Repairs & Maintenance		161	-
Team Costs - Sth Island Primary Schools		909	3,116
Team Costs - Senior Team		14,607	12,609
Team Costs - Other Teams		4,314	244
Team Costs - Ground Hire		5,258	4,367
Website Costs		-	100
		60,880	59,091
Other expenses			
Depreciation		1,561	2,242
		82,199	76,253
Total Expenses		82,199	76,253
Surplus		8,897	7,807

The attached notes and compilation report form an integral part of these financial statements. The information set out on this page has been compiled without review or audit.

Otago Country Cricket Association (Inc)

Statement of Financial Position

As at 31 July 2020

	Note	2020 \$	2019 \$
Accumulated Funds			
Retained Earnings Brought Forward	2	78,226	69,329
Total Accumulated Funds		78,226	69,329
Represented by:			
Current Assets			
Westpac Bank		75,542	41,663
Accounts Receivable		2,094	1,297
Shares - PGG Wrightson Ltd (5,000)		3,000	18,500
Inventory		4,501	10,801
Total Current Assets		85,137	72,261
Non-Current Assets			
Property, Plant & Equipment		3,602	5,163
Total Assets		88,739	77,424
Current Liabilities			
Accounts Payable		2,772	1,922
GST Payable		2,741	884
Total Current Liabilities		5,513	2,806
Non-Current Liabilities			
Debentures	3	5,000	5,000
UDC Finance	3	-	289
Total Non-Current Liabilities		5,000	5,289
Total Liabilities		10,513	8,095
Net Assets		78,226	69,329

The Performance Report has been approved by the Trustees, for and on behalf of the Otago Country Cricket Association (Inc):

The attached notes and compilation report form an integral part of these financial statements. The information set out on this page has been compiled without review or audit.

Otago Country Cricket Association (Inc)

Statement of Cash Flows

For the Year Ended 31 July 2020

	Note	2020 \$	2019 \$
Cash Flows from Operating Activities			
Cash was received from:			
Income from Operating Activities		95,803	83,487
Income from Interest and Dividends		796	968
		96,599	84,455
Cash was applied to:			
Payments to Suppliers		77,929	73,158
Interest Paid		2	208
		77,931	73,366
Net Cash Flows from Operating Activities		18,668	11,089
Cash Flows from Investing Activities			
Cash was received from:			
Disposal of Investment		15,500	-
		15,500	-
Net Cash Flows from Investing Activities		15,500	-
Cash Flows from Financial Activities			
Cash was applied to:			
Decrease of Debt		289	3,794
		289	3,794
Net Cash Flows from Financial Activities		(289)	(3,794)
Net Increase in Cash Held		33,879	7,295
Cash at the Beginning of the Year		41,663	34,368
Cash at the End of the Year		75,542	41,663
This is represented by:			
Cash & Bank Balance		75,542	41,663

The attached notes and compilation report form an integral part of these financial statements. The information set out on this page has been compiled without review or audit.

Otago Country Cricket Association (Inc)

Depreciation Schedule

For the Year Ended 31 July 2020

	RATE & TYPE	% PVT USE	Cost on HAND	OPENING WDV	ADDITIONS	DATE of ADDITION	SALE PRICE	PARTSALE PRICE	PROFIT (LOSS)	DISPOSAL DATE	Cost	CAPITAL GAIN/LOSS	DEPN	ACC DEPN	PRIVATE DEPN	ACCUM PRIVATE	CLOSING WDV
Plant & Equipment																	
Covers	20.00P		11,868	-	-	01/06/05	-	-	-		-	-	-	11,868	-	-	-
Roller	20.00P		3,400	-	-	01/06/05	-	-	-		-	-	-	3,400	-	-	-
Scoreboard	33.00P		22,831	-	-	01/06/05	-	-	-		-	-	-	22,831	-	-	-
Sight Screens	33.00P		14,391	-	-	01/06/05	-	-	-		-	-	-	14,391	-	-	-
Speakers System (half share)	33.00P		423	-	-	01/06/05	-	-	-		-	-	-	423	-	-	-
Wicket Transporter	100.00P		372	-	-	01/06/05	-	-	-		-	-	-	372	-	-	-
Radio Telephone	33.00P		921	-	-	01/06/05	-	-	-		-	-	-	921	-	-	-
Practice Nets	20.00P		2,000	-	-	01/06/05	-	-	-		-	-	-	2,000	-	-	-
Artificial Wicket High School	20.00P		4,200	-	-	01/06/05	-	-	-		-	-	-	4,200	-	-	-
Molyneux Park Nets	20.00P		20,000	-	-	01/06/05	-	-	-		-	-	-	20,000	-	-	-
Tents	20.00P		2,400	-	-	01/06/05	-	-	-		-	-	-	2,400	-	-	-
Chairs	100.00P		89	-	-	01/06/05	-	-	-		-	-	-	89	-	-	-
Computer	40.00D		943	122	-	01/08/15	-	-	-		-	-	49	870	-	-	73
			83,838	122	-		-	-	-		-	-	49	83,765	-	-	73
Vehicles																	
Mitsubishi Outlander DND830	30.00D		14,783	2,485	-	01/08/14	-	-	-		-	-	745	13,043	-	-	1,740
Honda Accord HHD390	30.00D		5,217	2,556	-	01/08/17	-	-	-		-	-	767	3,428	-	-	1,789
			20,000	5,041	-		-	-	-		-	-	1,512	16,471	-	-	3,529
TOTAL			103,838	5,163	-		-	-	-		-	-	1,561	100,236	-	-	3,602

The attached notes and compilation report form an integral part of these financial statements. The information set out on this page has been compiled without review or audit.

Otago Country Cricket Association (Inc)**Notes to and forming part of the Performance Report****For the Year Ended 31 July 2020****1 Statement of Accounting Policies****Reporting Entity**

The reporting entity is an Incorporated Society. The financial statements of the entity have been prepared in accordance with the policies below.

Cash and Cash Equivalents

Cash and cash equivalents in the balance sheet comprise cash at bank and in hand and fixed-term deposits with a maturity within 12 months or less of the next balance date. The carrying amount of cash and cash equivalents represent fair value.

Statement of Compliance and Basis of Preparation

Otago Country Cricket Association (Inc) is eligible to apply Tier 3 PBE Accounting Requirements : PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit), on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. The trust has elected to report in accordance with PBE SFR-A (NFP). All transactions in the Performance Report are reported using the accrual basis of accounting.

The measurement base adopted is that of historical cost. Accrual accounting is used to recognise expenses and revenues when they occur.

The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of the Statement of Financial Performance and Statement of Financial Position have been applied:

(a) Revenue Recognition

Revenue is recognised when invoiced. Interest and dividend income is recognised as it accrues. Grants are reported at their fair value where there is a reasonable certainty that the grant will be received and all the attaching conditions will be met. Any grants for which the requirements under the grant agreement have not been completed are carried as liabilities until all the conditions have been fulfilled.

(b) Trade Receivables

Trade Receivables are recognised at estimated realisable value.

(c) Property, Plant & Equipment

Depreciation has been calculated using the maximum rates permitted by the Income Tax Act 2007. Gains and losses on disposal of fixed assets are taken into account in determining the operating result for the year. All property, plant and equipment is stated at cost less depreciation, if any.

(d) Financial Leases

Finance leases and hire purchases, which effectively transfer substantially to the trust all of the risks and benefits incidental to ownership of the leased item, are capitalised at the present value of the minimum lease payments. The leased assets and corresponding liabilities are disclosed, and the leased assets are depreciated over the period for which the trust is expected to benefit from their use.

(e) Income Tax

The trust is not subject to income tax pursuant to the Income Tax Act 2007.

The attached notes and compilation report form an integral part of these financial statements. The information set out on this page has been compiled without review or audit.

Otago Country Cricket Association (Inc)**Notes to and forming part of the Performance Report (continued)****For the Year Ended 31 July 2020****(f) Financial instruments****Recognition, Initial Measurement and Derecognition**

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions of the financial instrument, and are measured initially at fair value adjusted by transactions costs, except for those carried at fair value through revenue and expense, which are measured initially at fair value. Subsequent measurement of financial assets and financial liabilities are described below.

Financial assets are derecognised when the contractual rights to the cash flows from the financial asset expire, or when the financial asset and all substantial risks and rewards are transferred.

A financial liability is derecognised when it is extinguished, discharged, cancelled or expires.

Classification of Financial Liabilities

Financial liabilities are classified as either financial liabilities 'at fair value through revenue and expense, FVTPL or other financial liabilities.

(g) Goods and Services Taxation (GST)

Revenue and expenses have been recognised in the performance report exclusive of GST except that irrecoverable GST input tax has been recognised in association with the expense to which it relates. All items in the Statement of Financial Position are stated exclusive of GST except for receivables and payables which are stated inclusive of GST. The trust is registered for GST.

(h) Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on a basis consistent with those from previous performance report.

(i) Significant Judgements, Estimates and Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions about the recognition and measurement of assets, liabilities and income and expenses. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

2 Retained Earnings Brought Forward

	2020	2019
	\$	\$
Opening Balance	69,329	61,522
Plus:		
Surplus for the Year	8,897	7,807
Total Retained Earnings Brought Forward	78,226	69,329

3 Term Loans - Secured

	2020	2019
	\$	\$
Debentures		
Total Outstanding	5,000	5,000
UDC Finance		
Total Outstanding	-	289
Total Term Loans - Secured	5,000	5,289

The attached notes and compilation report form an integral part of these financial statements. The information set out on this page has been compiled without review or audit.

Otago Country Cricket Association (Inc)**Notes to and forming part of the Performance Report (continued)****For the Year Ended 31 July 2020****4 Related Parties**

There were no significant transactions or transactions that were on terms and conditions that are likely to be different from the terms and conditions of transactions in similar circumstances, involving related parties during the financial year. (Last year - Nil)

5 Commitments

The Association has no commitments as at 31 July 2020, (2019 Nil).

6 Contingent Liabilities and Guarantees

The Association has no contingent liabilities and no guarantees as at 31 July 2020. (2019: Contingent Liabilities Nil. Guarantees Nil.)

7 Events Occurring After Balance Date

There were no events that have occurred after the balance date that would have a significant impact on the Performance Report. (Last Year - Nil).

The attached notes and compilation report form an integral part of these financial statements. The information set out on this page has been compiled without review or audit.



Medium Community Grant Application Form

These grants support community-driven initiatives which enhance the well-being of residents. They fund projects which fall outside of the promotions criteria and demonstrate a clear connection to one or more aspect of community well-being (social, economic, environmental and cultural) as well as the Funding Strategic Criteria.

This form is for applications of between \$1,000 and \$10,000

About you

Name of organisation

Alexandra Community Garden (Salvation Army)

Contact person

Seymour Brian Douglas

Phone number

027 3275389

Email

dgseymour@xtra.co.nz

Address

Home: 383 Clyde-Alexandra Highway
Business: 37 Royal Terrace Alexandra

Suburb/Town

Alexandra

Postcode

Please tell us if your organisation is an unincorporated membership group, an incorporated society, a trust, a charitable trust, a company.

Salvation Army - Charitable Trust

About the project

Name of project

Alexandra Community Garden

The idea

(Tell us what you want to do, where you'll do it.)

The garden produces - fresh vegetables for the Foodbank - the latter operates out of the Salvation Army Church Complex
The garden is situated at 105 Dunstan Road

A handwritten signature in blue ink, likely belonging to Seymour Brian Douglas.



The process

(How will the project happen?)

The garden has operated at 105 Dunstan Rd. For many years on land owned by the CODC. The CODC has recently changed the land Designation and has required the garden and all "Fixtures" to be shifted this includes our Glasshouse.

What are you seeking funding for?

(e.g. venue hire, operational costs etc.)

We request that the CODC waive consent fees(s) for the Glasshouse

When does the project start?

When Consent is issued

When does the project finish?

Needs to be finished by next growing season - Oct 2021

How many people will be impacted by the project?

(Tell us about the people creating the project and your audience.)

- (1) The garden supplies Fresh vegetables to the Alexandra Foodbank - some tomatoes, cucumbers need Glass House environment.
- (2) The garden also supports 16 public allotments Allotment Holders each share a portion of the Glasshouse

The criteria

(Tell us how this project supports the four well-beings (social, economic, environmental, cultural) and complies with the Grants Policy.)

All produce from the garden (including firewood) goes to support local families in need. It covers all of the CODC district.

All vegetables are given away free.

Note: Recipients do have to meet Foodbank criteria.

108



Your budget

Please include below the cost of your project, including your contributions, and how much you are asking the Council to fund.

Goods and services (Estimated \$ value)

Only waiver of Consent Fee

In kind donations (e.g. volunteer hours)

All labour is by Volunteers

Total cost of the activity (Estimated \$ value)

\$6000 - Builders Quote

\$297.

Amount of funding being sought

As above

Please provide a cost breakdown of what the funding will be used for

No actual money is sought. We ask that the CODC waive the Consent fee. The requirement to shift has come from the CODC.

Have you or your group previously received funding from the Central Otago District Council?

☐ Yes

☒ No If yes how much?

Have you applied for any other grants to help fund this project?

☐ Yes

☒ No

If yes, please list below

Which Community Board are you applying to?

Alexandra Community Board

Declaration:

By completing this application, you certify and understand that:

- All information provided is complete and correct.
- You have read and acknowledge the standard Central Otago Terms and Conditions of Grant Funding

A handwritten signature in blue ink, appearing to be "M. J. Smith", is written over the bottom right of the page.



- You acknowledge that your application will be assessed in accordance with the principles and objective contained in the Grants Policy and that Council's representative funding committee is the final decision-making authority.
- Information about your application (including the applicant's name, project title, and a summary of the proposal) and any approved funding may be made publicly available by Council.
- If successful, the grantee will be required to report on the success or otherwise of the event following completion of the project or at a time to be agreed.

Name

SEYMOUR Brian Douglas

Date

22/02/2021

Signature

Attachments

Please attach the following supporting documents:

- A detailed budget for your project
- Quotations for intended purchases.

Nikki Aaron

From: Brian & Glennis Seymour <bgseymour@xtra.co.nz>
Sent: Sunday, 25 July 2021 7:27 pm
To: grants
Subject: Re: FW: Salvation Army

Categories: Orange Category

Nikki,

I acknowledge receipt of your "e" mail I was on annual leave at the time you telephoned me. As it happened I became trapped in Nelson. Both roads out of Nelson were closed due to severe flooding in the Buller/Inangahua area and Marlborough. We managed to get back last Wednesday.

It is my wish that you proceed with the former application. I am aware that the "Medium" grant application is for funding between \$1000 and \$10,000. I was only asking for recovery of the consent fee for the re-location of the glasshouse.

While we did not wish to shift garden locations as such there can be no doubt that the garden has benefited from the move. The site is larger and "away" from the hill. We get much more sunlight. The CODC has been very good to us with the provision of fencing, water etc. Not to mention the occasional load of logs from council property. The glasshouse is currently under construction and will be ready for the coming growing season.

