



# **AGENDA**

## **Vincent Community Board Meeting Tuesday, 31 August 2021**

**Date: Tuesday, 31 August 2021**

**Time: 2.00 pm**

**Location: Ngā Hau e Whā, William Fraser Building,  
1 Dunorling Street, Alexandra**

(Unless Central Government changes COVID-19 meeting restrictions before then, in which case it will be held electronically using Microsoft Teams and livestreamed)

**Sanchia Jacobs  
Chief Executive Officer**





Notice is hereby given that a meeting of the Vincent Community Board, if possible, will be held in Ngā Hau e Whā, William Fraser Building, 1 Dunorling Street, Alexandra on Tuesday, 31 August 2021 at 2.00 pm. However if COVID-19 restrictions continue the meeting will be held via Microsoft Teams and live streamed with a link provided on the Central Otago District Council website.

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**Members** Cr M McPherson (Chairperson), Mr R Garbutt (Deputy Chair), Dr R Browne, Cr L Claridge, Cr I Cooney, Ms A Robinson, Ms S Stirling-Lindsay

**In Attendance** T Cadogan (Mayor), S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), J Muir (Executive Manager - Infrastructure Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor), R Williams (Governance Manager), W McEnteer (Governance Support Officer)

**1 APOLOGIES**

**2 PUBLIC FORUM**

Karen Jefferson from Ahipara will speak in favour of their funding application.  
Nigel Smellie from Alexandra Blossom Festival will speak in favour of their funding application.  
Jan Bean from Central Otago District Arts Trust will speak in favour of their funding application.

**3 CONFIRMATION OF MINUTES**

Vincent Community Board meeting - 20 July 2021



**MINUTES OF A MEETING OF THE VINCENT COMMUNITY BOARD  
HELD IN THE NGĀ HAU E WHĀ, WILLIAM FRASER BUILDING, 1 DUNORLING STREET,  
ALEXANDRA ON TUESDAY, 20 JULY 2021 COMMENCING AT 2.00 PM**

**PRESENT:** Cr M McPherson (Chairperson), Mr R Garbutt (Deputy Chair), Dr R Browne, Cr I Cooney, Ms A Robinson (via Microsoft Teams)

**IN ATTENDANCE:** S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor), G Robinson (Property and Facilities Manager), G Bailey (Parks and Recreation Manager), C Martin (Property and Facilities Officer – Vincent and Teviot Valley), F Somerville (Riding Administration Assistant) and W McEnteer (Governance Support Officer)

## **1 APOLOGIES**

### **APOLOGY**

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#### **COMMITTEE RESOLUTION**

**Moved:** Garbutt

**Seconded:** Cooney

That the apologies received from Cr Claridge and Ms Stirling-Lindsay be accepted.

-----**CARRIED**

## **2 PUBLIC FORUM**

Aaron Dykes – President, Alexandra United Football Club

Mr Dykes spoke in support of the football club's application for a container for storage at Molyneux Park. He mentioned that at present their current storage area is insufficient for their needs and there were a number of members of the club that kept equipment at their home on behalf of the club. He noted that the club would like a longer term solution for storage, which may happen in the future perhaps if there were other building developments at Molyneux Park. Mr Dykes then responded to questions from the Board.

## **3 CONFIRMATION OF MINUTES**

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#### **COMMITTEE RESOLUTION**

**Moved:** Cooney

**Seconded:** Browne

That the public minutes of the Vincent Community Board Meeting held on 9 June 2021 be confirmed as a true and correct record.

-----**CARRIED**

## **4 DECLARATION OF INTEREST**

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

## 5 REPORTS FOR DECISIONS

Note: Ms Robinson and Mr Garbutt declared an interest in item 21.6.2. To maintain quorum Mr Garbutt remained at the table, but abstained from discussing and voting on the item.

### 21.6.2 VALLANCE COTTAGE - STATEMENT OF INTENT AND COMMUNITY ORCHARD AGREEMENT

To consider endorsement of a Statement of Intent of the Vallance Cottage working group and renewal of its Community Orchard Agreement.

#### COMMITTEE RESOLUTION

**Moved:** McPherson  
**Seconded:** Browne

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Approves the Statement of Intent of the Vallance Cottage working group.
- C. Approves the Vallance Cottage working group's Community Orchard Agreement.

**CARRIED** with Mr Garbutt and Ms Robinson abstaining from the vote

### 21.6.3 ALEXANDRA RUGBY FOOTBALL CLUB INCORPORATED - LEASE RENEWAL

To consider granting a new ground lease to the Alexandra Rugby Football Club Incorporated over an area of the Molyneux Park Recreational Reserve.

#### COMMITTEE RESOLUTION

**Moved:** Browne  
**Seconded:** Robinson

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to grant a ground lease of an area of approximately 476m<sup>2</sup> of the Molyneux Park Recreation Reserve, as outlined in the report, to the Alexandra Rugby Football Club Incorporated.

The lease will be issued under Section 54 of the Reserves Act 1977 and is subject to the Community Leasing and Licensing Policy 2021. The general terms and conditions are as follows:

Commencement Date:	1 April 2021
Term:	Fifteen years
Rights of Renewal:	One of fifteen years
Final Expiry Date:	30 March 2051
Annual Rent:	\$136 per annum
Rent Review:	Rent reviews shall occur every 5 years and will apply the formula of 2.5% of subscription income less any affiliation fees. This will be calculated as an average based on the tenant's most recent 5 years of financial statements.

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Tenant's Outgoings	100% of all charges for rates, utilities, electricity, telephone, rubbish collection, and insurance.
Permitted Use:	The demised land shall be used solely for the purposes of a Rugby Club.
Insurance:	Full insurable value.
Special Conditions:	The landlord reserves the right to terminate the agreement with six months' notice if it requires part or whole of the occupied are for other actives.

The landlord will reimburse the tenant on a monthly basis for the grounds bunker and shed power usage which remains connected to the tenant's meter.

This reimbursed amount will be determined by the landlord taking a monthly reading of the check meter that covers the above areas and multiply this by the agreed rate of 21c per kWh.

This agreed rate can be reviewed at any time at the written request of the tenant. The basis of which the agreed rate will be determined is by averaging the \$/kWh over the last six-month power bills.

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**CARRIED**

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#### **21.6.4 ALEXANDRA UNITED FOOTBALL CLUB APPLICATION TO SITE A CONTAINER**

To consider a request from the Alexandra United Football Club to temporarily site a 6-metre storage container at Molyneux Park.

After discussion it was decided that two years would go quickly and that it was unlikely for there to be an alternate storage option for the club after that time. Therefore one right of renewal of two years for the lease would be more appropriate than no renewal.

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#### **COMMITTEE RESOLUTION**

**Moved:** McPherson

**Seconded:** Cooney

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to grant a lease to the Alexandra United Football Club for the purpose of temporarily locating a 6-metre container on Lot 2 Deposit Plan 21404, being part of Molyneux Park Recreation Reserve, for a term of two years with one right of renewal of two years at \$1.00 per annum (if demanded), subject to:
  - The provisions of section 54 of the Reserves Act
  - The provisions of Council's Community Leasing and Licensing Policy
  - The container being located immediately adjacent to Central Otago Netball Club Incorporated's existing container
  - The container being painted to the satisfaction of the Parks and Recreation Manager
  - The Minister of Conservation's consent
- C. Authorises the Chief Executive to do everything necessary to give effect to the resolution.

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**CARRIED**

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**21.6.5 ROAD RENAMING REPORT - PORTION OF WATSON ROAD**

To consider a request to rename a portion of Watson Road, Waikerikeri.

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**COMMITTEE RESOLUTION**

**Moved:** Robinson

**Seconded:** Cooney

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council that a portion of Watson Road be renamed Pihoihoi Road.

**CARRIED** with Dr Browne and Mr Garbutt voting against the motion

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**21.6.6 ROAD NAMING REPORT FOR APPROVAL - OFF GOLDEN ROAD**

To consider a request to name a private right of way Sim Lane.

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**COMMITTEE RESOLUTION**

**Moved:** Cooney

**Seconded:** Browne

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees that the private right of way off Golden Road be named Sim Lane.

**CARRIED**

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**21.6.7 ROAD NAMING REPORT FOR APPROVAL - ROCKDALE FARM SUBDIVISION**

To consider a request to name an unnamed legal road Gorge Road.

After discussion it was noted that the road was not on the gorge, but rather led to the gorge and that historically there was a large flume operating in the area where the road was located. The board asked staff to clarify the new name with the developer before finalising the name.

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**COMMITTEE RESOLUTION**

**Moved:** McPherson

**Seconded:** Garbutt

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees that the public road in the Rockdale Farm subdivision be named Flume Road, subject to acceptance from the developer.

**CARRIED**

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**21.6.8 ROAD NAMING APPROVAL REPORT - DUNSTAN PARK, ALEXANDRA**

To consider a request to name five roads in the Dunstan Park subdivision in Alexandra.

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**COMMITTEE RESOLUTION**

**Moved:** Cooney

**Seconded:** Browne

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to approve five road names, road one to be named Henderson Drive, road two be named Pollock Street, road three to be named Stebbing Way, road four to be named Hewitt Crescent and road five to be named Gards Place as shown in appendix 1 of the report.

**CARRIED**

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**6 MAYOR'S REPORT****21.6.9 MAYOR'S REPORT**

His Worship the Mayor was not present at this meeting.

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**7 CHAIR'S REPORT****21.6.10 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting:

- Noted the recent photograph with Russell Poole at the road renaming in Alexandra.
  - Attended the opening of the new petanque piste in Alexandra.
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**COMMITTEE RESOLUTION**

**Moved:** McPherson

**Seconded:** Garbutt

That the report be received.

**CARRIED**

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**8 MEMBERS' REPORTS****21.6.11 MEMBERS' REPORTS**

Members gave an update on activities and issues since the last meeting:

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**Dr Browne** reported on the following:

- Attended meetings of the Central Otago District Arts Trust.
- Attended a board meeting of ADML.
- Attended a the AGM for Alexandra Community House.
- Attended a board meeting for REAP.
- Noted recent COVID-19 vaccinations.
- Attended the Winterstellar exhibition at Central Stories.
- Attended a recent concert at Central Stories and noted it was a well-attended and successful session.
- Attended a public meeting at ADML which discussed the loss of council funding for Central Stories.
- Attended the Howl of a Protest in Alexandra.

**Ms Robinson** reported on the following:

- Attended the AGM of Alexandra Community House. Noted that Bernie Lepper was re-elected as Chair but this was going to be her last term.
- Attended a Treaty of Waitangi training session for REAP.
- Attended an Otago Catchment Group meeting. Noted discussions on the rural sector and the change in regulations facing the rural community.

**Councillor Cooney** reported on the following:

- Attended a district licence committee training session. Noted that committees were beginning to ask applicants for signed staff training plans in their applications.
- Attended a Council meeting. Noted that there was reduced funding coming from Waka Kotahi and the recent emissions audit that was presented to council.
- Attended a recent three waters workshop.

**Mr Garbutt** reported on the following:

- Noted assistance with a water consent for the Clyde Golf Course.
- Noted that there has been a lot of activity at the Blyth Street portion of the Clyde Museum, including changing some of the interior of the museum.
- Noted a number of U3A seminars recently.
- Noted recent COVID-19 vaccinations.
- Attended a public meeting at ADML.
- Attended an information morning tea at St John.
- Attended the funeral for Jack Lanham.
- Attended a Central Otago Heritage Trust meeting.

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## COMMITTEE RESOLUTION

**Moved:** McPherson

**Seconded:** Cooney

That the report be received.

**CARRIED**

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**9 STATUS REPORTS****21.6.12 JULY 2021 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

**COMMITTEE RESOLUTION**

**Moved:** Cooney  
**Seconded:** Garbutt

That the report be received.

**CARRIED**

**10 DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 31 August 2021.

**11 RESOLUTION TO EXCLUDE THE PUBLIC****COMMITTEE RESOLUTION**

**Moved:** McPherson  
**Seconded:** Browne

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>21.6.13 - July 2021 Confidential Governance Report</b>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

The public were excluded at 3:10 pm and the meeting closed at 3:11 pm.

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**CHAIR** / /

## **4 DECLARATION OF INTEREST**

### **21.7.1 DECLARATIONS OF INTEREST REGISTER**

**Doc ID: 550207**

#### **1. Purpose**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

#### **2. Attachments**

**Appendix 1 - VCB Declarations of Interest** [↓](#)

<b>Name</b>	<b>Member's Declared Interests</b>	<b>Spouse/Partner's Declared Interests</b>	<b>Council Appointments</b>
Roger Browne	Central Otago REAP (Chair) Creative Writers Circle (Chair) Dunstan Friendship Club (member) University of the Third Age (U3A) (member) Central Cinema Incorporated Central Otago Regional Orchestra (member) Last Chance Irrigation Co (shareholder) Alexandra Clyde and Districts Business Group (member)	Dunstan Friendship Club (member) University of the Third Age (U3A) (member) Central Cinema Incorporated Central Otago Regional Orchestra (member) Last Chance Irrigation Co (shareholder)	Manorburn Recreation Reserve Committee Alexandra District Museum Inc. (Central Stories) Keep Alexandra Clyde Beautiful Society
Lynley Claridge	Affinity Funerals (Director) Central Otago Chamber of Commerce (Advisory Panel)	Affinity Funerals (Shareholder)	Alexandra Council for Social Services
Ian Cooney	Castlewood Nursing Home (Employee)		Omakau Recreation Reserve Committee Promote Alexandra
Russell Garbutt	Garbutt family Trust (Trustee) Dunstan Golf Club (member) Dunstan Golf Club (committee member) Central Lakes Districts Heating Trust (Trustee)		Clyde Community Centre Committee Clyde Community Plan Group Clyde Historical Museum Committee
Martin McPherson	Alexandra Blossom Festival	CODC (employee) CODC (employee) (Daughter)	

Anna Robinson	<p>Mountain Bikers of Alexandra – member</p> <p>Central Otago REAP – Employee</p> <p>Enviroschools – facilitator</p> <p>Thyme Festival – committee member</p> <p>Last Chance Irrigation Scheme – shareholder</p> <p>Clyde Primary School – family member attends</p> <p>Making a Difference for Central Otago (MAD4CO) – committee member</p> <p>Alexandra United Football Club – member</p> <p>Central Otago Football Association - member</p> <p>Vallance Cottage Working Group</p> <p>Otago Catchment Community Inc (contractor)</p>	<p>Dunstan High School – employee</p> <p>Central Rock-climbing Club – treasurer</p> <p>LANDSAR – member</p> <p>Mountain Bikers of Alexandra – member</p>	<p>Alexandra Community House Trust</p> <p>Keep Alexandra Clyde Beautiful Society</p> <p>St Bathans Area Community Association Inc.</p>
Sharleen Stirling-Lindsay	<p>Project Adapt (member)</p> <p>Alexandra Newcomers Network</p> <p>Blossom Festival Committee Inc (Chair)</p> <p>Alexandra and District Youth Trust (staff)</p> <p>Woolon Committee Member</p> <p>Alexandra Community Arts Council</p> <p>Alexandra Community House Board</p> <p>Community Plan Group</p>	<p>Alexandra BMX Club (board member)</p> <p>Alexandra BMX Souths Committee</p>	<p>Alexandra and Districts Youth Trust</p> <p>Blossom Festival - Chair</p> <p>St Bathans Area Community Association Inc</p> <p>Ophir Welfare Association Committee</p>

## 5 REPORTS FOR DECISIONS

### 21.7.2 PROMOTION GRANT APPLICATIONS 2021 - 22 FIRST ROUND

Doc ID: 548797

#### 1. Purpose of the Report

To consider promotion grant applications received to the first publicised round for year one of the contestable grants programme for the Long-term Plan 2021 – 2031.

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#### Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Resolves to approve a promotion grant to:

#### **GRA210740149 Winterstellar Matariki and Night Sky events and exhibitions**

Year 1 LTP 2021/22 applied \$20,000	\$4,000 approved subject to establishment of appropriate entity.
Year 2 LTP 2022/23 applied \$25,000	\$10,000 approved subject to satisfactory report back year 1.

#### **GRA210739572 Central Otago District Arts Trust – Cover to Cover events**

Year 1 LTP 2021/22 applied \$4,261	\$1,000 approved
Year 2 LTP 2022/23 applied \$7,218	\$2,500 approved

- C. Resolves to decline a promotion grant to:

#### **GRA210733815 Central Otago A & P Show – Children's Entertainment**

Year 1 LTP 2021/22 applied \$7,500	\$0 Declined
Year 2 LTP 2022/23 applied \$5,000	\$0 Declined

#### **GRA210714507 Ahipara – Ahi Festival of Light**

Year 1 LTP 2021/22 applied \$25,000	\$0 Declined
Year 2 LTP 2022/23 applied \$10,000	\$0 Declined

#### **GRA210749634 Alexandra Blossom Festival Inc. Event Infrastructure Costs**

Year 1 LTP 2021/22 applied \$24,500	\$0 Declined
Year 2 LTP 2022/23 applied \$24,500	\$0 Declined

- D. Resolves to decline a promotion grant for year three of the Long-Term Plan 2023/24 to:

#### **GRA210733815 Central Otago A & P Show – Children's Entertainment**

Applied \$5,000	\$0 Declined
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**GRA210740149 Winterstellar – Matariki and Night sky events and exhibitions**

Applied \$15,000

\$0 Declined

**GRA210739572 Central Otago Districts Arts Trust – Cover to Cover Events**

Applied \$9,055

\$0 Declined

**GRA210714507 Ahipara – Ahi Festival of Light**

Applied \$5,000

\$0 Declined

**GRA210749634 Alexandra Blossom Festival Event**

Applied \$24,500

\$0 Declined

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**2. Background**

A new grant policy was adopted by Central Otago District Council (Council) in 2019 resulting in all community board and Council promotion and community grants becoming fully contestable. Grant budgets were reviewed by each board for inclusion in the 2021 – 2031 Long Term Plan (LTP). The Vincent Community Board (the Board) promotion grant budget was set and approved at \$31,000.

Given there was a transition period to a fully contestable process, a bridging grant programme was put in place to ensure no financial hardship was experienced by known recipients of regular annual grants. The Board received and subsequently approved an application from the Alexandra Blossom Festival Inc. for a grant of \$26,000 through that process. That approved grant is committed from the LTP budget line for the 2021-2022 financial year, leaving a total unallocated budget of \$5,000 for promotion applications received through the first advertised contestable funding round.

All previous grant applicants received correspondence in February 2021 advising them of the new process and when applications would be open. Print advertising and social media posts were also undertaken to ensure the community were aware of when and how to apply for grants. Applications opened on 1 July 2021 and closed on 1 August 2021, utilising a new digital online application process where applications submitted.

Five applications were made to the Vincent Community Board for promotions projects as detailed below. The change in policy also agreed that in year one of an LTP, Council and Boards have the discretion to allocate funding on a recurring basis for up to three financial years. All the applicants to this first round have requested funding for each of the three years.

**Applicant Details:**

- **GRA210733815 Central Otago A & P Show (Appendix 2)**  
Annual Show – Children's Entertainment  
\$7,500 Year 1 – 2021/22  
\$5,000 Year 2 – 2022/23  
\$5,000 Year 3 – 2023/24
- **GRA210740149 Winterstellar (Appendix 3)**  
Matariki and Night Sky events and exhibition

\$20,000 Year 1 – 2021/22  
\$25,000 Year 2 – 2022/23  
\$15,000 Year 3 – 2023/24

- **GRA210739572 Central Otago District Arts Trust (Appendix 4)**

Cover to Cover, Authors Talks  
\$4261 Year 1 – 2021/22  
\$7218 Year 2 – 2022/23  
\$9055 Year 3 – 2023/24

- **GRA210714507 Ahipara (Appendix 5)**

Ahi Festival of Light  
\$25,000 Year 1 – 2021/22  
\$10,000 Year 2 – 2022/23  
\$5,000 Year 3 – 2023/24

- **GRA210749634 Alexandra Blossom Festival (Appendix 6)**

Annual Festival Event  
\$24,500 Year 1 - 2021/22  
\$24,500 Year 2 – 2022/23  
\$24,500 Year 3 – 2023/24

A matrix evaluation is completed to assist the Board in measuring the applications against the policy and criteria for funding. Staff have completed the matrix indicating their assessment of the application against the policy and with consideration to the amount of funding that remains available. Staff have also noted recommendations should the Board consider approving funding at a level greater than that available through the promotions budget via reserves. (Appendix 1)

### 3. Discussion

Promotions grants provide funding that helps meet community needs / desires for events or activities that enhance the experience of locals and visitors. Funding is targeted to attracting people to visit, stay or reside in the area for the betterment of existing residents and ratepayers. Projects must align with the four well-beings and also with the district's community outcome statements.

The applications received for the 2021/2022 financial year total an amount significantly greater in value than the \$5,000 unallocated funding that remains available for distribution. The requested dollar value of applications for both following financial years also exceeds the amount approved in the LTP budgets. Any grants made in excess of the budgeted amounts would need to come from Board reserves (general and targeted) which are reported as being \$2.76M at the beginning of the year.

The grants policy gives Council and community boards the discretion to allocate funding on a recurring basis for up to three financial years. This must be done in year one of the LTP therefore the Board has received multi-year funding applications in this round. Grants approved for future years are not released until recipients have satisfactorily reported on progress and outcomes delivered from grant money already received. They do not have to reapply.

When assessing the applications for future years staff have remained cognisant of the principles of the grants programme which is to provide a robust contestable process enabling decision makers to compare the relative merits of the proposals and allocate grants as fairly as possible.

Should the Board choose to fully allocate the promotions budget for the current year plus years two and three of the LTP, this would result in no further opportunity to facilitate a publicised funding round for future years without adjusting budgets and having them approved in each year's annual plan process. The risk being that a new project or event would be unable to seek the Board's support through its normal grants programme. Fully committing the grants budgets in advance also creates less flexibility to respond to adverse financial situations, such as that experienced with COVID-19 where budgets were adjusted for the 2020/21 financial year.

Staff note that the applications made to the Board's promotions grant could in almost all circumstances be considered to have district wide benefits. However as there is no Council level events funding budgeted the applications have been made to the Board where the event will take place.

The level of funding recommendations take into account the budgeted amounts available, as well as giving consideration to future funding requests for year two and three of the LTP. Staff are recommending that no funding is pre-approved for year three of the LTP, thereby ensuring that a robust contestable round is possible. Current applicants may then reapply showing the success or otherwise of their project.

Staff have reviewed each of the applications and provide comments to assist the Board with their decision making:

**Application:** **GRA21073815 Central Otago A & P Association**  
**Project:** Free Children's Entertainment Central Otago A & P Show  
**Amount requested:** \$7500 2021/22  
 \$5,000 2022/23  
 \$5,000 2023/24

- The Board has provided funding to this event for four years (2018 – 2021). The Board funded a lesser amount of \$3,000 to the 2021 event as a signal that the committee should look at alternative funding for the future. This application provides no indication that alternative funding has been sought for this element of the show nor is there a suggestion that there is a plan in place to achieve a self-sustaining future for the event and to reduce its reliance on community grants.
- The committee do hold sufficient reserves to cover this component of the show. They could also seek sponsorship or adjust the elements of children's entertainment or look for other options to reduce the costs. Should the Board agree to decline the requested grant, staff assess that the event will go ahead as planned.
- Staff assess that the provision of free entertainment will primarily create a positive motivation and experience for local families to attend the event with lesser effect on increasing attendance numbers for the event from a wider catchment.
- This event is a long-standing event on the Central Otago calendar (celebrating 125 years in 2022) and brings together town and country communities. It provides fundraising opportunities for other local non-profit community groups and has successfully grown in scale over recent years with anticipation for greater numbers in attendance for the 125<sup>th</sup> anniversary show.
- This event as outlined, to a lesser degree than other projects, partially meets Central Otago Tourism Strategy priorities including: Connectivity – strengthening relationships, partnerships and collaborations; Targeting for Value – delivering the greatest overall benefit to Central Otago (community, commercial, visitor and environmental);

**Application:** **GRA210740149 Winterstellar (Andy Davey)**  
**Project:** Winterstellar – Matariki and night sky events and exhibitions

Amount requested:   \$20,000 2021/22  
                               \$25,000 2022/23  
                               \$15,000 2023/24

- Winterstellar was first held in 2020 consisting of an exhibition at Central Stories of night sky imagery and video and an astrophotography workshop. This was extended in 2021 with a schools day, astrophotography competition, and Matariki celebrations in association with mana whenua and Otago Museum.
- The event organiser now wishes to further extend the event and develop a multi-day dark sky festival held on and around the new Matariki public holiday supported by a series of ancillary events throughout the year.
- They are seeking funding to support the development of current and future events into a programme of events to drive visitation over a quiet visitor period in the region, with the intention to have some elements available year-round.
- Currently the event is being run by Andy Davey and other astrophotography enthusiasts in a personal capacity, however initial discussions indicate that consideration of an appropriate organisational structure will be investigated and established for future events. Staff recommend that funding, if approved, is on condition that an appropriate organisational structure is established prior to uplifting of funds.
- This provides an opportunity to establish an event that has potential for building greater partnerships with tangata whenua and therefore greater understanding of culture and stories in this area.
- The proposal highlights potential for a series of event that have wider regional benefits. There is currently no district wide promotion grant funding to apply to.
- The event has significant potential to drive not just visitation, but awareness, education and knowledge of the quality of Central Otago's night skies. It has the potential to develop collaborative partnerships involving multiple cultures and sectors of the community and economy including, tourism arts education and science.
- This project as outlined meets multiple aspects of the Central Otago Tourism Strategy priorities including: Productivity – addressing seasonality; Connectivity – strengthening relationships, partnerships and collaborations; Targeting for Value – delivering the greatest overall benefit to Central Otago (community, commercial, visitor and environmental); Driving Value through outstanding Visitor Experience – authentic, high touch, high value experiences.
- A challenge for budgeting to fit within Council financial years is that the events are planned cross two years. The applicant has therefore applied for funding to uplift prior to each year's event start.

**Applicant:**                   **GRA210739572 Central Otago Districts Arts Trust**  
**Project:**                    Cover to Cover Authors Talks  
**Amount requested:**   \$4261 2021/22  
                                      \$7218 2022/23  
                                      \$9055 2023/24

- The application is for a new series of events with the first being held on 26 September 2021 featuring Fiona Sussman an internationally recognised writer and winner of a NZ Booklovers Award.
- The applicant is seeking proportional funding from each of the community boards for this project as there is currently no district wide promotion grant fund to apply to. The committee believes this will be an event that has wider benefits to the whole district in the future.
- The current plan is to hold one event in 2021, with two events in 2022 and three events in following years. Organisers are aware of a strong community of Central

Otago writers who have either published or are working on publishing books, providing a range of choices for planning the future events.

- Professional advice and assistance is being provided by Ann Villiers who is a co-founder and Trustee of the popular and successful Dunedin Writers and Readers Festival, thereby increasing the confidence that this event could develop into a successful series of events on the Central Otago calendar.
- The September 2021 event is to be a ticketed event held at Olivers in Clyde. For subsequent years there will be at least one of the planned events held in the Vincent area. The draft budget supplied indicates the anticipated ticket sales, plus in kind support will not cover all expenses. Grant funds should not be applied to gifts or alcohol therefore these elements of the application should be excluded from the final funding decision.
- The first event is to be held on the Sunday of Blossom Festival weekend, whilst it may not attract additional visitation may result in visitors extending their stay to attend the event.

**Applicant:** GRA210714507 Ahipara Luxury Travel, T/as Lauderdale  
**Project:** Ahi Festival of Light  
**Amount requested:** \$25,000 2021/2022  
 \$10,000 2022/23  
 \$5,000 2023/24

- This application is seeking support to establish a new event for Central Otago. It is a New Zealand cultural luxury one day music festival with a target audience of high net worth visitors, most likely to come from out of region.
- The event has been assessed and secured funding from the Southern Lakes Regional Events fund, however requires additional funds to ensure the event is viable in a start-up year. Ticket prices will be held at a lower level until the events reputation is established, increasing in future years to ensure the event is sustainable into the future.
- The event has the potential to generate approximately 900 visitor nights and provide opportunities for the development of high end multi day itineraries with transport, accommodation and activity providers to entice further spend.
- The proposal highlights potential for an event that delivers wider regional benefits. There is currently no district wide promotion grant funding to apply to.
- The event is outlined as a one-day music festival blending luxury and music. It will have a 'headliner' act who will drive tickets sales, two acts of international quality and three unknowns – giving young performers a platform which can help in launching their careers.
- With a focus on Maori / Pasifika artists, the organisers are working with Nataria Tekete who is extremely well connected within Maori / Pasifika music. Artists approached for the headline acts are the likes of Matiu Walters (Six60 lead singer), Teeks (a successful young Maori soul singer) or a person of similar nature. Supporting acts will focus on up and coming acts and well know local acts.
- The food and drink options will be of a high standard with a former luxury lodge chef and founder of Native Kitchen lined up to provide a Maori fusion tapas style menu.
- The event organisers are well connected with high net worth individuals through their tourism business – Ahipara, and have the relationships necessary to target the people who would attend the planned event.
- Setting a date for the event will be determined by artists availability together with identifying a window of time where accommodation providers in the region have good availability to ensure as much as possible in region benefit.
- The event will fill a national and international gap delivering a luxury only music event with limited guests and five-star food and wine in a five-star setting. As opposed to paying for expensive tickets and securing a seat in small pen as part of a large event.

- The success of the event will help establish and fund a foundation to help young artists launching their careers.
- This event as outlined meets multiple aspects of the Central Otago Tourism Strategy priorities including: Productivity – addressing seasonality; Connectivity – strengthening relationships, partnerships and collaborations; Targeting for Value – delivering the greatest overall benefit to Central Otago (community, commercial, visitor and environmental); Driving Value through outstanding Visitor Experience – authentic, high touch, high value experiences.
- Approving a small amount of funding to this event will not enable the event to proceed, therefore staff have recommended a \$0 amount should the Board wish to fund withing unallocated funding, or \$15,000 in year one if funding from reserves.

**Applicant:** Alexandra Blossom Festival Committee Inc.  
**Project:** Alexandra Blossom Festival Events  
**Amount requested:** \$24,500 2021/2022  
 \$24,500 2022/2023  
 \$24,500 2023/24

- The Alexandra Blossom festival has historically received a grant from the Vincent Community Board through a dedicated budget. With the change in grant policy to remove the separate cost centre, the Committee successfully applied for a 'hardship grant' being approved \$26,000 funded from the 2021/22 year promotions grant cost centre. Staff therefore determine that the figure showing as being applied for in 2021/22 should be removed and not considered with the other applications received.
- Alexandra Blossom Festival holds reserves of approximately \$176,000, however they have indicated they will use those reserves towards community projects and to retain sufficient funds to cover a last-minute cancellation of the event.
- Allocating event profits to community projects is laudable, however it is considered that whilst the event continues to seek and receive ratepayer funding the gifting of grants by the committee is in conflict with the purpose of Council's grants programme.
- The committee has a strong record of facilitating a much-loved community event, however the Board should also be mindful as being seen as the ongoing funder and in particular when the event has sufficient reserves it could utilise instead of ratepayer funds.
- The committee successfully applied to the Southern Lakes Event Fund for \$30,000 to support the 2021 event. They will have the opportunity to again apply to this fund for 2022 under the current criteria as events can apply for a maximum of two years of funding. The committee will know by early March 2022 if that request has been successful or not, giving it ample opportunity to apply to VCB Promotional Grant funding should this be required.
- Should the Board prioritise providing a promotion grant to Blossom Festival for future years, it is limiting its ability to support new opportunities. Some of these are presented within this report. These will grow the diversity and range of events that not only attract visitors but provide new opportunities for locals to enjoy.

#### 4. Options

##### Option 1 – (Recommended)

That the Board considers the applications received and reviews the recommended grant amounts as per the assessment matrix for each of the three years applied and within the unallocated budget for promotional grants the 2021/22 year, plus year two and three of the 2021-2031 Long Term Plan.

That the Board allocates promotions grants to:

GRA210740149 Winterstellar for Matariki and Night Sky events and exhibitions  
\$4,000 Year 1 LTP 2021/22  
\$10,000 Year 2 LTP 2022/23

GRA210739572 Central Otago District Arts Trust for Cover to Cover events  
\$1,000 Year 1 LTP 2021/22  
\$2,500 Year 2 LTP 2022/23

That the Board declines promotions grant from to

GRA210733815 Central Otago A & P Show for Children's Entertainment

GRA210714507 Ahipara for Ahi Festival of Light

GRA210749634 Alexandra Blossom Festival Events for Infrastructure Costs

Advantages:

- The Board would be fiscally responsible by ensuring that approved grants are allocated within the budgets for years one to three of the 2021-2031 LTP.
- Some applicants receive a grant, albeit at a reduced amount, that primarily shows the Board in principle supports their project, however the grant funds available are such that a higher level of funding is not possible at this time for year one of the LTP. The recommended approved projects are identified as having a strong community focus, versus commercial.
- The Board is declining applicants that have received grants over multiple years, therefore is being consistent with the grant policy principle that projects become self-sustaining.
- The Board is supporting new opportunities thereby extending the local event calendar options with new events or activities, providing additional positive economic, social and cultural value for local businesses and residents.

Disadvantages:

- The approved grant amounts are insufficient to allow the applicants to deliver the project as planned, therefore the event / project does not go ahead.
- The Board is approving grants into year two which may limit its ability to support new opportunities that are unknown at the time of decision.
- Grants are approved and/or declined by the Board which have a wider district benefit, therefore funding decisions could be considered as being more appropriately made at Council level (noting there is however no budget for this).

### Option 2

That the Board considers the applications received and reviews the recommended grant amounts as per the assessment matrix for each of the three years applied to. The Board agrees to fund the suggested amounts for year one projects at a total amount greater than the unallocated budget with the overspend of \$22,500 to be funded from Board reserves.

That the Board allocates a promotion grant from to:

GRA210740149 Winterstellar for Matariki and Night Sky events and exhibitions  
\$10,000 Year 1 LTP 2021/22  
\$10,000 Year 2 LTP 2022/23

GRA210739572 Central Otago District Arts Trust for Cover to Cover events  
\$2,500 Year 1 LTP 2021/22  
\$2,500 Year 2 LTP 2022/23

GRA210714507 Ahipara for Ahi Festival of Light  
\$15,000 Year 1 LTP 2021/22

That the Board declines a grant from cost centre 2033 to

GRA210733815 Central Otago A & P Show for Children's Entertainment  
GRA210749634 Alexandra Blossom Festival Events for Infrastructure Costs

**Advantages:**

- The Board is providing grants that better meet the level of funding the applicant is seeking in order to deliver their project successfully.
- The Board is supporting new opportunities thereby extending the local event calendar options with new events or activities, providing additional positive economic, social and cultural value for local businesses and residents.
- Some unallocated funding will remain for years two and three of the LTP, thereby allowing a contestable funding round, albeit reduced to be offered for the community to make application to.
- Applicants declined for years two and three may reapply and the Board will therefore be making a decision based on the most current information regarding the financial status and/or success factors of the project / event, and outcomes of other funding applications.

**Disadvantages:**

- Approving grant funding greater than the unallocated budget would be unbudgeted expenditure adding more pressure to the Boards reserves.
- It is not financially prudent to approve grants when there are no available unallocated funds.

**Option 3**

That the Board considers the applications received and reviews the recommended grant amounts as per the assessment matrix for each of the three years applied to. And that the Board agrees to fund the suggested amounts for year one projects at a total amount within the unallocated budget.

And the Board declines all applications to years two and three in order to allow a full contestable funding round for be offered for each of those years.

That the Board approves a grant for the financial year 2021/22 projects

- \$4,000 GRA210740149 Winterstellar for Matariki and Night Sky events and exhibitions
- \$1,000 GRA210739572 Central Otago District Arts Trust for Cover to Cover events

That the Board declines a grant from cost centre 2033 to:

- GRA210733815 Central Otago A & P Show for Children's Entertainment
- GRA210714507 Ahipara for Ahi Festival of Light
- GRA210749634 Alexandra Blossom Festival Events for Infrastructure Costs



## Advantages:

- The Board is fiscally responsible by ensuring that approved grants are allocated within the budgets for the 2021/22 financial year.
- Some applicants receive a grant, albeit at a reduced amount, that primarily shows the Board in principle supports their project, however the grant funds available are such that a higher level of funding is not possible at this time for year one of the LTP.
- The Board is declining applicants that have received grants over multiple years, therefore is being consistent with the grant policy principle that projects become self-sustaining.
- The Board is supporting new opportunities thereby extending the local event calendar options with new events or activities, providing additional positive economic, social and cultural value for local businesses and residents.
- The Board, by declining to approved applications in years two and three of the LTP, will enable a fully contestable funding round to be offered for each of those years. This will allow it to consider any new opportunities that may present over that timeframe.

