



AGENDA

Cromwell Community Board Meeting Monday, 8 March 2021

Date: Monday, 8 March 2021

Time: 2.00 pm

**Location: Cromwell Service Centre,
42 The Mall, Cromwell**

(Unless Central Government changes COVID-19 meeting restrictions before then,
in which case it will be held electronically using Microsoft Teams and livestreamed)

**Sanchia Jacobs
Chief Executive Officer**

Notice is hereby given that a meeting of the Cromwell Community Board will be held in Cromwell Service Centre, 42 The Mall, Cromwell on Monday, 8 March 2021 at 2.00 pm

Order Of Business

1	Apologies	5
2	Public Forum.....	5
3	Confirmation of Minutes.....	5
	Cromwell Community Board meeting Meeting - 18 January 2021	7
4	Declaration of Interest	15
	21.2.1 Declarations of Interest Register.....	15
5	Reports for Decisions.....	18
	21.2.2 Cromwell Fees and Charges 2021/22 Schedule	18
	21.2.3 Cromwell Financial Report - period ending 31 December 2020	48
	21.2.4 Application for easements over Lot 101 DP 490721 and Lot 1 DP 505292	53
	21.2.5 Roundabout Construction - Intersection State Highways 6 and 8B	59
	21.2.6 Cromwell Pool Heating Upgrade.....	68
	21.2.7 Pool Operating Costs.....	72
6	Mayor's Report.....	76
7	Chair's Report	77
	21.2.8 Chair's Report.....	77
8	Members' Reports.....	78
	21.2.9 Members' Reports	78
9	Status Reports	79
	21.2.10 Governance Report	79
10	Date of the Next Meeting	96
11	Resolution to Exclude the Public	97
	21.2.11 Confidential Governance Report.....	97

Members Ms A Harrison (Chair), Mr W Murray (Deputy Chair), Mr T Buchanan, Mr R Dicey, Cr N Gillespie, Cr C Laws, Cr N McKinlay

In Attendance T Cadogan (Mayor), S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), J Muir (Executive Manager - Infrastructure Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor), R Williams (Governance Manager), W McEnteer (Governance Support Officer)

1 APOLOGIES

2 PUBLIC FORUM

Doreen Evans and Dave Anderson – Lot 47 St John House Build Application

3 CONFIRMATION OF MINUTES

Cromwell Community Board meeting - 18 January 2021

**MINUTES OF A MEETING OF THE
CROMWELL COMMUNITY BOARD
HELD IN THE CROMWELL SERVICE CENTRE, 42 THE MALL, CROMWELL
ON MONDAY, 18 JANUARY 2021 COMMENCING AT 2.03 PM**

PRESENT: Ms A Harrison (Chair), Mr W Murray (Deputy Chair), Mr T Buchanan, Mr R Dicey, Cr N Gillespie, Cr C Laws, Cr N McKinlay

IN ATTENDANCE: T Cadogan (Mayor), L Macdonald (Executive Manager - Corporate Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor), J Kasibante (Finance Manager), G Robinson (Property and Facilities Manager), L Stronach (Property Officer – Statutory), F Somerville (Roading Administration Assistant), M Adamson (Policy Advisor) and W McEnteer (Governance Support Officer)

1 APOLOGIES

There were no apologies for this meeting.

2 PUBLIC FORUM

Robin Pieper – (Project Manager, Wilding Pines Control Group)

Ms Pieper noted that there were currently less pine trees at higher elevations and that the focus had now turned to finding where the seed was coming from. It was noted that despite there being less trees at the moment, it could easily get away without vigilance. With the assistance of council funding, there would be work done north of Cromwell on land owned by the council. The group was looking to remove trees from around the Collie Club and a few harder to reach areas around the Sugarloaf. Ms Pieper then responded to questions from the Board.

Note: Mr Dicey left the meeting at 2.17 pm.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Buchanan

Seconded: McKinlay

That the public minutes of the Cromwell Community Board meeting held on 9 November 2020 be confirmed as a true and correct record.

CARRIED

Note: Mr Dicey returned to the meeting at 2.18 pm.

4 DECLARATION OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

5 REPORTS FOR DECISIONS**21.1.2 APPLICATION FOR EASEMENT IN FAVOUR OF AURORA ENERGY LIMITED OVER SUGARLOAF SCENIC RESERVE**

A report from the Property Officer – Statutory to consider an application for an easement (in gross) over the Sugarloaf Scenic Reserve, being Lot 16 Deposited Plan 418764, in favour of Aurora Energy Limited had been circulated.

COMMITTEE RESOLUTION

Moved: Murray
Seconded: McKinlay

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to grant an easement (in gross) to Aurora Energy Limited for \$1, over Lot 16 Deposited Plan 418764 (being part of the Sugarloaf Scenic Reserve), to provide for the upgrading and reinforcement of the existing network, subject to:
 - The applicant meeting all costs associated with preparing and registering the easement agreement.
 - The Minister of Conservation's consent.
- C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

CARRIED

21.1.3 APPLICATION FOR EASEMENT IN FAVOUR OF AURORA ENERGY LIMITED OVER PART CROMWELL GOLF COURSE

A report from the Property Officer - Statutory to consider an application for an easement (in gross) over part of the Cromwell Golf Course, being Section 4 Block XCII Town of Cromwell, in favour of Aurora Energy Limited had been circulated.

COMMITTEE RESOLUTION

Moved: McKinlay
Seconded: Murray

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to grant an easement (in gross) to Aurora Energy Limited for \$1, over Section 4 Block XCII Town of Cromwell (Golf Park Recreation Reserve), to provide for the supply of power to path lighting, subject to:
 - CHP Developments Limited meeting all costs associated with preparing and registering the easement agreement.
 - The Minister of Conservation's consent.
- C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

CARRIED

Note: Councillor Gillespie declared an interest in item 21.1.4 as Patron of the Cromwell Bowling Club and did not take part in discussions.

21.1.4 CROMWELL BOWLING CLUB INC - REQUEST FOR FUNDING TO ASSIST WITH THE COST OF UPGRADING THE BOWLING CLUBROOMS

A report from the Property and Facilities Officer – Cromwell to consider a request from the Cromwell Bowling Club for funding from the Club's Fund Account to assist with the cost of upgrading the clubrooms had been circulated.

COMMITTEE RESOLUTION

Moved: Dickey

Seconded: Laws

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Approves the request for funding from the Cromwell Bowling Club Fund Account to assist with the cost of upgrading the serving facility in the Clubrooms.
- C. Approves funding amounting to \$10,000 from the Cromwell Bowling Club fund be provided to assist with the cost of upgrading the serving facility, subject to a copy of the invoice being provided at the conclusion of the project.

CARRIED

Note: Councillor Laws declared an interest in item 21.1.5 as an employee of Wooing Tree and did not take part in discussions.

21.1.5 APPLICATION FOR ROAD NAME APPROVAL - UNNAMED ROADS IN STAGE ONE OF THE WOONG TREE ESTATE DEVELOPMENT, CROMWELL

A report from the Roading Administration Assistant to consider a request to name three public roads in the Wooing Tree Estate development had been circulated.

COMMITTEE RESOLUTION

Moved: Buchanan

Seconded: Dickey

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Agree that the roads in the Wooing Tree Estate development be named Vintage Street, Blondie Drive and Magnum Drive.

CARRIED

21.1.6 LOCAL GOVERNMENT NEW ZEALAND COMMUNITY BOARD CONFERENCE 2021

A report from the Governance Support Officer to consider whether the Board would like to send representatives to the Local Government New Zealand Community Board conference in Gore, 22 to 24 April 2021 had been circulated.

COMMITTEE RESOLUTION

Moved: Gillespie

Seconded: Dicey

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Approves up to two Cromwell Community Board members' attendance at the Local Government New Zealand Community Board conference in Gore, 22 to 24 April 2021.
- C. Nominates Cheryl Laws and Werner Murray to attend.

CARRIED

21.1.7 GRANTS PROGRAMME 2021-22

A report from the Policy Advisor to consider the process for grant applications following the adoption of the 2021-31 Long Term Plan, and to establish a one-off hardship grant had been circulated.

COMMITTEE RESOLUTION

Moved: McKinlay

Seconded: Laws

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Notes that the Grants Policy 2019 established that grant applications would no longer be accepted as submissions to the long-term plan.
- C. Notes that transitioning to a fully contestable process may create a one-off funding gap for some groups, potentially causing financial hardship.
- D. Agrees to establish a temporary hardship fund for the first quarter of the 2021-22 financial year, to be funded from the agreed Cromwell allocated grant pot for the 2021-31 Long-term Plan.

CARRIED

21.1.8 DRAFT 2021/31 LONG-TERM PLAN COMMUNITY BOARD BUDGETS

A report from the Executive Manager – Corporate Services to approve the draft budgets for inclusion in Council's 2021/31 Long-term Plan Consultation Document and supporting documentation had been circulated.

After discussion it was decided that only the interest generated from the Cromwell reserves should be used to offset rates.

COMMITTEE RESOLUTION

Moved: **McKinlay**
Seconded: **Laws**

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Adopts the draft 2021/31 Long-term Plan budgets.
- C. Recommends to Council that the draft 2021/31 Long-term Plan budgets be accepted noting that interest from the Cromwell rates reserves be used to subsidise rates.

CARRIED

6 REPORTS FOR INFORMATION**21.1.9 GOVERNANCE REPORT**

A report from the Governance Support Officer to provide updates on ongoing projects and legacy status reports had been circulated.

COMMITTEE RESOLUTION

Moved: **Murray**
Seconded: **Dicey**

- A. That the report be received.
- B. That the changes to the 2021 Meeting Schedule be noted.

CARRIED

7 MAYOR'S REPORT**21.1.10 MAYOR'S REPORT**

His Worship the Mayor spoke to his report.

COMMITTEE RESOLUTION

Moved: **Murray**
Seconded: **Buchanan**

That the Cromwell Community Board receives the report.

CARRIED

8 CHAIR'S REPORT

21.1.11 CHAIR'S REPORT

Ms Harrison reported in the following:

- Attended a meeting on the Cromwell Masterplan.
 - Attended the Annual Social and Honours event for Cromwell Volunteer Fire Brigade. Acknowledged the death of David Bolch who had passed away just prior to the event.
 - Noted that the Goldfields school hall has been named after the previous principle Sharon Booth. Acknowledged the Kaumatua that attended.
 - Attended a Community of Learning management meeting.
 - Attended the Elected Members Christmas lunch.
 - Attended an elderly citizens Christmas lunch hosted by the Lions Club.
 - Reflected on the break over the Christmas period.
-

COMMITTEE RESOLUTION

Moved: Murray

Seconded: Dicey

That the report be received.

CARRIED

9 MEMBERS' REPORTS

21.1.12 MEMBERS' REPORTS

Mr Murray reported on the following:

- Attended the Commerce Commission meeting regarding Aurora
- Attended the Guardians of Lake Dunstan AGM
- Attended meetings of Connect Cromwell, Cromwell Promotions Group and Highlands.
- Attended a meeting of the Lake Dunstan Charitable Trust.

Mr Buchanan reported on the following:

- Attended a Carrick water scheme meeting.

Councillor Gillespie reported on the following:

- Attended a number of Hearings Panel meetings.
- Attended the 18 November Council meeting and gave an update of the topics discussed.
- Attended the 9 December Council meeting and gave an update of the topics discussed.
- Gave an update from the last Audit and Risk Committee meeting.

Councillor Laws reported on the following

- Mentioned the rubbish bins in the historical precinct and mentioned that they are often full to overflowing.
- Attended a workshop regarding future used for McNaulty House
- Attended the Emergency Control Point Workshop.
- Attended the 9 December Council meeting.
- Attended a workshop on the Long-term Plan.

Mr Dicey reported on the following:

- Attended the Commerce Commission meeting regarding Aurora
- Inspected the plantings at the sewage ponds.
- Attended a seminar regarding the Lake Onslow project.
- Met with Kevin O'Neill regarding the accommodation block at Cemetery Road.

Councillor McKinlay reported on the following:

- Attended the 9 December Council meeting.
- Attended a seminar regarding the Lake Onslow project.

COMMITTEE RESOLUTION

Moved: Murray
Seconded: Buchanan

That the report be received.

CARRIED

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 8 March 2021.

11 RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION

Moved: Laws
Seconded: Dicey

A. That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
Confirmation of Confidential Minutes of Ordinary Board Meeting	To protect the privacy of natural persons.	The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons (s 7(2)(a)).
	The premature disclosure of the financial information would detrimentally affect the Council's position in the negotiations.	To carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s 7(2)(i)).
	The premature disclosure of the financial information would detrimentally affect the Council's position in the negotiations.	To carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s 7(2)(i)).
	It includes financial details submitted by another party. If the	The withholding of the information is necessary to

	financial details were made public prior to the proposed actions being completed, it would prejudice that party's position.	protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. (s 7(2)(b)(ii))
	The premature disclosure of the financial information would detrimentally affect the Council's position in the negotiations.	To carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s 7(2)(i)).
21.1.13 - Central Speedway Club Cromwell Incorporated	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
21.1.14 - Confidential Governance Report	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

- B. That Andy Erskine from Cromwell Motor Speedway Incorporated be permitted to remain at this meeting after the public have been excluded to respond to questions from the Board on item 21.1.13.

CARRIED

The public were excluded at 3.23pm

The Meeting closed at 4.09pm.

.....
CHAIRPERSON

4 DECLARATION OF INTEREST

21.2.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 525679

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - CCB Declarations of Interest [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Buck Buchanan	Central Speedway Club Cromwell Incorporated (life member) Collie Dog Club (member)	Collie Dog Club (Treasurer) Carrick Irrigation Company (Secretary)	Bannockburn Recreation Reserve Management Committee Inc. Pisa District Community Group
Robin Dicey	Foley Wines (Shareholder) Long Gully Race Society Inc Clyde Tennis Club (member)	Foley Wines (Shareholder)	Pisa District Community Group Ripponvale Hall Committee
Neil Gillespie	Contact Energy (Project Manager) Clyde & Districts Emergency Rescue Trust (Secretary and Trustee) Cromwell Volunteer Fire Brigade (Deputy Chief Fire Officer) Cromwell Bowling Club (patron) Otago Local Advisory Committee - Fire Emergency New Zealand		Lowburn Hall Committee Tarras Community Plan Group Tarras Hall Committee
Anna Harrison	Principal Goldfields Primary School Runs the Dunstan Zone swimming championships Cromwell Swim Club past president and club group coach Central Otago Primary School Sport Association (member) Dunstan Zone Sports Group (member) Principal of Goldfields Primary School	Mojo Modern Joinery Cromwell (Owner / Director)	Cromwell District Museum Cromwell Youth Trust
Cheryl Laws	Fine Thyme Theatre Company (Committee) The Message (Director) Wishart Family Trust (Trustee) Wooring Tree (part-time, occasional employee) Daffodil Day Area Coordinator	Otago Regional Council (Councillor) The Message (Director)	Cromwell Resource Centre Cromwell Historical Precinct
Nigel McKinlay	Transition To Work Trust (Board member) Gate 22 Vineyard Ltd (Director) Everyday Gourmet (Director) Central Otago Wine Association (member) Long Gully Irrigation Scheme (member)		

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Werner Murray	The Property Group (Employee) Connect Cromwell (member) Guardians of Lake Dunstan (Trustee)	Sole Trader Space at the Base at Allan Scott Wineries Tasting Room, Scott Base Winery (Carolyn Murray) Cromwell Promotions Group (Chair) Central Otago Winegrowers Association (Board member) Schooner Development Ltd (Director)	Cromwell and Districts Community Trust Cromwell District Museum

5 REPORTS FOR DECISIONS

21.2.2 CROMWELL FEES AND CHARGES 2021/22 SCHEDULE

Doc ID: 523845

1. Purpose of Report

To approve the draft fees and charges schedule for the Cromwell Community Board and recommend that Council include these fees and charges in the 2021-31 Long-term Plan.

Recommendations

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
 - B. Recommends to Council to accept the changes for the Cromwell Ward to the Fees and Charges Schedule for 2021-22 as detailed and highlighted in Appendix 1.
 - C. Recommends Council adopt the fees and charges related to the Cromwell Ward as part of the Council's annual fees and charges for the 2021-22 financial year.
-

2. Background

Each year the fees and charges are reviewed by staff. Required changes are put to the relevant Community Board or Council. Approved changes are updated in the Fees and Charges Schedule, which in turn will be included in the current Annual Plan.

3. Discussion

A review of the Fees and Charges Schedule has been completed, with a number of changes being identified for 2021-22 and detailed in Appendix 1. Once approved by the Community Board, the Fees and Charges Schedule will be updated and adopted as part of the long-term plan process for implementation from 1 July 2021.

The attached is a complete copy of the fees and charges schedule, with the highlighted area being specific for the Cromwell Community Board. Of note, there are some changes to the Cromwell Parks schedule for approval by the Board.

4. Options

Option 1 – (Recommended)

Accept the recommended changes to the Fees and Charges Schedule

Advantages:

- Allows changes to reflect current practices and cost recoveries.
- May lead to additional revenue and/or reduced rate burden on the rate-payer.

Disadvantages:

- Some members of the community may feel disadvantaged paying increased fees.

Option 2

Do not accept changes to the Fees and Charges Schedule.

Advantages:

- Status quo remains and users of the services do not incur increased fees.

Disadvantages:

- May not reflect a fair sharing of costs to the end user.
- Loss in revenue or a greater reliance on the rate-payer.

5. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities through oversight by the elected members, and forms part of long-term plans and annual plans.
Financial implications – Is this decision consistent with proposed activities and budgets in long term plan/annual plan?	This is consistent with budgets and policies contained within long-term plans and annual plans as these fees and charges increase income and reduce the burden on the rate-payer.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes as the majority of fees and charges are identified as a source of income under the Revenue and Financing Policy, or the Development and Financial Contributions Policy.
Considerations as to sustainability, the environment and climate change impacts	No considerations as to sustainability environment and climate change required.
Risks Analysis	This decision carries little to no risk to Council.
Significance, Consultation and Engagement (internal and external)	This report is not considered significant. The fees and charges schedule is included in the supporting document for the long-term plan consultation document and public awareness will be raised via this mechanism.

6. Next Steps

A complete schedule of the fees and charges will be submitted to each of the relevant community boards for approval. Once approved, the total suite of fees and charges will be presented to Council with the recommendation that Council adopt the proposed fees and charges as part of the adoption process when adopting the 2021-31 Long-term Plan.

7. Attachments

Appendix 1 - Fees and Charges - CCB.pdf [↓](#)

Report author:

Reviewed and authorised by:



Leanne Macdonald
Executive Manager - Corporate Services
16/02/2021

Sanchia Jacobs
Chief Executive Officer
19/02/2021

Fees and Charges

While Council has aimed to provide a comprehensive and accurate schedule of charges, if any errors or omissions are identified, charges will be calculated by reference to the appropriate underlying authority/resolution. Council reserves the right to vary and introduce fees and charges at its discretion.