Thank you for your help to date

Regards: Brian Seymout

On 19/07/2021 4:55 pm, grants wrote:

Hi Brian,
Just following up on our phone conversation to confirm if you would still like me to include the attached grant application into the upcoming funding round? It closes 1 August, and I would be grateful if you could please let me know by then.
Kind Regards,
Nikki



NIKKI AARON
COMMUNITY DEVELOPMENT OFFICER
1 Dunorling Street
PO Box 122, Alexandra 9340
New Zealand

p +64 3 262 8530
m +64 22 014 1886
e Nikki.Aaron@codc.govt.nz
w www.codc.govt.nz

FOLLOW US ON



Regional identity partner

1/3/21

(7)

CODC - ALEX OFFICE
ALEX OFFICE
ALEXANDRA

-----EFTPOS-----
TERMINAL 48085001
TIME 01MAR21 12:18
TRAN 002181 CHEQUE
EFTPOS
CARD9380
/isa Debit
IID: A000000003
IX: 1010
C: E1A0AE40BE560800
VR: 0080048000
TC: 0109
SI: F800
PURCHASE NZ\$297.00
TOTAL NZ\$297.00

ACCEPTED

*
CUSTOMER COPY

1 Dunorling Street
PO Box 122
Alexandra 9340
New Zealand

Tel: +64 3 440 0056
Email: info@codc.govt.nz
Web: www.codc.govt.nz

GST No: 51-442-970



DATE:
26/02/21

TAX INVOICE 131170

210106 : Samson Street, Alexandra
Relocate existing glass house from north corner to south
side of section
Owner: Central Otago District Council

Qty	Description
	Building Fee

Rate	Amount
	297.00 *

(* Incl GST \$38.74)

→ **\$ TOTAL INCL GST**

\$297.00

Internet Banking: 02-0916-0081744-00

Please quote BC210106 as reference.

Processing of your consent does not start until the fees
have been paid so prompt payment is essential.

Community Development - Grants

GRA210720923



1 Dunorling Street
PO Box 122, Alexandra 9340
New Zealand

03 440 0056

Info@codc.govt.nz
www.codc.govt.nz



Application For
Which Grant
Grant Application

Council - Community Grants only
Community
GRA210720923

The Applicant:

Organisation Name

Shaky Reserve Group, part of Keep Alexandra and Clyde Beautiful

Contact

Beverley Thomson

Phone

021400296

Email

beverleythomson123@gmail.com

Address

12A Chapple Street, Alexandra 9320

Organisation Type

Shaky Reserve Group is an Unincorporated membership group, Keep Alexandra and Clyde Beautiful is part of Keep New Zealand Beautiful

The Project:

Project Name

Shaky Bridge Planting Project

Description

We are a group of volunteers who have formed a Shaky Reserve group, a core group within Keep Alexandra and Clyde Beautiful.

We wish to establish a new native planting area at Shaky Bridge Reserve. This is in the gully beside the path between Shaky Bridge and Lookout Drive, and the mowed area. It has been overrun with rank grass, broom, cotoneaster and other noxious weeds.

We have developed a planting plan in 5 phases, using appropriate native plants, with the more endangered dryland plants on the dryer slopes. We will start in the lowest part of the gully in the natural watercourse. The plants and rabbit protection will be financed by KACB, and the plants provided obtained from the Clyde Railhead Community Econservatory. This is operated by the Haehaeata Natural Heritage Trust, which produces plants, hardy to the local conditions from locally gathered seeds. See their letter of support.

We seek a Council Grant for establishing a water connection and 3 solenoid irrigation system.

This reserve is the only one of 4 reserves along Lookout

	<p>Drive that does not have an exclusive water connection. Once established it will be an infrastructure asset for the Council.</p> <p>Our other group- Lookout Reserve Core group has had over 7 years experience in establishing plantings at Lookout Reserve, and we know that a controller based system uses less water than volunteers doing it by hand, especially sprinklers which are easy to forget. Lookout Reserve has had a reliability level of 8% losses.</p> <p>The impact on the project, will be less risk to losing plants, more efficient use of volunteers' time, less cost to the supporting organisations who prefer to spend funds on the plants themselves. It is supporting the community investment into the project. See our project brief, and project plan and budget</p>
Start Date	01/11/2021
End Date	21/07/2024
The 4 well beings	
Social	<p>This is a well trafficked area with walkers and cyclists. Native plants will add to enjoyment of the walk, and attract native birds and insects. It will enhance the view from Shaky Bridge and the cafe if it starts again. There is good support from local households, and good rapport within the group that has started the project. A mail drop in the local area: Lookout Drive and Kerry St, brought 8 expressions of interest for the core group and a further 16 for a mailing list group. We will reach out for further support.</p> <p>As with Lookout Reserve we propose to work with local school Enviroschools classes from Alexandra Primary School and St Gerards School. Also Community support from Fulton Hogan - schist mulch and transport of mulch, from CODC for wood mulch, and Four Square Alexandra.</p>
Economic	<p>The new planted area will improve our image for visitors to Alexandra, compared to the rank weeds that are there now.</p> <p>It is part of the Bridge to Bridge walk, and on the way to the Clock, Graveyard Gully and beyond. It is on the way to the RailTrail, and to the new Riverside development. We can foresee making a brochure guiding a walk through this area including historical features, along the lines of the Four Paws walk brochures KACB drew up in 2017. (With the help of Communications at CODC) see brochure.</p>
Environmental	<p>It will help with establishing a corridor of plantings to provide food and cover to our native birds, skinks, butterflies and moths, and improve the appearance of a busy area, which has a very picturesque setting, thus meeting the missions of both Keep Alexandra and Clyde Beautiful for amenity plantings and Haehaeata Natural Heritage Trust to establish corridors of plantings to provide food and cover to our native birds, skinks, butterflies and moths. Note letter of support from HNHT. See planting plan for phase 1.</p>

Cultural

An interpretation panel would help people appreciate our Central Otago adapted plants, and encourage people to explore the history of the area. An interpretation panel and the walk brochure will reinforce community involvement and natural heritage, to give a good impression of living here.

Many people comment on the enjoyment they receive in walking through these areas. See photos of Lookout Reserve before and afters.

Measures

Completed functional watering system.

5 phases of planting in 5 years

Max of 8% plant losses

Well maintained and mulched plants

Rabbit protection well maintained.

The area is well known

Meet at least three of the strategic priorities:

The Budget:

Year 1 - 2021/22:	9392.86
Year 2 - 2022/23:	0.00
Year 3 - 2023/24:	0.00
Total Requested \$	9392.86

Cost Breakdown

New water connection including inline water metre and double check valve. Contingency of irrigation extension connection, if the water main shown on the map halfway down the reserve is not operational, then we will do an extension to our preferred controller site. Installation of Full irrigation system with controller and 3 solenoid valves. 6 rolls of compensating dripline.

Previously received funding?

No

Backup Plan

KACB have paid for 50% of the initial irrigation installation at Lookout Reserve: a 6 solenoid irrigation - It already had a toby.

No previous funding for Shaky.

We note that the other 3 reserves on Lookout Drive already have dedicated toby's.

There is no other choice, to protect the investment from community groups, and to leave CODC with an infrastructure asset. The value of the plants, materials and community hours @ the Living wage rate comes to \$31087. See Project plan and budget

The End:

Attachments Ticked

- Your project plan
- Financial statement (for applications under \$10,000)
- Supporting documentation such as letters of support, quotes and estimates (if applicable)

All information provided is complete and correct True

Have read and acknowledge the standard Central Otago Terms and Conditions of Grant Funding Yes

Acknowledge that your application will be assessed in accordance with the principles and objective contained in the Grants Policy and that Council's representative funding committee is the final decision-making authority Yes

Information about your application (including the applicant's name, project title, and a summary of the proposal) and any approved funding may be made publicly available by Council Yes

If successful, the grantee will be required to report on the success or otherwise of the event following completion of the project or at a time to be agreed Yes

Name:

Shaky Bridge core Group of KACB: Beverley Thomson, Joe Sherriff, Jo Wilson, Sue Mort, Peter Dymock, Pallas and Steve Cotter, Grant Bean.

Date

31/07/2021

Signature (12 kb)



Nikki Aaron

From: Beverley Thomson <beverleythomson123@gmail.com>
Sent: Tuesday, 21 September 2021 1:19 pm
To: Nikki Aaron
Subject: Re: Grant application financial statement



1b KACB 2020 Financial Statement.pdf

Hi Nikki,

I didn't include a financial statement as the Shaky Bridge group has no financial assets.

For our trial planting, the plants were ordered by Keep Alexandra Clyde Beautiful, but Haehaeata Natural Heritage Trust did not charge for them, as they used a grant to supply plants to Community Groups.

Keep Alexandra and Clyde Beautiful did finance the rabbit mesh, sheep pellets and compost.
Since then CODC has provided wood mulch.

We are associated with KACB, but have local members beyond KACB.
I attach the KACB financial statement.

My final point in the application should say that we need irrigation to achieve amenity level plant survival. If we have no irrigation, plant survival will be less.

Thanks
Beverley Thomson
On Behalf of Shaky Reserve Group, and KACB

On Tue, 21 Sep 2021 at 8:56 AM, Nikki Aaron <Nikki.Aaron@codc.govt.nz> wrote:

**Shaky Reserve Group**

c/o Beverley Thomson
beverleythomson123@gmail.com

Shaky Bridge Reserve

We are a group of volunteers who have formed a Shaky Reserve group, in partnership with Keep Alexandra and Clyde Beautiful.

We wish to establish a new native planting area at Shaky Bridge Reserve.

This is in the gully beside the path between Shaky Bridge and Lookout Drive, and the mowed area. It has been overrun with rank grass, broom, cotoneaster and other noxious weeds.

This is a well trafficked area with walkers and cyclists. The new planted area will improve our image for visitors to Alexandra. It is part of the Bridge to Bridge walk, and on the way to the Clock, Graveyard Gully and beyond.

It will also help promote our unique Central Otago plants, as we plan to use locally seed sourced plants from the Clyde Railhead Community EcoNursery, operated by Haehaeata Natural Heritage Trust.

It will help with establishing a corridor of plantings to provide food and cover to our native birds, skinks, butterflies and moths, and improve the appearance of a busy area, thus meeting the missions of both KACB and Haehaeata.

Volunteers

The Shaky Bridge Reserve volunteer group is modelled on the Lookout Reserve volunteer group which has planted and maintained the area to the north of Lookout Estate, since 2014. The Shaky Bridge Reserve group would plant and maintain the planting to the south of Lookout Estate ie. close to the Shaky Bridge.

A mail drop in the local area: Lookout Drive and Kerry St, brought 8 expressions of interest for core group and 16 for a mailing list group. See appendix.

The Shaky Bridge group wish to initially tackle the lowest part of the small reserve beside the footpath joining Shaky Bridge with Lookout Drive. This will be phase 1. This part forms a natural gully, and water-course. We aim to plant easy care local native plants, including some with height against the roadside bank, so we don't need to plant on the dry bank.

Each year we would like to plant further up the slope – phase 2 and 3, long term could extend to river reserve, and potentially a riverside track linking the 4 reserves in this area. As we plant into stage 2 and 3, the conditions will be drier, and we will feature more of Central Otago's endangered drought resistant plants

- See image of whole Shaky Reserve area.



-
-
- See planting plan drawings by Sue Mort. attached

Irrigation

We prefer to irrigate for low risk establishing of the plants. At Lookout Reserve with irrigation our plant losses were limited to 8%. We would hope to achieve the same low rate of plant losses at the Shaky Bridge Reserve.

We note that the other 3 reserves on Lookout Drive already have dedicated toby's.

Irrigation options.

See quotes

Fulton Hogan Install water connection and toby, inline water metre, and double check valve. Price excludes gst.

Irrigation Services Install Connection extension if necessary. Price excludes gst. Connection to water main midway in reserve preferred, but will have to be verified.

Irrigation Services Install controller, meter, 3 solenoid valves, 6x 100 metre rolls dripline. Installation and site safety. Quote excludes gst.

- We understand that after 3 years this project would be added to the Parks and Reserves maintenance contract.
Our aim is to plant drought resistant plants suitable for this gully, and to maintain them for 3 years, or until they are mature. We will use drip hose irrigation which can be adjusted. It will be more efficient and easier on the volunteers than hand watering. It also uses less water

Ground preparation

The group has cut down long rank grass, noxious weeds, broom and cotoneaster. We have done a small trial planting in the deepest part of the slope to see if the plants will survive without formal watering.

Risks

We have not impacted on the area already mowed. We have weed-eaten to the point where the mower can do one extra sweep, and we have maintained a mowing margin. It is easier for the mower. Maintenance by Council will not be additional to the present. We intend to maintain the area, but even if we didn't, the area would be in better condition than before we touched it.

Thick bushes to conceal potential crime: The planting area is surrounded by footpaths and road, which mostly look down on the plantings, so it imposes no danger.

Strappy plants overhanging the path. We will take care of the margins



Shaky Reserve 18 April 2018



Shaky reserve 4 June 2021

Planting.

We would carry out this project by doing small annual plantings using the core group for organising, and the wider mailing list for planting days.

We would involve local primary schools Enviroschools classes for help in mulching and maintaining. To date Lookout Reserve has regularly involved classes from Alexandra Primary and St Gerards.

We have been helped at Lookout Reserve by CODC supplying bark mulch and Fulton Hogan donating schist mulch. Also at our latest planting Four Square Alexandra donated morning tea.

Maintaining

The Lookout Reserve team have provided a good model for organising and maintaining for this community led planting.

Summary and Recommendations

We are a new group in partnership with KACB. We wish to establish a new native planting area at Shaky Bridge Reserve. The Group will follow the operating model of the Lookout Reserve group.

We would like to apply for funding from the CODC to establish a water connection. The precedent is Lookout Reserve where there was already a toby. CODC and KACB shared the cost of connection and a controller based irrigation system. This has worked well.

Appendix: Shaky Bridge Core group

(8) Peter Dymock*, Susan Mort*, Bev Thomson*, Joe Sherriff*, Jojo Wilson*, Grant Bean*, Alan Julius, Debbie Roberts, Nigel Murray*, Pallas Cotter* Steve Cotter*

* Active so far

Shaky Bridge mailing list. 16 including core group: Katie Bruce, Mary Hinsin, Reporter, The Central App, Matt Schriek, Ollie Yeoman, Simon Hamilton

For working bees we would do a mail drop of locals and also use the Lookout Reserve Long list of 60 volunteers.



Points of Interest along the Route

1. Heritage Roses in Glad McArthur Gardens

The families of roses we have today were developed from wild single red and white roses.

Iris Garden in memory of Glad McArthur, a notable, well-loved Central Otago gardener who died in 1992.

2. The Linger and Die

In the early 20th century the Golden Link Dredging Company and others persisted in efforts to recover gold, but had to admit failure.

3. Lookout Reserve

An ongoing Keep Alexandra Clyde Beautiful project with volunteer help from neighbours and nearby schools. We are establishing locally sourced native plants to attract insects and birds, and a picnic place for family enjoyment.

4. Historic Rail Bridge completed in 1906 carried the Otago Central Railway and road traffic.

5. Manuherikia Riverside Walk enjoyable in all seasons offering good foraging. Shaky Bridge was opened in 1879 for light traffic (not just feet). The Manuherikia River is 85kms long.



6. Keep Alexandra Clyde Beautiful's Project Gold celebrating kowhais, our new Central Otago gold. A mini step in restoring native bush and attracting tui and bellbirds.

7. Centennial Park

There is a Council proposal to build an amphitheatre for community events. A Food Forest is being planted for everyone to harvest fruit.

8. SPCA Op Shop

Canine Treats!

Contributions to stock always welcome

9. Post Office Garden

Looking jaded? Watch this space. Due for a makeover by Christmas.

10. On 28 August 1903 as the band played on a public holiday the two **cedar trees** were planted in "The Rec" (Recreation Ground).