## Disadvantages:

- The approved grant amounts are insufficient to allow the applicants to deliver the project as planned, therefore the event / project does not go ahead.
- Grants are approved and/or declined by the Board which have a wider district benefit, therefore funding decisions could be considered as being more appropriately made at Council level. (noting Council does not have any budget to do so and this would need to come from reserves).
- Applicants seeking security of funding, may consider that it is not feasible to progress their project without confirmation of funding in advance, therefore projects / events may not proceed as planned and/or fail to reach their potential to become successful ongoing events on the local calendar.

## 5. Compliance

<b>Local Government Act 2002 Purpose Provisions</b>	This decision promotes the (social/cultural/economic/environmental) wellbeing of communities, in the present and for the future by provision of funding that supports community priorities.
<b>Financial implications – Is this decision consistent with proposed activities and budgets in long term plan/annual plan?</b>	<p>Yes</p> <p>The recommended level of funding is within the unallocated promotions grants funds in cost centre 2033 for the 2021/22 year after the Board had allocated \$26,000 by way of a hardship grant to Alexandra Blossom Festival Inc.</p> <p>Staff have noted projects that if funds were available they would recommend funding at a higher level. Should the Board agree they wish to support projects at a level greater than the balance of cost centre 2033 it would be necessary to fund that from reserves though this is not</p>

	<p>considered to be a financially prudent use of the reserves.</p> <p>Recommended grant amounts to applicants for years two and three of the Long Term Plan may not be uplifted until the applicant has reported satisfactory progress and outcomes delivered from grant money already received.</p> <p>Grant recipients are required to meet the accountability requirements of Council's grant policy.</p>
<b>Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.</b>	<p>Applications are being considered in line with the Central Otago District Council grant policy and measured against the principles and objectives of that policy.</p> <p>The Central Otago Tourism Strategy events project specifies the following approach:  <i>Advance Central Otago as a region that is capable of delivering superb events (especially in areas related to our unfakeable assets).</i>  Several events that have applied are long standing and well established. The new events applying show significant potential to extend the events scene for the Vincent area and Central Otago as a whole.</p> <p>The projects also support the economic development strategy, Central Otago Regional Identity and its values.</p>
<b>Considerations as to sustainability, the environment and climate change impacts</b>	<p>Any recipient of an approved promotion grant is required to adhere to the principles within Councils policies including sustainability, waste minimisation, smokefree etc.</p> <p>The application from Ahipara includes a comprehensive sustainability action plan highlighting the significant efforts the applicant is making across all facets of their business to meet sustainability targets.</p>
<b>Risks Analysis</b>	<p>Public events carry a level of risk as they bring together in one place a number of people to participate in the activities associated with the particular event.</p> <p>Event organisers, community groups, organisations and contractors are required to meet the necessary legislative Health and Safety requirements for their activities. None of the applicants have not identified within their application that a plan is in place, however Central Otago District Council's Health, Safety and Wellbeing advisor will seek a copy of and review the plan should they deem it necessary.</p>

<b>Significance, Consultation and Engagement (internal and external)</b>	The projects do not meet or exceed any of the criteria thresholds in the policy requiring public consultation. Therefore they are not considered significant.
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## 2. Next Steps

- Applicants will be advised in writing of the Board's decision and resolution.
- Approved grant recipients will receive details as to when and how they may provide and invoice to uplift a grant together with the appropriate resolution details and a purchase order.

## 3. Attachments

**Appendix 1 - Grant Assessment Matrix** [↓](#)

**Appendix 2 - Central Otago A & P Show Application GRA210733815** [↓](#)

**Appendix 3 - Winterstellar Application GRA210740149** [↓](#)

**Appendix 4 - Central Otago District Arts Trust Application GRA210739572** [↓](#)

**Appendix 5 - Ahipara Ahi Festival of Light Application GRA210714507** [↓](#)

**Appendix 6 - Alexandra Blossom Festival Application GRA210749634** [↓](#)

Report author:

Reviewed and authorised by:



Alison Mason  
Media and Marketing Manager  
20/08/2021



Sanchia Jacobs  
Chief Executive Officer  
20/08/2021

2021-22 VCB Funding Applications Evaluation Matrix																		
Remaining Budget 2021/2022						\$ 5,000		Granted		\$ 5,000.0		Surplus / Deficit					\$0	
Applicant/Project		Purpose				Criteria					\$ Funded Previously	\$ Cost	\$'s Applied for	\$ Recommended to Grant within budget	\$ Recommended to Grant - with additional Reserves	Funding Comment / Conditions		
	Ref	Directly Enhances Experience	Attracts Retains Visitors	Supports approved strategies plans	Delivers community outcomes	Project well planned defined	Benefits demonstrated	Costs clear reasonable	Broad economic gain not individual	Organisation capability								
GRA210733815 Central Otago A&P Show Childrens Entertainment		Yes	Some	Yes	Yes	Yes	Yes	Yes	Yes	Yes	\$ 3,000.00	\$ 108,275.00	\$ 7,500.00	\$0.00	\$0.00	Recommend decline as funded for four years previously. Applicant to seek alternative funding.		
GRA210740149 Winterstellar Matariki and Night Sky events and exhibitions		Yes	Yes	Yes	Yes	Some	Some	Yes	Yes	Yes	\$ -	\$ 56,000.00	\$ 20,000.00	\$4,000.00	\$10,000.00	Recommend funding due to potential for establishing a signature event at a traditionally quiet time of year. Strong community		
GRA210739572 Central Otago District Arts Trust Cover to Cover Event		Yes	Some	Yes	Yes	Yes	Yes	Yes	Yes	Yes	\$ -	\$ 4,261.00	\$ 4,261.00	\$1,000.00	\$2,500.00	Event has potential to become a signature event within the community and cultural area. Funding tagged to event expenses, project management and promotion.		
GRA210714507 Ahipara Ahi Festival of Light		More	More	More	Yes	Yes	Yes	Yes	Yes	More	\$ -	\$270,874.00	\$ 25,000.00	\$0.00	\$15,000.00	Event has potential to become a signature event on the Central Otago calendar. It is targeting for value - i.e. less people but more spend. Recommend not to fund at a lesser amount (i.e. within budget) as would be insufficient to ensure event proceeds. Recommend funding for year one only if above budget - event to be proven prior to reapplication for future years.		
GRA210749634 Alexandra Blossom Festival Events infrastructure costs		Yes	More	Yes	Yes	Yes	Yes	Yes	Yes	Yes	\$26,000.00	\$238,745.00	\$ 24,500.00	\$0.00	\$0.00	Decline due funding already allocated 2021/22 year. Whilst the event continues to seek and receive ratepayer funding the gifting of grants by the committee is in conflict with the purpose of Council's grants programme.		
											\$29,000.00	\$678,155.00	\$ 81,261.00	\$5,000.00	\$27,500.00			
											\$ -			\$0.00		\$0.00		
TOTAL												678,155.00	81,261.00	\$5,000.00				

2022-23 VCB Funding Applications Evaluation Matrix															
		Budget 2022/23				\$ 31,000		Granted		\$ 12,500.0		Surplus / Deficit		\$18,500	
Applicant/Project		Purpose				Criteria					\$ Funded Previously	\$ Cost	\$'s Applied for	\$ Recommended to Grant within budget	Funding Comment / Conditions
	Ref	Directly Enhances Experience	Attracts Retains Visitors	Supports approved strategies plans	Delivers community outcomes	Project well planned defined	Benefits demonstrated	Costs clear reasonable	Broad economic gain not individual	Organisation capability					
GRA210733815 Central Otago A&P Show Childrens Entertainment		Yes	Some	Yes	Yes	Yes	Yes	Yes	Yes	Yes	\$ -	\$ 108,275.00	\$ 5,000.00	\$0.00	Recommend decline as funded for four years previously. Applicant to seek alternative funding.
GRA210740149 Winterstellar Matariki and Night Sky events ad exhibitions		Yes	Yes	Yes	Yes	Some	Some	Yes	Yes	Yes	\$ -	\$ 62,000.00	\$ 25,000.00	\$10,000.00	Recommend funding due to potential for establishing a signature event at a traditionally quiet time of year
GRA210739572 Central Otago District Arts Trust Cover to Cover Event		Yes	Some	Yes	Yes	Yes	Yes	Yes	Yes	Yes	\$ -	\$ 7,218.00	\$ 7,218.00	\$2,500.00	Event has potential within the cultural area. Funding tagged to event expenses, management and promotion. Recommendation for year two to allow work to continue during establishment period
GRA210714507 Ahipara Ahi Festival of Light		More	More	More	Yes	Yes	Yes	Yes	Yes	More	\$ -	\$ 270,874.00	\$ 10,000.00	\$0.00	Event has potential to become a signature event on the Central Otago calendar. It is targeting for value - i.e. less people but more spend. May reapply year two which will enable to applicant to prove the concept is successful and will continue to bring benefits economically and culturally for the region.
GRA210749634 Alexandra Blossom Festival Events infrastructure costs		Yes	More	Yes	Yes	Yes	Yes	Yes	Yes	Yes	\$26,000.00	\$238,745.00	\$ 24,500.00	\$0.00	Decline to future fund - application may still be made in publicised rounds. Whilst the event continues to seek and receive ratepayer funding the gifting of grants by the committee is in conflict with the purpose of Council's grants programme
											\$26,000.00	\$687,112.00	\$ 71,718.00	\$12,500.00	

## 2023-24 VCB Funding Applications Evaluation Matrix

Budget 2023/24						\$ 31,000		Granted		\$ -		Surplus / Deficit			\$31,000	
Applicant/Project		Purpose				Criteria					\$ Funded Previously	\$ Cost	\$'s Applied for	\$ Recommended to Grant within budget	Funding Comment / Conditions	
	Ref	Directly Enhances Experience	Attracts Retains Visitors	Supports approved strategies plans	Delivers community outcomes	Project well planned defined	Benefits demonstrated	Costs clear reasonable	Broad economic gain not individual	Organisation capability						
GRA210733815 Central Otago A&P Show Childrens Entertainment		Yes	Some	Yes	Yes	Yes	Yes	Yes	Yes	Yes	\$ -	\$ 108,275.00	\$ 5,000.00	\$0.00	Recommend decline year three funding to enable robust contestable funding round.	
GRA210740149 Winterstellar Matariki and Night Sky events ad exhibitions		Yes	Yes	Yes	Yes	Some	Some	Yes	Yes	Yes	\$ -	\$ 65,000.00	\$ 15,000.00	\$0.00	Recommend decline year three funding to enable robust contestable funding round.	
GRA210739572 Central Otago District Arts Trust Cover to Cover Event		Yes	Some	Yes	Yes	Yes	Yes	Yes	Yes	Yes	\$ -	\$ 9,055.00	\$ 9,055.00	\$0.00	Recommend decline year three funding to enable robust contestable funding round.	
GRA210714507 Ahipara Ahi Festival of Light		More	More	More	Yes	Yes	Yes	Yes	Yes	More	\$ -	\$ 270,874.00	\$ 5,000.00	\$0.00	Recommend decline year three funding to enable robust contestable funding round.	
GRA210749634 Alexandra Blossom Festival Events infrastructure costs		Yes	More	Yes	Yes	Yes	Yes	Yes	Yes	Yes	\$26,000.00	\$238,745.00	\$ 24,500.00	\$0.00	Recommend decline year three funding to enable robust contestable funding round.	
											\$26,000.00	\$691,949.00	\$ 58,555.00	\$0.00		

## Community Development - Grants

GRA210733815



1 Dunorling Street  
PO Box 122, Alexandra 9340  
New Zealand  
03 440 0056  
Info@codc.govt.nz  
www.codc.govt.nz



Application For  
Which Grant  
Grant Application

Vincent Community Board  
Promotions  
GRA210733815

## The Applicant:

Organisaton Name  
Contact  
Phone  
Email  
Address  
Organisaton Type

Central Otago A&P Association  
Jennifer Huddleston  
0272299213  
centralotago.secretary@gmail.com  
56 Keddell Road, RD 3, Alexandra 9393  
Charity Status, as an incorporated society under the RAS

## The Project:

Project Name

125th Central Otago A&P Show - Hosting a Royal Event  
Home Industry Section

Description

The Central Otago A&P Association's mission is to further the progress of agriculture in Central Otago, by showcasing rural excellence and respecting and celebrating our heritage and traditions in the area and primary sector, while also promoting goodwill between town and country. We host an annual A&P Show Day and aim to provide a community and family-oriented event which showcases agricultural industries, products and associated skills, we host local trade, businesses, services and visiting stall holders. Provide competitions for all age groups and levels, free entry for children and free family entertainment. The CODC funding would allow us to continue to offer free entertainment and entry for children, thereby making it a more affordable day out for families in Central Otago and encouraging more people to come out and enjoy, learn and be a part of the spectacle of an A&P Show. We expect an increase of showgoers through the gate, and we will be increasing our entertainment options this year to ensure there is plenty for everyone in attendance. We are celebrating our 125th Anniversary Show this year and are working to host our best show to date. We are also hosting a Royal Event in the Home Industry Section, and we expect many more entries and competitors because of this. This show



is sure to draw a large crowd with a tribute to the past and a look at where we have come from over the years. It is very exciting to be hosting the oldest A&P Show in Central Otago and your contribution would help us continue this 125 year tradition.

**Start Date**

11/02/2022

**End Date**

12/02/2022

The 4 well beings

**Social**

The community involvement and engagement surrounding this day is something to be proud of and everyone comes together to host this show in Omakau. It is a great way for everyone in the community to get involved (working bees etc) and share what it is like to live in this beautiful part of the world. By providing this link (between town and country) it minimises the 'distance' between these two communities and allows everyone to come together as whole. Providing a platform for education of the primary sector (agriculture being the main focus) for those who may not have first hand experience in the area. It is a day for people of all ages, a family-oriented event, and brings in a number of different competitors, businesses and individuals from across Central Otago and beyond. It is also a major social event in the year where locals and visitors can connect or reconnect with ample opportunities for local farmers to discuss changes in the sector and see what others are doing.

**Economic**

Over the course of the weekend, we have larger numbers of individuals, businesses, and competitors through Omakau and Central Otago (needing places to stay, eat and play). We also provide a venue for local community groups to fundraise, and local businesses to show their goods and services on Show Day, and raise profile of their groups.

**Environmental**

The Annual Show Day, provides an opportunity for the agricultural sector to provide transparency in their practices and educate the public in regards to their environmental impact, by showcasing the latest in technology and farming practices. It is also an opportunity for various groups to come along, including the CODC waste minimisation officer to educate the community on the best environmental practices.

**Cultural**

Potential for a small rural community to hold a viable annual event, assisting the community to remain vibrant, connected and able to retain community members, attract new residents, provide an attraction to visitors and to provide a connection between town and country communities. The committee believes the Annual Show Day is a strong cultural tradition which remains a relevant and worthwhile endeavour. This has been a tradition in Central Otago for 125 years and we would like to see it continue for another 125 years.

**Measures**

We know that our Show has been successful when we have increased the number of people through the gate on the day and have an increased number in competitors.



We will also know that we have been successful when we do not have to use our reserve funds to help cover the costs of the day (We need to hold enough reserves to cover the cost of a bad show year). The positive feedback from people in the community as well as those attending the show is also a great sign of a successful day. For a small show we have a large crowd and record numbers of equestrian competitors in particular.

Meet at least three of the strategic priorities:

Promotions was selected

Event been on before?

Yes

Frequency

Annual (every year)

Different Frequency

Other events happening?

At the moment I do not know of any other events happening in the area at this time.

## The Budget:

Year 1 - 2021/22:	7500.00
Year 2 - 2022/23:	5000.00
Year 3 - 2023/24:	5000.00
<b>Total Requested \$</b>	<b>17500.00</b>

### Cost Breakdown

The funding will be used to help cover the cost of our children's entertainment on the day. We provide free entertainment for children on the day including things like face painting, singers and storytellers, water walkers, unique pedal bikes, stilt walkers, bungee trampoline, bouncy castles and much more. This is a huge draw card for our show and many come along for a family day as it is affordable and a fun day out for everyone. We would not be able to have as many options or provide free entry without the help of funding.

Previously received funding?

Yes

Amount Received

3000.00

Backup Plan

We will have to find sponsors to cover some of the costs or use some of our reserves to cover the cost of running the show. We will be applying for other grants for different sections as well which will help us to continue to run the successful show that we do for the community.

## The End:

Attachments Ticked

- Your project plan
- Information about other funding you have applied for
- Financial statement (for applications under \$10,000)
- Supporting documentation such as letters of support, quotes and estimates (if applicable)

All information provided is complete and correct True

Have read and acknowledge the standard Central Otago Terms and Conditions of Grant Funding Yes

Acknowledge that your application will be assessed in accordance with the principles and objective contained in the Grants Policy and that Council's representative funding committee is the final decision-making authority Yes

Information about your application (including the applicant's name, project title, and a summary of the proposal) and any approved funding may be made publicly available by Council Yes

If successful, the grantee will be required to report on the success or otherwise of the event following completion of the project or at a time to be agreed Yes

Name: Jennifer Huddleston

Date 26/07/2021

Signature (15 kb)



Children's Entertainment (quotes)	Amount
Bungy Tramp	\$ 1,495.00
<b>Flame Entertainment Options</b>	
<i>Roving Stilt Characters</i>	\$ 920.00
<i>Hula hooping &amp; big bubbles combo</i>	\$ 529.00
Pedalmania	\$ 1,921.28
Wakatipu Inflatibles	\$ 1,150.00
Facepainting	\$ 930.00
Wonky Donkey - Craig Smith	\$ 1,500.00
House of Bricks	\$ 909.00
Water Walkers	\$ 2,300.00
<b>Total</b>	\$ 11,654.28

## Central Otago A&amp;P Show 2022 – Budget and Cost Breakdown

	Forecast
	2021/2022
<b>INCOME</b>	
Membership	\$ 1,500.00
Sponsors/Donations	\$ 20,000.00
Grants	\$ 35,000.00
Entry Fees/Late Fees	\$ 9,000.00
Trade Space	\$ 5,000.00
Fleece Wool	\$ 2,500.00
Gift Lambs	\$ 7,000.00
Bar Takings	\$ 4,500.00
Gate Takings	\$ 7,000.00
Other	
<b>INCOME</b>	<b>\$ 91,500.00</b>
<b>SUNDRY INCOME</b>	
Interest received	\$ 447.00
<b>TOTAL INCOME</b>	<b>\$ 91,947.00</b>
<b>SHOW DAY EXPENSES</b>	
Prize Money	\$ 8,000.00
Wood Chopping	\$ 1,500.00
Printing	\$ 6,000.00
Ribbons & Sashes, Garlands	\$ 4,000.00
Hospitality Supplies	\$ 6,500.00
Levies RAS	\$ 3,000.00
Levies Southern Districts	
Judges Petrol Vouchers	\$ 500.00
Order of St Johns	\$ 2,000.00
Sound System	\$ 6,000.00
Marquee, Consents, Toilets	\$ 8,000.00
Micron Testing & Wool Cards	\$ 175.00
Gate Keepers	\$ 600.00
Show Day Support	\$ 1,500.00
Entertainment Children	\$ 15,000.00
Entertainment Music	\$ 4,500.00
Entertainment Pipe Band	\$ 250.00
Trophies & Engraving	\$ 400.00
Skip Hire	\$ 650.00
Young Farmers	\$ 500.00
Jumps Hire/Building	\$ 500.00
Contingency	
<b>SHOW DAY EXPENSES</b>	<b>\$ 69,575.00</b>
<b>LESS OTHER EXPENDITURE</b>	
Accountancy Fees Sponsored	\$ 500.00
Advertising Paper	\$ 3,000.00
Advertising Website	\$ 200.00

Advertising -other	\$	1,500.00
Advertising Radio Sponsored	\$	3,000.00
Bank Charges	\$	500.00
General Expenses (including security)	\$	2,500.00
Insurance	\$	1,400.00
Insurance Excess		
Licences & Registrations	\$	1,500.00
Honorarium	\$	10,000.00
Printing, Stamps, Stationery	\$	2,500.00
Repairs		
Subscriptions	\$	100.00
Eftpos charges	\$	500.00
OTHER EXPENSES	\$	10,000.00
Travel -National	\$	1,500.00
<b>OTHER EXPENSES</b>	<b>\$</b>	<b>38,700.00</b>
<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>108,275.00</b>
<b>NET CASH SURPLUS (DEFICIT)</b>	<b>-\$</b>	<b>16,328.00</b>

We will be using our reserves – which have been saved up to cover the cost of a cancelled show, as well as for this 125<sup>th</sup> Anniversary Show. Whatever we use this year we will be working hard to replace again in the future to sustain the show.

**Grant Applications:** we have not applied yet but will be applying for the following grants in the near future. We do not expect to receive the full amount from all grant applications received but we do hope for it.

Central Lakes Trust - \$21,000

Otago Community Trust \$6000

Bob Turnbull Trust - \$6000

**In-Kind Donations Include:**

- Plants from Mackies Garden Centre for our food/bar paddock area
- Temporary Fencing from Direen Temporary Fencing
- Accounting from Flannery Tait Chartered Accountants
- Advertising from The Central App
- Design work from SP Design
- Volunteers hours from all of our volunteers and helpers on the day
- Farmers provide a gift lamb
- Farmers donate fleeces to show



# Annual Report

Central Otago Agricultural and Pastoral Association  
For the year ended 30 June 2021

Prepared by Flannery Tait Limited



FLANNERY TAIT  
CHARTERED ACCOUNTANTS

## Contents

3	Compilation Report
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7	Balance Sheet
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FLANNERY TAIT  
CHARTERED ACCOUNTANTS

## Compilation Report

### Central Otago Agricultural and Pastoral Association For the year ended 30 June 2021

Compilation Report to the Directors of Central Otago Agricultural and Pastoral Association.

#### Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of Central Otago Agricultural and Pastoral Association for the year ended 30 June 2021.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

#### Responsibilities

The Committee of the Central Otago Agricultural and Pastoral Association are solely responsible for the information contained in this financial report and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

#### No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

#### Independence

We have no involvement with Central Otago Agricultural and Pastoral Association other than for the preparation of financial statements and management reports and offering advice based on the financial information provided.

#### Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on this financial report.

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Flannery Tait Limited

77 Centennial Avenue Alexandra

Dated: 26 July 2021





FLANNERY TAIT  
CHARTERED ACCOUNTANTS

## Statement of Income & Expenditure

### Central Otago Agricultural and Pastoral Association For the year ended 30 June 2021

	2021	2020
<b>Show Day Income</b>		
Grants	25,040	35,766
Sponsorship	19,310	15,767
Entry Fees/Late Fees	7,205	8,329
Gift Lambs	6,628	7,585
Gate Takings	9,003	7,371
Trade Space	5,042	4,113
Bar Takings	4,312	4,390
Membership	1,962	1,460
Fleece Wool	2,233	3,238
Donations	950	460
Auction Income	2,256	-
<b>Total Show Day Income</b>	<b>83,941</b>	<b>88,479</b>
<b>Show Day Expenses</b>		
<b>Direct Costs</b>		
Entertainment - Alexandra Pipe Band	250	250
Entertainment - Children (Magician, Bikes Etc)	10,515	9,858
Entertainment - Music Etc.	1,060	2,191
Gatemen	350	365
Ground & Skip Hire (CODC)	500	610
Hire Tents Toilets Wheelie Bins	6,745	6,522
Hospitality	7,421	6,502
Judges Petrol Vouchers	370	250
Jump Hire	230	3,632
Levies - RAS	-	1,257
Levies - Southern Districts	1,497	-
Micron Testing & Wool Cards	173	171
Order of St John	1,300	1,058
Printing Costs - Schedule	2,743	5,489
Prize Money	8,952	8,886
Ribbons & Sashes	2,543	2,546
Scholarship Costs	2,000	-
Showday Support	600	805
Sound System	4,203	4,284
Trophy's & Engraving	407	387
Wood Chopping Prize Money	1,500	1,500
Young Farmers	500	500
<b>Total Direct Costs</b>	<b>53,856</b>	<b>57,063</b>
<b>Total Show Day Expenses</b>	<b>53,856</b>	<b>57,063</b>
<b>Show Day Surplus</b>	<b>30,084</b>	<b>31,416</b>

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

## Statement of Income &amp; Expenditure



FLANNERY TAIT  
CHARTERED ACCOUNTANTS

	2021	2020
<b>Other Income</b>		
Interest Received	160	447
<b>Total Other Income</b>	<b>160</b>	<b>447</b>
<b>Expenses</b>		
Accountancy Fees	500	500
Advertising - Other	1,454	1,866
Advertising - Paper	2,068	2,167
Advertising - Radio (Sponsored)	2,053	2,017
Advertising - Website	202	-
Bank Charges	178	66
Camping Fees	330	213
Computer Expenses	296	-
Conference Expenses	225	-
Donations paid	1,032	-
Eftpos Charges	460	492
General Expenses	2,427	733
Insurance	1,306	1,306
Licences & Registrations	555	538
Light Power & Heating	-	202
Out of Pocket (Honorarium)	6,000	6,200
Printing, Stamps & Stationery	2,092	1,528
Subscriptions	166	97
Travel - National	652	-
<b>Total Expenses</b>	<b>21,996</b>	<b>17,924</b>
<b>Net Cash Surplus</b>	<b>8,248</b>	<b>13,939</b>

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



FLANNERY TAIT  
CHARTERED ACCOUNTANTS

## Statement of Changes in Equity

### Central Otago Agricultural and Pastoral Association For the year ended 30 June 2021

	2021	2020
<b>Equity</b>		
Opening Balance	85,636	71,697
<b>Increases</b>		
Profit/(Loss) for the Period	8,248	13,939
<b>Total Increases</b>	<b>8,248</b>	<b>13,939</b>
<b>Total Equity</b>	<b>93,884</b>	<b>85,636</b>

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



FLANNERY TAIT  
CHARTERED ACCOUNTANTS

## Balance Sheet

### Central Otago Agricultural and Pastoral Association As at 30 June 2021

	NOTES	30 JUN 2021	30 JUN 2020
<b>Assets</b>			
<b>Current Assets</b>			
CO A & P Society - Cheque		568	1,590
CO A & P Society - Savings		60,035	50,603
Prepayments		271	-
<b>Total Current Assets</b>		<b>60,874</b>	<b>52,193</b>
<b>Non-Current Assets</b>			
Fixed Assets as per Schedule		33,961	33,961
<b>Total Non-Current Assets</b>		<b>33,961</b>	<b>33,961</b>
<b>Total Assets</b>		<b>94,835</b>	<b>86,154</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Accounts Payable		950	518
<b>Total Current Liabilities</b>		<b>950</b>	<b>518</b>
<b>Total Liabilities</b>		<b>950</b>	<b>518</b>
<b>Net Assets</b>		<b>93,884</b>	<b>85,636</b>
<b>Equity</b>			
Retained Earnings		93,884	85,636
<b>Total Equity</b>		<b>93,884</b>	<b>85,636</b>

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

FLANNERY TAIT  
CHARTERED ACCOUNTANTS

## Notes to the Financial Statements

### Central Otago Agricultural and Pastoral Association For the year ended 30 June 2021

#### 1. Reporting Entity

Central Otago A & P Society is an incorporated Society. These Financial Statements are special purpose financial reports and have been prepared for the society's members only. Reliance is placed on the fact that the business is a going concern. Accrual accounting is used to match revenue and expenses. The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

#### 2. Statement of Accounting Policies

##### Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

##### Comparative Figures

The comparative figures in the financial statements relate to a period of 12 months.

##### Fixed Assets

Fixed Assets are carried at cost. No Depreciation has been calculated as any gain or loss will be recognised on disposal.

##### Income Tax

No provision for Income Tax has been made as the Society is exempt from Income tax.

##### Goods and Services Tax

The entity is not registered for GST. Therefore all amounts are stated inclusive of GST.

#### 3. Audit

These financial statements have not been audited.

#### 4. Contingent Liabilities

At balance date there are no known contingent liabilities (2020, \$0). Central Otago A&P Association has not granted any securities in respect of liabilities payable by any other party whatsoever.

#### 5. Securities and Guarantees

There was no overdraft as at balance date nor was any facility arranged.



FLANNERY TAIT  
CHARTERED ACCOUNTANTS

## Depreciation Schedule

### Central Otago Agricultural and Pastoral Association For the year ended 30 June 2021

NAME	COST	PURCHASES	DISPOSALS	LOSS	CLOSING VALUE
<b>Plant &amp; Equipment - Purchases - Assets</b>					
Computer	2,405	-	-	-	2,405
Laptop Computer	843	-	-	-	843
Road Signs (x2)	930	-	-	-	930
Road Signs (x2)	1,102	-	-	-	1,102
Sheep Yards	10,781	-	-	-	10,781
Sheep Yards & Hurdles	13,900	-	-	-	13,900
Tractor Shed	1,000	-	-	-	1,000
Wool Room Equipment	3,000	-	-	-	3,000
<b>Total Plant &amp; Equipment - Purchases - Assets</b>	<b>33,961</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>33,961</b>
<b>Total</b>	<b>33,961</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>33,961</b>

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

## Community Development - Grants

### GRA210740149



1 Dunorling Street  
PO Box 122, Alexandra 9340  
New Zealand

03 440 0056

Info@codc.govt.nz  
www.codc.govt.nz



Application For  
Which Grant  
Grant Application

Vincent Community Board  
Promotions  
GRA210740149

## The Applicant:

Organisation Name  
Contact  
Phone  
Email  
Address  
Organisation Type

Winterstellar  
Andy Davey  
027 645 0619  
andy@cicada.nz  
34 Ashworth Street, Alexandra 9320  
Individual.

## The Project:

Project Name  
Description

Winterstellar 2022

Winterstellar is a celebration of Matariki and the Night Skies of Central Otago. In 2020 we had an exhibition and ran an astrophotography workshop.

This year we added a number of other events such as a School's Day in association with Central Otago REAP and Otago Museum, a Matariki Celebration in association with manawhenua and Otago Museum, an Astrophotography Competition which attracted world class entries, and worked with the Light Up Winter family event in Cromwell. We work closely with the Central Otago District Arts Trust Arts Coordinator with the Central Otago Arts Strategy objectives in mind.

We have selected a couple of events we would like to add to Winterstellar 2022 around the Matariki Holiday Weekend including:

"Out of this World" cycle tour in association with Trail Journeys. This will be a twi-light to night-time cycle ride from Auripo. We will be accompanied by an astronomer and astro-photography expert and conclude at the Lauder pub for astro talk. Up to 40 people can be catered for per evening. We will market one evening and have two further evenings in reserve if we get the demand.

	<p>Astro Workshops, Safaris and Science talks - In August this year we will have Nobel Prize winning Astronomer Brian Boyle delivering a presentation called "Dark Side of the Universe". Next year we are planning a number of similar events with the addition of the likes of Ian Griffin. We have approached a couple of 4WD safari companies to do trips from Alexandra. We will also be reaching out to NIWA, Xerra, Kiwi Space Radar in Naseby, and other local 'space industry' players about how we can incorporate them into Winterstellar 2022.</p> <p>Council funding will be pivotal in ensuring we can continue with Winterstellar next year and continue our bold strides towards establishing a sustainable major event, a mid-winter Dark Sky Festival. We hope to work with others towards establishing Central Otago as New Zealand's Matariki holiday destination.</p>
<b>Start Date</b>	17/06/2022
<b>End Date</b>	28/08/2022
The 4 well beings	
<b>Social</b>	Winterstellar provides opportunities for education, community cohesion and shared cultural experience. It is also about relationship building and partnering across sectors such as the Arts, Science and Tourism.
<b>Economic</b>	We want to provide unique experiences that attract visitors to Central Otago from the rest of New Zealand and beyond. As well as bringing in tourism revenue for accommodation and hospitality, it will also help support local arts institutions and artists.
<b>Environmental</b>	Winterstellar is a celebration of the Central Otago night skies. We are blessed here with a climate that brings many clear winter nights and very few light pollution sources to distract from appreciating the stars and other phenomena. We try to raise awareness of light pollution and educate about mitigation and the benefits of doing so.
<b>Cultural</b>	Winterstellar is also a celebration of Matariki. This year we helped coordinate a Matariki celebration in Pioneer Park with manawhenua and Otago Museum. We would like to help in whatever way we can to do the same again, or more if requested, next year.
<b>Measures</b>	<p>We will measure our success compared to this year with the following metrics:</p> <ul style="list-style-type: none"> <li>Increase in visitor numbers to the Exhibition</li> <li>Increase in art piece sales</li> <li>Increased participation in other events such as Workshops, Astrophotography Competition, Matariki Celebration and Schools Day</li> <li>The Arts Trust monitors social media engagement through the Winterstellar advertising posts they load.</li> </ul> <p>We will also record participation and revenue gathered in new events for next year including:</p> <ul style="list-style-type: none"> <li>Out of this World Cycle</li> </ul>



Workshops, Science Presentations and other events

It is also budgeted for social and traditional media campaigns so engagement metrics in these will be recorded for future comparisons.

Meet at least three of the strategic priorities:

Promotions was selected

Event been on before?

Yes

Frequency

Annual (every year)

Different Frequency

Other events happening?

Light Up Winter in Cromwell will be preceding and, like this year, we will look for how we can work together to our mutual benefit. We will also repeat our partnerships with Central Otago REAP and Otago Museum.

This also applies to Glow at Packing Shed if this goes ahead again, or any other events where there is a synergy and willingness to collaborate.

## The Budget:

Year 1 - 2021/22:	20000.00
Year 2 - 2022/23:	25000.00
Year 3 - 2023/24:	15000.00
<b>Total Requested \$</b>	<b>60000.00</b>

Cost Breakdown

Funding from CODC will chiefly be targeted at doing the groundwork for the new events planned for 2022, marketing and advertising, and coordination work which will allow relationship building across tourism, arts and science sectors, and work towards creating a sustainable Winterstellar Dark Sky Festival for future years.

Previously received funding?

No

Backup Plan

Drastic reduction in event offerings and/or no events.

## The End:

Attachments Ticked

- Your project plan
- Information about other funding you have applied for
- Supporting documentation such as letters of

support, quotes and estimates (if applicable)

All information provided is complete and correct True

Have read and acknowledge the standard Central Otago  
Terms and Conditions of Grant Funding Yes

Acknowledge that your application will be assessed in  
accordance with the principles and objective contained  
in the Grants Policy and that Council's representative  
funding committee is the final decision-making  
authority Yes

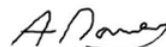
Information about your application (including the  
applicant's name, project title, and a summary of the  
proposal) and any approved funding may be made  
publicly available by Council Yes

If successful, the grantee will be required to report on  
the success or otherwise of the event following  
completion of the project or at a time to be agreed Yes

Name: Andrew Davey

Date 01/08/2021

Signature (7 kb)



<b>Summary</b>		
<b>Projected Promotional Grant Funding Requirement</b>		
<b>Year</b>	<b>Month Required</b>	<b>Amount</b>
2021 to 2022	October 2021	\$10,000
	January 2022	\$5,000
	May 2022	\$5,000
	<b>Total</b>	<b>\$20,000</b>
2022 to 2023	October 2021	\$10,000
	January 2022	\$10,000
	May 2022	\$5,000
	<b>Total</b>	<b>\$25,000</b>
2023 to 2024	October 2021	\$5,000
	January 2022	\$5,000
	May 2022	\$5,000
	<b>Total</b>	<b>\$15,000</b>

<b>Income</b>				
<b>Public Funding</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>Note</b>
Trust Power Lend a Hand	\$500	\$0	\$0	Matariki Celebration
Alexandra Community Arts	\$2,000	\$2,000	\$2,000	Exhibition & Workshops
CODC Promotional Grant	\$20,000	\$25,000	\$15,000	Coordination & Marketing
Creative Communities	\$5,000	\$5,000	\$5,000	Arts Projects
Otago Community Trust	\$1,000	\$1,000	\$1,000	Exhibition & Workshops
Science Funds	\$1,000	\$4,000	\$6,000	Still to be explored
<b>Sub Total</b>	<b>\$29,500</b>	<b>\$37,000</b>	<b>\$29,000</b>	
<b>Income from Events</b>				
Cycle Tour and other 3rd Party Events	\$3,000	\$5,000	\$9,000	Income from built in margin
Workshops and other events	\$4,000	\$5,000	\$6,000	Events run by Winterstellar
Exhibition Sales Commission	\$2,000	\$4,000	\$8,000	From Winterstellar exhibition
<b>Sub Total</b>	<b>\$9,000</b>	<b>\$14,000</b>	<b>\$23,000</b>	
<b>Other Income</b>				
Merchandise Sales	\$3,000	\$5,000	\$8,000	Posters, Calendars, etc
Private Sponsorship	\$6,000	\$6,000	\$10,000	Includes prize donations and event naming
In Kind Donations	\$9,000	\$5,000	\$3,000	Includes photography and contra work
<b>Sub Total</b>	<b>\$15,000</b>	<b>\$11,000</b>	<b>\$13,000</b>	
<b>Total Income</b>	<b>\$53,500</b>	<b>\$62,000</b>	<b>\$65,000</b>	
<b>Expenditure</b>				
<b>Events</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	
Cycle Tour and other 3rd Party Events	\$10,000	\$13,000	\$16,000	
Workshops and other events	\$8,000	\$8,000	\$8,000	
Winterstellar Exhibition	\$16,000	\$16,000	\$16,000	
Astrophotography Competition	\$7,000	\$5,000	\$5,000	
<b>Sub Total</b>	<b>\$41,000</b>	<b>\$42,000</b>	<b>\$45,000</b>	
<b>Other Expenditure</b>				
Advertising	\$12,500	\$16,000	\$15,000	
Merchandise	\$3,000	\$4,000	\$5,000	
<b>Sub Total</b>	<b>\$15,500</b>	<b>\$20,000</b>	<b>\$20,000</b>	
<b>Total Expenditure</b>	<b>\$56,500</b>	<b>\$62,000</b>	<b>\$65,000</b>	
<b>Total Income</b>	<b>\$53,500</b>	<b>\$62,000</b>	<b>\$65,000</b>	



## Winterstellar 2022



## WINTERSTELLAR 2022

A Celebration of Matariki & the Otago Winter Night Sky

Winterstellar, PO Box 1, Alexandra 9340

Contact: Andy Davey

T: +64 27 645 0619 E: [info@winterstellar.com](mailto:info@winterstellar.com)

W: [www.winterstellar.com](http://www.winterstellar.com)

## Winterstellar 2022 Plan

28th July 2021

### Summary

Winterstellar is a celebration of Matariki and the Night Skies of Central Otago. In 2020 we had an exhibition and ran an astrophotography workshop.

