



AGENDA

Teviot Valley Community Board Meeting Thursday, 11 March 2021

Date: Thursday, 11 March 2021

Time: 2.00 pm

**Location: Roxburgh Service Centre,
120 Scotland Street, Roxburgh**

(Unless Central Government changes COVID-19 meeting restrictions before then,
in which case it will be held electronically using Microsoft Teams and livestreamed)

**Sanchia Jacobs
Chief Executive Officer**

Notice is hereby given that a meeting of the Teviot Valley Community Board will be held in Roxburgh Service Centre, 120 Scotland Street, Roxburgh on Thursday, 11 March 2021 at 2.00 pm

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Members Mr R Gunn (Chair), Ms S Feinerman (Deputy Chair), Ms C Aitchison, Mr N Dalley, Cr S Jeffery

In Attendance S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), J Muir (Executive Manager - Infrastructure Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor) and W McEnteer (Governance Support Officer)

1 APOLOGIES

2 PUBLIC FORUM

Police Report

3 CONFIRMATION OF MINUTES

Teviot Valley Community Board meeting - 21 January 2021

**MINUTES OF A MEETING OF THE
TEVIOT VALLEY COMMUNITY BOARD
HELD IN THE ROXBURGH SERVICE CENTRE, 120 SCOTLAND STREET, ROXBURGH
ON THURSDAY, 21 JANUARY 2021 COMMENCING AT 2.00 PM**

PRESENT: Mr R Gunn (Chair), Ms S Feinerman (Deputy Chair), Mr N Dalley, Cr S Jeffery

IN ATTENDANCE: T Cadogan (Mayor), L van der Voort (Acting Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), J Kasibante (Finance Manager), G Bailey (Parks and Recreation Manager), L Stronach (Property Officer – Statutory), M Adamson (Policy Advisor) and W McEnteer (Governance Support Officer)

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Dalley

Seconded: Feinerman

That apologies from Ms C Aitchison be received and accepted.

CARRIED

2 PUBLIC FORUM

Julie Howard (Stakeholder Engagement Manager) and **Roy Noble** (Project Director) (Transpower - Clutha / Upper Waitaki Lines Project)

Representatives from Transpower gave an update on recent activities in the Clutha / Upper Waitaki lines project. They reported they were currently putting up hurdles over the road where lines go over. They noted that the lines were replaced under tension and that was the reason for the hurdles. They noted that they hoped to finish lines work from Roxburgh to Earnscleugh in the second week of March and would begin working on other parts of the project. They then responded to questions from the Board.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Feinerman

Seconded: Dalley

That the minutes of the Teviot Valley Community Board meeting held on 12 November 2020 be confirmed as a true and correct record.

CARRIED

4 DECLARATION OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

5 REPORTS FOR DECISIONS**21.1.2 REQUEST TO EXTEND RIGHTS CONTAINED IN EXISTING EASEMENT OVER THE ROXBURGH RECREATION RESERVE**

A report from the Property Officer – Statutory to consider an application to extend the rights contained in an existing easement held over part of the Roxburgh Recreation Reserve had been circulated.

COMMITTEE RESOLUTION

Moved: Gunn
Seconded: Feinerman

That the Teviot Valley Community Board

A. Receives the report and accepts the level of significance.

Moved: Jeffery
Seconded: Dalley

B. Recommends to Council to approve the application to extend the rights contained in the existing easement over Part Section 181 Block II Teviot Survey District (recreation reserve) in favour of Section 175 Block II Teviot Survey District and Lot 1 DP 450706 to include:

- the right to drain sewerage; and,
- the right to convey water, power, and telecommunications.

Subject to:

- the Minister of Conservation's consent.
- the landowners paying all costs associated with preparing and registering the easement on record of title OT15C/974.

C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

CARRIED

21.1.3 LOCAL GOVERNMENT NEW ZEALAND COMMUNITY BOARD CONFERENCE 2021

A report from the Governance Support Officer to consider whether the Board would like to send representatives to the Local Government New Zealand Community Board conference in Gore, 22 to 24 April 2021 had been circulated.

COMMITTEE RESOLUTION

Moved: Feinerman
Seconded: Gunn

That the Teviot Valley Community Board

A. Receives the report and accepts the level of significance.

B. Declines to send any Teviot Valley Community Board members.

CARRIED

21.1.4 GRANTS PROGRAMME 2021-22

A report from the Policy Advisor to consider the process for grant applications following the adoption of the 2021-31 Long Term Plan, and to establish a one-off hardship grant had been circulated.

COMMITTEE RESOLUTION

Moved: Gunn
Seconded: Feinerman

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Notes that the Grants Policy 2019 established that grant applications would no longer be accepted as submissions to the long-term plan process.
- C. Notes that transitioning to a fully contestable process may create a one-off funding gap for some groups, potentially causing financial hardship.
- D. Agrees to establish a temporary hardship fund for the first quarter of the 2021-22 financial year, to be funded from the agreed Teviot grant allocation for the 2021-31 Long-term Plan.

CARRIED

21.1.5 DRAFT 2021/31 LONG-TERM PLAN COMMUNITY BOARD BUDGETS

A report from the Executive Manager – Corporate Services to approve the draft budgets for inclusion in Council's 2021/31 Long-term Plan Consultation Document and supporting documentation had been circulated.

After discussion it was decided that only interest and income generated from the reserves, for example leases, should be taken from reserves to offset rates.

COMMITTEE RESOLUTION

Moved: Feinerman
Seconded: Jeffery

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.

Moved: Gunn
Seconded: Feinerman

- B. Adopts the draft 2021/31 Long-term Plan budgets including amendments.

Moved: Jeffery
Seconded: Feinerman

- C. Recommends to Council that the draft 2021/31 Long-term Plan budgets be accepted, subject to amendments.

CARRIED

6 REPORTS FOR INFORMATION**21.1.6 GOVERNANCE REPORT**

A report from the Governance Support Officer to report on items of general interest and receive minutes and updates from key organisations had been circulated.

COMMITTEE RESOLUTION

Moved: Gunn
Seconded: Jeffery

A. That the report be received.

Moved: Feinerman
Seconded: Dalley

B. That the changes to the 2021 Meeting Schedule be noted.

CARRIED

7 MAYOR'S REPORT**21.1.7 MAYOR'S REPORT**

His Worship the Mayor spoke to his report.

COMMITTEE RESOLUTION

Moved: Gunn
Seconded: Jeffery

That the Teviot Valley Community Board receives the report.

CARRIED

8 CHAIR'S REPORT**21.1.8 CHAIR'S REPORT**

Mr Gunn reported on the following:

- Attended the prizegiving for Roxburgh Area School.
 - Attended the Roxburgh Volunteer Fire Brigade gold star evening.
 - Attended two Teviot Valley rest home meetings.
 - Attended the Emergency Management training day.
 - Attended a meeting of the Swimming Pool Committee.
-

- Attended the presentation on the Lake Onslow project.
 - Attended an Ida McDonald Trust meeting.
 - Attended a meeting of the Roxburgh Medical Services Trust.
 - Attended a Teviot Valley Town and Country Club dinner. Noted the guest speaker for the evening was Donna Matahaere-Atariki which included discussion of the potential for Ngāi Tahu to purchase the old health camp.
 - Mentioned the recent rain event and the monitoring creeks and streams around the Teviot Valley.
-

COMMITTEE RESOLUTION

Moved: Feinerman
Seconded: Dalley

That the report be received.

CARRIED

9 MEMBERS' REPORTS

21.1.9 MEMBERS' REPORTS

Ms Feinerman reported on the following:

- Attended the Emergency Management training day.
- Attended a walkways meeting
- Attended a presentation on the Lake Onslow project.
- Attended a meeting of the swimming pool committee.

Mr Dalley reported on the following:

- Attended the Emergency Management training day.

Councillor Jeffery reported on the following:

- Attended an ORC meeting in Roxburgh
 - Attended two Council meetings.
 - Attended Council Long-term Plan workshops.
 - Attended a presentation on the Lake Onslow project.
 - Attended two Central Otago Labour Market Governance Group meetings.
 - Attended a Hearings Panel meeting
-

- Noted that McKenzie's Beach has been very busy and that it might be useful to have a temporary toilet installed there.
 - Noted the recent flooding event and mentioned that the culvert north of Roxburgh was coming soon.
 - Reflected on how busy the Millers Flat pool has been recently.
 - Attended a Medical Services Trust meeting.
-

COMMITTEE RESOLUTION**Moved: Feinerman****Seconded: Jeffery**

That the report be received.

CARRIED
-----**10 DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 11 March 2021.

The Meeting closed at 3.14pm.

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CHAIRPERSON

4 DECLARATION OF INTEREST

21.2.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 526310

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - TVCB Declarations of Interest [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Cushla Aitchison	Roxburgh and District Lions Club (member)	Roxburgh and District Lions Club (member)	I and H McPhail Charitable Trust Roxburgh Entertainment Centre Improvement and Promotions Inc. Teviot District Museum Committee
Norman Dalley	Martel International Limited (Sole Director/Shareholder) Gilmour Development Limited (Sole Director/Shareholder) North Hill Limited (Sole Director/Shareholder) Teviot Valley Rest Home Incorporated (Chair) Roxburgh Entertainment Centre Improvement and Promotions Incorporated (Treasurer/Committee member) Dalley Family Trust (trustee) Teviot Prospects (Chair)	217 Scotland Street, Roxburgh (Property Owner) Gilchrist Town Orchard Limited (Shareholder/Director) Roxburgh and Districts Medical Services Trust (trustee) Roxburgh Entertainment Centre Improvement and Promotions Incorporated (committee member)	I and H McPhail Charitable Trust Roxburgh Cemetery Trustee Committee
Sally Feinerman	Feinerman's Ltd, 109 Scotland Street (Owner / Director) New Zealand Motor Caravan Association (NZMCA) Member Roxburgh Pool Committee (Chair)	Breen Construction (employee / builder) NZMCA (member)	Teviot Valley Walkways Committee Ida MacDonald Charitable Trust Tuapeka County Bursary Fund Committee Teviot Prospects
Raymond Gunn	Stonehaven Limited (Director) Stonehaven Trust (Trustee) Roxburgh Gun Club (Secretary) Central Otago Wilding Conifer Control Group (member) Roxburgh Trotting Club (member) Roxburgh A&P Society (member) Coal Creek Cycleway Trust (Trustee) Teviot Valley Resthome Inc (Medical Services Trust delegate)	Stonehaven Trust (Trustee)	Ida MacDonald Charitable Trust Roxburgh and District Medical Services Trust Roxburgh Swimming Pool Redevelopment Committee

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Stephen Jeffery	G & S Smith family Trust (Trustee) K & EM Bennett's family Trust (Trustee) Roxburgh Gorge Trail Charitable Trust (Chair) Roxburgh and District Medical Services Trust (Trustee) Central Otago Clutha Trails Ltd (Director) Teviot Prospects (Trustee) Teviot Valley Community Development Scheme Governance Group Central Otago Queenstown Network Trust		

5 REPORTS FOR DECISIONS

21.2.2 TEVIOT VALLEY FEES AND CHARGES 2021/22 SCHEDULE

Doc ID: 523846

1. Purpose of Report

To approve the draft fees and charges schedule for the Teviot Valley Community Board and recommend that Council include these fees and charges in the 2021-31 Long-term Plan.