Four Paws for SPCA
Family Fun Dog Walk

Sunday 29 October 2017
Meet 10.00am sharp
Pioneer Park, Alexandra



Shaky Bridge Reserve Project plan and budget

Value of project including community contribution			Community contribution	Grant contribution	Total
			\$31,087.50	9392.86	40480.36
What	When	Who	Community contribution	Grant \$	Total
Prepare trial planting area	July 2021 - done	Jojoes			
Permission to plant	July 2021 - done	Parks and Reserves			
Maintain trial planting	July 2021 – Apr 2022	Shaky Group			
	July 2021 - underway				
Estimate water usage 100 plants, up to 550 plants. (or 300, assuming maturity) 16 Litres per plant, per week for 30 weeks, 48000 litres, to a max of 144,000	Oct 2021-Mar 2022	Parks and Reserves	\$40-120		
Application for CODC Grant: for water connection and irrigation	1/08/2021, Results late Oct.	CODC grants committee			
Mulch		CODC Parks & reserves	\$50		
Mulching of trial planting	Aug-21	Shaky Group plus Alex Primary			
Phase 1 planning.	1-Sep-21	BevT, Sue Mort	\$925		
75 plants @ \$8.00 per plant at HNHT community discount		\$600.00			
75 bunny circles – 2x50 bunny hex @ \$150 each		\$300.00			
1 bag compost		\$15.00			
Order phase 1 plants for Autumn planting season	1-Oct-21	HNHT, KACB			
Install water connection and toby, inline water metre, and double check valve. Price excludes gst. See quote	1-Nov-21	Fulton Hogan		\$1,600	
Install Connection extension if necessary. Price excludes gst. Connection midway in reserve preferred, but will have to be		Irrigation Services		\$1,669	
Volunteer hours – based on Lookout Reserve data	2021 - 100 hours		\$2,275		
Plan interpretation sign	Mar-22	Shaky Group, CODC Comms.			
Clearing scrub and weeds	Mar-22	Shaky Group			
Planting, Phase 1	1 Apr – June 2022	Shaky group plus mailing list and advertising for planting day			
Install irrigation dripline Phase 1	Nov-22	Shaky Group			
Maintenance, Trial and phase 1	Aug 2022-Apr 2023	Shaky Group plus school groups			
Volunteer hours phase 1	2022	300 hours per annum @ \$22.75	\$6,825		
Planting planning for phase 2	Jul-22	Shaky Group			
100 plants @ \$8.00 each		\$800	\$1,125		
100 bunny circles – 2x50 bunny hex @ \$150 each		\$300.00			

1 bag compost	\$15.00				
Sheep pellets	\$10.00				
Order phase 2 plants for Autumn planting season	Oct-22	KACB, HNHT			
Volunteer hours	2022 - 300 hours		\$6,825		
Clearing scrub and weeds	Mar-23				
Planting, Phase 2	1 Apr – June 2023	Shaky group plus mailing list and advertising for planting day			
Install irrigation dripline phase 2	Nov-23				
Maintenance: Trial and phase 1, 2	Aug 2022-Apr 2023	Shaky Group plus school groups			
Planting planning for phase 3	Jul-23	Shaky Group			
100 plants @ \$8.00 each	\$800		\$1,125		
100 bunny circles – 2x50 bunny hex @ \$150 each	\$300.00				
1 bag compost	\$15.00				
Sheep pellets	\$10.00				
Volunteer hours	2023 - 300 hours		\$6,825		
Order phase 3 plants for Autumn planting season	Oct-23	KACB, HNHT			
Clearing scrub and weeds	Mar-24				
Planting, Phase 3	1 Apr – June 2024	Shaky group plus mailing list and advertising for planting day			
Install irrigation dripline phase 3	Nov-24	Shaky Group			
Maintenance, phase 1-3	Aug 2023-Apr 2024	Shaky Group plus school groups			
Planting planning for phase 4	Jul-24	Shaky Group			
100 plants @ \$8.00 each		\$800	\$1,125		
100 bunny circles – 2x50 bunny hex @ \$150 each		\$300.00			
1 bag compost		\$15.00			
Sheep pellets		\$10.00			
Volunteer hours	2024 - 300 hours		\$6,825		
Order phase 4 plants for Autumn planting season	Oct-24	KACB, HNHT			
Clearing scrub and weeds	Mar-25				
Planting, Phase 4	1 Apr – June 2025	Shaky group plus mailing list and advertising for planting day			
Adjust irrigation		Shaky Group			
Maintenance, Trial and phase 1, 2, 3, 4	Aug 2024-1Apr 2025	Shaky Group plus school groups			
Planting planning for phase 5	Jul-25	Shaky Group			
50 plants @ \$8.00 each		\$400	\$575		
50 bunny circles – 1-50 bunny hex @ \$150 each		\$150			
1 bag compost		\$15.00			
Sheep pellets		\$10.00			
Order phase 5 plants for Autumn planting season	Oct-25	KACB, HNHT			
Volunteer hours	2025 - 150 hours		\$3,412.50		
Planting, Phase 5	1 Apr – June 2026	Shaky group plus mailing list and advertising for planting day			
Adjust irrigation	Nov-25	Shaky Group			
Maintenance, Trial and phase 1-5	Aug 2025-1Apr 2026	Shaky Group plus school groups			
Value			Community contribution 31087.5	Grant contribution 9392.86	Total 40480.36

Connection to water for Shaky Bridge Reserve

Inbox



Janis Quiding <janis.quiding@codc.govt.nz>

Fri, Jul 23, 9:26
AM (5 days ago)

to me, Gordon

Hi Beverley

I have followed this up with Gordon Bailey in parks and it appears that a connection to the water supply would be able to be approved.

With regards to getting a price for that work, Council does not install new connections.

I have attached a list of approved contractors who would be able to give you a price.

Please let me know if you have any other questions.

Janis

Gordon BaileyJul 9, 2021, 3:46
PM

to me

Thanks Beverly, your request is an operational one, I have no issue with what you propose for planting in this area. In fact it will over the long term be an improvement on just having grass that is mowed. Council will want to enter into an MOU with your group to clearly document who is responsible for what and for how long. As you have mentioned ,typically after 3 years Council would assume maintenance of the planted area.

The irrigation is another matter, it's a shame that the project wasn't ready in time to be considered by Council though its Long Term Plan process, as it could have been considered through that process.

However the appropriate process to seek funding for the irrigation funding is through a Council Community Grants application. Here is the link that will provide you with all the information required.

[Funding Grants - Central Otago District Council \(codc.govt.nz\)](https://www.codc.govt.nz/funding-grants)

The grants close on the 1 August for this current round.

If you are happy with this approach I can send you a draft MOU for discussion. If you have any questions please let me know.

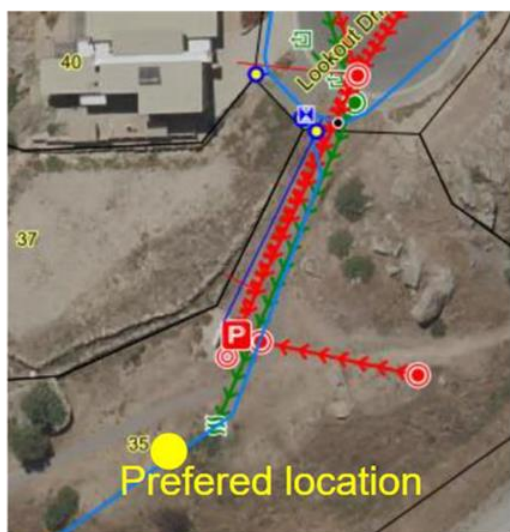
Cheers
Gordon

Lookout reserve Before and afters	
Northern Slopes	
	
22 April 2017	28 Feb 2018
	
21 Feb 2019	1 May 2020

d Eastern slope	d
	
6 June 2017 	
	23 May 2020

	
30 Jul 2020	30 Jul 2020

Image showing water mains





Irrigation Services (Southern) Ltd
9 Wolter Cres
PO Box 119
Cromwell
Phone 03 4454400
Fax 03 4454401
Email geoff@irrigationservices.co.nz

28th July 2021

Keep Alexandra Clyde Beautiful
C/O Bev Thomson
12A Chapple Street
ALEXANDRA
beverleythomson123@gmail.com

RE: Shaky Bridge Irrigation Connection Extension

Hi Bev,

As discussed earlier today, Fulton Hogans quote to you for installation of a new water connection at the top end of the path at Shaky Bridge has created some extra work not included in our original, or updated earlier quotes. The location of their proposed new connection differs from our original point of installation. FH are not convinced the waterline where we had originally proposed to connect too is in its shown location or may not exist at all). The new location at the top of the path will require extra trenching, pipe, fittings and reinstatement.

According to Council records there are multiple services in the vicinity, and potential shallow rock. Due to the proximity of underground services, we will need to get the area located using ground penetrating radar. Once this has been carried out we will hand dig to locate the depth and exact location of the services, then will dig the remainder using our excavator. Fulton Hogan say they can shift the connection to the opposite side of the path at the top which will reduce the requirement to cross through or under the path.

If we/someone can locate the waterline further down the path prior to installation of the connection, and prior to the trenching we will likely be able to reduce the extension cost significantly.

Shaky Bridge Irrigation System Connection Extension.

- Supply and installation of pipework and associated fittings.
- Trenching and excavation. Excavator and hand.
- Service location using ground penetrating radar
- Required Safety/Site Management including barriers where applicable.

\$1,668.70 + GST

Irrigation Services (Southern) Ltd 1

No allowance has been made to top up trenches on re-seeded areas. This can be allowed for at extra cost if you require. We will identify and avoid known services but cannot be responsible for the associated costs to repair/remedy unknown ones. As always, we will take all possible steps to avoid damage to services, and will work with CODC and service providers to minimise risk. There is no allowance for path crossings. No allowance has been made to excavate rock or extremely hard ground. Pipework may have to be laid at shallower than usual depth if ground conditions are unfavourable.

Variations:

Variations to the scope of these works agreed between Irrigation Services (Southern) Ltd and the customer shall be additional to the estimate provided herein.

Payments:

Invoices are due for payment by the 20th of the month following the date of the invoice.

Terms and Conditions

This costing is subject to our Terms and Conditions of Trade attached and any further conditions specified above. This quote is valid for 30 days.

Do not hesitate to contact me if you require any further information.

Regards

Geoff King
Irrigation Services (Southern)Ltd

Irrigation Services (Southern) Ltd 2



Irrigation Services (Southern) Ltd
9 Wolter Cres
PO Box 119
Cromwell
Phone 03 4454400
Fax 03 4454401
Email geoff@irrigationservices.co.nz

28th July 2021

Keep Alexandra Clyde Beautiful
C/O Bev Thomson
12A Chapple Street
ALEXANDRA
beverleythomson123@gmail.com

RE: Shaky Bridge Irrigation

Hi Bev,

As requested below is a price to organise, supply and install an irrigation system to your requirements.

The plan would be to initially install the controller, meter, and 3 solenoid valves. At this stage we would also install extra cabling and pipe to allow the extension of the system in the future.

I have assumed your group will install the dripline on the surface as you plant each area. I have allowed in the price below to supply 6x 100m rolls of dripline and the fittings required for you to carry out that.

Shaky Bridge Irrigation System.

- Supply and installation of pipework and associated fittings.
- Supply of 6 rolls of compensating dripline (can be swapped out for lateral pipe and single drippers to the same value if desired).
- 1 x 6 Station Waterproof Battery Controller.
- 3 Solenoid valves and Valve boxes.
- Extra wiring and piping to suit future zone expansion.
- Trenching and excavation.
- Cable and Service location
- Required Safety/Site Management including barriers where applicable.

\$6,124.16 + GST

No allowance has been made to top up trenches on re-seeded areas as we do not believe this will be required. This can be allowed at extra cost if you require. We will identify and avoid known services but cannot be responsible for the associated costs to repair/remedy unknown ones. As always, we will take all possible steps to avoid damage to services, and will work with CODC and

Irrigation Services (Southern) Ltd 1

service providers to minimise risk. There is no allowance for path crossings, this would be done with future installations.

Fulton Hogan are to be engaged directly with yourself to carry out the required CODC Compliant water connection, valve, valve box and meter. There is no allowance for this work in our attached price.

Variations:

Variations to the scope of these works agreed between Irrigation Services (Southern) Ltd and the customer shall be additional to the estimate provided herein.

Payments:

Invoices are due for payment by the 20th of the month following the date of the invoice.

Terms and Conditions

This costing is subject to our Terms and Conditions of Trade attached and any further conditions specified above. This quote is valid for 30 days.

Do not hesitate to contact me if you require any further information.

Regards

Geoff King
Irrigation Services (Southern)Ltd

Irrigation Services (Southern) Ltd 2



Fulton Hogan Ltd
Central

Dunstan Road
PO Box 277, Alexandra 9340
Telephone + 64 3 440 0500
Facsimile + 64 3 440 0599
www.fultonhogan.com

Quotation

Keep Alexandra Clyde Beautiful
C/O Beverly Thomson
12A Chapple Street
Alexandra

Quotation No. UT-20

Date: 23 July 2021

Dear Beverly,

We are pleased to submit a quote for the following items:

<u>Install Water Connection</u>	<u>\$1600.00</u>
---------------------------------	------------------

Excavate and backfill to install new water connection at the approximate location shown below in green.
Includes inline water meter and double check valve.
Does not include application to connect.



PLEASE NOTE ALL PRICES ARE EXCLUDING GST

If you have any queries regarding this quotation, please do not hesitate to contact the undersigned.

Yours faithfully
FULTON HOGAN LTD

Caitlin Feasey
Water Services Engineer

This quotation is subject to the terms and conditions overleaf and is valid for one month from the above date.

If you wish to accept this quote, please complete and return the enclosed acceptance form. Work will only proceed on receipt of the enclosed acceptance form.



Fulton Hogan Ltd
Central

Dunstan Road
PO Box 277, Alexandra 9340
Telephone + 64 3 440 0500
Facsimile + 64 3 440 0599
www.fultonhogan.com

Terms and Conditions of Quotation

1 VALIDITY AND ACCEPTANCE

- 1.1 This quotation is valid for one month from the date of quotation. This quotation is only valid upon receipt by Fulton Hogan of the enclosed acceptance form. Subject to clause 5.1, work will only proceed on receipt of the enclosed acceptance form. Fulton Hogan may cancel an accepted quotation, by notifying the client in writing, at any time prior to commencing work.

2 PAYMENT, INTEREST AND RETENTIONS

- 2.1 Where Fulton Hogan submits a monthly payment claim for work in progress (as referred to in the payment claim), the client must pay Fulton Hogan the amount claimed in full before the 20th of the following month.
- 2.2 Where Fulton Hogan submits a final payment claim on the completion of the works to the client, the client must pay Fulton Hogan the amount claimed in full within 5 working days of the receipt of the final payment claim.
- 2.3 Fulton Hogan reserves the right to charge interest on all overdue payments. The interest rate shall be Westpac Banking Corporation's indicator lending rate plus 5% per annum. Interest shall be calculated on a daily basis.
- 2.4 The client is not entitled to deduct, set off or retain any amounts or withhold retentions from payments, unless otherwise specified in this quotation.

3 VARIATIONS

- 3.1 Any variation to this quotation must be agreed in writing by the client and Fulton Hogan.

4 INCREASED COSTS

- 4.1 This quotation is based on current material, labour, freight and overhead costs. Fulton Hogan reserves the right to charge the client any increased costs which may arise after the date of this quotation.