We worked closely with the Central Otago District Arts Trust Arts Coordinator with the Central Otago Arts Strategy objectives in mind.

This year we added a number of other events such as:

- School's Day in association with Central Otago REAP and Otago Museum
- Matariki Celebration in association with manawhenua and Otago Museum
- Astrophotography Competition which attracted world class judges and entries
- Display and Astro Workshop at the Light Up Winter family event in Cromwell.

At our first Exhibition opening we had a well received presentation by local scientist Greg Bodeker on the scale of size and age of our galaxy, the Milky Way. This year we had an equally popular presentation by Otago Museum outreach team member Toni Hoerta on Solar Tsunami.

On the 20th August 2021 we will be holding another science presentation at Central Stories Museum by, member of Nobel Prize winning team, Professor Brian Boyle. He will be covering some of the ground breaking research into dark energy he has been involved in.

Central Otago still has glorious, relatively un-polluted dark skies. Because of this, and helped by our latitude and climate, Otago and Southland has developed a crop of world class astro-photographers, and also attracted a number of space industry initiatives and astronomers.

With appropriate support and backing, we would like to expand on our work this year, and build new cooperations between the tourism, arts, culture and science sectors to create a suite of unique events to attract visitors to Central Otago for the Matariki holiday in 2022 and beyond.

## Winterstellar Dark Sky Festival

If this application for CODC support is successful, we propose to repeat the activities and events we undertook in 2020 and 2021. Plus partner with a number of local tourist operations, experts and enterprises to add further events.

These events will take place on and around the Matariki public holiday and make up the inaugural Winterstellar Dark Sky Festival. Those events that we will repeat will include:

- Winterstellar Astrophotography Competition Prize Giving
- Schools Day - in association with REAP and Otago Museum science outreach
- Winterstellar Astro Exhibition Opening with guest speaker
- Matariki Celebration - as led by manawhenua

More details about the above events can be seen in the Winterstellar 2021 Interim Report at the end of this document. These would be improved with the experience and connections made this year, with greater reach if we had partners in CODC and a budget for advertising and marketing.

The new events that we will add would include:

- Out of this World Cycle Tour (working title) - in association with Trail Journeys
- 4WD Star Safaris (working title) - in association with Authentic As and others TBC
- Science Presentations - with Professor Brian Boyle and other invited speakers
- Astrophotography Presentations - with invited world class experts
- Star Gazing Experiences - experts star guides at dark sky venues such as vineyards

### Out of this World Cycle Tour

Simon Stevens from Trail Journeys is an enthusiastic partner in investigating this enterprise and is calculating the requirements of such a package as of writing.

It is envisaged that parties of up to 40 can be equipped and transported to Auripo at dusk to start their bike trip. They would be accompanied by an astronomy expert and astro-photographer to deliver a brief impromptu, Professor Brian Boyle has volunteered for the first trip. Their night time ride will take in Uranus sculpture, Poolburn Viaduct, Poolburn Tunnels and conclude at Lauder.

The party will then be taken to a pub (Lauder, or Blacks, or Chatto Creek etc) where a further astronomy/cultural presentation can be delivered along with refreshments.



Up to 3 evening cycle tours of up to 40 people over the Matariki week are possible, depending on weather and demand.

#### 4WD Star Safaris

Early discussions for this idea has been had with Simon Williams from the Authentic As operation in Queenstown. Simon has been exploring Central Otago locations to expand his 4WD tour offerings, and is also an experienced astro-photographer and educator.

#### Cultural & Science/Astronomy & Astrophotography Presentations

It is intended to organise a series of presentations by some of the incredibly talented and world renowned practitioners of anything Matariki or Astro related. No invitations have been made for these, nor venues identified, as of writing. Help from the likes of Anna Robinson and the teams who organised the Thyme Festivals would be sought.

#### Other Events and Potential Future Activities

There are a couple of potential future events we would be keen to explore for future years. Space industry tours could take in the NIWA facility in Lauder, LeoLabs space radar in Naseby and other places & organisations in this space, such as Xerra and Bodeker Scientific.

#### Note about Dark Sky Tourism

Dark Sky tourism was one of the fastest growing trends in international travel before COVID<sup>1</sup>. Central Otago has the natural resources and already has innovative tourism operating within it to be able to cater more for Dark Sky Tourism.

Our proposals for Winterstellar 2022 will attempt to develop attractions and experiences this area can offer to dark sky tourists, year round, for people from New Zealand, and the rest of the world when international tourism returns.

#### Other Resources about Dark Sky Festivals around the World

- Jasper Dark Sky Festival - [jasperdarkskytravel](https://jasperdarkskytravel.com/)
- UK National Parks Dark Sky Festivals - [www.darks skiesnationalparks.org.uk](https://www.darks skiesnationalparks.org.uk)
- South Australia - [www.earth-sanctuary.com.au/dark-skies-festival](https://www.earth-sanctuary.com.au/dark-skies-festival)
- Portugal - [darkskyalqueva.com/en/](https://darkskyalqueva.com/en/)
- Acadia, USA - [www.xpobuzz.com/acadia-night-sky-festival](https://www.xpobuzz.com/acadia-night-sky-festival)

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<sup>1</sup> <https://www.lonelyplanet.com/articles/travel-trends-for-2019-dark-skies>



## Target Numbers for Winterstellar 2022

### Whole of Winterstellar Exhibition Period 2022

**Winterstellar Exhibition**

People through: > **5,000**

Exhibitors: > **20**

Exhibition Pieces: > **50** including sculpture, and extended AV installation

**Winterstellar @ Light Up Winter**

Viewers of Audio/Visual Installation: > **5,000**

Astrophotography Presentation & Workshop: > **20**

**Winterstellar Astrophotography Competition**

Number of Images Entered: > **100**

Number of Artists taking part: > **30**

Engagement with competition media on website and social media: > **10,000**

### Matariki Week: Winterstellar Dark Sky Festival

**Winterstellar Schools Day** (in association with REAP and Otago Museum)

Pupils involved: > **300**

Staff Involved: > **30**

**Dawn Matariki Celebration** (supporting manawhenua)

People Attending: > **50**

**Out of this World Cycle Tours** (in association with Trail Journeys)

Capacity per tour: **40**

Number of Tours: **2 or 3**

**4WD Star Safaris** (in association with AuthenticAs and TBC)

Capacity per trip: **8**

Number of trips: **10**

**Science, Art, & Cultural Presentations** (TBC)

3 events at Central Stories Museum (including Exhibition opening): **300**

3 events in other venues around Central Otago region: TBC

**Star Gazing Events** (TBC)

Weather permitting: > **200**

# Winterstellar 2021 Interim Report

17th July 2021

## Summary of the Numbers

### Winterstellar Astrophotography Competition

Number of Images Entered: **71**

Number of Artists taking part: **24**

Prize Money Donated and Awarded: **> \$3,600**

### Winterstellar Exhibition

People through: **> 1,600** (as of 17th July after first two weeks)

Exhibitors: **16**

Exhibition Pieces: **36**

Exhibition Pieces Sold: **5** (as of 17th July after first two weeks)

### Winterstellar Schools Day

Pupils involved: **> 350**

Staff Involved: **> 30**

Schools Involved: **6**

### Dawn Matariki Celebration

People Attended: **30**

### Winterstellar @ Light Up Winter

Viewers of Audio/Visual Installation: **> 5,000**

Astrophotography Presentation & Workshop: **> 20** (TBC, event postponed by weather)

## Winterstellar Astrophotography Competition

We were very happy with the number of entrants to the Astrophotography Competition, but the standard of the entries absolutely blew us away.

It was expected to see some good shots of the Milky Way, Aurora Australis and some of the local landscapes captured under our glorious dark skies. The standard of the artistic composition of some of the photos was truly exceptional though, and made the job of selecting winners out of them very difficult.

**"The top entries were absolutely world class"**  
**- Paul Le Comte, Judge Coordinator**

The judging panel was chaired by Otago Peninsula based photographer, Paul Le Comte, judging veteran of many Otago Wildlife Photography Competitions. Also on the judging panel were New Zealand author and Radio New Zealand journalist Naomi Arnold, and US based astronomer and Director of Conservation at the International Dark Sky Association, John Barentine.



Winning entry - Waipapa Lighthouse by Michael Cookson

Paul says "The top entries were absolutely world class and would truly stand up in international competition such as BBC or National Geographic. They were that good."

Feedback from everybody that has seen the exhibition and video of competition entries has been universally positive.

Number of Images Entered: **71** | Number of Artists taking part: **24**

See video and other winners here: [winterstellar.com/astrophotography-competition](https://winterstellar.com/astrophotography-competition)

## Winterstellar Schools Day 2021

On 2nd July we had the Winterstellar Schools Day at the Community Centre and Central Stories Museum & Art Gallery in Alexandra. The event was organised by [Central Otago REAP](#) and [Otago Museum](#) Science Outreach team.

Over 350 pupils plus staff from Central Otago schools took part in the Schools Day events, some from as far afield as Hawea, Poolburn and Tarras.

**".. the feedback from Winterstellar was it was enjoyed by all."  
- Amanda Greer, Central Otago REAP**

After their adventures in the Otago Museum Star Dome and science experiments, the children and staff walked over to the Central Stories Museum & Art Gallery to get a sneak peak of the Winterstellar Exhibition before the official opening that evening.



Staring into the eyes of Ghost Sheep photo by Rebekah De Jong

Number of children taking part: > 350 Number of Staff and Helpers: > 30

See video and more photos here: [winterstellar.com/schools-day](https://winterstellar.com/schools-day)

## Dawn Matariki Celebration 2021

A wonderful Matariki celebration was enjoyed by those that braved the frosts in Pioneer Park, Alexandra. This was possibly the first morning this winter without morning fog or clouds so everybody was thrilled to get the first chance to see this treasured star cluster.

**"This morning was amazing, and thank you all so much for doing this."  
Mel Kuiti, Manager Uruuruwhenua Health**

The morning included an experience with VR headsets letting the kids see the stars as they would have been seen from the waka voyaging to Aotearoa. All this made possible by Jessa & Toni, part of the magnificent Science Outreach team from [Otago Museum](#).



Spotting Matariki

This event included:

- Telescopes – everyone got chance to look at Puaka and Matariki
- VR headsets – a chance to see what the sky looks like from a waka (an animated drawing of one) in the middle of the ocean.
- Planispheres – a large one to show how the sky looks different at different times of year, plus smaller ones that people can cut out and take home with them.
- Informational panels and korero – meet the nine stars of Matariki and what each represents.
- Poi and tī rākau – sharing of knowledge.

About **30** children and adults attended the Matariki celebration.

See video and more images here: [winterstellar.com/home/2021-matariki-celebration](https://winterstellar.com/home/2021-matariki-celebration)



## Winterstellar Exhibition 2021

The opening event of the exhibition attracted about 50 guests who enjoyed an informative and entertaining 'Solar Tsunami' presentation by Toni Hoeta from Otago Museum. The evening also included the prize giving for the Astrophotography Competition presented by Paul Le Comte.

**"Astrophotography is a specialised genre of visual art, not often exhibited in rural communities. We are lucky to have the opportunity to experience such a visually pleasing, and educational show in Central Otago."**

**- Rebekah de Jong, Central Otago Arts**

The exhibition itself includes 36 pieces of work from 16 artists including a video installation of timelapse and photography from some of the many artists who entered the Astrophotography Competition.



Pupils getting a sneak peak of the Exhibition on Schools Day

As of 17th July the Winterstellar Exhibition has been open for two weeks and has had over **1,600** people into the gallery. **5** works have been sold so far generating revenue for the artists and Central Stories Museum and Art Gallery.

See more information and images about the Exhibition here: [winterstellar.com](http://winterstellar.com)

## Winterstellar @ Light Up Winter 2021

Winterstellar took part in this year's [Light Up Winter](#) family event in two ways. Firstly we helped organise and promote the Winterstellar Astrophotography Workshop with Simon Williams.

This event was to have taken place on 9th July, the evening before the LUW event. It had to be postponed because of stormy weather and will be rearranged at a future date.



Lantern Release at Light Up Winter- photo by Simon Williams

Winterstellar second involvement was an audio visual installation in the Cromwell shopping mall on the thoroughfare between the Light Up Winter event main stage in the town centre and the lantern launch site by the big fruit.

**"That video was excellent and many if not most people stopped by to see some of it with many remarks of how excellent it was." - Richard Davidson**

All of the **5,000 +** that attended Light Up Winter would have passed the installation at least once.

## Supporters, Sponsors & Collaborators

Central Stories Museum & Art Gallery



Cicada Web & Media



Otago Museum



Central Otago REAP



Central Appliance Plus



Lye Bow Boutique Accommodation



Southern Alps Imagery



Jonathan's Photo Warehouse



Creative Communities



Central Lakes Trust





Alexandra Community Arts Council



Trustpower Lend-a-Hand



Image Central



Central Otago District Arts Trust



Authentic As



Light Source Creatives



Cromwell Districts Promotions Group



McArthur Ridge Wines



Five 15 Design

## New So Far For 2022

Trail Journeys



Professor Brian Boyle



## WINTERSTELLAR 2022

A Celebration of Matariki & the Otago Winter Night Sky

Winterstellar, PO Box 1, Alexandra 9340

Contact: Andy Davey

T: +64 27 645 0619 E: [info@winterstellar.com](mailto:info@winterstellar.com)

W: [www.winterstellar.com](http://www.winterstellar.com)

## Winterstellar 2022 Statement on Finances

28th July 2021

### Summary

Since its inception, Winterstellar is an informal collection of Astro-Photography enthusiasts, with the priceless help and support from Rebekah de Jong, Central Otago District Arts Trust Arts Coordinator, and the staff of Central Stories and Otago Museums.

My name is Andy Davey, and I have taken the lead in fundraising, coordination of events, curating the exhibition and exploring potential future activities.

All past applications for funding have been in my own name as a representative of Winterstellar. All funds have been received and accounted for in an allocated bank account under my name, Andrew Davey.

All completed funding applications have been reported on and budgets submitted to the satisfaction of the grant issuers. This includes \$500 from Trustpower LendaHand in 2020, \$2,000 from Central Otago District Arts Trust and \$4,100 from Creative Communities.

We have also received \$500 from Trustpower LendaHand and \$2,000 from Central Otago District Arts Trust in 2021. Reporting on these two grants will be completed in August 2021.

If this application is successful we may look to review what the legal and accounting status of Winterstellar should be going forward.



## QUOTE

Winterstellar

**Date**

23 Jul 2021

**Quote Number**

QU-0003

**GST Number**

54-990-472

Central Stories Museum

& Art Gallery

PO Box 308

Alexandra 9340

Description	Quantity	Unit Price	Amount NZD
Hire of Henderson and Grant Galleries 17 June to 28 August 2022	1.00	1,600.00	1,600.00
Cost of Exhibition opening	1.00	1,500.00	1,500.00
Subtotal			3,100.00
TOTAL NZD			3,100.00



# QUOTE

Winterstellar

**Date**  
30 Jul 2021

**Expiry**  
20 Aug 2021

**Quote Number**  
QU-0010

**Reference**  
Winterstellar 2022

**GST Number**  
81-006-822

Cicada Ltd  
PO Box 1  
Alexandra 9340  
New Zealand

Description	Quantity	Unit Price	Discount	Amount NZD
Consultation - Dark Side of the Universe presentation	10.00	86.96	60.00%	347.83
Consultation - Astro-Photography Competition	50.00	86.96	60.00%	1,739.13
Consultation - Winterstellar 2022 Exhibition	100.00	86.96	60.00%	3,478.26
Consultation - Out of this World Cycle Tour	40.00	86.96	60.00%	1,391.30
Consultation - Astro Workshops, Star Safaris and Space/Science Talks	100.00	86.96	60.00%	3,478.26
Consultation - Matariki Celebration	20.00	86.96	60.00%	695.65
Subtotal (includes a discount of 16,696.32)				11,130.43
TOTAL GST 15%				1,669.57
<b>TOTAL NZD</b>				<b>12,800.00</b>

7/26/2021

Gmail - Galaxy Sculpture



Andy Davey &lt;winterstellar.com@gmail.com&gt;

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**Galaxy Sculpture**

---

**forgedandcrafted** <forgedandcrafted@xtra.co.nz>  
To: winterstellar.com@gmail.com

25 July 2021 at 21:16

Hi Andy

To fabricate the Milkyway galaxy from stainless steel and other metals as well as some stone casting accents to show our solar system and other astronomical features.

The sculpture would have accessible back lighting.

The size would be approximately 1500 mm to be Gallery hung .

The price would be \$12,000.

I trust this is enough information for you Andy.

Regards  
Bill

Sent from my Galaxy

<https://mail.google.com/mail/u/0?ik=e53fc7efa3&view=pt&search=all&permmsgid=msg-f%3A1706247709715209682&simpl=msg-f%3A170624770971...> 1/1

**Subject:** Re: Quote for Central Stories  
**From:** Christine O'Donnell <christine.odonnell@thenews.co.nz>  
**Date:** 11/05/2021, 9:02 am  
**To:** Andy Davey <andy@cicada.nz>  
**CC:** manager@centralstories.com

Hi Andy

Thank-you for taking the time to talk with me last week as we discussed you currently have a budget of \$1400.00

My suggestion is that you place advertising in both The Otago Daily Times Regional Pages and in The Central Wanaka News the advertising size we would look at would be 8cm x 3 columns 11.2cm in width the cost per insertion for this would be as follows

The Otago Daily Times \$144.00 plus gst per insertion

The Central & Wanaka News \$120.00 per insertion plus gst

To place a quarter page the cost would be as follows

The Otago Daily Times Regional Pages 28cm x 5 columns 18.8cm \$840.00 plus gst per insertion

The Central Wanaka News 20cm x 4 columns 15cm the cost would be \$400.00 plus gst per insertion

I have also attached some prices and options for on line.

Please do not hesitate to contact me if you have any questions or queries and I look forward to hearing from you

Kind Regards

**Christine O'Donnell**  
**REGIONAL SALES MANAGER**  
P 03 440 0030 M 027 325 3383 E [christine.odonnell@alliedpress.co.nz](mailto:christine.odonnell@alliedpress.co.nz)

Reach 295,000 people each week with the ODT and ODT.co.nz\*  
\*Source: Nielsen CMI Q3 19-Q2 20

**Otago Daily Times** | [odt.co.nz](http://odt.co.nz) **The News** Central Otago



On 10/05/2021 3:40 p.m., Andy Davey wrote:

Hi Christine

Nice to meet you last week.

Could you organise that quote as requested for Central Stories Museum and Art Gallery and send it to [manager@centralstories.com](mailto:manager@centralstories.com) and cc to me please.

We need to get the funding application off as soon as we can. Thank you :o)

Cheers

Support Local Advertising Package .pdf



— Attachments: —

Support Local Advertising Package .pdf

586 kB



## SUPPORT LOCAL DIGITAL ADVERTISING PACKAGES

1 August to 31 December 2020

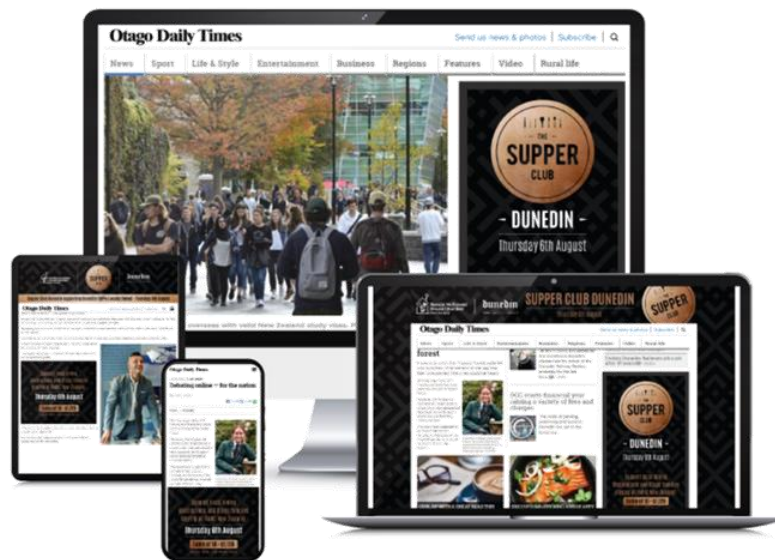
As part of Allied Press commitment to supporting local businesses, we have extended the 'Support Local' campaign from 1 August to 31 December 2020.

Local businesses can select digital ad packages across the Allied Press digital news network of sites including ODT.co.nz, RuralLife.co.nz, and Star News (Canterbury).

### AUDIENCE - REACH - ENGAGEMENT

The ODT.co.nz averaged over 115,000 users per day in June 2020. With a strong reach into Otago, Canterbury and Southland, Allied Digital can help you reach your local, South Island or national audience.

With a dedication to quality local journalism our users visit daily and spend an average of 2 minutes 41 seconds per visit. Put simply this means our users are seeing and engaging with your brand for longer alongside local content.



All rates are GST exclusive

Subject to availability

Cancellation fees apply - see terms & conditions for detail





## BANNER ADS - ODT.co.nz

Run of Site Advertising					
Spend	\$300	\$600	\$1,200	\$2,400	\$3,400
Banners Ads Impressions	50,000	120,000	250,000	550,000	900,000
eCPM	\$6.00	\$5.00	\$4.80	\$4.36	\$3.78

Targeted - Channels & Stories			
Spend	\$300	\$600	\$1,200
Banners Ads Impressions	35,000	80,000	180,000
eCPM	\$8.57	\$7.5	\$6.67

### NOTES:

**Run of Site:** Campaigns can run over a period of days and be booked by day of week and time of day, but are subject to availability of banner inventory. All ROS campaigns follow the audience eyes wherever they are viewing content within the site.

**Targeted Channels & Stories:** Advertising banners are targeted to channel home pages and all stories within the channel. Ideal for businesses wanting to align with local content read by a local audience.

**eCPM** is the effective Cost Per Thousand paid for banner ad impressions i.e. \$300 campaign spend is a \$6CPM delivering 50,000 banner ad impressions. CPM rate card is \$15 per thousand.

All rates are GST exclusive  
 Subject to availability  
 Cancellation fees apply - see terms & conditions for detail



## HOMEPAGE TAKEOVER

ODT.co.nz	Days	1	2-5	6-10
	Ratecard	1,500	1,200	1,000
	Support Local	799	699	599

Starnews.co.nz (site wide*)	Days	1	2-5	6-10
	Ratecard	1,200	1,000	800
	Support Local	599	499	399

RuralLife.nz (site wide*)	Days	1	2-5	6-10
	Ratecard	1,200	1,000	800
	Support Local	599	499	399

### NOTES:

Bookings: ODT.co.nz

Site wide means banners are displayed throughout the site on all pages.

Starnews.co.nz and RuralLife.nz is a site takeover of all premium banner position

All rates are GST exclusive

Subject to availability

Cancellation fees apply - see terms & conditions for detail



## PRE-ROLL VIDEO ADVERTISING

Extend your brand, product or service offering by running a pre-roll video ad in front of our local video news. Allied Productions, a division of Allied Press, can create you video pre-roll from as little as \$149.

Pre Roll Video	Spend
Played on ODT.co.nz 10,000 plays	\$300
25,000 plays	\$600
60,000 plays	\$1,100

### NOTES:

Pre-roll videos can be supplied up to 30 seconds. Video ads over 15 seconds require an opt out button allowing the user to skip the rest of the video.

## SPONSORED CONTENT

Laid out in a traditional editorial format and promoted via a large editorial block on the homepage of ODT.co.nz, Rural Life, Star News and other Allied Press sites. This block will show your content with 100% share of voice for three days and may also appear as additional spots across the site. Sponsored content offers you the unique chance to tell your story in your own words so you can ensure the messaging is exactly what you want it to be.

Sponsored Content	Spend
Ratecard	\$1500
Support Local	\$500

### NOTES:

Sponsored Content can be supplied up to 500 words, 10 images, video (if applicable), links and contact details . Editorial Services are available from \$199.00 per story .

All rates are GST exclusive  
 Subject to availability  
 Cancellation fees apply - see terms & conditions for detail



## CAROUSEL

Our fully branded or 'Support Local' rolling carousel displays your products, services and ideas in a single interactive advertising space on ODT.co.nz. One click and potential customers are directed to individual products and services anywhere on your website or social media.

ODT.co.nz		Own Brand Per Day	Support Local Brand Per Month
Homepage	Top	500	n/a
	Content	300	n/a
Stories Content	Local Area	n/a	250
	National	n/a	250
Starnews.co.nz		Own Brand Per Day	Support Local Brand Per Month
Homepage & Stories		300	250

### NOTES:

Bookings: ODT.co.nz

Own Brand carousels are for a minimum of 4 days or additional set up cost is \$200

All rates are GST exclusive

Subject to availability

Cancellation fees apply - see terms & conditions for detail



# QUOTE

Winterstellar

**Date**  
30 Jul 2021

**Expiry**  
20 Aug 2021

**Quote Number**  
QU-0009

**Reference**  
Winterstellar 2022

**GST Number**  
81-006-822

Cicada Ltd  
PO Box 1  
Alexandra 9340  
New Zealand

Description	Quantity	Unit Price	Amount NZD
Website Development - Photocompetition Judging Tools for Winterstellar.com	10.00	86.96	869.57
Website Development - Develop web-store and add product for sale of merchandise and exhibition art-work	20.00	86.96	1,739.13
Subtotal			2,608.70
TOTAL GST 15%			391.30
<b>TOTAL NZD</b>			<b>3,000.00</b>

**Brian Budd**

---

**From:** Shane Norton <shane@radiocentral.nz>  
**Sent:** Friday, 7 May 2021 12:35 pm  
**To:** Brian Budd  
**Subject:** Quote for Winter Stellar

Hi Brian,

50, 30 second ads for Winter Stellar is \$495 plus GST.

Cheers!

*Shane Norton*

D: +64 3 448 6063 M: +64 275 468 093



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## Community Development - Grants

### GRA210739572



1 Dunorling Street  
PO Box 122, Alexandra 9340  
New Zealand  
03 440 0056  
Info@codc.govt.nz  
www.codc.govt.nz



**Application For**  
**Which Grant**  
**Grant Application**

Vincent Community Board  
Promotions  
GRA210739572

## The Applicant:

**Organisation Name**  
**Contact**  
**Phone**  
**Email**  
**Address**  
**Organisation Type**

Central Otago District Arts Trust  
Jan Bean  
0274773458  
jan.bean@xtra.co.nz  
18 Lookout Drive, Little Valley, Alexandra 9320  
Charitable Trust

## The Project:

**Project Name**  
**Description**

Cover to Cover - Authors Talks

"We need writers and artists to show us the worlds we may not be able to see" We wish to establish this literary project over the next three years; we intend bringing renowned New Zealand and international writers to Central Otago to share their stories and the magic of their words with book lovers, writers and readers. The first Cover to Cover event will feature Fiona Sussman, born and raised in South Africa, now based in Auckland for over 30 years, and proud to also be a resident of Central Otago. Her novels and short stories have been published internationally and most recently Fiona was awarded the NZ Booklovers Award for Best Adult Fiction 2021 for her novel Addressed to Greta. We expect the 2021 event to be the 'pilot' of a series, with two events in year 2, building up to three events in year 3. By this time, reputation, success and popularity will hopefully have grown sufficiently to allow us to find an ongoing sponsor with naming rights for the event. Council funding will allow CODAT to present these events in a professional manner. Funding will allow us to - provide a comfortable and attractive environment and venue for the event; create a professional permanent Cover to Cover banner; advertise the event widely; provide transport and accommodation for visiting writers; hire audio equipment and staging blocks. We will conform to the Central Otago



	World of Difference principles and palette.
<b>Start Date</b>	01/07/2021
<b>End Date</b>	30/06/2024
The 4 well beings	
<b>Social</b>	Central Otago has a strong literary tradition and magnetism and CODAT has assessed that there is a strong appetite for literary events in the region. Central Otago is home to many well-known and emerging writers who present their work in many different formats - contemporary fiction, young adult and children's writing; poetry, memoir, historical writing, essays and short stories. Books provide provocative, thought-producing, diverse comment; they deal with social issues facing the world; they can help to make positive change. Some small rural communities (eg Otarehwa) have become hubs for writers and writers' retreats; Henderson House resident writers share new writing and innovative ideas with the community. As the first event falls on Blossom Festival Weekend 2021 and sits alongside the Otarehwa Writers Retreat, it provides another significant event for people to enjoy, to learn and to share ideas. Across the Bridge in Bannockburn follows on.
<b>Economic</b>	Each event will be ticketed. Ticket income, plus Promotions Grant funding, will cover the cost of the events. It has been established that most writers have excellent social media profiles with significant following. Keen readers will travel from outside the region to hear a favourite writer - visitors will be encouraged to stay longer in the area, to sample the tourism offerings within, or perhaps be part of a writers' workshop. Our invited writers will be offered accommodation and hosting during the term of their stay in Central Otago.
<b>Environmental</b>	This event will 'start small' - along with the others to follow in subsequent years, it will have a minimum negative impact on the environment. It is also planned that future Cover to Cover events will present writers who will share their conservation ideas and sustainable thoughts through their work.
<b>Cultural</b>	Supporting, developing and promoting the arts contributes to shaping personal and community identity and helps strengthen a sense of place. Cover to Cover will introduce writers to our community who represent diverse cultural identities - our own tangata whenua, alongside Pasifika, Asian and other internationally recognised writers for whom English may not be their primary language eg. Jindra Tichy, whose first language is Czech but who has been a resident in Otago for many years. Her memoir was published recently and launched in Dunedin.
<b>Measures</b>	Our financial success will be measured by ticket sales and attendance figures. Attendance will be monitored and follow up measures will take place to assess customer satisfaction and recommendations for further events. We will consider this project a success if we introduce our local communities to new and exciting experiences which



will leave them waiting eagerly for the next Cover to Cover event which will leave them with more questions than answers; which will open their eyes to new and exciting literary talent of all genres, alongside our well-loved established New Zealand writers and laureates.

Meet at least three of the strategic priorities:

Promotions was selected

**Event been on before?**

No

**Frequency**

Other - please fill out the Different Frequency box

**Different Frequency**

One-off event in 2021. Bi-annually in 2022 - one event in June and the other in September each year. Thereafter 3 events in 2023 and 2024.

**Other events happening?**

Blossom Festival; Oturehua Writers Retreat - both of these events significantly enhance and complement Cover to Cover. Cover to Cover will round off the Blossom Festival Weekend on Sunday afternoon and the organisers and attendees of the Oturehua event will be invited to attend. Our event will precede Across the Bridge in Bannockburn.

## The Budget:

<b>Year 1 - 2021/22:</b>	4261.05
<b>Year 2 - 2022/23:</b>	7218.30
<b>Year 3 - 2023/24:</b>	9055.50
<b>Total Requested \$</b>	20534.85

**Cost Breakdown**

See budget attached.

**Previously received funding?**

Yes

**Amount Received**

35000.00

**Backup Plan**

If we do not get this promotional funding, we will have to raise ticket prices which is not desirable as we wish these events to be available to everyone. Clearly, we would have to look at different funding avenues for literature and the arts in Central Otago communities. Following the success of the first event, and over the next 3 years, CODAT Trustees will work to gain naming rights and ongoing community/arts/cultural sponsorship for Cover to Cover. CODAT is extremely fortunate to have professional advice, knowledge and practical assistance from Annie Villiers, resident of Clyde and co-founder and Trustee of the biennial Dunedin Writers and Readers Festival. Cover to Cover will also seek some funding from

CCB, TCB and MCB.

## The End:

Attachments Ticked

- Financial accounts (for applications of \$10,000 or more)
- Supporting documentation such as letters of support, quotes and estimates (if applicable)

All information provided is complete and correct True

Have read and acknowledge the standard Central Otago Terms and Conditions of Grant Funding Yes

Acknowledge that your application will be assessed in accordance with the principles and objective contained in the Grants Policy and that Council's representative funding committee is the final decision-making authority Yes

Information about your application (including the applicant's name, project title, and a summary of the proposal) and any approved funding may be made publicly available by Council Yes

If successful, the grantee will be required to report on the success or otherwise of the event following completion of the project or at a time to be agreed Yes

Name: Janess Bean

Date 28/07/2021

Signature (6 kb)



## Cover to Cover Literary Events

**CENTRAL OTAGO DISTRICT ARTS TRUST**

October 2021 - June 2024

**EXPENDITURE**

July 2021-June 2022    July 2022 - June 2023    July 2023 - June 2024

Accommodation	\$ 370.00	500.00	500.00
Advertising and publicity			
Coordination fee	\$ 1,600.00	3200.00	4000.00
Food and Beverage	\$ 1,250.00	2500.00	3750.00
General			
Gifts	\$ 100.00		
Graphic design - logo/branding package	\$ 700.00		
Hireage dais	\$ 40.00		
Hireage microphones	\$ 25.00	272	414
Office Expenses	\$ 50.00	100.00	150.00
Printing, stationery	\$ 126.05	161.00	241.50
Vinyl banner		485.30	
<b>TOTAL EXPENDITURE</b>	<b>\$4,261.05</b>	<b>\$7,218.30</b>	<b>\$9,055.50</b>

**INCOME**

Ticket sales	\$1,500	\$3,000	\$4,500
Accommodation	185		
Venue and staff	280		
Food and beverage	200		
Advertising design and publicity			

In Kind contributions

Cover to Cover - for event Sunday 26<sup>th</sup> September 2021

Flowers by Wild and Bliss, Arrowtown - no charge

Bateman's Publishers - design of poster and publicity material - no charge

Accommodation at Olivers, Clyde - 50% discount valued at \$185

Food and beverage at Olivers, Clyde - \$200 - \$4 discount on each ticket (50 tickets)

Venue and wait staff at Olivers, Clyde

## Community Development - Grants

### GRA210714507



1 Dunorling Street  
PO Box 122, Alexandra 9340  
New Zealand  
03 440 0056  
Info@codc.govt.nz  
www.codc.govt.nz



Application For  
Which Grant  
Grant Application

Vincent Community Board  
Promotions  
GRA210714507

## The Applicant:

Organisaton Name  
Contact  
Phone  
Email  
Address  
Organisaton Type

Ahipara Luxury Travel, t/as Lauderdale  
Karen Jefferson  
034473558  
karen@ahipara.com  
3782 Becks-Lauder Road, RD 2, Omakau 9377  
Limited company

## The Project:

Project Name  
Description

Ahi Festival of Light  
A one day music festival blending luxury and music.  
A headliner who will drive ticket sales, 2 acts of international quality and 3 unknowns. Giving young performers a platform which can help in launching their careers.  
The event will focus on Maori/Pasifika artists, have its roots firmly in the Maori world with a dedicated blessing, and help fund a foundation to help young artists.  
Working with Nataria Tekete who is extremely well connected within Maori/Pasifika music.  
Entertainment (Headline)  
Option 1: Six60 Lead Singer - Matiu Walters  
Option 2: Teeks  
Option 3: Similar in nature of option 1 and 2  
Event Programme:  
• 12:00pm - 8:00pm  
• 6 acts  
o 3 up and coming local acts  
o 2 well know local acts  
o Headliner  
Food and Drink:  
• Maori fusion served tapas style continuously throughout the eight hours, along with local craft beers and wines.  
• Craig Martin, previously Executive Chef at Annandale

	and now founder of Native Kitchen is lined up to provide this element.
<b>Start Date</b>	01/08/2021
<b>End Date</b>	30/06/2022
The 4 well beings	
<b>Social</b>	The event brings Maori/Pacifica entertainment to the district at a level not seen before, providing an opportunity for the local community to connect with musicians in a small setting. It also brings employment to local people to support the event and helps position Lauderdale as a quality event venue for future concerts that will continue to engage the local community. Lauderdale aims to use some of the proceeds to start a foundation to be available to help young artists starting out on their musical journey. More information included in our Tourism Sustainability Action plan attached
<b>Economic</b>	Benefits to the community extend beyond the impact of the actual concert. We are targeting 500 guests who will spend 3-7 days in the area. Bringing potentially another \$400k spend to the area by booking accommodation, a range of experiences and dining out. More information included in our Tourism Sustainability Action plan attached
<b>Environmental</b>	Lauderdale is a fully licensed venue and has installed a fountain mix system for soft drinks, and Kegirators so that draft beer is served - this enables Lauderdale to minimise use of bottles - plastic and glass. Part of the DNA of Lauderdale is to be sustainable and use local produce where possible and minimise all waste. More information included in our Tourism Sustainability Action plan attached
<b>Cultural</b>	The event is focused on delivering Maori/Pacific music, accompanied with Maori Fusion food and a Hangi. We celebrate the Maori culture and bring respect and mana to the area by providing an opportunity for Maori/Pacific Artists to perform in the area. With the success of this inaugural event, it is our aim to hold an annual event that is known throughout the country as the place to be to see emerging artists alongside some headline acts. We are passionate about sharing the cultural journey we are all in understanding and learning from our Maori Community. More information included in our Tourism Sustainability Action plan attached
<b>Measures</b>	Measures of success will firstly be the impact that the event has on our visitors and if they have valued the performance and learnt more about the Maori/Pacific music talent we have in New Zealand. Secondly it is important for it to be profitable so that we can develop this into an annual event.
Meet at least three of the strategic priorities:	

Promotions was selected

Event been on before?