All fees and charges referred to are inclusive of Goods and Services Tax (GST) at 15%.

THREE WATERS	2021/22 Includes GST	2020/21 Includes GST
DESIGNATED WASTEWATER TREATMENT PLANT		
Disposal of septage tank load less than 3,000 litres	130.00	130.00
Every additional 1,000 litres discharges (or part thereof)	40.00	40.00
Designated Septage station disposal cost/litre	0.04	0.04
TRADE WASTE		
Application fee deposit (invoiced at actual cost)	240.00	240.00
Application to transfer trade waste discharge consent	80.00	80.00
Annual fee	160.00	160.00
THREE WATERS - PER APPLICATION		
Approved contractors (per application)	80.00	80.00
Non-approved contractors (per application)	160.00	160.00
Non-approved contractors (per application)	At cost	At cost
BULK TANKER WATER FROM FIRE HYDRANTS		
Bulk water application fee	No charge	No charge
Tanker / Standpipe Inspection (at least annual)	100.00	100.00
Hydrant Standpipe Hire / month (excluding water usage)	30.00	30.00
Water Usage Per m ³	1.80	1.80
BULK WATER SUPPLY		
Network connected bulk water rate (per m ³)	0.86	0.86
REMOVAL OF WATER RESTRICTOR		
Temporary restrictor removal fee	At cost	At cost
WATER METER ACCURACY TESTS		
House visit and assessment	55.00	55.00
Meter removal and calibration	525.00	525.00
Meter validated as accurate	80.00	80.00
Meter validated as inaccurate	No charge	No charge
Final meter read	40.00	40.00

THREE WATERS	2021/22 Includes GST	2020/21 Includes GST
OTHER		
Unauthorised and other activities	At cost	At cost
CAPITAL CONTRIBUTIONS – NEW CONNECTIONS (SEE DISTRICT PLAN ALSO)		
Financial Contributions - Reserves		
Urban	2380.00	2190.00
Rural	1190.00	1100.00
Note: Financial Contributions are inflated annually based on Statistics NZ Construction Index. They are indexed from the December 2019 quarter in the table above.		
DEVELOPMENT CONTRIBUTIONS - NEW CONNECTIONS		
Water Supply		
Lake Dunstan Water Supply (Alexandra / Clyde)	7131.00	7240.00
Cromwell	3877.00	5400.00
Naseby	4044.00	2030.00
Omakau / Ophir	10917.00	6860.00
Patearoa	3267.00	1740.00
Ranfurly	2492.00	2900.00
Roxburgh	3321.00	1330.00
Wastewater		
Alexandra / Clyde	7536.00	6660.00
Cromwell	3139.00	4580.00
Naseby	3399.00	475.00
Omakau / Ophir	4992.00	1280.00
Ranfurly	796.00	280.00
Roxburgh	4670.00	170.00
THREE WATERS AND WASTE MANAGEMENT PART CHARGES IN LIEU OF RATES		
The Local Government (Rating) Act 2002 requires that properties be rated based on their status as at 1 st July each year. Certain rates are based on level of service provided. These are Water Supply rates, Wastewater rates and Waste Management rates. To enable these services to be provided part way through the rating year Council will invoice the rate payer upon provision of the laterals for Water Supply and Wastewater and upon commencement of service in the case of Waste Management collections. The following charges will be invoiced for each complete month of the rating year remaining.		
Water Supply – per month		
If already rated as serviceable	23.12	23.12
If not rated as serviceable before	37.91	37.91
Wastewater – per month		
If already rated as serviceable	27.20	27.20
If not rated as serviceable before	54.40	54.40

THREE WATERS	2021/22 Includes GST	2020/21 Includes GST
Waste Management – per month		
Additional household rubbish bin	22.22	21.17
Additional mixed recycling bin	4.67	4.45
Additional glass recycling bin	4.67	4.45

ENVIRONMENTAL SERVICES	2021/22 Includes GST	2020/21 Includes GST
TRANSFER STATION CHARGES		
Standard size refuse bag (60 litres)	8.00	8.00
Prepaid Council approved 60 litre refuse bag (for Tarras and Patearoa use only)	8.00	8.00
Child car seat recycling (Alexandra and Cromwell only)	10.00	10.00
Transfer Station with Weigh Facility		
General waste charge by weight per tonne	334.61	313.00
Tyres by weight by tonne	444.72	416.00
Transfer Station without Weigh Facility		
General waste charge by volume per cubic metre (assessed by operator)	67.00	70.00
Car tyres	5.00	5.00
Truck tyres	21.00	20.00
Tractor / Loader tyres	86.00	80.00
Car body (all tanks pierced and drained)	20.00	20.00
Whiteware and separated metal	No charge	No charge
GREENWASTE DEPOSITED IN GREENWASTE AREA		
Car load	No charge	No charge
Trailer or ute load	5.00	5.00
Trailer-load charge by volume per cubic metre	5.00	5.00
CLEANFILL DEPOSITED IN CLEANFILL AREA		
Charge by volume per cubic metre	15.00	15.00
HAZARDOUS WASTE		
Up to 20kg or 20 litres	10.00	10.00
Greater than 20kg or 20 litres (charge per kg over 20kg or 20 litres up to a maximum of 100kg or 100 litre).	10.00	10.00
WHEELIE BIN CHARGES		
Replacement of bin due to damage (not wear and tear)	50.00	50.00
Initial change of bin size	No charge	No charge
All subsequent changes to bin size	N/A	50.00
Additional mixed recycling bin (per annum)	56.03	50.85
Additional glass recycling bin (per annum)	56.03	50.85
Additional rubbish (red) bin (per annum)	266.68	242.04
Administration fee	50.00	N/A
CAPITAL CONTRIBUTIONS – NEW CONNECTIONS (SEE DISTRICT PLAN ALSO)		
Financial Contributions - Reserves		
Urban	2380.00	2190.00
Rural	1190.00	1100.00
Note: Financial Contributions are inflated annually based on Statistics NZ Construction Index. They are indexed from the December 2019 quarter in the table above.		

ROADING	2021/22 Includes GST	2020/21 Includes GST
LICENCE TO OCCUPY		
Single owner	180.00	180.00
Multiple owner	At cost	At cost
TRAFFIC MANAGEMENT PLAN APPROVAL		
Commercial organisations and events	90.00	90.00
Non-profit community events	No charge	No charge
TEMPORARY ROAD CLOSURE		
Commercial organisations and events	280.00	280.00
Non-profit community events	No charge	No charge
CORRIDOR ACCESS REQUEST		
<i>(as defined in the National Code of Practice for Utility Operators' Access to Transport corridors)</i>		
Minor Works	No charge	No charge
Major Works (trenches exceeding 20m in length)	80.00	80.00
Project Works	At Cost	At Cost
ROAD STOPPING		
Time and disbursements plus legal and survey costs	At cost	At cost
Miscellaneous fees (other consents, certificates, authorities, services or inspections not specifically provided for to be charged at the cost of time and disbursement)	At cost	At cost
RAPID NUMBER		
New	70.00	70.00
Replacement	50.00	50.00
DUST SUPPRESSION		
Residential house with 100m of road to Council programmed timetable	No charge	No charge
Residential house with 100m of road outside programme works	At cost	At cost
Commercial and other applications to Council programmed timetable	At cost	At cost
OTHER		
Commercial fingerboard signs	At cost	At cost
Unauthorised activities	At cost	At cost
DEVELOPMENT CONTRIBUTIONS		
Roading		
Residential	1719.00	2040.00
Business	-	5930.00

PLANNING AND REGULATORY	2021/22 Includes GST	2020/21 Includes GST
BUILDING CONTROL CHARGES		
Residential alterations and new		
Up to and including \$5,000	316.00	297.00
Over \$5,000 and not exceeding \$10,000	691.00	668.00
Over \$10,000 and not exceeding \$20,000	1141.00	1113.00
Over \$20,000 and not exceeding \$40,000	1671.00	1633.00
Over \$40,000 and not exceeding \$80,000	1971.00	1930.00
Over \$80,000 and not exceeding \$200,000	2651.00	2597.00
Over \$200,000 and not exceeding \$350,000	3556.00	3494.00
Over \$350,000 and not exceeding \$500,000	3712.00	3562.00
Over \$500,000 and not exceeding \$750,000	4017.00	4007.00
Over \$750,000 and not exceeding \$1,000,000	4467.00	4452.00
Exceeding \$1 million (minimum deposit plus additional time if necessary)	4852.00	4749.00
Rural farm shed with engineers producer statement (no amenities – 4 inspections or less)	953.00	933.00
Commercial alterations and new		
Up to \$10,000	841.00	816.00
\$10,000 - \$20,000	1441.00	1410.00
\$20,000 - \$40,000	1971.00	1930.00
\$40,000 - \$80,000	2121.00	2078.00
\$80,000 - \$200,000	3251.00	3176.00
\$200,000 - \$350,000	3406.00	3339.00
\$350,000 - \$500,000	3636.00	3562.00
\$500,000 - \$750,000	4167.00	4129.00
Exceeding \$750,000 (minimum deposit plus additional time if necessary)	4242.00	4155.00
BRANZ Levy - (exempt from GST) (projects under \$20,000 are exempt)	\$1 for every \$1,000 or part thereof	\$1 for every \$1,000 or part thereof
MBIE Levy - (projects under \$20,000 are exempt)	\$1.75 for every \$1,000	\$1.75 for every \$1,000
OTHER BUILDING CONSENT CHARGES		
Multi-proof building consents actual cost of work to be recovered (value of work less processing apportionment)	As required	As required
Amendments to Building Consents actual cost of work to be recovered at time and disbursements	\$150.00 deposit + \$150.00 / hour	\$140.00 deposit + \$140.00 / hour
Erection of marquee	316.00	297.00
Heating / fire appliances - free standing	241.00	223.00
Heating / fire appliances - inbuilt and second-hand	391.00	389.00
Wetback fire / diesel boilers	391.00	N/A
Wind machines (horticultural)	N/A	477.00
Other building charges		
Certificate of Acceptance		
Minor work up to \$5,000	1103.00	1039.00
Residential \$5,000 to \$20,000	1478.00	1410.00
Residential \$20,000+	2453.00	2375.00
Commercial – \$615 deposit plus hourly rate	\$675.00 + hourly rate	615.00+

PLANNING AND REGULATORY	2021/22 Includes GST	2020/21 Includes GST
Change of Use (initial fee)	252.00	210.00
Relocation report within the district	\$150.00 / hour	170.00
New compliance schedule	\$150.00 / hour	150.00
Amended compliance schedule	110.00	100.00
WOF monitoring features and renewal	\$150.00 / hour	100.00
Certificate for Public Use	504.00	445.00
Notice to Fix	225.00	222.00
Fire Service assessment of building consents (plus costs)	150.00	140.00
Demolition	300.00	297.00
Inspection of unsatisfactory work (per visit or inspections not already provided for)	150.00	Hourly rate \$140.00
Swimming pool exemption (referred to Council)	N/A	N/A
Swimming pool inspection barriers and compliance (each inspection)	\$150.00 / hour	Hourly rate \$140.00
Swimming pool registration	55.00	50.00
Water test fee (fee plus actual test cost)	N/A	120.00
Assessment of building consent exemption application (deposit) + \$150.00 / hour processing or inspection	\$150.00 / hour	140.00 / hour
Title search	27.00	25.00
Minor variations (to building consents)	\$150.00 / hour	\$140.00 / hour
Project Information Memorandum – Residential	412.00	382.00
Project information memorandum – Commercial	525.00	509.00
Time and disbursements		
Hourly rates for processing all applications	150.00	140.00
Mileage (dollar(s) per km)	1.00	1.00
Hourly rates for processing all applications	105.00	N/A
ENVIRONMENTAL HEALTH		
Annual inspection		
Camping grounds	336.00	336.00
Hairdresser shops	168.00	168.00
Offensive trades	168.00	168.00
Funeral directors	168.00	168.00
Follow up inspection fee (hourly rate)	168.00	168.00
Change of ownership	168.00	168.00
ANNUAL REGISTRATION		
Camping grounds	168.00	180.00
Hairdresser shops	168.00	180.00
Offensive trades	168.00	180.00
Funeral directors	168.00	180.00
Miscellaneous Bylaw and general licence fees	N/A	No charge
Late payment fee	N/A	150% of annual registration fee
FOOD CONTROL PLANS / NATIONAL PROGRAMMES		
Initial registration	403.00	336.00
Annual registration	201.00	168.00

PLANNING AND REGULATORY	2021/22 Includes GST	2020/21 Includes GST
Audit fee		
Food control plan (single-site)	504.00	420.00
Food control plan (multi-site)	804.00	672.00
National Programme 1	336.00	336.00
National Programme 2	420.00	420.00
National Programme 3	504.00	420.00
Subsequent verifications and enforcement (hourly rate)	168.00	140.00
Site rental fee	N/A	At cost
BYLAW AND POLICY		
Trading in Public Place General Bylaw		
Application fee		
Fee per annum	420.00	420.00
Class 4 Gambling and Board Venue application fee (deposit)	336.00	336.00
Hourly rates for processing all applications	168.00	140.00
Additional sandwich board	N/A	120.00
ALCOHOL LICENSING		
Local Authority Compliance Certificate		
Building	150.00	140.00
Planning	150.00	140.00
Public notification fee	125.00	125.00
ANIMAL CONTROL		
Dog Registration Fees		
Non-working dogs	55.00	55.00
Working dogs	12.00	12.00
Late penalty fee (percentage of base fee)	150% of annual registration fee	150% of annual registration fee
Dog Impounding Charges		
First impounding (for each 12 months)	100.00	100.00
Second impounding (for each 12 months)	150.00	150.00
Third and subsequent impounding (for each 12 months)	200.00	200.00
Sustenance	22.00	22.00
Destruction of dog	At cost	At cost
Notification	N/A	N/A
Microchipping	32.00	32.00
Licence to keep more than 3 dogs		
Application	75.00	70.00
Inspection fee	\$150.00 / hour	\$140.00/hour
Annual permit fee	150.00	
REFUNDS		
Refund administration fee	Refer to Governance and Corporate Services section	25.00

PLANNING AND REGULATORY	2021/22 Includes GST	2020/21 Includes GST
NOISE CONTROL		
Return of Seized Equipment		
Administration charge	84.00	70.00
Storage fee	\$5.00 (per day)	5.00 (per day)
Contractor charge (add to administration charge)		
Alexandra / Clyde	60.00	60.00
Cromwell	70.00	70.00
Ranfurly	100.00	100.00
Roxburgh / Naseby	80.00	80.00
ENFORCEMENT		
Monitoring and enforcement - hourly rate	150.00	N/A
PLANNING (all deposits non-refundable)		
Subdivision Charges		
Land Subdivision Consent		
Consent application deposit (notified to formal hearing)	2000.00	2000.00
Consent application deposit (non-notified to formal hearing)	1500.00	1500.00
Consent application deposit (under delegated authority)	900.00	900.00
Minor boundary adjustment	430.00	430.00
Plan Certification - 223	150.00	150.00
Plan Certification - 224(c) (deposit)	260.00	225.00
Minor amendment to cross lease / unit title plan (deposit)	510.00	510.00
Other Charges		
Completion certificates	80.00	80.00
Overseas Investment Regulations Certificates (deposit)	150.00	150.00
Compliance certificates / Certificate of Compliance (S139) (deposit)	550.00	550.00
Certified copy of Council resolution	80.00	80.00
Registered bond	At cost	At cost
Release from registered bond	At cost	At cost
Right of way consents (deposit) (Section 348 LGA)	225.00	225.00
Certificate of approval of survey plans (s.226(1)(e)(ii))	150.00	150.00
Change or cancellation of amalgamation condition (deposit) (Section 241)	160.00	160.00
Cancellation of easement (Section 243)	160.00	160.00
Cancellation or amendment of consent notice (Section 221)	180.00	N/A
Land Use Consent		
Consent application deposit (notified to formal hearing)	2000.00	2000.00
Consent application deposit (non-notified to formal hearing)	1500.00	1500.00
Consent application deposit (under delegated authority)	600.00	600.00
Non-compliance with bulk and location requirements - deposit (under delegated authority)	300.00	225.00

PLANNING AND REGULATORY	2021/22 Includes GST	2020/21 Includes GST
Minor breach of standards (e.g. colour palette) (deposit)	350.00	300.00
Application for extension of lapse date (deposit (Section 125)	225.00	220.00
Minor Change or Cancellation of Consent Condition (delegated) (deposit)	300.00	300.00
Complex Change or Cancellation of Consent Condition (delegated) (deposit)	600.00	600.00
Change or Cancellation of Consent Condition to Formal Hearing (deposit)	1000.00	800.00
Monitoring Consent Holders (per hour + mileage)	\$150 / hour + mileage	140.00
Hearing of Objection to Resource Consent (deposit)	800.00	800.00
Resource consent exemption (section 87BB) (fixed fee)	225.00	220.00
Boundary activity (fixed fee)	300.00	280.00
Application for Heritage Orders and Designations (deposit)		
Outline plan approval (deposit)	390.00	390.00
Minor, no research (plus public notification)	1000.00	1000.00
Moderate, standard research requirements (plus public notification)	5000.00	5000.00
Major, affects large area of district (plus public notification)	10500.00	10500.00
APPLICATION FOR DISTRICT PLAN CHANGE (DEPOSIT)		
<i>Minor effect</i> – not requiring research (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors' fees. Applicant to provide all documentation to Council's satisfaction).	2500.00	1000.00
<i>Moderate effect</i> – requiring limited research (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors fees. Applicant to provide all documentation to Council's satisfaction).	7500.00	5000.00
<i>Major effect</i> – affects significant part of District Plan / major land use effects (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors' fees. Applicant to provide all documentation to Council's satisfaction).	15000.00	10000.00
Information Charges		
Resource Management Act information	At cost	At cost
All other information requested in writing (time charge + disbursements basis min)	80.00	80.00
NES record search	150.00	150.00
LAND INFORMATION MEMORANDUM (LIM)		
Residential Search		
Provided in 10 working days (electronic)	185.00 (non-refundable)	180.00 (non-refundable)
Provided in 5 working days (electronic)	263.00 (non-refundable)	225.00 (non-refundable)

PLANNING AND REGULATORY	2021/22 Includes GST	2020/21 Includes GST
Provided in 10 working days (paper)	315.00 (non-refundable)	210.00 (non-refundable)
Provided in 5 working days (paper)	420.00 (non-refundable)	255.00 (non-refundable)
Commercial Search		
Provided in 10 working days (electronic)	263.00 (non-refundable)	250.00 (non-refundable)
Provided in 5 working days (electronic)	368.00 (non-refundable)	330.00 (non-refundable)
Provided in 10 working days (paper)	368.00 (non-refundable)	280.00 (non-refundable)
Provided in 5 working days (paper)	420.00 (non-refundable)	360.00 (non-refundable)
Other charges (engineering, technical consultancy and valuation fees) – to be in addition to all fees where additional information may be required or a report commissioned, or where attendance at a meeting is requested and for administration, inspection and / or supervision.	At cost	At cost