Recommendations

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
 - B. Recommends to Council to accept the changes for the Teviot Valley Ward to the Fees and Charges Schedule for 2021-22 as detailed and highlighted in Appendix 1.
 - C. Recommends Council adopt the fees and charges related to the Teviot Valley Ward as part of the Council's annual fees and charges for the 2021-22 financial year.
-

2. Background

Each year the fees and charges are reviewed by staff. Required changes are put to the relevant community board or Council. Approved changes are updated in the Fees and Charges Schedule, which in turn will be included in the current Annual Plan or Long-term Plan.

3. Discussion

A review of the Fees and Charges Schedule has been completed, with a number of changes being identified for 2021-22 and detailed in Appendix 1. Once approved by the Community Board, the Fees and Charges Schedule will be updated and adopted as part of the long-term plan process for implementation from 1 July 2021.

The attached is a complete copy of the fees and charges schedule, with the highlighted area being specific for the Teviot Valley Community Board. There are no major increases to the Teviot Valley Ward schedule.

4. Options

Option 1 – (Recommended)

Accept the recommended changes to the Fees and Charges Schedule

Advantages:

- Allows changes to reflect current practices and cost recoveries.
- May lead to additional revenue and/or reduced rate burden on the rate-payer.

Disadvantages:

- Some members of the community may feel disadvantaged paying increased fees.

Option 2

Do not accept changes to the Fees and Charges Schedule.

Advantages:

- Status quo remains and users of the services do not incur increased fees.

Disadvantages:

- May not reflect a fair sharing of costs to the end user.
- Loss in revenue or a greater reliance on the rate-payer.

5. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities through oversight by the elected members, and forms part of long-term plans and annual plans.
Financial implications – Is this decision consistent with proposed activities and budgets in long term plan/annual plan?	This is consistent with budgets and policies contained within long-term plans and annual plans as these fees and charges increase income and reduce the burden on the rate-payer.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes as the majority of fees and charges are identified as a source of income under the Revenue and Financing Policy, or the Development and Financial Contributions Policy.
Considerations as to sustainability, the environment and climate change impacts	No considerations as to sustainability environment and climate change required.
Risks Analysis	This decision carries little to no risk to Council.
Significance, Consultation and Engagement (internal and external)	This report is not considered significant. The fees and charges schedule is included in the supporting document for the long-term plan consultation document and public awareness will be raised via this mechanism.

6. Next Steps

A complete schedule of the fees and charges will be submitted to each of the relevant community boards for approval. Once approved, the total suite of fees and charges will be presented to Council with the recommendation that Council adopt the proposed fees and charges as part of the adoption process when adopting the 2021-31 Long-term Plan.

7. Attachments

Appendix 1 - Fees and Charges - TVCB.pdf [↓](#)

Report author:

Reviewed and authorised by:



Leanne Macdonald
Executive Manager - Corporate Services
16/02/2021

Sanchia Jacobs
Chief Executive Officer
22/02/2021

Fees and Charges

While Council has aimed to provide a comprehensive and accurate schedule of charges, if any errors or omissions are identified, charges will be calculated by reference to the appropriate underlying authority/resolution. Council reserves the right to vary and introduce fees and charges at its discretion.

All fees and charges referred to are inclusive of Goods and Services Tax (GST) at 15%.

THREE WATERS	2021/22 Includes GST	2020/21 Includes GST
DESIGNATED WASTEWATER TREATMENT PLANT		
Disposal of septage tank load less than 3,000 litres	130.00	130.00
Every additional 1,000 litres discharges (or part thereof)	40.00	40.00
Designated Septage station disposal cost/litre	0.04	0.04
TRADE WASTE		
Application fee deposit (invoiced at actual cost)	240.00	240.00
Application to transfer trade waste discharge consent	80.00	80.00
Annual fee	160.00	160.00
THREE WATERS - PER APPLICATION		
Approved contractors (per application)	80.00	80.00
Non-approved contractors (per application)	160.00	160.00
Non-approved contractors (per application)	At cost	At cost
BULK TANKER WATER FROM FIRE HYDRANTS		
Bulk water application fee	No charge	No charge
Tanker / Standpipe Inspection (at least annual)	100.00	100.00
Hydrant Standpipe Hire / month (excluding water usage)	30.00	30.00
Water Usage Per m ³	1.80	1.80
BULK WATER SUPPLY		
Network connected bulk water rate (per m ³)	0.86	0.86
REMOVAL OF WATER RESTRICTOR		
Temporary restrictor removal fee	At cost	At cost
WATER METER ACCURACY TESTS		
House visit and assessment	55.00	55.00
Meter removal and calibration	525.00	525.00
Meter validated as accurate	80.00	80.00
Meter validated as inaccurate	No charge	No charge
Final meter read	40.00	40.00
OTHER		
Unauthorised and other activities	At cost	At cost

THREE WATERS	2021/22 Includes GST	2020/21 Includes GST
CAPITAL CONTRIBUTIONS – NEW CONNECTIONS (SEE DISTRICT PLAN ALSO)		
Financial Contributions - Reserves		
Urban	2380.00	2190.00
Rural	1190.00	1100.00
Note: Financial Contributions are inflated annually based on Statistics NZ Construction Index. They are indexed from the December 2019 quarter in the table above.		
DEVELOPMENT CONTRIBUTIONS - NEW CONNECTIONS		
Water Supply		
Lake Dunstan Water Supply (Alexandra / Clyde)	7131.00	7240.00
Cromwell	3877.00	5400.00
Naseby	4044.00	2030.00
Omakau / Ophir	10917.00	6860.00
Patearoa	3267.00	1740.00
Ranfurly	2492.00	2900.00
Roxburgh	3321.00	1330.00
Wastewater		
Alexandra / Clyde	7536.00	6660.00
Cromwell	3139.00	4580.00
Naseby	3399.00	475.00
Omakau / Ophir	4992.00	1280.00
Ranfurly	796.00	280.00
Roxburgh	4670.00	170.00
THREE WATERS AND WASTE MANAGEMENT PART CHARGES IN LIEU OF RATES		
The Local Government (Rating) Act 2002 requires that properties be rated based on their status as at 1 st July each year. Certain rates are based on level of service provided. These are Water Supply rates, Wastewater rates and Waste Management rates. To enable these services to be provided part way through the rating year Council will invoice the rate payer upon provision of the laterals for Water Supply and Wastewater and upon commencement of service in the case of Waste Management collections. The following charges will be invoiced for each complete month of the rating year remaining.		
Water Supply – per month		
If already rated as serviceable	23.12	23.12
If not rated as serviceable before	37.91	37.91
Wastewater – per month		
If already rated as serviceable	27.20	27.20
If not rated as serviceable before	54.40	54.40

THREE WATERS	2021/22 Includes GST	2020/21 Includes GST
Waste Management – per month		
Additional household rubbish bin	22.24	21.17
Additional mixed recycling bin	4.67	4.45
Additional glass recycling bin	4.67	4.45

ENVIRONMENTAL SERVICES	2021/22 Includes GST	2020/21 Includes GST
TRANSFER STATION CHARGES		
Standard size refuse bag (60 litres)	8.00	8.00
Prepaid Council approved 60 litre refuse bag (for Tarras and Patearoa use only)	8.00	8.00
Child car seat recycling (Alexandra and Cromwell only)	10.00	10.00
Transfer Station with Weigh Facility		
General waste charge by weight per tonne	334.61	313.00
Tyres by weight by tonne	444.72	416.00
Transfer Station without Weigh Facility		
General waste charge by volume per cubic metre (assessed by operator)	67.00	70.00
Car tyres	5.00	5.00
Truck tyres	21.00	20.00
Tractor / Loader tyres	86.00	80.00
Car body (all tanks pierced and drained)	20.00	20.00
Whiteware and separated metal	No charge	No charge
GREENWASTE DEPOSITED IN GREENWASTE AREA		
Car load	No charge	No charge
Trailer or ute load	5.00	5.00
Trailer-load charge by volume per cubic metre	5.00	5.00
CLEANFILL DEPOSITED IN CLEANFILL AREA		
Charge by volume per cubic metre	15.00	15.00
HAZARDOUS WASTE		
Up to 20kg or 20 litres	10.00	10.00
Greater than 20kg or 20 litres (charge per kg over 20kg or 20 litres up to a maximum of 100kg or 100 litre).	10.00	10.00
WHEELIE BIN CHARGES		
Replacement of bin due to damage (not wear and tear)	50.00	50.00
Initial change of bin size	No charge	No charge
All subsequent changes to bin size	N/A	50.00
Additional mixed recycling bin (per annum)	56.06	50.85
Additional glass recycling bin (per annum)	56.06	50.85
Additional rubbish (red) bin (per annum)	266.85	242.04
Administration fee	50.00	N/A
CAPITAL CONTRIBUTIONS – NEW CONNECTIONS (SEE DISTRICT PLAN ALSO)		
Financial Contributions - Reserves		
Urban	2380.00	2190.00
Rural	1190.00	1100.00
Note: Financial Contributions are inflated annually based on Statistics NZ Construction Index. They are indexed from the December 2019 quarter in the table above.		

