

**MINUTES OF A MEETING OF THE VINCENT COMMUNITY BOARD  
HELD IN THE NGĀ HAU E WHĀ, WILLIAM FRASER BUILDING, 1 DUNORLING STREET,  
ALEXANDRA ON WEDNESDAY, 9 JUNE 2021 COMMENCING AT 2.04 PM**

**PRESENT:** Cr M McPherson (Chairperson), Mr R Garbutt (Deputy Chair), Dr R Browne, Cr L Claridge, Cr I Cooney, Ms S Stirling-Lindsay

**IN ATTENDANCE:** L Macdonald (Executive Manager - Corporate Services), J Muir (Executive Manager - Infrastructure Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor), A Mason (Media and Marketing Manager), C Martin (Property and Facilities Officer – Vincent and Teviot Valley), L Stronach (Property Officer – Statutory), N Aaron (Community Development Officer), D McKewen (Accountant), R Williams (Governance Manager), W McEnteer (Governance Support Officer)

## 1 APOLOGIES

### APOLOGY

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#### COMMITTEE RESOLUTION

**Moved:** Garbutt  
**Seconded:** Stirling-Lindsay

That the apology received from Ms Robinson be accepted.

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**CARRIED**

## 2 PUBLIC FORUM

Note: Dr Browne left the meeting at 2:04pm and returned at 2:05pm

### Senior Sergeant Clinton Wright – Police Update

Senior Sergeant Wright gave an update on policing in the district. He noted that there was a new area commander and that she brought a lot of experience to the role. He mentioned that there have been a number of family harm incidents, and that they were often linked to drugs or alcohol. He mentioned the new cycle track between Cromwell and Clyde and that Police were monitoring the trail as a lot of the track was remote and may require search and rescue if a cyclist got into difficulties. He noted that police staff numbers were steady at present. Senior Sergeant Wright then responded to questions from the Board.

### Roy Noble and Julie Howard (Transpower) – Update on Clutha and Upper Waitaki Lines Project

Mr Noble and Ms Howard gave an update on the Clutha and Upper Waitaki Lines Project. Transpower teams were finished in the Ida Valley and were scheduled to return in October to complete a stretch of line between Earnsclough and Galloway. They also noted that work on stage two by the Pines at the northern end of Alexandra would begin soon and that there would be safety measures for traffic, walkers on the state highway as well as cyclists on the Rail Trail. Mr Noble and Ms Howard then responded to questions from the Board.

Ruth McNamara and Joy Watson (Alexandra/Clyde Neighbourhood Support) – Update on Activities

Ms McNamara and Ms Watson gave an overview of Neighbourhood Support in Alexandra and Clyde. They noted that they had a memorandum of understanding with the Police and also worked closely with Civil Defence. They noted some gaps in the Otago Gets Ready planning as a number of older people did not have internet access or mobile phones. Ms McNamara and Ms Watson then responded to questions from the Board.

Note: Cr Claridge left the meeting at 2:14 pm and returned at 2:15 pm.

Note: Cr McPherson declared an interest in the following Public Forum item and in item 21.5.9 and left the room.

Note: Ms Stirling-Lindsay declared an interest in the following Public Forum item. She attended the Public Forum on behalf of the Alexandra Blossom Festival.

Note: Mr Garbutt assumed the Chair.

Sharleen Stirling-Lindsay (Chair), Nigel Smellie (Treasurer) and Ian Gare (Deputy Chair) - Alexandra Blossom Festival Hardship Grant Application

Ms Stirling Lindsay, Mr Smellie and Mr Gare gave an overview of the Blossom Festival noting that this year was the 65<sup>th</sup> anniversary. They noted that the festival brought significant revenue into Alexandra and the district. It was also mentioned that while the festival had a cash surplus, they needed to keep some money back in case of disruption, as happened in 2020 and also that there was limited scope as far as other opportunities for sponsorship. They then responded to questions from the Board.

### 3 CONFIRMATION OF MINUTES

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#### COMMITTEE RESOLUTION

**Moved:** Claridge  
**Seconded:** Browne

That the public minutes of the Vincent Community Board Meeting held on 19 May 2021 be confirmed as a true and correct record.

**CARRIED**

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### 4 DECLARATION OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. Cr McPherson and Ms Stirling-Lindsay declared an interest in item 21.5.9.

### 5 REPORTS FOR DECISIONS

Note: With the agreement of the meeting, items 21.5.9 and 21.5.10 were moved forward.