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
DISTRICT CEMETERIES		
Plot Charge (Standard) - all cemeteries in the District		
Standard plot fees - including memorial structures plot, Cromwell Cemetery	900.00	900.00
Memorial Structures Plot - Cromwell Cemetery	N/A	900.00
Ashes plot	400.00	400.00
Memorial wall (plinth which allows for 32 plaques) - Alexandra Cemetery	100.00	100.00
Memorial wall (which allows for 88 plaques double-sided) - Cromwell Cemetery	100.00	100.00
RSA Plot - Cromwell Cemetery	No charge	No charge
Stillborn babies	No charge	No charge
Burial Fees District		
<i>Monday to Friday and Saturday mornings only and excluding Saturday afternoon's. No burials Sundays, statutory public holidays.</i>		
Standard re-opening and burial - Double Depth Standard	950.00	950.00
Casket larger than standard (213cm x 76.2cm x 50.8cm)	120.00	120.00
Burial of ashes	400.00	400.00
Out of District Fee (6 months or more)	95.00	95.00
Burial of infants (up to 10 years / re-opening)	300.00	300.00
Disinterment costs / re-interment	At Cost	At Cost
Breaking concrete	At Cost	At Cost
Memorial Permit processing fee	10.00	10.00
NASEBY CEMETERY		
Plot Fees		
Standard plot fees	300.00	300.00
Ashes plot	156.00	156.00
<i>Burial fees invoiced directly by Sexton</i>	N/A	N/A
RANFURLY CEMETERY		
Plot Fees		
Standard plot fees	300.00	300.00
Ashes plot	156.00	156.00
<i>Burial fees invoiced directly by Sexton</i>		
PARKS		
Sports Grounds (Alexandra and Clyde)		
First class cricket wicket per ground (per day - wickets 1 & 2)	250.00	250.00
Casual (per ground per day)	123.00	123.00
Cricket wickets (per day - wickets 3 & 4)	135.00	135.00
Changing rooms (per room)	15.00	15.00
Athletics (per day)	135.00	135.00
Litter collection (per litter bin per day) - Additional fee	30.00	30.00
Schools and school aged children exempt from charges	No charge	No charge
Club Seasonal Rates (Including club training, regular season fixtures)		
Rugby - Senior teams only	1,500.00	1500.00
Football - Senior teams only	1,500.00	3200.00

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
Softball - Senior teams only	500.00	700.00
Athletics - Senior teams only	500.00	700.00
Club Cricket only (excludes first class cricket) - Senior teams only	1,600.00	1600.00
Touch Rugby	500.00	N/A
Other Parks and Reserves Alexandra and Clyde – including Pioneer Park – per day		
Commercial activity or event including circus, gypsy fair, Blossom Festival	400.00	400.00
Non-Profit Community Groups	No charge	No charge
Commercial market days	\$55.00 including power	\$55.00 including power
Commercial – car displays, advertising, vendors	146.00	146.00
Basic space hire – no preparation / services required	No charge	No charge
Non Commercial – community group activity includes rubbish and area preparation, e.g. school fairs	No charge	No charge
Amusement devises (activity or device)	\$11.50 application fee for one device and \$2.30 per extra device. For longer periods \$1.15per week per device. Engineering fee at cost	75.00
Council power box (power already connected per hour)	5.00	5.00
Electricity boxes (if available) (power and connection)	N/A	At Cost
CROMWELL SPORTS PAVILIONS		
Alpha Street Pavilion		
Football Club per annum	573.00	573.00
Casual day hire	58.00	58.00
Anderson Park Pavilion		
Club per season	574.00	574.00
Casual day hire	58.00	114.00
ANDERSON PARK (junior sport free) - school and school age children exempt		
Sports Club Rentals (per player per season)		
Anderson Park grounds	51.00	51.00
Netball / tennis courts	20.00	20.00
Club Seasonal Rates (Including club training, regular season fixtures)		
Rugby - Senior teams only	1,500.00	1500.00
Football - Senior teams only	1,500.00	3200.00
Softball - Senior teams only	500.00	700.00
Athletics - Senior teams only	500.00	700.00
Club Cricket only (excludes first class cricket) - Senior teams only	1,600.00	1600.00
Touch Rugby	500.00	500.00

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
Casual Users (per day)		
Non-sporting activities (per ground plus electricity)	75.00	75.00
Touch (per field)	45.00	45.00
Rugby (per field)	69.00	69.00
ALPHA STREET RESERVE (per day) - school and school age children exempt		
Commercial activity or event including circus and gypsy fair, circus	1,600.00	400.00
Touch Rugby (per field)	500.00	N/A
Club Seasonal Rates (Including club training, regular season fixtures)		
Football - Senior teams only	1,500.00	3200.00
Touch Rugby	500.00	500.00
Sports Club Rentals (per player per season) (junior sports free)		
Alpha Street grounds	51.00	51.00
Alpha Street ground lights - per hour	N/A	11.00
Other Parks and Reserves – Cromwell per day		
Basic space hire – space only no preparation required	No charge	No charge
Non-Profit – community group activity including rubbish and area preparation eg. school fairs	No charge	No charge
Commercial – Market days	55.00	55.00
Commercial – Car displays / advertising, vendors	145.00	145.00
Amusement Devices	\$11.50 application fee for one device and \$2.30 per extra device. For longer periods \$1.15per week per device. Engineering fee at cost	N/A
MANIOTOTO PARK		
Sports clubs (per annum)	907.00	907.00
Sports ground (per day)	117.00	117.00
Outdoor netball / tennis courts	150.00	No charge
Basic space hire – no preparation required	No charge	No charge
Non-Profit Community activity (general use including rubbish and ground preparation)	No charge	No charge
Commercial activity	122.00	122.00
Athletics (per day) - Schools	No charge	No charge
Athletics (per half day)	No charge	No charge
Other Parks and Reserves – Maniototo per day		
Basic space hire – space only no preparation required	No charge	No charge
Non-commercial – community group activity including rubbish and area preparation e.g.; school fairs	38.00	38.00

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
Junior Cricket – Naseby	No charge	No charge
Commercial – Market days, Vendors	55.00	55.00
Commercial – Car displays / advertising	145.00	145.00
Rugby Clubrooms		
Rugby clubrooms (per day)	N/A	86.00
MANIOTOTO STADIUM		
Stadium sports session (not exceeding 2 hours)	N/A	20.00
Stadium sports session (not exceeding 4 hours)	N/A	35.00
Stadium only (day rate – not exceeding 24 hours)	N/A	115.00
Stadium / kitchen / bar (day rate) weddings, cabarets	N/A	170.00
Stadium frost cloth canopy	N/A	300.00
Local schools sports day / events (subject to conditions)	N/A	No charge
TEVIOT VALLEY		
King George Park - Community activity	No charge	No charge
King George Park - Commercial activity	80.00	80.00
Basic space hire – no preparation required	No charge	No charge
Commercial Market, Vendor	55.00	55.00
MOLYNEUX PARK		
Stadium		
Sports groups (per hour)	N/A	35.00
Vincent sports groups (per hour)	N/A	25.00
Gas heating token (20 mins)	N/A	2.00
Electric heating token (15 mins)	N/A	0.50
Sports groups whole day	N/A	305.00
Sports groups half day	N/A	205.00
Vincent sport groups whole day	N/A	170.00
Vincent sport groups half day	N/A	125.00
Kitchen whole day (includes foyer toilets)	N/A	55.00
Kitchen half day (includes foyer toilets)	N/A	30.00
Changing rooms (per room)	N/A	15.00
ALEXANDRA POOL AND CROMWELL POOL		
Single Admission		
Adult (18 years old)	6.50	6.50
Child (School Age)	3.50	3.50
Preschooler (with maximum of 2 per 1 paying parent / caregiver)	No charge	No charge
Gold Card and tertiary student 17% off entry	5.50	5.50
Community Services Card holder 17% off entry	5.50	5.50
Shower	5.00	5.00
Family - maximum 2 adults and 4 children	17.00	17.00
Family - 1 Adult and 4 children	16.40	16.40
Replacement swim card if lost	2.00	2.00
Towel Hire	N/A	1.00
<i>Gym/Swim Pass 30% off adult entry only</i>		
Membership Card and Yearly Pass		
Adult - 10 swims	58.50	58.50
Adult - 25 swims	138.00	138.00
Adult - 50 Swims	260.00	260.00

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
Adult yearly pass (includes Aqua Fit classes)	480.00	480.00
Child - 10 swims	30.00	30.00
Child - 25 swims	74.50	74.50
Child - 50 Swims	140.00	140.00
Child yearly pass	240.00	240.00
Prepaid Swim Membership Prices		
Family - 6 Months	429.00	429.00
Family - 12 Months	709.00	709.00
Direct Debit Swim Membership Prices		
Child - 6 Months	5.00 / week	5.00 / week
Child - 12 Months	4.00 / week	4.00 / week
Adult - 6 Months	12.00 / week	12.00 / week
Adult - 12 Months	10.00 / week	10.00 / week
Family - 6 Months	19.00 / week	19.00 / week
Family - 12 Months	16.00 / week	16.00 / week
Gold Card, Community Services Card and Tertiary Students Card Holders		
10 swims	17% off the above adult prices	17% off the above adult prices
25 swims	17% off the above adult prices	17% off the above adult prices
Yearly pass	17% off the above adult prices	17% off the above adult prices
Aquarobics and Aqua Fit		
Casual Adult entry and class - entry plus \$5.00	10.50	10.50
Adult - 11 class membership concession (includes pool entry)	105.00	105.00
Gold Card, Community Services Card, tertiary student entry and class	17% off the above adult prices	17% off the above adult prices
Gold Card, Community Services Card, tertiary student - 11 class membership concession (includes pool entry)	17% off the above adult prices	17% off the above adult prices
Aqua Fit Class only excluding pool entry	No charge	No charge
School Hire		
District primary schools per lane / block per hour – min charge 1 hour (excludes pool entry)	9.00	9.00
District high schools per lane / block per hour – min charge 1 hour (excludes pool entry)	9.00	9.00
Non-district schools –Min charge 1 hour (excludes pool entry)	13.00	13.00

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
Central Otago Swimming Clubs / Non-Commercial (as per definition)		
Tues, Thurs non-competitive club nights per lane, excludes entry (does not include development or squad coaching sessions)	9.00	Refer to Molyneux Aquatic Centre and Cromwell Swim Centre fees
Lane hire per lane per hour excludes pool entry minimum 1 hour (including development or squad coaching sessions)	9.00	
Swim meets / competition nights full 25 metre pool hire includes pool entry min 1 hour (or by agreement with Aquatics Manager), includes staff time	150.00	
Kayak Polo – pool entry plus staff time		
Commercial Operators		
Lane hire per lane per hour excludes pool entry min 1 hour (or by agreement with Aquatics Manager)	30.00	27.00
Additional Charges		
Additional staff after hours	\$50 per hour per staff member	\$50 per hour per staff member
Meeting Room Charges (where available)		
Kitchen surcharge per half day	45.00	35.00
Kitchen surcharge per hour	15.00	11.00
Meeting room hire per half day	45.00	
Meeting room hire per hour	15.00	
SWIMMING LESSONS – CENTRAL SWIM SCHOOL (includes pool entry) Payment in advance or by direct debit		
10 x toddler / preschool lesson - Starfish, Turtles, Seals, Dolphin, Goldfish, Clownfish, Pufferfish and Rainbowfish	111.00	111.00
10 x school age lessons - Seahorse, Otter, Snapper, Crocodile, Barracuda, Piranha, Stingray, Marlin	111.00	111.00
10 x 45 minute stroke development - Sharks Squad	118.00	118.00
Weekday private lesson		
15 minutes	19.00	19.00
30 minutes	39.00	39.00
5 day block holiday classes	55.00	55.00
Family Discount: <i>If you have 3 or more members of your family learning to swim, only the first two members will pay standard price, then all additional children will receive 30% off standard price.</i>		
Multi-Lesson Discount: <i>Students attending more than one lesson per week are eligible for a 20% discount off their second lesson that week.</i>		
Direct Debit fees for payment of lessons above will incur these additional charges		
Direct Debit Transaction Fee - successful transaction from bank account, credit union or building society	0.60	0.60

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
Direct Debit Transaction Fee - successful transaction from Visa / Mastercard	2.35%	2.35%
Direct Debit Transaction Fee - successful transaction from Amex / Diners Card	4.22%	4.22%
Failed Transaction Fee	0.60	0.60
Dishonour Fee by customer	11.50	11.50
Investigation Fee - charged back to customer	44.00	N/A
RANFURLY SWIM CENTRE		
Admission		
Child	2.50	2.00
Adult	5.00	4.50
Child - 11 x swims (swim card)	25.00	20.00
Adult - 11 x swims (swim card)	50.00	45.00
Season pass (single)	95.00	95.00
Season pass (family) plus \$10 per child	118.00	118.00
Maniototo Area School	522.00	522.00
St John's School	154.00	154.00
Aquabelles (per season)	412.00	412.00
Other groups (per season)	412.00	412.00
Professional coaching per hour	27.00	24.00
AIRPORT LANDING FEES (PER LANDING)		
Private aircraft	10.00	10.00
Commercial light aircraft / twin engine	20.00	20.00
Passenger planes < 18 passenger capacity	30.00	30.00
Passenger planes >18 passenger capacity	60.00	60.00
Emergency services (Police, Rural Fire, Air Ambulance)	No charge	No charge
New Zealand Armed Forces	No charge	No charge
APPLICATION FOR EASEMENT OR LEASE FOR ACCESS OR INFRASTRUCTURE PURPOSES (ROADING, SERVICES, TELECOMMUNICATIONS, POWER ETC)		
Time plus legal, survey and advertisement costs	At cost	At cost
Deposit - no reserve status	500.00	500.00
Deposit - reserve land	1000.00	1000.00
COMMUNITY FACILITIES		
ALEXANDRA COMMUNITY CENTRE		
Hall and Bar		
Commercial whole day	275.00	275.00
Commercial half day	170.00	170.00
Commercial hourly rate	35.00	35.00
Non-commercial whole day	160.00	160.00
Non-commercial half day	100.00	100.00
Non-commercial hourly rate	20.00	20.00
Hall, Kitchen and Bar		
Commercial whole day	300.00	300.00
Commercial half day	200.00	200.00
Non-commercial whole day	180.00	180.00
Non-commercial half day	125.00	125.00

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
Hall, Reading Room, Kitchen and Bar		
Commercial whole day	345.00	345.00
Commercial half day	225.00	225.00
Non-commercial whole day	225.00	225.00
Non-commercial half day	135.00	135.00
Whole Complex		
Commercial whole day	455.00	455.00
Commercial half day	300.00	300.00
Non-commercial whole day	280.00	280.00
Non-commercial half day	170.00	170.00
Hire of Trestles and Chairs (away from hall)		
Trestles (each)	5.00	5.00
Chairs (each)	2.00	2.00
ALEXANDRA MEMORIAL THEATRE		
Commercial / non-local or by agreement with Chief Executive Officer		
Evening performance	670.00	670.00
Matinee performance (afternoon)	505.00	505.00
Rehearsal (includes heating)	225.00	225.00
Hourly rate (includes heating)	105.00	105.00
Hourly rate (no heating)	50.00	50.00
Amateur local non-profit making incorporated societies and educational institutes		
Evening performance	235.00	235.00
Matinee performance (afternoon)	180.00	180.00
Rehearsal (no heating)	60.00	60.00
Rehearsal (with heating)	125.00	125.00
Hourly rate (includes heating)	60.00	60.00
Hourly rate (no heating)	30.00	30.00
CENTRAL STORIES BUILDING		
Meeting room and theatre		
Commercial hire	\$40 / hour	\$40/hour
Non-commercial hire	\$20 / hour	\$20/hour
CROMWELL MEMORIAL HALL		
Whole complex (auditorium, supper room, west wing, kitchen)		
Commercial whole day	470.00	470.00
Commercial half day	315.00	315.00
Non-commercial whole day	190.00	190.00
Non-commercial half day	140.00	140.00
Sporting events - tournaments whole day	145.00	145.00
Sporting events - club nights / half day tournaments	115.00	115.00

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
Sporting events - schools	115.00	115.00
Hourly rate (only available on application to the Cromwell Community Board)	25.00	25.00
After 1am charge per hour	25.00	25.00
Auditorium (not including kitchen)		
Commercial whole day	300.00	300.00
Commercial half day	185.00	185.00
Non-commercial whole day	160.00	160.00
Non-commercial half day	105.00	105.00
Sporting events - tournaments whole day	115.00	115.00
Sporting events - club nights / half day tournaments	85.00	85.00
Sporting events - schools	85.00	85.00
Sporting events - tournaments whole day	115.00	115.00
Hourly rate (only available on application to the Cromwell Community Board)	20.00	20.00
After 1am charge per hour	20.00	20.00
Supper Room or West Wing (not including kitchen)		
Commercial whole-day	155.00	155.00
Commercial half day	115.00	115.00
Non-commercial whole day	90.00	90.00
Non-commercial half day	75.00	75.00
Supper Room and Kitchen		
Commercial whole day	180.00	180.00
Commercial half day	125.00	125.00
Non-commercial whole day	115.00	115.00
Non-commercial half day	90.00	90.00
Commercial whole day	180.00	180.00
Hourly rate (only available on application to the Cromwell Community Board)	90.00	90.00
After 1am charge per hour	25.00	25.00
Kitchen per hour	25.00	25.00
Stage per hour	25.00	25.00
Hire of trestles and chairs (away from hall)		
Trestles (each)	5.00	5.00
Chairs (each)	5.00	5.00
Refundable deposit for 1-20 chairs	85.00	85.00
Refundable deposit for more than 20 chairs	115.00	115.00
Crockery breakages (at hall)	At cost	At cost
NASEBY HALL		
Whole day hire (not exceeding 24 hours)	105.00	105.00
Half day hire (not exceeding 4 hours)	40.00	40.00
Hourly rate if less than half day	20.00	20.00
NASEBY PAVILION		
Whole day hire (not exceeding 24 hours)	35.00	N/A
Half day hire (not exceeding 4 hours)	20.00	N/A