5 CREDIT

- 5.1 This quotation is not an offer of credit. Fulton Hogan may require the client to satisfy Fulton Hogan's credit requirements including completion of an application for credit and signed agreement to our Terms of Trade before work commences. Fulton Hogan may withdraw the credit facility from the client at any time. Should you wish to apply for a credit account, please advise us and we will send you the appropriate application and a copy of our terms of trade.

6 OWNERSHIP

- 6.1 Until the work is completed and payment is received in full, Fulton Hogan retains legal ownership and title to all goods supplied and improvements effected and is entitled to remove such goods and improvements from the site.

7 WARRANTY

- 7.1 Fulton Hogan warrants the completed works free of defective workmanship under normal conditions of use, wear and tear for a period of 12 months from the date of completion. The warranty is limited to the repair or replacement of any defective workmanship or the value of the work, whichever is the lesser, and excludes consequential loss. Abnormal use or abuse of the completed works will make the warranty void and of no effect. The client shall notify Fulton Hogan of any defect as soon as it is discovered.
- 7.2 Any failure by the client to comply with any of these terms and conditions shall make the warranty void and of no effect.
- 7.3 Fulton Hogan does not warrant to eliminate ponding on any pavement where grades are less than 1 in a 100.
- 7.4 Fulton Hogan accepts no responsibility for failure of pavement resulting from work by other parties.

8 DISCLAIMER

- 8.1 Fulton Hogan undertakes to exercise all reasonable care in minimising damage to the client's property. Allowance has not been made for the following conditions, unless otherwise specified in this quotation:
- (a) the existence of underground services or obstructions not notified prior to quotation, including but not limited to water pipes, power of telephone lines, sewer or stormwater pipes and reinforcing steel;
 - (b) repair or reinstatement of any underground services;
 - (c) excavation of unsuitable foundation material, including but not limited to rock, puggy or loose soil, and subsequent backfill necessary to reinstate surface;
 - (d) reinstatement of ground surfaces adjacent to the site to the correct level including adjoining lawns, footpaths, driveways, kerbs, channels and the like;
 - (e) standing time at the request of the client; or
 - (f) additional work to support construction equipment.
- 8.2 If during the course of work, any of the conditions in clause 8.1 is encountered, Fulton Hogan will cease work immediately and supply the client with an estimate of costs to overcome it. The client is entitled to accept the estimate or terminate the work. In the event of termination, the client will pay Fulton Hogan all costs incurred for work carried out to the date of termination and for any work required to reinstate the property.
- 8.3 Fulton Hogan accepts no responsibility for damage to footpath crossings, unless otherwise specified in this quotation.

9 COSTS

- 9.1 The client shall pay all costs, charges, and expenses (including legal costs) incurred by Fulton Hogan in consequence of or in connection with any breach or default by the client in the performance of any of these terms and conditions.

10 CONSENTS AND BOUNDARIES

- 10.1 The client must provide Fulton Hogan with copies of all resource or building consents relevant to the site and works.
- 10.2 The client is responsible for defining all boundary and survey pegs necessary for the completion of the works.

11 GENERAL

- 11.1 If any other matter arises in the performance of the works which is not covered in these terms and conditions, or in the event of a dispute, NZS 3910:2003 Conditions of Contract for Building and Civil Engineering Construction (inclusive of all amendments) or, where no person is appointed to act as Engineer to the contract, NZS 3915:2000 Conditions of Contract for Building and Civil Engineering Construction (inclusive of all amendments), will apply. Unless otherwise stated, the Construction Contracts Act 2002 will apply to this work.



Fulton Hogan Ltd
Central

Dunstan Road
PO Box 277, Alexandra 9340
Telephone + 64 3 440 0500
Facsimile + 64 3 440 0599
www.fultonhogan.com

Acceptance of Quotation Form

TO: Fulton Hogan
PO Box 277
Alexandra

Quotation No: UT-18 Quotation Date: 30/03/2021
Client: LINZ Contract For: Replace & Install Pump
Site Location: McNully Inlet Quotation Value (\$) Excl. GST

I/We accept the above quotation together with the terms and conditions attached.

Please note our Terms and Conditions of Payment is 20th of the month following invoice date. Interest penalty will be charged on all overdue accounts – see clause 2.3 of Terms of Condition of Quotation.

If this quotation and account relates to (for example) a shared driveway where multiple parties are contributing payment, please note that the person/s whose name appears on the quotation and Application for Credit Form is liable for payment of the total account and any associated debt recovery costs.

Signed: _____ Address: _____
Date: _____
Name: _____ Phone: _____
Position: _____ Fax: _____

If you are a New Fulton Hogan customer you are required to complete our Application for Credit Account Form and sign our associated Terms of Trade. Please send enclosed form back with your Quote Acceptance.

Construction Details	
Site Address:	_____
Site Contact Person:	_____
Site Phone:	_____ (after hours)
Comments:	_____ _____ _____

Nikki Aaron

From: Nikki Aaron
Sent: Thursday, 5 August 2021 1:36 pm
To: grants
Subject: FW: Shaky Bridge reserve

Categories: Orange Category

From: Beverley Thomson <beverleythomson123@gmail.com>
Sent: Tuesday, 3 August 2021 11:01 am
To: Nikki Aaron <Nikki.Aaron@codc.govt.nz>
Subject: Fwd: Shaky Bridge reserve

A further endorsement for my grant request. [GRA210720923](#)

BevT

----- Forwarded message -----

From: Joe <jojoes@xtra.co.nz>
Date: Tue, Aug 3, 2021 at 9:03 AM
Subject: Shaky Bridge reserve
To: Beverley Thomson <beverleythomson123@gmail.com>, <Anna.Robinson@codc.govt.nz>

Hi Bev and Anna

Mountain Bikers of Alexandra (MOA) discussed the Shaky Bridge reserve at our last committee meeting on July 19th.

We strongly support the efforts to improve the look of the reserve, replacing a tangle of exotic grasses and shrubs with native plants.

There is a track weaving from side to side down the gully, above the recent plantings, which is used by mountain bikers heading from Matangi Station to the Shaky Bridge. We would like to encourage use of this track which will help to keep cyclists off the road on one side and away from walkers on the path on the other.

MOA is very happy to maintain this track but unfortunately, as a club, cannot commit to help with finance or work on the planting.

Though the proposed development of mountain biking on Matangi Station is not the responsibility of MOA, we are committed to assisting the Sanders Family with a series of working bees to help get the project under way.

If you let me know the dates of any working bees for the plantings in the reserve, I'll get our newsletter editor to advertise them and some individuals may wish to help.

Kind regards

Joe.



Date: 29th July 2021

To whom it may concern

The Central Otago environment is one of the hottest, coldest and driest places in New Zealand. Its dry land natural flora and fauna is distinctive and unique, but this heritage has largely been displaced by the combined effects of fire, clearance for early pastoral farming, gold mining and rabbits. Many introduced plants have become weeds, able to outcompete native species for moisture and nutrients. Lowland native plant communities, especially, are now reduced to scattered individuals or small remnants restricted to the fringes of development or persist in sheltered refuges. Some species have become uncommon, rare or completely absent. The Hae Haeata Natural Heritage Trust is a community response to this situation. The Trust works towards re-establishing viable and resilient ecosystems and habitats by drawing together expertise and fostering community interest.

The Trust operates the Clyde Railhead Community Eco Nursery to propagate locally eco sourced seed for community projects. We are a not for profit registered charity and have been working in the community for the last four years.

We are pleased to show our support for the KACB Shaky Bridge Reserve project which over the coming years will remove the presence of rank grass and other weeds and replace it with our own local native plant species.

This is an excellent opportunity to beautify a public amenity for the community's benefit whilst preserving and enhancing the biodiversity of our district. The addition of using some locally rare and threatened flora in the planting plan shows thought for locally underrepresented species instead of selecting only cheaper, more readily-available species. These species can be hard to find and by using them raises awareness of the importance of these species and their conservation.

Our organisation's vision is 'to see our communities thriving with landscapes and corridors rich in habitats of indigenous flora and fauna.' We hope to enable the vision through our mission statement one of which is to 'foster communities and partnerships to share in our vision.' The above project is an excellent example of our mission in action, and we are very pleased to endorse it.

Kindest Regards

A handwritten signature in dark ink, appearing to read 'C Becker'.

Claire Becker-Gledhill
Trust Chair

Mō tātou a mō ka uri a muri ake nei
For us and our children after us

Hae Haeata Natural Heritage Charitable Trust
110 Springvale Road, RD1 Alexandra 9391
haehaeata@haehaeata.org.nz

Keep Alexandra Clyde Beautiful Society**Financial Statements For The Year Ended 31 December 2020****Statement Of Financial Performance**

<u>Income</u>	<u>This Year</u>	<u>Last Year</u>
Central Otago District Council	4500	4500
Department of Conservation - Rail Trail	0	165
Interest	251	420
Grants & Donations - Note 2	100	0
<u>Total Income</u>	<u>4,851</u>	<u>5,085</u>
<u>Less Expenses</u>		
Hanging Baskets	817	1417
Printing & Stamps	0	0
General	430	440
Brochures	0	924
Alexandra Garden	0	547
Best Street Award	0	0
Kamaka Walk Way	295	917
Rail Trail	489	103
Alexandra Sign	0	0
Lookout Reserve	385	1072
River Walk	31	520
Road Sign	0	0
<u>Total Expenses</u>	<u>2,447</u>	<u>5,940</u>
<u>Net Surplus/(Deficit) For The Year</u>	<u>\$ 2,404</u>	<u>-\$ 855</u>

Statement Of Movements In Equity (Accumulated Fund)

Balance 1 January 2020	19,041	19,896
Net Surplus (Deficit) For Year	\$ 2,404	-\$ 855
Accumulated Funds At 31 December 2020	<u>\$ 21,445</u>	<u>\$ 19,041</u>

Statement Of Financial Position

Westpac Bank Cheque	7939	2992
ANZ Serious Saver	7271	6964
Term Deposit Westpac Bank	9341	9138
	<u>24,551</u>	<u>19,094</u>
<u>Less</u>		
Accounts Payable	1106	53
Community Arts Funds Received - Note 3	2000	0
	<u>3106</u>	<u>53</u>
	<u>\$ 21,445</u>	<u>\$ 19,041</u>

Keep Alexandra Clyde Beautiful Society

Notes To Financial Statements For The Year Ended 31 December 2020

Statement of Accounting Policies

Note 1

Reporting Entity

The reporting entity is a group representing town beautification in the Alexandra and Clyde areas. The Financial Statements of the entity have been prepared in accordance with generally accepted accounting practice.

Measurement Base

The measurement base adopted is that of historical cost. The Financial Statements have been prepared using cash basis of accounting.

Nature of Business

The entity conducts the business of supporting and funding beautification of the Alexandra and Clyde areas.

Particular Accounting Policies

Interest received - accounted for on cash basis.

Goods and Services Tax

As the Society is not required to be registered for GST the Financial Statements are prepared on a GST inclusive basis of accounting.

Capital Expenditure

There are no commitments for capital expenditure at balance date.

Contingent Liabilities

There are no known contingent liabilities at balance date.

Differential Reporting

The entity qualifies for differential reporting as it is not publicly accountable and is not large. The entity has taken advantage of all available differential reporting exemptions.

Note 2

Grants & Donations Received	This Year	Last Year
Grants	0	0
Supporter Donation	100	0
	\$ 100	\$0

Note 3

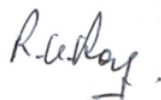
Funds were received from the Alexandra Community Arts Fund in November 2020 for the painting of a mural on a building adjacent to the Rail Trail. This project is still to be undertaken.

Accountant's Report to Members of Keep Alexandra Clyde Beautiful Society

I have reviewed the Financial Statements of Keep Alexandra Clyde Beautiful Society for the year ended 31 December 2020, in accordance with Review Engagement Standards issued previously by the Institute of Chartered Accountants of New Zealand.

A review is limited to an analytical review procedure applied to financial data, and thus, provides less assurance than an audit. I have not performed an audit and accordingly, I do not express an audit opinion. Based on my review, nothing has come to my attention that causes me to believe that the accompanying Financial Statements do not give a true and fair view.

R A Roy B.Com
Alexandra
7 April 2021



21.8.4 PROPOSAL TO RECLASSIFY AREA OF ALEXANDRA TOWN BELT (PRO: 61-2000-00)

Doc ID: 555091

1. Purpose of Report

To consider reclassifying part of Lot 8 Deposited Plan 429123 being part of the Alexandra Town Belt/Recreation Reserve as Local Purpose (Water Reservoir) Reserve, to facilitate the construction of a new water reservoir.

Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to:
 1. Reclassify approximately 250 square metres of Lot 8 Deposited Plan 492123 being part of the Alexandra Town Belt/Recreation Reserve, as Local Purpose (Water Reservoir) Reserve.
 2. To extend designation 20 (subject to the process under the Resource Management Act 1991) to include the newly reclassified area.

Subject to:

 - Public consultation in accordance with the Reserves Act 1977.
 - The consent of the Minister of Conservation.
 - The costs being met by the Alexandra Northern Reservoir Capital Project.
 - The Chief Executive approving the final tank/reservoir design and survey boundaries.
- C. Authorises the Chief Executive Officer to do all that is necessary to give effect to the resolution.

2. Background

The Alexandra Northern Reservoir is located on Lot 1 Deposited Plan (DP) 27045 above the Alexandra Cemetery.

The reservoir is a square concrete tank. It has a water storage capacity of 2200 cubic metres. It was built in 1998.

The reservoir is accessed from Gilligans Gully via a right of way over Lot 8 DP 429123.

A plan of the reservoir on Lot 1 DP 27045 (Lot 1) is shown below in figure 1.