Note: Ms Stirling-Lindsay declared an interest in 21.5.9. She left the room and did not discuss or vote on the item.

**21.5.9 HARDSHIP GRANT APPLICATION ALEXANDRA BLOSSOM FESTIVAL**

To consider an application from Alexandra Blossom Festival Incorporated for a 'hardship' grant to fund activities and operational expenses for the period of 1 July to 30 September 2021.

After discussion it was decided that the Blossom Festival was a key event for the community and although they had a surplus extra help was needed for the 2021 event. It was also noted that this event was effected by the change in grant application dates as the event occurs before the first round of applications were considered.

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**COMMITTEE RESOLUTION**

**Moved:** Claridge

**Seconded:** Browne

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Approves a hardship grant of \$26,000 to Alexandra Blossom Festival Incorporated for the 2021 Blossom Festival event.

**CARRIED** with Cr Cooney voting against the motion.

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**21.5.10 ALEXANDRA BLOSSOM FESTIVAL REPORT BACK 2020 GRANT**

To consider a report and financial statement from the Alexandra Blossom Festival Committee on the 2020 event which received promotion grant funding from Vincent Community Board.

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**COMMITTEE RESOLUTION**

**Moved:** Browne

**Seconded:** Cooney

That the report be received.

**CARRIED**

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Note: Cr McPherson resumed the Chair.

Note: Mr Brian Budd from Alexandra and Districts Museum Incorporated and Ms Karin Bowen from Central Cinemas Incorporated joined the meeting for item 21.5.2.

**21.5.2 CENTRAL STORIES BUILDING - CENTRAL CINEMA INCORPORATED FURNITURE PROPOSAL**

To consider the Central Cinema Incorporated proposal to upgrade the Central Stories Meeting Room.

After discussion it was decided that the Board supported Central Cinemas proposal for new furniture for the meeting room, subject to approval from council staff and ADMI for the planned layout and with the understanding that it could be returned to a formal meeting room when needed and that Central Cinemas staff would be responsible for returning it to the formal meeting room configuration.

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**COMMITTEE RESOLUTION**

**Moved:** Stirling-Lindsay  
**Seconded:** Browne

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to give support to the Central Cinema Incorporated proposal to purchase at their own cost furniture and box office cabinetry for the Central Stories Meeting Room.

This support is given on the following conditions:

- That Council staff and Alexandra District Museum Incorporated approve the furniture layout, storage plan, and disposal of the old meeting room tables.
- The primary purpose of the room remains a meeting room however the room can be left as a casual meeting space. Central Cinemas Incorporated will be responsible for reconfiguring the meeting space.
- Central Cinema Incorporated's new furniture is left in the public space at their own risk.

**CARRIED**

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Note: Mr Garbutt left the meeting at 3.32 pm and returned at 3.34 pm.

Note: Cr Cooney left the meeting at 3.32pm and returned at 3.34 pm.

**21.5.3 ALEXANDRA MEMORIAL THEATRE - ASBESTOS REMOVAL PROJECT**

To consider approving budget for the removal of asbestos within the Alexandra Memorial Theatre ceiling space.

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**COMMITTEE RESOLUTION**

**Moved:** Claridge  
**Seconded:** Stirling-Lindsay

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Approves the budget of \$35,700 for the removal of asbestos at the Alexandra Memorial Theatre to be funded from the General Development Alexandra Reserve.

**CARRIED**

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**21.5.4 APPLICATION FOR EASEMENT TO PROVIDE ACCESS TO LEASE PARCEL OCCUPIED BY SPARK NEW ZEALAND TRADING LIMITED.**

To consider granting an easement over Lots 7 and 8 Deposited Plan 429123 (recreation reserve), in favour of Lot 1 Deposited Plan 27556, being a lease parcel occupied by Spark New Zealand Trading Limited.

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**COMMITTEE RESOLUTION**

**Moved:** Claridge  
**Seconded:** Stirling-Lindsay

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to grant an easement containing the right to convey power and telecommunications, and right of way, over Lots 7 and 8 DP 492123 (recreation reserve) in favour of Lot 1 DP 27556 (Spark New Zealand Trading Limited lease parcel), for \$1, subject to:
  - The easement being aligned with the lease over Lot 1 DP 27556.
  - All costs associated with preparing and registering the easement being met by Spark Trading New Zealand Limited.
  - The Minister of Conservation's consent.
- C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

**CARRIED**

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**21.5.5 PROPOSED ROAD STOPPING - UNNAMED ROAD OFF MCARTHUR ROAD**

To consider a proposal to stop part of an unnamed unformed road off McArthur Road in accordance with the provisions of the Local Government Act 1974.