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
WAIPIATA HALL		
24 hour period	105.00	105.00
Hourly rate	8.00	8.00
Waipiata Darts Club per annum	405.00	405.00
WALLACE MEMORIAL HALL		
Whole day hire (not exceeding 24 hours)	35.00	35.00
Half day hire (not exceeding 4 hours)	20.00	20.00
RANFURLY HALL		
Meetings	55.00	55.00
Meetings in supper room (hourly rate)	20.00	20.00
Furniture auctions	55.00	55.00
Local concerts	90.00	90.00
Visiting artists and concerts	120.00	120.00
Weddings and cabarets etc	180.00	180.00
Local schools: sports day / events (subject to conditions)	No charge	No charge
PATEAROA HALL		
Whole day hire and funerals	105.00	105.00
Half day hire	35.00	35.00
Meeting room (locals)	20.00	20.00
Meeting room (non-locals)	30.00	30.00
Discretionary bond	260.00	260.00
Hire of tables and chairs (away from hall)		
Tables	10.00	10.00
Padded chairs	2.00	2.00
Plastic chairs	1.00	1.00
OMAKAU HALL		
Whole day hire (not exceeding 24 hours)	60.00	60.00
Half day hire (not exceeding 6 hours)	25.00	25.00
Hourly rate	7.00	7.00
Hire of trestles and chairs (away from hall)		
Trestles (each)	5.00	5.00
Chairs (each)	1.00	1.00
ROXBURGH ENTERTAINMENT CENTRE		
Theatre		
Evenings	310.00	310.00
Conferences	310.00	310.00
Matinees, meetings and rehearsals	150.00	150.00
Hourly rate for non-profits groups only	20.00	20.00
Dance Hall		
Commercial whole day (social functions, weddings, funerals)	310.00	310.00
Commercial half day (social functions, weddings, funerals)	150.00	150.00
Hourly rate for non-profit groups only	20.00	20.00
Track lighting (per day) room (per day)	55.00	55.00
Track lighting - supper	30.00	30.00
Track lighting - dance hall (per day)	30.00	30.00

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
Kitchen		
Commercial hire whole day (social functions, weddings, funerals)	150.00	150.00
Commercial half day (social functions, weddings, funerals)	105.00	105.00
Hourly rate for non-profit groups only	20.00	20.00
Whole complex (non-discountable)	570.00	570.00
ROXBURGH MEMORIAL HALL		
Whole Hall		
Whole day hire (not exceeding 24 hours)	105.00	105.00
Half day hire (not exceeding 6 hours)	40.00	40.00
Hourly rate	20.00	20.00
MANIOTOTO STADIUM		
Rugby Clubrooms		
Rugby clubrooms (day rate – not exceeding 8 hours)	85.00	85.00
Rugby clubrooms (half day rate – not exceeding 4 hours)	45.00	45.00
Rugby clubroom / kitchen / bar (day rate not exceeding 24 hours)	145.00	145.00
Rugby clubroom / kitchen / bar (half day rate not exceeding 4 hours)	70.00	70.00
Local schools sports day / events (subject to conditions)	No charge	No charge
Kitchen		
Kitchen whole day (not exceeding 24 hours)	55.00	55.00
Kitchen half day (not exceeding 4 hours)	27.00	27.00
Hire of trestles away from the Stadium		
Hire of trestles away from the stadium (per trestle)	3.00	3.00
Hire of chairs away from the stadium (per chair)	1.00	1.00
Charges per annum		
Maniototo Squash Club	1550.00	1550.00
A&P Association (per show)	825.00	825.00
Maniototo seasonal toilets		
Maniototo Summer seasonal toilets (Nov- May) - open toilets outside of the season	30.00	N/A
Service toilets outside of season - daily fixed charge	15.00	N/A
COUNCIL OFFICE HIRE		
William Fraser Building		
Council Chambers whole day	115.00	115.00
Council Chambers half day	55.00	55.00
Tea making facilities (per person per tea break)	2.00	2.00
Cromwell Service Centre		
Council Chambers whole day	115.00	115.00
Council Chambers half day	55.00	55.00
Tea making facilities (per person per tea break)	2.00	2.00
Ranfurly Service Centre		

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
Council Chambers whole day	55.00	55.00
Council Chambers half day	35.00	35.00
Meeting room whole day	35.00	35.00
Meeting room half day	25.00	25.00
Roxburgh Service Centre		
Council Chambers whole day	55.00	55.00
Council Chambers half day	35.00	35.00
VISITOR INFORMATION CENTRES		
Booking commission (on operator bookings)	10-20%	10-20%
Cancellation fee (payable by customer)	10-20%	10-20%
Event tickets	Up to 20%	Up to 20%
Booking fee	6.00	6.00
DISPLAY		
Wall / poster (6 months) A1	310.00	310.00
Wall / poster (full year) A1	520.00	520.00
Local operators (per brochure per centre per annum)	115.00	115.00
Outside region operators (per brochure per centre per annum)	200.00	115.00
Commercial series publications per centre	562.00	562.00
Commercial series publications all four centres	1405.00	1405.00
Commercial individual publications (per centre per annum)	172.00	172.00
BIG FRUIT EVENT SIGNS (Includes install / removal costs)		
6 signs available (maximum 2 signs per event booking)		
Commercial event per event, per sign frame	350.00	350.00
Non-commercial event per event, per sign frame	50.00	50.00
EVENT BANNERS		
Banner install / removal and fixings per sign - Big Fruit Reserve	50.00	50.00
Banner install / removal and fixings per sign on FlagTrax system	10.00	10.00
PLASMA TV OPERATOR ADVERTISING		
Per month	42.00	42.00
Per 6 months (summer / winter)	187.00	187.00
Per year	338.00	338.00
One-off projects carried out during the year where operators who participate contribute to the costs on a case-by-case basis	As Required	As required
SCANNING		
A4 per sheet up to 20 sheets	0.20	0.20
A4 per sheet more than 20 sheets	0.20	0.20
A3 per sheet up to 20 sheets	0.50	0.50
A3 per sheet more than 20 sheets	0.50	0.45
A2, A1 & A0	1.00	1.00
FAX CHARGES		
All locations up to 3 pages (per fax)	3.00	3.00
Additional pages per page	N/A	0.50
WORD PROCESSING		
Per hour	46.00	46.00
LIBRARIES		
Interloan books from outside district (plus and externally imposed charges per book)	Up to \$15	Up to \$15

POOLS, PARKS AND CEMETERIES	2021/22 Includes GST	2020/21 Includes GST
Replacement cards	5.00	5.00
OVERDUE BOOKS (per book per day)		
Adults	0.20	0.20
DVDs (per week)	3.00	3.00
Lost / Damaged books	Replacement cost & \$10.00 processing fee	Replacement cost & \$10.00 processing fee
COMPUTER USE		
Half-hour	2.00	2.00
PHOTOCOPYING AND PRINTING		
A4 per sheet up to 20 sheets (black and white)	0.20	0.20
A4 per sheet up to 20 sheets (colour)	1.30	1.30
A4 per sheet more than 20 sheets (black and white)	0.10	0.10
A4 per sheet more than 20 sheets (colour)	0.60	0.60
A3 per sheet up to 20 sheets (black and white)	0.40	0.40
A3 per sheet up to 20 sheets (colour)	2.00	2.00
A3 per sheet more than 20 sheets (black and white)	0.20	0.20
A3 per sheet more than 20 sheets (colour)	1.00	1.00
A4 double sided (black and white)	0.40	0.40
A4 double sided (colour)	2.00	2.00
A3 double sided (black and white)	0.80	0.80
A3 double sided (colour)	4.00	4.00
A2, A1 & A0 per sheet (black & white)	N/A	15.00
A2, A1 & A0 per sheet (colour)	N/A	18.00
Own paper per sheet (black and white)	0.10	0.10
Own paper per sheet (colour)	0.60	0.60
Own paper double sided per sheet (black and white)	0.20	0.20
Own paper double sided per sheet (colour)	1.00	1.00
Providing of regular meeting agenda (per agenda)	36.00	36.00
SCANNING		
A4 per sheet up to 20 sheets	0.20	0.20
A4 per sheet more than 20 sheets	0.20	0.20
A3 per sheet up to 20 sheets	0.50	0.50
A3 per sheet more than 20 sheets	0.45	0.45
A2, A1 & A0	N/A	1.00

COMMUNITY, ECONOMIC AND STRATEGIC DEVELOPMENT	2021/22 Includes GST	2020/21 Includes GST	Comments
TOURISM CENTRAL OTAGO			
Booking commission on operator bookings via website booking engine	N/A	10-20%	
Central Otago related products / operators registration fee (outside region operators as approved by Tourism Central Otago)	up to \$1000.00	345.00	To better reflect the value out of region operators received from registering their businesses with Tourism Central Otago
There may be one-off projects carried out during the year where operators who participate contribute to the costs on a case-by-case basis	As required	As required	

GOVERNANCE AND CORPORATE SERVICES	2021/22 Includes GST	2020/21 Includes GST
PHOTOCOPYING AND PRINTING		
A4 per sheet up to 20 sheets (black and white)	Refer to Service Centres and Libraries	0.20
A4 per sheet up to 20 sheets (colour)	Refer to Service Centres and Libraries	1.30
A4 per sheet more than 20 sheets (black and white)	Refer to Service Centres and Libraries	0.10
A4 per sheet more than 20 sheets (colour)	Refer to Service Centres and Libraries	0.60
A3 per sheet up to 20 sheets (black and white)	Refer to Service Centres and Libraries	0.40
A3 per sheet up to 20 sheets (colour)	Refer to Service Centres and Libraries	2.00
A3 per sheet more than 20 sheets (black and white)	Refer to Service Centres and Libraries	0.20
A3 per sheet more than 20 sheets (colour)	Refer to Service Centres and Libraries	1.00
A4 double sided (black and white)	Refer to Service Centres and Libraries	0.40
A4 double sided (colour)	Refer to Service Centres and Libraries	2.00
A3 double sided (black and white)	Refer to Service Centres and Libraries	0.80
A3 double sided (colour)	Refer to Service Centres and Libraries	4.00
A2, A1 & A0 per sheet (black & white)	Refer to Service Centres and Libraries	15.00
A2, A1 & A0 per sheet (colour)	Refer to Service Centres and Libraries	18.00
Own paper per sheet (black and white)	Refer to Service Centres and Libraries	0.10
Own paper per sheet (colour)	Refer to Service Centres and Libraries	0.60
Own paper double sided per sheet (black and white)	Refer to Service Centres and Libraries	0.20
Own paper double sided per sheet (colour)	Refer to Service Centres and Libraries	1.00
Providing of regular meeting agenda (per agenda)	Refer to Service Centres and Libraries	36.00
SCANNING		
A4 per sheet up to 20 sheets	Refer to Service Centres and Libraries	0.20
A4 per sheet more than 20 sheets	Refer to Service Centres and Libraries	0.20
A3 per sheet up to 20 sheets	Refer to Service Centres and Libraries	0.50
A3 per sheet more than 20 sheets	Refer to Service Centres and Libraries	0.45

GOVERNANCE AND CORPORATE SERVICES	2021/22 Includes GST	2020/21 Includes GST
A2, A1 & A0	Refer to Service Centres and Libraries	1.00
FAX CHARGES		
All locations up to 3 pages (per fax)	Refer to Service Centres and Libraries	3.00
Additional pages per page	Refer to Service Centres and Libraries	0.50
WORD PROCESSING		
Per hour	Refer to Service Centres and Libraries	46.00
REFUNDS		
Administration fee	25.00	25.00
RATING SERVICES		
Water rates final read	40.00	40.00
Water rates final self-read	No charge	No charge
MAPS / AERIAL PHOTOGRAPHY		
<i>Printing as per the above photocopying charges</i>		
Custom maps (per hour cost)	102.00	102.00
Electronic copies of aerals	POA	POA
PROJECTOR		
Projector hire (per day)	51.00	51.00
RECORDS, ARCHIVES AND LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT		
Records, archives and official information request time spent by staff searching for relevant material, abstracting and collating, copying, transcribing and supervising access where the total time involved is in excess of one hour should be charged out as follows, after the first hour. This is at the discretion of Council and will be discussed at time of engagement.		
First 1 hour	No charge	No charge
Every half hour after the first 1 hour	38.00	38.00
For additional half hour or part thereof	N/A	38.00
<i>Council's preferred method for delivery of the requested information is digitally for sustainability purposes. If you require the information to be printed or posted, please refer to Service Centres and Libraries section.</i>		

21.2.3 CROMWELL FINANCIAL REPORT - PERIOD ENDING 31 DECEMBER 2020

Doc ID: 521663

1. Purpose

To consider the financial performance overview as at 31 December 2020.

Recommendations

That the report be received.

2. Background

The operating statement for the six months ending 31 December 2020 shows a favourable variance of \$612k against the revised budget.

	AS AT 31 DECEMBER 2020				2020/21	2020/21
	YTD Actual	YTD Revised Budget	YTD Variance		Annual Plan	Full Year Revised Budget
	\$000	\$000	\$000		\$000	\$000
Income:						
Internal Interest Revenue	215	342	(127)	●	740	686
Land Sale Proceeds	3,786	2,500	1,286	●	4,015	4,000
User Fees & Other	275	237	38	●	471	475
Reserves Contributions	58	-	58	●	-	-
External Interest & Dividends	3	-	3	●	-	-
Rates	1,449	1,449	-	●	2,412	2,733
Other Capital Contributions	17	-	17	●	-	-
Total Income	5,803	4,528	1,275	●	7,638	7,894
Expenditure						
Rates Expense	104	60	(44)	●	120	120
Cost of Sale of Land	1,903	1,250	(653)	●	-	2,000
Professional Fees	124	57	(67)	●	11	115
Cost Allocations	397	400	3	●	687	791
Fuel & Energy	145	128	(17)	●	227	255
Grants	124	113	(11)	●	189	181
Other Costs	161	184	23	●	340	325
Contracts	202	224	22	●	299	452
Internal Interest Expense	-	59	59	●	121	120
Building Repairs and Mtce.	69	76	7	●	198	153
Staff	355	367	12	●	694	735
Members Remuneration	18	21	3	●	42	43
Depreciation	307	307	-	●	659	613
Total Expenses	3,909	3,246	(663)	●	3,587	5,903
Operating Surplus / (Deficit)	1,894	1,282	612	●	4,051	1,991

Income for period ending 31 December 2020:

Operating income reflects a favourable variance to the budget of \$1,275k. This is primarily due to the Gair Avenue development land sales.

- Internal interest revenue has an unfavourable variance of (\$127k). This is predominately due to low market interest rates.
- Gair Avenue development land sales are tracking ahead of budget with a favourable variance of \$1,286k, due to strong demand in property nationwide.
- User fees and other has a favourable variance of \$38k. Rentals and hires are \$32k higher than budget, this is due to the timing of annual lease payments on endowment land.
- Reserve contributions have a favourable variance of \$58k. These are difficult to gauge when setting budgets and are dependent on developers' timeframe.
- A capital contribution of \$17k has been received from the Ministry of Business Innovation and Employment (MBIE) towards the Tarras community hall.

	User Fees and Other Income				2020/21	2020/21
	YTD	YTD	YTD		Annual	Full Yr
	Actual	Revised Budget	Variance		Plan	Revised Budget
	\$000	\$000	\$000		\$000	\$000
Other Misc. Income	60	57	3	●	114	114
Rentals & Hires	79	47	32	●	99	94
Cromwell Pool / Swim School	128	125	3	●	240	250
Cemeteries	8	8	-	●	17	16
Total User Fees Income	275	237	38		471	474

Expenditure for period ending 31 December 2020:

Expenditure has an unfavourable variance of (\$663k). These variances are detailed below:

- Rates expense shows an unfavourable variance due to the spread of the budget, this will be corrected in the February forecast. Rates are paid in full at the beginning of the financial year.
- Cost of Sale of Land has an unfavourable variance of (\$653k). The cost of sales is driven by the Gair Avenue land sales, these costs are offset by land sales.
- Professional fees are unfavourable against budget by (\$67k). This is mainly due to ongoing legal fees relating to the Thyme Care claim.
- Fuel and energy is unfavourable to budget by (\$17k). Driving this variance is the gas usage at the Cromwell pool, this will likely remain.
- Other costs are favourable by \$23k. Contributing to this is the timing of water billing and slightly lower insurance costs.
- Contracts are favourable to budget by \$22k. This is due to the timing of maintenance being carried out.
- Internal interest expense charges show a zero balance. Low market interest rates are driving this variance, this is also reflected above with reduced interest revenue.

Capital Expenditure:

Capital expenditure for the period ending 31 December 2020 reflects an unfavourable variance of (\$3,658k). The actual CAPEX spent ended with a 129% of the total revised budget. Managers are currently working on their second forecast for this financial year.

Parks and Reserves:

- Anderson Park projects show a favourable variance of \$119k. This is due to a delay in the commencement and resurfacing of the Anderson Park netball courts.
- Cromwell Reserves show an unfavourable variance of (\$13k). Relating to the timing of the McNulty Road and Gair Avenue irrigation rollout and budget.
- Cromwell Fencing has an unfavourable variance of (\$24k). The fencing project at Birchalls Lane has been completed ahead of the budget allocation.

Cromwell Swimming Pool:

- Machinery and plant show a favourable variance of \$81k. The pool filter is yet to be replaced.
- Planned building upgrades have not yet started. More information will be available after forecasting has been completed.

Property:

- The main reason for the unfavourable variance is the purchase of the Murray Terrace land in December 2020, which Council authorised as per resolution 20.4.3 in July 2020. This will be updated as part of the February forecast.
- The unfavourable variance for Endowment land relates to the funding issued for the earthquake strengthening of the McNulty House restoration project, as per Cromwell Community Board resolution of 20.5.4. Again, this will be updated in as part of the forecast.

	AS AT 31 DECEMBER 2020				2020/21	2020/21
	YTD Actual	YTD Revised Budget	YTD Variance		Annual Plan	Full Year Revised Budget
	\$000	\$000	\$000		\$000	\$000
Parks and Reserves:						
Anderson Park	32	151	119	●	244	247
Cromwell Reserves	86	73	(13)	●	192	313
Cromwell Other	32	44	12	●	44	54
Cromwell Lighting	6	-	(6)	●	12	12
Cromwell Cemetery	2	19	17	●	19	19
Cromwell Fencing	24	-	(24)	●	-	30
Total Parks and Reserves:	182	287	105	●	511	675
Cromwell Swimming Pool:						
Machinery & Plant	34	115	81	●	375	650
Recreation Equipment / Furniture & Fittings	-	2	2	●	2	2
Building Upgrades	2	65	63	●	8	65
Total Cromwell Swimming Pool	36	182	146	●	385	717
Property:						
Cromwell Front Reserve	-	-	-	●	500	1,800
Cromwell - Land	3,825	-	(3,825)	●	-	-
Cromwell - Fencing	-	-	-	●	-	-
Endowment Land	84	-	(84)	●	-	-
Cromwell - Building Improvements	7	7	-	●	-	7
Total Property:	3,916	7	(3,909)	●	500	1,807
Total Capital Expenditure	4,134	476	(3,658)	●	1,396	3,199

Reserve Funds table for Cromwell Ward

- As at 30 June 2020 the Cromwell Ward had an audited closing reserve funds balance of \$20M. This is the ward specific reserves and does not factor in the districtwide reserves which are in deficit at (\$11M). Refer to Appendix 1.
- Taking the 2019-2020 audited Annual Report closing balance and adding 2020-21 income and expenditure, carry forwards and resolutions, the Cromwell Ward is projected to end the 2020-21 financial year with a closing balance of \$26.2M. This projection is subject to change once the February forecast is carried out as the forecast may help confirm timing of work programmes which will give staff a better understanding of this year's activities.