ROADING	2021/22 Includes GST	2020/21 Includes GST
LICENCE TO OCCUPY		
Single owner	180.00	180.00
Multiple owner	At cost	At cost
TRAFFIC MANAGEMENT PLAN APPROVAL		
Commercial organisations and events	90.00	90.00
Non-profit community events	No charge	No charge
TEMPORARY ROAD CLOSURE		
Commercial organisations and events	280.00	280.00
Non-profit community events	No charge	No charge
CORRIDOR ACCESS REQUEST		
<i>(as defined in the National Code of Practice for Utility Operators' Access to Transport corridors)</i>		
Minor Works	No charge	No charge
Major Works (trenches exceeding 20m in length)	80.00	80.00
Project Works	At Cost	At Cost
ROAD STOPPING		
Time and disbursements plus legal and survey costs	At cost	At cost
Miscellaneous fees (other consents, certificates, authorities, services or inspections not specifically provided for to be charged at the cost of time and disbursement)	At cost	At cost
RAPID NUMBER		
New	70.00	70.00
Replacement	50.00	50.00
DUST SUPPRESSION		
Residential house with 100m of road to Council programmed timetable	No charge	No charge
Residential house with 100m of road outside programme works	At cost	At cost
Commercial and other applications to Council programmed timetable	At cost	At cost
OTHER		
Commercial fingerboard signs	At cost	At cost
Unauthorised activities	At cost	At cost
DEVELOPMENT CONTRIBUTIONS		
Roading		
Residential	1719.00	2040.00
Business	-	5930.00

PLANNING AND REGULATORY	2021/22 Includes GST	2020/21 Includes GST
BUILDING CONTROL CHARGES		
Residential alterations and new		
Up to and including \$5,000	316.00	297.00
Over \$5,000 and not exceeding \$10,000	691.00	668.00
Over \$10,000 and not exceeding \$20,000	1141.00	1113.00
Over \$20,000 and not exceeding \$40,000	1671.00	1633.00
Over \$40,000 and not exceeding \$80,000	1971.00	1930.00
Over \$80,000 and not exceeding \$200,000	2651.00	2597.00
Over \$200,000 and not exceeding \$350,000	3556.00	3494.00
Over \$350,000 and not exceeding \$500,000	3712.00	3562.00
Over \$500,000 and not exceeding \$750,000	4017.00	4007.00
Over \$750,000 and not exceeding \$1,000,000	4467.00	4452.00
Exceeding \$1 million (minimum deposit plus additional time if necessary)	4852.00	4749.00
Rural farm shed with engineers producer statement (no amenities – 4 inspections or less)	953.00	933.00
Commercial alterations and new		
Up to \$10,000	841.00	816.00
\$10,000 - \$20,000	1441.00	1410.00
\$20,000 - \$40,000	1971.00	1930.00
\$40,000 - \$80,000	2121.00	2078.00
\$80,000 - \$200,000	3251.00	3176.00
\$200,000 - \$350,000	3406.00	3339.00
\$350,000 - \$500,000	3636.00	3562.00
\$500,000 - \$750,000	4167.00	4129.00
Exceeding \$750,000 (minimum deposit plus additional time if necessary)	4242.00	4155.00
BRANZ Levy - (exempt from GST) (projects under \$20,000 are exempt)	\$1 for every \$1,000 or part thereof	\$1 for every \$1,000 or part thereof
MBIE Levy - (projects under \$20,000 are exempt)	\$1.75 for every \$1,000	\$1.75 for every \$1,000
OTHER BUILDING CONSENT CHARGES		
Multi-proof building consents actual cost of work to be recovered (value of work less processing apportionment)	As required	As required
Amendments to Building Consents actual cost of work to be recovered at time and disbursements	\$150.00 deposit + \$150.00 / hour	\$140.00 deposit + \$140.00 / hour
Erection of marquee	316.00	297.00
Heating / fire appliances - free standing	241.00	223.00
Heating / fire appliances - inbuilt and second-hand	391.00	389.00
Wetback fire / diesel boilers	391.00	N/A
Wind machines (horticultural)	N/A	477.00
Other building charges		
Certificate of Acceptance		
Minor work up to \$5,000	1103.00	1039.00
Residential \$5,000 to \$20,000	1478.00	1410.00
Residential \$20,000+	2453.00	2375.00

PLANNING AND REGULATORY	2021/22 Includes GST	2020/21 Includes GST
Commercial – \$615 deposit plus hourly rate	\$675.00 + hourly rate	615.00+
Change of Use (initial fee)	252.00	210.00
Relocation report within the district	\$150.00 / hour	170.00
New compliance schedule	\$150.00 / hour	150.00
Amended compliance schedule	110.00	100.00
WOF monitoring features and renewal	\$150.00 / hour	100.00
Certificate for Public Use	504.00	445.00
Notice to Fix	225.00	222.00
Fire Service assessment of building consents (plus costs)	150.00	140.00
Demolition	300.00	297.00
Inspection of unsatisfactory work (per visit or inspections not already provided for)	150.00	Hourly rate \$140.00
Swimming pool exemption (referred to Council)	N/A	N/A
Swimming pool inspection barriers and compliance (each inspection)	\$150.00 / hour	Hourly rate \$140.00
Swimming pool registration	55.00	50.00
Water test fee (fee plus actual test cost)	N/A	120.00
Assessment of building consent exemption application (deposit) + \$150.00 / hour processing or inspection	\$150.00 / hour	140.00 / hour
Title search	27.00	25.00
Minor variations (to building consents)	\$150.00 / hour	\$140.00 / hour
Project Information Memorandum – Residential	412.00	382.00
Project information memorandum – Commercial	525.00	509.00
Time and disbursements		
Hourly rates for processing all applications	150.00	140.00
Mileage (dollar(s) per km)	1.00	1.00
Hourly rates for processing all applications	105.00	N/A
ENVIRONMENTAL HEALTH		
Annual inspection		
Camping grounds	336.00	336.00
Hairdresser shops	168.00	168.00
Offensive trades	168.00	168.00
Funeral directors	168.00	168.00
Follow up inspection fee (hourly rate)	168.00	168.00
Change of ownership	168.00	168.00
ANNUAL REGISTRATION		
Camping grounds	168.00	180.00
Hairdresser shops	168.00	180.00
Offensive trades	168.00	180.00

PLANNING AND REGULATORY	2021/22 Includes GST	2020/21 Includes GST
Funeral directors	168.00	180.00
Miscellaneous Bylaw and general licence fees	N/A	No charge
Late payment fee	N/A	150% of annual registration fee
FOOD CONTROL PLANS / NATIONAL PROGRAMMES		
Initial registration	403.00	336.00
Annual registration	201.00	168.00
Audit fee		
Food control plan (single-site)	504.00	420.00
Food control plan (multi-site)	804.00	672.00
National Programme 1	336.00	336.00
National Programme 2	420.00	420.00
National Programme 3	504.00	420.00
Subsequent verifications and enforcement (hourly rate)	168.00	140.00
Site rental fee	N/A	At cost
BYLAW AND POLICY		
Trading in Public Place General Bylaw		
Application fee		
Fee per annum	420.00	420.00
Class 4 Gambling and Board Venue application fee (deposit)	336.00	336.00
Hourly rates for processing all applications	168.00	140.00
Additional sandwich board	N/A	120.00
ALCOHOL LICENSING		
Local Authority Compliance Certificate		
Building	150.00	140.00
Planning	150.00	140.00
Public notification fee	125.00	125.00
ANIMAL CONTROL		
Dog Registration Fees		
Non-working dogs	55.00	55.00
Working dogs	12.00	12.00
Late penalty fee (percentage of base fee)	150% of annual registration fee	150% of annual registration fee
Dog Impounding Charges		
First impounding (for each 12 months)	100.00	100.00
Second impounding (for each 12 months)	150.00	150.00
Third and subsequent impounding (for each 12 months)	200.00	200.00
Sustenance	22.00	22.00
Destruction of dog	At cost	At cost
Notification	N/A	N/A

PLANNING AND REGULATORY	2021/22 Includes GST	2020/21 Includes GST
Microchipping	32.00	32.00
Licence to keep more than 3 dogs		
Application	75.00	70.00
Inspection fee	\$150.00 / hour	\$140.00/hour
Annual permit fee	150.00	
REFUNDS		
Refund administration fee	Refer to Governance and Corporate Services section	25.00
NOISE CONTROL		
Return of Seized Equipment		
Administration charge	84.00	70.00
Storage fee	\$5.00 (per day)	5.00 (per day)
Contractor charge (add to administration charge)		
Alexandra / Clyde	60.00	60.00
Cromwell	70.00	70.00
Ranfurly	100.00	100.00
Roxburgh / Naseby	80.00	80.00
ENFORCEMENT		
Monitoring and enforcement - hourly rate	150.00	N/A
PLANNING (all deposits non-refundable)		
Subdivision Charges		
Land Subdivision Consent		
Consent application deposit (notified to formal hearing)	2000.00	2000.00
Consent application deposit (non-notified to formal hearing)	1500.00	1500.00
Consent application deposit (under delegated authority)	900.00	900.00
Minor boundary adjustment	430.00	430.00
Plan Certification - 223	150.00	150.00
Plan Certification - 224(c) (deposit)	260.00	225.00
Minor amendment to cross lease / unit title plan (deposit)	510.00	510.00
Other Charges		
Completion certificates	80.00	80.00
Overseas Investment Regulations Certificates (deposit)	150.00	150.00
Compliance certificates / Certificate of Compliance (S139) (deposit)	550.00	550.00
Certified copy of Council resolution	80.00	80.00