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**COMMITTEE RESOLUTION**

**Moved:** Garbutt  
**Seconded:** Cooney

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
  - B. Recommends to Council to approve the proposal to stop the western end of the unnamed unformed road off McArthur Road, (outlined in red, in figure 4), in subject to:
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- Public notification and advertising in accordance with the Local Government Act 1974.
  - No objections being received within the objection period.
  - The right of way (new access to Lots 27 and 28) being formed over Lot 4 DP 498411.
  - The Road being surveyed into two parcels ("A" and "B") as shown in figure 3.
  - Parcel "A" being amalgamated with new Lot 27 and parcel "B" being amalgamated with new Lot 28 as shown in figure 3.
  - An easement (in gross) in favour of (and as approved by) Aurora Energy Limited being registered over the areas marked "A" and "B" as shown in figure 7.
  - An easement (in gross) in favour of (and as approved by) Leaning Rock Services Limited being registered over the areas marked "A" and "B" as shown in figure 7.
  - An easement (in gross) in favour of (and as approved by) Rabbit Developments Limited being registered over the areas marked "A" and "B" as shown in figure 7.
  - An easement (in gross) in favour of (and as approved by) Pioneer Energy Limited being registered over the areas marked "A" and "B" as shown in figure 7.
  - The applicants paying for the land at valuation.
  - The applicants paying all costs associated with the stopping.

C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

**CARRIED**

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#### 21.5.6 PROPOSED ROAD STOPPING - UNNAMED ROAD OFF EARNSCLEUGH ROAD

To consider a proposal to stop an unnamed unformed road off Earnsclough Road in accordance with the Local Government Act 1974.

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#### COMMITTEE RESOLUTION

**Moved:** Garbutt  
**Seconded:** Browne

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council to approve the proposal to stop the unnamed unformed road off Earnsclough Road subject to:
  - Public notification and advertising in accordance with the Local Government Act 1974.
  - No objections being received within the objection period.
  - Easements (in gross) in favour of (and as approved by) Earnsclough Irrigation Society being registered the areas marked "A", "B", and "C" in figure 5.
  - An easement (in gross) in favour of (and as approved by) Aurora Energy Limited being registered over Lot 3 DP 352186 and the area marked "B" as shown in figure 5.
  - An easement (in gross) in favour of (and as approved by) Aurora Energy Limited being registered over the area marked "C" as shown in figure 6.
  - The Road being surveyed into three parcels ("A", "B", and "C"), and amalgamated in accordance with the plan shown in figure 3.
  - Each applicant paying for their respective parcel of land at valuation.
  - The applicants sharing all other costs associated with the stopping.

C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

**CARRIED**

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**21.5.7 PROPOSED ROAD STOPPING AND LEGALISATION - MUTTON TOWN ROAD**

To consider a proposal to legalise the existing formation of the northern end of Mutton Town Road and to stop a portion of legal road adjacent to the proposed legalisation.

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**COMMITTEE RESOLUTION**

**Moved:** Stirling-Lindsay  
**Seconded:** Browne

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to:
1. Legalise the portion of Mutton Town Road that is formed over Section 3 Block LV Town of Clyde by taking the land shown as Section 2 in figure 3, being approximately 3008 square metres, and vesting it as legal road, subject to:
    - Approval of the Minister of Health.
    - Council paying the Southern District Health Board's legal fees.
    - Ngāi Tahu approval.
    - Waka Kotahi New Zealand Transport Agency agreeing to remove the reference to gazette notice 440764 and/or approval to the vesting.
  2. Stop approximately 4970 square metres of Mutton Town Road, shown as Section 1 in figure 3, subject to:
    - The legalisation of the portion of Mutton Town Road that is formed over Section 3 Block LV Town of Clyde.
    - Council and the applicants sharing the survey costs, LINZ fees, and the costs of the LINZ Accredited Supplier.
    - Each party to the stopping paying their own legal costs.
    - The applicants paying for the land at valuation (\$300,000 plus GST (if any)).
    - The road to be stopped being amalgamated with Record of Title OT17D/237
- C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

**CARRIED**

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**21.5.8 HARSHIP GRANT APPLICATION FOR ALEXANDRA DISTRICT MUSEUM INC.**

To consider a hardship grant application from the Alexandra District Museum Inc.