3. Attachments**Appendix 1 - 202012 Cromwell Ward Reserve Funds table.pdf** [↓](#)

Report author:



Donna McKewen
Accountant
12/02/2021

Reviewed and authorised by:



Leanne Macdonald
Executive Manager - Corporate Services
16/02/2021

AUDITED - 2019/20 Annual Report					2020/21 AP		2020/21 Forecast		Approved By Council		2020/21 Revised
CROMWELL RESERVES	Opening Balance	Transfers In	Transfers Out	Closing Balance	Net Transfers In and Out	Forecast Closing Balance	2020/21 Carry/Fwd	2020/21 Forecast	2020/21 Revised Closing Balance		
	A	B	C	D = A+B-C	E	F = D+E	G	H	I = F+G+H		
Cromwell Recreation and Culture Charge											
3412 - Bannockburn Community Centre	(269,902)	-	(7,614)	(277,516)	-	(277,516)	-	-	(277,516)		
3414 - Cromwell Memorial Hall	(209,373)	38,254	-	(171,120)	-	(171,120)	-	(4,790)	(175,910)		
3416 - Cromwell Sports Pavilions	47,602	5,485	-	53,087	508	53,595	-	(1,682)	51,913		
3417 - Tarras Community Centre	54,065	1,622	(25,138)	30,548	2,750	33,298	-	(1,182)	32,116		
3419 - Cromwell Resource Centre Building	(54,617)	9,614	-	(45,003)	-	(45,003)	-	-	(45,003)		
3463 - Cromwell Reserves	-	-	-	-	-	-	-	-	-		
3491 - Cromwell Pool	(470,565)	47,032	-	(423,533)	-	(423,533)	-	-	(423,533)		
3418 - Cromwell Museum	-	-	-	-	-	-	-	-	-		
3461 - Anderson Park	-	48,501	-	48,501	-	48,501	-	-	48,501		
	(902,791)	150,507	(32,752)	(785,036)	3,258	(781,778)	-	(7,654)	(789,432)		
Cromwell Ward Services Rate											
3111 - Cromwell General Revenues	4,804,266	270,172	(92,216)	4,982,222	4,249,260	9,231,482	-	-	9,231,482		
3341 - Forestry Cromwell	-	-	-	-	-	-	-	-	-		
3351 - Property General Cromwell	4,965,956	3,768,128	-	8,734,084	(118,167)	8,615,917	-	1,942,312	10,558,229		
3352 - Endowment Land Cromwell	803,144	23,776	(26,838)	800,082	(14,728)	785,354	-	-	785,354		
3353 - Medical Centre Cromwell	(125)	2	-	(123)	-	(123)	-	-	(123)		
3361 - Industrial Estate Cromwell	6,681,545	189,248	(146,557)	6,724,236	(4,752)	6,719,484	-	-	6,719,484		
3431 - Cromwell Community Grants	-	-	-	-	-	-	(5,000)	-	(5,000)		
3451 - Bannockburn Recreation Reserve Commit	12,723	372	-	13,095	(2,577)	10,518	-	-	10,518		
3757 - Cromwell Town Centre	(1,851,616)	194,894	-	(1,656,722)	-	(1,656,722)	-	-	(1,656,722)		
	15,415,893	4,446,591	(265,611)	19,596,874	4,109,036	23,705,910	(5,000)	1,942,312	25,643,222		
Cromwell Ward Services Charge											
3831 - Cromwell Cemetery	-	-	-	-	-	-	-	-	-		
3832 - Nevis Cemetery	1,995	56	(151)	1,899	-	1,899	-	-	1,899		
3211 - Elected Members - Cromwell	-	-	-	-	-	-	-	-	-		
	1,995	56	(151)	1,899	-	1,899	-	-	1,899		
Cromwell Ward Specific Reserves											
3120 - Cromwell Athenaeum Trust	82,380	2,438	-	84,818	3,663	88,481	-	-	88,481		
3122 - CO Sports Turf Trust	19,657	2,598	-	22,255	786	23,041	-	-	23,041		
3125 - Cromwell Bowling Club fund	9,339	923	-	10,262	390	10,652	-	-	10,652		
3135 - Cromwell Golf Club fund	10,639	4,360	-	14,999	952	15,951	-	-	15,951		
3139 - Cromwell Land Endowment fund	221,680	6,561	-	228,242	9,859	238,101	-	-	238,101		
3150 - Cromwell Speedway Club Fund	4,791	142	-	4,933	209	5,142	-	-	5,142		
3151 - Cromwell Sports Club Fund	63,134	1,869	-	65,003	2,760	67,763	-	-	67,763		
3153 - Cromwell Squash Club Fund	4,327	128	-	4,455	169	4,624	-	-	4,624		
3157 - Cromwell Vintage Car Club Fund	4,661	138	-	4,799	166	4,965	-	-	4,965		
3760 - Cromwell Master Plan	(696,406)	-	(39,769)	(736,175)	-	(736,175)	-	-	(736,175)		
	(275,797)	19,157	(39,769)	(296,409)	18,954	(277,455)	-	-	(277,455)		
Cromwell Ward Development Fund											
3146 - Cromwell Reserves Contribution	1,319,516	236,170	-	1,555,686	65,112	1,620,798	-	-	1,620,798		
	1,319,516	236,170	-	1,555,686	65,112	1,620,798	-	-	1,620,798		
Grand Total	15,558,816	4,852,481	(338,283)	20,073,014	4,196,360	24,269,374	(5,000)	1,934,658	26,199,032		
*2020/21 Revised Closing Balance does not factor in the district-wide reserves deficit of (\$11M)											

*2020/21 Revised Closing Balance does not factor in the district-wide reserves deficit of (\$11M)

21.2.4 APPLICATION FOR EASEMENTS OVER LOT 101 DP 490721 AND LOT 1 DP 505292

Doc ID: 525944

1. Purpose of Report

To consider an application for easements over Lot 101 Deposited Plan 490721, (Local Purpose (Road) Reserve), and over Lot 1 Deposited Plan 505292.

Recommendations

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to grant easements for \$1:
 - over Lot 101 DP 490721 (Local Purpose (Road) Reserve) in favour Lot 1 DP 505292 for the purpose of conveying water, sewage, electricity, and telecommunications.
 - (in gross) in favour of Aurora Energy Limited over Lot 101 DP 490721 and Lot 1 DP 505292.
 - (in gross) in favour of Chorus NZ Limited over Lot 101 DP 490721 and Lot 1 DP 505292.

Subject to:

- The Minister of Conservation's consent to the easements being granted over Lot 101 DP 490721.
 - The Applicant, AC/JV Holdings Limited, meeting all costs associated with preparing and registering the easement agreements.
- C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.
-

2. Background

Harvest Road (the Road) runs south off McNulty Road. It is a short road with a legal length of about 210 metres. The Road resulted from an industrial subdivision that was undertaken in 2015. There is a parcel of Local Purpose (Road) Reserve at the southern end of Harvest Road.

The Local Purpose (Road) Reserve vested in Council on deposit of the 2015 industrial subdivision. The associated resource consent notes that the reserve will later become legal road. As legal road, Harvest Road will then provide through access to other industrial land including Lot 1 Deposited Plan (DP) 505292.

AC/JV Holdings Limited (the Applicant) hold building and resource consents over Lot 1 DP 505292. The building consent provides for the construction of a workers' housing complex on the upper northern corner of Lot 1 DP 505292 as shown below in figure 1.

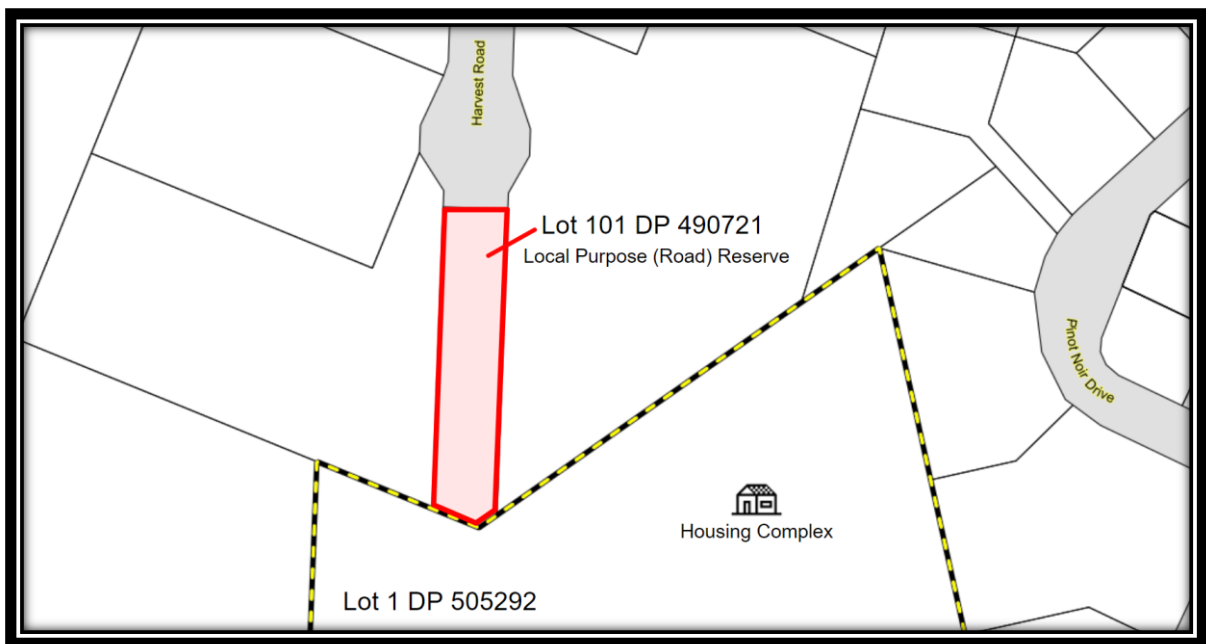


Figure 1 – Site of Workers' Accommodation on Lot 1 DP 505292

The resource consent provides the Applicant with approval to subdivide Lot 1 DP 505292 into three lots.

Lot 1 will contain the workers' housing complex, Lot 3 will vest as legal road, and Lot 2 will contain the balance of land. An extract of the subdivision plan is shown below in figure 2.

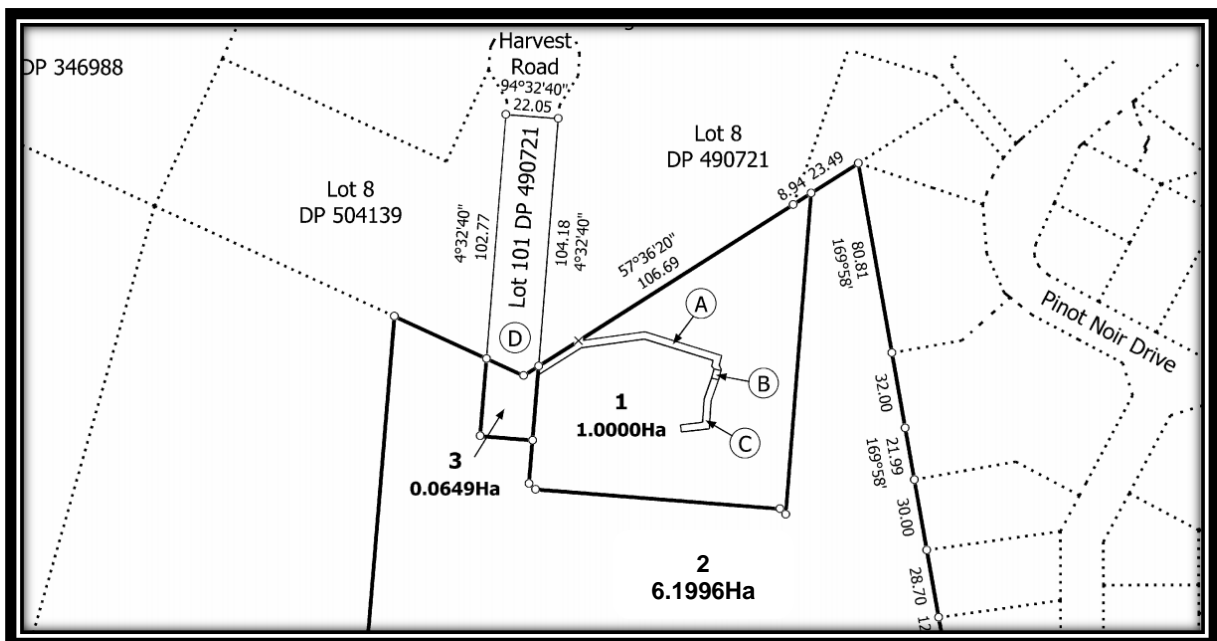


Figure 2 – Extract of Subdivision Plan

On 09 February 2021 the subdivision plan was approved by Council. The subdivision plan may now be lodged with Land Information New Zealand (LINZ) for approval. On approval a number of easements will be created. These are shown below in an extract from the Schedule of Easements attached to subdivision.

Memorandum of Easements in Gross			
Last Edited: 28 Jan 2021 15:06:48			
<u>Purpose</u>	<u>Shown</u>	<u>Servient Tenement (Burdened Land)</u>	<u>Grantee</u>
Right to convey electricity	A, B, C	Lot 1	AURORA ENERGY LTD
Right to transform electricity	B	Lot 1	AURORA ENERGY LTD
Right to convey electricity	D	Lot 101 DP 490721	AURORA ENERGY LTD
Right to convey telecommunications	D	Lot 101 DP 490721	CHORUS NZ LTD
Memorandum of Easements			
Last Edited: 28 Jan 2021 15:07:33			
<u>Purpose</u>	<u>Shown</u>	<u>Servient Tenement (Burdened Land)</u>	<u>Dominant Tenement (Benefited Land)</u>
Right of Way	D	Lot 101 DP 490721	Lot 1, Lot 2

Figure 3 – Extract of Easements to be created on approval of LT Plan 556781

The Applicants have completed the majority of the works associated with the construction of the workers' housing complex. It is ready to be connected to the power and other service networks. Once connected to the services the complex will be ready for habitation.

Having a plan approved by LINZ can take approximately 2 months. Until the plan is approved, and the various rights created, Aurora Energy Limited and Chorus NZ Limited cannot install their services to the complex. This would cause significant delays to completion and habitation of the complex.

Alternatively, the Applicants are now applying for private easements over Lot 101 DP 490721, being the access and servicing corridor, in favour of Lot 1 DP 505292. The easement rights requested include the right to convey water, sewage, electricity, and telecommunications.

The Applicants are also applying for easement in gross in favour of Aurora Energy Limited and Chorus NZ Limited over Lot 101 DP 490721 and Lot 1 DP 505292. This would enable the installation of all services and completion of the workers' accommodation.

3. Discussion

Lot 1 DP 505292

Lot 1 DP 505292 is Council freehold land. It is the land that the worker's accommodation facility is being constructed on and that will later be subdivided. The Applicants have an agreement to purchase this land. Any easements granted over Lot 1 DP 505292 for the purposes of Lot 1 DP 556781 will carry over on subdivision and apply accordingly.

Lot 101 DP 490721

Lot 101 DP 490721 is a Local Purpose (Road) Reserve. Lot 101 DP 490721 vested in Council on deposit in 2015 and is subject to the Reserves Act 1977, however. It is expected to vest as legal road at a later date.

Utility operators are legally entitled to install services in legal road as a matter of right.

Granting rights to convey water, sewage, electricity, and telecommunications over Lot 101 DP 490721 are consistent reservation of the land. It is also consistent with the future intention to vest the reserve as road. Accordingly, the granting of easement will not materially alter the land, nor compromise its use as a reserve.

Legal

Section 48 of the Reserves Act 1977 states that in the case of reserves vested in an administering body, the administering body, may with the consent of the Minister (of Conservation) and on such conditions as the Minister thinks fit, grant easements over any part of a reserve for an electrical installation or work, as defined in section 2 of the Electricity Act 1992.

Section 2 of the Electricity Act 1992 defines an electrical installation as “all fittings beyond the point of supply that form part of a system that is used to convey electricity to a point of consumption”. The poles, voltage regulators, transformers and cables meet this definition.

The purpose of the Reserves Act 1977 is to provide for and to protect reserves for the benefit of the community. Therefore, the issuing of rights over a reserve is generally accepted as being a last resort in the absence of other practical alternatives, particularly where there is likely to be a material effect on the reserve.

Financial

Historically, easements of this nature have been exchanged at the nominal rate of \$1. As the easements are provided for on deposit of the subdivision plan, and as Lot 101 DP 490271 is expected to become legal road it is proposed that the nominal rate of \$1 also be levied in this instance.

All costs associated with the works, and with the preparation and registration of the easement agreement will be paid by the Applicants.

4. Options

Option 1 – (Recommended)

To agree to grant easements for \$1:

- over Lot 101 DP 490721 (Local Purpose (Road) Reserve) in favour Lot 1 DP 505292, for the purpose of conveying water, sewage, electricity, and telecommunications.
- (in gross) in favour of Aurora Energy Limited over Lot 101 DP 490721 and Lot 1 DP 505292.
- (in gross) in favour of Chorus NZ Limited over Lot 101 DP 490721 and Lot 1 DP 505292.

Subject to:

- The Minister of Conservation’s consent to the easements being granted over Lot 101 DP 490721.
- The Applicant, AC/JV Holdings Limited, meeting all costs associated with preparing and registering the easement agreements.

Advantages:

- Will enable the Applicant to install services to the workers’ accommodation facility prior to depositing the subdivision plan and applying for the new titles.
- The rights being granted are provided for in in the Schedule of Easements attached to the subdivision plan.
- The work will not materially alter the land or compromise the Road.

- Recognises the provisions of Section 48 of the Reserves Act 1977.

Disadvantages:

- None.

Option 2

To not grant easements over Lot 101 DP 490721 (Local Purpose (Road) Reserve or Lot 1 DP 505292.

Advantages:

- None.

Disadvantages:

- Will not enable the Applicant to install services to the workers' accommodation facility prior to depositing the subdivision plan and applying for the new records of titles.
- Will delay completion and inhabitation of the workers' accommodation facility.
- Does not recognise the provisions of the Section 48 of the Reserves Act 1977.

5. Compliance

Local Government Act 2002 Purpose Provisions	While not relating directly to any Local Government purpose there is a shortage of workers' accommodation in the district, so completion promotes the economic wellbeing of the district in the present and for the future. This decision promotes the social wellbeing of communities, in the present and for the future by enabling power to be supplied to light a path through a Council reserve.
Financial implications – Is this decision consistent with proposed activities and budgets in long term plan/annual plan?	There are no financial implications for Council relating to this decision as all costs associated with the works and the creation of the easement will be met by AC/JV Holdings Limited.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	The electrical works are a permitted activity under rule 13.7.7 of Council's Operational District Plan, with the recommended option also being consistent with the Electricity Act 1992.
Considerations as to sustainability, the environment and climate change impacts	No sustainability, environmental or climate change impacts are foreseen.
Risks Analysis	There is no risk to Council associated with the recommended option as the rights requested now will be created in due course as part of the resource consent process.