PLANNING AND REGULATORY	2021/22 Includes GST	2020/21 Includes GST
Registered bond	At cost	At cost
Release from registered bond	At cost	At cost
Right of way consents (deposit) (Section 348 LGA)	225.00	225.00
Certificate of approval of survey plans (s.226(1)(e)(ii))	150.00	150.00
Change or cancellation of amalgamation condition (deposit) (Section 241)	160.00	160.00
Cancellation of easement (Section 243)	160.00	160.00
Cancellation or amendment of consent notice (Section 221)	180.00	N/A
Land Use Consent		
Consent application deposit (notified to formal hearing)	2000.00	2000.00
Consent application deposit (non-notified to formal hearing)	1500.00	1500.00
Consent application deposit (under delegated authority)	600.00	600.00
Non-compliance with bulk and location requirements - deposit (under delegated authority)	300.00	225.00
Minor breach of standards (e.g. colour palette) (deposit)	350.00	300.00
Application for extension of lapse date (deposit (Section 125))	225.00	220.00
Minor Change or Cancellation of Consent Condition (delegated) (deposit)	300.00	300.00
Complex Change or Cancellation of Consent Condition (delegated) (deposit)	600.00	600.00
Change or Cancellation of Consent Condition to Formal Hearing (deposit)	1000.00	800.00
Monitoring Consent Holders (per hour + mileage)	\$150 / hour + mileage	140.00
Hearing of Objection to Resource Consent (deposit)	800.00	800.00
Resource consent exemption (section 87BB) (fixed fee)	225.00	220.00
Boundary activity (fixed fee)	300.00	280.00
Application for Heritage Orders and Designations (deposit)		
Outline plan approval (deposit)	390.00	390.00
Minor, no research (plus public notification)	1000.00	1000.00
Moderate, standard research requirements (plus public notification)	5000.00	5000.00
Major, affects large area of district (plus public notification)	10500.00	10500.00
APPLICATION FOR DISTRICT PLAN CHANGE (DEPOSIT)		
<i>Minor effect</i> – not requiring research (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors' fees. Applicant to provide all documentation to Council's satisfaction).	2500.00	1000.00
<i>Moderate effect</i> – requiring limited research (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors fees. Applicant to provide all documentation to Council's satisfaction).	7500.00	5000.00

PLANNING AND REGULATORY	2021/22 Includes GST	2020/21 Includes GST
<i>Major effect</i> – affects significant part of District Plan / major land use effects (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors' fees. Applicant to provide all documentation to Council's satisfaction).	15000.00	10000.00
Information Charges		
Resource Management Act information	At cost	At cost
All other information requested in writing (time charge + disbursements basis min)	80.00	80.00
NES record search	150.00	150.00
LAND INFORMATION MEMORANDUM (LIM)		
Residential Search		
Provided in 10 working days (electronic)	185.00 (non-refundable)	180.00 (non-refundable)
Provided in 5 working days (electronic)	263.00 (non-refundable)	225.00 (non-refundable)
Provided in 10 working days (paper)	315.00 (non-refundable)	210.00 (non-refundable)
Provided in 5 working days (paper)	420.00 (non-refundable)	255.00 (non-refundable)
Commercial Search		
Provided in 10 working days (electronic)	263.00 (non-refundable)	250.00 (non-refundable)
Provided in 5 working days (electronic)	368.00 (non-refundable)	330.00 (non-refundable)
Provided in 10 working days (paper)	368.00 (non-refundable)	280.00 (non-refundable)
Provided in 5 working days (paper)	420.00 (non-refundable)	360.00 (non-refundable)
Other charges (engineering, technical consultancy and valuation fees) – to be in addition to all fees where additional information may be required or a report commissioned, or where attendance at a meeting is requested and for administration, inspection and / or supervision.	At cost	At cost

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
DISTRICT CEMETERIES		
Plot Charge (Standard) - all cemeteries in the District		
Standard plot fees - including memorial structures plot, Cromwell Cemetery	900.00	900.00
Memorial Structures Plot - Cromwell Cemetery	N/A	900.00
Ashes plot	400.00	400.00
Memorial wall (plinth which allows for 32 plaques) - Alexandra Cemetery	100.00	100.00
Memorial wall (which allows for 88 plaques double-sided) - Cromwell Cemetery	100.00	100.00
RSA Plot - Cromwell Cemetery	No charge	No charge
Stillborn babies	No charge	No charge
Burial Fees District		
<i>Monday to Friday and Saturday mornings only and excluding Saturday afternoon's. No burials Sundays, statutory public holidays.</i>		
Standard re-opening and burial - Double Depth Standard	950.00	950.00
Casket larger than standard (213cm x 76.2cm x 50.8cm)	120.00	120.00
Burial of ashes	400.00	400.00
Out of District Fee (6 months or more)	95.00	95.00
Burial of infants (up to 10 years / re-opening)	300.00	300.00
Disinterment costs / re-interment	At Cost	At Cost
Breaking concrete	At Cost	At Cost
Memorial Permit processing fee	10.00	10.00
NASEBY CEMETERY		
Plot Fees		
Standard plot fees	300.00	300.00
Ashes plot	156.00	156.00
<i>Burial fees invoiced directly by Sexton</i>	N/A	N/A
RANFURLY CEMETERY		
Plot Fees		
Standard plot fees	300.00	300.00
Ashes plot	156.00	156.00
<i>Burial fees invoiced directly by Sexton</i>		
PARKS		
Sports Grounds (Alexandra and Clyde)		
First class cricket wicket per ground (per day - wickets 1 & 2)	250.00	250.00
Casual (per ground per day)	123.00	123.00
Cricket wickets (per day - wickets 3 & 4)	135.00	135.00
Changing rooms (per room)	15.00	15.00
Athletics (per day)	135.00	135.00
Litter collection (per litter bin per day) - Additional fee	30.00	30.00
Schools and school aged children exempt from charges	No charge	No charge

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
Club Seasonal Rates (Including club training, regular season fixtures)		
Rugby - Senior teams only	1,500.00	1500.00
Football - Senior teams only	1,500.00	3200.00
Softball - Senior teams only	500.00	700.00
Athletics - Senior teams only	500.00	700.00
Club Cricket only (excludes first class cricket) - Senior teams only	1,600.00	1600.00
Touch Rugby	500.00	N/A
Other Parks and Reserves Alexandra and Clyde – including Pioneer Park – per day		
Commercial activity or event including circus, gypsy fair, Blossom Festival	400.00	400.00
Non-Profit Community Groups	No charge	No charge
Commercial market days	\$55.00 including power	\$55.00 including power
Commercial – car displays, advertising, vendors	146.00	146.00
Basic space hire – no preparation / services required	No charge	No charge
Non Commercial – community group activity includes rubbish and area preparation, e.g. school fairs	No charge	No charge
Amusement devises (activity or device)	\$11.50 application fee for one device and \$2.30 per extra device. For longer periods \$1.15per week per device. Engineering fee at cost	75.00
Council power box (power already connected per hour)	5.00	5.00
Electricity boxes (if available) (power and connection)	N/A	At Cost
CROMWELL SPORTS PAVILIONS		
Alpha Street Pavilion		
Football Club per annum	573.00	573.00
Casual day hire	58.00	58.00
Anderson Park Pavilion		
Club per season	574.00	574.00
Casual day hire	58.00	114.00
ANDERSON PARK (junior sport free) - school and school age children exempt		
Sports Club Rentals (per player per season)		
Anderson Park grounds	51.00	51.00

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
Netball / tennis courts	20.00	20.00
Club Seasonal Rates (Including club training, regular season fixtures)		
Rugby - Senior teams only	1,500.00	1500.00
Football - Senior teams only	1,500.00	3200.00
Softball - Senior teams only	500.00	700.00
Athletics - Senior teams only	500.00	700.00
Club Cricket only (excludes first class cricket) - Senior teams only	1,600.00	1600.00
Touch Rugby	500.00	500.00
Casual Users (per day)		
Non-sporting activities (per ground plus electricity)	75.00	75.00
Touch (per field)	45.00	45.00
Rugby (per field)	69.00	69.00
ALPHA STREET RESERVE (per day) - school and school age children exempt		
Commercial activity or event including circus and gypsy fair, circus	1,600.00	400.00
Touch Rugby (per field)	500.00	N/A
Club Seasonal Rates (Including club training, regular season fixtures)		
Football - Senior teams only	1,500.00	3200.00
Touch Rugby	500.00	500.00
Sports Club Rentals (per player per season) (junior sports free)		
Alpha Street grounds	51.00	51.00
Alpha Street ground lights - per hour	N/A	11.00
Other Parks and Reserves – Cromwell per day		
Basic space hire – space only no preparation required	No charge	No charge
Non-Profit – community group activity including rubbish and area preparation eg. school fairs	No charge	No charge
Commercial – Market days	55.00	55.00
Commercial – Car displays / advertising, vendors	145.00	145.00
Amusement Devices	\$11.50 application fee for one device and \$2.30 per extra device. For longer periods \$1.15per week per device. Engineering fee at cost	N/A

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
MANIOTOTO PARK		
Sports clubs (per annum)	907.00	907.00
Sports ground (per day)	117.00	117.00
Outdoor netball / tennis courts	150.00	No charge
Basic space hire – no preparation required	No charge	No charge
Non-Profit Community activity (general use including rubbish and ground preparation)	No charge	No charge
Commercial activity	122.00	122.00
Athletics (per day) - Schools	No charge	No charge
Athletics (per half day)	No charge	No charge
Other Parks and Reserves – Maniototo per day		
Basic space hire – space only no preparation required	No charge	No charge
Non-commercial – community group activity including rubbish and area preparation e.g.; school fairs	38.00	38.00
Junior Cricket – Naseby	No charge	No charge
Commercial – Market days, Vendors	55.00	55.00
Commercial – Car displays / advertising	145.00	145.00
Rugby Clubrooms		
Rugby clubrooms (per day)	N/A	86.00
MANIOTOTO STADIUM		
Stadium sports session (not exceeding 2 hours)	N/A	20.00
Stadium sports session (not exceeding 4 hours)	N/A	35.00
Stadium only (day rate – not exceeding 24 hours)	N/A	115.00
Stadium / kitchen / bar (day rate) weddings, cabarets	N/A	170.00
Stadium frost cloth canopy	N/A	300.00
Local schools sports day / events (subject to conditions)	N/A	No charge
TEVIOT VALLEY		
King George Park - Community activity	No charge	No charge
King George Park - Commercial activity	80.00	80.00
Basic space hire – no preparation required	No charge	No charge
Commercial Market, Vendor	55.00	55.00
MOLYNEUX PARK		
Stadium		
Sports groups (per hour)	N/A	35.00
Vincent sports groups (per hour)	N/A	25.00
Gas heating token (20 mins)	N/A	2.00
Electric heating token (15 mins)	N/A	0.50
Sports groups whole day	N/A	305.00
Sports groups half day	N/A	205.00
Vincent sport groups whole day	N/A	170.00
Vincent sport groups half day	N/A	125.00
Kitchen whole day (includes foyer toilets)	N/A	55.00
Kitchen half day (includes foyer toilets)	N/A	30.00
Changing rooms (per room)	N/A	15.00