It was noted that Dr Browne was a non-voting member of the ADMI Board as a liaison for the Vincent Community Board and therefore had no conflict.

During discussion there was concern expressed that there might be staff losses at ADMI should the grant be declined or there could be a need for ADMI to access the Elizabeth Heafy Bequest for staff costs.

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**COMMITTEE RESOLUTION**

**Moved:** Claridge  
**Seconded:** Garbutt

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Approves a hardship grant application request of \$18,364 plus GST.

**CARRIED** with Cr Cooney voting against the motion.

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**6 REPORTS FOR INFORMATION**

**21.5.11 VINCENT FINANCIAL REPORT FOR THE PERIOD ENDING 31 MARCH 2021**

To consider the financial performance overview as at 31 March 2021.

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**COMMITTEE RESOLUTION**

**Moved:** Stirling-Lindsay  
**Seconded:** Claridge

That the report be received.

**CARRIED**

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**7 MAYOR'S REPORT**

**21.5.12 MAYOR'S REPORT**

His Worship the Mayor was not present at the meeting.

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## 8 CHAIR'S REPORT

### 21.5.13 CHAIR'S REPORT

The Chair gave an update on activities and issues since the last meeting:

- Discussed the Council meeting to hear submissions and deliberate on the draft Long-term Plan. He noted that Council had approved the recommendations for the Omakau Hub and the Alexandra Riverside Park.

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### COMMITTEE RESOLUTION

**Moved:** McPherson

**Seconded:** Claridge

That the report be received.

**CARRIED**

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## 9 MEMBERS' REPORTS

### 21.5.14 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting.

**Dr Browne** reported on the following:

- Took part in several performances, including musicians from central Otago
- Attended the AGM for Central Otago REAP. Noted that he had stepped down from being Chair.
- Attended two business breakfasts.
- Noted the opening of the new cycle path from Clyde to Cromwell.
- Presented at U3A in Cromwell and attended a seminar in Alexandra.
- Attended a Central Stories art opening.

**Councillor Claridge** reported on the following:

- Noted the recent Council Long-term Plan deliberations.

**Ms Stirling-Lindsay** reported on the following:

- Attended a community plan meeting.
- Mentioned that plans for this year's Blossom festival were well underway.
- Noted that the Community House AGM was on 29 June.
- Noted that the Puna Rangitahi AGM was next week.

**Councillor Cooney** reported on the following:

- Attended the Alexandra Youth Council meeting. Discussed the Long-term Plan.
  - Attended the Omakau Long-term Plan drop in session.
  - Attended a Council pre-agenda meeting.
  - Laid the wreath at Omakau on behalf of the Board on ANZAC Day.
  - Noted contact from the Alexandra Football club regarding the siting of a container.
  - Attended council meeting.
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- Attended LTP VCB session.
- Attended LTP Council meeting.

**Mr Garbutt** reported on the following:

- Attended meetings with Vallance Cottage.
- Gave the address and laid a wreath in Clyde on behalf of the Board on ANZAC Day.
- Noted the working bee to clean out rubbish from the back of the Clyde Museum in Blyth Street.
- Pioneer keeping sponsorship for the function.
- Mentioned the opening of the new Dunstan Trail between Clyde and Cromwell. Noted the potential for damage due to its remoteness.
- Noted helping Dunstan Golf Club with their water consent application to Otago Regional Council.
- Noted the speeches at Shirley Howden's funeral.
- Attended the Council Long-term Plan hearings as a member of the public gallery.
- Attended a meeting to discuss the reticulated sewage project in Clyde.

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### COMMITTEE RESOLUTION

**Moved:** McPherson  
**Seconded:** Garbutt

That the report be received.

**CARRIED**

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## 10 STATUS REPORTS

### 21.5.15 JUNE 2021 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

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### COMMITTEE RESOLUTION

**Moved:** McPherson  
**Seconded:** Claridge

That the report be received.

**CARRIED**

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## 11 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 20 July 2021.

## 12 RESOLUTION TO EXCLUDE THE PUBLIC

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### COMMITTEE RESOLUTION

**Moved:** McPherson  
**Seconded:** Browne

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>21.5.16 - Confirmation of Non-Public Minutes from Ordinary Board Meeting</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>21.5.17 - June 2021 Confidential Governance Report</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

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The public were excluded at 4.21pm

**The Meeting closed at 4.23 pm.**

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**CHAIR / /**