No

Frequency

Annual (every year)

Different Frequency

Other events happening?

At this stage we have not set a date as we are in discussions with the lead artists to determine when they are available. When we have a range of dates available we will look at the event calendar in the area and also find out what bookings are like with local accommodation providers so that we can select a weekend where there is good supply availability so that visitors can stay in the area.

## The Budget:

Year 1 - 2021/22:	25000.00
Year 2 - 2022/23:	10000.00
Year 3 - 2023/24:	5000.00
<b>Total Requested \$</b>	<b>40000.00</b>

Cost Breakdown

The funding is being requested to make the project more viable in the start up year where we have the most risk and will go towards funding the main acts. With the success of the event, in future years the ticket price will be able to increase to ensure more it is more profitable going forward. Based on the support received from REF of \$50,000 we will need to increase the ticket price to \$600. Every bit of support we receive for this first event reduces some of the risk which is necessary as we have limited appetite for risk after already incurring significant losses due to Covid. This event and future events is part of our pivot and rebuild to a more domestic focussed business.

Previously received funding?

No

Backup Plan

If we do not get the full amount of funding applied for we will evaluate closely whether we move ahead with the plans to proceed with this event as our risk appetite is low.

## The End:

Attachments Ticked

- Your project plan
- Financial accounts (for applications of \$10,000 or more)

All information provided is complete and correct

True

Have read and acknowledge the standard Central Otago Terms and Conditions of Grant Funding Yes

Acknowledge that your application will be assessed in accordance with the principles and objective contained in the Grants Policy and that Council's representative funding committee is the final decision-making authority Yes

Information about your application (including the applicant's name, project title, and a summary of the proposal) and any approved funding may be made publicly available by Council Yes

If successful, the grantee will be required to report on the success or otherwise of the event following completion of the project or at a time to be agreed Yes

Name: Karen Jefferson

Date 09/07/2021

Signature (3 kb)







## Tourism Sustainability Commitment Action Plan

Ahipara Luxury Travel is a leader in the delivery of high end itineraries to our clients that are meaningful and connect visitors to New Zealand. We are focussed on ensuring that all clients leave a positive impact on NZ. Sustainability is critical to our growth and is built in to all strategies at Ahipara. Over the coming years our focus is to work with our supply chain in developing ways to be more sustainable. We will also educate and inform our clients as to the best way to travel through New Zealand to leave a positive impact.

As part of our pivot we have also re-opened our wedding and events venue at Lauderdale and have spent time and money to improve the venue so that we can provide a high value destination to the local community for events that are delivered for locals in a sustainable manner through valuing our employees and developing systems that support minimal waste and support the local environment.

	Commitment	Actions we're doing now	Actions for within the next year	Actions for within the next 3 years
1	<b>Resilience</b> - We are focused on long-term financial performance and resilience.	<p><b>Ahipara</b> Minimising costs due to Covid19 – focussing on improving systems to ensure we are ready for when the borders re-open</p> <p><b>Lauderdale</b> Experimenting with different price points and systems to determine what the local market will pay i.e. ticketing events, venue hire fees etc. Maintaining paddocks to ensure continued farming income.</p>	<p><b>Ahipara</b> Sustainability focus and completion of Leadership course in sustainability and also the BCorp Impact Assessment. Performance measurements per new employee and limiting overhead staff growth until turnover exceeds \$3million</p> <p><b>Lauderdale</b> Working with the local council to develop a major event to attract outsiders that will be profitable in the medium to long term. Training a key team of casual staff from the community so that we can deliver service to community events.</p>	<p><b>Ahipara</b> B Corp certification and supplier engagement to ensure sustainability goals are being reached. Further education of market channels regarding management fee to ensure it is accepted throughout as understanding grows to enable us to meet sustainability goals</p> <p><b>Lauderdale</b> Limiting the number of events per year to ensure premium value for the venue and minimal interruption to life/work balance for the home environment. Possibly cultivating local produce to deliver a farm to plate option at venue</p>
2	<b>Investment</b> - We invest to create value and opportunities, and to drive sustainable practices.	<p><b>Ahipara</b> Enrolled in Sustainability Leadership Programme and started on B Corp Impact Assessment.</p> <p>Investment in TW to enable continued development of online travel solutions</p> <p><b>Lauderdale</b> Invested in building an outside bar, trestle tables and new glassware, plates and cutlery to service events in a sustainable manner.</p>	<p><b>Ahipara</b> Completion of course and strategy to engage with supply chain in increasing sustainability in the tourism sector.</p> <p>Continued training of staff focussing on ensuring we maximise the value from our travel solutions software.</p> <p>Discussions with TW on how to integrate video into online itineraries and have an online 'chat' portal connected with each itinerary.</p> <p><b>Lauderdale</b> Looking at recycling old frost pots from the wine industry to create an outdoor heating solution.</p>	<p><b>Ahipara</b> Full supply chain education for sustainability. Voice in sustainability in the Tourism Sector.</p> <p>Liaise with TW regarding any AI solutions that may apply to the online travel software for high end custom itineraries in addition to continued development of the video solutions and 'chat' functionality</p> <p><b>Lauderdale</b> Investigate outdoor solutions to host all weather events at Lauderdale</p>
3	<b>Innovation</b> - We innovate to solve problems, create new ways to do things and increase productivity.	<p><b>Ahipara</b> Product innovation in launching small group tours for the mature traveller. Our small group tours will focus on sustainability and connection and will leave a positive impact on NZ</p> <p><b>Lauderdale</b> Creating brunch events with live music with</p>	<p><b>Ahipara</b> Trial first tours with Australian tourists. Engage with the supply chain to ensure sustainable practices and a positive impact in New Zealand</p> <p><b>Lauderdale</b> Outside heating solutions through use of recycled materials</p>	<p><b>Ahipara</b> Each itinerary, group and FIT, to have a sustainability rating and the opportunity for travellers to donate to a cause that will ensure a positive impact is made for NZ</p> <p><b>Lauderdale</b> Research options for pasture to plate solutions to provide a unique offering for the</p>



		the aim to get a local following so that the community can be entertained locally		local community
4	<b>Visitor Satisfaction</b> - We strive to always meet or exceed visitor expectations.	<p><b>Ahipara</b> Currently no clients but we continue to send newsletters out and engage with current prospective clients so that they are informed as to developments in NZ as to when travel is opening and the necessary constraints while travelling including Covid protocols, insurance options</p> <p><b>Lauderdale</b> Engaging with the community to understand the needs and price points to ensure we surprise and delight our clients</p>	<p><b>Ahipara</b> Strengthen database of past, existing and future clients so that we can continue to communicate with them about developments in New Zealand. Develop an easy method for clients to feedback their experience of Ahipara and to have this recorded and acted on.</p> <p><b>Lauderdale</b> Continue to listen to the community to create meaningful events to be enjoyed at the venue</p>	<p><b>Ahipara</b> A portal on our website for customer feedback directly relating back to their personal itinerary – this will give us more itinerary depth on our website and make it truly interactive</p> <p><b>Lauderdale</b> Focus on delivery of small weddings, funerals, and music events for the local community by improving assets to be able to cater for all weather options</p>
5	<b>Culture and Heritage</b> - We incorporate Aotearoa New Zealand's culture and heritage as part of delivering a unique and authentic visitor experience.	<p><b>Ahipara</b> Currently very strong with Maori in NZ and we continue to nurture these relationships so that we can support their resurgence when borders open beyond Australia</p> <p><b>Lauderdale</b> We focus on supporting local artists by providing them with a venue to perform for the community.</p>	<p><b>Ahipara</b> Further development of the campsite at Kai Waho so that it can host up to 10 people in a sustainable meaningful way.</p> <p>Continued mentoring of Bevan Climo, Tom Loughlin, Hone Mihaka and Delani Brown in the development of their experiences offered exclusively to our clients</p> <p><b>Lauderdale</b> Look at developing a Pacific Music festival – first of its kind in the region, supported by local foods and wines and security and staffing supplied by Maori Wardens</p>	<p><b>Ahipara</b> Discover, mentor and develop new connections for our clients while travelling in NZ – particularly in Dunedin, Stewart Island and lower south island.</p> <p><b>Lauderdale</b> Strengthen the Pacific Music Festival event to be an annual event and iconic for the region</p>
6	<b>Visitor Engagement</b> - We engage with visitors about how to be great travellers within Aotearoa New Zealand.	<p><b>Ahipara</b> Promote the Tiaki promise in all itineraries</p> <p><b>Lauderdale</b> Through showing respect to local suppliers we encourage our clients to support locals.</p>	<p><b>Ahipara</b> Start discussing our sustainability objectives with clients and the cost of travelling to New Zealand and the most sustainability choices on offer while travelling in NZ</p> <p>Tiaki promise continues to be included on all itineraries</p> <p><b>Lauderdale</b> Engaging with clients who wish to hire the venue in sustainable choices for drinks and catering options</p>	<p><b>Ahipara</b> Develop some options for Clients to select from to ensure that they have a positive impact on NZ while travelling here.</p> <p>Tiaki promise continues to be promoted and included on all itineraries</p> <p><b>Lauderdale</b> Investigate support and interest in pasture to plate options</p>
7	<b>Employer of Choice</b> - We attract, support and develop the workforce we need to flourish and succeed.	<p><b>Ahipara</b> Currently only one employee but have increased salary to show value.</p> <p>Continued support to offer as much flexibility as possible.</p> <p>Work at home solutions supported by all IT in the cloud and provided with laptop, cell phone, printer and home office solution for desk, chair etc if required</p> <p><b>Lauderdale</b> Always paying above minimum wage to</p>	<p><b>Ahipara</b> Expect to recruit 2-3 new staff members – one a returning member. Pay increased to pro-rata \$60k per year based on 40 hours per week .</p> <p>Work from home solutions with trust being core in our work culture.</p> <p>Fully flexible to work around life choices</p> <p><b>Lauderdale</b> Working at developing a core team to pull from the local community who through</p>	<p><b>Ahipara</b> Plus 4-5 staff (total 8) delivering powerful meaningful itineraries to all our clients</p> <p>Continued flexibility to work from home and around life choices</p> <p>Focus on team famils for product training and building the culture of the company while travelling the country – team building</p> <p>At least once a year meetings in a new location within in NZ</p>





		casual staff to ensure employee feels valued. Time for on-site training for each event and event manager appointed with responsibility to oversee the health and safety of all staff on site included breaks, hygiene practices and support with any client disruptive behaviours.	shared training share the same values and objectives to build a successful sustainable event venue	<b>Lauderdale</b> With success of the venue and sustained growth, employ a full time venue manager to co-ordinate all aspects of running Lauderdale supported by the directors.
8	<b>Community Engagement</b> - We actively and positively engage with the communities in which we operate, taking a leadership role to champion causes that are important to the community.	<b>Ahipara</b> In travel, supporting employment opportunities and bringing international clients across to this part of the country  Recognising that we work nationwide, we support community initiatives in Taupo region supporting disadvantaged youth and in the Fiordland Area, supporting pest control  <b>Lauderdale</b> In our local community, re-opening of Lauderdale as an event venue for weddings and also local concerts supporting local talent	<b>Ahipara</b> Continue to support nationwide initiatives but include in all future itineraries a recognition that a donation to a cause will be made in their name.  <b>Lauderdale</b> Further develop Lauderdale as a local event venue to support the community and to volunteer in local initiatives like Rural Women.	<b>Ahipara</b> Involvement and Engagement at High School in their tourism paper to inspire future tourism professionals  Continued support nationwide of initiatives led by our partners in their regions – e.g. youth support, pest control, natural habitat protection  <b>Lauderdale</b> Annual roll out of local events at Lauderdale and for it to be recognised as a community leader.
9	<b>Sustainable Supply Chains</b> - We have socially and environmentally sustainable supply chains.	<b>Ahipara and Lauderdale</b> Generally work with smaller NZ owned tourism operators and small businesses supporting local communities	<b>Ahipara and Lauderdale</b> Aiming to work with supply chain to determine each suppliers commitment to sustainability and commitment to NZ	<b>Ahipara and Lauderdale</b> Aim to communicate and educate to all clients the impact that their visit to NZ or use of the venue is making and to give them the opportunity to make sustainable choices that leave a positive impact
10	<b>Restoring Nature</b> - We contribute to protecting and enhancing Aotearoa New Zealand's environment, including water, biodiversity, landscapes and clean air.	<b>Ahipara and Lauderdale</b> Solar power at office and Lauderdale venue  All staff remote working so no carbon footprint for travelling to work  Lauderdale venue only serves draft beer and non-alcoholic beverages via soda fountain system limiting use of glass and plastic bottles	<b>Ahipara and Lauderdale</b> Aiming to understand our supply chain to ensure we work with suppliers who are committed to sustainable practices particularly with regard to the environment.  Will actively participate in regional initiatives with regard to pest control – have our own pest control practices at Lauderdale but encourage all staff and visiting clients to be involved in their regions	<b>Ahipara and Lauderdale</b> Provide opportunity for clients to be involved in environmental initiatives or choose to experience NZ through operators that are actively involved in restoring NZ's nature and biodiversity
11	<b>Carbon Reduction</b> - We act urgently to contribute to Aotearoa New Zealand's transition to a net zero carbon economy.	As above	As Above plus limiting international travel to trade shows as we focus on b2b development via zoom and overseas representation	As above -
12	<b>Eliminating Waste</b> - We take responsibility for the entire life cycle of products and services we use and ultimately eliminate the waste associated with these.	<b>Ahipara and Lauderdale</b>  We recycle at the office and event venue at Lauderdale  All itineraries, vouchers and communication is done on-line  We do not support print advertising or product any print brochures	<b>Ahipara and Lauderdale</b>  Aim to improve our digital presence	<b>Ahipara and Lauderdale</b>  Technology allowing, replace vehicles with electric

# Balance Sheet

## Ahipara Ltd As at 31 March 2021

	31 Mar 2021	28 Feb 2021	31 Jan 2021
<b>Assets</b>			
<b>Bank</b>			
Ahipara Limited	(131,762)	(112,012)	(40,686)
Ahipara Ltd	460	470	880
<b>Total Bank</b>	<b>(131,301)</b>	<b>(111,541)</b>	<b>(39,806)</b>
<b>Current Assets</b>			
Accounts Receivable	(938)	(938)	4,645
Shareholders Current Account - Mazenq	(991)	(991)	(991)
Sundry Debtors	47,250	47,250	47,250
<b>Total Current Assets</b>	<b>45,321</b>	<b>45,321</b>	<b>50,904</b>
<b>Fixed Assets</b>			
Buildings at cost	939,083	939,083	939,083
Fixed Asset	82,540	82,540	82,540
Furniture & Fittings	14,449	14,449	14,449
Less Accumulated Depreciation on Furniture & Fittings	(3,486)	(3,486)	(3,486)
Motor Vehicles	159,821	159,821	159,821
less Accumulated Depreciation on Motor Vehicles	(138,139)	(138,139)	(138,139)
Office Equipment	88,004	88,004	88,004
less Accumulated Depreciation on Office Equipment	(67,182)	(67,182)	(67,182)
Plant & Equipment	78,776	78,776	78,710
less Accumulated Depreciation on Plant & Equipment	(60,115)	(60,115)	(60,115)
<b>Total Fixed Assets</b>	<b>1,093,751</b>	<b>1,093,751</b>	<b>1,093,685</b>
<b>Non-current Assets</b>			
Capital Investment - Tourwriter	52,943	52,943	52,943
Capital Investment - XG Tech	50,000	50,000	50,000
Goodwill	52,000	52,000	52,000
<b>Total Non-current Assets</b>	<b>154,943</b>	<b>154,943</b>	<b>154,943</b>
<b>Total Assets</b>	<b>1,162,713</b>	<b>1,182,473</b>	<b>1,259,726</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Accounts Payable	10,779	15,759	51,044
GST	6,426	5,490	12,774
Loan - JM & K Jefferson	(49,694)	(48,165)	(47,917)
Rounding	-	-	-
Tax Account	-	-	-
<b>Total Current Liabilities</b>	<b>(32,490)</b>	<b>(26,916)</b>	<b>15,901</b>
<b>Non-Current Liabilities</b>			
Loan - Invisalign Asia Pacific	217,718	217,718	217,718
MBIE Loan	250,000	250,000	250,000
Prepayments	108,807	108,807	117,627

## Balance Sheet

	31 Mar 2021	28 Feb 2021	31 Jan 2021
<b>Total Non-Current Liabilities</b>	<b>576,525</b>	<b>576,525</b>	<b>585,345</b>
<b>Total Liabilities</b>	<b>544,035</b>	<b>549,609</b>	<b>601,246</b>
<b>Net Assets</b>	<b>618,678</b>	<b>632,864</b>	<b>658,480</b>

### Equity

Capital - 10000 Ordinary Shares	10,000	10,000	10,000
Current Year Earnings	(206,010)	(191,824)	(166,208)
Retained Earnings	814,688	814,688	814,688
<b>Total Equity</b>	<b>618,678</b>	<b>632,864</b>	<b>658,480</b>

# Profit & Loss

## Ahipara Ltd For the month ended 31 March 2021

	Mar-21	Feb-21	Jan-21	YTD
<b>Income</b>				
Credit Card Charges	(25)	(25)	(25)	(458)
Income - Aero Directory/JVM Ltd	-	-	-	(2,174)
Itinerary Planning	3,373	13,552	42,662	429,605
Lauderdale Events and Farming	4,016	4,316	3,613	35,378
Other Income	5,800	-	-	154,771
<b>Total Income</b>	<b>13,164</b>	<b>17,842</b>	<b>46,250</b>	<b>617,122</b>
<b>Less Cost of Sales</b>				
Itinerary Planning - DC	11,751	18,842	96,665	374,579
Lauderdale - COS	3,420	4,705	2,615	24,891
Supplier Donations	-	1,000	-	1,000
Tourwriter gains/losses	-	-	-	(22)
<b>Total Cost of Sales</b>	<b>15,171</b>	<b>24,546</b>	<b>99,281</b>	<b>400,448</b>
<b>Gross Profit</b>	<b>(2,006)</b>	<b>(6,704)</b>	<b>(53,031)</b>	<b>216,674</b>
<b>Less Operating Expenses</b>				
Accountancy Fees	-	-	1,200	1,200
Advertising	339	-	-	335
Bank Fees	711	534	414	12,645
Computer Expenses	651	513	342	5,532
Donations	50	50	60	203
Insurance	-	-	-	15,391
Lauderdale - Maintenance	-	1,771	2,029	15,728
Lauderdale Admin	2,134	760	1,091	26,192
Lauderdale Farming	90	103	145	1,413
Legal expenses	-	-	-	14,491
License Fees	264	-	365	921
Light, Heat & Power	220	621	261	8,761
Marketing	(23,632)	1,420	3,840	833
Motor Vehicle	259	4,222	-	9,068
Office (Staff)	-	-	(131)	17
Printing & Stationery	-	-	94	522
Rent	-	-	-	42,000
Repairs - Home Office	-	-	-	173
Staff Famils & Training	5,082	17	53	6,721
Staff Wages	24,625	4,393	12,292	232,543
Subscriptions & Licences	371	324	155	5,378
Telephone	955	883	1,093	12,217
TW Software Costs	-	3,240	-	9,720
Web Hosting & Services	60	60	560	680
<b>Total Operating Expenses</b>	<b>12,180</b>	<b>18,912</b>	<b>23,863</b>	<b>422,685</b>
<b>Net Profit</b>	<b>(14,186)</b>	<b>(25,616)</b>	<b>(76,894)</b>	<b>(206,010)</b>

## Lauderdale Music Festival 1-10pm, or 11am - 8pm

## Preliminary budget

15/04/2021

Revenue									
No. of people	900	500	450	400	350	300	250		
Revenue at \$500 per ticket	\$ 600.00	\$ 300,000	\$ 270,000	\$ 240,000	\$ 210,000	\$ 180,000	\$ 150,000		
Revenue excl GST	\$ 521.74	\$ 260,870	\$ 234,783	\$ 208,696	\$ 182,609	\$ 156,522	\$ 130,435		
<b>COST OF EVENT</b>									
<b>Musicians (incl travel, accomm, sub)</b>									
Act 1	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000		
Act 2	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000		
Act 3	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000		
Act 4	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000		
Act 5	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000		
Act 6	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000		
Act 7	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000		
Music Director	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000		
Carving, blessing ceremony	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000		
Sound Crew	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000		
Security (4 staff x 9 hours *\$25/hr)	\$ 900	\$ 900	\$ 900	\$ 900	\$ 900	\$ 900	\$ 900		
Bar Staff (6 staff x 9 hours @\$25/hr)	\$ 1,350	\$ 1,350	\$ 1,350	\$ 1,350	\$ 1,350	\$ 1,350	\$ 1,350		
Wait Staff (8 staff x 9 hours@\$25/hr)	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800		
Lighting	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000		
Toilets (6 toilets @\$350 per toilet)	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100		
Ticketing (\$1 per ticket plus bank fees, 2%, \$11 per ticket)	\$ 5,500	\$ 5,500	\$ 4,950	\$ 4,400	\$ 3,850	\$ 3,300	\$ 2,750		
Marquee Hire, Furniture, Heating	\$ 13,724	\$ 13,724	\$ 13,724	\$ 13,724	\$ 13,724	\$ 13,724	\$ 13,724		
Food (\$75 per head)	\$ 37,500	\$ 37,500	\$ 33,750	\$ 30,000	\$ 26,250	\$ 22,500	\$ 18,750		
Standby Transport	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000		
Marketing - social media, advertising - radio and print	\$ 20,000.00	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000		
<b>Total Estimated Overheads</b>	<b>\$ 270,874</b>	<b>\$ 270,874</b>	<b>\$ 266,574</b>	<b>\$ 262,274</b>	<b>\$ 257,974</b>	<b>\$ 253,674</b>	<b>\$ 249,374</b>		
<b>Gross Margin</b>	<b>-\$</b>	<b>10,004</b>	<b>-\$</b>	<b>31,791</b>	<b>-\$</b>	<b>53,578</b>	<b>-\$</b>	<b>75,365</b>	<b>-\$</b>
<b>Regional Event Funding - 25% of overheads incl marketing and venue fee</b>		<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	
<b>Lauderdale Exposure</b>		<b>\$ 39,996</b>	<b>\$ 18,209</b>	<b>-\$ 3,578</b>	<b>-\$ 25,365</b>	<b>-\$ 47,152</b>	<b>-\$ 68,939</b>		
Excludes Bar Take assume \$20 profit per person	\$20	\$ 10,000	\$ 9,000	\$ 8,000	\$ 7,000	\$ 6,000	\$ 5,000		
Tourism benefit for Ahipara, assume 10% book a package at \$1500 per person, 20% margin for Ahipara	\$ 300.00	\$ 15,000	\$ 13,500	\$ 12,000	\$ 10,500	\$ 9,000	\$ 7,500		
<b>Additional revenue</b>		<b>\$ 25,000</b>	<b>\$ 22,500</b>	<b>\$ 20,000</b>	<b>\$ 17,500</b>	<b>\$ 15,000</b>	<b>\$ 12,500</b>		

## Notes

No stage built, or cover for musician

**Aotea – A Festival of Connection****2<sup>nd</sup> July 2021****Overview**

A one-day luxury music festival bringing luxury into a ticketed music event for the first time. Gone are the days of an overpriced ticket to a small pen as part of a large event. This is a first-class only event with top grade music, food and wine in luxurious surroundings without a big crowd.

Our luxury tourism and events company, Ahipara has been heavily impacted by COVID. The owners of Ahipara have invested this last year in their home to make it the premier wedding venue in the district in order to survive in a domestic-only market. This concept uses the world-class IP of Ahipara ([www.ahipara.com](http://www.ahipara.com)) together with the special location of Lauderdale ([www.lauderdalenz.com](http://www.lauderdalenz.com)) in order to bring their disruptive style to music events and hopefully have a lasting impact on the delivery of connection, integrity, sustainability and quality in music.

A key angle is for artists to be able to bring their dreams through into reality in an intimate and sophisticated setting. This includes material, method of delivery and most of all connection.

**The Event**

A one day music festival blending luxury and music. To date we have worked in the luxury market in terms of HNWI and UHNWI as well as top incentives (eg. abseiling the All Blacks down Sky Tower; theming a Glenbrook steam train for use in an Auckland party etc). We have noticed a gap in the market for luxury level music events. In the past, high end music has either meant a VIP pass to a mass event with what we consider substandard seating, eating and drinking, or a private event held by a HNWI. This event would fill the gap with a comparable ticket price to the first delivering a luxury-only music event with limited guests and five-star food and wine in a five-star setting.

We want to take this even further in order to make it iconic and ensure longevity. Therefore the events will incorporate a headliner who would drive the ticket sales, maybe 2 acts of international quality and 3 unknowns. The idea is to give young performers a platform which can help in launching their careers. In the future, when borders are more reliable, we see international acts joining the line-up.

The event will focus on Maori/Pasifika artists, have its roots firmly in the Maori world with a dedicated blessing, and help fund a foundation to help young artists. The food will also be Maori/Pasifika fusion prepared by an ex-luxury lodge chef.

We are working with Nataria Hepi-Tekeeti who is extremely well connected within Maori/Pasifika music. She has already secured 4 acts based on our initial conversations and is an integral part of our team, providing events advice, contacts and solutions. In addition, Nataria has worked with a number of high-level international acts which should come in useful in the future, especially as the word gets around about the philanthropic angles being funded by the event. There are also a number of top NZ acts who would normally be travelling overseas who are currently at home, thanks to COVID. These are A-Listers, and would provide some excellent firepower to our line-up.

We are seeking funding for the first two years to enable us to get this up and running after which we'd hope the event would have a national and possibly international following.



Our tourism company, Ahipara is currently in the process of gaining B Corp accreditation, we are a founder member of the Conscious Travel Foundation, are TIA accredited 'tourism sustainability commitment'. Lauderdale has solar energy and a recycling strategy as well as a planting commitment. For years we have been supporting a number of ethical conservation and other programmes (Ingrid Visser and marine mammals; Trips & Tramps and predator trapping; Maori youth programmes in Taupo). In terms of sustainability and "giving back" I would say we are market leaders.

### **Numbers**

If we look at the Gibbston Valley concerts, they sell their VIP tickets at around \$400 for an experience we would consider 2 or 3-star in luxury terms. For the first two years, while we are establishing the concept, we would hope, depending on the funding we can attract, to keep our ticket cost as low as \$500-\$600. We would see this rising to \$700+ after the second year as we establish a reputation and following.

We are looking at limiting tickets to 500-800 in order to deliver a comfortable event with enough people to drive some revenue and atmosphere while keeping everything relaxed and spacious. There would be tables, chairs and marquees available as well as bar staff and wait staff. The bar at Lauderdale can serve up to 8 draught beers and we have relationships with all the quality local vineyards. The food would be served continuously throughout the day, tapas style, from a dedicated outdoor kitchen.

In terms of benefit to the wider area, we are thinking the event would attract 500-800 people with accommodation and transport requirements for 1-7 nights at the high end. We would work with our tourism company, Ahipara, to develop innovative high-end itineraries to entice further spend in the region. We have an international reputation for our helicopter and other tours, including multiple awards. These packages could go for anywhere between \$1,000 and \$30,000.

We estimate a \$250k-\$350k overall cost to delivering this event, depending on the acts selected. The acts, especially those for the first year, will be critical in terms of event visibility and ticket sales.

The headliner will be critical in attracting attention to the event. Natania is in touch with a number of NZ's top bands and estimates that with a careful approach we may be able to get some top talent at a discounted rate given the angle of supporting emerging talent. So the line up will depend very much on the amount of funding available to us.

### **Existing Support**

We have so far been awarded \$50k by the Regional Events Fund and have been promised marketing assistance by Central Otago Tourism.

### **Further Support**

There may be a small amount of promotional funding available from the Vincent Community Board.

**Current Steps**

Based on the funding we have already been allocated we have decided to move another stage forward in implementing a Project Plan.

1. Funding
  - a. REF paperwork – KJ
  - b. Vincent Board – KJ
  - c. Event Sponsorship - JM
2. Musicians
  - a. Ongoing negotiations – NHT
  - b. Identifying availability and recommending timing - NHT
  - c. Recommending supporting acts - NHT
3. Logistics
  - a. Local accomm availability - KJ and JM
  - b. Local transport – JM
  - c. Travel Package Design and Presentation - JM
4. Venue Preparation
  - a. Selection and availability of marquees/stretch tents - KJ
  - b. Selection and availability of table and chairs - KJ
  - c. Staging – advice from NHT, implementation by KJ and JM
5. F&B
  - a. Beers & soft drinks – JM
  - b. Wine, negotiation with local producers – JM
  - c. Hangi by Tom Loughlin – JM
  - d. Main tapas style food possibly with Craig – JM
6. Other Angles
  - a. Commission of a pou, dawn blessing – JM
  - b. Local artists – KJ
  - c. Ready-to-go Maori/Pasifika exhibitions – NHT
7. Marketing
  - a. Ticketing – JM
  - b. Marketing with Central Otago District Council – KJ
  - c. Website – JM
  - d. Other Marketing - TBD

## Community Development - Grants

### GRA210749634



1 Dunorling Street  
PO Box 122, Alexandra 9340  
New Zealand

03 440 0056

Info@codc.govt.nz  
www.codc.govt.nz



Application For  
Which Grant  
Grant Application

Vincent Community Board  
Promotions  
GRA210749634

## The Applicant:

Organisaton Name  
Contact  
Phone  
Email  
Address  
Organisaton Type

Alexandra Blossom Festival Committee Incorporated  
Nigel Smellie  
0274141240  
nigel.smellie@findex.co.nz  
PO Box 390, Alexandra 9340  
Charitable Trust

## The Project:

Project Name  
Description

Alexandra Blossom Festival - 2022

This application is for funding for the 2022 and 2023 event. Planning is yet to commence however the event will be similar to previous years.

This year the Festival celebrates its 65th anniversary from the 24th – 26th September. Plans are well underway for the Festival. As part of the celebration, we have engaged two of the countries better known main stage attractions, Jordan Luck and his band along with Lady Killers vocal harmonies at their best.

The Festival is the most significant event held in the region and attracts a large number of outside visitors.

Details of the 2021 event including associated events can be found on the Blossom Festival website:  
<http://www.blossom.co.nz/>

The Festival is actively marketed widely outside the region to encourage people to attend the event and provide exposure to Alexandra as a destination that in turn will provide long term economic benefits to the region. Cell phone movement data we have been provided shows a significant increase in visitors on the day of the parade compared to the previous three

	<p>Saturdays (2019 - 6,515, 2020 - 3,390 COVID impacted). Card spend data for the weekend of the event shows an increase in spend in the local economy 7.8% for the 2020 event.</p> <p>Cost each year to run the event total in excess of \$260,000. In the 2020 year (including the CODC/VCB grant) the festival generated a modest surplus of approximately \$5,249. In the event of an unexpected, out of our control last minute cancellation the estimated loss is \$100,000. The continued support of the council ensures the financial future of the Festival for the coming years.</p>
<b>Start Date</b>	01/11/2021
<b>End Date</b>	31/10/2022
The 4 well beings	
<b>Social</b>	The Alexandra Blossom Festival recognizes and celebrates our sense of "Place" A community that engages across various sectors from business houses, education providers, sports teams and individuals promoting and producing the longest running community celebration in the Country. The Festival is about "Us"
<b>Economic</b>	With a budget in excess of \$220,000.00. The Festival generates a spend across the hospitality and visitor sectors. Local participants spend within the community on goods and services directly contributing to the event. The Festival attracts visitors who contribute to the local economy.
<b>Environmental</b>	The Festival proactively promotes environmental awareness, recycling and reuse initiatives and a sustainable approach to meeting its goals.
<b>Cultural</b>	The Festival celebrates "Us" the people of Alexandra and its surrounds. It showcases local and imported talent, engages across ethnicity to encourage inclusiveness and hosts a variety of entertainments, exhibitions and displays.
<b>Measures</b>	Various measures not limited to: media response and coverage, feedback from participants and vendors, operating surplus, participation numbers both audience and participants
Meet at least three of the strategic priorities:	
Promotions was selected	
<b>Event been on before?</b>	Yes
<b>Frequency</b>	Annual (every year)
<b>Different Frequency</b>	
<b>Other events happening?</b>	Nil Blossom Festival has been and will be held on the 4th weekend of September since 1956.

## The Budget:

Year 1 - 2021/22:	24500.00
Year 2 - 2022/23:	24500.00
Year 3 - 2023/24:	24500.00
<b>Total Requested \$</b>	<b>73500.00</b>

### Cost Breakdown

In relation to the VCB/CODC Grant this has been allocated to the infrastructure costs of the Festival. For the 2021 event these have been budgeted at \$34,913 (\$10,413 over and above the Grant). These costs are:

Cleanup/Waste 4,678  
 Electrical 4,190  
 Fencing 2,224  
 Manpower 2,250  
 Security 4,756  
 Sounds/Screen/Technical 12,865  
 Staging 3,950  
 Total \$34,913

### Previously received funding?

Yes

### Amount Received

26000.00

### Backup Plan

In relation to the amount received the festival has received \$26,000 annually.

The committee continues to investigate other grant and sponsorship opportunities. Please note however a considerable amount of the income received by the Festival is in the form of sponsorship and grants and it is becoming increasingly difficult to find new opportunities for funding.

The Committee have considered increasing ticket prices however a key focus of the Committee is to keep the Festival affordable along with being family and community focused. Pricing has been reviewed and increased in recent years.