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
ALEXANDRA POOL AND CROMWELL POOL		
Single Admission		
Adult (18 years old)	6.50	6.50
Child (School Age)	3.50	3.50
Preschooler (with maximum of 2 per 1 paying parent / caregiver)	No charge	No charge
Gold Card and tertiary student 17% off entry	5.50	5.50
Community Services Card holder 17% off entry	5.50	5.50
Shower	5.00	5.00
Family - maximum 2 adults and 4 children	17.00	17.00
Family - 1 Adult and 4 children	16.40	16.40
Replacement swim card if lost	2.00	2.00
Towel Hire	N/A	1.00
<i>Gym/Swim Pass 30% off adult entry only</i>		
Membership Card and Yearly Pass		
Adult - 10 swims	58.50	58.50
Adult - 25 swims	138.00	138.00
Adult - 50 Swims	260.00	260.00
Adult yearly pass (includes Aqua Fit classes)	480.00	480.00
Child - 10 swims	30.00	30.00
Child - 25 swims	74.50	74.50
Child - 50 Swims	140.00	140.00
Child yearly pass	240.00	240.00
Prepaid Swim Membership Prices		
Family - 6 Months	429.00	429.00
Family - 12 Months	709.00	709.00
Direct Debit Swim Membership Prices		
Child - 6 Months	5.00 / week	5.00 / week
Child - 12 Months	4.00 / week	4.00 / week
Adult - 6 Months	12.00 / week	12.00 / week
Adult - 12 Months	10.00 / week	10.00 / week
Family - 6 Months	19.00 / week	19.00 / week
Family - 12 Months	16.00 / week	16.00 / week
Gold Card, Community Services Card and Tertiary Students Card Holders	17% off the above adult prices	17% off the above adult prices
10 swims	17% off the above adult prices	17% off the above adult prices
25 swims	17% off the above adult prices	17% off the above adult prices

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
Yearly pass	17% off the above adult prices	17% off the above adult prices
Aquarobics and Aqua Fit		
Casual Adult entry and class - entry plus \$5.00	10.50	10.50
Adult - 11 class membership concession (includes pool entry)	105.00	105.00
Gold Card, Community Services Card, tertiary student entry and class	17% off the above adult prices	17% off the above adult prices
Gold Card, Community Services Card, tertiary student - 11 class membership concession (includes pool entry)	17% off the above adult prices	17% off the above adult prices
Aqua Fit Class only excluding pool entry	No charge	No charge
School Hire		
District primary schools per lane / block per hour – min charge 1 hour (excludes pool entry)	9.00	9.00
District high schools per lane / block per hour – min charge 1 hour (excludes pool entry)	9.00	9.00
Non-district schools –Min charge 1 hour (excludes pool entry)	13.00	13.00
Central Otago Swimming Clubs / Non-Commercial (as per definition)		
Tues, Thurs non-competitive club nights per lane, excludes entry (does not include development or squad coaching sessions)	9.00	Refer to Molyneux Aquatic Centre and Cromwell Swim Centre fees
Lane hire per lane per hour excludes pool entry minimum 1 hour (including development or squad coaching sessions)	9.00	
Swim meets / competition nights full 25 metre pool hire includes pool entry min 1 hour (or by agreement with Aquatics Manager), includes staff time	150.00	
Kayak Polo – pool entry plus staff time		
Commercial Operators		
Lane hire per lane per hour excludes pool entry min 1 hour (or by agreement with Aquatics Manager)	30.00	27.00
Additional Charges		
Additional staff after hours	\$50 per hour per staff member	\$50 per hour per staff member
Meeting Room Charges (where available)		
Kitchen surcharge per half day	45.00	35.00
Kitchen surcharge per hour	15.00	11.00
Meeting room hire per half day	45.00	

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
Meeting room hire per hour	15.00	
SWIMMING LESSONS – CENTRAL SWIM SCHOOL (includes pool entry) Payment in advance or by direct debit		
10 x toddler / preschool lesson - Starfish, Turtles, Seals, Dolphin, Goldfish, Clownfish, Pufferfish and Rainbowfish	111.00	111.00
10 x school age lessons - Seahorse, Otter, Snapper, Crocodile, Barracuda, Piranha, Stingray, Marlin	111.00	111.00
10 x 45 minute stroke development - Sharks Squad	118.00	118.00
Weekday private lesson		
15 minutes	19.00	19.00
30 minutes	39.00	39.00
5 day block holiday classes	55.00	55.00
Family Discount: <i>If you have 3 or more members of your family learning to swim, only the first two members will pay standard price, then all additional children will receive 30% off standard price.</i>		
Multi-Lesson Discount: <i>Students attending more than one lesson per week are eligible for a 20% discount off their second lesson that week.</i>		
Direct Debit fees for payment of lessons above will incur these additional charges		
Direct Debit Transaction Fee - successful transaction from bank account, credit union or building society	0.60	0.60
Direct Debit Transaction Fee - successful transaction from Visa / Mastercard	2.35%	2.35%
Direct Debit Transaction Fee - successful transaction from Amex / Diners Card	4.22%	4.22%
Failed Transaction Fee	0.60	0.60
Dishonour Fee by customer	11.50	11.50
Investigation Fee - charged back to customer	44.00	N/A
RANFURLY SWIM CENTRE		
Admission		
Child	2.50	2.00
Adult	5.00	4.50
Child - 11 x swims (swim card)	25.00	20.00
Adult - 11 x swims (swim card)	50.00	45.00
Season pass (single)	95.00	95.00
Season pass (family) plus \$10 per child	118.00	118.00
Maniototo Area School	522.00	522.00
St John's School	154.00	154.00
Aquabelles (per season)	412.00	412.00
Other groups (per season)	412.00	412.00
Professional coaching per hour	27.00	24.00

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
AIRPORT LANDING FEES (PER LANDING)		
Private aircraft	10.00	10.00
Commercial light aircraft / twin engine	20.00	20.00
Passenger planes < 18 passenger capacity	30.00	30.00
Passenger planes >18 passenger capacity	60.00	60.00
Emergency services (Police, Rural Fire, Air Ambulance)	No charge	No charge
New Zealand Armed Forces	No charge	No charge
APPLICATION FOR EASEMENT OR LEASE FOR ACCESS OR INFRASTRUCTURE PURPOSES (ROADING, SERVICES, TELECOMMUNICATIONS, POWER ETC)		
Time plus legal, survey and advertisement costs	At cost	At cost
Deposit - no reserve status	500.00	500.00
Deposit - reserve land	1000.00	1000.00
COMMUNITY FACILITIES		
ALEXANDRA COMMUNITY CENTRE		
Hall and Bar		
Commercial whole day	275.00	275.00
Commercial half day	170.00	170.00
Commercial hourly rate	35.00	35.00
Non-commercial whole day	160.00	160.00
Non-commercial half day	100.00	100.00
Non-commercial hourly rate	20.00	20.00
Hall, Kitchen and Bar		
Commercial whole day	300.00	300.00
Commercial half day	200.00	200.00
Non-commercial whole day	180.00	180.00
Non-commercial half day	125.00	125.00
Hall, Reading Room, Kitchen and Bar		
Commercial whole day	345.00	345.00
Commercial half day	225.00	225.00
Non-commercial whole day	225.00	225.00
Non-commercial half day	135.00	135.00
Whole Complex		
Commercial whole day	455.00	455.00
Commercial half day	300.00	300.00
Non-commercial whole day	280.00	280.00
Non-commercial half day	170.00	170.00
Hire of Trestles and Chairs (away from hall)		
Trestles (each)	5.00	5.00
Chairs (each)	2.00	2.00

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
ALEXANDRA MEMORIAL THEATRE		
Commercial / non-local or by agreement with Chief Executive Officer		
Evening performance	670.00	670.00
Matinee performance (afternoon)	505.00	505.00
Rehearsal (includes heating)	225.00	225.00
Hourly rate (includes heating)	105.00	105.00
Hourly rate (no heating)	50.00	50.00
Amateur local non-profit making incorporated societies and educational institutes		
Evening performance	235.00	235.00
Matinee performance (afternoon)	180.00	180.00
Rehearsal (no heating)	60.00	60.00
Rehearsal (with heating)	125.00	125.00
Hourly rate (includes heating)	60.00	60.00
Hourly rate (no heating)	30.00	30.00
CENTRAL STORIES BUILDING		
Meeting room and theatre		
Commercial hire	\$40 / hour	\$40/hour
Non-commercial hire	\$20 / hour	\$20/hour
CROMWELL MEMORIAL HALL		
Whole complex (auditorium, supper room, west wing, kitchen)		
Commercial whole day	470.00	470.00
Commercial half day	315.00	315.00
Non-commercial whole day	190.00	190.00
Non-commercial half day	140.00	140.00
Sporting events - tournaments whole day	145.00	145.00
Sporting events - club nights / half day tournaments	115.00	115.00
Sporting events - schools	115.00	115.00
Hourly rate (only available on application to the Cromwell Community Board)	25.00	25.00
After 1am charge per hour	25.00	25.00
Auditorium (not including kitchen)		
Commercial whole day	300.00	300.00
Commercial half day	185.00	185.00
Non-commercial whole day	160.00	160.00
Non-commercial half day	105.00	105.00
Sporting events - tournaments whole day	115.00	115.00
Sporting events - club nights / half day tournaments	85.00	85.00