Significance, Consultation and Engagement (internal and external)	The Significance and Engagement Policy has been considered, with none of the criteria being met or exceeded.
--	--

6. Next Steps

The following steps will be undertaken in association with having the easement registered:

- | | |
|---|-----------------|
| 1. Community Board Approval | 08 March 2021 |
| 2. Minister of Conservation's Approval | 24 March 2021 |
| 3. Applicant advised and works authorised | Late March 2021 |

7. Attachments

Nil

Report author:



Linda Stronach
Property Officer - Statutory
28/02/2021

Reviewed and authorised by:



Louise van der Voort
Executive Manager - Planning and Environment
5/01/2021

21.2.5 ROUNDABOUT CONSTRUCTION - INTERSECTION STATE HIGHWAYS 6 AND 8B

Doc ID: 523998

1. Purpose

To inform the Board of the Crown's intention to acquire part of the Sargood Highway Local Purpose (Amenity) Reserve for the purpose of constructing of a roundabout at the intersection of State Highways 6 and 8B.

Recommendations

That the report be received.

2. Discussion

Background

The intersection of State Highway 6 and State Highway 8B is located on the northern edge of the Cromwell township.

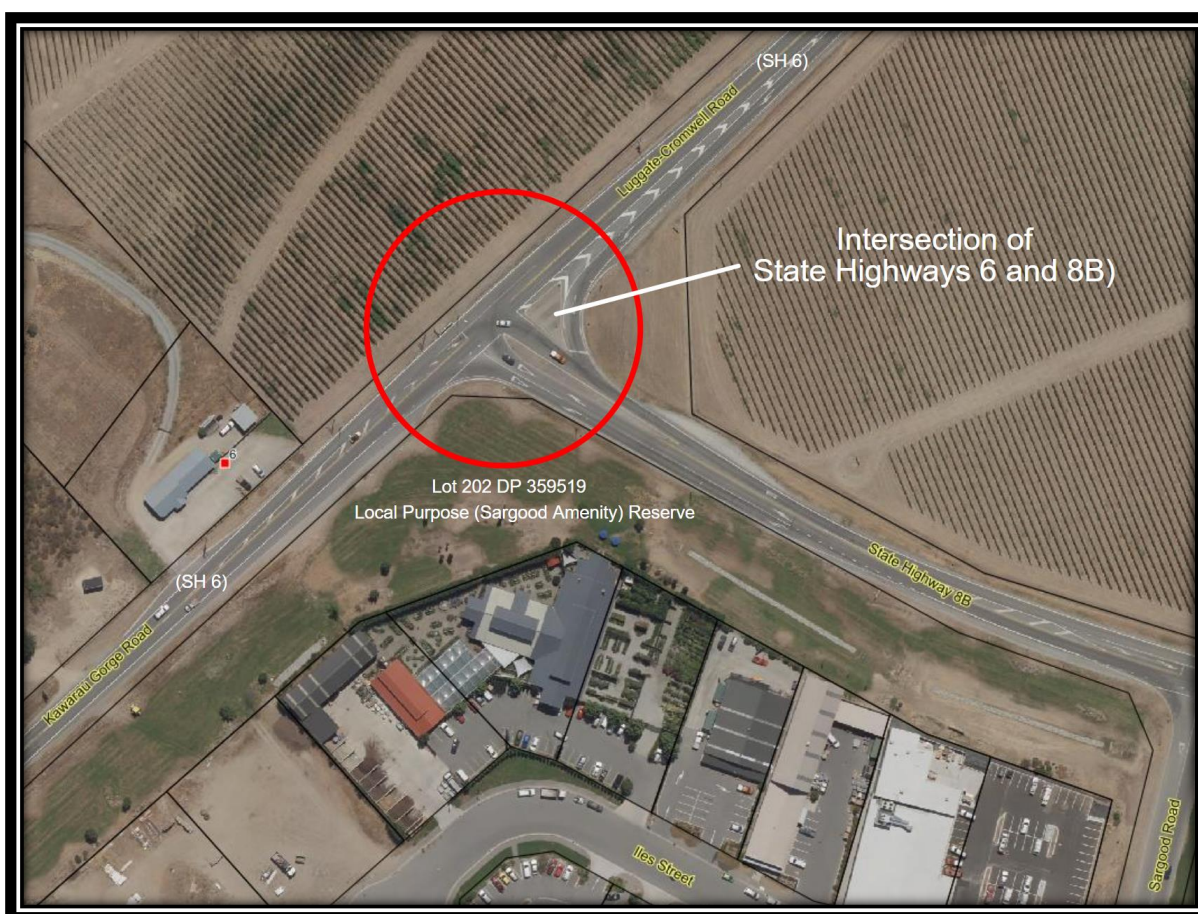


Figure 1 – the Intersection of Highways 6 and 8B

State Highway 6 is a major New Zealand state highway. It extends from the north eastern corner of the South Island across the top of the island, then down the length of the island. It is also the main road from Cromwell to Wanaka and Cromwell to Queenstown.

State Highway 8B, which is shown below in figure 2, links State Highway 6 with State Highway 8. State Highway 8 forms an anticlockwise loop through the southern scenic regions of the Mackenzie Basin and Central Otago.



Figure 2 – State Highway 8B



Figure 3 – Overview of State Highway 6



Figure 4 – Overview of State Highway 8

A number of serious injury crashes have occurred at the intersection of State Highway 6 and State Highway 8B. Over recent years the safety record has worsened. Rising tourist numbers noted pre-Covid (which are expected to return) and high levels of growth within the district are also causing increased pressure on the intersection.

Plan to Remedy

Waka Kotahi New Zealand Transport Agency have been working on a project to address the safety risks and improve traffic flows at the intersection. The project is called 'The SH6 – SH8B Junction Cromwell Intersection Upgrade'. To resolve the safety risks and improve traffic flows Waka Kotahi New Zealand Transport Agency propose to construct a roundabout in the intersection. A concept plan of the roundabout is shown below in figure 5.

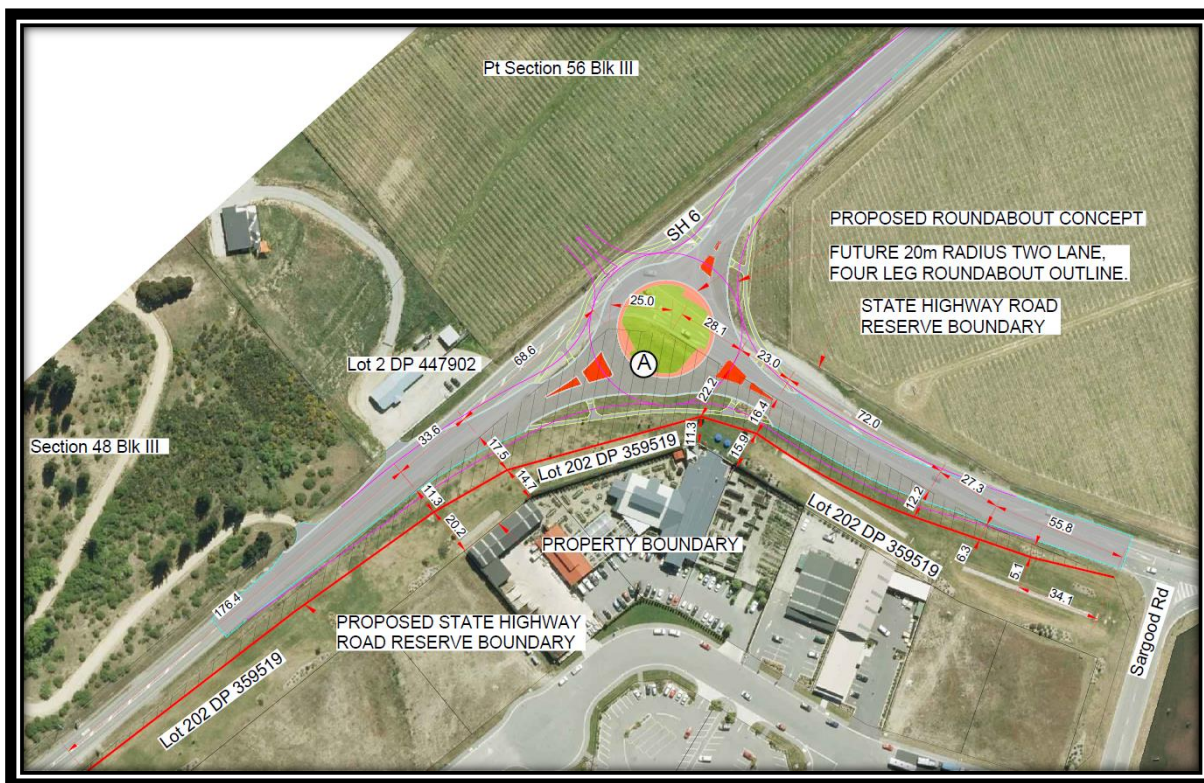


Figure 5 – Concept Plan: SH6 – SH8B Junction Cromwell Intersection Upgrade

As the radius of the proposed roundabout is larger than the existing legal road width, Waka Kotahi New Zealand Transport Agency will acquire two small parcels of land from the neighbouring landowners.

The first parcel of land will be taken from Part Section 56 Block III Cromwell Survey District. This parcel of land is privately owned. The second parcel of land will be taken from Lot 202 Deposited Plan (DP) 359519.

Lot 202 DP 359519 is a council freehold reserve. It vested in council on deposit as a Local Purpose (Amenity) Reserve. Waka Kotahi New Zealand Transport Agency plan to acquire a long narrow strip of the reserve being the area between the red line and the existing road boundary as shown in Figure 5 above. The being taken has an area of approximately 670 square metres.

Both parcels of land will be acquired by Waka Kotahi New Zealand Transport Agency, as agents of the Crown, in accordance with the Public Works Act 1991. Formal notice of the Crown's intention to acquire the land has been received and is attached as **Appendix 1**.

A plan of the roundabout and the land to be taken is attached as **Appendix 2**.

Public Works Act 1991

The Public Works Act 1991 (the Act) outlines the process whereby the Crown may acquire land for public works. The Act also outlines:

- how the land will be valued and compensation assessed;

- what costs will be paid to the landowner;
- the rights of the landowner; and,
- the legal process for having the land declared legal road.

Compensation and Costs

The land to be taken will be valued on a 'before and after' basis in accordance with the provisions of the Public Works Act 1981. This means the reserve will be valued in its current state and again at the reduced area. Compensation is assessed and paid as the difference between the two values.

An independent valuer will undertake the valuation on behalf of both parties. As the land to be taken is reserve, compensation will be paid into the Cromwell Reserves Contribution Account.

Once the land is valued, it will be resurveyed with new titles then issued. The land taken for road will then be gazetted as legal road and will become State Highway.

All costs associated with the acquisition including the valuation, payment of compensation, survey, gazettal, and legal fees are payable by Waka Kotahi New Zealand Transport Agency.

Effect on the Reserve and Mitigation

Taking approximately 670 square metres of the land for road will have very little impact on the reserve. The reserve has an existing area of 1.6670 hectares meaning just four percent of the land will become legal road. Effectively, the northern boundaries of the reserve will move inward slightly.

Preliminary landscaping plans associated with the project provide for the planting of easy care low growing plants inside the roundabout. It is proposed that these will be watered via a connection to the reserve's existing irrigation system. The existing irrigation system will be modified to accommodate the new roading layout.

While Waka Kotahi New Zealand Transport Agency will fund the landscaping and modifications to the irrigation system, it is expected that ongoing maintenance of the plantings inside the roundabout will become a function of council's Parks and Reserves contractors on completion of the project.

Discussions relating to the final landscaping plan and the transfer of responsibility are ongoing at this time.

Timeline for Works

Waka Kotahi New Zealand Transport Agency plan to commence construction of the roundabout in Spring 2021. The works are expected to take approximately four to six months and to be completed in early 2022. The project has an estimated value of \$8 million.

3. Attachments

Appendix 1 - Formal Notice.pdf [↓](#)

Appendix 2 - Plan.pdf [↓](#)

Report author:



Linda Stronach
Property Officer - Statutory
23/02/2021

Reviewed and authorised by:



Julie Muir
Executive Manager – Infrastructure Services
1/03/2021



25 February 2021

Linda Stronach
Property Officer – Statutory
Central Otago District Council
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Sent by email: linda.stronach@codc.govt.nz

Dear Linda

CPC/2005/11093

Waka Kotahi NZ Transport Agency - Acquisition of Land - New Roundabout Intersection SH 6 & 8B Cromwell

Further to previous discussions and email communications with representatives of Waka Kotahi NZ Transport Agency (the Transport Agency) and WSP regarding the proposed acquisition of a parcel of Central Otago District Council (CODC) owned land required for construction of a new roundabout at the intersection of SH6 and SH8B at Cromwell ("the Project").

The purpose of this letter is to:

- Formally advise you that the Transport Agency is proposing to upgrade the intersection of SH6 and SH8B by constructing a roundabout which will require the purchase of part of a parcel of land owned by CODC, held for Local Purpose Reserve.
- Inform Council of its rights and entitlements in accordance with the Public Works Act 1981 (PWA).

WSP has been engaged as an accredited supplier by the Transport Agency to manage the acquisition process.

This work would impact on Council's property and the effect on that property would be as follows:

- (i) Acquisition of part of Council owned land for road or use in connection with a road as part of the Project
- (ii) Construction of the Project - with localised disturbance impacting on access to parts of the balance area of the Local Purpose Reserve for the duration of the construction phase which is expected to take approximately 3-4 months.
- (iii) Existing electricity and water services located within the required land will be fully investigated and relocated if required with any related easements adjusted to the extent necessary to ensure ongoing security for those interests.

The land that the Transport Agency requires for the Project is:

Legal Description:	Part Lot 202 DP 359519 contained in Record of Title 242326
Area Required:	0.6700 ha
Plan:	Shown with hatched lines and labelled A on Land Requirement Plan reference 6-XT021,00 Sheet No V001 Rev E (copy attached).

Valuation of the land to be acquired and Memorandum of Agreement

I will now instruct a Registered Valuer to undertake a valuation of the land to be acquired.

Once I have received the valuation for the Crown, I will contact you to discuss the compensation assessment at which stage you will be able to consider whether CODC may wish to obtain its own independent valuation undertaken in terms of the PWA.

A Public Works Act Memorandum of Agreement (MoA) will then be prepared to acquire the required land. Once the MoA is in an acceptable form and compensation established, the next action is the document is signed on behalf of CODC. The MoA will then be forwarded to Waka Kotahi and LINZ for approval and execution on behalf of the Crown.

Once approved, the legal process of attending to settlement is undertaken in accordance with the MoA.

Following completion of construction survey will be undertaken to define and legalise the land to be declared road and a new RT issuing for the balance area of the current RT retained by CODC.

Your Rights and Entitlements

A copy of the booklet published by Land Information New Zealand (LINZ) 'Landowner's Rights When the Crown Requires Your Land for A Public Work' is available online at:

<http://www.linz.govt.nz/crown-property/acquisition-and-disposal-land/land-involved-public-works/landowners-rights-when-cro-1>

This booklet explains the PWA acquisition process and your entitlements.

Engagement of Suppliers/Consultants

The PWA provides for the reimbursement of reasonable valuation and legal fees or costs incurred in respect of the land being acquired.

If CODC considers it necessary to engage consultants (such as accountants, planners, surveyors and negotiators) the Minister may agree to reimburse reasonable fees, subject to approval in writing being obtained from LINZ before any consultant is engaged. Please advise details of any other consultants that CODC may wish to engage and a request will be forwarded for approval.

Any claim for reimbursement must be by way of a written request from CODC as owner.

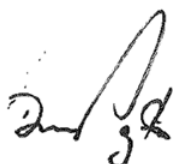
If agreement cannot be reached, then a claim for compensation can be made under part 5 of the PWA.

Execution of Agreements and Binding Commitments

The Minister of Lands or LINZ acting under delegation are the only parties who can execute acquisition agreements or give any contractually binding commitments on behalf of the Crown, including any decision on the reimbursement of costs incurred.

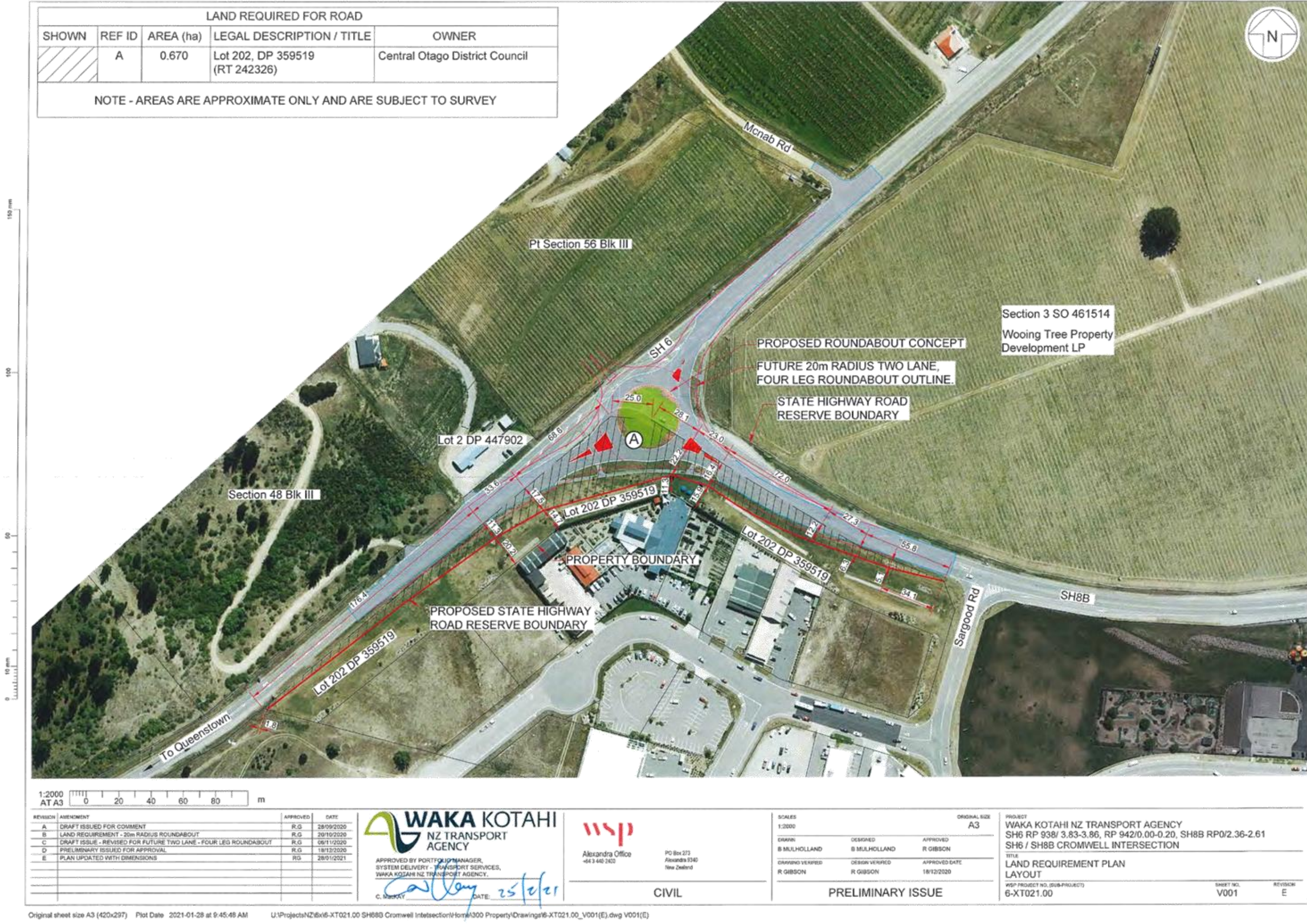
Please feel free to contact me to discuss any of the above further.