## The End:

### Attachments Ticked

- Your project plan
- Financial accounts (for applications of \$10,000 or more)

All information provided is complete and correct

True

Have read and acknowledge the standard Central Otago Terms and Conditions of Grant Funding

Yes

Acknowledge that your application will be assessed in accordance with the principles and objective contained

Yes

in the Grants Policy and that Council's representative funding committee is the final decision-making authority

Information about your application (including the applicant's name, project title, and a summary of the proposal) and any approved funding may be made publicly available by Council

Yes

If successful, the grantee will be required to report on the success or otherwise of the event following completion of the project or at a time to be agreed

Yes

Name:

Nigel Smellie

Date

28/07/2021

Signature (7 kb)



**ALEXANDRA BLOSSOM FESTIVAL - ACTIVITY TIME LINE**

		E/Manager	Treasurer	Committee
Jan/Feb	AGM Notices	X		
	Follow up and responses to enquiries/feedback from previous years	X		
March/April	Contacts with potential and existing sponsors for this year's festival	X		
	Preparation of preliminary budgets in conjunction with Treasurer	X	X	X
	Continuation of preparation of budget in conjunction with Treasurer	X	X	X
	Preparation of funding applications for pub charities and other trusts	X		
	Initial contact with promoters re main stage acts/bands	X		
	Update festival information on web site	X		
	Mail out events calendar notice to South Island Visitor Centres regarding dates for this year's festival	X		
	Prepare sponsors contracts and confirmations	X		
	Print, digital and social media planning	X		X
	On-going liaison with organising committee and media	X		X
	Design brief for poster and flyers and general art work	X		X
	Update databases and registration forms for markets and F/B vendors	X		
	Contacts made with festival participants	X		
April/May	Letters to bands and marching groups inviting them to march in procession asking for quotes	X		
	Update databases and forms and sent together with letters to Float Builders	X		X
	Initial contact with Truck Parade organisers	X		
	Make contact with entertainers to take part in procession, i.e. stilt walkers, clowns,	X		
	Continue looking for sponsors and contracting of same.	X		
	Mail out to craft/Stall	X		
May/June	On-going developments of festival programme	X		X
	Preparation of tender documents for security, rubbish and site management and fencing	X		
	Seek quotes for supply of PA and lighting, park services, staging, toilets, tents etc.	X		
	On-going budget control and development with the Treasurer.	X	X	X
	Update databases and forms and send together with letters to wine and food stall people	X		
	Update databases and send letters to trade vehicles/other vehicles to take part in procession	X		
	Follow up on mail out to craft/stall/FB			
June/July	Confirm festival parade participants.	X		
	Mardi gras planning	X		X
	Further contacts with performers	X		
	Reviews of main acts	X		
	Update databases and send letters to groups re registering their supporting events for programme	X		
	Confirm contracts with sponsors	X		

July/August	Budget review with the Committee	X	X	X
	Continue festival entertainment search	X		
	All funding applications send 30th	X		
	Follow up on funding applications and subsequent budget reviews	X	X	
	Prepare draft festival programme in consultation with the committee	X		X
	Confirm marching bands and marching bands for procession	X		
	Prepare advertising for street closures	X		
	Prepare advertising for liquor bans	X		
	Fireworks Permits	X		
	Work with CODC regarding venue hires and facilities	X		
	Apply for licences	X		
	Contract carnival and amusements	X		
	Report on any major budget variances, amend compensating budget items if applicable	X	X	
	Report on cash position	X	X	
	Confirm poster and artwork design after consultation with the committee.			
	Sign off on poster and programme artwork after confirmation by committee 1st August	X		X
	Confirm printing quotes	X		
	Prepare and distribute all media advertising schedules including ticket sales venues, website etc.	X		
	Action all media advertising, including ticket sales venues, website etc.	X		X
	Contact Phil Tossell inviting him to put up flowers for the Blossom Drive	X		X
	Confirm and contract all performers	X		
	Confirm and contract security tender	X		
	Confirm and contract fencing contract	X		
	Confirm and contract rubbish and park management	X		
	Confirm and contract website ticket dispatch	X	X	
	Prepare street closing management plan and submit to Transit for approval	X		
	Distribute posters and commence advertising	X		
	Prepare press kits and media information and distribute same	X		
	Co-ordinate with Garden tour convener and organise sponsors for event, i.e. programme, printing	X		
	Write to bands and marching groups accepting their quotes	X		
	Start work on the park site plan with the park convener and finalise park setup	X		X
	Tickets go on sell Date TBC	X		X
	Compile craft stall holder information with allocated stall sites on park plan and mail out	X		
	Compile wine/food stall holder information with allocated stall sites on park plan and mail out	X		
	Update Gatekeeper database, compile master sheet and start contacting potential gatekeeper			X
	Ensure banners are up on the entrances to town	X		
	Arrange for Banners to go up on Centennial Avenue Tarbert Street	X		
	Report on any major budget variances, amend compensating budget items if applicable	X	X	



September	Report on cash position weekly			X	
	Ongoing PR Publicity				
	Letters to bands advising time and location to perform in park	X			
	Letter to gatekeepers advising them of their location, time etc. and enclosing complimentary ticket				
	Compile invitation list for Church service and post out invitations				X
	Compile invitation list for official opening and post out invitations				
	Write to float conveners advising of float drivers meeting at park to go over Procedure (Thurs b4 fest)				
	Finalise Procession order				X
	Send information to parade participants with procession order number				X
	Continuing looking for gatekeepers if necessary				X
	Complete Gatekeepers roster and ensure Treasurer has a copy before the weekend			X	X
	Arrange cash floats, BNZ banking facility and EFTPOS cash out facilities	X		X	
	Distribute Flyers				
	Meet with security and go over timelines	X		X	X
	Distribute Early Bird tickets and posters	X			
	Co-ordinate the setup of park with convener - children's stage, main stage, markets, toilets and vendors	X			X
Late Sept	Report on any major budget variances, amend compensating budget items if applicable	X		X	
	Report on cash position weekly			X	
	Manage all events during Blossom Festival Weekend	X			
	Letters of thanks to all float builders and asking them to forward their invoices for reimbursement	X			X
	Ensure banners are returned	X			
	Report on early bird sales (by location) and gate sales \$ and quantity			X	
October	Debrief with security	X		X	X
	Debrief with sponsors				
	Complete follow-up from previous Festival -				
	Thank you letters to all those involved with Blossom Festival	X			X
	Sign off on Invoices for payment	X		X	
	Liaison with sponsors about their sponsorships and full debrief	X			X
	Report financials including major variances, cash position, money outstanding	X		X	
	Web updates				
	Feedback and thanks to all vendors				
	Ongoing liaison and feed back from supporting events				

**Alexandra Blossom Festival  
Budget  
1 January 2021 to 31 December 2021**

	Budget 2021
<b>Income</b>	
Bar Sales	\$9,700.00
CODC Grant Infrastructure (excluded until confirmed)	\$0.00
Festival Sponsorship	\$64,000.00
Free Ride Tickets Reimb	\$5,300.00
Garden Tour Proceeds	\$4,500.00
General Donations	\$35.00
Grants - Other	\$49,300.00
Park Contact Energy Free Entry	\$4,348.00
Park Ticket Sales	\$33,478.26
Park Ticket Sales in Advance	\$21,626.09
Side Show Fees	\$12,500.00
Stalls	\$15,400.00
FH Sponsorship	\$9,000.00
<b>Total Income</b>	<b>\$229,187.35</b>
<b>Less Cost of Sales</b>	
Artists Fees/Accom/Travel	\$48,536.00
Bar Costs	\$6,600.00
Cleanup/Waste	\$4,678.00
Commission on Ticket sales	\$984.00
Design	\$3,704.00
Electrical	\$4,190.00
Equipment Hire	\$6,315.00
Event Management	\$47,554.80
Fencing	\$2,224.00
Fireworks	\$7,500.00
Float Building Costs	\$2,300.00
Float Prizes	\$7,000.00
FMX - MotoCross	\$6,500.00
Food/Catering	\$790.00
Free Tickets (2016 = Free Rides)	\$6,300.00
Hosting/Sponsors Costs	\$800.00
Manpower	\$2,250.00
Miscellaneous	\$1,040.00
Motor Vehicle Costs	\$500.00
Permits, licenses	\$540.00
Photography/Video	\$1,500.00
Princess Costs	\$550.00
Print/Online Advertising	\$3,700.00
Printing and copying	\$2,654.13
Prizes	\$800.00
Programme Costs	\$1,454.01
Radio Advertising	\$2,900.00
Security	\$4,756.00
Social Media Advertising	\$9,040.00
Sound/Screens/Technical	\$16,865.00
St Johns	\$2,780.00
Staging	\$3,950.00
Toilet Hire/Clean	\$2,795.00
Traffic Management Plan and Road Closure	\$9,000.00
Venue/Park Hire	\$696.00
Website Hosting/maintenance	\$5,000.00
Contingency	\$10,000.00
<b>Total Cost of Sales</b>	<b>\$238,745.94</b>
<b>Gross Profit</b>	<b>-\$9,558.59</b>
<b>Plus Other Income</b>	
Interest on Deposits	\$2,000.00
<b>Total Other Income</b>	<b>\$2,000.00</b>
<b>Less Operating Expenses</b>	
ACC	\$125.00
Accounting Fees	\$10,000.00
Audit (Review) Fees	\$1,000.00
Bank and EFTPOS Fees	\$50.00
Committee Meeting expenses	\$650.00
Computer Expenses	\$90.00
Depreciation	\$2,300.00
Donations	\$2,000.00
Insurance	\$1,400.00
Postage & Stationery	\$930.00
Power (River St)	\$40.00
Secretarial Fees	\$3,000.00
Xero Accounting Charges	\$350.00
<b>Total Operating Expenses</b>	<b>\$21,935.00</b>
<b>Net Profit</b>	<b>-\$29,493.59</b>

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## Alexandra Blossom Festival Committee Inc

Performance Report For The Year Ended 31 December 2020

# FINDEX

## Alexandra Blossom Festival Committee Inc Financial Report Contents

For The Year Ended 31 December 2020

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## Alexandra Blossom Festival Committee Inc Entity Information

As At 31 December 2020

<b>Legal Name of Entity</b>	Alexandra Blossom Festival Committee Inc
<b>Type of Entity and Legal Basis</b>	Incorporated Society and Registered Charity

### Entity's Purpose or Mission

To organise, promote and run the Alexandra Blossom Festival for the benefit of the Alexandra Community.  
To develop and pursue suitable marketing for the growth of the Festival.  
To co-ordinate the efforts of individuals and groups for the effective running of the Festival.  
To distribute the funds raised from the festivals for the benefit of the Alexandra Community.

### Entity's Structure

The Society's rules state that we shall be managed by a Committee, elected annually, comprising of five - eight members. The Chairperson is to be the Chairperson of the Vincent Community Board (if available) otherwise as determined with the Management Committee.

In addition to the role of Chairperson we have a Treasurer and a co-opted Secretary.

We have two paid positions - Event Manager and Secretary. All other committee members are volunteers.

### Main Sources of the Entity's Cash and Resources

The society's main source of revenue is Sponsorship, Grants and Park Ticket Sales

### Main Methods Used by the Entity to Raise Funds

The society does not undertake traditional fundraising activities but relies on corporate sponsorship, grants and ticket sales to activities for income.

### Entity's Reliance on Volunteers and Donated Goods or Services

The Alexandra Blossom Festival would not be the success it is without the valuable contribution of volunteer time and energy. The creative floats and florries that make up the parade (the highlight of the weekend's programme) take many hours of patience, skilled work and creativity. From service clubs, sports groups, schools and families many hundreds of individuals donate their time to make the Festival what it is.

Many local businesses willingly donate materials and services to ensure the Festival is a success. This maybe a small donation of cable ties from the local electrical contractors to transport companies who collect, move and store security fencing at no cost to the Festival. Without this level of community support and engagement the Festival would struggle to meet all costs associated with an event of this size.

### Contact Details

<b>Postal Address</b>	P O Box 390 Alexandra 9340
<b>Email</b>	info@blossom.co.nz
 <b>Website</b>	www.blossom.co.nz
 <b>Facebook</b>	www.facebook.com/Alexandra Blossom Festival



## Alexandra Blossom Festival Committee Inc Entity Information

As At 31 December 2020

<b>Business Location</b>	Alexandra
<b>Accountants</b>	Findex NZ Limited 16 Limerick Street Alexandra 9320
<b>Bankers</b>	BNZ Alexandra
<b>Date of Incorporation</b>	24 July 1996
<b>Charity Number</b>	CC57998
<b>Auditor/Reviewer</b>	ICL Chartered Accountants 69 Tarbert Street Alexandra 9320

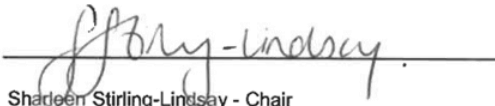
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## Alexandra Blossom Festival Committee Inc Approval of Financial Report

For The Year Ended 31 December 2020

The Alexandra Blossom Festival Committee are pleased to present the approved financial report including the historical financial statements of The Alexandra Blossom Festival Committee Incorporated for the twelve months ended 31 December 2020.

APPROVED



Sharon Stirling-Lindsay - Chair



Nigel Smellie - Treasurer

Date: 29th March 2021

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## Alexandra Blossom Festival Committee Inc Statement of Service Performance

For The Year Ended 31 December 2020

### Description of the Entity's Outcome:

The Committee of the Alexandra Blossom Festival successfully hosted the 64th Festival over the weekend of 24th - 26th September 2020.

The event proved to be very popular and successful. Faced with the challenges posed by Covid lockdowns the Festival took a business-as-usual approach to the event optimistically hopeful of a positive outcome in September. Further lockdowns caused considerable concerns, but with news the country returned to Level 1 in the weeks prior to the Festival allowed the event to go ahead.

The Festival was a welcomed celebration of Spring and a new found optimism following the pandemic lockdowns.

As one of the first major events post-lockdown, the Festival received major television news coverage bringing some very positive media attention to the district.

### Description and Quantification of the Entity's Outputs:

	2020
Attendees Grand Parade (estimate)	15,500
Attendees Saturday in the Park	9,300
Events managed and produced by ABFC	40
Entertainers Engaged	350
Stall Holder Sites sold	190
Truck Parade Entries	87
Parade Entries	40
Supporting Events	15

This statement is to be read in conjunction with the Notes to the Financial Statements and the attached Independent Review Report

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## Alexandra Blossom Festival Committee Inc Statement of Financial Performance

For The Year Ended 31 December 2020

	Notes	2020 \$	2019 \$
<b>Revenue</b>			
Donations, Fundraising and Other Similar Revenue	1	127,265	119,192
Revenue From Providing Goods or Services	1	81,344	95,588
Interest, Dividends and Other Investment Income	1	2,043	3,223
Other Revenue	1	-	355
<b>Total Revenue</b>		<b>210,652</b>	<b>218,358</b>
<b>Expenses</b>			
Volunteer and Employee Related Costs	2	49,055	51,423
Costs Related to Providing Goods or Services	2	135,312	134,112
Other Expenses	2	18,881	20,325
Grants and Donations Made	2	2,150	1,950
<b>Expenses</b>		<b>205,398</b>	<b>207,810</b>
<b>Net Surplus</b>		<b>5,254</b>	<b>10,548</b>

This statement is to be read in conjunction with the Notes to the Financial Statements and the attached Independent Review Report

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## Alexandra Blossom Festival Committee Inc

### Statement of Movements in Equity

For The Year Ended 31 December 2020

	Notes	2020 \$	2019 \$
<b>Opening Society Funds</b>		<b>171,544</b>	160,996
Net Surplus		<b>5,254</b>	10,548
<b>Total Recognised Revenues &amp; Expenses</b>		<b>5,254</b>	10,548
 <b>Closing Society Funds</b>		 <b>176,798</b>	 171,544

This statement is to be read in conjunction with the Notes to the Financial Statements and the attached Independent Review Report

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## Alexandra Blossom Festival Committee Inc Statement of Financial Position

As At 31 December 2020

	Notes	2020 \$	2019 \$
<b>Current Assets</b>			
BNZ Cheque Account		15,228	6,311
BNZ Online Call Account		22,539	1
BNZ Rapid Save		62,774	88,268
BNZ Markets & Online Sales Account		1	1
Accrued Income		308	787
<b>Total Current Assets</b>		<b>100,850</b>	<b>95,368</b>
<b>Non Current Assets</b>			
Plant, Property and Equipment	4	4,539	6,327
Investments	5	84,370	82,017
<b>Total Non Current Assets</b>		<b>88,909</b>	<b>88,344</b>
<b>Total Assets</b>		<b>189,759</b>	<b>183,712</b>
<b>Current Liabilities</b>			
Creditors and Accruals		91	34
Employee Costs Payable		2,473	2,473
GST Payable		10,397	9,661
<b>Total Current Liabilities</b>		<b>12,961</b>	<b>12,168</b>
<b>Net Assets</b>		<b>176,798</b>	<b>171,544</b>
<b>Accumulated Funds</b>			
Retained Surplus	6	176,798	171,544
<b>Total Club Funds</b>		<b>176,798</b>	<b>171,544</b>

This statement is to be read in conjunction with the Notes to the Financial Statements and the attached Independent Review Report

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## Alexandra Blossom Festival Committee Inc Statement of Cash Flows

For The Year Ended 31 December 2020

	Notes	2020 \$	2019 \$
<b>Cash Flows From Operating Activities</b>			
<b>Cash Was Received From:</b>			
Donations, Fundraising and Other Similar Revenue		127,265	119,193
Receipts From Providing Goods or Services		81,344	95,943
Interest, Dividends and Other Investment Revenue		2,522	3,404
Net Movement in GST		743	(134)
<b>Cash Was Applied To:</b>			
Payments to Suppliers and Employees		(201,058)	(200,311)
Donations or Grants Paid		(2,150)	(1,950)
<b>Net Cash Flows From Operating Activities</b>		<b>8,666</b>	<b>16,145</b>
<b>Cash Flows From Investing and Financing Activities</b>			
<b>Cash was Received From:</b>			
Proceeds from Investments		-	10,000
<b>Cash was Applied to:</b>			
Payments to Purchase Investments		(2,353)	(2,704)
Payments to Acquire Property, Plant and Equipment		(352)	(3,416)
<b>Total Cash Flows From Investing and Financing Activities</b>		<b>(2,705)</b>	<b>3,880</b>
Net Increase in Cash		5,961	20,025
Opening Cash Balance		94,581	74,556
<b>Closing Cash Balance</b>		<b>100,542</b>	<b>94,581</b>
<b>Represented by:</b>			
BNZ Cheque Account		15,228	6,311
BNZ Online Call Account		22,539	1
BNZ Rapid Save		62,774	88,268
BNZ Markets & Online Sales Account		1	1
<b>Net Cash Balance</b>		<b>100,542</b>	<b>94,581</b>

This statement is to be read in conjunction with the Notes to the Financial Statements and the attached Independent Review Report

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## Alexandra Blossom Festival Committee Inc Statement of Accounting Policies

For The Year Ended 31 December 2020

### Reporting Entity

Alexandra Blossom Festival Committee Incorporated is an incorporated society in terms of the Incorporated Societies Act 1908. It became a registered charity on 22 April 2020. It is governed by the Incorporated Societies Act 1908, The Charities Act 2005 and its rules dated 24 July 1996.

### Basis of Preparation

Alexandra Blossom Festival Committee Incorporated has elected to apply PBE SFR-A(NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future. The Performance Report is presented in New Zealand dollars and rounded to the nearest dollar.

### Revenue

Revenue is measured at the fair value of the consideration received or receivable for the sale of goods and services, to the extent it is probable that the economic benefits will flow to the Society and revenue can be reliably measured.

Interest income is recognised as interest accrues.

Grants and Donation income is recognised as income when it becomes receivable unless the Society has a liability to repay the grant if the requirements of the grant or donation are not fulfilled. A liability is recognised to the extent that such conditions are unfulfilled at the end of the reporting period.

### Valuation of Plant, Property and Equipment

The entity has general plant associated with running the festival, and a website. Fixed Assets are recorded at historical cost less any accumulated depreciation and impairment losses. Historical cost includes expenditure directly attributable to the acquisition of assets.

### Depreciation

Depreciation is charged to the Statement of Financial Performance at rates shown below over the estimated useful lives of each part of an item of property, plant and equipment.

The method and rates applied are as follows:

Asset Class	Method	Rate
Plant & Equipment	Diminishing Value	10.0 - 60.0%

### Income Tax

Alexandra Blossom Festival Committee Incorporated is wholly exempt from New Zealand Income Tax having fully complied with all statutory conditions for these exemptions.

### Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

### Goods and Services Tax (GST)

All revenue and expense transactions are recorded net of GST. Where applicable, all assets and liabilities have been stated net of GST with the exception of receivables and payables which are stated inclusive of GST.

### Investments

Investments are recorded at cost.

### Tier 2 PBE Accounting Standards Applied

The Board has not adopted any Tier 2 PBE Accounting Standards in the preparation of these accounts.

This statement is to be read in conjunction with the Notes to the Financial Statements and the attached Independent Review Report

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## Alexandra Blossom Festival Committee Inc Statement of Accounting Policies

For The Year Ended 31 December 2020

### **Changes in Accounting Policies**

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous period.

The change to presenting the financial statements on the PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) basis as a result of becoming a registered charity during the financial year did not result in any changes in accounting policies.

This statement is to be read in conjunction with the Notes to the Financial Statements and the attached Independent Review Report

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## Alexandra Blossom Festival Committee Inc Notes to the Financial Statements

For The Year Ended 31 December 2020

	2020 \$	2019 \$
<b>1 Analysis of Revenue</b>		
<b>Donations, Fundraising and Other Similar Revenue</b>		
Grant - CODC Infrastructure	26,000	26,000
Grants - Other	11,000	10,410
Donations	150	-
Festival Sponsorship	82,615	75,283
FMX Sponsorship	7,500	7,500
<b>Total</b>	<b>127,265</b>	<b>119,193</b>
<b>Revenue From Providing Goods or Services</b>		
Park Ticket Sales	43,720	53,019
Side Show Fees	12,500	12,500
Stalls Income	13,406	15,274
Bar Sales	9,490	10,383
Garden Tour Proceeds	2,226	4,412
<b>Total</b>	<b>81,343</b>	<b>95,588</b>
<b>Interest, Dividends and Other Investment Income</b>		
Interest Received - BNZ	2,043	3,223
<b>Total</b>	<b>2,043</b>	<b>3,223</b>
<b>Other Revenue</b>		
Courier Charges Recovered	-	355
<b>Total</b>	<b>-</b>	<b>355</b>
<b>Total Revenue</b>	<b>210,651</b>	<b>218,358</b>
<b>2 Analysis of Expenses</b>		
<b>Volunteer and Employee Related Costs</b>		
Event Management	46,055	48,423
Secretarial Fees	3,000	3,000
<b>Total</b>	<b>49,055</b>	<b>51,423</b>

This statement is to be read in conjunction with the Notes to the Financial Statements and the attached Independent Review Report

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## Alexandra Blossom Festival Committee Inc Notes to the Financial Statements

For The Year Ended 31 December 2020

	2020 \$	2019 \$
<b>Costs Related to Providing Goods or Services</b>		
Artists Fees/Accom/Travel/Fireworks	28,213	31,030
Bar Costs	6,777	6,950
Cleanup/Waste	4,450	3,664
Commission on Ticket Sales	688	1,120
Design	2,814	2,952
Electrical	4,190	4,190
Equipment Hire	9,200	8,275
Fencing	2,224	2,224
Float Building Costs	2,054	1,906
Float Prizes	5,750	4,750
FMX Costs	5,390	4,400
Food/Catering	690	691
Free Tickets/Rides	5,757	6,565
General Expenses	375	959
Hosting/Sponsors Costs	593	925
Manpower	2,250	2,000
Motor Vehicle Costs	104	197
Permits/Licences	540	540
Photography	1,632	1,410
Princess Costs	515	332
Print Advertising	2,698	5,311
Printing and Copying	2,321	2,027
Prizes	800	800
Programme Costs	1,454	1,590
Radio Advertising	2,389	2,837
Security	4,968	4,907
Social Media Advertising	7,000	4,426
Sound/Screens/Technical	12,015	7,815
St Johns	1,490	1,220
Staging	3,950	3,950
Traffic Management Plan and Road Closure	9,000	9,000
Venue/Park Hire	696	658
Website Hosting/Maintenance	2,328	4,492
<b>Total</b>	<b>135,312</b>	<b>134,112</b>

This statement is to be read in conjunction with the Notes to the Financial Statements and the attached Independent Review Report

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## Alexandra Blossom Festival Committee Inc Notes to the Financial Statements

For The Year Ended 31 December 2020

	2020 \$	2019 \$
<b>Other Expenses</b>		
Accountancy Fees	10,000	10,000
ACC Levies	108	111
Bank and EFTPOS fees	34	134
Computer Expenses	1,797	-
Depreciation	2,140	2,834
General Expenses (Admin)	675	355
Insurance	1,353	1,353
Loss on Sale of Fixed Assets	-	2,572
Postage and Stationery	1,433	1,529
Review Fees	988	1,083
Software Charges - Xero	353	353
<b>Total</b>	<b>18,881</b>	<b>20,325</b>
<b>Grants and Donations Made</b>		
Donations	2,150	1,950
<b>Total</b>	<b>2,150</b>	<b>1,950</b>
<b>Total</b>	<b>205,398</b>	<b>207,810</b>

### 4 Plant, Property and Equipment

This Year	Opening Carrying Amount	Purchases Sales/ Disposals	Current Year Depreciation & Impairment	Closing Carrying Amount
Plant & Equipment	6,327	352 -	2,140	4,539
	6,327	352 -	2,140	4,539
Last Year	Opening Carrying Amount	Purchases Sales/ Disposals	Current Year Depreciation & Impairment	Closing Carrying Amount
Plant & Equipment	8,317	3,416 2,572	2,834	6,327
	8,317	3,416 2,572	2,834	6,327

This statement is to be read in conjunction with the Notes to the Financial Statements and the attached Independent Review Report

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## Alexandra Blossom Festival Committee Inc Notes to the Financial Statements

For The Year Ended 31 December 2020

	2020 \$	2019 \$
<b>5 Investments</b>		
Investments held and stated at cost:		
BNZ Term Deposit 1020	29,205	28,391
BNZ Term Deposit 1021	55,165	53,627
<b>Total Investments</b>	<b>84,370</b>	<b>82,017</b>

BNZ Term Deposit 1020 is invested for 189 days at 1.20%, maturing on 19 March 2021.

BNZ Term Deposit 1021 is invested for 189 days at 1.20%, maturing on 19 March 2021.

### 6 Accumulated Funds

#### This Year

	Capital Contributed by Members	Accumulated Surpluses or Deficits	Reserves	Total
Opening Balance	-	171,544	-	171,544
Net Surplus		5,254		5,254
<b>Closing Balance</b>	<b>-</b>	<b>176,798</b>	<b>-</b>	<b>176,798</b>

#### Last Year

	Capital Contributed by Members	Accumulated Surpluses or Deficits	Reserves	Total
Opening Balance	-	160,996	-	160,996
Net Surplus		10,548		10,548
<b>Closing Balance</b>	<b>-</b>	<b>171,544</b>	<b>-</b>	<b>171,544</b>

### 7 Capital Commitments

No capital commitments have been contracted for or provided for at balance date (2019:Nil).

### 8 Contingent Liabilities and Guarantees

There were no contingent liabilities or guarantees at balance date (2019:Nil).

This statement is to be read in conjunction with the Notes to the Financial Statements and the attached Independent Review Report

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## Alexandra Blossom Festival Committee Inc Notes to the Financial Statements

For The Year Ended 31 December 2020

	2020	2019
	\$	\$

### 9 Related Parties

The following material transactions occurred with related parties during the year:

Secretarial payments of \$3,000 were made to the secretary of the committee. (2019 \$3,000).

Accountancy fee payment of \$5,000 was made to Findex. In addition Findex also provided \$5,000 sponsorship of Accountancy fees. The treasurer of the committee is a partner of Findex. (2019 \$5,000 was paid to Findex for Accountancy fees and in addition, Findex provided \$5,000 sponsorship of Accountancy fees. The treasurer of the committee was an associate partner of Findex).

### 10 Sponsorship and Grants

There has been a huge number of people and organisations that have donated cash, their goods, their time and their efforts to the 2020 Blossom Festival. It is impossible to list them all, but the Committee wants to pass on a huge thank you to everyone.

In particular the Alexandra Blossom Festival Committee acknowledges and thanks the following groups for the grants and sponsorship received as follows:

Contact Energy - PRINCIPAL SPONSOR  
Central Otago District Council / Vincent Community Board  
Fulton Hogan  
Mainstream New Zealand  
Findex  
The Otago Community Trust  
Delta  
Allied Press  
Alexandra New World  
BNZ Bank  
Aspiring Auto Court  
Southpac  
Radio Central

### 11 Goods or Services Provided to the Entity in Kind

All significant donations of goods or services are recorded in the financial statements.

### 12 Registered Charity

The Alexandra Blossom Festival Committee became a registered charity on 22 April 2020.

### 13 Events After Balance Date

There were no events that have occurred after the balance date that would have had a material impact on the Performance Report. (2019 Nil)

This statement is to be read in conjunction with the Notes to the Financial Statements and the attached Independent Review Report

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## Alexandra Blossom Festival Committee Inc Notes to the Financial Statements

For The Year Ended 31 December 2020

	2020	2019
	\$	\$

### 14 Impact of Covid-19

On the 12th August 2020 the New Zealand Government moved the Covid-19 level in the South Island to level 2 where gatherings are restricted to a maximum of 100 people. This impacted the preparations for the 2020 Alexandra Blossom Festival in that the committee and the public were unsure if the level would drop back to level 1 before the Blossom Festival commenced on the weekend of 25th - 27th September 2020.

The committee made a decision to continue with preparations in the hope that the Covid-19 level would drop in time, which it did on 22nd September 2020. However, the uncertainty leading up to the Festival did impact the number of people who turned out for the weekend, and the public were still wary about mingling in large crowds. Overall, the committee estimate this resulted in approximately 1,000 (10%) less people in attendance and this financially impacted the Park Ticket Sales and Stall income.

It is unknown what impact Covid-19 will have on the 2021 year but preparations are continuing as normal for the 65th Alexandra Blossom Festival.

This statement is to be read in conjunction with the Notes to the Financial Statements and the attached Independent Review Report

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## Alexandra Blossom Festival Committee Inc Schedule of Fixed Assets and Depreciation

As At 31 December 2020

		%	Opening		Gain/Loss				Rate	Depn	Closing
		Private	Original	Accum	Opening	Additions	on	Capital			
		Date	Use	Cost	Depn	WDV	Disposals	Disposal			
Plant & Equipment											
Container	May 14		3,000	1,347	1,653	-	-	-	10.0% DV	165	1,488
Website	Oct 14		8,271	7,204	1,067	-	-	-	60.0% DV	640	427
HP Notebook, Monitor & Docking Station	Jun 18		1,755	1,134	621	-	-	-	50.0% DV	310	311
Banners and Flags	Aug 19		3,416	430	2,986	-	-	-	30.0% DV	896	2,090
Gazebo	Feb 20		-	-	-	352	-	-	40.0% DV	129	223
Total Plant & Equipment			16,442	10,115	6,327	352	-	-		2,140	4,539
TOTAL FIXED ASSETS			16,442	10,115	6,327	352	-	-		2,140	4,539

This statement is to be read in conjunction with the Notes to the Financial Statements and the attached Independent Review Report

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PO Box 267  
Alexandra 9340  
Tel: 03 440 0100  
Fax: 03 448 6320  
enquiries@icla.co.nz  
www.icla.co.nz

## INDEPENDENT ASSURANCE PRACTITIONER'S REVIEW REPORT

### To the Stakeholders of Alexandra Blossom Festival Committee Incorporated

#### Report on the Financial Statements

We have reviewed the financial statements contained in the Performance Report of Alexandra Blossom Festival Committee Incorporated for the year ended 31 December 2020, which comprises the statement of financial position as at 31 December 2020, the statements of financial performance, movements in equity, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### The Committees Responsibility for the Financial Statements

The committee are responsible for the preparation and fair presentation of the financial statements in accordance with PBE SFR-A (NFP) Public Benefit Simple Format Reporting – Accrual (Not-For-Profit), and for such internal control as they deem necessary to enable the presentation of financial information that is free from material misstatement, whether due to fraud or error.

#### Assurance Practitioner's Responsibility

Our responsibility is to express a conclusion on the financial statements included in the accompanying Performance Report. We conducted our review in accordance with International Standard on Review Engagements (New Zealand) (ISRE (NZ)) 2400, *Review of Historical Financial Statements Performed by an Assurance Practitioner who is not the Auditor of the Entity*. ISRE (NZ) 2400 requires us to conclude whether anything has come to our attention that causes us to believe that the financial statements, taken as a whole, are not prepared in all material respects in accordance with the applicable financial reporting framework. This Standard also requires us to comply with relevant ethical requirements.

A review of financial statements in accordance with ISRE (NZ) 2400 is a limited assurance engagement. The assurance practitioner performs procedures, primarily consisting of making enquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained. The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand). Accordingly, we do not express an audit opinion on the financial statements contained in the Performance Report.

Other than our capacity as the reviewer, ICL Partners has no relationship with or interests in Alexandra Blossom Festival Committee Incorporated.

#### Conclusion

Based on our review, nothing has come to our attention that causes us to believe the financial statements contained in the accompanying Performance Report do not fairly present, in all material respects, the financial position of Alexandra Blossom Festival Committee Incorporated at 31 December 2020, and its financial performance, movements in equity, and cash flows for the year then ended, in accordance with PBE SFR-A (NFP) Public Benefit Simple Format Reporting – Accrual (Not-For-Profit).

#### Other Matters

We are not responsible for expressing an opinion on the statement of service performance.

*ICL Partners*

ICL Partners  
Chartered Accountants  
Alexandra

25 March 2021

### 21.7.3 APPLICATION FOR EASEMENT IN FAVOUR OF AURORA ENERGY LIMITED

Doc ID: 535518

#### 1. Purpose of Report

To consider granting an easement (in gross) over Section 1 Survey Office Plan 496959 and Section 1 Block XXXVIII Town of Alexandra (Local Purpose (Cemetery) Reserve) to Aurora Energy Limited.

---

#### Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to grant an easement (in gross) to Aurora Energy Limited to convey electricity over Section 1 Block XXXVIII Town of Alexandra and Section 1 Survey Office Plan 496959, being Local Purpose (Cemetery) Reserve, for \$1, subject to:
  - Aurora obtaining all consents, permits, and other rights associated with installing the cable between Dunstan Road through to Letts Gully Road.
  - The easement area having a maximum width of 3 metres and being immediately adjacent to the northern boundary as shown in figure 2.
  - All costs associated with preparing and registering the easement being met by Aurora Energy Limited.
  - Aurora clearing the northern boundary to the satisfaction of the Parks and Recreation Manager.
  - The Minister of Conservation's consent.
- C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

---

#### 2. Background

Aurora Energy Limited (Aurora) proposes to upgrade and reinforce its existing 11kV overhead line circuits which feed the Letts Gully and Springvale Road areas.

To enable the upgrade, Aurora proposes to connect its existing Dunstan Road and Letts Gully overhead networks via an underground cable. The underground cable will be an express feeder. Installing an express feeder will allow Aurora to increase the capacity of the Letts Gully and Springvale networks.

Approximately two kilometres of underground cable will be required to link the two networks. A rough plan showing the path of the proposed cable is shown below in figure 1.





Figure 1 – Rough Plan of Proposed Cable

The proposed cable will pass through approximately eleven different parcels of land. The final cable route will depend upon the outcome of negotiations with the owners of the various parcels.

Aurora proposes to install the first 345 metres of the cable along the northern boundaries of Section 1 Block XXXVIII Town of Alexandra (Section 1 Block XXXVIII) and Section 1 Survey Office Plan (SO) 496959. A plan of the proposed cable in the two Sections is shown in red below in figure 2.



Figure 2 – Plan of the Proposed Cable in Section 1 Block XXXVIII Town of Alexandra & Section 1 SO 496959



Section 1 Block XXXVIII and Section 1 SO 496959 are Crown derived reserves. Both Sections are held subject to the Reserves Act 1977, by Council as the administering body.

Section 1 Block XXXVIII is the Alexandra Cemetery. It is Local Purpose (Cemetery) Reserve. Section 1 SO 496959 is also Local Purpose (Cemetery) Reserve. Section 1 SO 496959 was reclassified from Recreation Reserve to Local Purpose (Cemetery) Reserve in 2017 to allow for the future expansion of the Alexandra Cemetery.

Because the cable is a new asset, its installation is not covered by the Electricity Act 1992. To install the cable, Aurora will require easements (in gross) from all affected landowners between Dunstan Road and Letts Gully.

Aurora have now applied to Council for an easement (in gross) over the area outlined in red below in figure 3.