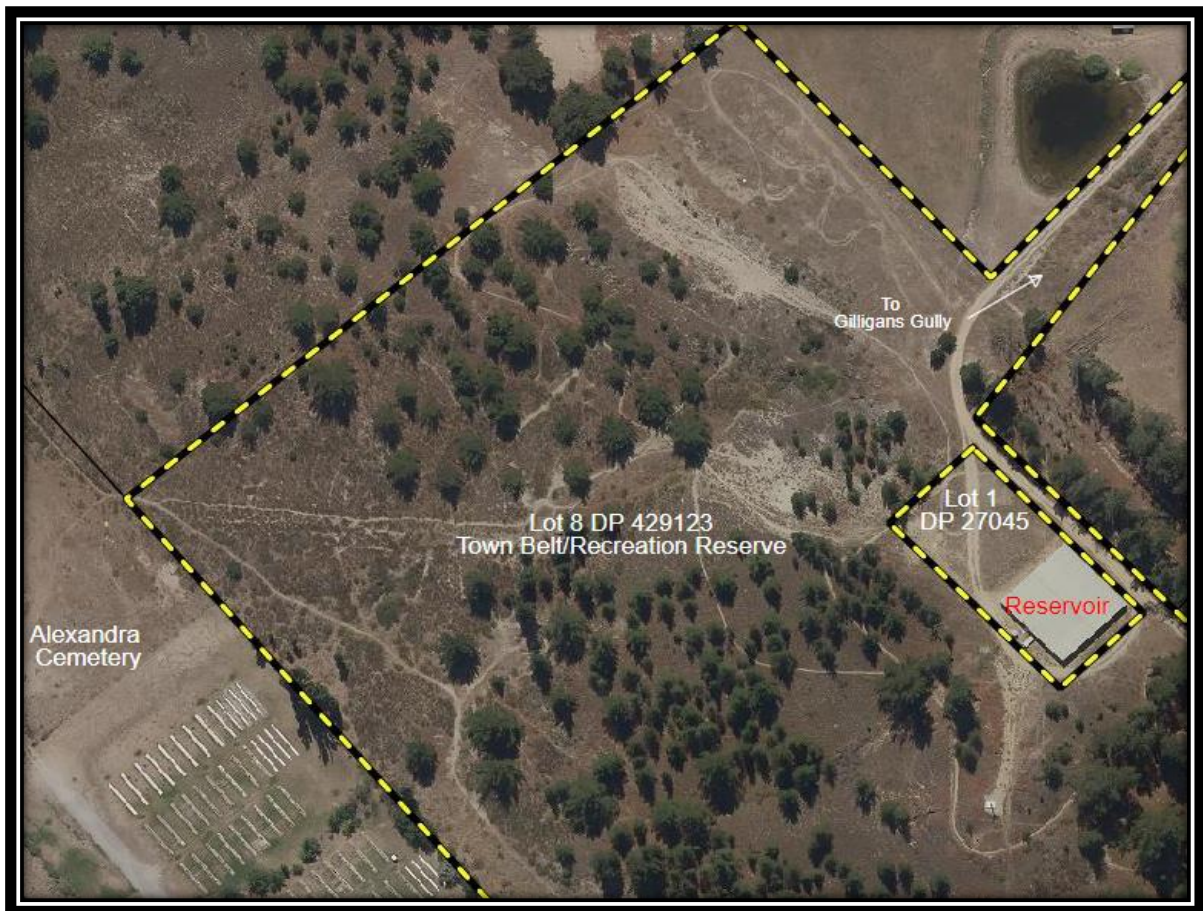


Figure 1 – Alexandra Northern (Water) Reservoir on Lot 1 DP 27045

To meet increasing demand, a new reservoir will be constructed adjacent to the existing reservoir with funding from the Government's Water Stimulus Fund. Construction of the reservoir is required to be completed by 30 March 2022 to qualify.

The new tank will be bolted steel with a domed roof. It will sit on a concrete foundation and look similar to the tank shown below in figure 2. The new tank will have capacity of 4000 cubic metres.



Figure 2 – Example of new bolted steel tank with domed roof.

An outline plan of the new tank next to the existing reservoir is shown below in figure 3.

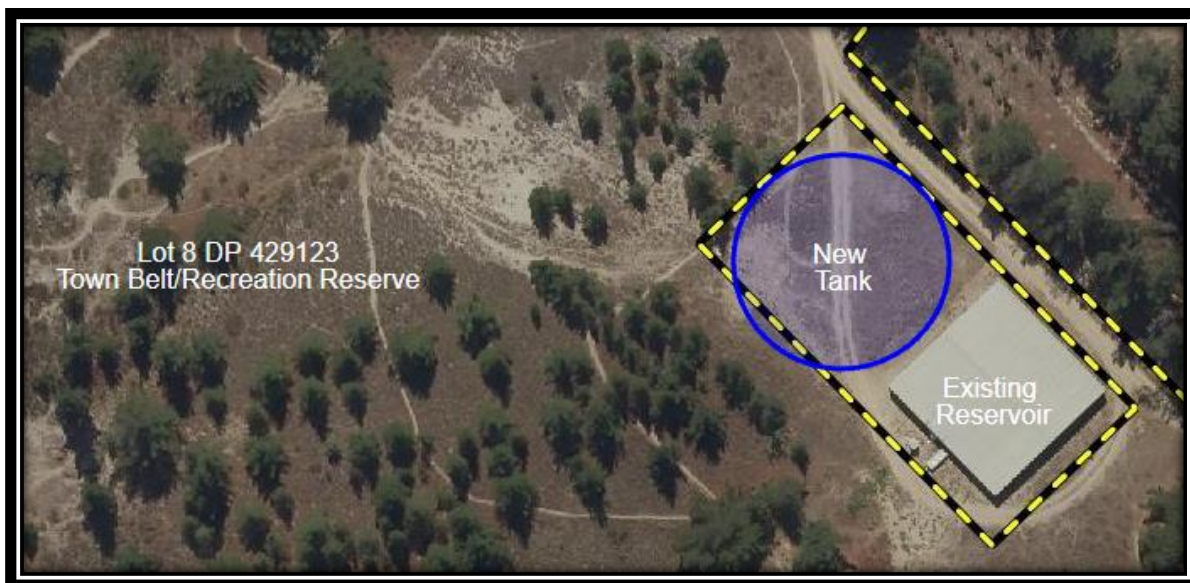


Figure 3 – Outline plan of the new tank next to the existing reservoir on Lot 1 DP 27045 (not to scale).

The capacity of the existing reservoir site needs to be increased to enable water from the new treatment plant to be stored to meet demand during peak population periods in Alexandra. This can be achieved most effectively by increasing storage capacity at the existing reservoir site.

Lot 8 is approximately 70 metres long and approximately 33 metres wide. The new tank has a diameter of almost 33 metres. For the tank to be connected to the existing infrastructure in the most efficient manner, it will need to sit just forward of the northern boundary of Lot 8 as shown in figure 3. This means a small portion of the tank would be constructed on Lot 8 DP 492123.

Lot 8 DP 429123 forms part of the Alexandra Town Belt. It is recreation reserve held subject to the Reserves Act 1977.

To enable the tank to be constructed as planned approximately 250 square metres of Lot 8 DP 429123, as shown in figure 4, would have to be reclassified as Local Purpose (Water Reservoir) Reserve.

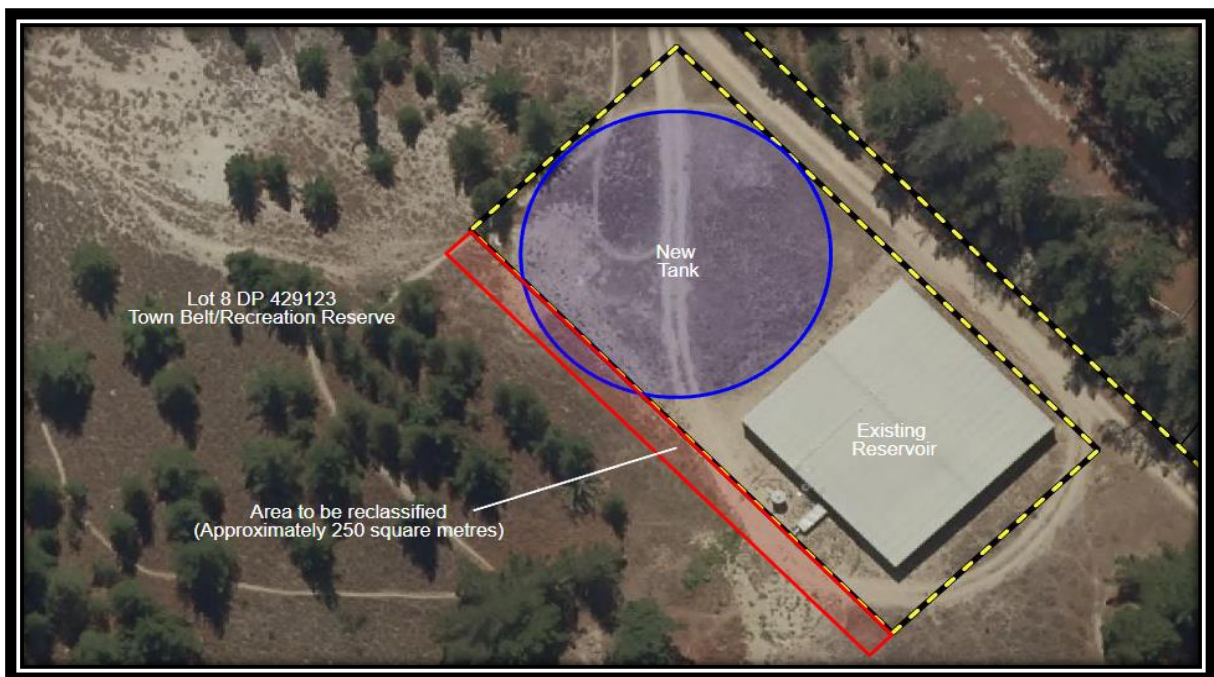


Figure 4 – Approximately 250 square metres of Lot 1 DP 492123 proposed to be reclassified.

3. Discussion

Reclassification of Recreation Reserve

Section 24 of the Reserves Act 1977 provides the mechanism for changing the classification or purpose of a reserve. It also provides for the revocation of reserve status.

The proposal to reclassify part of Lot 8 DP 492123 as 'Local Purpose (Water Reservoir) Reserve' is consistent with section 24(1)(b) of the Reserves Act which states:

the local authority within whose district a reserve is situated or the administering body of any reserve notifies the Commissioner in writing that, pursuant to a resolution of the local authority or of the administering body, as the case may be, it considers for any reason, to be stated in the resolution, that the classification or purpose of the whole or part of the reserve should be changed to another classification or purpose, or that the reservation of the whole or part of the land as a reserve should be revoked,—

*then, subject to the **succeeding provisions** of this section, the Minister [of Conservation] may, in his or her discretion, by notice in the Gazette, change the classification or purpose of the whole or part of the reserve, which thereafter shall be held and administered for that changed classification or purpose, or revoke the reservation of the whole or part of the land as a reserve.*

The succeeding provisions which are applicable to a proposal to reclassify part of a recreation reserve are found in sections 24(2)(a) – (h). These include:

- the administering body being required to publicly notify their intention to change the classification of a reserve or any part thereof and to specify the reason or reasons for the proposal.
- the requirement to invite every person claiming to be affected by the proposed reclassification to give notice (make a submission) in writing of his or her objections to the proposed change.
- having the Minister of Conservation consider the proposed change of classification and all objections received during the submission period.

Public Notification

Section 119 of the Reserves Act 1977 outlines the process for public notification. In particular section 119(1)(b) requires the administering body's proposal to reclassify part of a recreation reserve to be advertised once in a newspaper circulating in the area in which the reserve is situated, and in any other newspaper that the administering body sees fit.

In this instance public notice will be placed in the Central Otago News, in the Council's 'Noticeboard' section.

Submissions

Sections 24(2)(c) – (h) of the Reserves Act 1977 in particular relate to the making, receiving and consideration of submissions.

In accordance with section 24(2)(c) of the Act every person claiming to be affected by the proposed change of classification has the right to object. Objections must be received within one month of the date of the first public notice.

Sections 24(e) – (f) gives the Minister of Conservation the power to receive submissions and make any inquiries on the proposal as he or she thinks fit. The proposal and the submissions must then be considered in terms of the Reserves Act 1977 with anyone not making a submission deemed to have agreed with the proposal.

By the 'Instrument of Delegation for Territorial Authorities' dated 12 June 2013, the Minister of Conservation's responsibilities under section 24 are delegated to Council. In accordance with that delegation and Council's delegation register, Council's Hearings Panel will consider the proposal and any submissions received.

The Hearings Panel will then make a recommendation to Council as the Minister of Conservation.

Minister of Conservation

In addition to the responsibilities outlined above, the Minister of Conservation must also:

- be satisfied that the reclassification conforms with the provisions of the Reserves Act 1977.
- ensure that due process has been followed.

If the Minister of Conservation agrees that proposal conforms with the provisions of the Reserves Act and can verify that due process has been followed, the reclassification can proceed.

Financial

The proposal to reclassify part of any reserve must be publicly advertised in accordance with the provisions of the Reserves Act 1997. Submissions, if received, would then be considered by the Hearings Panel.

If the proposal to reclassify the site is approved, it will need to be surveyed and a boundary adjustment effected.

Once completion, the reclassification would then be published in the New Zealand Gazette.

Approximate costs associated with the exercise are shown below in figure 5.

Description	Approximate cost to Council
Public Notification	\$ 500
Hearing Panel Fees	\$ 500
Survey & LINZ Fees	\$ 5,500

LINZ Accredited Supplier (Gazettal)	\$ 4,500
Approximate total cost to Council	\$11,000

Figure 5 – Approximate costs of reclassification and designation

These costs will be funded as part of the Alexandra Northern Reservoir Capital Project.

Designation

Lot 1 DP 27045 and Lot 1 DP 492123 are identified on District Plan Map 2 of Council's Operative District Plan. It is a Rural Resource Area. Lot 1 DP 27045 is marked D20. It is designated as being for 'Water Reservoir and Access Purposes'.

If the reclassification is approved, it is proposed that the designation be extended to include the additional reclassified area.

4. Options

Option 1 – (Recommended)

To agree to:

1. Reclassify approximately 250 square metres of Lot 8 Deposited Plan 492123 being part of the Alexandra Town Belt/Recreation Reserve, as Local Purpose (Water Reservoir) Reserve.
2. To extend designation 20 ((subject to the process under the Resource Management Act 1991) to include the newly reclassified area.

Subject to:

- Public consultation in accordance with the Reserves Act 1977.
- The consent of the Minister of Conservation.
- The costs to be met by the Alexandra Northern Reservoir Capital Project.
- The Chief Executive approving the final tank/reservoir design and survey boundaries.

Advantages:

- Will facilitate the construction of the new Alexandra Northern Reservoir.
- Will enable Council to meet the communities' future water demands.
- Will enable Council to secure funding from the Water Stimulus Fund.
- Reclassifying part of a reserve is consistent with section 24 of the Reserves Act 1977.

Disadvantages:

- None.

Option 2

To not reclassify part of Lot 8 Deposited Plan 492123 or extend designation 20.

Advantages:

- None.

Disadvantages:

- Will not facilitate the construction of the new Alexandra Northern Reservoir.
- Will not enable Council to meet the communities' future water demands.
- Will not enable Council to secure funding from the Water Stimulus Fund.
- Does not recognise that reclassifying part of a reserve is consistent with section 24 of the Reserves Act 1977.

5. Compliance

Local Government Act 2002 Purpose Provisions	<p>This decision promotes the social, economic, and environmental wellbeing of communities, in the present and for the future by facilitating the construction of a new tank at the Alexandra Northern Reservoir.</p> <p>While the Local Government Act 2002 does not apply to the reclassification it is consistent with the provisions of the Reserves Act 1977.</p>
Financial implications – Is this decision consistent with proposed activities and budgets in long term plan/annual plan?	<p>The financial implications are outlined in figure 5.</p> <p>Costs will be funded as part of the Alexandra Northern Reservoir Capital Project which was included in the 2018 Long Term Plan.</p>
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	<p>The recommended option is consistent with the provisions of the Reserves Act 1977.</p>
Considerations as to sustainability, the environment and climate change impacts	<p>No sustainability, environmental or climate change impacts are related to the decision to reclassify part of the reserve or to the granting of the easement.</p> <p>Should the recommended option not be approved, it will impact on Council's ability to meet future demands for potable water within the Alexandra township. This could have a negative impact on the community.</p>
Risks Analysis	<p>There are no risks to Council associated with the recommended option.</p>
Significance, Consultation and Engagement (internal and external)	<p>The Significance and Engagement Policy has been considered, and none of the thresholds or criteria relating to public engagement are considered to have been met.</p> <p>Public consultation of the proposal to reclassify part of Lot 1 DP 492123 will be undertaken in accordance with the provisions of the Reserves Act 1977.</p>

6. Next Steps

- | | |
|--|-----------------------|
| 1. Public consultation of proposal to reclassify | October/November 2021 |
| 2. Consideration of Submissions (by Hearings Panel) | 07 December 2021 |
| 3. Application for consent of Minister of Conservation | 08 December 2021 |
| 4. Reclassification commences | Late December 2021 |

7. Attachments

Nil

Report author:



Linda Stronach
Property Officer - Statutory Property Officer
5/10/2021

Reviewed and authorised by:



Louise van der Voort
Executive Manager - Planning and Environment
5/10/2021

21.8.5 2022 MEETING SCHEDULE

Doc ID: 554037

1. Purpose of Report

To approve a schedule of Vincent Community Board meetings for 2022.

Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
 - B. Adopts the proposed 2022 meeting schedule for the Vincent Community Board.
-

2. Background

The Local Government Act 2002 Schedule 7 Clause 19 states that a local authority must hold the meetings that are necessary for the good government of its district. The Chief Executive must give notice in writing to each member of the time and place of a meeting not less than 14 days before the meeting or the local authority can adopt a schedule of meetings.

Council and the community boards have in the past adopted a schedule of meetings for the following year, as this provides certainty of dates to members and staff. Having a yearly schedule allows for good forward planning and significantly reduces the administrative workload of advising members for each meeting.

The meeting schedule reflects the terms of reference for committees, Council and boards as well as working towards legislative deadlines such as adopting the 2022-23 Annual Plan. It also enables scheduling of meetings and workshops to progress significant pieces of work that have elected member input and oversight.

3. Discussion

The proposed meeting schedule continues with a six weekly cycle of meetings where possible in the lead up to the 2022 local body elections. Dates following the elections in October 2022 will need to be endorsed by the incoming community boards and Council.

A meeting schedule, once adopted, can be amended so there is still flexibility to respond to a change of circumstances.

4. Financial Considerations

There are no financial considerations for this decision.

5. Options

Option 1 – (Recommended)

Adopt the proposed 2022 meeting schedule.

Advantages:

- Elected members and staff have certainty of dates for meetings in 2022.

Disadvantages:

- None.

Option 2

Hold meetings on an ad hoc basis.

Advantages:

- High degree of flexibility.

Disadvantages:

- Does not facilitate forward planning.
- May impact on members' ability to attend meetings at shorter notice.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities by having a known schedule of meetings.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	This is a procedural decision and therefore has no impact on other plans and policies and is consistent with them.
Considerations as to sustainability, the environment and climate change impacts	There are no implications arising from this decision.
Risks Analysis	There are no risks arising from the recommended option.
Significance, Consultation and Engagement (internal and external)	The proposed meeting schedule was discussed with the Executive Team, Planning department and Corporate Services to ensure that the proposed dates accommodated different work plans.

7. Next Steps

Once the meeting schedule has been adopted, it will be published on the Central Otago District Council's website and meetings will be publicly notified according to the Local Government Act and the Local Government Official Information and Meetings Act 1987.

8. Attachments

Appendix 1 - 2022 Meeting Schedule List [↓](#)

Appendix 2 - 2022 Meeting Schedule Calendar [📄](#)

Report author:

Reviewed and authorised by:



Rebecca Williams
Governance Manager
24/09/2021



Sanchia Jacobs
Chief Executive Officer
29/09/2021

Meeting Schedule 2022

Month	Day	Date	Time	Meeting
January	Wednesday	26	10.30am	Council
February	Monday	1	2.00pm	Vincent Community Board
	Thursday	3	2.00pm	Teviot Valley Community Board
	Tuesday	8	9.30am	Hearings Panel
	Tuesday	15	2.00pm	Cromwell Community Board
	Thursday	17	2.00pm	Maniototo Community Board
	Friday	25	9.30am	Audit and Risk Committee
March	Tuesday	8	9.30am	Hearings Panel
	Wednesday	9	10.30am	Council
	Tuesday	22	10.00am	Creative Communities Assessment Committee
	Tuesday	22	2.00pm	Vincent Community Board
	Thursday	24	2.00pm	Teviot Valley Community Board
	Tuesday	29	2.00pm	Cromwell Community Board
	Thursday	31	2.00pm	Maniototo Community Board
April	Tuesday	12	9.30am	Hearings Panel
	Wednesday	20	10.30am	Council
May	Tuesday	3	2.00pm	Vincent Community Board
	Friday	5	2.00pm	Teviot Valley Community Board
	Monday	9	2.00pm	Cromwell Community Board
	Tuesday	10	9.30am	Hearings Panel
	Thursday	12	2.00pm	Maniototo Community Board
	Thursday (if required)	19	2.00pm	Cromwell Community Board (hearings and deliberations if required)
	Friday (if required)	20	2.00pm	Vincent Community Board (hearings and deliberations if required)
	Monday (if required)	23	2.00pm	Maniototo Community Board (hearings and deliberations if required)
	Tuesday (if required)	24	2.00pm	Teviot Valley Community Board (hearings and deliberations if required)

June	Monday	1	10.30am	Council (hearings and deliberations if required)
	Friday	3	9.30am	Audit and Risk Committee
	Monday	13	2.00pm	Vincent Community Board
	Tuesday	14	9.30am	Hearings Panel
	Thursday	16	2.00pm	Teviot Valley Community Board
	Tuesday	21	2.00pm	Cromwell Community Board
	Thursday	23	2.00pm	Maniototo Community Board
	Wednesday	29	10.30am	Council (to adopt LTP and set rates if not 1 June)
July	Tuesday	12	9.30am	Hearings Panel
	Wednesday	13	10.30am	Council
	Tuesday	26	2.00pm	Vincent Community Board
	Thursday	28	2.00pm	Teviot Valley Community Board
August	Tuesday	2	2.00pm	Cromwell Community Board
	Thursday	4	2.00pm	Maniototo Community Board
	Tuesday	9	9.30am	Hearings Panel
	Wednesday	24	10.30am	Council
September	Tuesday	6	2.00pm	Vincent Community Board
	Thursday	8	2.00pm	Teviot Valley Community Board
	Monday	12	2.00pm	Cromwell Community Board
	Tuesday	13	9.30am	Hearings Panel
	Thursday	15	2.00pm	Maniototo Community Board
	Tuesday	20	10.00am	Creative Communities Assessment Committee
	Wednesday	28	10.30am	Council
	Friday	30	9.30am	Audit and Risk

October	Saturday	8		ELECTION DAY
	Tuesday	11	9.30am	Hearings Panel
	Wednesday	19	9.00am	Induction Day
	Wednesday	26	2.00pm	Inaugural Council Meeting
	Monday	31	2.00pm	Inaugural Vincent Community Board
November	Tuesday	1	2.00pm	Inaugural Cromwell Community Board
	Wednesday	2	2.00pm	Inaugural Teviot Valley Community Board
	Thursday	3	2.00pm	Inaugural Maniototo Community Board
	Tuesday	8	9.30am	Hearings Panel
	Wednesday	9	10.30am	Council
	Wednesday	16	9.00am	Council Workshop
	Tuesday	22	2.00pm	Vincent Community Board
	Tuesday	22	10.00am	Sport NZ Assessment Committee
	Thursday	24	2.00pm	Teviot Valley Community Board
	Tuesday	29	2.00pm	Cromwell Community Board
December	Thursday	1	2.00pm	Maniototo Community Board
	Friday	2	9.30am	Audit and Risk Committee
	Tuesday	13	9.30am	Hearings Panel
	Wednesday	14	10.30am	Council

Holiday Dates 2022		
New Year's Day Observance	Monday	3 January
Day After New Year's Holiday Observance	Tuesday	4 January
Waitangi Day Observance	Monday	7 February
Otago Anniversary Day	Monday	21 March
Good Friday	Friday	15 April

Easter Monday	Monday	18 April
ANZAC Day	Monday	25 April
Queen's Birthday	Monday	6 June
Matariki	Friday	24 June
Labour Day	Monday	24 October
Christmas Day Observance	Monday	26 December
Boxing Day Observance	Tuesday	27 December

Executive Committees are on an as required basis.

2022 Calendar

January	February	March	April	May	June	July	August	September	October	November	December
1 Sa New Year's Day	1 Tu VCB	1 Tu	1 Fr	1 Su	1 We Council / Hearings?	1 Fr	1 Mo	1 Th	1 Sa	1 Tu Inaugural CCB	1 Th MCB
2 Su	2 We	2 We	2 Sa	2 Mo	2 Th	2 Sa	2 Tu CCB	2 Fr	2 Su	2 We Inaugural TVCB	2 Fr AUDIT & RISK
3 Mo NY Day Obs	3 Th TVCB	3 Th	3 Su	3 Tu VCB	3 Fr AUDIT & RISK	3 Su	3 We	3 Sa	3 Mo	3 Th Inaugural MCB	3 Sa
4 Tu NY Obs	4 Fr	4 Fr	4 Mo	4 We	4 Sa	4 Mo	4 Th MCB	4 Su	4 Tu	4 Fr	4 Su
5 We	5 Sa	5 Sa	5 Tu	5 Th TVCB	5 Su	5 Tu	5 Fr	5 Mo	5 We	5 Sa	5 Mo
6 Th	6 Su	6 Su	6 We	6 Fr	6 Mo Queens B-Day	6 We	6 Sa	6 Tu VCB	6 Th	6 Su	6 Tu
7 Fr	7 Mo Waitangi Day Obs	7 Mo	7 Th	7 Sa	7 Tu	7 Th	7 Su	7 We	7 Fr	7 Mo	7 We
8 Sa	8 Tu Hearings	8 Tu Hearings	8 Fr	8 Su	8 We	8 Fr	8 Mo	8 Th TVCB	8 Sa ELECTION DAY	8 Tu Hearings	8 Th
9 Su	9 We	9 We Council	9 Sa	9 Mo CCB	9 Th	9 Sa	9 Tu Hearings	9 Fr	9 Su	9 We Council	9 Fr
10 Mo	10 Th	10 Th	10 Su	10 Tu Hearings	10 Fr	10 Su	10 We	10 Sa	10 Mo	10 Th	10 Sa
11 Tu	11 Fr	11 Fr	11 Mo	11 We	11 Sa	11 Mo	11 Th	11 Su	11 Tu Hearings	11 Fr	11 Su
12 We	12 Sa	12 Sa	12 Tu Hearings	12 Th MCB	12 Su	12 Tu Hearings	12 Fr	12 Mo CCB	12 We	12 Sa	12 Mo
13 Th	13 Su	13 Su	13 We	13 Fr	13 Mo VCB	13 We Council	13 Sa	13 Tu Hearings	13 Th Official Results Dec	13 Su	13 Tu Hearings
14 Fr	14 Mo	14 Mo	14 Th	14 Sa	14 Tu Hearings	14 Th	14 Su	14 We	14 Fr	14 Mo	14 We Council
15 Sa	15 Tu CCB	15 Tu	15 Fr Good Friday	15 Su	15 We	15 Fr	15 Mo	15 Th MCB	15 Sa	15 Tu	15 Th
16 Su	16 We	16 We	16 Sa	16 Mo	16 Th TVCB	16 Sa	16 Tu	16 Fr	16 Su	16 We Council Workshop	16 Fr
17 Mo	17 Th MCB	17 Th	17 Su	17 Tu	17 Fr	17 Su	17 We	17 Sa	17 Mo	17 Th	17 Sa
18 Tu	18 Fr	18 Fr	18 Mo Easter Monday	18 We	18 Sa	18 Mo	18 Th	18 Su	18 Tu	18 Fr	18 Su
19 We	19 Sa	19 Sa	19 Tu	19 Th CCB Hearings?	19 Su	19 Tu	19 Fr	19 Mo	19 We Induction??	19 Sa	19 Mo
20 Th	20 Su	20 Su	20 We Council	20 Fr VCB Hearings?	20 Mo	20 We	20 Sa	20 Tu CCS	20 Th	20 Su	20 Tu
21 Fr	21 Mo	21 Mo Otago Ann Day Obs	21 Th	21 Sa	21 Tu CCB	21 Th LGNZ Conference	21 Su	21 We	21 Fr	21 Mo	21 We
22 Sa	22 Tu	22 Tu CCS/VCB	22 Fr	22 Su	22 We	22 Fr LGNZ Conference	22 Mo	22 Th	22 Sa	22 Tu VCB/ Sports NZ	22 Th
23 Su	23 We	23 We	23 Sa	23 Mo MCB Hearings?	23 Th MCB	23 Sa LGNZ Conference	23 Tu	23 Fr	23 Su	23 We	23 Fr
24 Mo	24 Th	24 Th TVCB	24 Su	24 Tu TVCB Hearings?	24 Fr Matariki	24 Su	24 We Council	24 Sa	24 Mo Labour Day	24 Th TVCB	24 Sa
25 Tu	25 Fr AUDIT & RISK	25 Fr	25 Mo ANZAC Day	25 We	25 Sa	25 Mo	25 Th	25 Su	25 Tu	25 Fr	25 Su Christmas Day
26 We Council	26 Sa	26 Sa	26 Tu	26 Th	26 Su	26 Tu VCB	26 Fr	26 Mo	26 We Inaugural Council	26 Sa	26 Mo Boxing Day
27 Th	27 Su	27 Su	27 We	27 Fr	27 Mo	27 We	27 Sa	27 Tu	27 Th	27 Su	27 Tu Christmas Day (obs.)
28 Fr	28 Mo	28 Mo	28 Th	28 Sa	28 Tu	28 Th TVCB	28 Su	28 We Council	28 Fr	28 Mo	28 We
29 Sa		29 Tu CCB	29 Fr	29 Su	29 We AP Council ?	29 Fr	29 Mo	29 Th	29 Sa	29 Tu CCB	29 Th
30 Su		30 We	30 Sa	30 Mo	30 Th	30 Sa	30 Tu	30 Fr AUDIT & RISK	30 Su	30 We	30 Fr
31 Mo		31 Th MCB		31 Tu		31 Su	31 We		31 Mo Inaugural VCB		31 Sa

Data provided 'as is' without warranty

6 MAYOR'S REPORT

21.8.6 MAYOR'S REPORT

Doc ID: 552632

1. Purpose

To consider an update from His Worship the Mayor.

Recommendations

That the Vincent Community Board receives the report.

His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil

7 CHAIR'S REPORT

21.8.7 CHAIR'S REPORT

Doc ID: 552636

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

8 MEMBERS' REPORTS

21.8.8 MEMBERS' REPORTS

Doc ID: 552640

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

9 STATUS REPORTS

21.8.9 OCTOBER 2021 GOVERNANCE REPORT

Doc ID: 554214

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

Recommendations

That the report be received.

2. Discussion

Minutes of the August Meeting of Keep Alexandra / Clyde Beautiful

The minutes of the August meeting of Keep Alexandra / Clyde Beautiful (appendix 1). The minutes have previously been sent to members.

Status Reports

The status reports have been updated with any actions since the previous meeting (appendix 2).

Legacy Status Reports

The legacy status reports have been updated with any actions since the previous meeting (appendix 3).

3. Attachments

Appendix 1 - Minutes of the August Meeting of Keep Alexandra / Clyde Beautiful [↓](#)

Appendix 2 - VCB Status Report [↓](#)

Appendix 3 - VCB Legacy Status Report [↓](#)

Report author:

Reviewed and authorised by:



Wayne McEnteer
Governance Support Officer
28/09/2021



Sanchia Jacobs
Chief Executive Officer
29/09/2021

**President
David Beer**

Phone: 03 4493017
Email: d.beer1308@gmail.com
130A McArthur Road, Alexandra 9391



**Secretary
Sue Mort**

Phone: 03 4487450
Email: torridon9@gmail.com
ance House, 5 Lanes Rd, Alexandra 9320

**MINUTES OF KEEP ALEXANDRA CLYDE BEAUTIFUL MEETING HELD AT 5 LANES ROAD
On Monday 16th August at 7.30pm**

PRESENT: David Beer, Ann & Barrie Wills, Bev Thomson, Sue Mort, Allan Johnston.