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
Sporting events - schools	85.00	85.00
Sporting events - tournaments whole day	115.00	115.00
Hourly rate (only available on application to the Cromwell Community Board)	20.00	20.00
After 1am charge per hour	20.00	20.00
Supper Room or West Wing (not including kitchen)		
Commercial whole-day	155.00	155.00
Commercial half day	115.00	115.00
Non-commercial whole day	90.00	90.00
Non-commercial half day	75.00	75.00
Supper Room and Kitchen		
Commercial whole day	180.00	180.00
Commercial half day	125.00	125.00
Non-commercial whole day	115.00	115.00
Non-commercial half day	90.00	90.00
Commercial whole day	180.00	180.00
Hourly rate (only available on application to the Cromwell Community Board)	90.00	90.00
After 1am charge per hour	25.00	25.00
Kitchen per hour	25.00	25.00
Stage per hour	25.00	25.00
Hire of trestles and chairs (away from hall)		
Trestles (each)	5.00	5.00
Chairs (each)	5.00	5.00
Refundable deposit for 1-20 chairs	85.00	85.00
Refundable deposit for more than 20 chairs	115.00	115.00
Crockery breakages (at hall)	At cost	At cost
NASEBY HALL		
Whole day hire (not exceeding 24 hours)	105.00	105.00
Half day hire (not exceeding 4 hours)	40.00	40.00
Hourly rate if less than half day	20.00	20.00
NASEBY PAVILION		
Whole day hire (not exceeding 24 hours)	35.00	N/A
Half day hire (not exceeding 4 hours)	20.00	N/A
WAIPIATA HALL		
24 hour period	105.00	105.00
Hourly rate	8.00	8.00
Waipiata Darts Club per annum	405.00	405.00
WALLACE MEMORIAL HALL		
Whole day hire (not exceeding 24 hours)	35.00	35.00
Half day hire (not exceeding 4 hours)	20.00	20.00
RANFURLY HALL		
Meetings	55.00	55.00
Meetings in supper room (hourly rate)	20.00	20.00
Furniture auctions	55.00	55.00

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
Local concerts	90.00	90.00
Visiting artists and concerts	120.00	120.00
Weddings and cabarets etc	180.00	180.00
Local schools: sports day / events (subject to conditions)	No charge	No charge
PATEAROA HALL		
Whole day hire and funerals	105.00	105.00
Half day hire	35.00	35.00
Meeting room (locals)	20.00	20.00
Meeting room (non-locals)	30.00	30.00
Discretionary bond	260.00	260.00
Hire of tables and chairs (away from hall)		
Tables	10.00	10.00
Padded chairs	2.00	2.00
Plastic chairs	1.00	1.00
OMAKAU HALL		
Whole day hire (not exceeding 24 hours)	60.00	60.00
Half day hire (not exceeding 6 hours)	25.00	25.00
Hourly rate	7.00	7.00
Hire of trestles and chairs (away from hall)		
Trestles (each)	5.00	5.00
Chairs (each)	1.00	1.00
ROXBURGH ENTERTAINMENT CENTRE		
Theatre		
Evenings	310.00	310.00
Conferences	310.00	310.00
Matinees, meetings and rehearsals	150.00	150.00
Hourly rate for non-profits groups only	20.00	20.00
Dance Hall		
Commercial whole day (social functions, weddings, funerals)	310.00	310.00
Commercial half day (social functions, weddings, funerals)	150.00	150.00
Hourly rate for non-profit groups only	20.00	20.00
Track lighting (per day) room (per day)	55.00	55.00
Track lighting - supper	30.00	30.00
Track lighting - dance hall (per day)	30.00	30.00
Kitchen		
Commercial hire whole day (social functions, weddings, funerals)	150.00	150.00
Commercial half day (social functions, weddings, funerals)	105.00	105.00
Hourly rate for non-profit groups only	20.00	20.00
Whole complex (non-discountable)	570.00	570.00
ROXBURGH MEMORIAL HALL		
Whole Hall		
Whole day hire (not exceeding 24 hours)	105.00	105.00
Half day hire (not exceeding 6 hours)	40.00	40.00

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
Hourly rate	20.00	20.00
MANIOTOTO STADIUM		
Rugby Clubrooms		
Rugby clubrooms (day rate – not exceeding 8 hours)	85.00	85.00
Rugby clubrooms (half day rate – not exceeding 4 hours)	45.00	45.00
Rugby clubroom / kitchen / bar (day rate not exceeding 24 hours)	145.00	145.00
Rugby clubroom / kitchen / bar (half day rate not exceeding 4 hours)	70.00	70.00
Local schools sports day / events (subject to conditions)	No charge	No charge
Kitchen		
Kitchen whole day (not exceeding 24 hours)	55.00	55.00
Kitchen half day (not exceeding 4 hours)	27.00	27.00
Hire of trestles away from the Stadium		
Hire of trestles away from the stadium (per trestle)	3.00	3.00
Hire of chairs away from the stadium (per chair)	1.00	1.00
Charges per annum		
Maniototo Squash Club	1550.00	1550.00
A&P Association (per show)	825.00	825.00
Maniototo seasonal toilets		
Maniototo Summer seasonal toilets (Nov- May) - open toilets outside of the season	30.00	N/A
Service toilets outside of season - daily fixed charge	15.00	N/A
COUNCIL OFFICE HIRE		
William Fraser Building		
Council Chambers whole day	115.00	115.00
Council Chambers half day	55.00	55.00
Tea making facilities (per person per tea break)	2.00	2.00
Cromwell Service Centre		
Council Chambers whole day	115.00	115.00
Council Chambers half day	55.00	55.00
Tea making facilities (per person per tea break)	2.00	2.00
Ranfurly Service Centre		
Council Chambers whole day	55.00	55.00
Council Chambers half day	35.00	35.00
Meeting room whole day	35.00	35.00
Meeting room half day	25.00	25.00
Roxburgh Service Centre		
Council Chambers whole day	55.00	55.00
Council Chambers half day	35.00	35.00

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
VISITOR INFORMATION CENTRES		
Booking commission (on operator bookings)	10-20%	10-20%
Cancellation fee (payable by customer)	10-20%	10-20%
Event tickets	Up to 20%	Up to 20%
Booking fee	6.00	6.00
DISPLAY		
Wall / poster (6 months) A1	310.00	310.00
Wall / poster (full year) A1	520.00	520.00
Local operators (per brochure per centre per annum)	115.00	115.00
Outside region operators (per brochure per centre per annum)	200.00	115.00
Commercial series publications per centre	562.00	562.00
Commercial series publications all four centres	1405.00	1405.00
Commercial individual publications (per centre per annum)	172.00	172.00
BIG FRUIT EVENT SIGNS (Includes install / removal costs)		
6 signs available (maximum 2 signs per event booking)		
Commercial event per event, per sign frame	350.00	350.00
Non-commercial event per event, per sign frame	50.00	50.00
EVENT BANNERS		
Banner install / removal and fixings per sign - Big Fruit Reserve	50.00	50.00
Banner install / removal and fixings per sign on FlagTrax system	10.00	10.00
PLASMA TV OPERATOR ADVERTISING		
Per month	42.00	42.00
Per 6 months (summer / winter)	187.00	187.00
Per year	338.00	338.00
One-off projects carried out during the year where operators who participate contribute to the costs on a case-by-case basis	As Required	As required
SCANNING		
A4 per sheet up to 20 sheets	0.20	0.20
A4 per sheet more than 20 sheets	0.20	0.20
A3 per sheet up to 20 sheets	0.50	0.50
A3 per sheet more than 20 sheets	0.50	0.45
A2, A1 & A0	1.00	1.00
FAX CHARGES		
All locations up to 3 pages (per fax)	3.00	3.00
Additional pages per page	N/A	0.50
WORD PROCESSING		
Per hour	46.00	46.00
LIBRARIES		
Interloan books from outside district (plus and externally imposed charges per book)	Up to \$15	Up to \$15
Replacement cards	5.00	5.00
OVERDUE BOOKS (per book per day)		

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
Adults	0.20	0.20
DVDs (per week)	3.00	3.00
Lost / Damaged books	Replacement cost & \$10.00 processing fee	Replacement cost & \$10.00 processing fee
COMPUTER USE		
Half-hour	2.00	2.00
PHOTOCOPYING AND PRINTING		
A4 per sheet up to 20 sheets (black and white)	0.20	0.20
A4 per sheet up to 20 sheets (colour)	1.30	1.30
A4 per sheet more than 20 sheets (black and white)	0.10	0.10
A4 per sheet more than 20 sheets (colour)	0.60	0.60
A3 per sheet up to 20 sheets (black and white)	0.40	0.40
A3 per sheet up to 20 sheets (colour)	2.00	2.00
A3 per sheet more than 20 sheets (black and white)	0.20	0.20
A3 per sheet more than 20 sheets (colour)	1.00	1.00
A4 double sided (black and white)	0.40	0.40
A4 double sided (colour)	2.00	2.00
A3 double sided (black and white)	0.80	0.80
A3 double sided (colour)	4.00	4.00
A2, A1 & A0 per sheet (black & white)	N/A	15.00
A2, A1 & A0 per sheet (colour)	N/A	18.00
Own paper per sheet (black and white)	0.10	0.10
Own paper per sheet (colour)	0.60	0.60
Own paper double sided per sheet (black and white)	0.20	0.20
Own paper double sided per sheet (colour)	1.00	1.00
Providing of regular meeting agenda (per agenda)	36.00	36.00
SCANNING		
A4 per sheet up to 20 sheets	0.20	0.20
A4 per sheet more than 20 sheets	0.20	0.20
A3 per sheet up to 20 sheets	0.50	0.50
A3 per sheet more than 20 sheets	0.45	0.45
A2, A1 & A0	N/A	1.00

COMMUNITY, ECONOMIC AND STRATEGIC DEVELOPMENT	2021/22 Includes GST	2020/21 Includes GST	Comments
TOURISM CENTRAL OTAGO			
Booking commission on operator bookings via website booking engine	N/A	10-20%	
Central Otago related products / operators registration fee (outside region operators as approved by Tourism Central Otago)	up to \$1000.00	345.00	To better reflect the value out of region operators received from registering their businesses with Tourism Central Otago
There may be one-off projects carried out during the year where operators who participate contribute to the costs on a case-by-case basis	As required	As required	