Figure 3 – Plan of proposed easement (not to scale)

### 3. Discussion

#### Existing Occupations and Infrastructure

The Salvation Army hold a Licence to Occupy part of Section 1 SO 496959. Historically the group occupied the area marked by rapid number 105 in figure 4. The group's new area of occupation is immediately adjacent to Dunstan Road. The group will not be affected by the proposed works, the cable, or the granting of the easement.

The Mountain Bikers of Alexandra hold a licence over a track running through the Alexandra Town Belt. The licence includes a track over Section 1 Block XXXVIII and SO 496959. This part of the track links the Town Belt to Dunstan Road. While the proposed cable is being installed the group may have to enter and exit the track from an alternate point. Once installed, the cable will have no effect on the group's ability to use or access their track.

Section 1 Block XXXVIII and Section 1 SO 496959 sit below the Alexandra Town Belt and the town's northern water reservoir. A rising main runs from the reservoir, along the northern boundary of the two sections, and out into Dunstan Road. A length of this pipeline runs very close to where Aurora proposes to install its cable. A plan of the pipeline is shown below in figure 4.

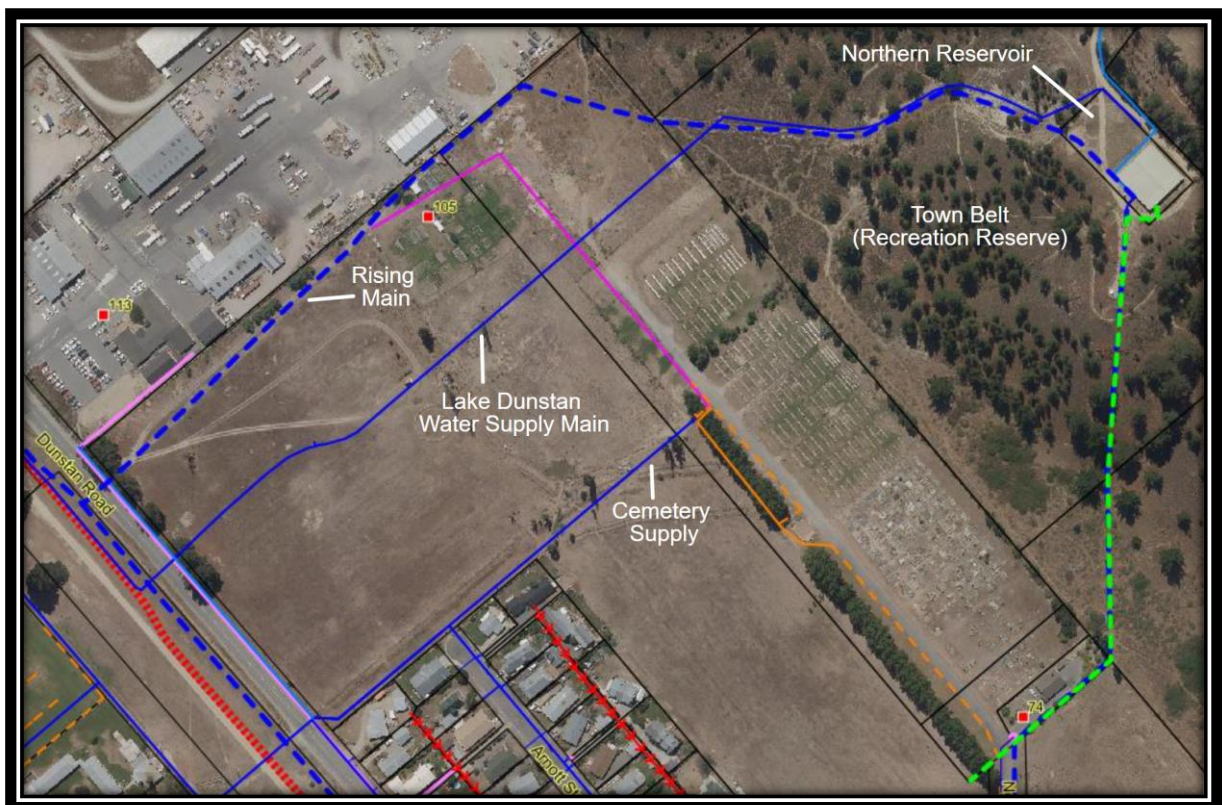


Figure 4 – Northern Reservoir and Associated Infrastructure

Aurora have used ground penetrating sonar to identify and peg the exact location and depth of rising main. Aurora have advised that they can work around the rising main to install their cable. The Lake Dunstan Water Supply main and the cemetery's water supply will not be affected by the installation of the proposed cable.

#### Cemetery Requirements

As noted previously, Section 1 Block XXXVIII and Section 1 SO 496959 are both Local Purpose (Cemetery) Reserves. Section 1 Block XXXVIII contains the Alexandra Cemetery. In the future, the cemetery will be expanded into Section 1 SO 496959.

Expansion plans include a buffer zone and plantings down the northern boundary of the two sections. This will create separation between the cemetery and the adjacent industrial activities.

The boundary is currently littered with rubbish, scrubby trees, and weeds. If the easement is granted, Aurora will be asked to clear the boundary and dispose of the debris to the satisfaction of the Parks and Recreation Manager.

As the proposed cable will be installed immediately adjacent to the northern boundary, it will not affect the future expansion of the cemetery.

#### Council Policy

Section 1 Block XXXVIII and Section 1 SO 496959 are identified on District Plan Map 2 of Council's Operative District Plan.

Section 1 Block XXXVIII is designated as being for cemetery purposes. The underlying zoning is rural resource area. Section 1 SO 496959 is currently designated as being for recreational purposes. This designation is planned to be updated to cemetery purposes as part of the current District Plan review. The underlying zoning of Section SO 496959 is residential resource area.

The proposed works are permitted under rule 13.7.7 of the Operational District Plan as shown below:

**13.7.7 Operation, maintenance, repair, upgrading and removal of network utilities**

*(i) The operation, maintenance, repair, replacement, reconstruction and upgrading of network utilities including the transmission network (including existing network utilities and earthworks to maintain the utility's function) is a permitted activity.*

Aurora would be responsible for obtaining, and complying with, all consents and permits associated with the installation of the proposed cable.

Legal

Section 48 of the Reserves Act 1977 states that in the case of reserves vested in an administering body, the administering body may, with the consent of the Minister (of Conservation) and on such conditions as the Minister thinks fit, grant easements over any part of a reserve for an electrical installation or work, as defined in section 2 of the Electricity Act 1992.

Section 2 of the Electricity Act 1992 defines an electrical installation as “all fittings beyond the point of supply that form part of a system that is used to convey electricity to a point of consumption”. The express feeder cable meets this definition.

The purpose of the Reserves Act 1977 is to provide for and to protect reserves for the benefit of the community. Therefore, the issuing of rights over a reserve is generally accepted as being a last resort in the absence of other practical alternatives, particularly where there is likely to be a material effect on the reserve.

The granting of an easement (in gross) to lay underground cable along the northern boundaries of Section 1 Block XXXVIII and Section 1 SO 496959 will not materially alter the land, nor compromise its use.

Financial

Historically, easements of this nature are exchanged for a nominal rate of \$1, with all costs associated with preparing and registering the easement being payable by the grantee.

As installing the cable will enable Aurora to enhance existing services it is not proposed that a fee be charged in this instance.

#### 4. Options

Option 1 – (Recommended)

To agree to grant an easement (in gross) to Aurora Energy Limited to convey electricity over Section 1 Block XXXVIII Town Of Alexandra and Section 1 Survey Office Plan 496959, being Local Purpose (Cemetery) Reserve, for \$1, subject to:

- Aurora obtaining all consents, permits, and other rights associated with installing the cable between Dunstan Road through to Letts Gully Road.
- The easement area having a maximum width of 3 metres and being immediately adjacent to the northern boundary as shown in figure 2.
- All costs associated with preparing and registering the easement being met by Aurora Energy Limited.
- Aurora clearing the northern boundary to the satisfaction of the Parks and Recreation Manager.

- The Minister of Conservation's consent.

Advantages:

- Aurora will be able to install an express feeder cable and to upgrade its Letts Gully and Springvale networks.
- An easement for electrical installations is permitted under the Reserves Act 1977.
- The northern boundary will be cleared of scrubby trees, weeds, and other rubbish.
- The granting of the easement is consistent with the provisions of the Reserves Act 1977.

Disadvantages:

- None.

Option 2

To not grant an easement (in gross) to Aurora Energy Limited over Section 1 Block XXXVIII Town of Alexandra and Section 1 Survey Office Plan 496959.

Advantages:

- None.

Disadvantages:

- Aurora will not be able to install an express feeder cable or upgrade its Letts Gully and Springvale networks.
- The northern boundary will not be cleared of scrubby trees, weeds, or other rubbish.
- Does not recognise the provisions of the Reserves Act 1977.

## 5. Compliance

<b>Local Government Act 2002 Purpose Provisions</b>	This decision promotes the economic wellbeing of the community by enabling Aurora to upgrade their Letts Gully and Springvale networks.
<b>Financial implications – Is this decision consistent with proposed activities and budgets in long term plan/annual plan?</b>	There are no financial implications for Council relating to this decision as all costs associated with the works and the creation of the easement will be met by Aurora Energy Limited.
<b>Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.</b>	The electrical works are a permitted activity under rule 13.7.7 of Council's Operative District Plan, with the recommended option also being consistent with the Electricity Act 1992.
<b>Considerations as to sustainability, the environment and climate change impacts</b>	No sustainability, environmental or climate change impacts are related to the decision as the associated works will have no material effect on the land.



<b>Risks Analysis</b>	There are no risks to Council associated with the recommended option.
<b>Significance, Consultation and Engagement (internal and external)</b>	The Significance and Engagement Policy has been considered, with none of the criteria being met or exceeded.

## 6. Next Steps

The following steps will be undertaken in association with having the easement registered:

- |  |                     |
|--|---------------------|
| 1. Community Board Approval                | 31 August 2021      |
| 2. Consent of the Minister of Conservation | 22 September 2021   |
| 3. Applicant advised works approved        | Late September 2021 |

## 7. Attachments

Nil

Report author:



Linda Stronach  
Property Officer - Statutory  
16/08/2021

Reviewed and authorised by:



Louise van der Voort  
Executive Manager - Planning and Environment  
20/08/2021

## 21.7.4 AMENDMENT TO ROAD NAME - DUNSTAN PARK, ALEXANDRA

Doc ID: 547363

### 1. Purpose of Report

To consider an amendment to road name from Hewitt Crescent to Williams Crescent.

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### Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
  - B. Approves amendment to road name from Hewitt Crescent to Williams Crescent.
- 

### 2. Background

The Vincent Community Board approved the road name Hewitt Crescent in the Dunstan Park subdivision at its meeting on 20 July 2021 (report attached as appendix 1). Land Information New Zealand have rejected the name Hewitt Crescent because the name Hewitt Lane is already used in our district.

### 3. Discussion

The developer has provided an alternative name of Williams Crescent after Mr W R L Williams. Mr Williams was a government appointed orchard instructor in the 1920s and a huge contributor to horticulture in the district. A letter was recently received from a relative of Mr Williams requesting the name be considered for a road in Alexandra (attached as appendix 2).

### 4. Options

#### Option 1 – (Recommended)

Approve the amendment from Hewitt Crescent to Williams Crescent.

Advantages:

- Name has pre-approval by Land Information New Zealand.
- Meets Council Policy.

Disadvantages:

- None identified.

#### Option 2

Select an alternative name from the Vincent Community Board's pre-approved road names list or Aukaha's pre-approved list of Maori names (attached as appendix 3 and 4).

Advantages:

- Names are pre-approved.

Disadvantages:

- Names are not the developer's choice.

## 5. Compliance

<b>Local Government Act 2002 Purpose Provisions</b>	This decision promotes the environmental wellbeing of communities by providing clear direction to access points for emergency services.
<b>Financial implications – Is this decision consistent with proposed activities and budgets in long term plan/annual plan?</b>	Costs for the road sign will be met by the developer.
<b>Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.</b>	Decision is consistent with other policies.
<b>Considerations as to sustainability, the environment and climate change impacts</b>	Managing change while protecting and enhancing our culture, heritage and landscape is one of council's sustainability goals. Road naming has the ability to celebrate cultural and heritage aspects of the area. Road naming has no climate change impacts or benefits.
<b>Risks Analysis</b>	Approval of this road name presents no discernible risk.
<b>Significance, Consultation and Engagement (internal and external)</b>	This decision does not trigger engagement under the Significance and Engagement Policy.

## 6. Next Steps

- 1) A copy of the resolution will be sent to the Registrar-General of Land and the Surveyor-General.

## 7. Attachments

**Appendix 1 - Road Name Approval Report 20 July 2021 - Dunstan Park .pdf** [↓](#)

**Appendix 2 - Letter and obituary W R L Williams.pdf** [↓](#)

**Appendix 3 - Vincent Community Board Approved Road Names.docx** [↓](#)

**Appendix 4 - Aukaha List of Approved Maori Road Names.docx** [↓](#)

Report author:



Faye Somerville  
Roading Administration Assistant  
11/08/2021

Reviewed and authorised by:



Julie Muir  
Executive Manager - Infrastructure Services  
11/08/2021





20 July 2021

**21.6.8 ROAD NAMING APPROVAL REPORT - DUNSTAN PARK, ALEXANDRA**

Doc ID: 540771

**1. Purpose of Report**

To consider a request to name five roads in the Dunstan Park subdivision in Alexandra.

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**Recommendations**

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to approve five road names, road one to be named Henderson Drive, road two to be named Pollock Street, road three to be named Stebbing Way, road four to be named Hewitt Crescent and road five to be named Gards Place as shown in appendix 1.

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**2. Background**

Five roads are to be named in the Dunstan Park subdivision off Henderson Drive in Alexandra.

**3. Discussion**

The Dunstan Park subdivision is a continuation of the Molyneux Estate subdivision in Alexandra. This is a joint development between the Central Otago District Council and one other developer. Currently Henderson Drive runs through Molyneux Estate and will continue into the Dunstan Park subdivision. This road is indicated on the attached map as Road 1 in pink (appendix 1) and will retain the name Henderson Drive.

A request was made to Council in 2019 by the Pollock family to name a street in Alexandra in memory of Gordon and Wilma Pollock (letter attached as appendix 2). The Pollock family have lived in the area since about 1950. Gordon Pollock was a builder, block layer and orchardist in the region. He represented Vincent County in rugby and went on to coach. Wilma and Gordon had seven children who all grew up in Alexandra and represented Central Otago in respective sports and their community, many are still living in the area today. We suggest Road 2, indicated in orange on the attached map be named Pollock Street.

The three other names selected are from the Vincent Community Board's list of approved names.

Stebbing Way (road 3 in green on the map) named after Henry Stebbing, a Government Prospector who found gold at the confluence of the Clutha and Manuherikia River.

Hewitt Way (road 4 in blue on the map) named after the Hewitt family who were retailers in Alexandra. Hewitts Drapery was an iconic business on the corner of Tarbert and Limerick Streets and in business for 90 years.

Gards Place (road 5 in yellow on the map) named after Louis Gard who was a prominent personality involved in the local gold dredging industry in the Vincent Ward.

## Vincent Community Board meeting Agenda

20 July 2021

**4. Options**Option 1 – (Recommended)

Name the five roads Henderson Drive, Pollock Street, Stebbing Way, Hewitt Crescent, and Gards Place.

Advantages:

- Names are the first choice of the developers.
- Names meet Council policy.

Disadvantages:

- None.

Option 2

Select alternative names off the Vincent Community Board's approved road names list (appendix 3) or a name of Aukaha's list of approved Māori road names (appendix 4).

Advantages:

- Names meet Council policy.

Disadvantages:

- Names are not the choice of the developers.

**5. Compliance**

<b>Local Government Act 2002 Purpose Provisions</b>	This decision promotes the environmental wellbeing of communities by providing clear direction to access points for emergency services.
<b>Financial implications – Is this decision consistent with proposed activities and budgets in long term plan/annual plan?</b>	Costs for the road signs will be met by the developers.
<b>Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.</b>	The decision is consistent with other policies.
<b>Considerations as to sustainability, the environment and climate change impacts</b>	Managing change while protecting and enhancing our culture, heritage and landscape is one of council's sustainability goals. Road naming has the ability to celebrate cultural and heritage aspects of the area. Road naming has no climate changes impacts or benefits.
<b>Risks Analysis</b>	Approval of these road names presents no discernible risk.

## Vincent Community Board meeting Agenda

20 July 2021

<b>Significance, Consultation and Engagement (internal and external)</b>	This decision does not trigger engagement under the significance and engagement policy.
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**6. Next Steps**

- 1) Council confirms the road names.
- 2) Council sends a copy of the resolution to the Registrar-General of Land and the Surveyor-General.

**7. Attachments****Appendix 1 - Map - Dunstan Park off Henderson Drive.pdf****Appendix 2 - Pollock letter 2019.docx****Appendix 3 - Vincent Community Board Approved Road Names.docx****Appendix 4 - Aukaha List of Approved Maori Road Names.docx**

Report author:

Reviewed and authorised by:



Faye Somerville  
Roading Administration Assistant

23/06/2021



Julie Muir  
Executive Manager - Infrastructure  
Services  
2/07/2021

3/11 Kenmare Street

Alexandra

Date 21/6/21

Mayor Tim Cadogan

Central Otago District Council

Alexandra

Sir,

I was born in Alexandra in 1937, and at 83 years of age I have seen and experienced many changes especially to the lower retail part of town. I grew up on Limerick Street and resided there until my marriage in 1959.

My father C W L Williams (Bill) was a partner in the garage service station of Williams & Armour situated on the corner where the Central Appliance Plus now sits. He served in the Royal N Z Air force in World War 2 as an Aircraft mechanic. When he returned home he renovated our house on Limerick street to build a shop in front and opened Williams Cycle Centre it later became Henderson Cycle & Mower Centre, and now part of The Warehouse is now on that site.

Over the years I have seen many residential subdivisions. I am writing today to offer our family name as a future Street name. Mainly, because of my Grandfather W R L Williams (Dick) who not only was a well-respected citizen of our town, also for his work and contribution to horticulture in the district. I am enclosing a copy of his obituary for your perusal.

My brother didn't carry the Williams name forward, but my Grandson who recently moved back home to Alexandra with his family are 6<sup>th</sup> generation in my line from my Grandfather Dick Williams.

Regards

Shirley Bell.



## OBITUARY

### MR W. R. LLOYD WILLIAMS

(Special) ALEXANDRA, July 5.  
By the death of Mr William Richard Lloyd Williams, the district has lost a well-known resident and a man of sterling worth and upright character. The deceased was born in Wales 64 years ago, and came to New Zealand about 40 years ago, receiving an appointment in the horticultural division of the Department of Agriculture. He left the department, however, to take up fruit farming on his own account, but returned to it in 1926, and was appointed orchard instructor for Otago Central, with headquarters at Alexandra.



He had an extensive knowledge of all problems affecting the fruitgrower, and when the frost danger became a serious menace to orchardists he was appointed by the Government to go to the United States to study the preventive methods adopted there. He undertook this tour in the winter of 1937, and upon his return he had accumulated a large amount of data which he assembled in a thorough and painstaking manner and passed on to the fruitgrowers throughout Central Otago in the form of lectures. He continued to further his knowledge on this subject by extensive experiments over a long period, with the result that the fruitgrowers are now practically able to control this menace. As orchard instructor he also undertook and supervised numerous other experiments to eradicate the innumerable pests with which the fruitgrowers have to contend.

Apart from his official duties Mr Williams took a keen interest in the various activities of the town. He was president of the Excelsior Cricket Club from 1932 to 1934, and had since been a vice-president. He was vice-president of the Alexandra Athletic Club, and secretary and a member of the vestry of St. Andrew's Anglican Church. He was keenly interested in the friendly society movement, and held the office of district deputy grand master of the Independent Order of Oddfellows, and was also a member of the Alexandra Friendly Societies' Council. But perhaps his greatest interest lay in the affairs of the Masonic Order. He was a past master of Lodge Abercorn, Gisborne, and upon coming to Alexandra he joined the local lodge, and in 1931 was appointed secretary, a position he held until the time of his death. Mr Williams was twice married, and he is survived by his widow and one son, L.A.C. C. W. L. Williams, who is at present serving overseas.

## PART 1 – WAR MEMORIAL NAMES

\*\*\* strikethrough indicates name already in use

Location	Surname	Locations of same name	First names	Rank last held	War
Alexandra	Backholm		Walter Herbert	Private	World War 1, 1914-1918
Alexandra	Carline		William	Private	World War 1, 1914-1918
<del>Alexandra</del>	<del>Gartly</del>		<del>Roger</del>	<del>Gunner</del>	<del>World War 1, 1914-1918</del>
Alexandra	Keeble		Frederick	Private	World War 1, 1914-1918
<del>Alexandra</del>	<del>Kinnaird</del>	<del>Earnsclough</del>	<del>James</del>	<del>Private</del>	<del>World War 1, 1914-1918</del>
Alexandra	Kitto	Roxburgh	Russell Francis	Private	World War 1, 1914-1918
Alexandra	Magnus	Chatto Creek	Albert	Private	World War 1, 1914-1918
Alexandra	Maskell		John Alexander	Private	World War 1, 1914-1918
Alexandra	McGinnis		Joseph Augustine	Private	World War 1, 1914-1918
Alexandra	McNamara		Robert William	Corporal	World War 1, 1914-1918
Alexandra	McNaught		Alexander Labourer	Private	World War 1, 1914-1918
Alexandra	Nind		Horace Wise	Private	World War 1, 1914-1918
<del>Alexandra</del>	<del>Parker</del>		<del>James</del>	<del>Private</del>	<del>World War 1, 1914-1918</del>
Alexandra	Pender		Francis James	Lance Corporal	World War 1, 1914-1918
Alexandra	Ramsay		Murray Herbert	Private	World War 1, 1914-1918
Alexandra	Simonsen		Bertzow Franklin	Private	World War 1, 1914-1918
<del>Alexandra</del>	<del>Spencer</del>		<del>Lewis Harcourt</del>	<del>Private</del>	<del>World War 1, 1914-1918</del>
<del>Alexandra</del>	<del>Tohill</del>	<del>Galloway</del>	<del>Daniel</del>	<del>Private</del>	<del>World War 1, 1914-1918</del>
Alexandra	Westhead		Arthur Ernest	Trooper	World War 1, 1914-1918
Clyde	Appleton		Ralph Bruce	Private	World War 1, 1914-1918
Clyde	Barker		Benjamin Stanley	Private	World War 1, 1914-1918
<del>Clyde</del>	<del>Cassidy</del>		<del>John Joseph</del>	<del>Quartermaster Sergeant/Trooper</del>	<del>World War 1, 1914-1918</del>
Clyde	Colyer		Alan Vaughan	Trooper	World War 1, 1914-1918
Clyde	Conner	Roxburgh	George Christopher Harvey	Lance Corporal	World War 1, 1914-1918
Clyde	Dickie		George Edward	Trooper	World War 1, 1914-1918
Clyde	Ericson		John Frederick	Private	World War 1, 1914-1918
Clyde	Gault		William	Trooper	World War 1, 1914-1918
Clyde	Gilbert		Harry	Private	World War 1, 1914-1918
Clyde	Keane		Edmond Patrick	Private	World War 1, 1914-1918
Clyde	Keith		Alexander William	Rifleman	World War 1, 1914-1918
Clyde	McDougall		Donald William	Private	World War 1, 1914-1918
Clyde	McElroy		Andrew Coleman	Lance Corporal	World War 1, 1914-1918
Clyde	McKay	Cromwell, Wedderburn	John	Rifleman	World War 1, 1914-1918
Clyde	McNeil		Alexander	Private	World War 1, 1914-1918
<del>Clyde</del>	<del>Patterson</del>		<del>George</del>	<del>Rifleman</del>	<del>World War 1, 1914-1918</del>
<del>Clyde</del>	<del>Pickett</del>		<del>George Henry</del>	<del>Private</del>	<del>World War 1, 1914-1918</del>
<del>Clyde</del>	<del>Porter</del>		<del>John</del>	<del>Private</del>	<del>World War 1, 1914-1918</del>
Clyde	Prout		Reginald Wilfred	Trooper	World War 1, 1914-1918
Clyde	Ramage		Andrew	Private	World War 1, 1914-1918
Clyde	Ridgway		William Kemp	Private	World War 1, 1914-1918
Clyde	Smart		John Sutherland	Private	World War 1, 1914-1918
Clyde	Spain		Cass Joseph	Lance Corporal	World War 1, 1914-1918
Clyde	Tracey		Joseph	Trooper	World War 1, 1914-1918
Clyde	Uren		George Thomas	Private	World War 1, 1914-1918
<del>Clyde</del>	<del>Vercoe</del>		<del>Robert Stanley</del>	<del>Quartermaster Sergeant</del>	<del>World War 1, 1914-1918</del>

Clyde	Waddell		Frederick Alfred	Private	World War 1, 1914-1918
<del>Clyde</del>	<del>Weaver</del>	<del>Earnsclough</del>	<del>Charles Leslie</del>	<del>Trooper</del>	<del>World War 1, 1914-1918</del>
<del>Clyde</del>	<del>Weaver</del>	<del>Earnsclough</del>	<del>John</del>	<del>Trooper</del>	<del>World War 1, 1914-1918</del>
Clyde	Williams	Roxburgh	Frederick Tudor	Rifleman	World War 1, 1914-1918
Clyde	Williams	Roxburgh	James Francis	Trooper	World War 1, 1914-1918
Clyde	Williams	Roxburgh	Leo Ryan	Rifleman	World War 1, 1914-1918
Clyde	Williams	Roxburgh	Septimus	Private	World War 1, 1914-1918
Clyde	Williams	Roxburgh	Warren	Private	World War 1, 1914-1918
Clyde	Winter		David Walker	Private	World War 1, 1914-1918
Clyde	Winter		Guy	Private	World War 1, 1914-1918
Drybread	Gordon-Glassford		Henry William	Lance Corporal	World War 1, 1914-1918
Earnsclough	Adie		Daniel	Rifleman	World War 1, 1914-1918
Earnsclough	Forrest		John Herbert	Private	World War 1, 1914-1918
<del>Earnsclough</del>	<del>Kinnaird</del>	<del>Alexandra</del>	<del>James</del>	<del>Private</del>	<del>World War 1, 1914-1918</del>
Earnsclough	McTaggart		Joseph	Private	World War 1, 1914-1918
Earnsclough	Nairn		George	Rifleman	World War 1, 1914-1918
<del>Earnsclough</del>	<del>Weaver</del>	<del>Clyde</del>	<del>Charles Leslie</del>	<del>Trooper</del>	<del>World War 1, 1914-1918</del>
Galloway	Fyfe		James	Trooper	World War 1, 1914-1918
Galloway	Hay		John Edward	Private	World War 1, 1914-1918
Galloway	Julian		Thaddeus	Captain	World War 1, 1914-1918
Galloway	Kinraid		Cecil	Corporal	World War 1, 1914-1918
Galloway	Love		James Hayward	Private	World War 1, 1914-1918
Galloway	Symonds		Lewis Vivian	Lance Corporal	World War 1, 1914-1918
<del>Galloway</del>	<del>Tohill</del>	<del>Alexandra</del>	<del>Edmund</del>	<del>Trooper</del>	<del>World War 1, 1914-1918</del>
Lauder	Coffey		William	Private	World War 1, 1914-1918
Lauder	Haig		John	Corporal	World War 1, 1914-1918
Lauder	Haigh		Walther	Quartermaster Sergeant	World War 1, 1914-1918
Lauder	Moran	Matakanui	George	Private	World War 1, 1914-1918
Lauder	Morton		Henry	Trooper	World War 1, 1914-1918
Moa Creek	Cornwell		Henry	Lance Corporal	World War 1, 1914-1918
Moa Creek	Davidson	Poolburn	Richard Henry	Rifleman	World War 1, 1914-1918
Moa Creek	Fahey		Michael	Private	World War 1, 1914-1918
Moa Creek	Graves		William James	Private	World War 1, 1914-1918
Moa Creek	Gunn		Norman McLeod	Trooper	World War 1, 1914-1918
Moa Creek	McBreen		Andrew	Private	World War 1, 1914-1918
Moa Creek	O'Brien	Roxburgh	Charles	Corporal	World War 1, 1914-1918
<del>Moa Creek</del>	<del>Quigley</del>		<del>Alfred</del>	<del>Sapper</del>	<del>World War 1, 1914-1918</del>
Moa Creek	Schofield		Sydney	Private	World War 1, 1914-1918
Omakau	Drake		Arthur Ernest	Private	World War 1, 1914-1918
Omakau	Gallagher		John	Trooper	World War 1, 1914-1918
Omakau	Keats		Clarence	Rifleman	World War 1, 1914-1918
Omakau	Keats		Vivian	Private	World War 1, 1914-1918
Omakau	McIntyre		Hugh	Second Lieutenant	World War 1, 1914-1918
Omakau	O'Keefe		Edward William	Private	World War 1, 1914-1918
Omakau	Paul		George	Rifleman	World War 1, 1914-1918
Omakau	Paul		Henry	Private	World War 1, 1914-1918
Omakau	Richardson		Ernest Norman	Private	World War 1, 1914-1918
Omakau	Richardson		Herbert Arthur	Private	World War 1, 1914-1918
Ophir	Desmond		Francis William	Private	World War 1, 1914-1918

Ophir	McKenzie	Poolburn, Waipiata	Malcolm	Lance Corporal	World War 1, 1914-1918
<del>Ophir</del>	<del>Padgett</del>		<del>John</del>	<del>Private</del>	<del>World War 1, 1914-1918</del>
<del>Ophir</del>	<del>Rose</del>		<del>Otto Frederick</del>	<del>Rifleman</del>	<del>World War 1, 1914-1918</del>
Saint Bathans	Cormick		John Charles	Private	World War 1, 1914-1918
Saint Bathans	Cormick		Martin Joseph	Private	World War 1, 1914-1918
Saint Bathans	Dillon		James John	Private	World War 1, 1914-1918
Saint Bathans	Enright		John	Private	World War 1, 1914-1918
Saint Bathans	Enright		Thomas Esmond	Trooper	World War 1, 1914-1918
Saint Bathans	Excell		Alfred	Rifleman	World War 1, 1914-1918
Saint Bathans	Irvinc		Robert Duff	Trooper	World War 1, 1914-1918
Saint Bathans	Pyle		Cyril Cuthbert	Private	World War 1, 1914-1918
Saint Bathans	Pyle		Frank Mortimer	Trooper	World War 1, 1914-1918
Saint Bathans	Pyle		William Graham	Rifleman	World War 1, 1914-1918
Saint Bathans	Pyle		William Rupert	Trooper	World War 1, 1914-1918
Saint Bathans	Redmile		Sydney	Lance Corporal	World War 1, 1914-1918
Saint Bathans	Shaw	Wedderburn	George Herbert	Trooper	World War 1, 1914-1918
Saint Bathans	Wilkinson		Carroll John	Trooper	World War 1, 1914-1918

**PART 2 – SUGGESTED NAMES RECEIVED FROM THE PUBLIC**

Suggested Names	Context	
<b>STEBBING</b>	Henry Stebbing Government Prospector found gold at the confluence of the Clutha and Manuhierikia River	Vincent Ward
<b>GARDS</b>	Louis Gards (1840-1908) prominent personality involved in the local gold dredging industry	
<b>HEWITT</b>	The Hewitt Family retailers in Alexandra. Hewitts Drapery was an iconic business on cnr of Tarbert Street and Limerick Street in business for 90 years	Alexandra
<b>DAVIDSON</b>	Jl Davidson (1988-1952) Prominent member of many Public Organisations in the Clyde District.	Clyde area
<b>SPAIN</b>	Stephen Spain owned Earnsclough Station 1902 – 1948. Spain built the original Earnsclough Station Homestead	Earnsclough,
<b>SMITH (Graeme)</b>	Graeme Smith was the last County Clerk at Vincent County Council and a long standing elected Council Member	Clyde
<b>WILLIAMS</b>	W R L Williams (Dick) Government appointed orchard instructor and huge contributor to horticulture in the region.	Alexandra



<b>Māori names associated with the Central Otago Region</b>	
<b>Common name</b>	<b>Known as</b>
	<b>Geology</b>
Kurupaku	Otago Schist
Mauka	Mountains in Otago
	<b>Lizards</b>
Kawariki	Jewelled gecko
Karara-moko-huruhuru	Green lizard
Karara-mokomoko	Kind of lizard
Karara-papani	Kind of lizard
Mokomoko	Kind of lizard
Mokopapa	Tree lizard, poss. <i>Hoplodactylus</i> spp.
Toropahiki	Grass lizards
	<b>Birds</b>
Pihoihi	NZ pipit
Whioi	NZ pipit
Kātaitai	NZ pipit
Manu kahaki	NZ pipit
Hiwaiwaka	Fantail
Pitakataka	Fantail
Titakataka	Fantail
Titaiwaka	Fantail
Riroriro	Grey warbler, <i>Gerygone igata</i>
Tata	Brown duck
Hoho	Duck
Parera	Grey duck, wild duck
Parera-kowhio	Blue mountain duck
Pateke	Teal
Kahu	Harrier hawk
Pouakai	Bush hawk, <i>Falco novaseelandiae</i>
Kaireka	Skylark
Pakeha piopio	Skylark
Pioioi	Lark, ground lark
Kaka	Parrot
Kakariwai	Robin
Kakaruai	Robin
Totoara	Robin
Weka	Weka
Kea	Parrot, <i>Nestor notabilis</i>
Kārearea	Sparrowhawk/Falcon
Kaeaea	Sparrowhawk/Falcon
Karewarewa	Sparrowhawk/Falcon
Kiwi	Kiwi, <i>Apteryx</i> spp.
Koreke	Quail
Miromiro	Tomtit, <i>Petroica macrocephala</i>
Pakura	Swamp hen, swamp turkey

Pukaki	Swamp hen, swamp turkey
Pukeko	Swamp hen, swamp turkey
Peopeo	Morepork, <i>Ninox novaseelandiae</i>
Piopia	Morepork, <i>Ninox novaseelandiae</i>
Putakitaki	Paradise duck
Rerewaka	Pied stilt
Tatariki	Yellowhead, <i>Mohoua ochrocephala</i>
Titiripounamu	Rifleman, <i>Acanthisitta chloris</i>
Tutaki	Thrush, <i>Bowdleria punctata</i>
	<b>Fish</b>
Piharau	Lamprey
Kanakana	Lamprey
Kanakana-wairaki	Young lamprey
Wairiki	Young lamprey
Tuna	Eel, <i>Anguilla</i> spp.
Tunahau	Eel
Tunaheke	Eel
Arokehe	Eel
Hao	Eel
Horepara	Eel
Mairehe	Kind of eel, <i>Anguilla</i> spp.
Kirirua	Big black eel, <i>Anguilla</i> spp.
Kokekehe	Kind of eel, <i>Anguilla</i> spp.
Korakiraki	Kind of eel, <i>Anguilla</i> spp.
Papaaka	Kind of eel, <i>Anguilla</i> spp.
Punuatuna	Young eels
Hiwihiwi	Freshwater fish
Kokopala	Freshwater fish, <i>Galaxias</i> spp.
Panako	Freshwater fish, poss. <i>Galaxias</i> spp.
	<b>Invertebrates</b>
Awheto	Insect
Purehurehu	Insect
Pukawerewere	Spiders, general term for most insects
Kata	Snail
Pāpapa	Tiger beetle/Cockroach/Slater
Hakopa	Ladybird
Kikihiwaru	Dragon fly
Mahitihiti	Grasshopper
Pakau	Kind of grasshopper
Namu	Sandfly
Pongarongaro	Gnats or midges
Rongaronga	Midges
Popokorua	Ants
Upokorua	Ants
Waerau	Centipede
Wairo	Daddy-long-legs