APOLOGIES: Karin Bowen, Anna Robinson, Roger Browne

MINUTES OF PREVIOUS MEETING

Secretary moved that the minutes of July 29th meeting, having been emailed, be accepted as a true and correct record.

Seconded Ann Carried

BUSINESS ARISING FROM THE MINUTES.

Dealt with in Reports

CORRESPONDENCE/ EMAILS:

IN 21 Jun KNZB Clean Up Week 13 -19th September
26 Jun Gordon Bailey Biodiversity Border Letter
16 Jul KNZB Reminder re Beautiful Towns Entry
5 Aug Ian Mann Request for planting ideas
8 Aug KNZB New Logo suite
KNZB proposal to adopt a National Logo to which towns add their names.
We favour keeping our unique identity.

OUT Ann Late July application for Best Street Award. (We were not successful)

Secretary moved that the correspondence be accepted.

Seconded David Carried

FINANCE:

Cheque Account: \$4294.66
Term Deposit: \$9378.43
ANZ Serious Saver \$7398.37

ACCOUNTS TO BE PAID - None

Application for our annual grant lodged with CODC

Discussion on whether we can survive and for how long, without it. Other sources of Grants. Should we (have) ring fence the Glad McArthur donation in our accounts?

Treasurer moved that finances be accepted as a true and correct record.

Seconded Allan Carried

REPORTS:

1. RAIL TRAIL - Karin Bowen

Successful Working Bee on 16th August for 3 hours with the help of 5 Dunstan Students on their Volunteer Day and 8 KACB members. 27 trees planted and staked in irrigated spots where trees have died. Also releasing of shrubs from choking grass. 3 of the deaths attributable to Fulton Hogan's pipe laying, last year. DOC to be billed with their cost.

Next tasks – weed eat around trees/shrubs, followed by 2 sessions of spraying to try and reduce the couch infestations. Mulch late October- November. We would need 3 to 4 truckloads. Donated or do we pay? Ian Mann.

The Volunteer South representative came to see students at work. Photos to go on Facebook. They were a good bunch who might be encouraged to help again.
NO interest from the public despite facebook entry.

2. KAMAKA WALKWAY – Ann Wills/ Sue Mort

Still looking wintry but daffodils blooming and Crab apple still holding onto its fruit. Squelchy leaf litter encroaching onto the track needs clearing. Good rain has kept plants looking healthy.

Ann collected 7 seedling Hoherias about 1.5m tall, we had potted up, to go to the Rail Trail. These are the substitutes for the Ribbonwood group.

Working Bee to be held in September.

3. HANGING BASKETS –David Beer/ Allan Johnston

Barrie Mackie quoting \$15.00 per basket (35) and a charge of \$5.50 for the liners. David can supply 20 recycled liners.

Contents as last year, Alyssum, Viola, Dianthus. Baskets will be made up before Calibrachos come on the summer market.

Ann moved we accept Mackies price for 35 baskets and 15 liners

Seconded Bev

Carried

4. BEST STREET & CUL DE SAC COMPETITION

5. LINGER AND DIE

Ann, Bev and Alexandra Primary kids picked up rubbish and did some maintenance around the Kowhai grove on 15th June.

6. CLEAN-UPS - David Beer

KNZB Clean up week 13- 19th September

David to register for Saturday 18th for Earnsclough Road working with Clyde off Street Walkers . Bags no longer supplied but we have old stock.

7. VINCENT COMMUNITY BOARD - Anna Robinson/ Roger Browne

Members not present

8. WORLD ENVIRONMENT DAY/MAD4CO – Bev

9. LOOKOUT RESERVE – Beverley Thomson

Bev needs Primary school kids to mulch. Will organize through Ollie.

Rabbit damage on existing planting. More caging needed, Jo Sheriff to the rescue. More materials to be purchased.

10. ART IN THE COMMUNITY – Ann Wills

Stephen Jefferies accepted our offer and would like a seat/ table combination. He will select location and organize installation.

The Council has a furniture supplier. Do we go through them or buy independently? Estimated price \$2,200

11. SEND DELEGATE TO KNZB NATIONAL CONFERENCE

12. JOLENDALE PARK/ARONUI DAM

Karin requesting assistance with Trees For Babies planting Sunday 12th September 2pm. 15 families planting around Aronui Dam. A water truck would be useful.

13. ALEXANDRA GARDEN

Needs a tidy up. Ann & Sue to tackle on Wednesday 18th. Postponed because of Covid19 Lockdown

14. ALEXANDRA ENTRANCE SIGNS

All lit. Noted the clearance of the pines along access road to the Golf Club.

GENERAL:

Haehaeata AGM on Thursday 26th August at Stadium Tavern 7pm
Speaker Carey Knox, Herpatologist. Significant lizard diversity in Central Otago's harsh environment

Shaky Bridge Reserve, no word on Grant application. Data filed

Bev has been on a Marketing Course financed by Haehaeata Nursery. Willing to share interest ideas.
Alan would like to see a seat at the Alexandra Lookout. As it was a Rotary Project, they should be approached

Manorburn Dam Locals wanting to do a planting project. Significant problems with rabbits and vandalism.
Do we get involved? Do we supply plants via Haehaeata?

NEXT MEETING WILL BE ON MONDAY 27TH SEPTEMBER AT 12A CHAPPLE STREET 7.30PM

Please advise Sue Mort if unable to attend – Tel.448 7450

Meeting	Report Title	Resolution No	Resolution	Officer	Status
12/04/2021	Clyde River Park Funding	21.3.4	That the Vincent Community Board: A. Receives the report and accepts the level of significance. B. Agrees to continue to support the proposed Clyde River Park development project. C. Authorises \$150,000 be allocated from the Earnscliffe Manuhirekia Rural Land Subdivision Fund as Council contribution to the Clyde River Park development project.	Parks and Recreation Manager	16 Apr 2021 Action memo sent to the Parks and Recreation Manager 26 May 2021 Work progressing to confirm external funding 08 Jul 2021 Work to confirm external funding continues 19 Jul 2021 Tourism Infrastructure funding grant now confirmed. Work to confirm landscaping and playground design has begun. 16 Aug 2021 Work is continuing on planning for the landscape and play areas. Planning is anticipated to be completed by late September. 28 Sep 2021 Planning work is continuing. Expected to be completed by November.
19/05/2021	Submissions on the Long-term Plan 2021-31 Consultation Document	21.4.3	Recommends to Council that staff are requested to investigate a request for an extension of the junior playground at Pioneer Park and provide a report for consideration in a future annual or long-term plan.	Parks and Recreation Manager	20 Aug 2021 Item will be considered for a future Annual Plan or Long-term Plan. ON HOLD
19/05/2021	Submissions on the Long-term Plan 2021-31 Consultation Document	21.4.3	Recommends to Council that staff convene a meeting of Central Otago District Council, Central Otago Hockey Association, Central Lakes Trust and Molyneux Turf Incorporated to discuss a way forward on the proposed multi-use turf and facilities at Molyneux Park.	Parks and Recreation Manager	20 Aug 2021 A meeting has been held with key stakeholders for the proposed hockey turf. As an outcome from that meeting a comprehensive feasibility study produced by the hockey club is necessary to progress the matter. This is a requirement of funding agencies and would enable the matter to be considered by the Vincent Community Board. ON HOLD

19/05/2021	Submissions on the Long-term Plan 2021-31 Consultation Document	21.4.3	Recommends to Council that staff provide a report regarding Ice Inline for future consideration.	Parks and Recreation Manager	20 Aug 2021 Item will be considered for a future Annual Plan or Long-term Plan. ON HOLD								
9/06/2021	Hardship Grant Application Alexandra Blossom Festival	21.5.9	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves a hardship grant of \$26,000 to Alexandra Blossom Festival Incorporated for the 2021 Blossom Festival event.</p>	Media and Marketing Manager	<p>16 Jun 2021 Action item sent to Officer and Finance</p> <p>07 Jul 2021 Alexandra Blossom Festival Inc advised of approved grant - resolution number and purchase order provided. Grant invoiced and in CODC system for payment.</p> <p>16 Aug 2021 Grant has been uplifted by Alexandra Blossom Festival.</p> <p>27 Sep 2021 2021 Event cancelled. Correspondence sent to committee dated 23 September requested committee advise plans regarding reimbursement of grant which was approved as being for event infrastructure.</p>								
20/07/2021	Alexandra Rugby Football Club Incorporated - Lease Renewal	21.6.3	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to grant a ground lease of an area of approximately 476m² of the Molyneux Park Recreation Reserve, as outlined in the report, to the Alexandra Rugby Football Club Incorporated.</p> <p>The lease will be issued under Section 54 of the Reserves Act 1977 and is subject to the Community Leasing and Licensing Policy 2021. The general terms and conditions are as follows:</p> <table><tr><td>Commencement Date:</td><td>1 April 2021</td></tr><tr><td>Term:</td><td>Fifteen years</td></tr><tr><td>Rights of Renewal:</td><td>One of fifteen years</td></tr><tr><td>Final Expiry Date:</td><td>30 March 2051</td></tr></table>	Commencement Date:	1 April 2021	Term:	Fifteen years	Rights of Renewal:	One of fifteen years	Final Expiry Date:	30 March 2051	Property and Facilities Officer (Vincent and Teviot Valley)	<p>26 Jul 2021 Action memo sent to the Property and Facilities Officer (Vincent and Teviot Valley) and Finance</p> <p>12 Aug 2021 Lease agreement is with the Club for signing.</p> <p>07 Sep 2021 The lease agreement is fully executed. MATTER CLOSED.</p>
Commencement Date:	1 April 2021												
Term:	Fifteen years												
Rights of Renewal:	One of fifteen years												
Final Expiry Date:	30 March 2051												

			<p>Annual Rent: \$136 per annum</p> <p>Rent Review: Rent reviews shall occur every 5 years and will apply the formula of 2.5% of subscription income less any affiliation fees. This will be calculated as an average based on the tenant's most recent 5 years of financial statements.</p> <p>Tenant's Outgoings 100% of all charges for rates, utilities, electricity, telephone, rubbish collection, and insurance.</p> <p>Permitted Use: The demised land shall be used solely for the purposes of a Rugby Club.</p> <p>Insurance: Full insurable value.</p> <p>Special Conditions: The landlord reserves the right to terminate the agreement with six months' notice if it requires part or whole of the occupied are for other actives.</p> <p>The landlord will reimburse the tenant on a monthly basis for the grounds bunker and shed power usage which remains connected to the tenant's meter.</p> <p>This reimbursed amount will be determined by the landlord taking a monthly reading of the check meter that covers the above areas and multiply this by the agreed rate of 21c per kWh.</p> <p>This agreed rate can be reviewed at any time at the written request of the tenant. The basis of which the agreed rate will be determined is by averaging the \$/kWh over the last six-month power bills.</p>		
--	--	--	---	--	--

20/07/2021	Alexandra United Football Club Application to Site a Container	21.6.4	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to grant a lease to the Alexandra United Football Club for the purpose of temporarily locating a 6-metre container on Lot 2 Deposit Plan 21404, being part of Molyneux Park Recreation Reserve, for a term of two years with one right of renewal of two years at \$1.00 per annum (if demanded), subject to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> The provisions of section 54 of the Reserves Act <input type="checkbox"/> The provisions of Council's Community Leasing and Licensing Policy <input type="checkbox"/> The container being located immediately adjacent to Central Otago Netball Club Incorporated's existing container <input type="checkbox"/> The container being painted to the satisfaction of the Parks and Recreation Manager <input type="checkbox"/> The Minister of Conservation's consent <p>C. Authorises the Chief Executive to do everything necessary to give effect to the resolution.</p>	Parks and Recreation Manager	<p>26 Jul 2021 Action memo sent to the Parks and Recreation Manager and Finance</p> <p>16 Aug 2021 Lease agreement report being prepared for Council approval.</p> <p>28 Sep 2021 Lease executed by all parties MATTER CLOSED</p>
31/08/2021	Promotion Grant Applications 2021 - 22 First Round	21.7.2	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Declines a promotions grant application from the Central Otago A & P Show for Children's Entertainment</p> <p>GRA210733815 Central Otago A & P Show – Children's Entertainment</p> <p>Year 1 LTP 2021/22 applied \$7,500 \$0 Declined Year 2 LTP 2022/23 applied \$5,000 \$0 Declined Year 3 LTP 2023/24 applied \$5,000 \$0 Declined</p>	Media and Marketing Manager	<p>08 Sep 2021 Action memo sent to the Media and Marketing Manager and to Finance</p> <p>27 Sep 2021 All applicants have been advised in writing of funding decisions - both declined and approved. For approved grants purchase orders have also been raised.</p>

			<p>C. Approves a promotions grant for Year 1 and Year 2, but declines a promotions grant for Year 3 for Winterstellar Matariki and Night Sky events and exhibitions.</p> <p>GRA210740149 Winterstellar Matariki and Night Sky events and exhibitions</p> <p>Year 1 LTP 2021/22 applied \$20,000 \$4,000 approved subject to establishment of appropriate entity.</p> <p>Year 2 LTP 2022/23 applied \$25,000 \$10,000 approved subject to satisfactory report back year 1.</p> <p>Year 3 LTP 2023/24 applied \$15,000 \$0 Declined</p> <p>D. Approves a promotions grant for Year 1 and Year 2, but declines a promotions grant for Year 3 for the Central Otago District Arts Trust – Cover to Cover event.</p> <p>GRA210739572 Central Otago District Arts Trust – Cover to Cover events</p> <p>Year 1 LTP 2021/22 applied \$4,261 \$2,500 Approved</p> <p>Year 2 LTP 2022/23 applied \$7,218 \$1,000 Approved</p> <p>Year 3 LTP 2023/24 applied \$9,055 \$0 Declined</p> <p>E. Declines an application for a promotions grant from Ahipara for the Ahi Festival of Light.</p> <p>GRA210714507 Ahipara – Ahi Festival of Light</p> <p>Year 1 LTP 2021/22 applied \$25,000 \$0 Declined</p> <p>Year 2 LTP 2022/23 applied \$10,000 \$0 Declined</p> <p>Year 3 LTP 2023/24 applied \$5,000 \$0 Declined</p> <p>F. That given the \$26,000 allocation through the hardship fund process, that no additional allocation is provided for the 2021/22 FY and that \$24,500 is allocated for the 2022/23 FY.</p>		
--	--	--	---	--	--

			GRA210749634 Alexandra Blossom Festival Inc. Event Infrastructure Costs Year 1 LTP 2021/22 applied \$24,500 \$0 Declined Year 2 LTP 2022/23 applied \$24,500 \$24,500 Approved Year 3 LTP 2023/24 Applied \$24,500 \$0 Declined		
31/08/2021	Application for easement in favour of Aurora Energy Limited	21.7.3	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to grant an easement (in gross) to Aurora Energy Limited to convey electricity over Section 1 Block XXXVIII Town of Alexandra and Section 1 Survey Office Plan 496959, being Local Purpose (Cemetery) Reserve, for \$1, subject to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Aurora obtaining all consents, permits, and other rights associated with installing the cable between Dunstan Road through to Letts Gully Road. <input type="checkbox"/> The easement area having a maximum width of 3 metres and being immediately adjacent to the northern boundary as shown in figure 2. <input type="checkbox"/> All costs associated with preparing and registering the easement being met by Aurora Energy Limited. <input type="checkbox"/> Aurora clearing the northern boundary to the satisfaction of the Parks and Recreation Manager. <input type="checkbox"/> The Minister of Conservation's consent. <p>C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.</p>	Statutory Property Officer	<p>08 Sep 2021 Action memo sent to the Property Officer - Statutory and to Finance</p> <p>27 Sep 2021 Minister of Conservation's approval since granted, applicant's advised, contractors to action. MATTER CLOSED.</p>

31/08/2021	Amendment to Road Name - Dunstan Park, Alexandra	21.7.4	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves amendment to road name from Hewitt Crescent to Williams Crescent.</p>	Roading Administration Assistant	<p>08 Sep 2021 Action memo sent to the Roding Administration Assistant.</p> <p>14 Sep 2021 Road name amendment has been passed to relevant agencies including LINZ. CLOSED.</p>
31/08/2021	Road Renaming Report - Portion of Ferraud Street	21.7.5	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Recommends to Council that a portion of Ferraud Street be renamed Seaton Street.</p>	Roading Administration Assistant	<p>08 Sep 2021 Action memo sent to the Roding Administration Assistant.</p> <p>14 Sep 2021 Road renaming information will be passed to relevant agencies and affected parties. CLOSED.</p>



Vincent Community Board Status Report on Resolutions

Chief Executive

Resolution 19.8.13 – December 2019

Development of a Multi-use Community Hub at the Omakau Recreation Reserve (PRJ 01-2017-01)

That the Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Agrees** to support in principle the development of a purpose-built multi-use community facility for Omakau and surrounding communities, as outlined in Global Leisure Group's feasibility study.
- C. **Approves** the construction of the facility on the Omakau Recreation Reserve, at a location to be determined by the community, subject to project funding and regulatory consent approvals.
- D. **Agrees in principle**, subject to further work, that the rough concept design for the facility be progressed to developed design stage, to enable future funding discussions and consideration by the Board.