GOVERNANCE AND CORPORATE SERVICES	2021/22 Includes GST	2020/21 Includes GST
PHOTOCOPYING AND PRINTING		
A4 per sheet up to 20 sheets (black and white)	Refer to Service Centres and Libraries	0.20
A4 per sheet up to 20 sheets (colour)	Refer to Service Centres and Libraries	1.30
A4 per sheet more than 20 sheets (black and white)	Refer to Service Centres and Libraries	0.10
A4 per sheet more than 20 sheets (colour)	Refer to Service Centres and Libraries	0.60
A3 per sheet up to 20 sheets (black and white)	Refer to Service Centres and Libraries	0.40
A3 per sheet up to 20 sheets (colour)	Refer to Service Centres and Libraries	2.00
A3 per sheet more than 20 sheets (black and white)	Refer to Service Centres and Libraries	0.20
A3 per sheet more than 20 sheets (colour)	Refer to Service Centres and Libraries	1.00
A4 double sided (black and white)	Refer to Service Centres and Libraries	0.40
A4 double sided (colour)	Refer to Service Centres and Libraries	2.00
A3 double sided (black and white)	Refer to Service Centres and Libraries	0.80
A3 double sided (colour)	Refer to Service Centres and Libraries	4.00
A2, A1 & A0 per sheet (black & white)	Refer to Service Centres and Libraries	15.00
A2, A1 & A0 per sheet (colour)	Refer to Service Centres and Libraries	18.00
Own paper per sheet (black and white)	Refer to Service Centres and Libraries	0.10
Own paper per sheet (colour)	Refer to Service Centres and Libraries	0.60

GOVERNANCE AND CORPORATE SERVICES	2021/22 Includes GST	2020/21 Includes GST
Own paper double sided per sheet (black and white)	Refer to Service Centres and Libraries	0.20
Own paper double sided per sheet (colour)	Refer to Service Centres and Libraries	1.00
Providing of regular meeting agenda (per agenda)	Refer to Service Centres and Libraries	36.00
SCANNING		
A4 per sheet up to 20 sheets	Refer to Service Centres and Libraries	0.20
A4 per sheet more than 20 sheets	Refer to Service Centres and Libraries	0.20
A3 per sheet up to 20 sheets	Refer to Service Centres and Libraries	0.50
A3 per sheet more than 20 sheets	Refer to Service Centres and Libraries	0.45
A2, A1 & A0	Refer to Service Centres and Libraries	1.00
FAX CHARGES		
All locations up to 3 pages (per fax)	Refer to Service Centres and Libraries	3.00
Additional pages per page	Refer to Service Centres and Libraries	0.50
WORD PROCESSING		
Per hour	Refer to Service Centres and Libraries	46.00
REFUNDS		
Administration fee	25.00	25.00
RATING SERVICES		
Water rates final read	40.00	40.00
Water rates final self-read	No charge	No charge
MAPS / AERIAL PHOTOGRAPHY		
<i>Printing as per the above photocopying charges</i>		
Custom maps (per hour cost)	102.00	102.00
Electronic copies of aerals	POA	POA
PROJECTOR		
Projector hire (per day)	51.00	51.00

GOVERNANCE AND CORPORATE SERVICES	2021/22 Includes GST	2020/21 Includes GST
RECORDS, ARCHIVES AND LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT		
Records, archives and official information request time spent by staff searching for relevant material, abstracting and collating, copying, transcribing and supervising access where the total time involved is in excess of one hour should be charged out as follows, after the first hour. This is at the discretion of Council and will be discussed at time of engagement.		
First 1 hour	No charge	No charge
Every half hour after the first 1 hour	38.00	38.00
For additional half hour or part thereof	N/A	38.00
<i>Council's preferred method for delivery of the requested information is digitally for sustainability purposes. If you require the information to be printed or posted, please refer to Service Centres and Libraries section.</i>		

6 REPORTS FOR INFORMATION

21.2.3 TEVIOT VALLEY FINANCIAL REPORT - PERIOD ENDING 31 DECEMBER 2020

Doc ID: 522262

1. Purpose

To consider the financial performance overview as at 31 December 2020.

Recommendations

That the report be received.

2. Discussion

The operating statement for the six months ending 31 December 2020 shows a favourable variance of \$24k against the revised budget.

	6 MONTHS ENDING 31 DECEMBER 2020				2020/21 Annual Plan \$000	2020/21 Full Year Revised Budget \$000
	YTD	YTD	YTD			
	Actual \$'000	Revised Budget \$'000	Variance \$'000			
Income:						
Internal Interest Revenue	12	17	(5)	●	62	35
User Fees & Other	12	10	2	●	18	19
Reserves Contributions	3	-	3	●	-	-
Rates	229	229	-	●	382	416
Total Income	256	256	-	●	462	470
Expenditure						
Rates Expense	13	5	(8)	●	10	10
Cost Allocations	71	70	(1)	●	126	136
Other Costs	26	51	25	●	82	79
Staff	9	17	8	●	74	34
Fuel & Energy	5	9	4	●	13	13
Contracts	55	46	(9)	●	67	88
Building Repairs and Mtce	14	16	2	●	13	23
Grants	17	19	2	●	26	23
Members Remuneration	9	9	-	●	17	17
Internal Interest Expense	-	1	1	●	3	1
Depreciation	45	45	-	●	128	89
Total Expenses	264	288	24	●	559	513
Operating Surplus / (Deficit)	(8)	(32)	24		(97)	(43)

Income for period ending 31 December 2020:

Operating income reflects no significant variances from budget and internal interest revenue is trending lower than budget due to low market interest rates.

Expenditure for period ending 31 December 2020:

Expenditure has a favourable variance of \$24k. These variances are detailed below.

- Rates expense is higher than budget. This is due to rates being paid in full at the beginning of the financial year. The budget variance will be corrected in the February forecast, though a small variance will stay for the remainder of the year.
- Other costs show a favourable variance of \$25k against budget. Main cost centres contributing to the underspend are Roxburgh reserve trees, professional fees, compliance schedule and research projects expenditure.
- Contracts are slightly over budget by \$9k. This is due to timing of the Roxburgh reserves maintenance contract to the budget.

Capital Expenditure:

Capital expenditure for the period ending 31 December 2020 reflects a CAPEX underspend of \$11k. The actual CAPEX spent ended with a 37% spend against total revised budget. Managers are currently working on their second forecast for this financial year.

	6 MONTHS ENDING 31 DECEMBER 2020				2020/21	2020/21
	YTD	YTD	YTD		Annual	Full Year
	Actual \$'000	Revised Budget \$'000	Variance \$'000		Plan \$000	Revised Budget \$000
Parks & Reserves:						
Roxburgh Reserves - Landscaping & Planting	12	10	(2)	●	10	10
Community Halls - Furniture & Fittings	-	-	-	●	-	-
Roxburgh Reserves - Bins, Signs, Structures	-	8	8	●	8	8
Roxburgh Reserves - Play Equipment	-	-	-	●	16	16
Millers Flat Recreation Reserve – Tennis Courts	2	10	8	●	12	12
Total Parks & Reserves	14	28	14	●	46	46
Property:						
Roxburgh Town Hall	3	-	(3)	●	-	-
Total Property	3	-	(3)	●	-	-
Total Capital Expenditure	17	28	11	●	46	46

Parks and reserves is \$14k favourable against budget. Work programmes have yet to commence on the Millers Flat tennis courts and bins and signs and structures in Roxburgh. Landscaping and planting on Roxburgh reserves is now slightly over budget (\$2k).

Property has a small unfavourable variance due to the replacement of the oven at the Millers Flat Community Hall, which was outside of budget (\$3k).

Reserve Funds table for Teviot Valley Ward

- As at 30 June 2020 the Teviot Valley Ward had an audited closing reserve funds balance of \$1.28M. This is the ward specific reserves and does not factor in the district-wide reserves which are in deficit at (\$11M). Refer to Appendix 1.
- Taking the 2019-20 audited Annual Report closing balance and adding 2020-21 income and expenditure, carry forwards and resolutions, the Teviot Valley Ward is projected to end the 2020-21 financial year with a closing balance of \$1.22M. This projection is subject to change once the February forecast is carried out as the forecast may help confirm timing of work programmes which will give staff a better understanding of this year's activities.

3. Attachments**Appendix 1 - 2020/21 Teviot Valley Ward Reserve Funds table.pdf [↓](#)**

Report author:



Donna McKewen
Accountant
15/02/2021

Reviewed and authorised by:



Leanne Macdonald
Executive Manager - Corporate Services
16/02/2021

AUDITED - 2019/20 Annual Report					2020/21 AP	2020/21 Forecast	Approved By Council		2020/21 Revised
TEVIOT VALLEY RESERVES	Opening Balance	Transfers In	Transfers Out	Closing Balance	Net Transfers In and Out	Forecast Closing Balance	2020/21 Carry/Fwd	2020/21 Forecast	Closing Balance
	A	B	C	D = A + B - C	E	F = D + E	G	H	I = F + G + H
Teviot Valley Promotion									
7033 - Roxburgh Promotions	11,313	3,370	-	14,683	447	15,130	-	-	15,130
	<u>11,313</u>	<u>3,370</u>	<u>-</u>	<u>14,683</u>	<u>447</u>	<u>15,130</u>	<u>-</u>	<u>-</u>	<u>15,130</u>
Teviot Valley Recreation and Culture									
7411 - Community Halls Teviot	-	3,924	-	3,924	-	3,924	-	-	3,924
7413 - Roxburgh Memorial Hall	-	-	-	-	-	-	-	-	-
7414 - Roxburgh Entertainment Centre	198,219	9,021	-	207,240	(20,321)	186,919	-	-	186,919
7461 - Reserves Roxburgh (all)	-	-	-	-	-	-	-	-	-
7463 - Teviot Valley Walkway Committee	11,522	342	(85)	11,780	(4,044)	7,736	-	-	7,736
7491 - Roxburgh Pool	41,931	3,914	-	45,846	1,698	47,544	-	-	47,544
7492 - Millers Flat Pool	11,703	4,741	-	16,444	315	16,759	-	-	16,759
	<u>263,376</u>	<u>21,943</u>	<u>(85)</u>	<u>285,234</u>	<u>(22,352)</u>	<u>262,882</u>	<u>-</u>	<u>-</u>	<u>262,882</u>
Teviot Ward Services Rate									
7111 - General Revenues & Development Roxburgh	750,985	22,261	(84,076)	689,170	27,842	717,012	-	-	717,012
7341 - Forestry Roxburgh	-	-	-	-	-	-	-	-	-
7351 - Endowment Land Roxburgh	173,929	5,165	(7,977)	171,117	(39)	171,078	-	-	171,078
7353 - Other Property Roxburgh	-	-	-	-	-	-	-	-	-
7431 - Roxburgh Grants	17,698	10,868	-	28,566	(53,599)	(25,033)	-	(14,435)	(39,468)
7451 - Millers Flat Recreation Reserve Committee	11,127	641	-	11,768	61	11,829	-	-	11,829
	<u>953,738</u>	<u>38,935</u>	<u>(92,053)</u>	<u>900,620</u>	<u>(25,735)</u>	<u>874,885</u>	<u>-</u>	<u>(14,435)</u>	<u>860,450</u>
Teviot Ward Services Charge									
7211 - Elected Members Teviot Valley	-	-	-	-	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Teviot Ward Specific Reserves									
7130 - CE Horseshoe Bend Fund	57,097	1,720	(57,097)	1,720	3,010	4,730	-	-	4,730
7131 - Roxburgh Hydro Village Upgrade Fund	(158)	-	(5)	(163)	-	(163)	-	-	(163)
	<u>56,939</u>	<u>1,720</u>	<u>(57,102)</u>	<u>1,557</u>	<u>3,010</u>	<u>4,567</u>	<u>-</u>	<u>-</u>	<u>4,567</u>
Teviot Ward Development Fund									
7122 - Teviot Valley Reserves Contribution	72,062	5,900	-	77,962	3,015	80,977	-	-	80,977
	<u>72,062</u>	<u>5,900</u>	<u>-</u>	<u>77,962</u>	<u>3,015</u>	<u>80,977</u>	<u>-</u>	<u>-</u>	<u>80,977</u>
Grand Total	1,357,428	71,868	(149,240)	1,280,057	(41,615)	1,238,442	-	(14,435)	1,224,007
*2020/21 Revised Closing Balance does not factor in the district-wide reserves deficit of (\$11M)									

7 MAYOR'S REPORT

8 CHAIR'S REPORT

21.2.4 CHAIR'S REPORT

Doc ID: 526304

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

9 MEMBERS' REPORTS

21.2.5 MEMBERS' REPORTS

Doc ID: 526305

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

10 STATUS REPORTS

21.2.6 GOVERNANCE REPORT

Doc ID: 525863

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

Recommendations

That the report be received.

2. Discussion

Legacy Status Reports

The legacy status reports have been updated with any actions since the previous meeting.

Status Reports

The status reports have been updated with any actions since the previous meeting.

3. Attachments

Appendix 1 - TVCB Legacy Status Report [↓](#)

Appendix 2 - TVCB Status Report [↓](#)

Report author:

Reviewed and authorised by:



Wayne McEnteer
Governance Support Officer
26/02/2021



Sanchia Jacobs
Chief Executive Officer
1/03/2021



Teviot Valley Community Board Legacy Status Report on Resolutions

Planning and Environment

Resolution 20.4.4 – August 2020

Community Leasing and Licensing Policy (Doc ID 450822)

That the Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Recommends to Council** that the draft Community Leasing and Licensing Policy be approved for public consultation.

STATUS

CLOSED

February 2021 – On 3 February 2021 Council agreed to include green fees as subscription income, and approved the amended policy.

December 2020 - Following Council direction on 18 November, further feedback is being gathered on the definition of subscription income. Feedback is due 5 January 2021 and will be reported to the 3 February Council meeting.

November 2020 – Submissions have now closed. Submissions are being analysed and will be presented at the 18 November Council meeting.

September 2020 – The draft Policy was presented to Council on 26 August who authorised public consultation. The consultation period is open until 30 September.

August 2020 – Action memo sent to the Policy Advisor

20.2.7 – May 2020

Roxburgh Entertainment Centre – Stage Upgrade Project (Doc ID 440754)

That the Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Approves** proceeding with the Roxburgh Entertainment Centre Stage Upgrade Project for the upgrade of the front stage area only. The project cost estimate of \$85,000 to be funded from a combination of:
 - \$20,000 Annual Plan 2019/20 budget
 - \$20,000 Roxburgh Entertainment Centre Improvement and Promotions group
 - \$45,000 Roxburgh Entertainment Centre's depreciated reserves account

STATUS

February 2021 – This project has now been split into two components: “Screen replacement” and “Auditorium bar replacement”:

- Screen replacement – quotes have been accepted. Installation date May 2021.*
- Auditorium bar replacement – awaiting second quote. Follow-up has been made and quote due by end of February.*

December 2020 – Quote received. It is higher than anticipated so a second quote is being sought.

November 2020 – Procurement of this project will be via a direct source rather than tender. The contractor who has already provided a quote as part of the provincial growth fund application has been asked to requote without the fire upgrade included.

September 2020 – Preparation of tender documents is underway.

July 2020 – Awaiting outcome of the Provincial Grant Funding application.

June 2020 – This project, along with the building’s fire upgrade (which was postponed due to COVID-19) is being combined and put forward for consideration for the Provincial Grant Funding for community halls.

May 2020 – Preparation of tender documents is underway.

May 2020 – Action memo sent to the Property and Facilities Officer – Vincent and Teviot Valley.

Resolution 19.9.6 – November 2019

Otago Fish and Game Council Proposal to Construct a Jetty and Walking Track at Pinders Pond, Roxburgh. (COM 07-65-006)

That the Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Agrees** in principle to the proposal to construct a floating pontoon and associated walking track on Pinders Pond Reserve, and to initiate community engagement on the proposal.
- C. **Notes** that a further report will be presented that conveys the findings from the community engagement process and informs a final decision.

STATUS

February 2021 – Contact was made with Contact Energy Ltd. prior to Christmas requesting a status update. Awaiting detail design material.

December 2020 – Awaiting detail design material.

November 2020 – Awaiting detail design material. The planned consultation process is likely to be rescheduled into 2021.

September 2020 – Design detail work is progressing.

July 2020 – Design detail has not yet been received.

June 2020 – Initial scoping of the site and advice on the track detail has been completed by Contact Energy Ltd. Awaiting design detail from Otago Fish and Game Council and Contact Energy so that public consultation can be carried out.

April 2020 – Plans have not yet been made available to plan the community engagement process.

January 2020 – Otago Fish and Game Council and Contact Energy are to provide Council with design drawings for the community engagement process.

December 2019 – Action memo sent to the Parks Officer Projects

Meeting	Report Title	Resolution No	Resolution	Officer	Status
21/01/2021	Request to Extend Rights Contained in Existing Easement Over the Roxburgh Recreation Reserve	21.1.2	<p>A. Receives the report and accepts the level of significance.</p> <p>B. Recommends to Council to approve the application to extend the rights contained in the existing easement over Part Section 181 Block II Teviot Survey District (recreation reserve) in favour of Section 175 Block II Teviot Survey District and Lot 1 DP 450706 to include:</p> <ul style="list-style-type: none"> <input type="checkbox"/> the right to drain sewerage; and, <input type="checkbox"/> the right to convey water, power, and telecommunications. <p>Subject to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> the Minister of Conservation's consent. <input type="checkbox"/> the landowners paying all costs associated with preparing and registering the easement on record of title OT15C/974. <p>C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.</p>	Property Officer - Statutory	<p>27 Jan 2021 Action memo sent to the Property Officer - Statutory</p> <p>24 Feb 2021 Applicants notified request approved. Works now with contractors to manage. CLOSED</p>
21/01/2021	Local Government New Zealand Community Board Conference 2021	21.1.3	<p>A. Receives the report and accepts the level of significance.</p> <p>B. Declines to send any Teviot Valley Community Board members.</p>	Governance Support Officer	<p>27 Jan 2021 Action memo sent to the Governance Support Officer</p> <p>26 Feb 2021 Board declined to send a representative - CLOSED</p>
21/01/2021	Grants Programme 2021-22	21.1.4	<p>A. Receives the report and accepts the level of significance.</p> <p>B. Notes that the Grants Policy 2019 established that grant applications would no longer be accepted as submissions to the long-term plan process.</p> <p>C. Notes that transitioning to a fully contestable process may create a one-off funding gap for some groups, potentially causing financial hardship.</p> <p>D. Agrees to establish a temporary hardship fund for the first quarter of the 2021-22 financial year, to be funded from the agreed Teviot grant allocation for the 2021-31 Long-term Plan.</p>	Policy Advisor	<p>27 Jan 2021 Action memo sent to the Policy Advisor</p> <p>28 Jan 2021 March 2021 - Relevant groups have been contacted and alerted to the one-off fund. Applications are currently open and are due to close on 1 April 2021. Further guidance has been issued to groups around the changes to the grants programme ahead of the long-term plan. - CLOSED</p>

21/01/2021	Draft 2021/31 Long-term Plan Community Board Budgets	21.1.5	<p>A. Receives the report and accepts the level of significance.</p> <p>B. Adopts the draft 2021/31 Long-term Plan budgets including amendments.</p> <p>C. Recommends to Council that the draft 2021/31 Long-term Plan budgets be accepted, subject to amendments.</p>	Executive Manager - Corporate Services	<p>27 Jan 2021 Action memo sent to the Executive Manager - Corporate Services</p> <p>26 Feb 2021 The draft 2021/31 Long-term Plan budgets have been updated in the budget model to be included in Council's overall draft Long-term Plan budget. Council will authorise their draft Long-term Plan budget as part of the collective documents that are sent to Audit New Zealand as part of the Long-term Plan process. CLOSED</p>
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11 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 22 April 2021.