Regards



Dave Payton
Principal Property Consultant

Ph: 03 471 5514
Email: dave.payton@wsp.com



21.2.6 CROMWELL POOL HEATING UPGRADE

Doc ID: 522244

1. Purpose of Report

To consider allocating additional funding for replacing the existing Cromwell Pool LPG heating system with a water sourced heat pump unit.

Recommendations

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
 - B. Approves additional funding of up to \$162,000 for the Cromwell Pool water sourced heating project from the Cromwell Reserves Contribution cost centre.
-

2. Background

The current LPG heating plant at Cromwell Pool is nearing the end of its life. It is also a significant contributor to council's carbon emissions. Two options for replacing the LPG boiler were referred to the Cromwell Community Board ("the Board") at its June meeting.

The replacement options were a wood chip fired boiler or a water sourced heat pump system that uses the water from council's water main to provide the heat to the pool.

At that meeting the following was resolved:

That the Community Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Agrees in principle, subject to further work, that** confirms the suitability of the Cromwell water supply network, to replace the current Cromwell Swim Centre LPG heat pump with a water sourced heat pump system using the Cromwell water supply network as the heat energy source for heating the pool water.
- C. **Authorises** the deferral of funds allocated for the pool water filter system:
 - and that the filter replacement project is reviewed through the 2021/31 Long Term Plan
 - and that the funding set aside for the filter project in the 2019/20 and 2020/21 financial years be transferred to the heat pump renewal project.
- D. **Authorises** allocating up to \$300,000 from the Cromwell Reserves Contribution account for the heat pump renewal project.

3. Discussion

Since the Board meeting in June 2020, work has progressed to investigate whether the town water supply can provide enough water at the correct pressure and flow rate to heat the pool. Consultants were engaged with experience in this area and have confirmed there is adequate capacity and flow. This information was then peer reviewed to ensure the project was viable.

A quantity surveyor ("QS") has also been engaged to check the price estimates provided to the Board in the June report. It was considered prudent to check the costs of items to ensure adequate budget had been allocated for the project.

The original estimate was \$ 948,150.

The QS estimate is \$1,110,000.

Shortfall - \$161,850.

Options for funding this shortfall are discussed in the financial implications row of the compliance table.

Should funding be allocated, the next steps would be to engage a contractor with experience in this specialised work via selected tender. A work programme would then be developed for the heating upgrade. While all the pipe work and connections are undertaken, the pool will likely be closed for up to 6 weeks, although the exact timeframe is not yet known. It is envisaged that work would be undertaken during the winter months.

This will impact on the local swimming community, so work planning will be undertaken with the successful contractor to ensure pool closure time is minimised. Also, the Alexandra pool will be promoted as an alternative.

4. Options

Option 1 – (Recommended)

Progress the water source heat pump project with an additional \$162,000 funded from the Cromwell Reserves Contribution cost centre.

Advantages:

- The planned project can continue, and council's carbon emissions and energy costs will be reduced.

Disadvantages:

- Cromwell Reserves Contribution cost centre will be depleted of \$162,000.

Option 2

Do not continue the water source heat pump option and do not fund the \$162,000 from the Cromwell Reserves Contribution account.

Advantages:

- Cromwell Reserves Contribution account will not be depleted by \$162,000.

Disadvantages:

- An investigation will be required for an alternative to replace the existing aging LPG boiler.

5. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social, economic, and environmental wellbeing of the community, in the present and for the future, by reducing energy usage and emissions (and related costs) for operating the pool.
Financial implications – Is this decision consistent with proposed activities and budgets in long term plan/annual plan?	<p>The Board has allocated \$930,000 in the 20/21 annual plan for this work.</p> <p>This is made up of \$350,000 new funding, \$190,000 carry forward for the boiler, and \$90,000 carry forward for the filter from the 2019/20 year, plus \$300,000 from the Cromwell Reserves Contribution account.</p> <p>An assessment by a QS on the estimated costs of the project has indicated there is a shortfall of \$162,000.</p> <p>The water sourced heat pump option is still the most viable option with a payback period of around 7 years. The wood chip option was originally estimated to cost \$1,220,000 with a payback of 18 years.</p> <p>There are two options to consider for funding this shortfall:</p> <ul style="list-style-type: none"> • Use funds from the Cromwell General Reserve cost centre, balance as at 30 June 2020 - \$4,982,222. This cost centre can be used for this activity at the Board's discretion. • Cromwell Reserves Contributions cost centre, balance, as at 30 June 2020 - \$1,555,686. This can be spent on recreational activities.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Central Otago District Council's Sustainability Strategy
Considerations as to sustainability, the environment and climate change impacts	The water sourced heat pump would significantly reduce council's carbon emissions as well as reducing its energy usage.
Risks Analysis	<p>There are three main risks,</p> <ul style="list-style-type: none"> - Extended closure of the pool during construction. - Unforeseen technical issues are discovered during construction. - International shipping delays may impact when certain items can arrive for installation.

Significance, Consultation and Engagement (internal and external)

Budget allocation for this project has formed part of the Annual Plan 2020/21 and Long-Term Plan 2018 - 28 consultation process.

6. Next Steps

- Engagement process for preferred contractor commences.
- Timeline for project agreed.
- Ordering of key components from overseas.
- Confirmation of proposed mechanical systems which have been allowed for currently.
- Confirmation of budget of overall project

7. Attachments

Nil

Report author:



Gordon Bailey
Parks and Recreation Manager

29/01/2021

Reviewed and authorised by:



Louise van der Voort
Executive Manager - Planning and
Environment

25/02/2021

21.2.7 POOL OPERATING COSTS

Doc ID: 523521

1. Purpose

To provide an update on the cost of operating the Cromwell Pool and Alexandra Pool.

Recommendations

That the report be received.

2. Discussion

At the June 2020 meeting of the Board a report was tabled covering the operating costs of both the Alexandra and Cromwell pools. Staff undertook to provide updates on admissions and programming initiatives developed to attract more customers to the pool facilities. This update report is being made by way of a separate report, but future reports will be included in the Governance report.

The following table was provided at that time to show the rates impact of each pool. Please note that the percentages are compared to ward targeted rates and not the total amount of rates that Cromwell or Vincent ratepayers pay.

Vincent Community Board

Annual Plan	Vincent Targeted Ward Rates	Molyneux Pool Rates	% of Total Rates	% Change
2016/17	2,521,921	897,880	35.6%	
2017/18	2,482,644	775,070	31.2%	(13.68%)
2018/19	2,571,861	865,326	33.6%	11.64%
2019/20	2,910,872	943,736	32.4%	9.06%
2020/21	3,243,806	1,121,407	34.6%	18.83%

Cromwell Community Board

Annual Plan	Cromwell Targeted Ward Rates	Cromwell Pool Rates	% of Total Rates	% Change
2016/17	2,383,962	832,332	34.9%	
2017/18	2,053,473	813,119	39.6%	(2.31%)
2018/19	2,222,758	892,735	40.2%	9.79%
2019/20	2,411,514	969,762	40.2%	8.63%
2020/21	2,774,603	1,099,150	39.6%	13.34%

Admissions

Between 2011 and 2020, admissions at the pools have ranged between 63,000 and 108,000 people per annum. The collection of this data has been variable, as swim club and private swim school members and schools have not been counted. With the introduction of a new computer system into the pools from 1 July 2020 we are now collecting accurate data monthly.

Appendix 1 – shows pools admissions and pool income in one graph. The August figures were impacted by the COVID-19 Level 2 lockdown. September was a busy month for Cromwell with school holiday programmes and school targeted programmes being offered.

To ensure this increase is sustainable there have been a set of key performance indicators (KPIs) developed for pool staff to achieve. At a high level the goal, over the next three years, is to increase participation by 10% per annum and increase revenue by 5% per annum. The income goal is not the same as the participation goal due to the multiple fee options charged for various categories of pool entry – not everyone pays the same amount e.g. children pay different to adults. The KPIs targets the lower fee-paying categories such as children and schools.

To achieve this the following initiatives have been developed. There will be subtle differences at each pool to reflect the local community requirements.

KPI	Target Group	Programme
Increase participation by 10% per annum	Primary age	Schools programmes After school (Link to Otago Outdoor Education Trust)
	Secondary age	PE programs - high school
	Adult	Event-based Swim squad Mothers (we provide crèche)
	Elderly	Aqua classes
	Learn to Swim	Continuous year-round lessons

KPI	Target Group	Programme
Increase revenue by 5% per annum	Swimming club	Generate realistic income for use of pool
	Pool party	School age children
	Corporate relays	Adult/Firms
	School based	School PE (physical education) and EOTC (Education Outside the Classroom)
	Central Swim School	Continuous lessons

The ability to offer programmes and increase patronage and income is often constrained by lane space at the pools. Generally during school hours there is available space, and we are targeting schools and other groups that can utilise that time period.

Both pools have private lesson suppliers that take up one lane every weekday. Both pools have pressure from the local swimming club to use multiple lanes. Work is commencing to reach agreement with these clubs on a maximum number of lanes they can use, so that the public can also be provided with adequate lane space during club meeting times. Ideally there should be two lanes available to the public.

Learn to swim lessons provide a good service to ensure children can learn to swim. The private lessons compete with council's learn-to-swim school and is something future thought should be given to.

Expenditure to date is outlined in the table below:

Cromwell Pool Expenditure to end of February 2021	\$885,181.00
Cromwell Pool Annual Budget 20/21	\$1,499,967.00
Alexandra Pool Expenditure to end of February 2021	\$801,674.00
Alexandra Pool Annual Budget 20/21	\$1,579,270.00

It is intended that these statistics will be presented to each Board on a quarterly basis.

3. Attachments

Appendix 1 - Pool income/admission statistics Jan 2021. [↓](#)

Report author:



Gordon Bailey
Parks and Recreation Manager

23/02/2021

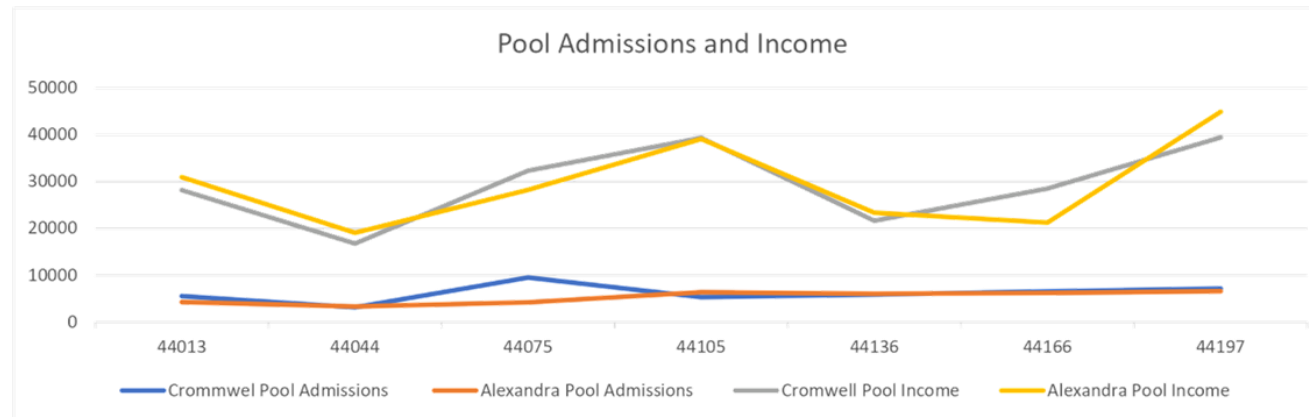
Reviewed and authorised by:



Louise van der Voort
Executive Manager - Planning and
Environment

23/02/2021

	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21
Crommwel Pool Admissions	5539	3149	9513	5314	5859	6529	7154
Alexandra Pool Admissions	4267	3323	4239	6364	6059	6218	6588
Cromwell Pool Income	\$28,176.06	\$16,777.51	\$32,347.43	\$39,355.42	\$21,644.60	\$28,529.50	\$39,442.47
Alexandra Pool Income	\$30,957.40	\$19,075.98	\$28,248.11	\$39,148.35	\$23,387.64	\$21,261.46	\$44,930.64



6 MAYOR'S REPORT

7 CHAIR'S REPORT

21.2.8 CHAIR'S REPORT

Doc ID: 525393

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

8 MEMBERS' REPORTS

21.2.9 MEMBERS' REPORTS

Doc ID: 525394

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

9 STATUS REPORTS

21.2.10 GOVERNANCE REPORT

Doc ID: 525424

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

Recommendations

That the report be received.

2. Discussion

Invite to Opening of McNulty House

Members of the Cromwell Community Board received an invite to the opening of McNulty House.

Legacy Status Reports

The legacy status reports have been updated with any actions since the previous meeting.

Status Reports

The status reports have been updated with any actions since the previous meeting.

3. Attachments

Appendix 1 - Invite to Opening of McNulty House [↓](#)

Appendix 2 - CCB Legacy Status Report [↓](#)

Appendix 3 - CCB Status Report [↓](#)

Report author:

Reviewed and authorised by:



Wayne McEnteer
Governance Support Officer
17/02/2021



Sanchia Jacobs
Chief Executive Officer



The Board of Old Cromwell Incorporated invites

Cromwell Community Board

to the

*Official Opening
of McCully House*

To be held on

Friday 19 March 2021 • 1.00pm - 3.00pm

40 Inniscort Street, Cromwell

RSVP by 5th March 2021 to: oldcromwell@xtra.co.nz or phone 021 208 9702



The Board of Old Cromwell Incorporated invites

Anna Harrison

to the

*Official Opening
of McNulty House*

To be held on

Friday 19 March 2021 • 1.00pm - 3.00pm

40 Inniscort Street, Cromwell

RSVP by 5th March 2021 to: oldcromwell@xtra.co.nz or phone 021 208 9702



Cromwell Community Board Status Report on Resolutions

Chief Executive Officer

Resolution 20.3.8 – June 2020

Cromwell Community Grant Applications 2019-20 Financial Year (Doc ID 448257)

That the Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Declines** a grant request of \$3,056 to Cromwell Community House to subsidise the cost of venue hire for Alcoholics and Narcotics Anonymous meetings.
Requested: \$3,056 Declined
- C. **Approves** a grant of up to \$1300 to Mokihi Trust to assist with the cost of water connection and water meter, dependent on approval from LINZ.
Requested: \$5,568 Approved \$1,300
- D. **Approves** a grant request of \$1,200 for the Cromwell Community House Volunteer Driver Scheme
Requested: \$1,200 Approved \$1,200
- E. **Approves** a grant request of \$2,500 to the Otago Goldfields Heritage Trust for a review of local heritage sites in the Cromwell ward
Requested: \$2,500 Approved \$2,500

STATUS

February 2021 – All grants have been uplifted.

December 2020 – Final applicant has made contact. Awaiting invoice to come through.

October 2020 – One applicant has still not uplifted their grant (Mokihi Trust). No communication has been received since the September follow up was sent.

September 2020 – Two applicants have uplifted their grant. A follow up email has been sent to the third applicant.

July 2020 – All applicants have been contacted with the decision of their application and sent a purchase order number to uplift their grant where relevant.

June 2020 – Action memo sent to Community Development Officer.

Resolution 19.10.7 – December 2019

Cromwell Promotions Grant Applications 2020-21 Financial Year (Doc ID 433487)

That the Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Approves** a grant from the 2020-21 financial year Cromwell Promotions cost centre 3033 2460 to Cromwell and District Promotions Group 2020-21 year projects:
- | | | |
|-------------------------------------|--|--------------------------|
| a. Media and Communications Manager | | |
| Requested \$23,100 | | Approved \$23,100 |
| b. Community Relationships Manager | | |
| Requested \$23,100 | | Approved \$23,100 |
| c. Marketing and Advertising | | |
| Requested \$25,500 | | Approved \$15,000 |
| d. Operating Expenses | | |
| Requested \$12,500 | | Approved \$12,000 |
| e. Light Up Winter | | |
| Requested \$10,000 | | Approved \$9,000 |
| f. Cherry Festival | | |
| Requested \$4,000 | | Approved \$2,000 |
| g. Fireworks Street Party | | |
| Requested \$10,000 | | Approved \$2,000 |
| h. Spring Market | | |
| Requested \$2,000 | | Declined |
- C. **Declines** a grant of \$10,000 from the 2020-21 financial year Cromwell Promotions cost centre 3033 to WoolOn Creative Fashion Society Incorporated. for costs associated with Marketing and Promotion, event Master of Ceremonies and a proportion of venue hire for WoolOn Creative Fashion Event to be held in Cromwell 14 – 16 August 2020.
- | | | |
|------------------------|--|-----------------|
| Requested: \$34,121.50 | | Declined |
|------------------------|--|-----------------|
- D. **Notes** that Promotions grants are approved subject to meeting the requirements of the Central Otago District Council grants policy dated August 2019 and recipients should ensure that:
- All necessary legal requirements associated with the event or project are the responsibility of and must be met by the grant recipient.
 - The event or project adheres to other relevant Council policies e.g. sustainability, smoke-free policy.

- Information on the event is provided in a timely manner to Central Otago Visitor Centres and Tourism Central Otago for promotional and information purposes.
- Grant recipients should acknowledge Council and the relevant Community Board as a funding provider in promotional material as and when appropriate.

Motion carried

STATUS

February 2021 – Third quarter grant invoiced and approved for payment.

December 2020 – no further update

November 2020 – second quarter grant invoiced and approved for payment

September 2020 – no further update

August 2020 – First Quarter Cromwell Promotions Grant invoiced and approved for payment.

June 2020 – As per May update

May 2020 – No update – grant will not be accessed until financial year beginning 1 July 2020.