Wairua-takata	Moths
	<b>Mammals</b>
Hea	Hare
Hipi	Sheep
Hoiho (Can)	Horse
Kuri	Dogs
Ruarangi	Maori dog
Naninani	Goat
Poaka	Wild pig
Pouhawaiki	English rat, <i>Rattus spp.</i>
Pohowaiki	English rat, <i>Rattus spp.</i>
Rapiti	Rabbit
	<b>Plants</b>
Apora (Can)	Apple
Hapura (Mur)	Apple
Aruhe	Fernroot, <i>Pteridium spp.</i>
Rarauhe	Fernroot, <i>Pteridium spp.</i>
Rauaruhe	Fernroot, <i>Pteridium spp.</i>
Aruhe-rakau	Fernroot, prob. <i>Pteridium spp.</i>
Haka	Vine, prob. white <i>Clematis spp.</i>
Popohue	Vine, white <i>Clematis</i>
Popuhua	Vine, white <i>Clematis</i>
Hokokuku	Vine, <i>Clematis spp.</i>
Pikiarero	Vine, <i>Clematis spp.</i>
Korokio	Shrub, <i>Corokia cotoneaster</i>
Korokio tāranga	Shrub, <i>Corokia cotoneaster</i>
Hakeke	Tree daisy, <i>Olearia ilicifolia</i>
Haki	Native Holly, <i>Olearia ilicifolia</i>
Pekapeka	Tree daisy
Hakihaki	Tree
Harakeke	Flax, <i>Phormium tenax</i>
Harareke	Flax, <i>Phormium tenax</i>
Pao	Kind of flax, <i>Phormium spp.</i>
Takirikau	Kind of flax, prob <i>Phormium spp.</i>
Kakaha	Bush flax
Wharariki	Mountain flax, <i>Phormium cookianum</i>
Horopito	Pepper tree, prob. <i>Pseudowintera colorata</i>
Inaka	Spider plant tree, <i>Dracophyllum sp.</i>
NeiNei	Spider plant tree, <i>Dracophyllum sp.</i>
Kapuka	Broadleaf tree, prob. <i>Griselinia littoralis</i>
Karamu	Shrub, <i>Coprosma spp.</i>
Mikimiki	<i>Coprosma spp.</i>
Mingimingi	<i>Coprosma spp.</i>
Hūpiro	<i>Coprosma spp.</i>
Kio kio	Fern, prob. <i>Blechnum spp.</i>
Kirimoko	Small manuka, <i>Leptospermum sp.</i>

Kilimoko	Small manuka, <i>Leptospermum</i> sp.
Kohai	Tree, <i>Sophora</i> spp.
Kowhai	Tree, <i>Sophora</i> spp.
Goai	Tree, <i>Sophora</i> spp.
Tōtara	Tree, Totara
Kokomuka	Shrub, <i>Veronica/Hebe</i> spp.
Koromiko	Shrub, <i>Veronica/Hebe</i> spp.
Kuta	Cress, watercress
Mania	Tussock
Pātītī	Silver tussock, <i>Poa</i> sp.
Mauku	Common tussock, <i>Poa</i> spp.
Pupatiti	Kind of tussock
Tarahikoau	Kind of tussock
Toetoe	Toetoe
Mata	Kind of toetoe, poss. <i>Cortaderia</i> spp.
Makomako	Tree, <i>Aristotelia serrata</i>
Taramea	Spaniard grass, <i>Aciphylla</i> sp.
Papaii	Kind of speargrass, <i>Aciphylla</i> spp.
Ti kōuka	Cabbage tree, <i>Cordyline</i> spp.
Ti-whanake	Cabbage tree, <i>Cordyline</i> spp.
Kauru	Cabbage tree, <i>Cordyline</i> spp.
Ti-whanake	Cabbage tree, <i>Cordyline</i> spp.
Tauhinu	Cottonwood, <i>Ozothamnus leptophyllus</i>
Raukaua	Tree, <i>Raukaua simplex</i>
Houhere	Mountain ribbonwood, <i>Hoheria glabrata</i>
Whauwhau	Mountain ribbonwood, <i>Hoheria glabrata</i>
Whauwhi	Mountain ribbonwood, <i>Hoheria glabrata</i>
Tawai	Silver beech, <i>Nothofagus menziesii</i>
Tawhai	Silver beech, <i>Nothofagus menziesii</i>
Tirowhāangi	Silver beech, <i>Nothofagus menziesii</i>
Tawhairauriki	Black beech, <i>Nothofagus solandri</i>
Tawairauriki	Black beech, <i>Nothofagus solandri</i>
Hututawai	Red beech, <i>Nothofagus fusca</i>
Hutu	Red beech, <i>Nothofagus fusca</i>
Tawhairaunui	Red beech, <i>Nothofagus fusca</i>
Tūmatakuru	Wild Irishman, <i>Discaria toumatou</i>
Taunoka	Native broom bush
Pinātoro	NZ Daphne
Wharengāngara	NZ Daphne
Pānako	Thread fern
Tāwiniwini	Snowberry, <i>Gaultheria</i> spp.
Koropuka	Snowberry, <i>Gaultheria</i> spp.
Takapo	Snowberry, <i>Gaultheria</i> spp.
Taupuku	Snowberry, <i>Gaultheria</i> spp.
Mānuka rauriki	Kanuka
Pōpōhue	Wire vine, <i>Muehlenbeckia complexa</i>

Tororaro	Wire vine, <i>Muehlenbeckia complexa</i>
Waekāhu	Wire vine, <i>Muehlenbeckia complexa</i>
Puka	Wire vine, <i>Muehlenbeckia australis</i>
Niniao	Everlasting daisy, <i>Helichrysum lanceolatum</i>
Tātaraheke	Vine Bush lawyer, <i>Rubus</i> sp.
Tātarahika	Lawyer vine, <i>Rubus</i> spp.
Tataramoa	Kind of bramble <i>Rubus</i> spp.
Tarakupenga	Lycopodium/Club moss
Mingi	Shrub, <i>Leucopogon</i> sp.
Kaiwhiria	NZ Jasmine, <i>Parsonsia capsularis</i>
Tōtorowene	NZ Jasmine, <i>Parsonsia capsularis</i>
Tōtoroene	NZ Jasmine, <i>Parsonsia capsularis</i>
Kaikū	NZ Jasmine, <i>Parsonsia capsularis</i>
Tawhiwhi	NZ Jasmine, <i>Parsonsia capsularis</i>
Kohuhu	Tree, <i>Pittosporum tenuifolium</i>
Tarata	Tree lemonwood, <i>Pittosporum eugenoides</i>
Hinahina	Tree, Mahoe
Piripiriwhata	Tree, Marbleleaf
Māpau	Tree, Matipo
Miro	Tree, Miro
Toromiro	Tree, Miro
Rautawhiri	Tree, Rautawhiri
Wīwī	Rush
Mākaka	Saltmarsh
Runa	Saltmarsh
Rautawhiri	Rautawhiri
Pirita	Supplejack
Kōtukutuku	Tree fuchsia
Okaoka	Stinging nettle
Ongaonga	Stinging nettle
Paku	Kind of moss
Piripiri	Plant, kind of <i>Acaena</i> spp.
Hutuwai	Plant, kind of <i>Acaena</i> spp.
Bidibidi	Plant, kind of <i>Acaena</i> spp.
Pitau	Part of raupo or koareare
Poroporo	Maori gooseberries, <i>Solanum</i> spp.
Puha	Sowthistle, ordinary kind, bush thistle
Pukio	Plant/grass, poss. <i>Carex secta</i>
Pukiu	Plant/grass, poss. <i>Carex secta</i>
Purau	Plant, poss. <i>Bulbinella</i> spp.
Tarutaru	Grass
Taru whenua	Ordinary grass of the plains
Tikapu	Mountain lily
Tikumu	Mountain daisy, <i>Celmisia</i> spp.
Wiwi	Rushes, poss. <i>Juncus</i> spp.

## 21.7.5 ROAD RENAMING REPORT - PORTION OF FERRAUD STREET

Doc ID: 548813

### 1. Purpose of Report

To consider a request to rename a portion of Ferraud Street, Clyde to Seaton Street.

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### Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
  - B. Recommends to Council that a portion of Ferraud Street be renamed Seaton Street.
- 

### 2. Background

Ferraud Street is divided into two sections with a block of residential properties between the streets (map attached as appendix 1). This division could cause confusion for emergency services if they are required to locate a property in the event of an emergency.

### 3. Discussion

Council has been approached by a property owner on Ferraud Street with a request to consider renaming a portion of the street to Seaton Street. Renaming the portion of Ferraud Street between Newcastle Street and Fache Street would affect two property owners. Staff consulted with the other property owner affected by a name change and has received support for this proposal.

The name Seaton Street has been suggested because the street borders the Seaton Square recreation reserve.

### 4. Options

#### Option 1 – (Recommended)

Recommend to Council to rename the portion of Ferraud Street between Newcastle Street and Fache Street to Seaton Street.

Advantages:

- Emergency services can locate an address quickly and easily in the event of a call out.
- Suggested name is the choice of the property owners.
- Road name meets council policy.

Disadvantages:

- None identified.

Option 2

Select a name from the Vincent Community Boards list of approved names or the list of Māori names approved by Aukaha (appendix 2 and 3).

Advantages:

- Names are pre-approved.
- Names meet Council policy.

Disadvantages:

- Name is not the preferred option of the property owners.

## 5. Compliance

<b>Local Government Act 2002 Purpose Provisions</b>	This decision enables democratic local decision making and action by providing clear direction to access points for emergency services.
<b>Financial implications – Is this decision consistent with proposed activities and budgets in long term plan/annual plan?</b>	Costs for the road sign will be met by the Council roading budgets.
<b>Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.</b>	Consistent with other policies.
<b>Considerations as to sustainability, the environment and climate change impacts</b>	Managing change while protecting and enhancing our culture, heritage and landscape is one of the council's sustainability goals. Road renaming has the ability to celebrate cultural and heritage aspects of the area. Road renaming has no climate change impacts or benefits
<b>Risks Analysis</b>	Approval of this road rename presents no discernible risk.
<b>Significance, Consultation and Engagement (internal and external)</b>	A consultation process has been undertaken with affected parties.  This decision does not trigger engagement under the Significance and Engagement Policy.

## 6. Next Steps

1. Paper to Council to consider the name change.
2. Public notification provided.
3. Council sends a copy of the resolution to the Registrar-General of Land and the Survey-General.

## 7. Attachments

**Appendix 1 - Map - Ferraud Street.docx** [↓](#)

**Appendix 2 - Vincent Community Board Approved Road Names.docx** [↓](#)

**Appendix 3 - Aukaha List of Approved Maori Road Names.docx** [↓](#)

Report author:

Reviewed and authorised by:



Faye Somerville  
Roading Administration Assistant  
6/08/2021



Julie Muir  
Executive Manager - Infrastructure Services  
11/08/2021





## PART 1 – WAR MEMORIAL NAMES

\*\*\* strikethrough indicates name already in use

Location	Surname	Locations of same name	First names	Rank last held	War
Alexandra	Backholm		Walter Herbert	Private	World War 1, 1914-1918
Alexandra	Carline		William	Private	World War 1, 1914-1918
<del>Alexandra</del>	<del>Gartly</del>		<del>Roger</del>	<del>Gunner</del>	<del>World War 1, 1914-1918</del>
Alexandra	Keeble		Frederick	Private	World War 1, 1914-1918
<del>Alexandra</del>	<del>Kinnaird</del>	<del>Earnsclough</del>	<del>James</del>	<del>Private</del>	<del>World War 1, 1914-1918</del>
Alexandra	Kitto	Roxburgh	Russell Francis	Private	World War 1, 1914-1918
Alexandra	Magnus	Chatto Creek	Albert	Private	World War 1, 1914-1918
Alexandra	Maskell		John Alexander	Private	World War 1, 1914-1918
Alexandra	McGinnis		Joseph Augustine	Private	World War 1, 1914-1918
Alexandra	McNamara		Robert William	Corporal	World War 1, 1914-1918
Alexandra	McNaught		Alexander Labourer	Private	World War 1, 1914-1918
Alexandra	Nind		Horace Wise	Private	World War 1, 1914-1918
<del>Alexandra</del>	<del>Parker</del>		<del>James</del>	<del>Private</del>	<del>World War 1, 1914-1918</del>
Alexandra	Pender		Francis James	Lance Corporal	World War 1, 1914-1918
Alexandra	Ramsay		Murray Herbert	Private	World War 1, 1914-1918
Alexandra	Simonsen		Bertzow Franklin	Private	World War 1, 1914-1918
<del>Alexandra</del>	<del>Spencer</del>		<del>Lewis Harcourt</del>	<del>Private</del>	<del>World War 1, 1914-1918</del>
<del>Alexandra</del>	<del>Tohill</del>	<del>Galloway</del>	<del>Daniel</del>	<del>Private</del>	<del>World War 1, 1914-1918</del>
Alexandra	Westhead		Arthur Ernest	Trooper	World War 1, 1914-1918
Clyde	Appleton		Ralph Bruce	Private	World War 1, 1914-1918
Clyde	Barker		Benjamin Stanley	Private	World War 1, 1914-1918
<del>Clyde</del>	<del>Cassidy</del>		<del>John Joseph</del>	<del>Quartermaster Sergeant/Trooper</del>	<del>World War 1, 1914-1918</del>
Clyde	Colyer		Alan Vaughan	Trooper	World War 1, 1914-1918
Clyde	Conner	Roxburgh	George Christopher Harvey	Lance Corporal	World War 1, 1914-1918
Clyde	Dickie		George Edward	Trooper	World War 1, 1914-1918
Clyde	Ericson		John Frederick	Private	World War 1, 1914-1918
Clyde	Gault		William	Trooper	World War 1, 1914-1918
Clyde	Gilbert		Harry	Private	World War 1, 1914-1918
Clyde	Keane		Edmond Patrick	Private	World War 1, 1914-1918
Clyde	Keith		Alexander William	Rifleman	World War 1, 1914-1918
Clyde	McDougall		Donald William	Private	World War 1, 1914-1918
Clyde	McElroy		Andrew Coleman	Lance Corporal	World War 1, 1914-1918
Clyde	McKay	Cromwell, Wedderburn	John	Rifleman	World War 1, 1914-1918
Clyde	McNeil		Alexander	Private	World War 1, 1914-1918
<del>Clyde</del>	<del>Patterson</del>		<del>George</del>	<del>Rifleman</del>	<del>World War 1, 1914-1918</del>
<del>Clyde</del>	<del>Pickett</del>		<del>George Henry</del>	<del>Private</del>	<del>World War 1, 1914-1918</del>
<del>Clyde</del>	<del>Porter</del>		<del>John</del>	<del>Private</del>	<del>World War 1, 1914-1918</del>
Clyde	Prout		Reginald Wilfred	Trooper	World War 1, 1914-1918
Clyde	Ramage		Andrew	Private	World War 1, 1914-1918
Clyde	Ridgway		William Kemp	Private	World War 1, 1914-1918
Clyde	Smart		John Sutherland	Private	World War 1, 1914-1918
Clyde	Spain		Cass Joseph	Lance Corporal	World War 1, 1914-1918
Clyde	Tracey		Joseph	Trooper	World War 1, 1914-1918
Clyde	Uren		George Thomas	Private	World War 1, 1914-1918
<del>Clyde</del>	<del>Vercoe</del>		<del>Robert Stanley</del>	<del>Quartermaster Sergeant</del>	<del>World War 1, 1914-1918</del>

Clyde	Waddell		Frederick Alfred	Private	World War 1, 1914-1918
<del>Clyde</del>	<del>Weaver</del>	<del>Earnsclough</del>	<del>Charles Leslie</del>	<del>Trooper</del>	<del>World War 1, 1914-1918</del>
<del>Clyde</del>	<del>Weaver</del>	<del>Earnsclough</del>	<del>John</del>	<del>Trooper</del>	<del>World War 1, 1914-1918</del>
Clyde	Williams	Roxburgh	Frederick Tudor	Rifleman	World War 1, 1914-1918
Clyde	Williams	Roxburgh	James Francis	Trooper	World War 1, 1914-1918
Clyde	Williams	Roxburgh	Leo Ryan	Rifleman	World War 1, 1914-1918
Clyde	Williams	Roxburgh	Septimus	Private	World War 1, 1914-1918
Clyde	Williams	Roxburgh	Warren	Private	World War 1, 1914-1918
Clyde	Winter		David Walker	Private	World War 1, 1914-1918
Clyde	Winter		Guy	Private	World War 1, 1914-1918
Drybread	Gordon-Glassford		Henry William	Lance Corporal	World War 1, 1914-1918
Earnsclough	Adie		Daniel	Rifleman	World War 1, 1914-1918
Earnsclough	Forrest		John Herbert	Private	World War 1, 1914-1918
<del>Earnsclough</del>	<del>Kinnaird</del>	<del>Alexandra</del>	<del>James</del>	<del>Private</del>	<del>World War 1, 1914-1918</del>
Earnsclough	McTaggart		Joseph	Private	World War 1, 1914-1918
Earnsclough	Nairn		George	Rifleman	World War 1, 1914-1918
<del>Earnsclough</del>	<del>Weaver</del>	<del>Clyde</del>	<del>Charles Leslie</del>	<del>Trooper</del>	<del>World War 1, 1914-1918</del>
Galloway	Fyfe		James	Trooper	World War 1, 1914-1918
Galloway	Hay		John Edward	Private	World War 1, 1914-1918
Galloway	Julian		Thaddeus	Captain	World War 1, 1914-1918
Galloway	Kinraid		Cecil	Corporal	World War 1, 1914-1918
Galloway	Love		James Hayward	Private	World War 1, 1914-1918
Galloway	Symonds		Lewis Vivian	Lance Corporal	World War 1, 1914-1918
<del>Galloway</del>	<del>Tohill</del>	<del>Alexandra</del>	<del>Edmund</del>	<del>Trooper</del>	<del>World War 1, 1914-1918</del>
Lauder	Coffey		William	Private	World War 1, 1914-1918
Lauder	Haig		John	Corporal	World War 1, 1914-1918
Lauder	Haigh		Walther	Quartermaster Sergeant	World War 1, 1914-1918
Lauder	Moran	Matakanui	George	Private	World War 1, 1914-1918
Lauder	Morton		Henry	Trooper	World War 1, 1914-1918
Moa Creek	Cornwell		Henry	Lance Corporal	World War 1, 1914-1918
Moa Creek	Davidson	Poolburn	Richard Henry	Rifleman	World War 1, 1914-1918
Moa Creek	Fahey		Michael	Private	World War 1, 1914-1918
Moa Creek	Graves		William James	Private	World War 1, 1914-1918
Moa Creek	Gunn		Norman McLeod	Trooper	World War 1, 1914-1918
Moa Creek	McBreen		Andrew	Private	World War 1, 1914-1918
Moa Creek	O'Brien	Roxburgh	Charles	Corporal	World War 1, 1914-1918
<del>Moa Creek</del>	<del>Quigley</del>		<del>Alfred</del>	<del>Sapper</del>	<del>World War 1, 1914-1918</del>
Moa Creek	Schofield		Sydney	Private	World War 1, 1914-1918
Omakau	Drake		Arthur Ernest	Private	World War 1, 1914-1918
Omakau	Gallagher		John	Trooper	World War 1, 1914-1918
Omakau	Keats		Clarence	Rifleman	World War 1, 1914-1918
Omakau	Keats		Vivian	Private	World War 1, 1914-1918
Omakau	McIntyre		Hugh	Second Lieutenant	World War 1, 1914-1918
Omakau	O'Keefe		Edward William	Private	World War 1, 1914-1918
Omakau	Paul		George	Rifleman	World War 1, 1914-1918
Omakau	Paul		Henry	Private	World War 1, 1914-1918
Omakau	Richardson		Ernest Norman	Private	World War 1, 1914-1918
Omakau	Richardson		Herbert Arthur	Private	World War 1, 1914-1918
Ophir	Desmond		Francis William	Private	World War 1, 1914-1918

Ophir	McKenzie	Poolburn, Waipiata	Malcolm	Lance Corporal	World War 1, 1914-1918
<del>Ophir</del>	<del>Padgett</del>		<del>John</del>	<del>Private</del>	<del>World War 1, 1914-1918</del>
<del>Ophir</del>	<del>Rose</del>		<del>Otto Frederick</del>	<del>Rifleman</del>	<del>World War 1, 1914-1918</del>
Saint Bathans	Cormick		John Charles	Private	World War 1, 1914-1918
Saint Bathans	Cormick		Martin Joseph	Private	World War 1, 1914-1918
Saint Bathans	Dillon		James John	Private	World War 1, 1914-1918
Saint Bathans	Enright		John	Private	World War 1, 1914-1918
Saint Bathans	Enright		Thomas Esmond	Trooper	World War 1, 1914-1918
Saint Bathans	Excell		Alfred	Rifleman	World War 1, 1914-1918
Saint Bathans	Irvinc		Robert Duff	Trooper	World War 1, 1914-1918
Saint Bathans	Pyle		Cyril Cuthbert	Private	World War 1, 1914-1918
Saint Bathans	Pyle		Frank Mortimer	Trooper	World War 1, 1914-1918
Saint Bathans	Pyle		William Graham	Rifleman	World War 1, 1914-1918
Saint Bathans	Pyle		William Rupert	Trooper	World War 1, 1914-1918
Saint Bathans	Redmile		Sydney	Lance Corporal	World War 1, 1914-1918
Saint Bathans	Shaw	Wedderburn	George Herbert	Trooper	World War 1, 1914-1918
Saint Bathans	Wilkinson		Carroll John	Trooper	World War 1, 1914-1918

**PART 2 – SUGGESTED NAMES RECEIVED FROM THE PUBLIC**

Suggested Names	Context	
<b>STEBBING</b>	Henry Stebbing Government Prospector found gold at the confluence of the Clutha and Manuherikia River	Vincent Ward
<b>GARDS</b>	Louis Gards (1840-1908) prominent personality involved in the local gold dredging industry	
<b>HEWITT</b>	The Hewitt Family retailers in Alexandra. Hewitts Drapery was an iconic business on cnr of Tarbert Street and Limerick Street in business for 90 years	Alexandra
<b>DAVIDSON</b>	JI Davidson (1988-1952) Prominent member of many Public Organisations in the Clyde District.	Clyde area
<b>SPAIN</b>	Stephen Spain owned Earnsclough Station 1902 – 1948. Spain built the original Earnsclough Station Homestead	Earnsclough,
<b>SMITH (Graeme)</b>	Graeme Smith was the last County Clerk at Vincent County Council and a long standing elected Council Member	Clyde
<b>WILLIAMS</b>	W R L Williams (Dick) Government appointed orchard instructor and huge contributor to horticulture in the region.	Alexandra

<b>Māori names associated with the Central Otago Region</b>	
<b>Common name</b>	<b>Known as</b>
	<b>Geology</b>
Kurupaku	Otago Schist
Mauka	Mountains in Otago
	<b>Lizards</b>
Kawariki	Jewelled gecko
Karara-moko-huruhuru	Green lizard
Karara-mokomoko	Kind of lizard
Karara-papani	Kind of lizard
Mokomoko	Kind of lizard
Mokopapa	Tree lizard, poss. <i>Hoplodactylus</i> spp.
Toropahiki	Grass lizards
	<b>Birds</b>
Pihoihi	NZ pipit
Whioi	NZ pipit
Kātaitai	NZ pipit
Manu kahaki	NZ pipit
Hiwaiwaka	Fantail
Pitakataka	Fantail
Titakataka	Fantail
Titaiwaka	Fantail
Riroriro	Grey warbler, <i>Gerygone igata</i>
Tata	Brown duck
Hoho	Duck
Parera	Grey duck, wild duck
Parera-kowhio	Blue mountain duck
Pateke	Teal
Kahu	Harrier hawk
Pouakai	Bush hawk, <i>Falco novaseelandiae</i>
Kaireka	Skylark
Pakeha piopio	Skylark
Pioioi	Lark, ground lark
Kaka	Parrot
Kakariwai	Robin
Kakaruai	Robin
Totoara	Robin
Weka	Weka
Kea	Parrot, <i>Nestor notabilis</i>
Kārearea	Sparrowhawk/Falcon
Kaeaea	Sparrowhawk/Falcon
Karewarewa	Sparrowhawk/Falcon
Kiwi	Kiwi, <i>Apteryx</i> spp.
Koreke	Quail
Miromiro	Tomtit, <i>Petroica macrocephala</i>
Pakura	Swamp hen, swamp turkey

Pukaki	Swamp hen, swamp turkey
Pukeko	Swamp hen, swamp turkey
Peopeo	Morepork, <i>Ninox novaseelandiae</i>
Piopia	Morepork, <i>Ninox novaseelandiae</i>
Putakitaki	Paradise duck
Rerewaka	Pied stilt
Tatariki	Yellowhead, <i>Mohoua ochrocephala</i>
Titiripounamu	Rifleman, <i>Acanthisitta chloris</i>
Tutaki	Thrush, <i>Bowdleria punctata</i>
	<b>Fish</b>
Piharau	Lamprey
Kanakana	Lamprey
Kanakana-wairaki	Young lamprey
Wairiki	Young lamprey
Tuna	Eel, <i>Anguilla</i> spp.
Tunahau	Eel
Tunaheke	Eel
Arokehe	Eel
Hao	Eel
Horepara	Eel
Mairehe	Kind of eel, <i>Anguilla</i> spp.
Kirirua	Big black eel, <i>Anguilla</i> spp.
Kokekehe	Kind of eel, <i>Anguilla</i> spp.
Korakiraki	Kind of eel, <i>Anguilla</i> spp.
Papaaka	Kind of eel, <i>Anguilla</i> spp.
Punuatuna	Young eels
Hiwihiwi	Freshwater fish
Kokopala	Freshwater fish, <i>Galaxias</i> spp.
Panako	Freshwater fish, poss. <i>Galaxias</i> spp.
	<b>Invertebrates</b>
Awheto	Insect
Purehurehu	Insect
Pukawerewere	Spiders, general term for most insects
Kata	Snail
Pāpapa	Tiger beetle/Cockroach/Slater
Hakopa	Ladybird
Kikihiwaru	Dragon fly
Mahitihiti	Grasshopper
Pakau	Kind of grasshopper
Namu	Sandfly
Pongarongaro	Gnats or midges
Rongaronga	Midges
Popokorua	Ants
Upokorua	Ants
Waerau	Centipede
Wairo	Daddy-long-legs

Wairua-takata	Moths
	<b>Mammals</b>
Hea	Hare
Hipi	Sheep
Hoiho (Can)	Horse
Kuri	Dogs
Ruarangi	Maori dog
Naninani	Goat
Poaka	Wild pig
Pouhawaiki	English rat, <i>Rattus spp.</i>
Pohowaiki	English rat, <i>Rattus spp.</i>
Rapiti	Rabbit
	<b>Plants</b>
Apora (Can)	Apple
Hapura (Mur)	Apple
Aruhe	Fernroot, <i>Pteridium spp.</i>
Rarauhe	Fernroot, <i>Pteridium spp.</i>
Rauaruhe	Fernroot, <i>Pteridium spp.</i>
Aruhe-rakau	Fernroot, prob. <i>Pteridium spp.</i>
Haka	Vine, prob. white <i>Clematis spp.</i>
Popohue	Vine, white <i>Clematis</i>
Popuhua	Vine, white <i>Clematis</i>
Hokokuku	Vine, <i>Clematis spp.</i>
Pikiarero	Vine, <i>Clematis spp.</i>
Korokio	Shrub, <i>Corokia cotoneaster</i>
Korokio tāranga	Shrub, <i>Corokia cotoneaster</i>
Hakeke	Tree daisy, <i>Olearia ilicifolia</i>
Haki	Native Holly, <i>Olearia ilicifolia</i>
Pekapeka	Tree daisy
Hakihaki	Tree
Harakeke	Flax, <i>Phormium tenax</i>
Harareke	Flax, <i>Phormium tenax</i>
Pao	Kind of flax, <i>Phormium spp.</i>
Takirikau	Kind of flax, prob <i>Phormium spp.</i>
Kakaha	Bush flax
Wharariki	Mountain flax, <i>Phormium cookianum</i>
Horopito	Pepper tree, prob. <i>Pseudowintera colorata</i>
Inaka	Spider plant tree, <i>Dracophyllum sp.</i>
NeiNei	Spider plant tree, <i>Dracophyllum sp.</i>
Kapuka	Broadleaf tree, prob. <i>Griselinia littoralis</i>
Karamu	Shrub, <i>Coprosma spp.</i>
Mikimiki	<i>Coprosma spp.</i>
Mingimingi	<i>Coprosma spp.</i>
Hūpiro	<i>Coprosma spp.</i>
Kio kio	Fern, prob. <i>Blechnum spp.</i>
Kirimoko	Small manuka, <i>Leptospermum sp.</i>



Kilimoko	Small manuka, <i>Leptospermum</i> sp.
Kohai	Tree, <i>Sophora</i> spp.
Kowhai	Tree, <i>Sophora</i> spp.
Goai	Tree, <i>Sophora</i> spp.
Tōtara	Tree, Totara
Kokomuka	Shrub, <i>Veronica/Hebe</i> spp.
Koromiko	Shrub, <i>Veronica/Hebe</i> spp.
Kuta	Cress, watercress
Mania	Tussock
Pātītī	Silver tussock, <i>Poa</i> sp.
Mauku	Common tussock, <i>Poa</i> spp.
Pupatiti	Kind of tussock
Tarahikoau	Kind of tussock
Toetoe	Toetoe
Mata	Kind of toetoe, poss. <i>Cortaderia</i> spp.
Makomako	Tree, <i>Aristotelia serrata</i>
Taramea	Spaniard grass, <i>Aciphylla</i> sp.
Papaii	Kind of speargrass, <i>Aciphylla</i> spp.
Ti kōuka	Cabbage tree, <i>Cordyline</i> spp.
Ti-whanake	Cabbage tree, <i>Cordyline</i> spp.
Kauru	Cabbage tree, <i>Cordyline</i> spp.
Ti-whanake	Cabbage tree, <i>Cordyline</i> spp.
Tauhinu	Cottonwood, <i>Ozothamnus leptophyllus</i>
Raukaua	Tree, <i>Raukaua simplex</i>
Houhere	Mountain ribbonwood, <i>Hoheria glabrata</i>
Whauwhau	Mountain ribbonwood, <i>Hoheria glabrata</i>
Whauwhi	Mountain ribbonwood, <i>Hoheria glabrata</i>
Tawai	Silver beech, <i>Nothofagus menziesii</i>
Tawhai	Silver beech, <i>Nothofagus menziesii</i>
Tirowhāangi	Silver beech, <i>Nothofagus menziesii</i>
Tawhairauriki	Black beech, <i>Nothofagus solandri</i>
Tawairauriki	Black beech, <i>Nothofagus solandri</i>
Hututawai	Red beech, <i>Nothofagus fusca</i>
Hutu	Red beech, <i>Nothofagus fusca</i>
Tawhairaunui	Red beech, <i>Nothofagus fusca</i>
Tūmatakuru	Wild Irishman, <i>Discaria toumatou</i>
Taunoka	Native broom bush
Pinātoro	NZ Daphne
Wharengāngara	NZ Daphne
Pānako	Thread fern
Tāwiniwini	Snowberry, <i>Gaultheria</i> spp.
Koropuka	Snowberry, <i>Gaultheria</i> spp.
Takapo	Snowberry, <i>Gaultheria</i> spp.
Taupuku	Snowberry, <i>Gaultheria</i> spp.
Mānuka rauriki	Kanuka
Pōpōhue	Wire vine, <i>Muehlenbeckia complexa</i>



Tororaro	Wire vine, <i>Muehlenbeckia complexa</i>
Waekāhu	Wire vine, <i>Muehlenbeckia complexa</i>
Puka	Wire vine, <i>Muehlenbeckia australis</i>
Ninia	Everlasting daisy, <i>Helichrysum lanceolatum</i>
Tātaraheke	Vine Bush lawyer, <i>Rubus</i> sp.
Tātarahika	Lawyer vine, <i>Rubus</i> spp.
Tataramoa	Kind of bramble <i>Rubus</i> spp.
Tarakupenga	Lycopodium/Club moss
Mingi	Shrub, <i>Leucopogon</i> sp.
Kaiwhiria	NZ Jasmine, <i>Parsonsia capsularis</i>
Tōtorowene	NZ Jasmine, <i>Parsonsia capsularis</i>
Tōtoroene	NZ Jasmine, <i>Parsonsia capsularis</i>
Kaikū	NZ Jasmine, <i>Parsonsia capsularis</i>
Tawhiwhi	NZ Jasmine, <i>Parsonsia capsularis</i>
Kohuhu	Tree, <i>Pittosporum tenuifolium</i>
Tarata	Tree lemonwood, <i>Pittosporum eugenoides</i>
Hinahina	Tree, Mahoe
Piripiriwhata	Tree, Marbleleaf
Māpau	Tree, Matipo
Miro	Tree, Miro
Toromiro	Tree, Miro
Rautawhiri	Tree, Rautawhiri
Wīwī	Rush
Mākaka	Saltmarsh
Runa	Saltmarsh
Rautawhiri	Rautawhiri
Pirita	Supplejack
Kōtukutuku	Tree fuchsia
Okaoka	Stinging nettle
Ongaonga	Stinging nettle
Paku	Kind of moss
Piripiri	Plant, kind of <i>Acaena</i> spp.
Hutuwai	Plant, kind of <i>Acaena</i> spp.
Bidibidi	Plant, kind of <i>Acaena</i> spp.
Pitau	Part of raupo or koareare
Poroporo	Maori gooseberries, <i>Solanum</i> spp.
Puha	Sowthistle, ordinary kind, bush thistle
Pukio	Plant/grass, poss. <i>Carex secta</i>
Pukiu	Plant/grass, poss. <i>Carex secta</i>
Purau	Plant, poss. <i>Bulbinella</i> spp.
Tarutaru	Grass
Taru whenua	Ordinary grass of the plains
Tikapu	Mountain lily
Tikumu	Mountain daisy, <i>Celmisia</i> spp.
Wiwi	Rushes, poss. <i>Juncus</i> spp.

## **6 REPORTS FOR INFORMATION**

### **21.7.6 VINCENT FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2021**

**Doc ID: 548830**

#### **1. Purpose**

To consider the financial performance overview as at 30 June 2021.

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#### **Recommendations**

That the report be received.

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#### **2. Background**

These statements are designed to give an overview on the end of financial year performance. It is important to note that as the Annual Report 30 June 2021 is compiled and audited that the figures below may change as required.

The operating statement for the twelve months ending 30 June 2021 shows a favourable variance of \$697k against the revised budget.

	AS AT 30 JUNE 2021				2020/21	2020/21
	YTD	YTD	YTD			
	Actual	Revised Budget	Variance		Annual Plan	Full Year Revised Budget
	\$000	\$000	\$000		\$000	\$000
<b>Income:</b>						
User fees & Other	833	922	(89)	●	875	922
Other Capital Contributions	268	171	97	●	-	171
Rates	3,135	3,115	20	●	3,115	3,115
Reserves Contributions	54	-	54	●	-	-
Internal Interest Revenue	72	92	(20)	●	92	92
<b>Total Income</b>	<b>4,363</b>	<b>4,300</b>	<b>62</b>	●	<b>4,082</b>	<b>4,300</b>
<b>Expenditure</b>						
Rates expense	72	77	5	●	71	77
Grants	148	164	16	●	128	164
Other Costs	326	362	36	●	336	362
Cost Allocations	801	799	(2)	●	796	799
Administrative Expenses	95	97	2	●	112	97
Staff	771	886	115	●	915	886
Fuel & Energy	210	233	23	●	233	233
Contracts	582	623	41	●	621	623
Building Repairs and Mtce	227	291	64	●	236	291
Professional Fees	32	160	128	●	30	160
Internal Interest Expense	48	91	43	●	91	91
Members Remuneration	31	46	15	●	46	46
Depreciation	701	632	(69)	●	632	632
<b>Total Expenses</b>	<b>4,044</b>	<b>4,462</b>	<b>418</b>	●	<b>4,247</b>	<b>4,462</b>
<b>Operating Surplus / (Deficit)</b>	<b>319</b>	<b>(162)</b>	<b>480</b>	●	<b>(165)</b>	<b>(162)</b>
Valuation Gains	217	-	217	●	-	-
<b>NET SURPLUS / (DEFICIT)</b>	<b>537</b>	<b>(162)</b>	<b>697</b>	●	<b>(165)</b>	<b>(162)</b>

This table has rounding (≈/-1)

### Income for period ending 30 June 2021:

Operating income reflects a favourable variance of \$62k.

- User fees and other income have an unfavourable variance of (\$89k). Contributing to this are lower than expected swim school fees, pool lane hire and camping ground revenue.
- Other capital contribution has a favourable variance of \$97k. This comprises primarily of funding from Ministry for Business, Innovation and Enterprise (MBIE) for projects such as the Ophir swimming pool changing rooms and Ophir Hall bathroom upgrade.
- Reserves contributions of \$54k have been received year to date. These are difficult to gauge when setting budgets as they are dependent on developers' timeframes.