STATUS

September 2021 – The subcommittee is continuing to work on progressing the design.

July-August 2021 – A subcommittee of the working group has been formed to progress the design.

June 2021 – Resolved by Council to include in Year 3 of the 2021 Long-term Plan.

May 2021 – Endorsed by VCB and will be considered by Council at 1 June 2021 meeting.

February 2021 – A \$1million financial contribution to the construction of the hub has been included as a consultation topic in Council's 2021 Long-term Plan community engagement.

July-December 2020 – The working group has confirmed the building site and is currently developing draft building designs.

June 2020 - The working group for this project are re-establishing meetings as of 10 June. (Their first meeting is this evening).

April 2020 – The COVID-19 lockdown has temporarily stalled community meetings.

March 2020 – The Omakau Recreation Reserve Committee is progressing community conversations about an appropriate building site and user needs, so that the detailed design will take into account as many potential users as possible.

December 2019 – Action memo sent to Community and Engagement Manager.

Resolution 19.8.15 – December 2019**Vincent Promotions Grant Applications 2020-21 financial year (Doc ID 432782)**

That the Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Approves** a grant of \$3,000 from the 2020-21 financial year Vincent Promotions cost centre 2033 2460 to Central Otago A & P Show February 2021.

Requested: \$6,000 Approved **\$3,000**

- C. **Approves** a grant of \$3,500 from the 2020-21 financial year Vincent Promotions cost centre 2033 2460 to Waiata Theatre Productions Ltd for costs associated with rights and backing track hire to stage Jesus Christ Superstar shows in Clyde, 2 – 19 July 2020.

Requested: \$7,000 Approved **\$3,500**

- D. **Notes** that Promotions grants are approved subject to meeting the requirements of the Central Otago District Council grants policy dated August 2019 and recipients should ensure that:

- All necessary legal requirements associated with the event or project are the responsibility of and must be met by the grant recipient.
- The event or project adheres to other relevant Council policies e.g. sustainability, smoke-free policy.
- Information on the event is provided in a timely manner to Central Otago Visitor Centres and Tourism Central Otago for promotional and information purposes.
- Grant recipients should acknowledge Council and the relevant Community Board as a funding provider in promotional material as and when appropriate.

STATUS

September 2021 – Reminder sent to applicant to submit the report back via the online system.

August 2021 – the Waiata Theatre Productions event has now occurred. Staff to follow up about the report back.

July 2021 – The Central Otago A & P Show have now reported back. Waiata Theatre Productions have successfully uplifted their grant and their invoice is currently awaiting payment.

June 2021 – No update re A & P Show report back. Staff to follow up. Waiata Theatre production due to uplift grant in June.

April 2021 – Staff to follow up with A & P Show re report back now that event has happened.

February 2021 – Grant uplifted for A & P Show. no further update both events yet to take place.

January 2021 – Staff confirm that as advised in status update April 2020 – Waiata Theatre company event was deferred due to the impact of COVID 19 and will take place in 2021, therefore intention is to uplift grant approximately June 2021 – still within the financial year approved. Should the Board no longer wish to support the event the applicant should be advised as early as possible the approved grant is not available for uplift.

November 2020 – No further update Grants not yet uplifted.

August 2020 – No further update. Grants not yet uplifted.

July 2020 – No further update. Grants not yet uplifted.

June 2020 – No further update expected until grants uplifted in new financial year and following the events being held for report backs.

April 2020 – COVID 19 restrictions have resulted in the Waiata Theatre co. having to defer the shows until July 2021. They will run the same show under the same conditions as the original application and have approval to hold over the rights and backing track hire. They have requested to be able to uplift the approved grant for the deferred event. The approved grant would not be released until Jun / Jul 2021 on confirmation the production will be staged.

March 2019 – Applicants advised of Board decision with details on when and how to draw down approved grants. Purchase orders raised. Grants will not be accessed until after 1 July 2020: new financial year.

December 2019 – Action memo sent to Media and Marketing Manager

Planning and Environment

Resolution 20.5.5 – September 2020

Alexandra Theatre – Stage Upgrade (Doc ID 501525)

That the Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Agrees** to proceed with the Alexandra Theatre Stage Upgrade Project at an updated estimate cost at the detailed design stage of \$590,000.
- C. **Approves** the updated funding structure of the project to be as follows:

Central Otago District Council	33%
Otago Community Trust	10%
Lotteries Community Facilities	44%
Transpower Community Care Fund	8%
Alexander McMillan Trust	5%

The draft Long Term Plan 2021/31 to be updated once the project tender has been concluded.

- D. **Approves** the updated project programme as outlined in the report, and instructs Council staff to start the tendering process.

STATUS

September 2021 – Central Lakes Trust approved \$32,000. Funding remains \$46,500 short. The building is due to be strengthened up to 67% through funding provided this financial year. Possibility of combining these projects for potential cost savings is being explored. Engineer's design for strengthening work underway.

August 2021 – Asbestos removal complete. Central Lakes Trust application submitted. Decision due mid-August.

July 2021 – Funding for asbestos removal approved. Asbestos being removed 5-18 July. Lotteries funding approved in full. Transpower and Alexander McMillan Trust funding applications declined. Central Lakes Trust approached again and will consider application in August funding round.

May 2021 – Otago Community Trust funding approved in full. Report to Board to be tabled at its June meeting, requesting funding for asbestos removal which must be completed before construction commences.

March 2021 – Funding applications lodged. Outcome expected end June 2021.

February 2021 – Contract awarded subject to funding. Funding applications underway.

December 2020 – Tender has now closed and assessment is underway.

November 2020 – Drafting of tender documents are underway.

September 2020 – Action memo sent to the Property and Facilities Officer – Vincent and Teviot Valley.

Resolution 20.2.9 – May 2020

Alexandra Cemetery Arnott Street Boundary Treatment (Doc ID 440203)

That the Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Agrees** that the planting of the Salvation Army community garden screen planting and the fencing and planting of the northern Arnott Street buffer zone proceed as approved in the 2019/2020 Annual Plan.
- C. **Agrees** to the removal of all encroachments on the reserve, and the fencing of the common boundary between Arnott Street East and the reserve, where no common boundary fence exists, by the end of the calendar year.

STATUS

ON HOLD

August 2021 – Removal of encroachments rescheduled with residents to Summer 2021. On hold until further progress.

May - July 2021 – Planting is now well established. Encroachment timeline removal not finalised.

March 2021 – Final neighbouring property owners still in discussion with Council on a timeline for removal of encroachments.

February 2021 - Encroachment removal and boundary fencing works imminent.

December 2020 – The planting and irrigation components of the project are now complete and plants are thriving. Encroachment removal and boundary fencing discussions with property owners is to commence in January 2021.

November 2020 – Planting, irrigation mains, fencing, and plant protection completed. Temporary irrigation is still in place to establish both the border and the grass cover while the irrigation contractor waited for the planting to be completed. Permanent irrigation completion is imminent. One neighbour to the site has been of great support in keeping the irrigation operating through high wind periods to both control dust and ensure plant survival.

September 2020 – Works stalled due to contractor availability. Issues will be addressed to see planting and fencing completed by the end of September.

July 2020 – Community garden screen planting project commenced 13 July 2020 with the removal of the derelict water race and the installation of irrigation. Fencing will follow with the planting likely to be completed by 31st August 2020.

May 2020 – Letter sent to all Arnott Street property owners who adjoin the reserve advising them of the Board's decision. Project re-costing underway for a June start on implementation of buffer planting works. Removal of the derelict water race reviewed as possible pending agreement from Heritage New Zealand.

May 2020 – Action memo sent to Parks Projects Officer

Resolution 17.7.12 – September 2017

Council Owned Land, Pines Plantation Area North of Molyneux Park Netball Courts Alexandra – Consider Sale/Development of Residential Land (PRO 61-2079-00)

- A. RESOLVED that the report be received and the level of significance accepted.
- B. RESOLVED that the Board agreed to the sale of part of Lot 25 DP 3194 and part of Lot 6 DP 300663, located south of the Transpower corridor at the north end of Alexandra and adjacent to the Central Otago Rail trail.
- C. RESOLVED that the Board agreed to sale of the land by way of a joint venture development and sale of Lots, the minimum terms and conditions including:
 - The joint venture partner funding development with no security registered over the land.
 - Council receiving block value.
 - Council receiving 50% of the net profit, with a minimum guaranteed of \$500,000.
 - Priority order of call on sales income:
 - First:** Payment of GST on the relevant sale.
 - Second:** Payment of any commission and selling costs on the relevant sale.
 - Third:** Payment to the Developer of a fixed portion of the estimated Project Development Costs per lot as specified in the Initial Budget Estimate and as updated by the Development Costs Estimate breakdown.
 - Fourth:** Payment of all of the balance settlement monies to Council until it has received a sum equivalent to the agreed block value.
 - Fifth:** Payment of all of the balance settlement monies to Council until it has received an amount equivalent to the agreed minimum profit share to Council
 - Sixth:** Payment of all of the balance to the Developer for actual Project Costs incurred in accordance with this Agreement.

Seventh: Payment of all of the balance amounts (being the Profit Share) to be divided 50 / 50 (after allowance for payment of the Minimum Profit to Council).

D. RESOLVED that the Board agreed to delegate to the Chief Executive the authority to select the preferred joint venture offer and negotiate "without prejudice" a joint venture agreement.

E. AGREED that the Chief Executive be authorised to do all necessary to achieve a joint venture agreement.

STATUS

September 2021 - Development work programme on track. Lots sold: Stage 1 – 16 sold; Stage 2 – 13 sold, 3 unsold; Stage 3 – 10 sold, 9 unsold or under offer.

August 2021 – Development work programme on track. Lots sold: Stage 1 – 16 sold; Stage 2 – 13 sold, 3 unsold; Stage 3 – 6 sold, 5 under contract, 8 unsold.

July 2021 – 50% of Stage 3 under offer. Development tracking well.

May 2021 – Stage Three ready to be released for sale.

March 2021 – Construction work continues.

February 2021 – 3910 contract executed. Detailed update was emailed to the board separate to this Status Report.

December 2020 – Deed of novation signed by all parties.

November 2020 – Variation to agreement has been drafted to accommodate staging. Currently with developer for consideration. Discussions are also being held about future entity, as one partner has passed away.

September 2020 – Work expected to start on site in October for Stage 1 and some sections will be marketed. Stage 1 completion scheduled for April 2021.

August 2020 – Continuing to await outcome of Shovel Ready Projects application as this may affect how development progresses.

July 2020 – Still awaiting outcome of Shovel Ready Projects application which may affect how development progresses.

May 2020 – Delays with engineering design and construction start date due to Covid 19. Engineering design mostly complete and work on site expected to start soon with a staged approach. Awaiting outcome of Shovel Ready Projects application which may affect how this development progresses.

February 2020 – The developer is working on engineering design for subdivision to be approved by Council. Work expected to start on site for subdivision in approximately 6 weeks.

January 2019 – Subdivision consent granted 18 December 2019.

November 2019 – Subdivision consent was lodged on 22 November 2019.

October 2019 - The affected party consultation process with NZTA and Transpower is now complete however the process with DOC is still being progressed. Once finalized, the application to connect Dunstan Road to the State Highway will be complete. Subdivision consent will then be lodged.

September 2019 - The affected party consultation process with NZTA, Transpower and DOC for the application to connect Dunstan Road to the State Highway is almost complete. The developer is also close to finalising the subdivision plan to allow for the resource consent to be lodged.

July 2019 – Subdivision consent expected to be lodged in August.

June 2019 – Tree felling complete. Subdivision consent expected to be lodged in July or August.

May 2019 - Tree felling commenced 20 May and is expected to take up to 6 weeks to complete. Subdivision scheme plan close to being finalised before resource consent application.

April 2019 – Security fencing has been completed. Felling of trees expected to commence in the next month. Concept plan is in final draft. Next step is for the surveyor to apply for resource consent.

March 2019 – Concept plan is in final draft. Next step is for the surveyor to convert to a scheme plan and apply for resource consent. The fencer is booked in for March.

January 2019 – Development agreement was signed by AC & JV Holdings before Christmas. Subdivision plan now being developed for resource consent application and removal of trees expected to start mid to late January.

October 2018 – The development agreement is with the developer's accountant for information. Execution imminent.

September 2018 – The development agreement is under final review.

August 2018 – Risk and Procurement Manager finalising development agreement to allow development to proceed.

June 2018 – Preferred developer approved. All interested parties being advised week of 11 June. Agreement still being finalised to enable negotiation to proceed.

April 2018 – No change.

March 2018 – Staff finalising the preferred terms of agreement.

February 2018 – Requests received. Council staff have been finalising the preferred terms of agreement to get the best outcome prior to selecting a party, including understanding tax implications.

December 2017 – Request for Proposals was advertised in major New Zealand newspapers at the end of November 2017 with proposals due by 22 December. Three complying proposals received.

November 2017 – Council solicitor has provided first draft of RFI document for staff review.

September 2017- On agenda for Council approval for the land sale.

September 2017 – Action Memo sent to Property and Facilities Manager.

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 16 November 2021.

11 RESOLUTION TO EXCLUDE THE PUBLIC

Recommendations

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
Confidential Minutes of Ordinary Board Meeting	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
21.8.10 - October 2021 Confidential Governance Report	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