February 2020 – no update available

December 2019 – Action memo sent to Media and Marketing Manager

Resolution 19.7.17 – August 2019

Grant Applications to 2019-2020 Cromwell Promotions Grant (COM 14-05-004)

A. RESOLVED that the report be received and the level of significance accepted.

Murray / Harrison

B. APPROVED a grant from the 2018-19 financial year Cromwell Promotions cost centre 3033 2460 to Cromwell and Districts Community Arts Council Inc for projects. It was noted that \$300 had been requested for funding towards prizes, and the board agreed that this money could be used for other appropriate purposes.

- (i) Across the Bridge in Bannockburn venue hire, advertising and promotion, administration

Requested \$1,500

Approved \$1,500

- (ii) Chamber Music Series venue hire, advertising and promotion

Requested \$1,375

Approved \$1,375

C. Promotions grants are approved subject to the following conditions:

1. Grant recipients must report back to the Board in accordance with the accountability requirements as detailed in section 5 of Central Otago District Council Grant Policy 2016.

2. It is the Grant recipient's responsibility to obtain and/or have in place the appropriate consents, plans and licences (including Resource Consent, Health and Safety plans, Traffic Management plans etc) as required by legislation, agencies, property owners, and/or individuals to undertake the project.
3. That grant recipients provide Council with a copy of their Health and Safety plan for the project / event when requested.
4. Funding is approved for the purpose outlined in the funding application – should funds not be used for said purpose the Board shall request funds be returned in full.
5. That information on events is provided in a timely manner to Central Otago Visitor Centres and Tourism Central Otago for promotional and information purposes.
6. That grant recipients acknowledge Council as a funding provider in promotional material as and when appropriate.
7. Grant recipients should provide information as to the outcomes of the individual project when reporting back to the Board on the approved grant.

STATUS

February 2021 – no further update received regarding report back. Staff to make further follow up approach.

December 2020 – Staff followed up about the outstanding report back.

November 2020 – Staff have been in contact with group treasurer and reminder given regarding requirement to complete report back. Further follow up will be made.

September 2020 Cromwell Community Arts \$550 refund paid by direct credit to CODC for events not held. Staff to follow up seeking report back for full grant.

August 2020 – no further update. Staff to follow up.

June – As per May update. Refund to be repaid direct to CODC.

May 2020 – Group contacted staff regarding process for refunding portion of grant that will not be used due to COVID 19 and cancellation of some events. Information supplied.

February 2020 – No update available.

December 2019 – No update available.

September – applicant advised of Board decision with information on how to uplift the grant.

August 2019 – Action memo sent to the Media and Marketing Manager.

Resolution 18.13.8 – December 2018

Cromwell Promotions Grant Applications to 2019-20 Financial Year (COM 14-05-004)

A. RESOLVED that the report be received and the level of significance accepted.

B. **RESOLVED** that the Board evaluates each project and determines the grant amount it will allocate to some or all of the projects.

C. **APPROVED** a grant from the 2019-2020 financial year Cromwell Promotions Cost Centre 3033 2460 to Cromwell and Districts Promotion Group for projects:

Contractor – Media and Communications	
Requested \$23,100	Approved \$23,100

Contractor – Community Relationship	
Requested \$23,100	Approved \$23,100

Promotions Activity – Brochure and Photography	
Requested \$24,500	Approved \$18,000

On the basis that the group work closely with Tourism Central Otago to ensure projects in this space are in line with the Central Otago Tourism Strategy, visitor persona research and brand. Design elements should be aligned with Tourism Central Otago's collateral.

Operating Expenses	
Requested \$ 12,500	Approved \$12,500

Light Up Winter	
Requested \$9,000	Approved \$9,000

Commercial sponsorship opportunities should be sought.

Cherry Festival	
Requested \$2,000	Approved \$2,000

Commercial sponsorship opportunities should be sought.

Fireworks Street Party	
Requested \$5,000	Approved \$5,000

Commercial sponsorship opportunities should be sought.

Community Project Support	
Requested \$10,000	Declined

D. Promotions grants are approved subject to the following conditions:

1. Grant recipients must report back to the Board in accordance with the accountability requirements as detailed in section 5 of Central Otago District Council Grant Policy 2016.
2. It is the Grant recipient's responsibility to obtain and/or have in place the appropriate consents, plans and licences (including Resource Consent, Health and Safety plans etc) as required by legislation, agencies, property owners, and/or individuals to undertake the project.
3. That grant recipients provide Council with a copy of their Health and Safety plan for the project / event when requested.
4. Funding is approved for the purpose outlined in the funding application – should funds not be used for said purpose the Board may request funds be returned in full.
5. That information on events is provided in a timely manner to Central Otago Visitor Centres and Tourism Central Otago for promotional and information purposes.

6. That grant recipients acknowledge Council as a funding provider in promotional material as and when appropriate.
7. Future grant applications for funded events will require information on how ongoing costs will be managed and a plan for becoming self-funding to be provided to the Board.
8. Grant recipients should provide information as to the outcomes of the individual project when reporting back to the Board on the approved grant.

STATUS

February 2021 – Staff have made a further follow up confirming report back is overdue – group to report back as soon as possible. Group has been awaiting outcome of new process for application for grants in new LTP process.

December 2020 – further reminder given to group that report back is overdue.

November 2020 – reminder given to promotions group regarding need to complete report back.

September 2020 – promotions group AGM held 8 September. Report back to be provided asap.

August 2020 – report back will be received after group AGM – date TBC.

June 2020 – Staff have assisted group with content / layout advice and CODC graphic designer has completed new Cromwell Brochure artwork ready for supply to printer post level 2 COVID.

May 2020 – Final quarter grant authorised for payment.

February 2020 – No update available.

December 2019 – Second quarter invoiced authorised for payment.

September 2019 – no further update. Awaiting second quarter invoice.

August 2019 – Group's 2019-20 activities under way with successful light up winter event held.

July 2019 – First quarter invoice received from the Promotions Group and payment authorised.

February 2019 – Applicant advised of the Board's decision with details on when and how to uplift the approved grant after 1 July 2019, when the new financial year begins. No further update expected until after that date.

December 2018 – Action memo sent to Media and Marketing Manager.

Planning and Environment

Resolution 20.8.7 – November 2020

Issue of a New Lease over the Bannockburn Recreation Reserve (Doc ID 510836)

That the Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Approve** a new lease for the Bannockburn Recreation Reserve Committee Incorporated for an area of approximately 3.3530 hectares including:
- Term: 20 years
 - Annual Rent: \$1.00
 - Rent Reviews: Five-yearly
 - Regular reporting to the Board on financial situation and camper numbers.
 - Consider donating a portion of surplus income to local Bannockburn community groups through an application process.
 - Development of a business plan for the camp.
 - In partnership with Council, preparation of a development plan for the reserve.
 - Council assuming maintenance responsibility for the playground and tennis court.
 - Allowing the Committee to operate a commercial camping ground within the reserve.
 - Future rent being adjusted by CPI or determined as per any Council rent or leasing policy.
- C. **Approve** a new lease for the Bannockburn Bowling Club Incorporated for an area of approximately 1831m², being within the existing boundary fence, on similar terms and conditions as the expired lease including:
- Term: 20 years
 - Annual Rent: \$20.00
 - Rent Reviews: Five-yearly
 - Future rent reviews be adjusted by CPI or determined as per any Council rent or leasing policy.

STATUS

February 2021 – Parks and Recreation Manager has been in contact with the club, is assured signed lease's return is imminent.

December 2020 – Bannockburn Recreation Reserve lease awaiting committee's signature prior to Council signing. Bannockburn Bowling Club lease has been signed by both parties.

November 2020 – Action memo sent to the Parks and Recreation Manager

Resolution 20.5.5 – August 2020 Community Leasing and Licensing Policy (Doc ID 450822)

That the Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Recommends to Council** that the draft Community Leasing and Licensing Policy be approved for public consultation with the consideration of the amendments suggested by the Cromwell Community Board.

STATUS

CLOSED

February 2021 – On 3 February 2021 Council agreed to include green fees as subscription income, and approved the amended policy.

December 2020 – Following Council direction on 18 November, further feedback is being gathered on the definition of subscription income. Feedback is due 5 January 2021 and will be reported to the 3 February Council meeting.

November 2020 – Submissions have now closed. Submissions are being analysed and will be presented at the 18 November Council meeting.

September 2020 – The draft Policy was presented to Council on 26 August who authorised public consultation. The consultation period is open until 30 September.

August 2020 – Action memo sent to the Policy Advisor.

Resolution 20.3.3 – June 2020

Cromwell Swim Centre Heating Upgrade Options Report (Doc ID 447757)

That the Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Agrees in principle, subject to further work**, that confirms the suitability of the Cromwell water supply network, to replace the current Cromwell Swim Centre LPG heat pump with a water sourced heat pump system using the Cromwell water supply network as the heat energy source for heating the pool water.
- C. **Authorises** the deferral of funds allocated for the pool water filter system;
 - And that the filter replacement project is reviewed through the 2021/31 Long Term Plan.
 - And that the funding set aside for the filter project in the 2019/20 and 2020/21 financial years be transferred to the heat pump renewal project.
- D. **Authorises** allocating up to \$300,000 from the Cromwell Reserves Contribution account for the heat pump renewal project

STATUS

February 2021 – An update report will be presented to the Board's March 2021 meeting.

December 2020 – Quantity Surveyor has been engaged to check cost estimates. Once this has been completed, request for proposals from suitable contractors can be sought.

November 2020 – Final assessment of the feasibility of using the water supply for heating will be completed by the end of October.

September 2020 – Evaluations of the suitability of the town water network to supply the volume of water required for the heat exchange unit are still being assessed.

July 2020 – investigation work underway to determine if town water supply has adequate flow and temperature.

June 2020 - Action memo sent to the Parks and Recreation Manager

Resolution 20.3.4 – June 2020

Application to Purchase Part of Greenway off Waenga Drive (PRO 62-3134-00)

That the Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Recommends** to Council to agree to sell 609m² (subject to survey) from Lot 201 D P 359519, known as Waenga Drive Greenway Reserve, to the adjoining landowner Foodstuffs South Island Properties Ltd, on terms and conditions to be agreed by the Chief Executive Officer and at a price based on valuation advice.
- C. **Recommends** Council include the following minimum terms and conditions:
- The land being developed in line with the landscape concept plan provided by the purchaser.
 - The Chief Executive determining the sale price based on valuation advice.
 - The Chief Executive agreeing to the final detail of the redevelopment of the reserve immediately adjoining Cromwell New World and that work is arranged and funded by the purchaser. The final sign off of practical completion is to be by the Parks and Recreation Manager.
 - The purchaser obtaining resource consent for the boundary adjustment and all necessary land use consents.
 - The purchaser meeting all survey and legal costs.
 - Public advertising under Section 24(2) of the Reserves Act of revocation of the reserve status. Costs to be covered by the applicant.
 - The Minister of Conservation consenting to revocation of the reserve status over the 609 m² of reserve land.
- D. **Recommends** that all submissions received will be considered by Council's Hearings Panel.
- E. **Resolves** that the Chief Executive Officer be delegated the authority to determine the final terms of sale.

STATUS

February 2021 – Work is progressing on the reserve status uplifting procedure with a report expected for the Board's consideration in April 2021.

December 2020 – Sale and purchase agreement signed by Council and applicant. Process to uplift reserve status will commence.

November 2020 – A sale and purchase agreement is with the applicant for their consideration.

September 2020 – Negotiations are ongoing regarding the sale price.

July 2020 – Parks and Recreation Manager presented the Board with a report at the June meeting referring to the previous resolution, 19.1.8. A valuation is being obtained for the land area proposed for sale. This will form the basis of negotiations between Council and Foodstuffs South Island Ltd.

June 2020 – Action memo sent to the Parks and Recreation Manager.

Resolution 20.3.10 – June 2020**Central Lakes Equestrian Club Licence to Occupy (PRO 62-3012-L1)**

That the Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Agree** to grant a new licence to occupy to the Central Lakes Equestrian Club over a reduced area of 7.3 hectares on the Cromwell Aerodrome Reserve for a period of five (5) years commencing from 1 July 2020.
- C. **Agree** that the licence will be under the same terms and conditions as the previous licence with the following amendments and additional conditions:
 - a. The rent to be reviewed on adoption of Council's proposed Community Occupation Policy.
 - b. Allowance for either party to terminate the licence to occupy with 6 months written notice.

STATUS

February 2021 – Workshop with the Board to be held 8 March 2021.

December 2020 – The club made changes to the Licence to Occupy which has been returned to them with a letter advising that they cannot amend this document. They have been asked to write in indicating the issues they have with the licence.

November 2020 – Licence to Occupy has been prepared and is with club for signing as per the original resolution.

September 2020 – A valuation to let land as grazing land has been received, to ascertain the best way of moving forwards.

July 2020 – Followed up with Equestrian Club in relation to determining the reason that mowing stopped, as stopping mowing is contrary to their licence to occupy. A valuation is being sought on the 7.3ha of land as grazing, which will enable further discussion to be had (if required) in relation to the cost of mowing as opposed to a lease value before any licence to occupy is formally drawn up.

June 2020 – Action memo sent to the Property and Facilities Officer – Cromwell

Resolution 20.2.12 – May 2020

Request to Renew the Cromwell Golf Club Lease (PRO 62-3048-L1)

That the Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Declines** the request for early renewal of the lease held by the Cromwell Golf Club Incorporated over Section 4 Block XCII Town of Cromwell for a term of 21 years.
- C. **Agrees** to the development of a consultation document for the purposes of consulting with the Cromwell Golf Club about the future of the Cromwell Golf Course.

STATUS

February 2021 – Awaiting further response from Golf NZ.

September – December 2020 – NZ Golf working with Golf Club to progress.

July 2020 – Chair of Cromwell Community Board and Executive Manager – Planning & Environment attended a meeting with the Golf Club on 21 July to discuss a way forward.

June 2020 – Golf Club advised of the decision. Chair of CCB and staff will attend a meeting of the Golf Club.

May 2020 – Action memo sent to the Property Officer – Statutory.

Meeting	Report Title	Resolution No	Resolution	Officer	Status
18/01/2021	Application for easement in favour of Aurora Energy Limited over Sugarloaf Scenic Reserve	21.1.2	<p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to grant an easement (in gross) to Aurora Energy Limited for \$1, over Lot 16 Deposited Plan 418764 (being part of the Sugarloaf Scenic Reserve), to provide for the upgrading and reinforcement of the existing network, subject to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> The applicant meeting all costs associated with preparing and registering the easement agreement. <input type="checkbox"/> The Minister of Conservation's consent. <p>C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.</p>	Property Officer - Statutory	<p>28 Jan 2021 Action memo sent to the Property Officer - Statutory</p> <p>24 Feb 2021 Applicants notified request approved. Works now with contractors to manage. CLOSED</p>
18/01/2021	Application for easement in favour of Aurora Energy Limited over part Cromwell Golf Course	21.1.3	<p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to grant an easement (in gross) to Aurora Energy Limited for \$1, over Section 4 Block XCII Town of Cromwell (Golf Park Recreation Reserve), to provide for the supply of power to path lighting, subject to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> CHP Developments Limited meeting all costs associated with preparing and registering the easement agreement. <input type="checkbox"/> The Minister of Conservation's consent. <p>C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.</p>	Property Officer - Statutory	<p>28 Jan 2021 Action memo sent to the Property Officer - Statutory</p> <p>24 Feb 2021 Applicants notified request approved. Works now with contractors to manage. CLOSED</p>
18/01/2021	Cromwell Bowling Club Inc - Request for funding to assist with the cost of upgrading the Bowling Clubrooms	21.1.4	<p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves the request for funding from the Cromwell Bowling Club Fund Account to assist with the cost of upgrading the serving facility in the Clubrooms.</p> <p>C. Approves funding amounting to \$10,000 from the Cromwell Bowling Club fund be provided to assist with the cost of upgrading the serving facility, subject to a copy of the invoice being provided at the conclusion of the project.</p>	Property and Facilities Officer (Cromwell)	<p>28 Jan 2021 Action memo sent to the Property and Facilities Officer - Cromwell</p> <p>23 Feb 2021 Cromwell Bowling Club updated on Resolution: An account will be forthcoming for monies to be paid when work completed</p>

18/01/2021	Application for Road Name Approval - unnamed roads in stage one of the Wooing Tree Estate Development, Cromwell	21.1.5	<p>A. Receives the report and accepts the level of significance.</p> <p>B. Agree that the roads in the Wooing Tree Estate development be named Vintage Street, Blondie Drive and Magnum Drive.</p>	Roading Administration Assistant	<p>28 Jan 2021 Action memo sent to the Roding Administration Assistant</p> <p>23 Feb 2021 Road naming information will be passed to LINZ and signage arranged. - CLOSED</p>
18/01/2021	Local Government New Zealand Community Board Conference 2021	21.1.6	<p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves up to two Cromwell Community Board members' attendance at the Local Government New Zealand Community Board conference in Gore, 22 to 24 April 2021.</p> <p>C. Nominates Cheryl Laws and Werner Murray to attend.</p>	Governance Support Officer	<p>28 Jan 2021 Action memo sent to the Governance Support Officer</p> <p>19 Feb 2021 Bookings made for attendees for the Community Board Conference. CLOSED</p>
18/01/2021	Grants Programme 2021-22	21.1.7	<p>A. Receives the report and accepts the level of significance.</p> <p>B. Notes that the Grants Policy 2019 established that grant applications would no longer be accepted as submissions to the long-term plan.</p> <p>C. Notes that transitioning to a fully contestable process may create a one-off funding gap for some groups, potentially causing financial hardship.</p> <p>D. Agrees to establish a temporary hardship fund for the first quarter of the 2021-22 financial year, to be funded from the agreed Cromwell allocated grant pot for the 2021-31 Long-term Plan.</p>	Policy Advisor	<p>28 Jan 2021 Action memo sent to the Policy Advisor</p> <p>28 Jan 2021 March 2021 - Relevant groups have been contacted and alerted to the one-off fund. Applications are currently open and are due to close on 1 April 2021. Further guidance has been issued to groups around the changes to the grants programme ahead of the long-term plan. - CLOSED</p>
18/01/2021	Draft 2021/31 Long-term Plan Community Board Budgets	21.1.8	<p>A. Receives the report and accepts the level of significance.</p> <p>B. Adopts the draft 2021/31 Long-term Plan budgets.</p> <p>C. Recommends to Council that the draft 2021/31 Long-term Plan budgets be accepted noting that interest from the Cromwell rates reserves be used to subsidise rates.</p>	Executive Manager - Corporate Services	<p>28 Jan 2021 Action memo sent to the Executive Manager - Corporate Services</p> <p>23 Feb 2021</p>

					The draft 2021/31 Long-term Plan budgets have been updated in the budget model to be included in Council's overall draft Long-term Plan budget. Council will authorise their draft Long-term Plan budget as part of the collective documents that are sent to Audit New Zealand as part of the Long-term Plan process. - CLOSED
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10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 20 April 2021.

11 RESOLUTION TO EXCLUDE THE PUBLIC

Recommendations

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
Confidential Minutes of Ordinary Board Meeting	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
21.2.11 - Confidential Governance Report	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