*In comparison to the 2020/21 Annual Plan, revenue has exceeded the Annual Plan budget by \$281k. This is a reflection of the unbudgeted capital contributions and reserve contributions. Capital contributions are often unknown at the time of setting annual plan budgets and as already mentioned, the timing of reserve contributions are difficult to gauge when setting budgets.*

	User Fees and Other Income				2020/21	2020/21
	YTD	YTD	YTD		Annual	Full Year
	Actual	Revised	Variance		Plan	Revised
	\$000	Budget	\$000		\$000	Budget
Camping Grounds	83	68	15	●	65	68
Pool / Swim School	193	250	(57)	●	244	250
Rentals & Hires	301	302	(1)	●	289	302
Cemeteries	124	139	(15)	●	131	139
Other Misc Income	132	163	(31)	●	146	163
<b>Total User Fees Income</b>	<b>833</b>	<b>922</b>	<b>(89)</b>	●	<b>875</b>	<b>922</b>

### Expenditure for period ending 30 June 2021:

Expenditure has a favourable variance of \$418k. These variances are detailed below:

- Depreciation has an unfavourable variance of (\$69k). The Alexandra pool's depreciation has increased by (\$115k) due to the 30 June 2020 parks and reserves valuation. The Central Stories building is also new to the fixed asset register (\$85k). This has been offset by lower than expected depreciation in park assets. The movements in depreciation were identified after the 2020/21 Annual Plan was adopted.
- Professional fees have a favourable variance of \$128k. This is due to the Clyde Museum Redevelopment project. This is on hold until the outcome of the District Museum Strategy is completed.
- Staffing costs show a favourable variance of \$115k. The staffing costs variance is a result of staffing requirements, mainly seasonal.
- Other costs at \$36k, contracts at \$41k and building repairs and maintenance at \$64k all have favourable variances. These expenses are more needs-based and will vary against budget from time to time.
- Internal interest expense has a favourable variance of \$43k, this reflects low market interest rates, and will be a permanent saving.
- Valuation gains have a favourable variance of \$217k. This is due to the annual forestry and commercial property valuations that are performed as part of the Annual Report. Commercial property has increased by \$200k and forestry by \$17k.

*In comparison to the 2020/21 Annual Plan, expenditure is less than the Annual Plan budget by \$203k. The key variance being personnel costs as detailed above.*

### Capital Expenditure:

Capital expenditure for the period ending 30 June 2021 reflects a favourable variance of \$697k. The actual CAPEX spent ended with 53% of the total revised budget.

*In comparison to Annual Plan, the actual spend is showing as 148% completed, as it is reflecting the additional spend arising from the additional income from Ministry for Business, Innovation and Enterprise to fund the projects as detailed above.*

	AS AT 30 JUNE 2021				2020/21	2020/21
	YTD	YTD	YTD		Annual	Full Year
	Actual	Revised	Variance		Plan	Revised
	\$000	Budget	\$000		\$000	Budget
<b>Parks &amp; Reserves:</b>						
Camping Grounds	108	184	76	●	130	184
Cemeteries	96	126	30	●	90	126

Molyneux Pool	174	286	112	●	203	286
Parks and Reserves	141	278	137	●	60	278
Pioneer Park	17	19	2	●	17	19
<b>Total Parks &amp; Reserves:</b>	<b>536</b>	<b>893</b>	<b>357</b>		<b>500</b>	<b>893</b>
<b>Property:</b>						
Property General	-	5	5	●	-	5
Tarbert Street Building	15	49	34	●	-	49
Alexandra Town Centre	25	46	21	●	39	46
Clyde Community Centre	-	21	21	●	-	21
Central Stores	-	-	-	●	1	-
Alexandra Community Centre	7	127	120	●	-	127
Becks Hall	40	62	22	●	-	62
Ophir Community Centre	177	131	(46)	●	-	131
Molyneux Stadium	-	163	163	●	-	163
<b>Total Property:</b>	<b>264</b>	<b>604</b>	<b>340</b>		<b>40</b>	<b>604</b>
<b>Total Capital Expenditure</b>	<b>800</b>	<b>1,497</b>	<b>697</b>		<b>540</b>	<b>1,497</b>

*This table has rounding (≠/-1)*

#### **Parks and Reserves show an overall favourable variance of \$357k:**

- Camping grounds have a favourable variance of \$76k. Omakau Squash Courts re-cladding and Clyde Recreation Reserve water line renewal projects are carrying forward into the next financial year.
- Parks and reserves have a favourable variance of \$137k. The underspend is due to some projects like underground cabling, irrigation and scooter track work not completed, but will carry forward into the 2021/22 financial year for completion.
- Alexandra Pool has a favourable variance of \$112k. Switch board and capital maintenance work will be carried forward as it is difficult to source contractors.

#### **Property has an overall favourable variance of \$340k:**

- Ophir Community Centre has an unfavourable variance of \$46k. The Ophir Community Swimming Pool changing rooms and upgrading the Ophir Hall bathroom projects are now complete. Funding has been received from MBIE for these projects.
- Alexandra Community Centre has a favourable variance of \$120k. Earthquake strengthening and Alexandra Memorial Theatre projects are being carried forward.
- Molyneux Stadium has a favourable variance of \$163k. The earthquake strengthening project has been scheduled in year one of the long-term plan and the changing room upgrade is being carried forward.

#### **Reserve Funds table for Vincent Ward**

- As of 30 June 2020, Vincent Ward had an audited closing reserve funds balance of \$2.76M. These are ward specific reserves and do not factor in the district-wide reserves which are in deficit at (\$17.7M). Please refer to Appendix 1.
- Taking the 2019-2020 audited Annual Report closing balance and adding 2020-21 income and expenditure, carry forwards and resolutions, the Vincent Ward is projected to end the 2020-21 financial year with a closing balance of \$1.83M.

### **3. Attachments**

#### **Appendix 1 - Vincent Community Board Reserves Table - Unaudited [↓](#)**

Report author:



Donna McKewen  
Accountant  
13/08/2021

Reviewed and authorised by:



Leanne Macdonald  
Executive Manager - Corporate Services  
16/08/2021

AUDITED - 2019/20 Annual Report					2020/21 AP	2020/21 Forecast	Approved By Council	
VINCENT RESERVES	Opening Balance	Transfers In	Transfers Out	Closing Balance	Net Transfers In and Out	Forecast Closing Balance	2020/21 Forecast	2020/21 Revised Closing Balance
	A	B	C	D = A + B - C	E	F = D + E	G	H = F + G
<b>Vincent Recreation and Culture Charge</b>								
2411 - Alexandra Community Centre	-	-	-	-	-	-	(153,754)	(153,754)
2412 - Molyneux Stadium Alexandra	-	-	-	-	-	-	(187,972)	(187,972)
2462 - Other Reserves Alexandra	-	-	-	-	-	-	(25,719)	(25,719)
2463 - Pioneer Park	-	-	-	-	-	-	(2,186)	(2,186)
2492 - Molyneux Pool	(1,606,438)	63,501	-	(1,542,937)	96,859	(1,446,078)	(70,547)	(1,516,625)
4410 - Becks Hall	(29,587)	-	(27,868)	(57,455)	(1,621)	(59,076)	(59,387)	(118,464)
4411 - Clyde Community Centre	25,310	745	(60,838)	(34,782)	(8,091)	(42,873)	(21,557)	(64,430)
4412 - Omakau Community Centre	65,778	20,678	-	86,456	217	86,673	(3,109)	83,564
4413 - Ophir Community Centre	24,475	7,866	-	32,342	(3,821)	28,521	27,603	56,123
4414 - Moa Creek/Poolburn Community Centre	59,033	6,222	-	65,255	(2,679)	62,576	(887)	61,689
4415 - Clyde Museums	-	-	-	-	-	-	(95,566)	(95,566)
4461 - Clyde & Fraser Domains	-	-	(1,786)	(1,786)	3,125	1,340	(8,594)	(7,255)
4463 - Clyde - Alexandra Walkway	-	8,508	-	8,508	(18)	8,489	-	8,489
4491 - Clyde Pool	-	-	-	-	-	-	-	-
	(1,461,429)	107,521	(90,492)	(1,444,400)	83,972	(1,360,429)	(601,677)	(1,962,106)
<b>Vincent Ward Services Rate</b>								
2111 - General Development Alexandra	1,443,230	69,848	(58,795)	1,454,283	(176,121)	1,278,162	-	1,278,162
2342 - Pines Forestry	-	-	-	-	-	-	46	46
2351 - Property General Vincent	-	-	-	-	-	-	(1,348)	(1,348)
2352 - 37 Tarbert St	-	-	-	-	-	-	(4,105)	(4,105)
2353 - 39-43 Tarbert St	-	-	-	-	-	-	(51,666)	(51,666)
2354 - Central Stories	-	10,961	-	10,961	151	11,113	(18,112)	(6,999)
2431 - Vincent Grants	(62,698)	15,503	-	(47,195)	(9,500)	(56,695)	(12,072)	(68,767)
2451 - Manorburn Recreation Reserve Committee	45,577	1,342	(3,801)	43,117	246	43,364	-	43,364
2757 - Alexandra Town Centre	-	-	(4,523)	(4,523)	34,798	30,275	(7,018)	23,257
4111 - General Revenues & Development E/M	1,099,904	96,490	-	1,196,393	(74,447)	1,121,946	-	1,121,946
	2,526,012	194,144	(75,654)	2,644,603	(225,432)	2,419,071	(94,325)	2,324,746
<b>Vincent Ward Promotional Charge</b>								
2033 - Alexandra Promotions	-	-	-	-	-	-	(23,130)	(23,130)
	-	-	-	-	-	-	(23,130)	(23,130)
<b>Vincent Ward Services Charge</b>								
2211 - Elected Members Vincent	-	-	-	-	-	-	5,065	5,065
2831 - Alexandra Cemetery	-	-	-	-	-	-	(25,542)	(25,542)
4831 - Clyde Cemetery	(328)	1,460	-	1,133	147	1,280	(10,532)	(9,253)
4832 - Omakau Cemetery	-	-	-	-	-	-	4,134	4,134
	(328)	1,460	-	1,133	147	1,280	(26,876)	(25,695)
<b>Vincent Ward Specific Reserves</b>								
2130 - Alexandra Brass Band Fund	19,670	582	-	20,252	(622)	19,631	-	19,631
2131 - Alexandra Flood Maintenance Fund	14,372	425	-	14,797	(454)	14,343	-	14,343
2135 - Alexandra Land Endowment Fund	586,977	17,373	-	604,350	(18,559)	585,792	-	585,792
2153 - Vallance Cottage	(26,968)	-	(1,920)	(28,918)	12,600	(16,318)	(264)	(16,582)
4121 - Clyde Utilities Fund	21,829	646	-	22,475	(690)	21,785	-	21,785
4123 - Earnscleugh Amenity Trust	58,247	1,822	-	60,069	(1,872)	58,197	-	58,197
4127 - E/M Rural Land Subdivision Fund	435,309	36,917	-	472,226	(14,207)	458,019	-	458,019
	1,109,407	57,766	(1,920)	1,165,253	(23,805)	1,141,448	(264)	1,141,183
<b>Vincent Ward Development Fund</b>								
2137 - Alexandra Reserves Contribution Fund	416,465	38,667	-	455,132	(13,639)	441,493	-	441,493
	416,465	38,667	-	455,132	(13,639)	441,493	-	441,493
<b>Alex Town Centre Upgrade 1991</b>								
2763 - Alexandra Capital Works 93	18,474	547	-	19,021	(584)	18,437	-	18,437
2764 - Alexandra Town Centre Loan	(30,805)	47	(48,821)	(79,579)	-	(79,579)	-	(79,579)
	(12,330)	593	(48,821)	(60,558)	(584)	(61,142)	-	(61,142)
<b>Grand Total</b>	<b>2,577,797</b>	<b>400,151</b>	<b>(216,886)</b>	<b>2,761,062</b>	<b>(179,342)</b>	<b>2,581,720</b>	<b>(746,272)</b>	<b>1,835,448</b>

\*2020/21 Revised Closing Balance does not factor in the district-wide reserves of \$17.7M

## **7 MAYOR'S REPORT**

### **21.7.7 MAYOR'S REPORT**

**Doc ID: 548124**

#### **1. Purpose**

To consider an update from His Worship the Mayor.

---

#### **Recommendations**

That the Vincent Community Board receives the report.

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His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

#### **2. Attachments**

**Nil**



## **8 CHAIR'S REPORT**

### **21.7.8 CHAIR'S REPORT**

**Doc ID: 548116**

#### **1. Purpose**

The Chair will give an update on activities and issues since the last meeting.

---

#### **Recommendations**

That the report be received.

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#### **2. Attachments**

Nil

## **9 MEMBERS' REPORTS**

### **21.7.9 MEMBERS' REPORTS**

**Doc ID: 548120**

#### **1. Purpose**

Members will give an update on activities and issues since the last meeting.

-----

#### **Recommendations**

That the report be received.

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#### **2. Attachments**

Nil

## 10 STATUS REPORTS

### 21.7.10 AUGUST 2021 GOVERNANCE REPORT

Doc ID: 549261

#### 1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

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#### Recommendations

That the report be received.

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#### 2. Discussion

##### Status Reports

The status reports have been updated with any actions since the previous meeting (appendix 1).

##### Legacy Status Reports

The legacy status reports have been updated with any actions since the previous meeting (appendix 2).

#### 3. Attachments

**Appendix 1 - VCB Status Reports** [↓](#)

**Appendix 2 - VCB Legacy Status Reports** [↓](#)

Report author:

Reviewed and authorised by:



Wayne McEnteer  
Governance Support Officer  
17/08/2021



Sanchia Jacobs  
Chief Executive Officer  
19/08/2021

Meeting	Report Title	Resolution No	Resolution	Officer	Status
12/04/2021	Clyde River Park Funding	21.3.4	That the Vincent Community Board: A. Receives the report and accepts the level of significance. B. Agrees to continue to support the proposed Clyde River Park development project. C. Authorises \$150,000 be allocated from the Earnsclough Manuherekia Rural Land Subdivision Fund as Council contribution to the Clyde River Park development project.	Parks and Recreation Manager	<b>16 Apr 2021</b> Action memo sent to the Parks and Recreation Manager <b>26 May 2021</b> Work progressing to confirm external funding <b>08 Jul 2021</b> Work to confirm external funding continues <b>19 Jul 2021</b> Tourism Infrastructure funding grant now confirmed. Work to confirm landscaping and playground design has begun. <b>16 Aug 2021</b> Work is continuing on planning for the landscape and play areas. Planning is anticipated to be completed by late September.
9/06/2021	Hardship Grant Application Alexandra Blossom Festival	21.5.9	That the Vincent Community Board A. Receives the report and accepts the level of significance. B. Approves a hardship grant of \$26,000 to Alexandra Blossom Festival Incorporated for the 2021 Blossom Festival event.	Media and Marketing Manager	<b>16 Jun 2021</b> Action item sent to Officer and Finance <b>07 Jul 2021</b> Alexandra Blossom Festival Inc advised of approved grant - resolution number and purchase order provided. Grant invoiced and in CODC system for payment. <b>16 Aug 2021</b> Grant has been uplifted by Alexandra Blossom Festival.
20/07/2021	Vallance Cottage - Statement of Intent and Community Orchard Agreement	21.6.2	That the Vincent Community Board A. Receives the report and accepts the level of significance. B. Approves the Statement of Intent of the Vallance Cottage working group. C. Approves the Vallance Cottage working group's Community Orchard Agreement.	Property and Facilities Officer (Vincent and Teviot Valley)	<b>26 Jul 2021</b> Action memo sent to the Property and Facilities Officer (Vincent and Teviot Valley) <b>04 Aug 2021</b> All agreements executed. Matter CLOSED.

20/07/2021	Alexandra Rugby Football Club Incorporated - Lease Renewal	21.6.3	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to grant a ground lease of an area of approximately 476m<sup>2</sup> of the Molyneux Park Recreation Reserve, as outlined in the report, to the Alexandra Rugby Football Club Incorporated.</p> <p>The lease will be issued under Section 54 of the Reserves Act 1977 and is subject to the Community Leasing and Licensing Policy 2021. The general terms and conditions are as follows:</p> <table><tr><td>Commencement Date:</td><td>1 April 2021</td></tr><tr><td>Term:</td><td>Fifteen years</td></tr><tr><td>Rights of Renewal:</td><td>One of fifteen years</td></tr><tr><td>Final Expiry Date:</td><td>30 March 2051</td></tr><tr><td>Annual Rent:</td><td>\$136 per annum</td></tr><tr><td>Rent Review:</td><td>Rent reviews shall occur every 5 years and will apply the formula of 2.5% of subscription income less any affiliation fees. This will be calculated as an average based on the tenant's most recent 5 years of financial statements.</td></tr><tr><td>Tenant's Outgoings</td><td>100% of all charges for rates, utilities, electricity, telephone, rubbish collection, and insurance.</td></tr><tr><td>Permitted Use:</td><td>The demised land shall be used solely for the purposes of a Rugby Club.</td></tr><tr><td>Insurance:</td><td>Full insurable value.</td></tr></table>	Commencement Date:	1 April 2021	Term:	Fifteen years	Rights of Renewal:	One of fifteen years	Final Expiry Date:	30 March 2051	Annual Rent:	\$136 per annum	Rent Review:	Rent reviews shall occur every 5 years and will apply the formula of 2.5% of subscription income less any affiliation fees. This will be calculated as an average based on the tenant's most recent 5 years of financial statements.	Tenant's Outgoings	100% of all charges for rates, utilities, electricity, telephone, rubbish collection, and insurance.	Permitted Use:	The demised land shall be used solely for the purposes of a Rugby Club.	Insurance:	Full insurable value.	Property and Facilities Officer (Vincent and Teviot Valley)	<p><b>26 Jul 2021</b> Action memo sent to the Property and Facilities Officer (Vincent and Teviot Valley) and Finance</p> <p><b>12 Aug 2021</b> Lease agreement is with the Club for signing.</p>
Commencement Date:	1 April 2021																						
Term:	Fifteen years																						
Rights of Renewal:	One of fifteen years																						
Final Expiry Date:	30 March 2051																						
Annual Rent:	\$136 per annum																						
Rent Review:	Rent reviews shall occur every 5 years and will apply the formula of 2.5% of subscription income less any affiliation fees. This will be calculated as an average based on the tenant's most recent 5 years of financial statements.																						
Tenant's Outgoings	100% of all charges for rates, utilities, electricity, telephone, rubbish collection, and insurance.																						
Permitted Use:	The demised land shall be used solely for the purposes of a Rugby Club.																						
Insurance:	Full insurable value.																						

			<p>Special Conditions:</p> <p>The landlord reserves the right to terminate the agreement with six months' notice if it requires part or whole of the occupied are for other actives.</p> <p>The landlord will reimburse the tenant on a monthly basis for the grounds bunker and shed power usage which remains connected to the tenant's meter.</p> <p>This reimbursed amount will be determined by the landlord taking a monthly reading of the check meter that covers the above areas and multiply this by the agreed rate of 21c per kWh.</p> <p>This agreed rate can be reviewed at any time at the written request of the tenant. The basis of which the agreed rate will be determined is by averaging the \$/kWh over the last six-month power bills.</p>		
20/07/2021	Alexandra United Football Club Application to Site a Container	21.6.4	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to grant a lease to the Alexandra United Football Club for the purpose of temporarily locating a 6-metre container on Lot 2 Deposit Plan 21404, being</p>	Parks and Recreation Manager	<p><b>26 Jul 2021</b> Action memo sent to the Parks and Recreation Manager and Finance</p> <p><b>16 Aug 2021</b> Lease agreement report being prepared for Council approval.</p>

			<p>part of Molyneux Park Recreation Reserve, for a term of two years with one right of renewal of two years at \$1.00 per annum (if demanded), subject to:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> The provisions of section 54 of the Reserves Act</li> <li><input type="checkbox"/> The provisions of Council's Community Leasing and Licensing Policy</li> <li><input type="checkbox"/> The container being located immediately adjacent to Central Otago Netball Club Incorporated's existing container</li> <li><input type="checkbox"/> The container being painted to the satisfaction of the Parks and Recreation Manager</li> <li><input type="checkbox"/> The Minister of Conservation's consent</li> </ul> <p>C. Authorises the Chief Executive to do everything necessary to give effect to the resolution.</p>		
20/07/2021	Road Renaming Report - Portion of Watson Road	21.6.5	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Recommends to Council that a portion of Watson Road be renamed Pihoi Road.</p> <p>With Dr Browne and Mr Garbutt voting against the motion</p>	Roading Administration Assistant	<p><b>26 Jul 2021</b> Action memo sent to the Roding Administration Assistant.</p> <p><b>12 Aug 2021</b> Road renaming information will be passed to LINZ. CLOSED.</p>
20/07/2021	Road naming report for approval - off Golden Road	21.6.6	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees that the private right of way off Golden Road be named Sim Lane.</p>	Roading Administration Assistant	<p><b>26 Jul 2021</b> Action memo sent to the Roding Administration Assistant.</p> <p><b>12 Aug 2021</b> Road naming information will be sent to LINZ. CLOSED.</p>

20/07/2021	Road Naming Report for Approval - Rockdale Farm Subdivision	21.6.7	That the Vincent Community Board A. Receives the report and accepts the level of significance. B. Agrees that the public road in the Rockdale Farm subdivision be named Flume Road, subject to acceptance from the developer.	Roading Administration Assistant	<b>26 Jul 2021</b> Action memo sent to the Roding Administration Assistant. <b>12 Aug 2021</b> Road naming information will be sent to LINZ. CLOSED.
20/07/2021	Road Naming Approval Report - Dunstan Park, Alexandra	21.6.8	That the Vincent Community Board A. Receives the report and accepts the level of significance. B. Agrees to approve five road names, road one to be named Henderson Drive, road two to be named Pollock Street, road three to be named Stebbing Way, road four to be named Hewitt Crescent and road five to be named Gards Place as shown in appendix 1 of the report.	Roading Administration Assistant	<b>26 Jul 2021</b> Action memo sent to the Roding Administration Assistant. <b>12 Aug 2021</b> Road naming information will be sent to LINZ. CLOSED.
19/05/2021	Submissions on the Long-term Plan 2021-31 Consultation Document	21.4.3	Recommends to Council that staff are requested to investigate a request for an extension of the junior playground at Pioneer Park and provide a report for consideration in a future annual or long-term plan.	Parks and Recreation Manager	<b>20 Aug 2021</b> Item will be considered for a future Annual Plan or Long-term Plan. ON HOLD
19/05/2021	Submissions on the Long-term Plan 2021-31 Consultation Document	21.4.3	Recommends to Council that staff convene a meeting of Central Otago District Council, Central Otago Hockey Association, Central Lakes Trust and Molyneux Turf Incorporated to discuss a way forward on the proposed multi-use turf and facilities at Molyneux Park.	Parks and Recreation Manager	<b>20 Aug 2021</b> A meeting has been held with key stakeholders for the proposed hockey turf. As an outcome from that meeting a comprehensive feasibility study produced by the hockey club is necessary to progress the matter. This is a requirement of funding agencies and would enable the matter to be considered by the Vincent Community Board. ON HOLD



19/05/2021	Submissions on the Long-term Plan 2021-31 Consultation Document	21.4.3	Recommends to Council that staff provide a report regarding Ice Inline for future consideration.	Parks and Recreation Manager	<b>20 Aug 2021</b> Item will be considered for a future Annual Plan or Long-term Plan. ON HOLD
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## Vincent Community Board Status Report on Resolutions

### Chief Executive

#### Resolution 19.8.13 – December 2019

#### Development of a Multi-use Community Hub at the Omakau Recreation Reserve (PRJ 01-2017-01)

That the Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Agrees** to support in principle the development of a purpose-built multi-use community facility for Omakau and surrounding communities, as outlined in Global Leisure Group's feasibility study.
- C. **Approves** the construction of the facility on the Omakau Recreation Reserve, at a location to be determined by the community, subject to project funding and regulatory consent approvals.
- D. **Agrees in principle**, subject to further work, that the rough concept design for the facility be progressed to developed design stage, to enable future funding discussions and consideration by the Board.

#### STATUS

*July-August 2021 – A subcommittee of the working group has been formed to progress the design.*

*June 2021 – Resolved by Council to include in Year 3 of the 2021 Long-term Plan.*

*May 2021 – Endorsed by VCB and will be considered by Council at 1 June 2021 meeting.*

*February 2021 – A \$1million financial contribution to the construction of the hub has been included as a consultation topic in Council's 2021 Long-term Plan community engagement.*

*July-December 2020 – The working group has confirmed the building site and is currently developing draft building designs.*

*June 2020 - The working group for this project are re-establishing meetings as of 10 June. (Their first meeting is this evening).*

*April 2020 – The COVID-19 lockdown has temporarily stalled community meetings.*

*March 2020 – The Omakau Recreation Reserve Committee is progressing community conversations about an appropriate building site and user needs, so that the detailed design will take into account as many potential users as possible.*

*December 2019 – Action memo sent to Community and Engagement Manager.*

**Resolution 19.8.15 – December 2019****Vincent Promotions Grant Applications 2020-21 financial year (Doc ID 432782)**

That the Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Approves** a grant of \$3,000 from the 2020-21 financial year Vincent Promotions cost centre 2033 2460 to Central Otago A & P Show February 2021.

Requested: \$6,000      Approved \$3,000

- C. **Approves** a grant of \$3,500 from the 2020-21 financial year Vincent Promotions cost centre 2033 2460 to Waiata Theatre Productions Ltd for costs associated with rights and backing track hire to stage Jesus Christ Superstar shows in Clyde, 2 – 19 July 2020.

Requested: \$7,000      Approved \$3,500

- D. **Notes** that Promotions grants are approved subject to meeting the requirements of the Central Otago District Council grants policy dated August 2019 and recipients should ensure that:

- All necessary legal requirements associated with the event or project are the responsibility of and must be met by the grant recipient.
- The event or project adheres to other relevant Council policies e.g. sustainability, smoke-free policy.
- Information on the event is provided in a timely manner to Central Otago Visitor Centres and Tourism Central Otago for promotional and information purposes.
- Grant recipients should acknowledge Council and the relevant Community Board as a funding provider in promotional material as and when appropriate.

**STATUS**

*August 2021 – the Waiata Theatre Productions event has now occurred. Staff to follow up about the report back.*

*July 2021 – The Central Otago A & P Show have now reported back. Waiata Theatre Productions have successfully uplifted their grant and their invoice is currently awaiting payment.*

*June 2021 – No update re A & P Show report back. Staff to follow up. Waiata Theatre production due to uplift grant in June.*

*April 2021 – Staff to follow up with A & P Show re report back now that event has happened.*

*February 2021 – Grant uplifted for A & P Show. no further update both events yet to take place.*

*January 2021 – Staff confirm that as advised in status update April 2020 – Waiata Theatre company event was deferred due to the impact of COVID 19 and will take place in 2021, therefore intention is to uplift grant approximately June 2021 – still within the financial year*

*approved. Should the Board no longer wish to support the event the applicant should be advised as early as possible the approved grant is not available for uplift.*

*November 2020 – No further update Grants not yet uplifted.*

*August 2020 – No further update. Grants not yet uplifted.*

*July 2020 – No further update. Grants not yet uplifted.*

*June 2020 – No further update expected until grants uplifted in new financial year and following the events being held for report backs.*

*April 2020 – COVID 19 restrictions have resulted in the Waiata Theatre co. having to defer the shows until July 2021. They will run the same show under the same conditions as the original application and have approval to hold over the rights and backing track hire. They have requested to be able to uplift the approved grant for the deferred event. The approved grant would not be released until Jun / Jul 2021 on confirmation the production will be staged.*

*March 2019 – Applicants advised of Board decision with details on when and how to draw down approved grants. Purchase orders raised. Grants will not be accessed until after 1 July 2020: new financial year.*

*December 2019 – Action memo sent to Media and Marketing Manager*

## Planning and Environment

### Resolution 20.5.5 – September 2020

#### Alexandra Theatre – Stage Upgrade (Doc ID 501525)

That the Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Agrees** to proceed with the Alexandra Theatre Stage Upgrade Project at an updated estimate cost at the detailed design stage of \$590,000.
- C. **Approves** the updated funding structure of the project to be as follows:

Central Otago District Council	33%
Otago Community Trust	10%
Lotteries Community Facilities	44%
Transpower Community Care Fund	8%
Alexander McMillan Trust	5%

The draft Long Term Plan 2021/31 to be updated once the project tender has been concluded.

- D. **Approves** the updated project programme as outlined in the report, and instructs Council staff to start the tendering process.

### STATUS

*August 2021 – Asbestos removal complete. Central Lakes Trust application submitted. Decision due mid-August.*

*July 2021 – Funding for asbestos removal approved. Asbestos being removed 5-18 July. Lotteries funding approved in full. Transpower and Alexander McMillan Trust funding applications declined. Central Lakes Trust approached again and will consider application in August funding round.*

*May 2021 – Otago Community Trust funding approved in full. Report to Board to be tabled at its June meeting, requesting funding for asbestos removal which must be completed before construction commences.*

*March 2021 – Funding applications lodged. Outcome expected end June 2021.*

*February 2021 – Contract awarded subject to funding. Funding applications underway.*

*December 2020 – Tender has now closed and assessment is underway.*

*November 2020 – Drafting of tender documents are underway.*

*September 2020 – Action memo sent to the Property and Facilities Officer – Vincent and Teviot Valley.*

#### **Resolution 20.2.9 – May 2020**

#### **Alexandra Cemetery Arnott Street Boundary Treatment (Doc ID 440203)**

That the Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Agrees** that the planting of the Salvation Army community garden screen planting and the fencing and planting of the northern Arnott Street buffer zone proceed as approved in the 2019/2020 Annual Plan.
- C. **Agrees** to the removal of all encroachments on the reserve, and the fencing of the common boundary between Arnott Street East and the reserve, where no common boundary fence exists, by the end of the calendar year.

#### **STATUS**

#### **ON HOLD**

*August 2021 – Removal of encroachments rescheduled with residents to Summer 2021. On hold until further progress.*

*May - July 2021 – Planting is now well established. Encroachment timeline removal not finalised.*

*March 2021 – Final neighbouring property owners still in discussion with Council on a timeline for removal of encroachments.*

*February 2021 - Encroachment removal and boundary fencing works imminent.*

*December 2020 – The planting and irrigation components of the project are now complete and plants are thriving. Encroachment removal and boundary fencing discussions with property owners is to commence in January 2021.*

*November 2020 – Planting, irrigation mains, fencing, and plant protection completed. Temporary irrigation is still in place to establish both the border and the grass cover while*

*the irrigation contractor waited for the planting to be completed. Permanent irrigation completion is imminent. One neighbour to the site has been of great support in keeping the irrigation operating through high wind periods to both control dust and ensure plant survival.*

*September 2020 – Works stalled due to contractor availability. Issues will be addressed to see planting and fencing completed by the end of September.*

*July 2020 – Community garden screen planting project commenced 13 July 2020 with the removal of the derelict water race and the installation of irrigation. Fencing will follow with the planting likely to be completed by 31st August 2020.*

*May 2020 – Letter sent to all Arnott Street property owners who adjoin the reserve advising them of the Board's decision. Project re-costing underway for a June start on implementation of buffer planting works. Removal of the derelict water race reviewed as possible pending agreement from Heritage New Zealand.*

*May 2020 – Action memo sent to Parks Projects Officer*

#### **Resolution 17.7.12 – September 2017**

#### **Council Owned Land, Pines Plantation Area North of Molyneux Park Netball Courts Alexandra – Consider Sale/Development of Residential Land (PRO 61-2079-00)**

- A. RESOLVED that the report be received and the level of significance accepted.
- B. RESOLVED that the Board agreed to the sale of part of Lot 25 DP 3194 and part of Lot 6 DP 300663, located south of the Transpower corridor at the north end of Alexandra and adjacent to the Central Otago Rail trail.
- C. RESOLVED that the Board agreed to sale of the land by way of a joint venture development and sale of Lots, the minimum terms and conditions including:
  - The joint venture partner funding development with no security registered over the land.
  - Council receiving block value.
  - Council receiving 50% of the net profit, with a minimum guaranteed of \$500,000.
  - Priority order of call on sales income:
    - First:** Payment of GST on the relevant sale.
    - Second:** Payment of any commission and selling costs on the relevant sale.
    - Third:** Payment to the Developer of a fixed portion of the estimated Project Development Costs per lot as specified in the Initial Budget Estimate and as updated by the Development Costs Estimate breakdown.
    - Fourth:** Payment of all of the balance settlement monies to Council until it has received a sum equivalent to the agreed block value.
    - Fifth:** Payment of all of the balance settlement monies to Council until it has received an amount equivalent to the agreed minimum profit share to Council
    - Sixth:** Payment of all of the balance to the Developer for actual Project Costs incurred in accordance with this Agreement.
    - Seventh:** Payment of all of the balance amounts (being the Profit Share) to be divided 50 / 50 (after allowance for payment of the Minimum Profit to Council.
- D. RESOLVED that the Board agreed to delegate to the Chief Executive the authority to select the preferred joint venture offer and negotiate "without prejudice" a joint venture agreement.

- E. AGREED that the Chief Executive be authorised to do all necessary to achieve a joint venture agreement.

## **STATUS**

*August 2021 – Development work programme on track. Lots sold: Stage 1 – 16 sold; Stage 2 – 13 sold, 3 unsold; Stage 3 – 6 sold, 5 under contract, 8 unsold.*

*July 2021 – 50% of Stage 3 under offer. Development tracking well.*

*May 2021 – Stage Three ready to be released for sale.*

*March 2021 – Construction work continues.*

*February 2021 – 3910 contract executed. Detailed update was emailed to the board separate to this Status Report.*

*December 2020 – Deed of novation signed by all parties.*

*November 2020 – Variation to agreement has been drafted to accommodate staging. Currently with developer for consideration. Discussions are also being held about future entity, as one partner has passed away.*

*September 2020 – Work expected to start on site in October for Stage 1 and some sections will be marketed. Stage 1 completion scheduled for April 2021.*

*August 2020 – Continuing to await outcome of Shovel Ready Projects application as this may affect how development progresses.*

*July 2020 – Still awaiting outcome of Shovel Ready Projects application which may affect how development progresses.*

*May 2020 – Delays with engineering design and construction start date due to Covid 19. Engineering design mostly complete and work on site expected to start soon with a staged approach. Awaiting outcome of Shovel Ready Projects application which may affect how this development progresses.*

*February 2020 – The developer is working on engineering design for subdivision to be approved by Council. Work expected to start on site for subdivision in approximately 6 weeks.*

*January 2019 – Subdivision consent granted 18 December 2019.*

*November 2019 – Subdivision consent was lodged on 22 November 2019.*

*October 2019 - The affected party consultation process with NZTA and Transpower is now complete however the process with DOC is still being progressed. Once finalized, the application to connect Dunstan Road to the State Highway will be complete. Subdivision consent will then be lodged.*

*September 2019 - The affected party consultation process with NZTA, Transpower and DOC for the application to connect Dunstan Road to the State Highway is almost complete. The developer is also close to finalising the subdivision plan to allow for the resource consent to be lodged.*

*July 2019 – Subdivision consent expected to be lodged in August.*

*June 2019 – Tree felling complete. Subdivision consent expected to be lodged in July or August.*

*May 2019 - Tree felling commenced 20 May and is expected to take up to 6 weeks to complete. Subdivision scheme plan close to being finalised before resource consent application.*

*April 2019 – Security fencing has been completed. Felling of trees expected to commence in the next month. Concept plan is in final draft. Next step is for the surveyor to apply for resource consent.*

*March 2019 – Concept plan is in final draft. Next step is for the surveyor to convert to a scheme plan and apply for resource consent. The fencer is booked in for March.*

*January 2019 – Development agreement was signed by AC & JV Holdings before Christmas. Subdivision plan now being developed for resource consent application and removal of trees expected to start mid to late January.*

*October 2018 – The development agreement is with the developer's accountant for information. Execution imminent.*

*September 2018 – The development agreement is under final review.*

*August 2018 – Risk and Procurement Manager finalising development agreement to allow development to proceed.*

*June 2018 – Preferred developer approved. All interested parties being advised week of 11 June. Agreement still being finalised to enable negotiation to proceed.*

*April 2018 – No change.*

*March 2018 – Staff finalising the preferred terms of agreement.*

*February 2018 – Requests received. Council staff have been finalising the preferred terms of agreement to get the best outcome prior to selecting a party, including understanding tax implications.*

*December 2017 – Request for Proposals was advertised in major New Zealand newspapers at the end of November 2017 with proposals due by 22 December. Three complying proposals received.*

*November 2017 – Council solicitor has provided first draft of RFI document for staff review.*

*September 2017- On agenda for Council approval for the land sale.*

*September 2017 – Action Memo sent to Property and Facilities Manager.*



**11            DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 11 October 2021.

## 12 RESOLUTION TO EXCLUDE THE PUBLIC

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### Recommendations

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>Confidential Minutes of Ordinary Board Meeting</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>21.7.11 - August 2021 Confidential Governance Report</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

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